



# MARATHON COUNTY EXECUTIVE COMMITTEE AGENDA

Date & Time of Meeting: **Thursday, February 16, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: Kurt Gibbs, Chair; Craig McEwen, Vice-Chair; Matt Bootz, Michelle Van Krey, John Robinson, Rick Seefeldt, Jacob Langenhahn, Chris Dickinson, Member At-Large; Jean Maszk, Member At-Large

**Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

**Committee Mission Statement:** The Executive Committee of the Marathon County Board exists for the purpose of implementing the County's Strategic Plan by coordinating policy formation among the Committees and providing leadership for all County Board policies through supervision of Administrative staff.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

**Phone#: 1-408-418-9388      Access Code: 146 235 4571**

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later the five minutes before the start of the meeting. All comments must be germane to the jurisdiction of the committee.)
4. **Approval of the January 12, 2023, Executive Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
  - A. Discussion and Possible Action by EXEC
    1. Discussion of Strategic Plan Updates from the Standing Committees and Possible Recommendations to the Board
    2. Discussion of Possible Uses of Opioid Settlement Funds
    3. NCHC Debt Service Repayment
  - B. Discussion and Possible Action by EXEC to Forward to County Board for Consideration
    1. Discussion of Potential Rule Revision – Rule 15d – "Upon written or emailed request of three Supervisor members of a Standing Committee, the Standing Committee Chair will add an item to the agenda of the next Standing Committee meeting that occurs not sooner than 7 calendar days from the date of the request."
    2. BEAD Local Planning Grants
    3. Energy Task Force Charter
7. **Educational Presentations and Committee Discussion**
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
  - A. Committee members are asked to bring ideas for future discussion.
  - B. Next meeting: Thursday, March 9, 2023 at 3:00pm
9. **Adjournment**

\*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.

**SIGNED**       s/s Kurt Gibbs        
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups

EMAILED BY: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_

**NOTICE POSTED AT THE COURTHOUSE**

BY: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_



# MARATHON COUNTY EXECUTIVE COMMITTEE AGENDA WITH MINUTES

**Date & Time of Meeting:** Thursday, January 12, 2023, 3:00 p.m.

Kurt Gibbs	Present
Craig McEwen	Present
Matt Bootz	WebEx
Chris Dickinson	Present
Jacob Langenhahn	Present
Jean Maszk	Present
John Robinson	Tardy – 3:10 p.m.
Rick Seefeldt	Present
Michelle Van Krey	Present

Staff Present: Lance Leonhard, Kim Trueblood, Mike Puerner

Others Present: Representatives from the Village of Kronenwetter, Supervisor Baker

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** – Interim Administrator for the Village of Kronenwetter Duane Gau and Guy Fredel addressed the committee regarding the Kowalski Road interchange.
4. **Approval of the Executive Committee Meeting Minutes from November 10, 2022** – Motion by McEwen, Second by Seefeldt to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Educational Presentations and Committee Discussion**
6. **Operational Functions Required by Statute, Ordinance, or Resolution**
  - A. Discussion of Strategic Plan Updates from the Standing Committees & Possible Recommendations to the Board
    1. Environmental Resources Committee – ERC Chair Langenhahn stated that the recommendations have not changed since the last discussion at EXEC and ERC did not make any of the suggested changes that were made at that time.
    2. Health & Human Services Committee – HHS Chair Van Krey stated that there have been no changes since her presentation to EXEC previously. Supervisor Robinson requested that a timeframe for developing an opioid plan be addressed in the strategic plan. Supervisor Bootz stated his willingness to work with HHS on an amendment rather than holding up the entire plan. There was further discussion regarding some of the proposed language changes. Supervisor Dickinson requested that Outcome Measure 4 regarding suicidal tendencies have the 50% metric removed. Chair Van Krey expressed her willingness to take that feedback to the committee.
    3. Infrastructure Committee – INFR Chair McEwen stated that there were no additional updates to the suggested changes from INFR and asked that they be forwarded to the full board.
    4. Public Safety Committee – PUBS Chair Bootz stated that there were no additional updates to the suggested changes and asked that they be sent to the full board. Supervisor Dickinson suggested that strategy D under 7.1 be added to 12.3 exclusively, rather than both places, as it creates redundancy. Consensus was that item D be removed from 12.3 and kept in 7.1.
    5. Human Resources, Finance, and Property Committee – HRFC Chair Robinson talked through the updates that were adopted by HRFC at the January 11 meeting. Some of Supervisor Xiong’s suggestions will be incorporated into Objective 10.6. Discussion followed. This will be referred back to EEED for their input.
    6. Extension, Education, and Economic Development Committee – EEED Chair Seefeldt went over the changes and additions that EEED made to their portions of the strategic plan. Discussion followed relative to the request to add the Kowalski Road interchange to the plan. Suggestions will be taken back to the committee for discussion. Additional suggestion made for 10.6 that will be discussed as well.

These items will come back to the Executive Committee for further action.

## 7. Policy Issues for Discussion and Possible Action:

- A. Discussion of Village of Kronenwetter Resolution regarding Kowalski Road interchange – Chair Gibbs stated that he is looking for feedback and a recommendation on which committee, if any should take this up. Discussion followed and questions were asked and answered. The main question revolves around timing – the feasibility study should be completed first before the County looks at supporting the project. Consensus is that no action will be taken until more information regarding the feasibility study is received from the Village of Kronenwetter.
- B. Update from Administrator on work plan – Administrator Leonhard talked through the document in the packet regarding updates to the Administration workplan. Discussion was had and questions were asked and answered. Motion by Robinson, Second by Maszk to forward the 2023 draft work plan with modification relative to Projects to be Addressed in future years section to the full board for its consideration. Motion carried on a voice vote unanimously.
- C. Motion to go into closed session (**roll call vote suggested**) pursuant to §§ 19.85(1)(e) and (g) for the purpose of conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to wit: discussion and strategy regarding potential legal or contractual action relative to Marathon County Solid Waste facility and purchase of landfill gas rights.
- ~~D. Motion to Return to Open Session (roll call vote not required)~~
- ~~E. Announcements and/or Action Regarding Closed Session Discussion~~
- ~~F. Motion to go into Closed Session (**roll call vote suggested**), pursuant to Wis Stat ss. 19.85(1)(c), for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: feedback on the work of the County Administrator. Chair Gibbs explained that it is appropriate to have one motion and second to cover both closed session items together, as there are no announcements expected from the first closed session item and as long as closed session language parameters are followed. Motion by Robinson, Second by Maszk to go into closed session. Motion carried on a roll call vote unanimously. Closed session started at 4:51 p.m.~~
- D. Motion to return to Open Session (roll call vote not required)  
Motion by, Second by to return to open session. Motion carried on a voice vote unanimously. Return to open session at 5:55 p.m.
- E. Announcements and/or Action Regarding Closed Session Discussion  
Motion by Robinson, Second by Dickinson to establish the County Administrator's salary based at \$80.91 / hour based on the classification steps. Motion carried on a voice vote unanimously. Chair Gibbs will communicate the remainder of the appraisal to the administrator.

## 8. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:

- A. Committee members are asked to bring ideas for future discussion.
  - B. Next Executive Committee Meeting: Thursday, February 9, 2023 at 3:00 p.m. – Chair Gibbs noted that he will not be available on February 9, so the Executive Committee meeting will be moved to February 16 at 3:00 p.m.
9. **Adjournment** – Motion by Langenhahn, Second by Robinson to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 6:00 p.m.

Minutes prepared by Kim Trueblood, Marathon County Clerk

# 2022-23 Updates to Strategic Plan (MASTER)

## Health & Human Services Committee Suggested Modifications to the 2018-2022 Strategic Plan

### **3.3 ENSURE THAT EVERY ~~CHILD~~ PERSON MAKES IT TO ADULTHOOD WITH HEALTH, STABILITY, AND GROWTH OPPORTUNITIES.**

- A) ~~Develop a plan to reduce childhood trauma.~~ Provide resources to reduce childhood trauma.
- B) Create a trauma informed care system.
- ~~C) Develop a comprehensive risk-based assessment to address juvenile offenders to reduce the likelihood of recidivism.~~
- D) Develop a framework for building resilient children and providing parent resources.
- ~~E) The County Board will approve a plan that creates a trauma informed response system for services we provide.~~
- F) Develop a plan to address how to support persons of all ages with disabilities and the changing demographics of persons with disabilities.
- G) Continue work towards reducing truancy.
- H) Develop policies that support affordable, high-quality childcare.

#### **Outcome Measures**

- 1) By December 31, 202~~2~~4, there will be an increase in graduation rates ~~from 92%~~ to 953% or above in Marathon County.
- 2) By December 31, 202~~2~~4, out of home care placement days will decrease with an emphasis on reducing the most restrictive and expensive placement types in favor of more family-like placement settings.. ~~the number of out-of-home care days experienced by children in Marathon County.~~
- ~~3) By December 31, 2019, at least one practice change will be implemented that is aimed at decreasing the number of young adults (age 17-21) in Marathon County Jail who were the subject of a court order for services as a child.~~
- 4) By December 31, 2024, the capacity to deliver affordable, high-quality childcare to children in Marathon County will increase.

### **3.7 ENSURE THAT EVERY PERSON HAS LOCAL ACCESS TO EFFECTIVE MENTAL HEALTH TREATMENT. PRIORITY**

- A) Develop a continuum of services within a therapeutic community.
- B) Attract and retain qualified treatment providers and behavioral educators.
- C) Develop more mechanisms to ensure access to treatment across the County.
- D) Develop a more comprehensive approach to crisis prevention and serving people (adults and children in crisis).
- E) Develop comprehensive mental health treatment options for criminal justice populations and others with criminogenic treatment needs.
- F) Conduct a community needs assessment and create a plan to address identified gaps in service.

#### **Outcome Measures**

- 1) By December 31, 202~~2~~4 the number of Chapter 51.15 Emergency Detentions in Marathon County will decrease.
- 2) By December 31, 202~~2~~4 the percentage of Life Report community survey respondents who reported not seeing a mental health provider when needed will be less than 15% 20% and barriers to mental health care will be reduced.
- ~~3) By December 31, 2022, the percentage of high school students in Marathon County who felt so sad or hopeless every day for two or more weeks in a row that they stopped doing usual activities during the 12 months before the survey will be less than 20%.~~
- 4) By 2024, the annual number of deaths by suicide will decrease (baseline 2021 – 21 suicides)

## Public Safety Committee Suggested Modifications to the 2018-2022 Strategic Plan

### **7.1 PROVIDE COST-EFFECTIVE AND HIGH-QUALITY PUBLIC SAFETY SERVICES**

- A) Continue to consider the potential to consolidate emergency service agencies
- Continue this strategy as drafted
  - Committee supports securing a consultant to conduct an evaluation relative to EMS delivery models to improve the timeliness of EMS delivery in Marathon County.
- B) Respond to maltreatment allegations and provide protective services for vulnerable populations.
- Committee recommends elimination of this specific strategy, as it is non-strategic, and these activities are mandated by law and largely guided by state and professional policy.

#### **NEW Strategy B**

- Reduce recidivism by creating a mechanism to respond to “high-utilizers” of our justice, mental health, and social service systems.
- C) Report every 2 years on the response time with advice for municipalities (ex: consolidation, realignment, or targeted education)
- Continue this strategy as drafted

#### **ADD D, E, F Below:**

- ~~D) County Board adopt, maintain, and fund employee class compensation plans and government policies that prioritize the retention and recruitment of the high-quality, skilled workforce needed to deliver government services. (Recommendation to add this to Objective 12.3 as well) Recommendation from Executive Committee to not duplicate this within the plan and have it in 12.3.~~
- ~~E) Seek out funding partners to develop and implement the proposed Marathon County Forensic Science Center. (Recommendation to add this to Objective 12.3 as well) Recommendation from Executive Committee to not duplicate this within the plan in 12.3, but to keep it here.~~
- F) Public Safety Committee will consider the reported feedback from municipal leaders (elected or appointed) on safety concerns on county highway and multimodal transportation systems following quarterly safety meetings. (Similar provision in Objective 10.12 outcome measures)

#### **Outcome Measures**

- 1) By December 31, 2024, emergency response times for public safety (law enforcement, fire, and emergency medical services) will decrease.
- 2) By December 31, 2023, the Public Safety Committee will issue a whitepaper for consideration by the Marathon County Board of Supervisor that identifies strategies to address the shortage of state public defenders and attorneys accepting public defender appointments in Marathon County.

## Health & Human Services Committee Suggested Modifications to the 2018-2022 Strategic Plan

### **7.2 MITIGATE THE IMPACTS OF ~~HEROIN AND METHAMPHETAMINE EPIDEMICS~~ DRUG AND ALCOHOL ABUSE IN MARATHON COUNTY THROUGH EVIDENCE-BASED PRACTICES.**

- ~~A) Develop a comprehensive approach to address use of heroin and meth.~~
- ~~B) Complete an inventory of programs, services, and community initiatives in relationship to best practices led or supported by Marathon County Government that contribute to mitigating and preventing drug misuse and abuse.~~
- ~~C) Identify gaps in programs/services and community initiatives and opportunities for public/private partnership to further efforts to mitigate and prevent drug misuse and abuse.~~
- D) Identify and advance public policy **and programs** that would support the mitigation and prevention of drug and **alcohol** misuse and abuse among residents of Marathon County
- E) Identify and track data points to measure the impact of drug **and alcohol** misuse and abuse among residents of Marathon County.
- F) **Develop a comprehensive approach to address use of drugs and alcohol in the children and young adults of Marathon County.**

## Outcome Measures

- 1) By December 31, 202~~2~~4 an outcome measure will be established to measure the quality of life for all people in counseling, mental health, or AOD related treatment programs seen at North Central Health Care.
- 2) By December 31, 202~~2~~4, 3% or less of high school students in Marathon County will report having taken prescription drugs without a doctor's prescription one of more times in the past 30 days.
- 3) By December 31, 202~~2~~4, the rate of overdose deaths among residents in Marathon County will hold steady or decrease.

## Infrastructure Committee Suggested Modifications to the 2018-2022 Strategic Plan

### 8.7 STRIVE TO PROVIDE AFFORDABLE, RELIABLE, HIGH-SPEED INTERNET ACCESS THROUGHOUT THE COUNTY

- A) Mark as complete, and modify to add a new strategy
  - Support the Broadband Task Force in executing continued comprehensive approach to delivering county-wide high-speed internet access, including fiber, copper, powerline, cellular, Wi-Fi, new radio frequencies, satellite, and other emerging technologies, with a particular focus on addressing underserved areas.
- B) strike the last two words of the strategy (otherwise leave as is).
  - Promote partnerships between carriers/providers and government
- C) No Change Suggested
  - Develop financial incentives to encourage carriers/providers to commit to helping accomplish this objective in Marathon County
- D) No Change Suggested
  - Establish a dig-once policy for county roadway reconstruction and bridge projects that engages providers in a discussion about whether to include conduit for fiber.
- E) Modify to provide as follows:
  - Assist Marathon County citizens by providing information regarding available carriers within their general areas of the county.

## Outcome Measures

Deem the outcome measure complete as currently drafted.

Add the following two measures:

- 1) By December 31, 2024, develop an improved data inventory relative to internet service speeds available through the county.
- 2) By December 31, 2023, ensure 85% of households have access to high-speed internet (50 MBPS/10 MBPS)

## EEEDC Committee Suggested Modifications to the 2018-2022 Strategic Plan

### 10.6 ENSURE THE FUTURE AVAILABILITY OF A SKILLED AND FLEXIBLE WORKFORCE PREPARED TO MEET THE NEEDS OF BOTH EXISTING AND EMERGING INDUSTRIES AND TECHNOLOGIES

- A) Work with the North Central Wisconsin Workforce Development Board, (NCWWDB) to ensure a well-trained workforce.
- B) Seek out additional opportunities to partner with local education providers (secondary and post-secondary).

#### ADD C, D

- C) Develop policies that support affordable, high quality child care to enhance workforce availability.
- D) Develop policies that promote a variety of safe and affordable housing options to enhance workforce availability. (Question from Executive Committee member for the EEED Committee: should the word "safe" be included in the strategy?)

## Outcome Measures

- 1) By December 31, 2024, the number and percentage of self-sufficient households in Marathon County will increase or remain the same.
- 2) By December 31, 2024, the number of unfilled job openings within Marathon County will be reduced.

Add the following two measures:

- 3) By August 31, 2023, with input from non-EEED Supervisors and other Marathon County Stakeholders, prepare recommendations for Marathon County Government's role in providing affordable high-quality childcare.
- 4) By August 31, 2023, with input from non-EEED Supervisors and other Marathon County Stakeholders, prepare recommendations for Marathon County Government's role in providing safe and affordable housing options. (Question from Executive Committee member for the EEED Committee: should the word "providing" be included in the strategy?)

## Recommended Updates to EEED Strategic Plan Objective 10.8 (Approved by EEED on 10/6/22)

### 10.8 ENCOURAGE DEVELOPMENT AND REDEVELOPMENT OF KEY EMPLOYMENT CENTERS IN AREAS THAT POSSESS STRONG MARKET POTENTIAL, PROVIDE GOOD TRANSPORTATION ACCESS FOR WORKERS, AND PROMOTE THE EFFICIENT MOVEMENT OF GOODS.

Request from Executive Committee for EEEDC to consider whether Strategy C and Outcome #3

- A) Support efforts to engage the public and private sectors to provide leadership for county economic development efforts:
- B) Engage local municipalities on how county infrastructure development can contribute to business and industrial park growth.
- C) Support efforts to develop a Kowalski road I39 interchange to enhance job creation and accelerate housing development.

## Outcome Measures

- 1) Maintain a 5-8 year inventory of developable land within the municipal business and industrial parks.
- 2) By December 31, 2024, the number of private sector full-time and part-time employee positions in Marathon County will increase or be maintained.
  - Existing: By December 31, 2022, the number of vacant positions within Marathon County will be reduced.
  - Reported Results: Average monthly postings from June 2021 to May 2022 was 995.
  - Average monthly postings from 2017 was 771.
  - For Discussion: Is "vacant positions" interpreted as total job listings or unfilled job openings? Which of these do the reported results represent? If "vacant positions" represents total job listings, is it beneficial to have a reduction?
  - Simple Update: By December 31, 2024, the number of unfilled job openings within Marathon County will be reduced.
  - Do we have a metric for unfilled job openings?

Proposed Alternate Outcome Measure 2:

- 2) On an annual basis, the number of graduates from each of NTC's 10 largest associate programs is more than 60% and less than 110% of the related aggregate Marathon County entry level openings.
- 3) By December 31, 2024, complete an Interchange Justification Report for the proposed Kowalski Road I39 Interchange.

## 10.10 Create an innovative atmosphere to foster an entrepreneurial-supportive environment.

(No Changes Suggested)

- A) Respond to changing economic conditions and opportunities through periodic review and updating of economic development strategies, policies, investments, and programs.

- B) Work with MCDEVCO to support a low-interest loan fund to finance new farmer startups and adoption of new technology by existing farmers.
- C) Enhance awareness of MCDEVCO as the primary point of contact for business expansion and startup information.

#### **Outcome Measurers**

- 1) By December 31, 2022, the number of businesses will increase.
- 2) By December 31, 2022, 90% of businesses that receive assistance from Marathon County Development Corporation will be sustained for 3 years.

### **Infrastructure Committee Suggested Modifications to the 2018-2022 Strategic Plan**

#### **10.12 MAINTAIN INFRASTRUCTURE TO SUPPORT ECONOMIC GROWTH**

- A) No Change Suggested
- B) Modify to provide as follows:
  - Support technology in the workplace and at home, particularly through access to broadband.
- C) Eliminate this strategy
  - Committee expresses that this is not viewed as a primary function of county government, but rather an obligation of municipalities.
- D) No Change Suggested
- E) Eliminate this Strategy
  - Committee views this as a primary function of municipalities, as opposed to county government
- F) Modify to provide as follows:
  - Secure state and federal funding to maintain and/or develop infrastructure—including multimodal transportation features—and support economic growth.

ADD G, H

- G) **Maintain an updated County Highway Safety Plan**

ADD strategy H (See Objective 10.13 from Comprehensive Plan)

- H) **Maintain the partnership between Portage and Marathon Counties to support and strengthen Central Wisconsin Airport as a regional airport.**

#### **Outcome Measures**

- 1) No Change Suggested
- 2) Eliminate as drafted and replace with the two following measures:
- 3) **Implement at least three Federal Highway Administration Safety Countermeasures based on information from the 2021 Marathon County Roadway Safety Plan, or its successor, on an annual basis.**
- 4) **Staff report to Infrastructure Committee relative to feedback from municipal leaders (elected or appointed) on safety concerns on the county highway and multimodal transportation systems following quarterly safety meetings.**

### **Public Safety Committee Suggested Modifications to the 2018-2022 Strategic Plan**

#### **12.3 Promote cost-effective and high-quality public safety services**

- A) **Continue to** support efforts by local municipalities to establish cooperative service and joint facility arrangements.
- B) Continue to enhance E-911 dispatch services for all police, fire, and EMS agencies in Marathon County.
- C) Work with local municipalities and other government agencies to explore opportunities to share costs and/or consolidate public services.



- D) Address solid waste management issues on a regional basis, cooperating with other counties.
- E) Implement a plan to increase the number and nature of services accessible to the public online and identify achievable measures to track our progress at engaging the public.

#### **ADD F, G**

- F) Seek out funding partners to develop and implement the proposed Marathon County Forensic Science Center. **(Recommendation to add this to Objective 12.3 as well)**
- G) County Board adopt, maintain, and fund employee class compensation plans and government policies that prioritize the retention and recruitment of the high-quality, skilled workforce needed to deliver government services. **(Recommendation to add this to Objective 12.3 as well)**

#### **Outcome Measures**

- 1) By December 31, 2020, all county departments will have employees with knowledge of continuous improvement and skills for facilitating improvement.
  - Completed
- 2) By December 31, 2022, the number of county employees who have completed the Marathon County Leadership Development Program will increase by 25%.
  - Staff suggest a new measure, as staff turnover can cause dramatic changes in percentage, while the intent of the measure is to ensure new leaders are training promptly.
- 3) By December 31, 2020, a framework will be developed to share services with a local municipality, nearby county, or non-governmental entity to reduce cost and increase effectiveness, and thereafter meet at least once a year to discuss joint ventures.
  - The bi-monthly MCDEVCO municipality has served as the forum for these discussions.
- 4) **Reduce to and maintain a county employee resignation turnover rate of 15% or lower by December 31, 2024.**

## Summary of Information on Opioid Settlement uses

I asked the following questions:

1. How far along are each of you in this process? That is are you still planning, done planning, or done planning and already begun deploying some of the funds you received?
2. Can you briefly describe the planning process you used?
3. Can you briefly describe the strategy you used for deploying the funds?

I also requested that anyone share planning documents that they have put together relative to their planning/utilization of funds.

What follows is a summary of the information I received:

### Barron

1. Done, we are using our Opioid settlement dollars, in Health and Human Services for a Co-Responder position working cooperatively with the Sheriff's Office. Total funding for 2023, \$57,665.
2. Planning, I worked with the HHS Director and Sheriff and determined that this position was necessary and I verified the use of the funds with WCA. Bottom line we feel this is a good drug interdiction position
3. Strategy, something that we know worked in the past and that would be useful going forward. Think, avoiding incarceration, working with families up front.

### Burnett

- At this point in time, all we have done is set up a segregated fund to receipt and maintain the revenues as the come in. We plan to have a joint committee between Public Safety and HHS to determine a process and priorities for resource distribution, but that will probably not occur until later this year.

### Chippewa

1. We will be bring on request forward this year. It is a machine that detects the type of drug being tested. The request is to have one in for the jail and a few on patrol. Otherwise we are following the process.
2. See attached.
3. See attached.

### Dunn

1. Still planning
2. Formed an internal workgroup - DHS, public health, sheriff's dept, largest police dept and criminal justice collaboration manager to develop a plan for use of the funds. They are meeting every few weeks.
3. The planning group has developed a prioritization chart which I have attached to my email.

### Green Lake

- No substantive information received. I infer that they have not developed a plan at this time.

#### Kewaunee

1. We just had a first meeting last week. They include the Judge, Sheriff, Public Health Director, Corp Counsel, and unit managers from Human Services. With the dollar amounts being minimal in effect, I felt there was no rush in putting forth a plan. I want us to be deliberate in our discussions and try and identify uses that have a longer term effect.
2. The process is to utilize this ad-hoc group to determine strategies and best uses. With payments at approx. \$20,000 per year, though we expect that figure to increase, we want to be sure that whatever we decide can be funded and will have some sort of impact. Hence why we are taking the process slowly.
3. No strategy decided as of yet.
  - a. No planning documents but will share.

#### Price

- Price – has not done anything yet. The Administrator shared that he has attended the recent WCA opioid meeting in Wisconsin Rapids and indicated that the majority of counties at the meeting have done little to nothing. Of the counties that reported doing something it was usually some type of special committee reviewing the needs of the county.

#### Sawyer

1. We are in the late stages of planning. Our Public Health Officer/Department has jumped into the lead and I think is doing a great job of building a comprehensive plan covering Prevention, Harm Reduction, Treatment, and Recovery. They started by doing a gap assessment and using CHIP data and planning.

We have a good framework and will be taking it to the board in February. Prior to the Board presentation we will be developing a draft budget for the Opioid funds for implementation.

2. Can you briefly describe the planning process you used?

It waffled around in our CJCC ( the defacto committee) to determine recommendations for how to use the funds. Public Health started working independently as they were positioning to go after the competitive funds from the State. It was clear PH was best situated to take lead for us, so we asked them to run with it.

In particular -they tend to use real data to drive their work and priorities, and also lean on evidence-based practices/programs.

Some of the CJCC discussions were concerning – to the extent some wanted us to acquire a facility and hire staff to run a treatment/recovery program.

3. Can you briefly describe the strategy you used for deploying the funds? TBD

#### St. Croix

1. For the settlement dollars already promised, it is spent. We are funding a mental health professional in the jail.
2. I had a bright idea to fund a needed position with a revenue stream over the next 20 years. We took the idea to committee as a resolution allocating the settlement dollars to fund the position. My HHS Director had other wants that I put on the back burner.
3. We put the settlement funds into a segregated account. At the end of the year we transfer out an amount that equals the expense for the position funded.

# National Opioid Litigation Settlement Guidelines & Procedures for Allocating Opioid Funds



**Background:** As indicated in Resolution 54-21, Chippewa County is expected to receive about \$1.96 million from the Opioid settlement with the Distributors and Johnson & Johnson with about 20% of that amount reduced for legal fees. The estimated amount we expect to receive for these two settlements is around \$1.5 million. As a result of WI legislation, Chippewa County will receive 70% and the State will receive 30%. Cases are still pending with the opioid manufacturers and retailers. The payments from J&J will begin in 2022 and continue over nine years. The payments from the Distributors will also begin in 2022 and continue over a total of 18 years.

**Securitization:** Both J&J and the Distributor payments can be securitized. Securitization is an opportunity for counties to receive the settlement funds sooner, thus providing more up-front funds for counties to truly tackle abatement. With securitization, it means to convert (an asset, especially a loan) into marketable securities, typically for the purpose of raising cash by selling them to other investors. The recommendation from the Wisconsin Counties Association (WCA) is to only securitize the Distributor settlement. The reasons are that the Distributor payments go out longer, are a larger dollar amount, and the credit quality of the Distributors are lower than that of J&J (Aaa). If the Chippewa County Board decides to securitize the Distributor payments, then a resolution will be required at a later date to authorize that.

**Use of Funds:** Per the settlement agreement, the funds will be deposited into a segregated account (the "Opioid Abatement Account – Fund 233") and may be expended only for approved uses of opioid abatement as provided in the settlement agreement. **Refer to Exhibit E – List of Opioid Remediation Uses.**

## **Purpose of this Policy Document**

The purpose of this document is to have the County Board approve the criteria that Chippewa County will follow for utilizing National Opioid Settlement funds. The criteria established by the County Board will need to be in compliance with Exhibit E – List of Opioid Remediation Uses and the 2021 Wisconsin Act 57 reporting guidelines. The document will also identify the procedure that Chippewa County will use to allocate the funds.

## **Process for Approving the Criteria for Utilizing Opioid Funds**

The County Administrator will ensure the criteria complies with Exhibit E – List of Opioid Remediation Uses (see attached) and the 2021 Wisconsin Act 57 (see attached) reporting guidelines. The County Administrator will provide the guidelines and procedures to the Executive Committee to review and discuss. The Executive Committee will then recommend the guidelines and procedures to the County Board for approval.

## **County Administrator's Recommendation on Criteria for Utilizing Opioid Funds**

1. The funds shall be allocated for projects/programs that comply with Exhibit E – List of Opioid Remediation Uses and the 2021 Wisconsin Act 57.
2. The funds may be allocated for current or new projects/programs that are evidenced based, measurable, and proven to be effective in reducing addiction.
3. The funds shall never be allocated in a way that will increase future operational cost.

## County Administrator's Recommendation on the Procedure to Allocate Opioid Funds

1. The Chippewa County Board will decide whether to receive the opioid funds by Securitization (obtain funds sooner) or obtain them over the full eighteen (18) year time period. The timing for the Securitization option is contingent upon when the Wisconsin Counties Association provides that option and timeline to all of the counties.
2. The County Administrator will establish an Opioid Workgroup comprised of individuals from the departments listed below. The Workgroup will provide the County Administrator with an understanding of programs/services that are currently offered in Chippewa County that address the opioid abatement efforts. The Workgroup will also provide recommendations for new or expanded programs/projects that meet the settlement criteria for utilizing the opioid funds. The Opioid Workgroup will meet as many times as needed to assist the County Administrator with developing the first proposed plan.

### Opioid Workgroup

- County Administrator (lead)
  - Assistant to the County Administrator (note taker & organizer)
  - DOA – Finance Division
  - DOA – Corporation Counsel Division
  - DOA – Criminal Justice Services Division
  - Human Services Department
  - Public Health Department
  - Sheriff's Department/Jail
3. Requests and approval to utilize opioid funds will occur annually during the normal budget process.
  4. All departments requesting to use opioid funds will need to fill out an "Opioid Fund Request Form" (see attached). The form will need to be completed and reviewed with the policy committee each year by June 15<sup>th</sup> in order for the funds to be approved and allocated in the next year's budget.
  5. The County Administrator will provide a report to the County Board annually in May with the recommendations from the Opioid Workgroup.
  6. The County Administrator will review all Opioid Fund Request Forms and the policy committee feedback prior to determining what programs/services/projects will be incorporated into the next year's proposed budget.
  7. The first utilization of opioid funds is anticipated to occur with the 2024 budget.
  8. There will be a limited amount of opioid funds available each year. Opioid funds received in one budget year cannot be expended until the subsequent budget year as documented by the approved annual county budget or County Board resolution. (For example, revenues received in 2022 won't be utilized until 2024 since there is no guarantee of receiving the funds.)
  9. In the event a request to use Opioid funds is received outside of the normal budget process, the County Administrator will bring a separate resolution to the Executive Committee and County Board for consideration and approval.

10. Opioid funds will be deposited into a segregated account (the "Opioid Abatement Account – Fund 233") and may be expended only for approved uses of opioid abatement as provided in the settlement agreement.
12. The County Administrator will include the opioid abatement programs/services/projects as part of the next year's proposed county budget presentation that is presented to the Executive Committee and County Board for approval.
13. The financial updates for Opioid funds will be included with the County financial reports that are provided by the Finance Director to the County Board on a quarterly basis. Also as required in Act 57, annually a report must be submitted to the Department of Justice and Joint Committee on Finance.

# Opioid Fund Request Form



- All programs/projects must be requested by April 15<sup>th</sup> each year in order to be considered for an approved program/project for the following calendar/budget year.
- If the CA supports the project after the initial review, then DH have 60 days to complete Section 3 and review it with the policy committee to get their feedback. The completed Opioid Fund Request Form, with the committee feedback, is then submitted back to the CA to be incorporated into the next year's budget by June 15<sup>th</sup>.
- The following documents are attached for reference when completing this form:
  - \* Exhibit E – List of Opioid Remediation Uses – Schedule A: Core Strategies
  - \* Exhibit E – List of Opioid Remediation Uses – Schedule B: Approved Uses

## SECTION 1 – To Be Completed by DH Before Submitting to the CA for Initial Review

Project Requester/Department: \_\_\_\_\_ Date: \_\_\_\_\_

Identify the Budget Year Funds are Requested For: \_\_\_\_\_

Name of Opioid Program/Project: \_\_\_\_\_

New Program     Reoccurring Opioid Program (*identify below*)     Expansion of Existing Program (*identify below*)

Identify: \_\_\_\_\_

Estimated Start Date of Project: \_\_\_\_\_ Estimated Date of Completion: \_\_\_\_\_

### Identify the Core Strategy from Schedule A: (*see Exhibit E – List of Opioid Remediation Uses*)

- Naloxone or Other FDA-Approved Drug to Reverse Opioid Overdoses
- Medication-Assisted Treatment (“MAT”) Distribution and Other Opioid Related Treatment
- Pregnant & Postpartum Women
- Expanding Treatment for Neonatal Abstinence Syndrome (“NAS”)
- Expansion of Warm Hands-Off Programs and Recovery Services
- Treatment for Incarcerated Population
- Prevention Programs
- Expanding Syringe Service Programs
- Evidence-Based Data Collection & Research Analyzing the Effectiveness of Abatement Strategies w/in the State

### Identify the Approved Use from Schedule B: (*see Exhibit E – List of Opioid Remediation Uses*)

- Treat Opioid Use Disorder (OUD)
- Support People in Treatment and Recovery
- Connect People Who Need Help to the Help They Need (Connections to Care)
- Address the Needs of Criminal Justice-Involved Persons
- Address Needs of Pregnant/Parenting Women & Their Families, Including Babies with Neonatal Abstinence Syndrome
- Prevent Over-Prescribing and Ensure Appropriate Prescribing and Dispensing of Opioids
- Prevent Misuse of Opioids
- Prevent Overdose Deaths and Other Harm (Harm Reduction)
- First Responders
- Leadership, Planning and Coordination
- Training
- Research



List the Subcategory as Shown in Exhibit E:

Note: The Subcategories are the numbered items listed under the Core Strategies from Schedule A or the Approved Uses from Schedule B

Description — Provide an explanation about what the program/project entails.

How does this project help with the Opioid use abatement efforts in Chippewa County?

Has this program/project utilized Opioid funds in the previous year?  Yes  No

If yes, then identify some of the measurable impacts the program/project has had on abatement efforts.

Estimated Annual Cost of Program/Project: \$ \_\_\_\_\_

Amount of Annual Chippewa County Opioid Funds Requested: \$ \_\_\_\_\_

Will matching funds be used by another organization/municipality?  Yes  No

If yes, identify who and amount: \_\_\_\_\_

Is there a current program/service that will no longer be offered?  Yes  No

If yes, please identify the program, costs and revenue source of the current program.

Are you able to manage and implement this new program/project with existing staff within your department?

Yes  No

If yes, how many staffing hours annually are anticipated? \_\_\_\_\_

If no, are you able to contract with an organization/individual to provide the service?  Yes  No

Return completed form to the County Administrator

\_\_\_\_\_  
Signature of Project Requester/Department Head

\_\_\_\_\_  
Date

Attachment: Opioid Fund Request Form (01 - 23 : Resolution to Approve Opioid Settlement Funds Guidelines - Randy Scholz)

**SECTION 2 – To Be Completed by the County Administrator**

Approved for Committee Review and Feedback  Denied  More Information Needed

Total Amount of Chippewa County Opioid Funds Recommended by County Administrator: \$\_\_\_\_\_

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 3 – Additional Action and/or Comments from Committee**

Note: It should be emphasized to the Policy Committee that not all programs/projects may be approved due to the limited funds available in the Opioid Abatement Account.

Committee Meeting Date: \_\_\_\_\_  Approved  Denied  More Information Needed

Department Head Recommended Ranking: \_\_\_\_\_ Committee Approved Ranking: \_\_\_\_\_

Total Amount of Chippewa County Opioid Funds Approved by Committee: \$\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

➤ Submit completed form back to the County Administrator after policy committee has reviewed/approved by June 15<sup>th</sup>.

Attachment: Opioid Fund Request Form (01 - 23 : Resolution to Approve Opioid Settlement Funds Guidelines - Randy Scholz)

**Proposed Debt Payment Schedule**

	<u>Current Debt Payment Amounts</u>	<u>Proposed Debt Payment Amounts</u>	<u>Difference</u>
2020	31,756		Paid by NCHC
2021	539,381		Paid by NCHC
2022	1,769,951		(1,769,951.10)
2023	3,349,571		(3,349,571.21)
2024	4,118,435	2,000,000	(2,118,434.93)
2025	4,122,297	2,500,000	(1,622,296.68)
2026	4,123,791	3,000,000	(1,123,790.98)
2027	4,126,846	3,500,000	(626,845.85)
2028	4,131,777	4,131,777	-
2029	4,129,485	4,129,485	-
2030	4,109,533	4,109,533	-
2031	4,104,200	4,104,200	-
2032	4,108,450	4,108,450	-
2033	4,105,550	4,105,550	-
2034	4,105,500	4,105,500	-
2035	4,103,200	4,103,200	-
2036	4,103,600	4,103,600	-
2037	4,101,600	4,101,600	-
2038	4,102,150	4,102,150	-
2039	4,100,200	4,100,200	-
2040	4,100,600	4,100,600	-
2041	4,075,500	4,075,500	-
2042	4,039,200	4,039,200	-
2043		4,039,200	4,039,200.00
2044		4,039,200	4,039,200.00
2045		3,797,571	3,797,571.00
	<hr/> <hr/> 83,702,573	<hr/> <hr/> 84,396,516	
<b>Extra Interest Paid by NCHC</b>		<b>693,943</b>	

## Structured Decision Grid for Opioid Settlement Funding

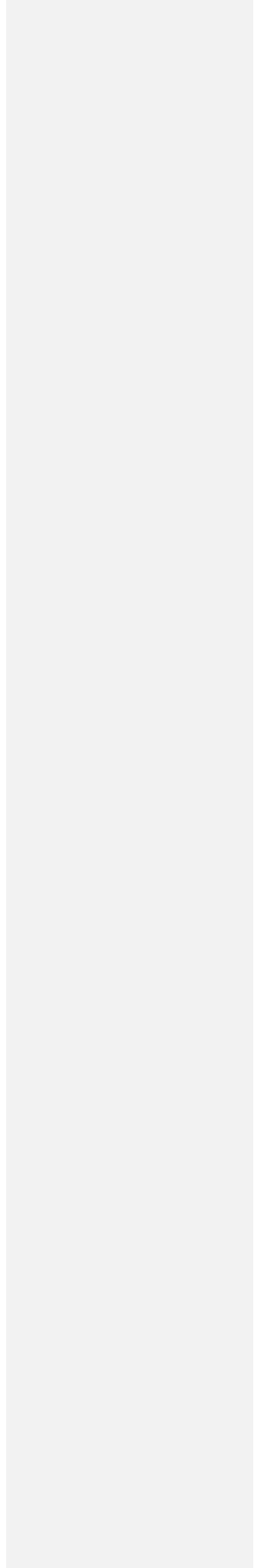
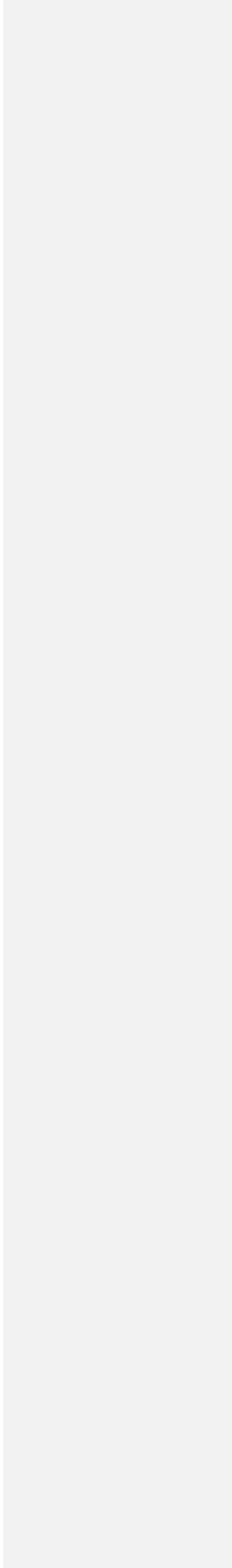
Weighting Criteria --> Proposed Intervention ↓ Demonstration example: Puppies and expresso for all Dunn County children under 5	Not currently funded otherwise			Evidence based practice			Percieved internal and external political will for implentation		
	Rank	Weight	Total	Rank	Weight	Total	Rank	Weight	Total
				1		0			0
Medication Assisstant Treatment (MAT) for Jail Clients			0			0			0
Support Existing K-12 Mentoring Programs			0			0			0
QRT Infrastructure			0			0			0
Menomonie School Botvin			0			0			0
DARE- County (no Menomonie)			0			0			0
Mentoring- school			0			0			0
Mentoring- community			0			0			0
Arbor Place inpatient			0			0			0
Individual/group counseling-Arbor Place			0			0			0
Narcan Distribution (PH, Arbor Place)			0			0			0
Fentanyl test strips (PH)			0			0			0
Chess Ap- Arbor Place			0			0			0
Peer Support Services (community based)			0			0			0
e-prevention Ap- Arbor Place- pilot			0			0			0
Prevention in schools-Arbor Place			0			0			0
Good Will restorative Justice (youth/young adults)			0			0			0
Family Treatment Court			0			0			0
Drug Court			0			0			0
B-3 programming			0			0			0
AODA assessments jail- SD			0			0			0
Room and Board for treatment- HS funded/Arbor Place			0			0			0
Nurse Family Partnership- PH			0			0			0
Drug Endangered Children (DEC)			0			0			0
Narcan Education- Vivent			0			0			0
Health Dunn Right- Alcohol, Nicotine, Drug task force programs			0			0			0
SD Ap			0			0			0
Parents as Teachers			0			0			0
Infrastructure needs for QRT- vehicle (minutre command center), Cordata, etc. (after grant runs out)			0			0			0
Workshop/education component hosted for County Board, Alderpersons, community			0			0			0
Transit tokens, restore drivers license, cab company fees'			0			0			0
Continued education for staff to attend conferences (team)			0			0			0

Additional LE staffing

0

0

0



**RESOLUTION #R-11-23**

**AUTHORIZING APPLICATION FOR BEAD GRANT**

WHEREAS, the Wisconsin Public Service Commission is developing a Five-Year Action Plan for broadband and a State Digital Equity Plan under the Infrastructure Investment and Jobs Act’s Broadband Equity, Access, and Deployment (BEAD) and Digital Equity programs; and

WHEREAS, Five-Year action plans require collaboration with local and regional entities. Accordingly, the Public Service Commission recently approved \$1.5 million in formula funding to Wisconsin counties and federally recognized Tribes under the BEAD Local Planning Grant Program; and

WHEREAS, these grant funds, available to interested counties based upon a formula, will be available to support county efforts to define the need, vision, and strategy for deployment of broadband; and

WHEREAS, to be eligible for BEAD Local Planning Grant Program funding, counties must opt in to the BEAD Local Planning Grant Program by March 7, 2023, at 1:30 pm. Counties may participate individually or work collaboratively through a Regional Economic Development Organization; and

WHEREAS, BEAD Local Planning Grant Program funding will be distributed equally to all participating counties and Tribes, with those collaborating in groups receiving an additional 10 percent of the base allocation; and

WHEREAS, on February 16, 2023, the Executive Committee recommended that the County Board of Supervisors authorize appropriate County officials to apply for BEAD Local Planning Grant Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby authorize appropriate County officials to apply for BEAD Local Planning Grant Program funding, including the completion of all necessary application materials to ensure receipt of funds.

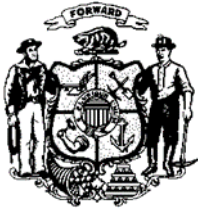
Dated the 21<sup>st</sup> day of February, 2023.

**EXECUTIVE COMMITTEE**

_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_

Fiscal Impact: The passage of this resolution will allow Marathon County to opt in to receive BEAD grant funding. The amount of funding to be received from the Public Service Commission will be dependent on the number of applying counties and Tribes.



# Public Service Commission of Wisconsin

Rebecca Cameron Valcq, Chairperson  
Ellen Nowak, Commissioner  
Tyler Huebner, Commissioner

4822 Madison Yards Way  
P.O. Box 7854  
Madison, WI 53707-7854

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February 7, 2023

Dear County Executives, Administrators, and Administrative Coordinators:

The Public Service Commission of Wisconsin is committed to making high-speed internet accessible and affordable for all Wisconsinites. Throughout 2023, the Commission's Broadband Office will be engaging with a wide range of stakeholders to develop a Five-Year Action Plan for broadband and State Digital Equity Plan under the Infrastructure Investment and Jobs Act's Broadband Equity, Access, and Deployment (BEAD) and Digital Equity programs. These statewide plans will serve as Wisconsin's roadmap to the implementation of high-speed internet for all.

It is a federal requirement that 5-year action plans must be informed by collaboration with local and regional entities. Local governments will be key partners in the planning process. Successful broadband deployment requires inclusive and comprehensive engagement, and local leaders have knowledge, passion, and vision that are essential to Wisconsin's planning. The Commission is committed to supporting local planning and [recently approved](#) \$1.5 million in formula funding to Wisconsin counties and federally recognized Tribes under the BEAD Local Planning Grant Program in docket [5-BP-2023](#). These resources are being made available to support efforts to define the need, vision, and strategy for deployment of broadband in your communities. In addition to formula grants, the Commission is working collaboratively with the University of Wisconsin-Extension and the Wisconsin Economic Development Corporation to provide technical assistance and coordination which could support your planning efforts.

**To be eligible for this funding, Counties have the opportunity to opt into the BEAD Local Planning Grant Program by submitting the attached letter of intent by March 7, 2023 at 1:30 p.m.** Counties may elect to participate individually, or work collaboratively through a [Regional Economic Development Organization \(REDO\)](#) and receive a 10 percent increase to the county allocation. A county planning to partner with a REDO may choose to engage with the local organization early to ensure coordination throughout the application process.

Following March 7<sup>th</sup>, the Commission will contact counties and relevant REDO partners that opt into the program with further guidance on receipt of funding. In the coming weeks, the Commission's Broadband office plans to make available additional information regarding BEAD Local Planning Grants, including details on program requirements, planning activities, project timelines, and eligible expenditures. Further information is also available as part of [UW-Extension's webinar series](#) on BEAD Planning for Wisconsin Counties and Tribes. For

Wisconsin Broadband Office

Page 2

continued updates on the BEAD Local Planning Grant Program process, please subscribe to this [email list](#).

Thank you for your continued partnership and support of the Commission's Broadband Office. Please contact us at [PSCStateBroadbandOffice@wisconsin.gov](mailto:PSCStateBroadbandOffice@wisconsin.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Fontaine". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Joe Fontaine

Administrator

Division of Digital Access, Consumer and Environmental Affairs

JF:AK:RT:MM:kle DL: 01926914

cc: County Board Chairs; County Board Supervisors; County Clerks; Regional Economic Development Organization Directors; County Economic Development Directors; County Land Information Officers.



## Section I: Overview

Broadband Equity, Access, and Deployment (BEAD) Local Planning Grants are available in the form of formula funding of \$1.5 million under the Infrastructure Investment and Jobs Act to Wisconsin counties and federally recognized Tribes to generate locally informed analysis of broadband needs and develop each community's vision for broadband development. The Public Service Commission of Wisconsin (Commission) approved the allocation of this formula funding in docket 5-BP-2023 on February 1, 2023. Local planning activities may include a needs assessment, outreach and stakeholder engagement, and a strategy for broadband deployment. County and Tribal planning activities will inform Wisconsin's Five-Year Broadband Action Plan and future grant funding for broadband infrastructure projects across the state.

BEAD Local Planning Grants are not competitive grants but rather formula funding that will be allocated to each applicant that elects to participate in the program. Counties that elect to participate in the program may opt to (1) collaborate regionally through their respective [Regional Development organization \(REDO\)](#) or (2) participate independently. Tribes that elect to participate may opt to (1) collaborate regionally with a REDO, (2) collaborate with the Great Lakes Inter-Tribal Council, or (3) participate independently.

Funding will be distributed equally to all participating counties and Tribes, with those collaborating in groups receiving an additional 10 percent of the base allocation. Participation is not required, and the total grant allocation amount for each participating entity will be formulated following the submission deadline of this participation form. If a REDO or the Great Lakes Inter-Tribal Council coordinates on behalf of multiple counties or Tribes, it will receive and administer funding directly.

By completing this form, counties and Tribes are certifying their intent to participate in the program, including complying with related grant requirements. A subsequent grant agreement will delineate eligible costs for use of funding, applicable federal grant compliance requirements, and project deliverables. Each entity that opts in will be responsible to ensure compliance with applicable federal and state requirements related to this funding.

Following the Commission's Wisconsin Broadband Office's announcement of formula grant awards, those counties and Tribes that elected to participate individually and participating collaboratives will complete a brief application in the Commission's Online Grants System that describes planned activities and the intended use of funding among cost categories. Further details on completing the online application will be made available in forthcoming grant instructions available on the Commission website. The Wisconsin Broadband Office will inform participating REDOs, Tribes, and individual counties when the formula allocation has been processed and that the application is open in the online grants system, likely by March 13, 2023.

**This BEAD Local Planning Grant Program Participation Form must be uploaded to the Commission's [Electronic Records Filing System \(ERF\)](#) by March 7, 2023, 1:30 P.M. For help uploading documents to ERF, see the [ERF user manual](#) or contact [PSCStateBroadbandOffice@wisconsin.gov](mailto:PSCStateBroadbandOffice@wisconsin.gov) for assistance.**

# BEAD Local Planning Grant Program – Letter of Intent

## Election to participate and receive formula funds



### Section II: Election to Participate

Please select whether your county or Tribe elects to:

Participate in the BEAD Local Planning Grant Program <b>collaboratively with a Regional Economic Development Organization (REDO)</b>  <b>Specify REDO: _____</b>	
Participate in the BEAD Local Planning Grant Program <b>collaboratively with the Great Lakes Inter-Tribal Council</b>	
Participate in the BEAD Local Planning Grant Program <b>independently</b>	
<b>Not participate</b> in the BEAD Local Planning Grant Program	

### Section III: Primary Point of Contact

The primary point of contact will be the recipient of further communication from the Wisconsin Broadband Office regarding the BEAD Local Planning Program and need not be the authorized representative signing below.

1. Name	2. Position
3. Email	4. Phone

### Section IV: Certification from Authorized Representative

Please sign below to declare your county or Tribe’s intent to participate in the BEAD Local Planning Program. The authorized representative could be a local elected official or executive of Tribal or county government and must be authorized under applicable laws to act on behalf of the entity related to receipt and administration of federal funding. By signing below, you are affirming and certifying that you are an authorized representative of your county or Tribe and are authorized to act on behalf of the county or Tribe related to this funding. If you have questions regarding whether as an authorized representative, you are authorized to act on behalf of the county or Tribe, please consult your legal counsel.

Signature below does not constitute an obligation of a county, Tribe, or its collaborating partners to comply with any terms or conditions of the grant program. For entities submitting this letter of intent, a grant agreement will be provided for review and signature.

1. Name	2. Position
3. Email	4. Phone
5. Signature	6. Date

**ORDINANCE #O-7-23**

**CREATION OF MARATHON COUNTY ENERGY TASK FORCE**

WHEREAS, Section 2.01(12)(e) of the Marathon County General Code of Ordinances allows the Marathon County Board of Supervisors to create taskforces at the request of standing committees. Taskforces are defined as workgroups appointed to address specific issues within a specific period of time and are formally constituted subgroups of the Marathon County Board of Supervisors; and

WHEREAS, Within Marathon County’s Comprehensive Plan, the Marathon County Board of Supervisors has identified as a utilities goal in Marathon County to “Promote energy conservation and the increased use of renewable energy” and has identified adoption of “innovative policies and practices for energy efficiency and sustainable building design” as a county goal within the Comprehensive Plan; and

WHEREAS, Marathon County’s energy costs have gone up considerably, creating a need to mitigate those costs for county taxpayers and to make annual budgeting for energy costs more predicable; and

WHEREAS, establishing a countywide energy policy or policies to maximize efficiencies and capitalize on state and federal energy incentives would assist Marathon County in its goal of being the healthiest, safest, and most prosperous county in the State of Wisconsin; and

WHEREAS, on February 8, 2023, the Human Resources, Finance and Property Committee forwarded to the Executive Committee for its review a proposed charter for an Energy Task Force which would research, coordinate, and provide recommendations for policy changes to maintain baseline data regarding the County’s current energy use, identify areas of opportunity for the mitigation of increasing utility costs, identify the costs of implementation and benefits of suggested changes, and identify partners of support and potential funding sources to assist in coordinating these efforts; and

WHEREAS, on February 16, 2023, the Executive Committee recommended creation of an Energy Task Force and approval of the attached task force charter, along with the attached amendment to Section 2.05 of the Marathon County General Code incorporating the duties, purpose, and membership of the task force into the Marathon County Code.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does hereby ordain as follows:

1. To create an Energy Task Force pursuant to the attached task force charter;
2. To amend Section 2.05 of the Marathon County General Code by creating a new subsection (14) as outlined in the attached document.

BE IT FURTHER RESOLVED that this ordinance shall take effect upon passage and publication as required by law.  
Dated the 21<sup>st</sup> day of February, 2023.

**HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE**

_____	_____
_____	_____
_____	_____

**EXECUTIVE COMMITTEE**

_____	_____
_____	_____
_____	_____

Fiscal Impact: None. The task force creation and code amendment have no fiscal impact.

## NEWLY CREATED SECTION 2.05(14) – MARATHON COUNTY GENERAL CODE

### 2.05(14) *Energy Task Force.*

- (a) *Reporting Relationship:* Human Resources, Finance and Property Committee.
- (b) *Mission/purpose:* Establish a county-wide energy policy or policies to guide decisions focused on creating a more independent energy portfolio for the county that is more affordable, reliable, resilient and sustainable. The overall goal for energy use would be to maximize efficiencies and capitalize on state and federal energy incentives to assist the county.
- (c) *Statutory Responsibilities:* None.
- (d) *Membership:* Between 6 and 10 members, including the following:
  - 1. Between 5 and 7 Board Members from any of the following committees:
    - a. Human Resources, Finance and Property
    - b. Environmental Resources
    - c. Infrastructure
    - d. Extension, Education & Economic Development
    - e. Solid Waste
    - f. Parks, Recreation, and Forestry
  - 2. Between 1 and 3 citizen members
- (e) *Member terms:* Concurrent with terms of the County Board.
- (f) *Duties and Responsibilities:* To research, coordinate, and provide recommendations and options for policy changes to achieve goals set for and established by the task force, including:
  - 1. Maintain baseline data regarding the county’s current energy use.
  - 2. Identify areas of opportunity for the mitigation of increasing utility costs, energy usage, conservation strategies, alternative/renewable energy development, and overall management and resiliency
  - 3. Identify the costs of implementation and benefits of suggested changes with best return on investment and/or shortest payback period
  - 4. Identify partners of support and potential funding sources
- (g) *Timeline and Expectations:*
  - 1. By Spring 2023, define goals, gather baseline data, and create a plan for engaging appropriate stakeholders.
  - 2. By Summer 2023, reach out to logical stakeholders and begin focused meetings based on defined goals.
  - 3. By Fall 2023, report to Human Resources, Finance and Property Committee relative to possible capital improvement projects and funding sources to coincide with 2024 budget process.
  - 4. By Winter 2023, incorporate recommendations into 2024 capital improvement process.
  - 5. By Spring 2024, incorporate input from committees into a final proposal and resolution to be considered for adoption.
  - 6. Quarterly, report to County Board and relevant committees as needed

Marathon County

# Energy Task Force



# Mission/Purpose/Outcomes

Establish a county wide energy policy or policies to guide decisions focused on creating a more independent energy portfolio for the county that is:

**More affordable:** Annual rate increases can be partially mitigated

**More reliable:** Lessen the impact from potential service issues

**More resilient:** Continuity of operations during emergencies

**More sustainable:** Lessen the impact of fluctuations in energy supply and markets and potentially align with state/federal initiatives

The overall goal for energy use would be to maximize efficiencies and capitalize on state and federal energy incentives to assist the county.

# Justification

**Marathon County's energy costs have gone up considerably**—*We need to mitigate those costs for our taxpayers and make annual budgeting for energy costs more predictable.*

**Recent outages in WI\* and the nation demonstrate the fragility of critical energy infrastructure**—*We need to build reliability and resiliency options for our organization to become more independent and fiscally sustainable as well as ensure continuity of operations in core areas.*

# Justification

**Various financial opportunities are available to the county as funding streams have opened up**—*We can leverage those to ease the burden on the budget and speed up our return on investment.*

**The Marathon County Comp Plan includes utility and energy goals**—*We are charged with building innovative policies centered around energy efficiency and sustainability in our buildings, and land use.*

Utilities Goal (162):

3. Promote energy conservation and the increased use of renewable energy.
  - a. Adopt innovative policies and practices for energy efficiency and sustainable building design.



# Possible Membership

Human Resources & Finance (CIP, Funding, Operations)

Environmental Resources (Land Use, PSC Projects)

Infrastructure (Operations, CIP, Policy)

Extension, Education, & Economic Development (Ag, )

Parks, Recreation, & Forestry (Carbon Capture/Credits)

Solid Waste (Renewable Natural Gas)

1-3 At Large Members (TBD)

Note: We would approach and engage our energy utilities as well

# Duties/Responsibilities

To research, coordinate, and provide recommendations/options for policy changes to achieve the goals set for and established by the task force, which would include but not be limited to:

- **Maintain baseline data** regarding the county's current energy use
- Identify **areas of opportunity** for the mitigation of increasing utility costs, energy usage, conservation strategies, alternative/renewable energy development, and overall management and resiliency
- Identify the **costs** of implementation & **benefits** of suggested changes with best ROI/shortest payback period
- Identify **partners** of support (grid/utility providers, large users, renewable equipment providers) and potential funding sources (ARPA, BIL, IRA...) to assist in coordinating the county's efforts

# Timeline

## Spring 2023

Define goals, gather baseline data, and create a plan for engaging appropriate stakeholders

## Summer 2023

- Reach out to logical stakeholders
- Begin focused meetings based on goals

## Fall 2023

- Report to HRFP (possible CIP project and funding sources) to coincide with 2024 budget process

## Winter 2023

- Incorporate any recommendations to the 2024 CIP process

# Looking Ahead...

- Report to Board and other relevant committees as needed (i.e., quarterly)
- Initiate any CIP projects in the 2024 budget in January (i.e. bidding)
- If, due to supply chain issues, any delays are experienced and ARPA funds are utilized, the county has through 2026
- For the purposes of proposing the creation of the Task Force, incorporate input from committees into a final proposal and resolution drafted by Corporation Counsel to be considered for adoption in March

## **Marathon County Energy Task Force Charter**

One of Marathon County's goals is to be the healthiest, safest, and most prosperous county in the state. The County Government serves people by "leading, coordinating, and providing county, regional, and statewide initiatives...directly or in cooperation with public & private partners...to create opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business." Recognizing that being fiscally responsible and good stewards of our resources is integral in both of those, in 2016, Marathon County established Goal 8.5: *"Promote energy conservation and the increased use of renewable energy. (a.) Adopt innovative policies and practices for energy efficiency and sustainable building design."* as part of the Comprehensive Plan.

### **Mission/purpose:**

Establish a county wide energy policy or policies to guide decisions focused on creating a more independent energy portfolio for the county that is affordable, reliable, resilient and sustainable. The overall goal for energy use would be to maximize efficiencies and capitalize on state and federal energy incentives to assist the county.

**Membership:** 5-7 Board Members from any of the following committees as well as possible at large members from the community/utilities

- HRFP
- Environmental Resources
- Infrastructure
- Extension, Education, & Economic Development
- Parks, Recreation, and Forestry
- Solid Waste
- 1-3 at-large members

### **Duties/Responsibilities:**

To research, coordinate, and provide recommendations/options for policy changes to achieve the goals set for and established by the task force, which would include but not be limited to:

- Maintain baseline data regarding the county's current energy use
- Identify areas of opportunity for the mitigation of increasing utility costs, energy usage, conservation strategies, alternative/renewable energy development, and overall management and resiliency
- Identify the costs of implementation & benefits of suggested changes with best ROI/shortest payback period
- Identify partners of support (grid/utility providers, large users, renewable equipment providers) and potential funding sources (ARPA, BIL, IRA...) to assist in coordinating the county's efforts

### **Possible Outcomes/Deliverables:**

- Analyze our current energy situation (status and challenges)
- Evaluating the impact on the County's finances
- Suggest solutions for mitigating the increasing energy costs due to fluctuation in the energy market
- Capitalize on new monetary streams
- Recommend possible CIP project(s) for 2024

**Timeline:**

## Spring 2023

- Define goals, gather baseline data, and create a plan for engaging appropriate stakeholders

## Summer 2023

- Reach out to logical stakeholders
- Begin focused meetings based on goals

## Fall 2023

- Report to HRFP (possible CIP project and funding sources) to coincide with 2024 budget process

## Winter 2023

- Incorporate any recommendations to the 2024 CIP process

## Spring 2024 and beyond

- Report to Board and other relevant committees as needed (i.e., quarterly)
- Initiate any CIP projects in the 2024 budget in January (i.e. bidding)
- If, due to supply chain issues, any delays are experienced and ARPA funds are utilized, the county has through 2026
- For the purposes of proposing the creation of the Task Force, incorporate input from committees into a final proposal and resolution drafted by Corporation Counsel to be considered for adoption in March.