



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Tuesday, September 26, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Present (W)
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	Present (W)

Staff Present: Lance Leonhard, Chris Holman, Mike Puerner, Kim Trueblood, Kristi Palmer, Laurie Miskimins, Jamie Polley, Kirstie Heidenreich, Dave Hagenbucher

Others Present: Supervisor Baker, Supervisor Morache, Supervisor Maszk

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** – None.
4. **Approval of the September 13, 2023, Human Resources, Finance and Property Committee Meeting Minutes** – Motion by Hart, Second by Gibbs to approve the minutes as presented. Motion by Marshall, Second by Lemmer to amend the minutes to add “and timing” and “within two business days of the month end close.” Motion carried on a voice vote unanimously. Motion to approve the minutes as amended carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HRFC
 1. Consideration of CIP Program Project Amended List – Deputy Administrator Chris Holman talked through the updated CIP Program Project list.
 2. Consideration of Rolling Stock Policy – Deputy Administrator Holman addressed the rolling stock policy as part of the CIP update above. Questions were asked and answered for both 6A1 and 6A2. Motion by Gibbs, Second by Hart to adopt the rolling stock policy as presented. Motion carried on a voice vote unanimously.
 3. Budget Timeline – Discussion was had regarding the tentative budget timeline going forward. There will be an HRFC meeting on Monday, October 16 at 8:00 a.m. Additional information will be shared as needed.
 4. Receipt of Administrator’s 2024 Budget – Administrator Leonhard gave a very high level overview of the budget message that is included in the packet. There will be a detailed presentation at the County Board meeting tonight. Motion by Gibbs, Second by Marshall to receive the Administrator’s 2024 annual budget. Motion carried on a voice vote unanimously.
 - B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration
 1. Authorizing the Expenditure of ARPA Funds for Phase II Design Services for Regional Forensic Science Center – Deputy Administrator Holman stated that this is necessary to get the project available to start taking bids by the first of the year. Public Safety did approve this resolution as well at their September meeting. Motion by Gibbs, Second by Hart to approve the resolution and forward it to the full board. Motion carried on a voice vote unanimously. Chair Gibbs updated some of the activity surrounding the funding and development of the project. There has been a great amount of regional support to move forward.
 2. Discussion of Consideration Process to be Used for Request from WI RNG VDG LLC Seeking Initial Resolution Regarding Solid Waste Disposal Revenue Bond Financing for Renewable Natural Gas Production Plant Project – Administrator Leonhard gave the background of this request. They are seeking for the County to serve as a conduit bonding agent for industrial revenue bonds. Documentation is in the packet. Corporation Counsel Mike Puerner gave some further information regarding input from our bond counsel. Additional discussion was had and questions were asked and answered. This issue will be discussed at EEED and ERC as well. Additional follow-up will be done with the company relative to the

additional questions and concerns expressed through this discussion.

3. Offer to Purchase Portion of Property at Stewart Ave and 72nd Ave – Corporation Counsel Mike Puerner gave an overview of the offer to purchase detailed in the packet. Questions were asked and answered. Motion by Lemmer, Second by Marshall to accept the offer to purchase the property and forward it to the full board for approval. Motion carried on a voice vote unanimously.

7. **Educational Presentations and Committee Discussion**

- A. Budget Update – No additional information from what was provided earlier.
- B. Social Improvement Fund Balance – Supervisor Baker had requested an update on this fund and how it has increased over the last few years. Finance Director Kristi Palmer talked through the question and how the fund works. This item will also be discussed as part of the budget message at tonight's meeting.

8. **Next Meeting Date & Time, Announcements and Future Agenda Items**

- A. Committee members are asked to bring ideas for future discussion.
- B. Next meeting: Wednesday, October 11, 2023 at 3:00pm

9. **Adjournment** – Motion by Gibbs, Second by Hart to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 5:00 p.m.

Minutes prepared by Kim Trueblood, County Clerk

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