



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA

Date & Time of Meeting: **Tuesday, August 22, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Excused
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Excused
Ann Lemmer	Present
Yee Leng Xiong	Present (W)

Staff Present: Chris Holman, Molly Adzic, Mike Puerner, Kim Trueblood, Kristi Palmer, Mary Jo Maly, Connie Beyersdorff

Others Present: Supervisor Baker, John Rader (Baker Tilly), Eric Twerberg (insurance consultant)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** – None.
4. **Approval of the August 9, 2023, Human Resources, Finance and Property Committee Meeting Minutes** – Motion by Lemmer, Second by Gibbs to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HRFC
 1. Claim Disallowance – LeMoine
Background provided by Mary Jo Maly, Risk Manager. Motion by Gibbs, Second by Lemmer to approve the claim disallowance. No discussion. Motion carried on a voice vote, unanimously.
 2. Claim Disallowance – Mynsberge
Background provided by Mary Jo Maly, Risk Manager. Motion by Gibbs, Second by Marshall to approve the claim disallowance. Clarification on timeliness of filing of claim. Motion carried on a voice vote unanimously.
 3. Presentation on the 2022 Marathon County Audited Financial Statements, Results and Insights- Baker Tilly LLC, John Rader
John Rader went through the audit report. Question about what kinds of reports they are looking for going forward. Motion by Gibbs, Second by Marshall to accept the report as presented and place it on file. Motion carried on a voice vote unanimously.
 4. **Motion to go into Closed Session (roll call vote suggested), pursuant to Wis. Stat. s. 9.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit: consideration of health care delivery models.**
Motion by Gibbs, Second by Lemmer to go into closed session. Motion carried on a roll call vote, unanimously.
 5. Motion to return to open session (roll call vote not required) – Motion by Gibbs, Second by Marshall to return to open session. Motion carried on a voice vote, unanimously.
 6. Discussion and possible action resulting from closed session discussion – No action was taken. Update relative to the negotiations surrounding health insurance was provided. Once those negotiations are complete, an updated will be provided to the full board.
 - B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration – None.
7. **Educational Presentations and Committee Discussion**
 - A. Review Efforts Pursuant to 2.04(4)(f)(17) Marathon County Code to Promote Cultural Competence in County Employment Policies and in the Design & Delivery of County Services – HR Director Molly Adzic talked through some of the things that are being done relative to broadening the scope of recruitment and retention and promoting cultural competencies in employment practices. The county does follow all applicable laws and strives to use inclusive language in all job postings and descriptions. The policies and procedures manual is undergoing revision. The new website does provide translation services. Supervisor Xiong stated that he will check accuracy on that feature. Additional discussion was had and

questions were asked and answered. Supervisor Xiong will provide Molly with additional information regarding an opportunity for additional outreach with the Hmong community.

- B. Property Management Policy on Sale / Distribution of Excess County Property – Supervisor Robinson stated that currently there are about 1100 parcels owned by the County. Parcels that are not currently part of the county forest or park system are considered excess and there are upcoming opportunities to divest those remnant parcels. Discussion was had relative to the best way to approach doing that.
 - C. Explanation of the Calculation of the Capital Improvement Program Fund Rollover Balance Following the 2022 Audit – Finance Director Kristi Palmer talked through the highlights of the CIP rollover balance. The information will be provided to the committee.
 - D. 2024 Budget Status – Deputy Administrator stated that the departments will begin meeting with the Administrator in the next couple of weeks and the budget will be presented to the committee late in September.
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
- A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, September 13, 2023 at 3:00pm
9. **Adjournment** – Motion by Gibbs, Second by Marshall to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 5:08 p.m.

Minutes Prepared by Kim Trueblood, County Clerk

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