

**Marathon County Social Services Board Minutes  
Thursday, July 29, 2021, 4:00 p.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Absent</b>
Julie Bollmann	X	
Allen Drabek		X
William Harris	X	
Christy Keele	X	
Yee Leng Xiong		X

Board members Bollmann, Keele, and Harris attended the meeting virtually via WebEx.

**Also Present:** Vicki Tylka, Julie Gadke, Julia Wicke

1. Meeting called to Order by Chair Christy Keele at 4:02 p.m.
2. Welcome and Introductions – Vicki Tylka introduced Julia Wicke, business manager, and Julie Gadke, CLTS/CCS social work supervisor
3. Public Comment – There was no public in attendance and, therefore, no public comment.
4. Approve minutes from April 21, 2021, and June 16, 2021, meetings

Action: Minutes approved

**HARRIS MOVED, BOLLMANN SECONDED, TO APPROVE THE MINUTES OF APRIL 21, 2021, AND JUNE 16, 2021. VOICE VOTE REVEALED ALL IN FAVOR AND NONE OPPOSED. MOTION CARRIED UNANIMOUSLY.**

5. Items for Discussion and Possible Action

- A. Request authorization for 2.0 FTE positions in 2022 – Children’s Long Term Support

Vicki Tylka presented the request for 2.0 FTE positions in 2022 for the Children’s Long Term Support program. Similar requests have come before the board in previous years as we continue to address the waitlist for this program, and there is no county levy needed for these fully-funded positions. Vicki also reminded the board that, as with prior requests, should the funding no longer be provided these positions would sunset.

Action: Request approved

**HARRIS MOVED, BOLLMANN SECONDED, TO AUTHORIZE 2.0 FTE POSITIONS IN 2022 – CHILDREN’S LONG TERM SUPPORT. VOICE VOTE REVEALED ALL IN FAVOR AND NONE OPPOSED. MOTION CARRIED UNANIMOUSLY.**

- B. Request to expand .5 FTE Social Service Specialist to 1.0 FTE; and abolish vacant 1.0 FTE Administrative Assistant position

Vicki Tylka presented the administrative unit restructuring proposal. During the course of the pandemic, we have been able to educate customers about many of our services being available telephonically or electronically. This has resulted in less customer foot traffic coming into our building. With a vacant position on the front desk team and two vacancies on the general access team, management evaluated staffing needs and are recommending to reduce 1.0 FTE administrative assistant position on the front desk team and increase one of the social service specialist positions on the general access team from 0.5 FTE to 1.0 FTE. This restructuring will better align staffing to meet customers' needs, and it will result in a net levy decrease of \$21,796.

Action: Request approved

**HARRIS MOVED, BOLLMANN SECONDED, TO EXPAND .5 FTE SOCIAL SERVICE SPECIALIST POSITION TO 1.0 FTE; AND ABOLISH VACANT 1.0 FTE ADMINISTRATIVE ASSISTANT POSITION. VOICE VOTE REVEALED ALL IN FAVOR AND NONE OPPOSED. MOTION CARRIED UNANIMOUSLY.**

Vicki shared with the board that this item will be on the Health and Human Services Committee meeting agenda next week.

## 6. Announcements and possible items for next agenda

The next Social Services Board meeting is scheduled for Wednesday, August 18, 2021, at 4:00 p.m. Board members Bollmann and Keele confirmed their availability on this date. We anticipate the following items may be included on the August 2021 meeting agenda:

- Racial Disparity in the Child Welfare system – local data and comparisons
- 2021 DSS Work Plan – progress report
- Budget overview
- Consideration of Social Services Board returning to in-person meetings again at some point
- Board member Bollmann inquired about a tour of the Social Services facility. Supervisor Harris suggested that this be discussed at the August meeting in case others not in attendance at today's meeting are interested.

## 7. Adjournment

There being no further items to be discussed **BOLLMANN MOVED, HARRIS SECONDED, TO ADJOURN MEETING. VOICE VOTE REVEALED ALL IN FAVOR AND NONE OPPOSED. MOTION CARRIED UNANIMOUSLY.**

Meeting adjourned at 4:25 p.m.