



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, August 9, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

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| John Robinson | Present |
| Alyson Leahy | Excused |
| Kurt Gibbs | Present |
| Gayle Marshall | Present |
| Kody Hart | Present |
| Ann Lemmer | Present |
| Yee Leng Xiong | Absent |

Staff Present: Lance Leonhard, Mike Puerner, Kim Trueblood, Chris Holman, Molly Adzic, Christa Jensen, Jean Kopplin, Jamie Polley, Colleen Krasowski, Amber Pax, Craig Christians, Troy Torgerson, Steve

Others Present: None

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the July 18, 2023 Human Resources, Finance and Property Committee Meeting Minutes –**
Motion by Gibbs, Second by Lemmer to approve the minutes as presented with a revision to state that “unallocated funds stand at 4.489 million dollars with the ability to recapture unused allocated dollars.” Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Continued Discussion regarding 2024 Annual Budget and policy recommendations from the committee
 1. Review Mandatory / Discretionary Program document
 2. Review of Rates and Fees document
 3. Review of 5-Year Departmental Expense / Levy documentThese budget items will be discussed further at the August 22 meeting.
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HRFC
 1. Approval of July 2023 Claims and Questioned Costs – Claims were sent out earlier this afternoon. There have been requests for additional details and suggestions are welcome. Report will be updated for the next meeting. Chair Robinson asked for suggestions of how this document is presented in the future.
 - B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration
 1. Updates To Marathon County Tax Delinquent Property Ordinances, Ch 3 of Marathon County General Code – Corporation Counsel Mike Puerner gave an update on the changes that are taking place within our tax deed process and outlined the changes made in the ordinance. Discussion was had regarding the recent Supreme Court case regarding tax deed properties. Questions were asked and answered. Motion by Gibbs, Second by Lemmer to approve and forward the revised ordinance to the full board. Motion carried on a voice vote unanimously.
 2. Resolution Unencumbering Unused ARPA Funds – Administrator Leonhard talked through the resolution and the documents in the packet. Motion by Gibbs, Second by Marshall to approve the resolution and forward it to the full board. One editorial revision was made. Motion carried on a voice vote unanimously.
 3. Resolution Approving 2024 Capital Improvement Program Projects – Deputy Administrator Chris Holman talked through the documents that are in the CIP packet. Questions were asked and answered. Motion by Marshall, Second by Lemmer to approve the 2024 CIP project resolution and add the word “potential” to the title and anywhere the Capital Improvement Program List is mentioned and forward to the full board. Motion carried on a voice vote unanimously.
 4. Resolution Approving Land Exchange to Establish Dells of the Eau Claire Property Line – Parks Director Jamie Polley gave the background for this resolution. It has been approved by both the Parks Commission and the Environmental Resources Committee. Motion by Hart, Second by Gibbs to approve the resolution and forward to the full board. Motion carried on a voice vote unanimously.

5. Resolution Approving Funding for Ice Arena Feasibility Study for Concept Planning – Parks Director Jamie Polley gave the background for this resolution. Additional data needs to be gathered in order to determine the best use of the facility going forward. This resolution has been approved by the Parks Commission and the Environmental Resources Committee. Motion by Hart, Second by Lemmer to approve the resolution and forward to the full board. Motion carried on a voice vote unanimously.
6. Consideration of Request for Additional Social Services CLTS/CCS Related Positions and Budget Amendment – Social Services Director Christa Jensen went through their request for these additional positions. Discussion was had and questions were asked and answered. This request has also been approved by the Social Services Board and the Health & Human Services Committee. Positions will be filled on an as needed staggered timeline and not all at once. Motion by Hart, Second by Lemmer to approve the request and budget amendment and forward it to the full board for consideration. Motion carried on a voice vote unanimously.

7. **Educational Presentations and Committee Discussion**

- A. Review Efforts Pursuant to 2.04(4)(f)(17) Marathon County Code to Promote Cultural Competence in County Employment Policies and in the Design and Delivery of County Programs and Services – this item will be moved to the August 22 meeting.
- B. Property Management Policy on Sale / Disposition of Excess County Property – this item will be moved to the August 22 meeting.
- C. Workday Implementation Update – Deputy Administrator Chris Holman and IT Project Manager Jean Kopplin talked through the presentation that is in the packet regarding the ongoing implementation of the Workday platform. Questions were asked regarding upcoming functionality regarding reports, etc and what staff needs from the committee going forward. Finance Director Kristi Palmer stated that it has been beneficial that the County, the City and CCIT are working through this process together.
- D. Update on Ongoing Budget Development Process – Administrator Leonhard stated that he will send an email with the information that he is sharing as well. The DOR has released preliminary equalized value numbers which show a 12% property value increase. Health insurance will be discussed at the August 22 meeting for more information on that figure. North Central Health Care will give a presentation at the August 22 board meeting regarding their financial situation. The goal is to have a budget memo to department heads by the middle of next week.

8. **Next Meeting Date & Time, Announcements and Future Agenda Items**

- A. Committee members are asked to bring ideas for future discussion.
- B. Next meeting: Tuesday, August 22, 2023 at 3:00pm

9. **Adjournment** – Motion by Gibbs, Second by Lemmer to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 6:00 p.m.