

Recreational/Educational Camp Application

Submit Application with Fee to:

Marathon County Health Department
1000 Lake View Drive Suite 100
Wausau, WI 54403

OFFICE USE ONLY: Record ID: _____

For questions, to get help completing this application in another language, or to contact a sanitarian, call Environmental Health at (715) 261-1900 or Health@co.marathon.wi.us.

Make checks payable to: Marathon County Health Department. License fees are non-refundable.

Payments can be made with a credit/debit card at: <https://client.pointandpay.net/web/marathonhealthdept>

All information is required.

A. PLAN REVIEW

A plan review may be required for new construction or for establishments with remodels or other significant changes.

Choose one:

- New construction, remodel or other changes. A sanitarian will contact you to see if a plan review is needed.
 Existing facility, no remodeling or changes.

B. ESTABLISHMENT INFORMATION:

BUSINESS NAME: _____

STREET ADDRESS: _____

CITY, STATE, ZIP: _____

MUNICIPALITY (VILLAGE/TOWN/CITY): _____

WATER SUPPLY (CHECK ONE):

- Public Private

SEWAGE DISPOSAL (CHECK ONE):

- Public Private

LOCAL CONTACT PERSON: _____

LOCAL CONTACT PHONE NUMBER:

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LOCAL CONTACT EMAIL: _____

C. LICENSE HOLDER INFORMATION

LICENSE HOLDER LEGAL NAME (such as name of sole proprietor, partnership, LLC, LLP, or Inc.): _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

CONTACT PERSON: _____

CONTACT PERSON PHONE NUMBER:

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LICENSE HOLDER CONTACT EMAIL: _____

D. LICENSE TYPE

Recreational/Educational Camp

- Simple
 Simple with Hospitality
 Moderate
 Moderate with Hospitality
 Complex
 Complex with Hospitality
- * "Hospitality activity" means an additional activity offered by a camp operator including a retail food establishment, campground, hotel, motel, bed and breakfast establishment, or tourist rooming house within the confines of the camp, utilizing the same camp structures to serve other adult guests and their families. "Hospitality activity" does not include the operation of a retail food establishment, campground, hotel, motel, bed and breakfast establishment, or tourist rooming house that is solely operated independently and separately from the recreational and educational camp operation.



E. VERIFICATION AND SIGNATURE

All information requested on this application must be provided to obtain an establishment license. Operating without a license is a violation of Wisconsin Law. If you have been operating without a license, you will be required to pay an operating without a license fee equal to double the Annual Fee in addition to the License Fee. Licenses are not transferable between persons or locations. Licenses expire annually on June 30; unless issued on or after April 1, which will expire on June 30th of the following year. The license fee is not prorated for partial license years.

1. I, the undersigned, hereby make application for an establishment license for the establishment described herein and certify the accuracy of that information. I further certify I am the owner of the described establishment, or a duly authorized representative, and may sign this license application on behalf of the owner(s) of the establishment, and I have read and understand the requirements of this license and will operate the establishment in compliance with those requirements. I understand that failure to provide accurate information or to comply with any provisions of the license may render it null and void and may result in enforcement action.
2. I, the undersigned, hereby consent to entry on the premises of the establishment by employees of the Marathon County Health Department at any reasonable time to inspect for compliance with applicable rules and regulations associated with the license. This consent is valid for the term of the license.

SIGNATURE – APPLICANT:

DATE SIGNED:

Complexity Assessment

Determining Factors:

<input type="checkbox"/> The camp provides on-premises or off-premises waterfront activities including: swimming, kayaking, boating, sailing, canoeing, or inflatables to campers. This does not include vendor provided waterfront activities.	2
<input type="checkbox"/> The camp offers camper firearm activity on-premises.	1
<input type="checkbox"/> Archery, ax, hatchet, or knife throwing is offered to campers on-premises.	1
<input type="checkbox"/> The camp offers high element challenge course to campers on-premises.	3
<input type="checkbox"/> The camp offers low element challenge course to campers on-premises.	1
<input type="checkbox"/> The camp offers horseback riding to campers on-premises.	1
<input type="checkbox"/> The camp offers motorized vehicle activity for campers on-premises including go-kart, all-terrain vehicle, or utility-terrain vehicle.	1
<input type="checkbox"/> The camp serves one or more rental groups including a school, church group, or scout troop.	1
<input type="checkbox"/> The camp utilizes more than 3 private wells to supply camp drinking water.	1
<input type="checkbox"/> The camp premises includes structures that are utilized for lodging, dining, health services, waterfront activities, water supply systems, or challenge courses that require inspection travel beyond a half mile from the main centralized camper drop off or welcome location (basic services that are spread out, or distant service areas).	1
<input type="checkbox"/> The camp utilizes more than one kitchen or physical building with kitchen preparation space to serve meals to campers.	1
Camp sleeping structures. Choose one of the following:	1
<input type="checkbox"/> *The camp has one to 10 stand-alone sleeping structures including a cabin, yurt, covered wagon, Adirondack shelter, or platform tent throughout premises.	0.25

*The camp has 11–20 stand-alone sleeping structures throughout premises. 0.5

*The camp has 21 or more stand-alone sleeping structures throughout premises. 1

Hospitality add-on

Does the licensed recreational and educational camp also offer additional activity such as a retail food establishment, campground, hotel, motel, bed and breakfast, or a tourist rooming house within the confines of the recreational and education camp, utilizing the same camp structures to serve other adult guests and their families? Yes or No

* For college dorms, count individual sleeping rooms used by camp

Total Points

Check the box that matches your point total to determine complexity:

0 – 5 = Simple

6 –10 = Moderate

≥1.75 = Complex

Greater than 4.5 = Complex

Recreational/Educational Campground Fees

Check the box next to your appropriate license fee. License fees effective 1/1/2024.

License Type	Number of Rooms, Sites or Category	Annual Fee	State Reimbursement Fee	Pre-inspection (PI) Fee	License Fee (Annual + Reimbursement + PI)	
Recreational/Educational Camp	Simple	\$490.00	\$58.80	\$548.80	\$1,097.60	<input type="checkbox"/>
	Simple w/Hospitality	\$540.00	\$64.80	\$604.80	\$1,209.60	<input type="checkbox"/>
	Moderate	\$530.00	\$63.60	\$593.60	\$1,187.20	<input type="checkbox"/>
	Moderate w/Hospitality	\$635.00	\$76.20	\$711.20	\$1,422.40	<input type="checkbox"/>
	Complex	\$570.00	\$68.40	\$638.40	\$1,276.80	<input type="checkbox"/>
	Complex w/ Hospitality	\$715.00	\$85.80	\$800.80	\$1,601.60	<input type="checkbox"/>