



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

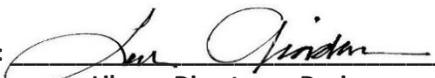
A meeting of the Marathon County Public Library Board of Trustees,
Monday, October 16, 2023, at 12:00 noon
Library Headquarters, Wausau Community Room.

Persons wishing to attend the meeting by computer or phone may log or call into the meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/429427797> or number [1 866 899 4679](tel:18668994679). Access Code for dialing in 429-427-797.

When you enter the meeting, PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (10 minutes) Public Comments *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) January 2024 Meeting Date Change – For Discussion and Possible Action
8. (10 minutes) 2024 MCPL Holiday Closures – For Discussion and Possible Action
9. Announcements
10. Request for Future Agenda Items
11. Next Meeting Dates
 - Monday 11/20/2023
 - Monday 12/18/2023
12. Adjournment

Signed: 
Library Director or Designee

*All times are approximate and subject to change

*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and
EMAILED TO: Other Media Groups
EMIALED BY: H. Wilde
EMAILED DATE: October 12, 2023
EMAILED TIME: 9:05 a.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, September 18, 2023.

Present: Kari Sweeney, Becky Buch, Gary Gisselman, LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Leah Giordano

Absent: Brent Jacobson

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, Stephanie Martell, David Hahn, Marla Sepnafski, Chad Dally and two additional visitors. Remote visitors: Jamie Matczak, and two additional remote visitors

The meeting was called to order at 12:00 p.m. by Kari Sweeney. Kari Sweeney welcomed visitors to the meeting.

A MOTION WAS MADE BY REID RAYOME; SECONDED BY BECKY BUCH TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE AUGUST 21, 2023 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY GARY GISSELMAN TO APPROVE THE AUGUST 2023 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The Strategic Planning Steering Committee had their kickoff meeting and are gathering community contact names for the one-on-one interview process and the community conversations. The director is reviewing the survey from WiLS for release to community members in October. Board members are encouraged to promote the survey with library users and non-users.
- The WVLS director retreat was September 15th and was an opportunity to meet with other directors to discuss issues that all libraries face.

Board Committees – None

Friends of the Library –

- The Friends had their members only sale and made over \$370.
- The Friends of the Library purchased artwork for the library at the Art Festival using matching funds in addition to funds that they already had.
- T-shirts and totes are now available for sale at the main desk in Wausau.

MCPL Foundation – The Foundation approved a donation to Children’s Wisconsin, an organization that provides Play and Learn programming at the library.

Wisconsin Valley Library Service – The 2024 Plan and Budget for WVLS has been approved. The WVLS Board also approved scholarships for two MCPL staff members to attend the Wisconsin Library Association conference in October.

2024 Library Budget – To offset increased system membership fees and other expenses escalating due to inflation, the library has combined two team lead positions, cut a seasonal position, and reduced operational costs where possible. This resulted in an overall budget request of only 1% over last year’s request. The County Administrator proposed reducing this budget by \$61,000 to keep the library’s reserve funds near \$300,000.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY REID RAYOME TO APPROVE THE BUDGET WITH THE \$61,000 REDUCTION PER THE COUNTY ADMINISTRATOR. MOTION CARRIED.

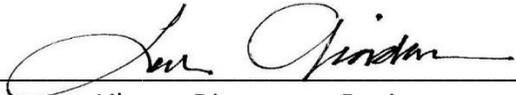
Library Service Highlight: Central Wisconsin Book Fest- Presented by Chad Dally, Library Specialist.

- MCPL started the Central Wisconsin Book Fest in 2017. In 2021 McMillan Public Library in Wisconsin Rapids and Portage County Library joined the festival.
- Several sponsors provide venues and/or funding for authors and publicity.
- There are 23-24 events planned this year across the three communities and include locations like the Elks Club, Whitewater, Stewart Inn, and participating libraries.
- This year Firekeeper’s Daughter was the Community Read and related events will include a book discussion and a virtual event.
- Stevens Point and Wausau will each be hosting poetry walks during the month of September.
- This event requires year-round planning and work.

Announcements - None

Request for Future Agenda Items - None

A MOTION WAS MADE BY BECKY BUCH; SECONDED BY LEEANN PODRUCH TO ADJOURN AT 12:28 P.M. MOTION CARRIED.


Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for October 16, 2023.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, August 21, 2023.

Present: Kari Sweeney (remote), Becky Buch, Gary Gisselman, Brent Jacobson (remote), LeeAnn Podruch, Reid Rayome, Leah Giordano

Absent: Andrea Sheridan

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, Stephanie Martell, David Hahn, Marla Sepnafski and over 100 additional visitors. Remote visitors: 48 additional remote visitors.

The meeting was called to order at 12:01 p.m. by Reid Rayome with a quorum present between in person and remote participation.

Reid Rayome acknowledged visitors and thanked them for their interest in the library.

A MOTION WAS MADE BY BECKY BUCH; SECONDED BY LEANN PODRUCH TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE JULY 17, 2023 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY BECKY BUCH TO APPROVE THE JULY, 2023 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –Members of the public shared comments.

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano. WiLS has reached out to the Strategic Plan Steering Committee Members with a survey about the library and county. They are working on setting a date and time for the initial meeting.

Board Committees – None

Friends of the Library –

- The Friends have received a donation of artwork.
- The Friends have started selling T-shirts and totes. These items will soon be available at the Wausau main desk.

MCPL Foundation – None

Wisconsin Valley Library Service –The Board met on August 18th, primarily to discuss the budget. Trustee training is available this week live and then will be archived for future viewing at www.witrusteetraining.com.

2024 WVLS Resource Library Agreement

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO APPROVE THE 2024 WVLS RESOURCE LIBRARY AGREEMENT AS PRESENTED. MOTION CARRIED.

Legal Implications of Public Library Rating Systems- Marathon County Corporation Counsel, Mike Puerner discussed the legal implications of a public library rating system and potential risks of implementing a rating system at the library. Several factors were discussed including First Amendment rights, who would do the rating system, viewpoint neutrality, and the legal obligation to rate objectively rather than subjectively. A rating system, though not tested in court, might subject the library board and the library to legal challenges, particularly First Amendment challenges.

The Library Board thanked Corporation Counsel for his attendance, research, and advice in this regard.

Public Library Rating Systems Discussion - The Board discussed further the implications of creating a rating system and the alternatives to a rating system.

A request was made to have Corporation Counsel submit in writing for the September Board meeting the definition of “session” as it would apply to Robert’s Rules of Order to the Library Board for the purpose of revisiting the current issue.

Announcements -None

Request for Future Agenda Items – Inclusion in the next Board packet of Corporation Counsel’s research into the definition of “session” as requested above.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO ADJOURN AT 1:52. MOTION CARRIED.


Library Director or Designee

Marathon County Public Library Bills for Approval September, 2023

Library		
52131 Financial, Banking and Investment Services	Unique Management Services Inc	\$ 104.85
	Financial, Banking and Investment Services	\$ 104.85
52250 Telephone, Internet and Cable	Charter Communications	\$ 512.95
	Northcentral Technical College	\$ 5,000.00
	Telephone, Internet and Cable	\$ 5,512.95
52560 Other Special Services	Baker & Taylor Company	\$ 1,421.99
	Blackstone Publishing	\$ 2.95
	Other Special Services	\$ 1,424.94
52990 Sundry Contractual Services	Antigo Public Library	\$ 28.00
	Colby Community Library	\$ 20.00
	Greenwood Area Library	\$ 20.00
	Rhineland Public Library	\$ 12.99
	Sundry Contractual Services	\$ 80.99
53130 Printing and Forms	Roto Graphic Printing Inc	\$ 172.00
	Printing and Forms	\$ 172.00
53142 Software - IT	Heartland Business Systems	\$ 523.80
	Software - IT	\$ 523.80
53161 Books Library	Amazon Capital Services	\$ 1,249.60
	Baker & Taylor Company	\$ 8,631.13
	InfoUSA Marketing, Inc.	\$ 427.40
	OverDrive Inc	\$ 1,408.37
	UWEX	\$ 440.00
	Books Library	\$ 12,156.50
53168 Audio-Visual Materials	Amazon Capital Services	\$ 303.71
	Baker & Taylor Company	\$ 2,982.05
	Blackstone Publishing	\$ 296.37
	Midwest Tape LLC	\$ 1,026.59
	Playaway Products LLC	\$ 1,034.78
	Audio-Visual Materials	\$ 5,643.50
53190 Office Supplies	Amazon Capital Services	\$ 415.27
	Office Supplies	\$ 415.27
53260 Advertising	Amazon Capital Services	\$ 69.91
	Advertising	\$ 69.91
53321 Personal Auto Mileage	Staff	\$ 289.59
	Personal Auto Mileage	\$ 289.59
53340 Commercial Travel	Staff (parking)	\$ 3.10
	Commercial Travel	\$ 3.10

53494 Technology Supplies		
Amazon Capital Services	\$	165.97
		<u> </u>
		\$ 165.97

53320 Building/Offices Rent		
Edgar, Village	\$	1,054.98
Hatley, Village	\$	2,748.86
Marathon City, Village of	\$	354.38
Mosinee, City	\$	77.36
WI Public Service Corporation	\$	364.43
		<u> </u>
		\$ 4,600.01

Library - Gifts/Donations

53161 Books Library		
Amazon Capital Services	\$	179.43
Baker & Taylor Company	\$	63.90
		<u> </u>
		\$ 243.33

53168 Audio-Visual Materials		
Baker & Taylor Company	\$	71.97
		<u> </u>
		\$ 71.97

53494 Technology Supplies		
Amazon Capital Services	\$	206.56
		<u> </u>
		\$ 206.56

53936 Other Supplies		
Amazon Capital Services	\$	358.94
Bissonette, Aimee M.	\$	800.00
Civic Media, Inc.	\$	850.00
		<u> </u>
		\$ 2,008.94

CIP Library \$ 22,719.00

53494 Technology Supplies		
FE Technologies	\$	22,719.00
		<u> </u>
		\$ 22,719.00

Grand Total \$ 56,413.18

Marathon County Public Library Budget vs Actual (Library cost center) for September, 2023

Ledger Account	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library Cost Center				
Revenues				
46170 Sale of Maps, Poll Lists, Copies	\$ 10,000.00	\$ 1,339.90	\$ 5,608.98	\$ (4,391.02)
46190 Other General Government Fees	\$ 20,000.00	\$ 5,510.00	\$ 27,501.54	\$ 7,501.54
46197 Employer Share of Insurance*	\$ -	\$ 34,684.79	\$ 34,684.79	\$ 34,684.79
46199 Employee Share of Insurance*	\$ -	\$ 4,720.27	\$ 4,720.27	\$ 4,720.27
47393 Local Department Charges Internal Service Fund*	\$ -	\$ 266.47	\$ 266.47	\$ 266.47
46710 Library Fees	\$ 50,000.00	\$ 2,361.47	\$ 35,956.80	\$ (14,043.20)
48200 Rental of Buildings and Property	\$ 43,153.00	\$ -	\$ 31,614.75	\$ (11,538.25)
49210 Transfer from the General Fund	\$ 356,603.00	\$ -	\$ 356,603.00	\$ -
Total Revenues	\$ 479,756.00	\$ 48,882.90	\$ 496,956.60	\$ 17,200.60
Personnel Expenses				
51111 Salaries and Wages	\$ 2,087,903.00	\$ 155,582.79	\$ 1,426,472.66	\$ 661,430.34
51120 Overtime	\$ -	\$ -	\$ -	\$ -
51390 Other Special Pay	\$ (69,000.00)	\$ 854.89	\$ 14,760.37	\$ (83,760.37)
51580 Unemployment Compensation	\$ 2,085.00	\$ -	\$ -	\$ 2,085.00
51510 Social Security	\$ 159,783.00	\$ 11,543.65	\$ 103,486.26	\$ 56,296.74
51520 Retirement Employers Share	\$ 131,080.00	\$ 9,637.67	\$ 77,275.90	\$ 53,804.10
51541 Dental Insurance	\$ 12,651.00	\$ 890.38	\$ 7,884.46	\$ 4,766.54
51550 Life Insurance	\$ 943.00	\$ 37.99	\$ 313.44	\$ 629.56
51560 Workers Compensation	\$ 1,283.00	\$ 266.47	\$ 2,121.38	\$ (838.38)
51590 Other Employer Contributions	\$ 37,998.00	\$ 1,722.00	\$ 29,220.46	\$ 8,777.54
51593 Health Insurance	\$ 500,900.00	\$ 33,794.41	\$ 303,601.79	\$ 197,298.21
Personnel Expenses Total	\$ 2,865,626.00	\$ 214,330.25	\$ 1,965,136.72	\$ 900,489.28

Operating Expenses

52130 Accounting and Audit Services	\$	1,300.00	\$	-	\$	-	\$	1,300.00
52131 Financial, Banking and Investment Services	\$	1,300.00	\$	104.85	\$	757.25	\$	542.75
52192 Other Professional Services	\$	6,500.00	\$	-	\$	-	\$	6,500.00
52250 Telephone, Internet and Cable	\$	-	\$	-	\$	-	\$	-
52250 Telephone, Internet and Cable	\$	25,000.00	\$	5,512.95	\$	16,877.35	\$	8,122.65
52420 Machinery/Equipment Maintenance Services	\$	6,500.00	\$	-	\$	6,059.00	\$	441.00
52560 Other Special Services	\$	47,000.00	\$	1,424.94	\$	21,965.73	\$	25,034.27
52561 Reimburse County	\$	5,000.00	\$	-	\$	5,502.00	\$	(502.00)
52140 Technology Services	\$	27,500.00	\$	-	\$	-	\$	27,500.00
52932 Copier Charges	\$	-	\$	-	\$	3,826.63	\$	(3,826.63)
52990 Sundry Contractual Services	\$	9,000.00	\$	80.99	\$	5,092.53	\$	3,907.47
53110 Postage and Courier	\$	2,500.00	\$	-	\$	752.28	\$	1,747.72
53130 Printing and Forms	\$	10,000.00	\$	172.00	\$	4,052.00	\$	5,948.00
53142 Software - IT	\$	-	\$	523.80	\$	3,576.80	\$	(3,576.80)
53161 Books Library	\$	280,326.00	\$	12,156.50	\$	173,906.90	\$	106,419.10
53168 Audio-Visual Materials	\$	60,527.00	\$	5,643.50	\$	36,364.83	\$	24,162.17
53169 E-Books Library	\$	29,100.00	\$	-	\$	29,088.59	\$	11.41
53190 Office Supplies	\$	28,800.00	\$	415.27	\$	17,424.47	\$	11,375.53
53220 Subscriptions	\$	19,000.00	\$	-	\$	2,387.08	\$	16,612.92
53221 Electronic Subscriptions	\$	21,000.00	\$	-	\$	15,657.93	\$	5,342.07
53240 Membership Dues	\$	104,701.00	\$	-	\$	104,181.84	\$	519.16
53250 Registration Fees/tuition	\$	4,000.00	\$	-	\$	974.00	\$	3,026.00
53260 Advertising	\$	4,000.00	\$	69.91	\$	1,137.11	\$	2,862.89
53321 Personal Auto Mileage	\$	3,000.00	\$	289.59	\$	1,361.92	\$	1,638.08
53340 Commercial Travel	\$	-	\$	3.10	\$	3.10	\$	(3.10)
53350 Meals	\$	400.00	\$	-	\$	-	\$	400.00

53360 Lodging	\$	400.00	\$	-	\$	-	\$	400.00
53410 Meeting Expenses	\$	-	\$	-	\$	-	\$	-
53410 Meeting Expenses	\$	2,000.00	\$	-	\$	479.85	\$	1,520.15
53494 Technology Supplies	\$	10,000.00	\$	165.97	\$	1,813.08	\$	8,186.92
53936 Other Supplies	\$	-	\$	-	\$	-	\$	-
53916 Other Personal Effects	\$	-	\$	-	\$	63.90	\$	(63.90)
53936 Other Supplies	\$	13,000.00	\$	-	\$	4,802.52	\$	8,197.48
55190 Insurance Other Premiums	\$	44,961.00	\$	-	\$	-	\$	44,961.00
55320 Building/Offices Rent	\$	65,000.00	\$	4,600.01	\$	37,030.60	\$	27,969.40
Operating Expenses Total	\$	831,815.00	\$	31,163.38	\$	495,139.29	\$	336,675.71
Total Expenditures	\$	3,697,441.00	\$	245,493.63	\$	2,460,276.01	\$	1,237,164.99
Net	\$	(3,217,685.00)	\$	(245,493.63)	\$	(2,460,276.01)	\$	1,237,164.99

* Health insurance expenses (46197,46199 and 47393) are not true revenue. They are part of the Workday conversion.

Marathon County Public Library Budget vs Actual (additional cost centers) September, 2023

	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library - Gift/Donation Cost Center				
Total Revenues	\$ 167,326.00	\$ 4,000.00	\$ 240,384.54	\$ 73,058.54
Total Expenditures	\$ 167,326.00	\$ 2,530.80	\$ 48,384.40	\$ 118,941.60
Library - Gift/Donation Cost Center Net	\$ -	\$ 1,469.20	\$ 192,000.14	\$ 192,000.14
CIP- Library Cost Center				
Total Revenues	\$ 639,835.00	\$ -	\$ 639,837.50	\$ 2.50
Total Expenditures	\$ 639,835.00	\$ 22,719.00	\$ 144,194.15	\$ 495,640.85
CIP-Library Net Change	\$ -	\$ (22,719.00)	\$ 495,643.35	\$ 495,643.35

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of September 2023

Branch	2022 CURRENT MONTH	2023 CURRENT MONTH	% CHANGE	2022 YEAR-to-DATE	2023 YEAR-to-DATE	% CHANGE
ATHENS	1,469	1,554	5.79%	11,920	14,336	20.27%
EDGAR	1,485	1,159	-21.95%	14,591	11,249	-22.90%
HATLEY	2,021	1,874	-7.27%	15,857	17,290	9.04%
MARATHON	2,291	2,191	-4.36%	24,714	22,675	-8.25%
MOSINEE	2,583	2,408	-6.78%	22,036	23,064	4.67%
ROTHSCHILD	7,578	7,544	-0.45%	71,712	72,655	1.31%
SPENCER	1,208	868	-28.15%	10,370	10,048	-3.11%
STRATFORD	1,723	1,831	6.27%	17,348	19,157	10.43%
WAUSAU	28,098	29,915	6.47%	262,615	278,676	6.12%
WAUSAU DRIVE UP	1,832	1,677	-8.46%	16,933	16,155	-4.59%
HOMEBOUND	881	511	-42.00%	8,117	5,409	-33.36%
ILL	214	145	-32.24%	1,632	1,465	-10.23%
OVERDRIVE	13,632	15,964	17.11%	125,939	140,293	11.40%
GRAND TOTAL	65,015	67,641	4.04%	603,784	632,472	4.75%

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

September 2023

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	110	0	18	0	0	507	0	635	14,336	4.43%	
EDGAR	0	0	9	0	0	0	0	9	11,249	0.08%	
HATLEY	0	0	12	0	0	0	0	12	17,290	0.07%	
MARATHON	1	0	7	1	0	3	0	12	22,675	0.05%	
MOSINEE	1	0	0	65	0	0	2	68	23,064	0.29%	
ROTHSCHILD	70	0	6	65	0	1	4	146	72,655	0.20%	
SPENCER	356	0	0	0	0	15	20	391	10,048	3.89%	
STRATFORD	3	0	0	0	0	1	0	4	19,157	0.02%	
WAUSAU	113	0	2,319	161	0	105	5	2,703	278,676	0.97%	
WAUSAU DRIVE UP	0	0	99	0	0	0	0	99	16,155	0.61%	
MISC*									147,167		
TOTAL MCPL	654	0	2,470	292	0	632	31	4,079	632,472	0.64%	
% of CIRC by COUNTY	0.10%	0.00%	0.39%	0.05%	0.00%	0.10%	0.00%				

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of September 2023

	2022 CURRENT MONTH	2023 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	66,370	51,825	-21.92%
RESIDENT CHILD	8,204	8,526	3.92%
HOMEBOUND	174	94	-45.98%
STAFF	66	66	0.00%
TEMPORARY	461	568	23.21%
TOTAL FOR MARATHON COUNTY	75,275	61,079	-18.86%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,993	2,539	-15.17%
CHILD	227	231	1.76%
TEMPORARY	25	24	-4.00%
TOTAL FOR NON-COUNTY ON SITE BORROWER	3,245	2,794	-13.90%
INTERLIBRARY LOAN			
ILL	402	411	2.24%
GRAND TOTAL	78,922	64,284	-18.55%



Marathon County Public Library

Director Report

October 2023

Highlights

Library Services

September was a month full of programming, planning, and new beginnings at MCPL. Robyn V. joined the Library Services Team on September 5. She will work on our Youth Services team and lead our programming and outreach to teens. Our teen D&D monthly events continued this month with an enthusiastic group of 9 teens who had a blast creating dice trays with library staff. A big highlight for our Adult Services team this month was the Central Wisconsin Book Festival, held the last week of September. The festival, which is in its 7th year, offered 20+ events across 3 cities and drew around 600 attendees. Our Event Coordinator, Chad, is pleased with this year's results. Preparations for the 8th annual Central Wisconsin Book Festival begin in November! We continued our collaboration with Adaptive Communities this month, offering two well-attended story times and crafts. Julie, Adult Services Librarian, began offering computer basics classes again. They have been very popular and upcoming classes are filling up fast! Julie will offer these classes at our branches in the near future. The Library Card Signup Month Drive, managed by Allycia, ran throughout the month of September and will finish up in October—MCPL welcomed many new patrons to the library all month long! Another highlight of the month was the addition of new artwork to our circulating art collection. Patrons will find many new pieces of art available for checkout throughout the library!



Our Youth Services team worked hard throughout this month to bring educational programs to our Wausau families. We hosted a back to school photo frame event on September 1, started our fall session of story times, and welcomed a school group into the library. DC Everest's Idea School brought about 50 high school students for a lesson on how to search the MCPL catalog and how to find information from reliable sources, followed by time to find books for a research project. The Youth team partnered with WAOW News Channel 9 for a variety of weather-related programs. Justin Loew read to preschool children and chatted with families about the weather! Brad Miller also did a presentation for school-aged kids. Loew and Miller will be at various MCPL locations in October. Taylor, Children's Librarian, attended a SEAL (Solar Eclipse Activities for Libraries) workshop in Eau Claire that gave her great information and ideas. Read more about her experience in the Solar Eclipse Workshop highlight below!

All of our programming staff are preparing budgets for 2024. We are looking forward to offering another year full of educational and entertaining programming to our patrons! -*Katelyn S, Library Services Manager*

Branches

Kitty is settling in as coordinator at our Athens branch and is excited to welcome community members and prepare for our upcoming move. She has met with Leah, Katelyn, and Stephanie to work on plans for the new building. Additionally, class visits have restarted with 11 groups of Athens students visiting in September. The first story time was also a hit with 24 participants!

A special Rain or Shine Story Time was held in Hatley, Marathon, and Mosinee with local meteorologist Justin Loew! Participants heard stories, did a weather experiment, and made a craft. A wonderful time was had by all! In Mosinee and Marathon, News Channel 9 meteorologist Brad Miller led an informative and fun presentation called "Tornadoes, Weather, and You" for elementary aged children. This program will be repeated in Hatley and Rothschild in October.



Pokémon Club was introduced in Edgar and Rothschild this month and was a big hit with participants! 20 people joined us to trade cards, socialize, play the game, and make Pokémon themed crafts. We hope the enthusiasm continues into future months. Mosinee will also be starting a Pokémon club soon.

Our Stratford location collaborated with the Stratford Area Historical Society for their *Neighbors Past and Present: The Wisconsin German Experience* exhibit. We curated a selection of books to complement their theme, and the Society placed one of their exhibit panels next to it. The display was very popular with patrons.

In Spencer, “Checking out Grocery Stores & Supermarkets of Marathon County” was presented by Gary Gisselman from the Marathon County Historical Society on September 26th. Gary showed photos of grocery stores in Stratford, Athens, and Spencer from the early 1900’s. He also focused on neighborhood grocery stores in Wausau and the A & P stores. This program was enjoyed by 24 adults.

The Rothschild branch hosted Buddy the therapy dog for our first monthly Read to A Therapy Dog session. The readers loved sharing stories with Buddy! Buddy will be back at the library on Thursday, October 5th.

2023 Federal Tax forms have been ordered for all locations. State tax forms will be ordered as soon as the state allows.

Our bi-monthly Branch Coordinator meeting was held on September 15th. We discussed library updates, technology updates, and our 2024 new programming framework.

Sarah, our Mosinee Branch Coordinator, was awarded a WVLS scholarship to attend the Wisconsin Library Association conference on October 24th-27th. The opportunity to attend is greatly appreciated!

Staff from many of our locations have been busy filling in at multiple locations to cover for staff shortages, vacations, illnesses, and medical leaves. We are working well as a team to make sure that we can help library patrons across the county. –Laura W, Branch Team Lead

Book Display Highlight: Constitution Day

The Marathon County Public Library and the Wausau chapter of the Daughters of the Revolution collaborated on a book display for Constitution Day. Constitution Day is a federal holiday that celebrates the adoption of the US Constitution in 1787. It takes place on September 17 each year. Constitution Day kicks off Constitution Week, which lasts from September 17-23.

The display was placed in a high-traffic location on the first floor near the entryway. It included books for both adults and youth. Selections for adults included factual guides to help read and interpret the Constitution, opinion pieces, biographies on the people who shaped the document, as well as books on the Constitution’s impacts on historical moments. Books for kids included introductions to the Constitution and the people who created it. -Allycia S., Library Specialist

Library Services Statistics & Activities

News

- Maria, a member of the page team, began her practicum in Youth Services on September 5. Maria is earning her Master’s in Library and Information Studies at UW-Madison. Her 120-hour

practicum will run through December. She will work with our Youth Services team and the Library Services Manager to gain experience at the Youth Reference Desk, plan and execute a program, interview a Children's Librarian, and attend Youth Services team meetings.

- Allycia managed the Library Card Signup Month Drive throughout the month of September
- Julie started offering Computer Basics classes again this month and will continue to offer this valuable instruction throughout the fall. The classes fill up fast with participants eager to learn! Julie will also travel to our branch locations to offer these classes to citizens throughout Marathon County.
- Robyn V. began working as a Library Specialist on our Youth Services Team. Her first day was September 5.
- The Library Services team participated in training and orientation for Robyn the weeks of September 5 and 11.
- Julie taught a "Searching at Marathon County Public Library" class for around 50 students from the IDEA school on September 12; Taylor and Robyn assisted. The students learned how to use library resources to search for information and had time to locate books in the library (and ask librarians for help!).
- Chad spoke about the Central Wisconsin Book Festival during the monthly meeting of Wausau's Golden Kiwanis group on September 18
- The Youth Services team held their monthly meeting on September 21
- Chad was interviewed about the Central Wisconsin Book Festival on Wausau's WXCO radio station on Sept. 26, and the station did a live remote broadcast from MCPL Wausau during the book festival
 - Chad was invited to return twice a month to talk about upcoming MCPL events!
- The Policies and Procedures Committee met on September 28
- The Central Wisconsin Book Festival Events ran the last week of September
- Ben worked throughout the month to update our Event Form to reflect our new framework for programming
- Ben updated end panel signage in Adult Nonfiction due to the ongoing shifting project on the page team
- Jordan is working on a newspaper cataloging and clean-up project
- Kate attended McMillan's Winter Preview
- Allycia was interviewed by WSAW about our Let's Talk! Social Hour program
- Jailin covered at the Marathon City branch
- The Library Services team curated book displays for all ages throughout the month
- The Library Services team engaged in professional development opportunities throughout the month
- Katelyn organized and held orientation for Robyn V.
- Katelyn attended the Kickoff meeting for Dream Big with MCPL, our strategic planning process, on September 5
- Katelyn joined the V-Cat Council as the rep for MCPL and attended the meeting September 7
- Katelyn applied for the ALA Thinking Money for Kids grant
- Katelyn met with Leah, Kitty, and Stephanie to review the shelving plan for our new Athens location on September 12
- Katelyn attended a meeting of the Edgar Women's Club with Branch Coordinator Hannah on September 12
- Katelyn attended virtual WLA Leadership Development Institute session on September 13; the last session of this six month course will be held in-person in October
- Katelyn held a Branch Coordinators meeting on September 15
- Katelyn attended the Library Board meeting on September 18
- Katelyn joined the NICE Team and attended the meeting September 19
- Katelyn visited the Athens branch with Stephanie to meet with Kitty, tour the new location, and solidify plans for shelving
- Katelyn held rounding with individual staff throughout the month

- MCPL study rooms were booked 76 times in September
- Notary: 22 appointments
- Proctoring: 0 appointments
- Tech Time: 6 appointments
- Homebound Services:
 - Items sent out: 342
 - Volunteer deliveries completed: 18
 - New (or recently returned) HB patrons: 3
 - Active HB accts at the start of the month: 88
 - Reading slips, letters, or notes received: 34
 - Patrons directed to WTBBL: 1
- Weeding:
 - Athens: Adult Biographies
 - Edgar: Adult Biographies
 - Hatley: Juvenile Biographies, Graphic Novels, Young Adult Fiction, Adult Biographies
 - Mosinee: Juvenile Biographies, Nonfiction
 - Rothschild: Adult Biographies
 - Spencer: Juvenile Graphic Novels, Adult Biographies
 - Stratford: Adult DVD
 - Wausau: Juvenile Seasonal, Young Adult Audiobooks

Events and Programs

Youth Events

Story Times:

- Sep. 5: Bouncing Babies—9
- Sep. 6: Play and Learn Story Time—32
- Sep. 7: Family Story Time—35
- Sep. 11: Tales for Tots Story Time —30
- Sep. 12: Bouncing Babies Story Time—12
- Sep. 13: Play and Learn—45
- Sep.14: Family Story Time—32
- Sep. 18: Tales for Tots—25
- Sep. 19: Bouncing Babies—14
- Sep. 20: Play and Learn—44
- Sep. 21: Rain or Shine Story Time—34
- Sep. 25: Tales for Tots Story Time—26
- Sep. 26: Bouncing Babies Story Time—24
- Sep. 27: Play and Learn Story Time—60
- Sep. 28: Family Story Time—30

Other Programs:

- Sep. 1: Back to School Bus Photo Frame—39
- Sep. 7: LEGO Club—12
- Sep. 12: DCE Research Group Visit—55
- Sep. 12: Pokémon Club—20
- Sep. 12: 4H Fall Wreath—13
- Sep. 14: Tornadoes, Weather, and You with Brad Miller—10
- Sep. 14: Crafts and Dragons—9
- Sep. 21: LEGO Club—11

- **Number of September Youth Services programs – 23**
- **Total attendance for September Youth Services programs – 621**

Adults/All Ages Events

- Sept. 6: Adaptive Communities Arts and Crafts – 15
- Sept. 13: MCPL Social Hour – 5
- Sept. 19: “Firekeeper’s Daughter” CWBF Community Read Discussion – 1
- Sept. 19: Adaptive Communities Arts and Crafts – 16
- Sept. 20: Computer Basics: Keyboard & Mouse – 10
- Sept. 20: Extension Gardening Series: Sustainable Lawn Care (2 Sessions) – 9
- Sept. 23: CWBF Poetry Walk Live Reading (Stevens Point) - 24
- Sept. 27: Computer Basics: Desktop, Files & Windows – 10
- Sept. 28: CWBF: Virtual Conversation w/Angeline Bouley – 53
- Sept. 29: CWBF: Food, Fiction & Old Fashioneds with J. Ryan Stradal – 90
- Sept. 29: CWBF: Local Author Spotlight: Nikki Kallio & Kathy Sherwood (Stevens Point) – 15
- Sept. 30: CWBF: Driftless Mysteries with Sue Berg (Stevens Point) – 7
- Sept. 30: CWBF: Fiction (and Funny) with Lorna Landvik – 25
- Sept. 30: CWBF: Writing If/Then Stories with Aimee Bissonette – 7
- Sept. 30: CWBF: Debut Author Spotlight: Larry F. Sommers & Steve Fox (Stevens Point) – 12
- Sept. 30: CWBF: Small-Town Wisconsin with Mary Bergin – 20
- Sept. 30: CWBF: Wisconsin Fellowship of Poets Calendar Launch & Poetry Reading – 40
- Sept. 30: CWBF: Nature Connections for Children with Aimee Bissonette – 1
- Sept. 30: CWBF: “Tailspin” with John Armbruster (Stevens Point) – 17
- Sept. 30: CWBF: Fantasy Fiction Author Panel: Sarah Monette, Amy Allworden, Bradley P. Beaulieu (Wisconsin Rapids) – 16
- Sept. 30: CWBF: “Chinese Prodigal” with David Shih – 9
- Sept. 30: CWBF: “Wisconsin Waters” with Scott Spoolman (Stevens Point) – 4
- Sept. 30: CWBF: Stories that Engage with Bradley P. Beaulieu (Wisconsin Rapids) – 5
- Sept. 30: CWBF: Victoria Houston: A Writer’s Life – 19
- Sept. 30: CWBF: Northern Lakes Mysteries with Jeff Nania (Wisconsin Rapids) – 19
- Sept. 30: CWBF: “The Ski Jumpers” with Peter Geye (Wisconsin Rapids) – 6
- Sept. 30: CWBF: Poets Laureate Night – 53

- **Number of September programs and activities – 27**
- **Total attendance/participation for September programs – 508**

Media Summary

Social Media Statistics:

- Facebook (MCPL): 5075 followers (+79)
 - New likes (+56)
 - Unfollows (0)
- Twitter: 1,220 followers (-3)
- Pinterest: 966 followers (-1)
- Goodreads: 339 friends (+9); 1,471 reviews (+9)
- Instagram: 1,100 followers (+2)
- YouTube: 514 subscribers (-0)

Hot Happenings in the River District (email newsletter)

- Sept. 13 – Library Card Signup Drive
- Sept 20 – Library Card Signup Drive
- Sept 27 – CWBF

WJFW Channel 12

- Marathon County Public Library set story time dates https://www.wjfw.com/marathon-county-public-library-set-story-time-dates/article_b9e6ff4a-5336-11ee-b740-db2809d5a9e6.html

WSAW Channel 7

- Sept 13 – Social hour event encourages talking at the library
<https://www.wsaw.com/2023/09/13/marathon-co-public-library-holding-monthly-social-hour-adults/> (video)
- Sept 13 – Marathon Co. Public Library holding monthly social hour for adults
<https://www.wsaw.com/2023/09/13/marathon-co-public-library-holding-monthly-social-hour-adults/>

City Pages

- Sept 7 – Ongoing: Mobile Wi-Fi Hotspots Available at MCPL; Events: Wausau Poetry Walk, Library Card Signup Drive, Mosinee Plant Swap, Crafts & Games Social Hour (MOS), Marathon City Book Club, Marathon City Plant Swap, Edgar Book Club, Hatley Book Club, MCPL Spencer Cribbage, Athens Book Club, MCPL Social Hour (WAU), Friends of MCPL Members Only Book Sale, Mosinee Book Club, As the Page Turns Book Club (SPE), Community Read Discussion, Stratford Book Club; Outdoors: Sustainable Lawn Care (WAU); Kids/Teens: Bouncing Babies Story Time (WAU), Family Story Time (HAT, WAU), Play & Learn Story Time (WAU)
- Sept 14 – Ongoing: Mobile Wi-Fi Hotspots Available at MCPL; Events: Wausau Poetry Walk, Library Card Signup Drive, Marathon City Plant Swap, Friends of MCPL Members Only Book Sale, Mosinee Book Club, As the Page Turns Book Club (SPE), Community Read Discussion, Stratford Book Club, Painting with Buttons (EDG), Rothschild Book Club, CWBF “Frank Lloyd Wright’s Wisconsin,” CWBF “Indian Nations of Wisconsin;” Lectures/Workshops: Sustainable Lawn Care (WAU), Computer Basics Class: Keyboard & Mouse (WAU), Computer Basics Class: Desktop Files & Windows (WAU), Grocery Stores & Supermarkets of Marathon County (SPE), Computer Basics Class: Internet Basics & Privacy (WAU); Kids/Teens: Bouncing Babies Story Time (WAU), Family Story Time (ATH, HAT, MAR, ROT, STR, WAU), Play & Learn Story Time (WAU), Tales for Tots (WAU), Tornadoes Weather & You with Brad Miller (MAR, WAU), Crafts & Dragons (WAU), Pokémon Club (EDG, ROT), DIY Library Card Holder (STR), Rain or Shine Story Time with Justin Loew (HAT, WAU), Lego Block Party (WAU)
- Sept 21 – Ongoing: Mobile Wi-Fi Hotspots Available at MCPL; Events: Wausau Poetry Walk, Library Card Signup Drive, Painting with Buttons (EDG), Rothschild Book Club, CWBF “An Evening with Angeline Boulley,” CWBF Local Author Spotlight, CWBF Food Fiction & Old Fashioneds, CWBF Driftless Mysteries, CWBF Fiction & Funny, CWBF Author Spotlights, CWBF “Small Town Wisconsin,” CWBF Wisconsin Fellowship of Poets Calendar Launch & Reading, CWBF Nature Connections, CWBF “Tailspin,” CWBF “Chinese Prodigal,” CWBF “Wisconsin Waters,” CWBF A Writer’s Life, CWBF Poets Laureate Night, CWBF “Frank Lloyd Wright’s Wisconsin,” CWBF “Indian Nations of Wisconsin,” DIY Wreath Craft (MOS), Crafts & Games Social Hour (MOS); Lectures: Grocery Stores & Supermarkets of Marathon County (SPE), Computer Basics Class: Desktop Files & Windows (WAU), Computer Basics Class: Internet Basics & Privacy (WAU); Kids/Teens: Bouncing Babies Story Time (WAU), Play & Learn Story Time (WAU), Family Story Time (ATH, EDG, MAR, MOS, ROT, STR, WAU), Tales for Tots (WAU), Rain or Shine Story Time with Justin Loew (HAT, MAR, ROT, WAU), Lego Block Party (ROT, WAU), Tornadoes Weather & You with Brad Miller (HAT, MAR, ROT), CWBF Writing If/Then Stories for kids, Grab & Go Fall Garland, MCPL Two Sentence Story Contest, Pumpkin Party Story Time (WAU), Read to a Therapy Dog (ROT), Fire Safety Story Time (HAT), Pokémon Club (EDG, WAU), DIY Worry Monster (MOS)
- Sept 28 – Highlights: Central Wisconsin Book Festival (Poets Laureate Night, Small Town Wisconsin, Local Author Spotlight); Ongoing: Mobile Wi-Fi Hotspots Available at MCPL; Events: Wausau Poetry Walk, Library Card Signup Drive, CWBF “An Evening with Angeline Boulley,” CWBF Local Author Spotlight, CWBF Food Fiction & Old Fashioneds, CWBF Fiction & Funny, CWBF Local Author Spotlight, CWBF “Small Town Wisconsin,” CWBF Wisconsin Fellowship of Poets Calendar Launch & Reading, CWBF Nature Connections, CWBF “Tailspin,” CWBF “Chinese Prodigal,” CWBF “Wisconsin Waters,” CWBF A Writer’s Life, CWBF Poets Laureate Night, CWBF “Frank Lloyd Wright’s Wisconsin,” CWBF “Indian Nations of Wisconsin,” DIY Wreath Craft (MOS), Crafts & Games Social Hour (MOS); Lectures: Computer Basics Class: Internet Basics & Privacy (WAU); Kids/Teens: Rain or Shine Story Time (MAR, ROT), CWBF Writing If/Then Stories for kids,

Grab & Go Fall Garland, MCPL Two Sentence Story Contest, Tales for Tots (WAU), Family Story Time (ATH, EDG, MAR, MOS, ROT, STR, WAU), Bouncing Babies Story Time (WAU), Play & Learn (WAU), Tornadoes Weather & You (HAT, ROT), Pumpkin Party Story Time (WAU), Lego Block Party (ROT, WAU), Read to a Therapy Dog (ROT), Fire Safety Story Time (HAT), Pokémon Club (WAU)

Mosinee Times

- Sept 14 – MCPL to hold Library Card Signup Drive September 1-30

Record Review

- Sept 6 – People: Athens – MCPL Story Time, MCPL Book Club; Edgar – MCPL Story Times, MCPL Book Club, Pokémon Club; Marathon – Plant Swap event, MCPL Book Club, MCPL Story Time, Tornadoes Weather & You with Brad Miller, Rain or Shine Story Time with Justin Loew; Stratford – MCPL Story Times, MCPL Book Club
- Sept 13 – People: Athens – MCPL Story Time; Edgar – MCPL Story Times, Pokémon Club; Marathon – Plant Swap, MCPL Story Time, Tornadoes Weather & You with Brad Miller, Rain or Shine Story Time with Justin Loew; Stratford – MCPL Story Times, MCPL Book Club
- Sept 20 – People: Athens – MCPL Story Times; Marathon – MCPL Story Times, Tornadoes Weather & You with Brad Miller, Rain or Shine Story Time with Justin Loew; Stratford – MCPL Story Times
- Sept 27 – People: Athens – MCPL Book Club, MCPL Story Time; Edgar – MCPL Book Club, MCPL Story Time, Pokémon Club; Marathon – MCPL Book Club, MCPL Story Times; Stratford – MCPL Book Club, MCPL Story Times

Wausau Pilot & Review

- Sept 6 – Marathon County Public Library programs, adult
<https://wausapilotandreview.com/2023/09/06/marathon-county-public-library-programs-adults-3/>
- Sept 9 – Marathon County Public Library programs
<https://wausapilotandreview.com/2023/09/08/marathon-county-public-library-programs-42/>
- Sept 20 – Marathon County Public Library book clubs: October
<https://wausapilotandreview.com/2023/09/19/marathon-county-public-library-book-clubs-october-2/>
- Sept 20 – Marathon County Public Library youth programs, October
<https://wausapilotandreview.com/2023/09/19/marathon-county-public-library-youth-programs-october/>
- Sept 20 – Marathon County Public Library programs: adults
<https://wausapilotandreview.com/2023/09/20/marathon-county-public-library-programs-adults-4/>
- Sept 21 – Marathon county Public Library programs, adults
<https://wausapilotandreview.com/2023/09/21/marathon-county-public-library-programs-adults-5/>
- Sept 25 – October story time dates set at Marathon County Public Library
<https://wausapilotandreview.com/2023/09/25/october-story-time-dates-set-at-marathon-county-public-library/>

Wausau Times/Buyers Guide

- Sept 13 – Out & About: Ongoing – Mobile Wi-Fi Hotspots Available at MCPL; Events – Wausau Poetry Walk, Library Card Signup Drive
- Sept 20 – Out & About: Ongoing – Mobile Wi-Fi Hotspots Available at MCPL; Events – Wausau Poetry Walk, Library Card Signup Drive, Painting with Buttons (EDG), Rothschild Book Club
- Sept 27 – MCPL October Book Clubs; Marathon Co. Public Library offers two sentence story contest; October Story Time Dates set at Marathon County Public Library

Materials

Youth

	2023 Annual Budget	Rollover from 2022	Total Appropriation	Monthly Allotment	Free Balance	Spent as of 10/02/2023	% Spent
Juvenile Audiobooks	\$9,000.00	\$0.00	\$9,000.00	\$818.18	\$715.96	\$8,284.04	92%
Juvenile CDs	\$500.00	\$0.00	\$500.00	\$45.45	\$214.14	\$285.86	57%
Juvenile DVDs	\$8,500.00	\$22.48	\$8,522.48	\$774.77	\$3,586.50	\$4,935.98	58%
Juvenile Video Games	\$2,300.00	\$30.68	\$2,330.68	\$211.88	\$349.06	\$1,981.62	85%
Young Adult Audio Books	\$1,650.00	\$70.35	\$1,720.35	\$156.40	\$387.58	\$1,332.77	77%
Juvenile e-books	\$1,500.00	\$0.00	\$1,500.00	\$136.36	\$134.08	\$1,365.92	91%
Youth AV Subtotal	\$23,450.00	\$123.51	\$23,573.51	\$2,143.05	\$5,387.32	\$18,186.19	77%
Juvenile Fiction	\$25,500.00	\$55.72	\$25,555.72	\$2,323.25	\$5,502.40	\$20,053.32	78%
Juvenile NonFiction	\$27,500.00	\$57.47	\$27,557.47	\$2,505.22	\$7,671.95	\$19,885.52	72%
Juvenile Picture Books	\$30,000.00	\$104.35	\$30,104.35	\$2,736.76	\$7,573.30	\$22,531.05	75%
Juvenile Spanish	\$1,400.00	\$0.00	\$1,400.00	\$127.27	\$452.61	\$947.39	68%
Juvenile Standing Order Print	\$7,500.00	\$0.00	\$7,500.00	\$681.82	\$516.33	\$6,983.67	93%
Young Adult Fiction	\$12,000.00	\$43.96	\$12,043.96	\$1,094.91	\$2,152.79	\$9,891.17	82%
Young Adult Graphic Novels	\$3,500.00	\$142.16	\$3,642.16	\$331.11	\$761.72	\$2,880.44	79%
Young Adult NonFiction	\$3,400.00	\$0.00	\$3,400.00	\$309.09	\$1,557.42	\$1,842.58	54%
Youth Print Subtotal	\$110,800.00	\$403.66	\$111,203.66	\$10,109.42	\$26,188.52	\$85,015.14	76%
Youth Services TOTAL	\$134,250.00	\$527.17	\$134,777.17	\$12,252.47	\$31,575.84	\$103,201.33	77%

Adult

	2023 Annual Budget	Rollover from 2022	Total w/carryover	Monthly Allotment	Free Balance	Spent YTD as of Oct. 3, 2023	% Spent
Adult Audiobooks	\$12,000.00	\$549.01	\$12,549.01	\$1,090.91	\$2,148.95	\$10,400.06	86.67%
Adult Music CD	\$5,500.00	\$699.42	\$6,199.42	\$500.00	\$1,107.01	\$5,092.41	92.59%
Adult DVD	\$17,500.00	\$1,043.69	\$18,543.69	\$1,590.91	\$2,143.93	\$16,399.76	93.71%
Adult Video Games	\$1,550.00	\$119.98	\$1,669.98	\$140.91	\$294.87	\$1,375.11	88.72%
Adult AV Subtotal	\$36,550.00	\$2,412.10	\$38,962.10	\$3,322.73	\$5,694.76	\$30,855.24	84.42%
Adult Paperbacks	\$3,035.00	\$164.63	\$3,199.63	\$275.91	\$1,052.01	\$2,147.62	70.76%
Adult Paperbacks S.O.	\$2,415.00	\$0.00	\$2,415.00	N/A	\$1,450.00	\$965.00	39.96%

Adult Fiction	\$47,000.00	\$429.81	\$47,429.81	\$4,272.73	\$5,847.61	\$41,582.20	88.47%
Adult LT Fiction	\$7,500.00	\$74.55	\$7,574.55	\$681.82	\$380.32	\$7,194.23	95.92%
***Adult LT S.O.	\$6,000.00	\$0.00	\$6,000.00	\$545.45	\$3,355.57	\$2,644.43	44.07%
Adult Non-fiction	\$67,000.00	\$2,592.19	\$69,592.19	\$6,090.91	\$3,353.64	\$66,238.55	98.86%
Adult Non-fiction S.O.	\$2,000.00	\$0.00	\$2,000.00	N/A	\$46.41	\$1,953.59	97.68%
Adult Biographies	\$12,000.00	\$336.33	\$12,336.33	\$1,090.91	\$2,854.16	\$9,482.17	79.02%
Adult Spanish	\$750.00	\$66.43	\$816.43	\$68.18	\$352.38	\$464.05	61.87%
Adult Hmong	\$750.00	\$0.00	\$750.00	\$68.18	\$402.93	\$347.07	46.28%
Overdrive - ebooks	\$15,000.00	\$0.00	\$15,000.00	\$1,363.64	\$4,631.47	\$10,368.53	69.12%
Adult Print Subtotal	\$163,450.00	\$3,663.94	\$167,113.94	\$14,859.09	\$23,726.50	\$143,387.44	87.73%
Adult Services TOTAL	\$200,000.00	\$6,076.04	\$206,076.04	\$18,181.82	\$29,421.26	\$174,242.68	87.12%

Support Services Statistics & Activities

Circulation Team

- New library card applications processed by the Circulation Team: 206
- Circulation total for Wausau First Floor: 29,915
- Ashley H processed 145 Interlibrary Loan items
September Passports News: The MCPL Passport team accepted a total of 50 passport applications accepted at \$35.00 each and 59 photos were taken at \$10.00 each for a total of \$2,340 recorded. We also assisted with 10 renewal applications.
 - 31 Adult Passport Books
 - 19 Minor Passport Books
- Ashley H
 - Trained new staff members Robyn and Jordan on ILL.
 - Completed ILL step-by-step instructions
 - Watched the Ryan Dowd webinar: Substance Abuse 101: An overview of the effects and risks of common drugs
 - Helped the page team throughout the month by running several pull-lists as well as doing switch-overs in Young Adult Fiction, Adult Non-Fiction, and Adult Fiction
- Olivia B
 - Ran the teen D&D craft event (making a dice tray), which 10 teens attended
 - Participated in the Policies and Procedures Committee's work to finalize their suggested revisions of the Library Card Registration Policy and Procedure
 - Repaired some paintings for Kate S. so they could return to circulation.
 - Continued work on the art review portfolio, which will give patrons a copyright-friendly way to browse our whole art collection, even when some pieces are checked out.
- Maggie B
 - Worked on passports on Wednesdays.
 - Assisted throughout the month with Homebound Services.

- Helped the Support Services team doing initial item processing, covering at the drive-thru, and loading transit bins.
- Helped the Page Team by routinely emptying bins and sorting carts.
- Erin Q
 - Looking ahead to the next year: created the 2024 periodicals page in our tracking spreadsheet
 - Added clarifying language to passport appointment spreadsheet to avoid confusion in appointment information.
 - Moved the USA Today newspapers behind the Circulation desk to ensure that they remain available for all patrons who would like to read them.
 - Assisted with the Teen D&D craft and acted as a sounding board for the October one-shot D&D program
 - Routinely helped the pages on transit days, and did switch-overs for Young Adult Fiction, Adult Non-Fiction, and Adult Fiction
- Jeff P
 - Continues to keep the passport program running
 - Handled deleting juvenile accounts and moving fines to parent's accounts
 - Takes care of our weekly supply order/requests
 - Added new adult video games to the master spreadsheet
- Over the course of the month, one patron was asked to leave for the day due to policy violations.

Support Services Team

- Several new works of art from this year's Wausau Festival of Arts are now available for checkout at the library. Thank you to the Friends of the Library for purchasing these pieces, and to James B for cataloging them.
- "On Order" browse categories are now implemented in MCPL's Aspen catalog. This means that patrons can now more conveniently browse items that the library has ordered but haven't arrived yet (and they can easily place holds on them if they look good)!
 - A "browse" category (or function) enables a patron to scroll through a premade list of titles and place holds without the bother of creating a search (ex: Mystery fiction). The catalog has long had browse categories for "New" materials but we've only recently been able to them for "On Order" materials as well. It required the creation of new Location codes, reworking of ordering procedures and consultation with other departments. Thank you to Katie Z of WVLS and Ben K of Library Services for their assistance on this project.
- Changes to the Wi-Fi hotspot procedures to allow transit between branches has been successful! With these changes, our supply is now comfortably able to meet demand. As of 9/28:
 - 28 Total MCPL hotspot devices
 - 19 Checked Out/On Hold shelf/In Transit Hold
 - 5 Available
 - 3 Billed, 1 Workroom
 - 0 Holds queue
- Alexander presented the ILS Evaluation and Review Committee's final report to the V-Cat Council on 9/7.
- Support Services Team gave a tour and overview of our department to new Library Specialist Robyn V on 9/7.

- Chris L, James B and Dawn L sent WVLS a list of Order records to be deleted. The Order records are 3 years old or older, where MCPL no longer owns the item. Also included was a list of bibliographic records (empty now that the order records are gone) for deletion. This is a twice-yearly cleanup.
- James B and Chris L met with WVLS's Rachel M on 9/8 to discuss changes to V-Cat's Volume field recommendation. It is important that the information in the bibliographic record and the volume field of the item record be accurate because it impacts the patron's experience in the catalog. The patron must be able to find the title, see exactly what it is, and be able to identify and request the desired volume of a multi-item set.
- Team Leads met with Leah 9/13.
- Alexander and Katelyn are on the NICE Team (Northern Wisconsin ILS Consortium Exploration) which met on 9/19. The team is updating its goals, timeline and communication plan as it moves into its second phase.
- James B and Kayla K covered Main Desk for the Circulation Team meeting 9/21, while Chris L covered Drive Thru.
- Kayla K made new labels for the transit bins.
- Support Services Team Leads met with Alexander 9/28.
- Chris L completed a Gale course in Microsoft Excel.
- Kayla K reports that the Young Adult Graphic Novel relabeling project is mostly done.
- Dawn L is working with the Collection Development Team, Janice A and Stephanie to ensure funds balance at every step from order placement to payment completion. She is also in regular communication with B&T regarding backorders, no charge replacements for items received damaged, and processing issues.
- Circulation total for Wausau Drive Up: 1,677.

Page Team

- Continued work on branch weeding project from Kate S.
- Completed the Missing and Missing in Inventory list from July 2023 and found two items.
- Did routine switch-overs for new Adult collections and Young Adult collections.
- All of the Halloween seasonal collection was pulled from storage and distributed out to the branches in mid-September.
- Throughout the month of September the Page Team shelved 27,048 items. They handled an additional 3,319 more items for holds or transits to home libraries.

Information Technology

- The new self-checkout machines have been ordered from FE Technologies. Five will be installed in Wausau and one will be installed at the Rothschild branch. Installation is scheduled for early November.
- David has installed the new network rack and started terminating the network cables at the new Athens branch building.
- Solicited quotes to replace the public computers at all nine library locations.
- Reviewed our network equipment's resilience to power fluctuations.
- The PoE door counter that is to be used in Athens has been ordered, and will serve as a test for this improved counting system.
- Several projects remain ongoing:
 - Update to fiber at branches – TEACH Network Services (TNS) contract start date is 02/01/2024.

- Schedule of new services installs likely to be released in January of 2024.
 - Athens: It looks like we can treat Athens as a new install and Josh K. at WVLS has initiated the install process. We will be scheduling on “On Site” inspection soon.
 - Edgar:
 - *Hatley: Connected to WCAN on 05/12/2023*
 - Marathon City:
 - Mosinee:
 - *Rothschild: Fiber Connection through Rothschild PD (WiscNet)*
 - Spencer:
 - Stratford:
- Continued organization of the IT work area and server areas.
- Creating technology tutorials for staff.
- Investigate what needs to be done to continue outdoor Wi-Fi antennae installation at remaining branches.
 - Athens: Pending approval to install in new building.
 - *Edgar: Installed*
 - Hatley: Pending install
 - Marathon City:
 - *Mosinee: Installed*
 - Rothschild: Need written permission to install
 - Spencer:
 - *Stratford: Installed*
- Additional projects are on the horizon:
 - Plan a deployment date for Windows 11. (Will be deployed with new patron computers)
 - Plan a deployment date for new patron computers. (Q3 or Q4 of 2023 or Q1 of 2024)
 - Investigate having the branches use IP phones like the ones used in Wausau.
 - Investigate moving library to Office 365 licensing instead of the current Office 2013 in use.
 - Investigate hosting Teams phones on our own Microsoft tenant.
 - Investigate hosting mcpl.us email on our own Microsoft tenant.
 - Investigate replacing CASSIE. (Pharos?) (WVLS Server)
 - Investigate Wireless printing options. (Princh?) (cloud based service)

Branch Statistics & Activities

Athens Monthly Report

Events and Programs

- Book Club: This month the Athens Book Club read *Midnight Library* by Matt Haig. A group discussion was held on September 12, with 7 readers attending.
- Grab and Go kits were prepared for October.
- Upcoming Programs: The Athens Book Club will be reading *The Paris Apartment* by Lucy Foley for October. Book Club meets on Tuesday, October 10 at 2:00pm in the Board Room of the Athens Village Hall. November Book Club will be *Tuck Everlasting* by Natalie Babbitt.
- The first Family Story time was held on September 25 with 17 children and 7 Adults participating.
- Class Visits started on September 5. There were 11 visits during the month of September. We have since added another group that will be starting in October.
- Library card signup month was successful with 17 new library card holders.

Circulation Statistics

- In September, Athens circulated a total of 1,554 items. This is 5.79% increase from September of 2022. In 2023 year-to-date, Athens has circulated 14,336 items. This is a 20.27% increase from 2022.
- Athens had a total of 0 curbside appointments in the month of September.

Library News

- Athens Library Staff is preparing the library for the upcoming move in November. We have been organizing for a smooth transition.
- 9/12 Kitty R met with Leah G, and Katelyn S to go through the plan for the new branch location
- 9/20 Kitty R met with Stephanie M and Katelyn S to walk through and plan a new library shelving layout in the new branch location
- Kitty R planned winter/spring 2024 story time dates
- Shahara is planning future passive craft projects
- 2023 tax forms have been ordered

Facilities

- Kitty R measured and created a grid for shelf placement at our new branch location. Painting, trim work, electrical and carpeting is currently being installed.
- 9/29/23 David H traveled to the new building to start putting the technology equipment in order.

Edgar Monthly Report

Events and Programs

- Book club discussed the book "Maid" by Stephanie Land on the 12th with 5 attending. This was the first book club with Hannah as facilitator, and they discussed what books will be read through the end of the year. A book club display was put up with a list of future books; at least 1 new person is planning on joining.
- Story time was held on the 5th with 3 in attendance, and on the 19th with 3 in attendance; there was not a craft for either story time.
- Pokémon Club was held on the 18th with 6 in attendance; 2 kids traded cards while the rest colored Pokémon themed coloring sheets. School soccer and cross country practice were held at the same time which lowered attendance.
- On the 25th 2 people participated in the Paint with Buttons events; it was well received and it was requested to be held again in the future and potentially opened up to all ages.
- 1 child turned in their 200 and 300 sheet for 1,000 Books Before Kindergarten, and her star was moved to the corresponding number on our wall display.

Circulation Statistics

- The circulation statistics for the month of September were 1,159 items checked out. This is a 21.95% decrease for the same month last year. A total of 11,249 items have been checked out so far this year. This is a 22.90 % decrease from 2022.
- There were 0 curbside pickups for the month.

Library News

- Wanda covered a shift in Edgar on the 1st
- Hannah filled in at Marathon on the 6th, 20th, and 21st
- Hannah filled in at Mosinee on the 16th
- Hannah attended the branch coordinator meeting on the 15th
- Hannah and Katelyn attended the Edgar Women's Club meeting on the 12th and discussed library news and future events
- A pumpkin patch passive program was put up the last week of the month for kids to write their name on a pumpkin and add it to the patch; this will be left up through October
- Two regular library families welcomed new additions to their families this month and brought their newborns to the library. One came for story time, and the other little one was seen when books were dropped off. Welcome to the library, Elizabeth and Alexander!

Facilities Updates

- Two plants were brought in to beautify the library space (a spider plant, and snake plant)

Hatley Monthly Report

Events and Programs

- Book Club – “Verity.” We had a total of 10 participants attend our book club.
- Grab N Go programs
 - Grab n Go – Flowergrams – we had one kit left from August and gave out it out in September
- Story Time is held weekly on Tuesdays @ 10:30a
 - September 5th we did books on Being Late and had a total of 9 participants. 3 adults and 6 children were in attendance.
 - September 12th we did books on Shapes and had 0 participants.
 - September 19th we did books on Fall and had 5 participants. 1 adult and 4 children were in attendance.
 - September 26th was our Rain or Shine Story Time with Justin Loew! We had 28 participants attend to listen to books read by myself and Justin about weather, and then we created a paper plate rainbow and did a Cloud Experiment! 5 adults, 23 children came (this includes the 3rd grade class from the Hatley Elementary) were in attendance.
- Upcoming Programs
 - Book Club on October 12th will discuss “Leaving Time”
 - Grab N Go Crafts – Ribbon Bookmarks and Fall Garland
 - Story Times are EVERY Tuesday morning at 10:30a
 - Tornado, Weather and You on October 4th
 - Fire Safety Storytime on October 10th
 - Learn to Knit on October 16th
 - Wine Cork Pumpkins on October 24th

Circulation Statistics

- Hatley circulated 1,874 for the month of September. This is a 7.27% decrease. Year to date is 17,290 items. This is a 9.40% increase from last year.

Library News

- Heather helped cover shifts in Marathon
- Sarah M and Julie K helped cover shifts in Hatley
- Heather attended the Branch Coordinator Meeting
- Regular re-labeling has resumed!
- Inventory is currently paused until given the OK from WVLS

Facilities Updates

- Village approved getting 3 Library Guests Only parking signs to try and help keep those spots open when the community room is booked and we are open. Still waiting on them to arrive.
- Our HVAC system is finally up and working correctly.

Marathon City Monthly Report

Events and Programs

- Book Club: Lisa and 9 patrons had a lively thoughtful discussion of the book *Project Hail Mary* by Andy Weir. The book club meets on the second Monday of the month from 5:45-6:45 pm. The next book club session will meet on Monday, October 9th with a discussion of the book *Mexican Gothic* by Silvia Morena-Garcia.
- Story Time: Our 30 minute family story time programs are held on Thursday mornings at 10:30 am. We had 45 caregivers and children join in the fun with themed stories, songs and activities during 4 events in September. The themes we focused on in September were Old MacDonald, New Library Books and Apples. We also held a special Weather-themed story time with an extra craft and experiment featuring Justin Lowe from Channel 9 as our guest.
- The week of September 11 – 16th we held our yearly Plant Swap. Over 50 patrons dropped off or picked up a nice plant to swap. This program has become something that the whole community looks forward to each year. We may expand and offer another swap in the spring, as well. On September 27, Brad Miller, from Channel 9 presented a school-age program called Tornadoes, Weather & You. We had 6 children and 3 adults listen in and learn about weather instruments, how storms are formed and how meteorologists forecast the weather. As mentioned above, Justin Lowe from Channel 9 stopped in as a featured Story time guest on Thursday, September 28.
- In October, our monthly book club and weekly story times will be held, as usual.

Circulation Statistics

- Marathon circulated 2,191 items during the month of September, which is a 4.36% decrease from this time last year. So far in 2023, Marathon has circulated 22,675 items. This is an 8.25% decrease over last year.

Library News

- Our new Library Assistant, Lisa M., will be joining the team here in Marathon City in October. We are very excited to meet her!

Facilities Updates

- None at this time.

Mosinee Monthly Report

Events and Programs

- Book Club: 6 patrons joined Sarah this month for a lively discussion on the 18th.
- Our monthly Yarn and Games Social Hour brought in 10 patrons this month.
- Family Story Time started up this month, to be held on the first Tuesday of the month at 2 p.m. through December. Unfortunately, we had no participants this month.
- We hosted a second session of the popular Plant Swap program, which Sarah had a ton of fun preparing and propagating plants for! We had 112 patrons excitedly swap and/or drop off plants!
- News Channel 9 Meteorologist Brad Miller led an informative and fun presentation called “Tornadoes, Weather, and You” on the 12th. Ten patrons joined us.
- On the 13th, News Channel 9 joined Katie for a special weather-themed story time, with extra activities for the children afterwards. Eleven patrons had a ton of fun listening to stories, making a rainbow craft, and doing an experiment to learn about the science behind clouds.
- On the 19th, 2 patrons made fun library card holders in honor of National Library Card Sign up Month.
- Passive Programs: This month we asked patrons why they love their library, in honor of National Library Card Sign up Month. Six patrons participated.
- Upcoming Programs
 - In October, Book Club, Family Story Time, and our monthly Yarn and Games Social Hour will continue. We will also be starting a monthly Pokémon Club, have a special wreath making program for adults, and have a fizzy art program on the 24th.

Circulation Statistics

- Mosinee circulated 2,408 items in September 2023. This is a 6.78% decrease. Mosinee has circulated 23,064 items in 2023. This is a 4.67% increase.

Library News

- Displays: In honor of Hobbit day on the 22nd, we displayed fiction and nonfiction items related to and written by Tolkien, complete with a Hobbit house! Our adult nonfiction held resources on wildlife in honor of National Wildlife Day, while our display by the public computers held books in honor of Hispanic Heritage Month. Our circulation desk display reminded patrons of Arthur's quote saying "Having fun isn't hard when you've got a library card!" and our picture books were all back-to-school themed. A fun Batman display was in our juvenile fiction section in honor of Batman Day on the 16.
- Staff continued sending in items that needed new spine labels, and appreciate all the hard work Support Services is doing!
- Katie and Sarah covered the Marathon City Branch several times, and Sarah also covered the Hatley branch at the beginning of the month. Special thanks to Hannah for covering Mosinee on the 16th!
- Sarah attended the Coordinator meeting on the 15th.
- Sarah was awarded a WVLS scholarship to attend the Wisconsin Library Association conference on October 24th-27th. The opportunity to attend is greatly appreciated!

Facilities Updates

- We are still waiting to hear on the timeline for our historic window restoration.

Rothschild Monthly Report

Events and Programs

- Story time is scheduled for every other Tuesday. In September, we had 18 participants at two story times. In October, we will host a special Rain or Shine Story Time with meteorologist Justin Loew.
- In September, book club met and 12 members discussed *The School for Good Mothers* by Jessamine Chan. This was our biggest crowd in quite some time! In October, the club will discuss *The Christie Affair* by Nina de Gramont.
- We introduced two new recurring programs in September. Our first Pokémon Club was a big hit with participants! 14 people joined us to trade cards, socialize, play the game, and make Pokémon themed crafts. We hope the enthusiasm continues into future months. We also hosted Buddy the therapy dog for our first monthly Read to A Therapy Dog session. The 5 readers loved sharing stories with Buddy! Buddy will be back at the library on Thursday, October 5th. Our regular Lego Block Party saw 8 participants as well.
- In September, we had various book displays around the library including "Back to School," "Wild Weather," "Score a Good Book" (football themed), and YA Book and Album Parings.
- We had 25 new people sign up for library cards and enter the Library Card Sign Up Month drawing.

Circulation Statistics

- In September, Rothschild circulated 7,544 items. This is -.45% decrease from last year. In 2023, Rothschild circulated 72,655 items. This is 1.31% increase from last year.
- We had 0 curbside pickups.

Library News

- Laura attended the monthly team leads meeting on 9/13 and the branch coordinator meeting on 9/15.
- Laura completed branch visits to Spencer and Stratford on 9/27.
- Megan covered a shift in Marathon and Julie covered a shift in Hatley.

Facilities Updates

- The village has started replacing traditional light fixtures in the building with LED fixtures.

Spencer Monthly Report

Events and Programs

- September was the start of “Cribbage at the Library” in Spencer. Ten adults were very excited to get the cribbage season started again.
- September 18th was the first book club after taking the summer off. “The Honey Bus” by Meredith May was discussed with 19 attending.
- Rookie Rockets Daycare Story Time was held on September 20th. Three stories were read about autumn and the change of color in the leaves. All 15 children were excited about their favorite color leaves.
- Story time was held at the Spencer Pre-K class on September 20th and 21st. Stories about leaves and magic trees were read to 42 children.
- “Checking Out Grocery Stores & Supermarkets of Marathon County” was presented by Gary Gisselman from the Marathon County Historical Society on September 26th. Gary showed photos of grocery stores in Stratford, Athens and Spencer from the early 1900’s. He also focused on neighborhood grocery stores in Wausau and the A & P stores. This program was enjoyed by 24 adults.

Circulation Statistics

- Spencer has circulated 868 items in the month of September. This is a decrease of 28.15%. Spencer has circulated 10,048 items in 2023. This is a decrease of 3.11%.

Library News

- Audrey attended the virtual branch coordinator meeting on September 15th.
- Audrey wrote an article for the TRG and Spencer’s Village Voice with the October programs and hours for the Spencer Library.
- The TRG paper could not attend the program with Gary Gisselman on September 26th, the editor of the paper asked Audrey to write an article and include photos, so the library program would be represented in the paper.
- Adult Biographies and Junior Graphic Novels were weeded from the shelves to make more room for the newer books.
- Laura Wood came to the Spencer Library for a branch visit on September 27th.
- Kristie Hauer from WVLS came to Spencer Library to see the library and meet the staff.
- David Hahn came to Spencer and set up two new receipt printers.
- September was “Library Card Signup” month. Spencer had 30 new patrons getting library cards and signing up to win a prize.
- Adult fiction and non-fiction were taken off the 14 day list and set to 21 days and shelved accordingly.

Facilities Updates

- None at this time.

Stratford Monthly Report

Events and Programs

- We are off to a great start with our Fall Family Story Time session. We held three programs in September during which we welcomed a total of 48 guests. Our young patrons are decorating an autumn tree with a leaf each time they visit.
- St. Joe’s students enjoyed story times and book check-outs this month at our branch. On Sept. 11, six Pre-K and K students visited with their teacher, and on Sept. 19, nine 1st-4th graders visited with their teacher.
- Five adult patrons attended our Book Club in September to discuss *Take My Hand* by Dolen Perkins-Valdez.
- We have begun creating and submitting our Winter ‘23 and Spring ‘24 event ideas.
- We have decorated our branch for autumn, and have begun work on our Trick or Triumph Escape Room, set for Oct. 20-23.

Circulation Statistics

- We circulated 1,831 items in September. This is a 6.27% increase from last year. So far in 2023, we circulated 19,157 items. This is a 10.43% increase from 2022.

Library News

- We collaborated with the Stratford Area Historical Society for their Neighbors Past and Present: The Wisconsin German Experience exhibit. We curated a selection of books to complement their theme, and the Society placed one of their exhibit panels next to it. The display was very popular with patrons.
- We presented a *Don't Leaf Without a Wonderful Book* display, filled with beautiful books that have autumn-colored covers.
- MJ attended the Branch Coordinator Meeting on Sept. 15.
- MJ covered a shift in Marathon City on Sept. 23.
- We enjoyed visits to our branch from Laura Wood, Lead Branch Coordinator, on Sept. 27; and from Kristie Hauer, Public Library Services Consultant for WVLS, on Sept. 29.
- We sent in books for relabeling.

Facilities Updates

- David Hahn, IT Specialist, visited our branch on Sept. 30. He kindly installed a receipt printer on our second staff computer to help improve our efficiency, and also helped troubleshoot issues we were having on our Public Access Catalog.

WISCONSIN VALLEY LIBRARY SERVICE
Board of Trustees Meeting
August 19, 2023
Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 16, 2023.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

- Tom Bobrofsky, President
- Mike Otten, Treasurer
- Sonja Ackerman, member
- Jim Backus, member
- Carol Bartlein, member*
- Eileen Grunseth, member
- Louise Olszewski, member
- Kay Palmer, member*
- Diane Peterson, member*
- Judy Peterson, member
- Petra Pietrzak, member
- Kari Sweeney, member*

Others Present

- Marla Sepnafski, WVLS Director
- Erica Brewster, WVLS staff*
- Susie Hafemeister, WVLS staff
- Kristie Hauer, WVLS staff
- Jamie Matczak, WVLS staff
- Rachel Metzler, WVLS staff*
- Brenda Walenton, WVLS
- Kris Adams Wendt, WVLS staff
- Katie Zimmermann, WVLS staff
- Judy Bobrofsky, guest

*denotes remote attendance

Excused

- Jessica Bennett, member
- Pat Pechura, Vice-President

Vacant

- Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

Bobrofsky introduced two recent additions to the WVLS staff, Data and Technology Services Consultant **Erica Brewster** and Public Library Services Consultant **Kristie Hauer** which provided an opportunity for them to tell the Board more about themselves.

CONSENT AGENDA APPROVAL

Bobrofsky noted that action items have been moved to the top of the agenda ahead of reports. **Olszewski/Ackerman motion to approve the agenda as amended. All aye. Motion carried.**

APPROVAL OF MINUTES (Exhibit 1)

J. Peterson/Grunseth motion to approve minutes from the May 20, 2023 WVLS Board meeting. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7)

Olszewski/ Pietrzak motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2024 V-CAT BUDGET – draft (Exhibit 8)

Zimmermann reported that the 2024 V-Cat budget draft presented at the May 20 Board meeting was approved by the V-Cat Council at its June 1 meeting.

Otten/Ackerman motion for final approval to the 2024 V-Cat Budget as presented. All aye. Motion carried.

2024 MCPL/WVLS RESOURCE LIBRARY AGREEMENT – draft (Exhibit 9)

Sepnafski reported that the only changes to the 2024 Resource Library Agreement between WVLS and MCPL, other than substituting 2024 throughout the document, was payment of rent quarterly rather than twice a year and an increase from \$10,000 to \$11,000 in the WVLS contribution to enhance specialized collections of the resource library. It was anticipated MCPL board would approve the agreement at its August 21 meeting.

Ackerman/Sweeney motion to approve the 2024 MCPL/WVLS Resource Library Agreement as presented. All aye. Motion carried.

2024 WVLS PLAN – draft (Exhibit 10)

Sepnafski moderated a review of the 2024 WVLS System Plan with staff members taking turns speaking to changes in the respective sections for which they have primary oversight and responsibility for execution. It is anticipated that some changes may occur before final approval of the plan occurs at the September 16 Board meeting.

2024 WVLS BUDGET – draft (Exhibit 11)

Walenton walked board members through the proposed 2024 budget documents supporting previously discussed system plan activities. There are no increases in county contribution shares. Final approval of the budget will also occur on September 16.

2023-2024 LSTA GRANTS (Exhibits 12,12a)

Zimmermann presented information regarding the NWLS/WVLS Improved Discovery Solutions LSTA Grant Pre-Application and NWLS/WVLS Improved Discovery Solutions LSTA Grant Memorandum of Understanding.

Backus/Grunseth motion to approve the NWLS/WVLS Improved Discovery Solutions LSTA Grant Pre-Application as presented. All aye. Motion carried.

Grunseth/Otten motion to approve the NWLS/WVLS Improved Discovery Solutions LSTA Grant Memorandum of Understanding as presented. All aye. Motion carried.

SOCIAL MEDIA POLICY – draft (Exhibit 13)

Matczak presented the draft WVLS Social Media Policy.

Ackerman/Olszewski motion to approve the WVLS Social Media Policy as presented. All aye. Motion carried.

REPORTS:

Resource Library (Exhibit 14): The Marathon County Public Library Resource Library Report includes the agenda and Director's Report for the upcoming August 21 MCPL Board of Trustees meeting, as well as agendas and minutes from May, June and July 2023. **Sweeney** provided updates on continuing citizen interest in library collection development.

WVLS Director's Report (Exhibits 15,15a,15b): **Sepnafski** and other WVLS staff members in attendance took turns reviewing items in the Director's Report while taking comments and questions. **Wendt** reviewed two exhibits associated with the successful Wisconsin Library Association campaign to secure an increase of \$6 million for public library system aid in the 2023-2025 biennial state budget. Thanks to advocacy by librarians, trustees and library supporters, WVLS will receive an additional \$340,479 in 2024 and 2025 in its share of the allocation to be divided among Wisconsin's 15 regional public library systems.

NWLS/WVLS Joint ILS Consortium Exploration (Exhibit 16): **Zimmermann** presented key takeaways from the Northern Wisconsin ILS Consortium Exploration (NICE) Team

Feasibility Report and shared an associated [15-minute video presentation](#). Project documents are posted to the [NICE website](#).

COLAND (Exhibit 17): **Otten** has been reappointed to a full term as a public member of the Council for Libraries and Network Development (COLAND). He shared the July 14 agenda, May 12 minutes and highlights from the most recent COLAND meetings.

V-CAT Council (Exhibit 18): Highlights of the June 1 V-Cat Council meeting were covered by **Zimmermann** during the Director's Report.

2022 WVLS Statistics Booklet (Exhibit 19): Paper copies of the revised format [2022 WVLS Statistics Booklet](#) were distributed.

2023 ALA Conference Report (Exhibit 20): **Matczak** shared the report from WVLS scholarship recipients **Annette Miller** and **Leah Giordano** who attended the 2023 ALA Annual Conference and Exhibition in Chicago on June 22-27. Giordano is the Director of the Marathon Co. Public Library and Miller is the Tomahawk Public Library Children's Librarian.

CONCERNS, COMMENTS AND ANNOUNCEMENTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES: Printed copies of the Kerber Rose 2022 audit report were distributed to Board members. Future copies will be digital copies. Topics shared in the round robin discussion included technology anecdotes, AED defibrillator acquisition and training at Withee Public Library, and library service presentations by Clark County librarians and members of the Clark County Library Board to the Clark County Board of Supervisors.

REQUEST FOR FUTURE AGENDA ITEMS: Final approval of the 2024 WVLS System Plan and Budget, and discussion on attendance at the Wisconsin Library Association Fall Conference in Middleton.

Calendar

Wisconsin Trustee Training Week: Monday - Friday, August 21 – 25, 2023

WVLS Board of Trustees meeting: Saturday, September 16, 2023

ADJOURNMENT: Grunseth/Ackerman motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:05 PM.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder

Marathon County Public Library 2024 Official Closings

*New Year's Day	Monday	January 1	Closed
MLK Jr Day On	Monday	January 15	Closed
Memorial Day Weekend	Saturday	May 25	Closed
*Memorial Day	Monday	May 27	Closed
*Independence Day	Thursday	July 4	Closed
Labor Day Weekend	Saturday	August 31	Closed
*Labor Day	Monday	September 2	Closed
Thanksgiving Eve Day	Wednesday	November 27	**Close at 5:00 p.m.
*Thanksgiving Day	Thursday	November 28	Closed
*Day After Thanksgiving	Friday	November 29	Closed
*Christmas Eve	Tuesday	December 24	Closed
*Christmas Day	Wednesday	December 25	Closed
*New Year's Eve	Tuesday	December 31, 2024	Closed
*New Year's Day	Wednesday	January 1, 2025	Closed

* Indicates a paid holiday

**For locations that normally close later than 5:00 p.m.