



**Marathon County  
Land Information Council (LIC)  
Minutes  
Thursday October 12, 2023  
Conservation, Planning and Zoning Large Conference Room  
210 River Drive, Wausau, WI**

<b>Attendance:</b>	<b><u>Present</u></b>	<b><u>Not Present</u></b>	Attendance	<b><u>Present</u></b>	<b><u>Not Present</u></b>
Preston Vande Voort.....X			Dean Stratz.....X		
Ryan Weber.....X			Jasper Hartinger.....X		
Robert Mayer.....X			Connie Beyersdorf.....X		
Gerry Klein .....X			Scott Williams.....X		
Dave Decker.....X					

*Others:* Diane Hanson, Nicole DeLonay, Dave Mack - Conservation, Planning and Zoning (CPZ)

1. Call to Order

The meeting was called to order by Vande Voort at 1:00 p.m.

2. Approve minutes of April 19, 2023, meeting

**Action:** Motion / second by Williams/Decker to approve the minutes of the April 19, 2023, meeting.

Motion carried on voice vote, no dissent.

3. Review/Approval of the use of retained fees for 2023 reconfiguration of Laserfiche integration for Ascent Land Records – Gerry Klein - Director

**Discussion:** Klein/Vande Voort explained the need for the additional approximate \$1000 and the request for this expense to be paid by retained fees for the 2023 reconfiguration of Laserfiche integration for Ascent Land Records.

Motion/ Second by Williams/Klein to approve the use of up to \$1000 from retained fees for the 2023 reconfiguration of Laserfiche integration for Ascent Land Records. Motion carried on voice vote, no dissent.

4. Review/Approval of the use of retained fees for 2023 maintenance of Diamond Maps software – Preston Vande Voort

**Discussion:** Vande Voort discussed the 2023 maintenance for Diamond Maps and the request for this expense to be paid by retained fees.

Motion/ Second by Klein/Mayer to approve the use of retained fees for 2023 maintenance of Diamond Maps software Motion carried on voice vote, no dissent.

5. Review/Approval of the use of retained fees for the purchase of an upgraded computer for parcel mapping (ArcMap to Arc Pro) – Preston Vande Voort

**Discussion:** Vande Voort discussed the computer upgrades needed.

Motion/ Second by Mayer/Williams to approve the use of retained fees for the purchase of an upgraded computer for parcel mapping. Motion carried on voice vote, no dissent.

6. 2025 Wisconsin Orthophoto Consortium Update – Preston Vande Voort

**Discussion:** Vande Voort discussed the signing of the letter of intent for the 2025 orthophoto project. Discussion followed on the cost of this project and the various resolution options.

7. Lidar Project Upgrades - Preston Vande Voort

**Discussion:** Vande Voort reviewed the enhanced data available through the LIDAR project and the benefits of this data specifically the culvert and hydro data as well as building outlines. The updates would benefit a wide variety of departments.

Motion/ Second Klein/Williams up to \$85,000 to use retained fees for the lidar project updates. Motion carried on voice vote, no dissent.

8. Review 2024 Draft Retained Fees Budget - - Preston Vande Voort/Diane Hanson

**Discussion:** Hanson discussed the current 2022-year end retained fee fund balance of \$563,271 and reviewed the past few years of annual expenses. Currently, expenses exceed the annual revenue for retained fees with which the current fund balance has not been an issue, but this is not sustainable long term. Hanson discussed the need from the council to decide what kind of fund balance is desired and what expenses should be covered by retained fees. The council will need to decide what projects they want to invest in and what projects will require money from the tax-levy. Discussion occurred on the fund balance and \$270,000 was discussed as an appropriate funding reserve to maintain in the retained fee fund. Further discussion on this will occur at the next meeting.

9. Draft 5-year Plan for Retained Fee Expenditures- Preston Vande Voort/Diane Hanson

**Discussion:** A draft 5-year plan was created outlining upcoming projects and estimated expenses and revenue. Discussion occurred on the draft 5-year plan and potential financial implications. Further discussion this will occur at the next Council meeting.

10. Next meeting date: to be determined.

11. Adjourn.

There being no further business to discuss, Motion / Second by Klein/Decker to adjourn the meeting at 2:01 p.m.

Motion carries by voice vote, no dissent.

Submitted by:  
Preston Vande Voort  
GIS Coordinator  
October 12, 2023