



# MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE **AMENDED** AGENDA

Date & Time of Meeting: **Tuesday, January 23, 2024 at 3:00 pm**

Meeting Location: **Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: John Robinson, Chair; Alyson Leahy, Vice-Chair; Kurt Gibbs, Gayle Marshall, Kody Hart, Ann Lemmer, Yee Leng Xiong

**Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

**Committee Mission Statement:** Provide leadership for the implementation of the County Strategic Plan, monitor outcomes, review, and recommend to the County Board policies related to human resources initiatives, finance and property of the County.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

**Phone#: 1-408-418-9388      Access Code: 146 235 4571**

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**

2. **Pledge of Allegiance**

3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)

4. **Approval of Minutes from the January 10, 2024 HRFC meeting**

5. **Policy Issues Discussion and Potential Committee Determination**

6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**

A. Items for Discussion and Possible Action by HRFC

1. Claim Disallowance – Peggy Meyer
2. Claim Disallowance – Zach Decker
3. Update on In Rem Tax Deed Process and Next Steps
4. Discussion on Tax Deed Property Processes – Setting Value, Assigning Fees
5. Policy Surrounding Disposition of Surplus Property

B. Items for Discussion and Possible Action by HRFC to Forward to County Board

1. **To Allocate Up To \$50,000.00 of Marathon County's Opioid Litigation Settlement Funds for Purposes of Conducting a Gap Analysis of Continuum of Care for Treatment and Recovery in Marathon County**

7. **Educational Presentations and Committee Discussion**

A. American Rescue Plan Act (ARPA) Update

8. **Closed Session Discussion Regarding Register of Deeds**

A. Motion to go into closed session (roll call vote required) pursuant to sec. 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; to wit: discussion regarding Register of Deeds.

B. Motion to return to open session (roll call vote not required).

C. Announcements or action from the committee regarding closed session discussion.

9. **Next Meeting Date & Time, Announcements and Future Agenda Items**

A. Committee members are asked to bring ideas for future discussion.

B. Next meeting: Wednesday, February 7, 2024 at 3:00 pm

10. **Adjournment**

\*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.

**SIGNED**           s/s John Robinson            
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups

EMAILED BY: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_

**NOTICE POSTED AT THE COURTHOUSE**

BY: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_



# MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA

Date & Time of Meeting: **Wednesday, January 10, 2024 at 3:00 pm**

Meeting Location: **Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Present (W)
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	

Staff Present: Lance Leonhard, Dejan Adzic, Kim Trueblood, Kristi Palmer, Christa Jensen, Dave Mack, Stuart Carr

[Meeting Link](#)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** – None
4. **Approval of Minutes from the December 13, 2023 HRFC meeting** – (:01) Motion by Gibbs, Second by Lemmer to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
  - A. Items for Discussion and Possible Action by HRFC
    1. Approval of December Claims and Questioned Costs (:01) Motion by Hart, Second by Lemmer to approve the December claims and questioned costs as presented. Motion carried on a voice vote unanimously.
    2. Acceptance of Women United Impact Grant (:02) Motion by Gibbs, Second by Hart to accept the grant and send to the full board. Motion carried on a voice vote unanimously.
  - B. Items for Discussion and Possible Action by HRFC to Forward to County Board
    1. Process for Disposing of Excess County Property (:24)
    2. Presentation of Property Owned by the County – Dave Mack (:09)
7. **Educational Presentations and Committee Discussion**
  - A. Review of Committee Work Plan for 2024 (:49)
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
  - A. Committee members are asked to bring ideas for future discussion.
  - B. Next meeting: Tuesday, January 23, 2024 at 3:00 pm
9. **Adjournment** – Motion by Gibbs, Second by Hart to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 4:07 p.m.

Minutes prepared by Kim Trueblood, County Clerk



## Kim Trueblood, Marathon County Clerk

Marathon County Courthouse  
500 Forest Street  
Wausau, WI 54403  
715.261.1500 (Telephone)  
715.261.1515 (Fax)  
[Kim.Trueblood@co.marathon.wi.us](mailto:Kim.Trueblood@co.marathon.wi.us)



### MEMORANDUM

**TO:** Michael Puerner, Corporation Counsel  
**FROM:** Kim Trueblood, County Clerk  
**DATE:** January 12, 2024  
**RE:** Peggy J. Meyer  
=====

The attached claim was delivered via USPS on January 12, 2024.

kjt  
c: Risk Management

To whom it may concern;

RECEIVED

JAN 12 2024

MARATHON COUNTY  
CLERKS OFFICE

On 12/25/23 I was traveling eastbound on Hwy 52 at approximately 8:30 pm cresting the hill by Homestead Bar. When something suddenly appeared in my lane. I attempted to avoid it, not knowing exactly what it was, hitting one of the objects (there were approx. 3 objects) with my right front & rear tires. The item was so large that it caused my car to go into neutral! There was also a drivetrain malfunction alert that appeared on my screen. I pulled off to the side of the road and then noted what I had just hit. It was a very large chunk of road that had failed and busted into the line of traffic. I was lucky enough to be able to drive away uninjured, but sustained considerable damage to my car, not to mention not having a vehicle while I waited for parts to repair mine as my mechanic deemed the vehicle unsafe to ~~repair~~ drive until repaired. Attached are expenses incurred from failure to maintain the roadway.

Thank you,  
Peggy J. Meyer





# Adams Auto LLC

172036 STATE HIGHWAY 52  
ANIWA, WI 54408

Phone # 715-581-4977

# Invoice

Date	12/27/2023
Invoice	4220
Terms	

<b>Bill To</b>
Peggy Meyer 173375 Stinger Rd Wausau, WI 54403

Year	Make/Model	Mileage	VIN
2021	BMW X4	29,841	5UX2V1C03M9E82784

Description	Quantity	Price	Total
Check front end for damage. Found both right side tires had bulge in the sidewall and right front rim is bent. Replaced right front wheel and replaced both right side tires.	1	60.00	60.00T
245/45R20 Pirelli P Zero Run Flat (PZ4) Star RSC BMW, Run Flat, Sport	1	333.36	333.36T
275/40R20 Pirelli P Zero Run Flat (PZ4) K1 Star RSC BMW, Run Flat, Lux	1	333.49	333.49T
FRONT BMW Machined Charcoal X4 X3 OEM Wheel 20" 2018-2023	1	533.14	533.14T
Check front alignment. right side camber is slightly out of spec. No obvious signs of damage or bent front end parts. Suspect lower control arms may be slightly bent.	1	59.99	59.99T
TIRE DISPOSAL	2	6.00	12.00

**\*\*\*LUG NUTS MUST BE RETORQUED IN 50-100 MILES!\*\*\***

Total of work completed →

<b>Tax (5.5%)</b>	\$72.60
<b>Payments/Credits</b>	-\$31.65
<b>Total</b>	\$1,404.58

Adams Auto LLC

172036 STATE HIGHWAY 52  
ANIWA, WI 54408

# Estimate

Date	Estimate #
1/9/2024	24

Name / Address
Peggy Meyer 173375 Stinger Rd Wausau, WI 54403

Description	Qty	Price	Total
ESTIMATE FOR ADDITIONAL DAMAGE ON 2021 BMW X4. Right rear wheel is bent and front right camber is out of spec. No adjustments are available to camber so both lower control arms would need to be replaced.			
Replace right rear wheel	1	15.00	15.00T
36108010269 WHEEL - REAR 20X9.5	1	1,123.50	1,123.50T
Replace both right side lower control arms	2	65.00	130.00T
31108854990 Suspension Control Arm (Front Right Forward)	1	234.20	234.20T
31106870972 Suspension Control Arm (Front Right Rearward)	1	234.20	234.20T
07146875114 Suspension Control Arm Nut (Front Rearward)	1	9.59	9.59T
33326760668 Suspension Control Arm Nut (Front Forward)	1	2.45	2.45T
Perform front end alignment	1	79.99	79.99T
Sales Tax		5.50%	100.59
		<i>remaining work est. to be completed</i>	
<b>Total</b>			<b>51,929.52</b> ↓

Signature \_\_\_\_\_

P. Meyer  
173375 Stinger Rd.  
Wausau, WI 54403

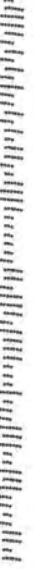
GREEN BAY WI 543

10 JAN 2024 PM 1 L



Marathon County Clerk  
500 Forest St.  
Wausau, WI 54403

54403-556699





Jaime Alberti-Bowers  
500 Forest Street  
Wausau, Wisconsin 54403

January 17, 2024

RE:     Claimant:             Peggy Meyer  
          Claim number:       GLMA00003137  
          Our Insured:         Marathon County  
          Date of Loss:        12/25/2023

Dear Jaime Alberti-Bowers,

The above referenced claim was filed on 1/12/2024. Following a review of the information and an investigation of the facts, it has been determined that Marathon County has no liability for this claim. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Cheyenne MacKenzie". The signature is written in a cursive, flowing style.

Cheyenne MacKenzie, MPA, MUP  
Senior Claims Representative  
Wisconsin Municipal Mutual Insurance Company  
(608) 721-7189  
cmackenzie@wmmic.com





## Kim Trueblood, Marathon County Clerk

Marathon County Courthouse  
500 Forest Street  
Wausau, WI 54403  
715.261.1500 (Telephone)  
715.261.1515 (Fax)  
[Kim.Trueblood@co.marathon.wi.us](mailto:Kim.Trueblood@co.marathon.wi.us)



### MEMORANDUM

**TO:** Michael Puerner, Corporation Counsel  
**FROM:** Kim Trueblood, County Clerk  
**DATE:** December 14, 2023  
**RE:** Zack Decker  
=====

The attached claim was delivered in person by Zack Decker on December 14, 2023.

kjt  
c: Risk Management

Cell #: 715-370-0396

Address: 1215 S 6<sup>TH</sup> AVE WAUSAU, 54401

December 12, 2023

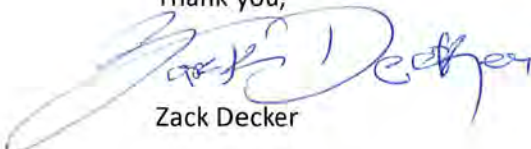
Marathon County Clerk  
500 Forest Street  
Wausau, WI 54403

RE: Claim for Damages

Marathon County Clerk,

On August 30, at approximate 1pm in the afternoon I was driving West on NN county highway in the town of Rib Mountain, as I approached the bridge that goes over Interstate 39/Hwy 51, I encountered something where the road and the bridge join that caused a jolt to my vehicle. Whatever it was that I ran over, put a hole in my transmission oil cooler and damaged the front strut both which needed to be replaced, all at a cost of \$791.52. (see attached invoice) About an hour later while getting a ride home, I noticed there was a road crew there fixing whatever the road issue was. I would like to be reimbursed for this unfortunate repair cost to my vehicle.

Thank you,



Zack Decker

RECEIVED

DEC 14 2023

MARATHON COUNTY  
CLERKS OFFICE

Retail Invoice  
 374684  
 Emailed on 09/01/2023  
 Emailed to  
 mdecker@kruegerwholesale.com  
 Cust Status: Drop-Box      Appt: No



www.TiresPlus.com  
 FINAL INVOICE

Store# 244326  
 In: 08/30/23 01:37PM  
 Out: 09/01/23 01:40PM

WAUSAU - RIB MOUNTAIN TP - 226115 RIB MOUNTAIN DRIVE, WAUSAU, WI. 54401-7445 - 715.355.0145

Service Advisor: 1 ZAC  
 Customer Details:  
 DECKER, MIKE/CONNIE  
 2304 NUTHATCH LN

Wheel Lock:  
 Alt. Auth. Name & Phone:  
 N/A

Technician: 04 JACOB  
 Vehicle Details:  
 2010 LEXUS RX350 BASE

WAUSAU, WI 54401  
 715.370.0396 xzach

VIN #: 2T2BK1BA6AC014096  
 LIC #: 231PJU WI [BLACK]  
 MILEAGE: 116,851

Description	Rev Hist	/Article # ID	Qty	Unit Price	Extended Price	Job Total
<b>COMPLETE VEHICLE INSPECTION</b>	2	01				<b>9.99</b>
RAN OVER SOMETHING IN THE ROAD, NOW THERE IS FLUID LEAKING						
VEHICLE INSPECTION		7028789 04TN	1	21.99	21.99	
LBR-DISC Price Match/Match Competitor Offer		7004302 04TS	-1	12.00	-12.00	
<b>AUTO TRANSMISSION/TRANSAXLE</b>	1,2	01				<b>722.99</b>
>>VIN 2<<						
24000268 AUTOMATIC TRANSMISSION OIL COOLER		7023493 04TN	1	506.99	506.99	
REMOVE & INSTALL OR REMOVE & REPLACE FRONT SHOCK &/OR STRUT ASSEMBLY - ONE SIDE		7042161 04TS	1	216.00	216.00	

All parts are new unless otherwise specified.

Payment History:  
 CFNA 3519 791.52 001920 Sale  
 MID: 222220328007  
 Term: 0001 Manual Entry  
 Total Tendered 791.52

**Summary:**

Parts	506.99
Labor	225.99
Shop Supplies	17.28
<b>Sub-Total</b>	<b>750.26</b>
Tax (5.50%)	41.26
<b>Total</b>	<b>\$791.52</b>

CFNA'S current promotional financing terms, pricing information such as APR and fees, and Credit Card Agreement can be viewed at CFNA.com, Privacy and Legal page.

I acknowledge notice and oral approval of a change in the original estimated price.

Signature or Initials

Revision History:	Rev Amt
1) 08/31/2023 03:44PM	895.83 DECKER, MI 715.370.0396 Ext.zach
2) 09/01/2023 11:53AM	-127.51 DECKER, MIKE/CONN IN PERSON

I have received the above goods and/or services. If this is a credit card purchase, I agree to pay and comply with my cardholder agreement with the issuer.

Customer Signature





Jaime Alberti-Bowers  
500 Forest Street  
Wausau, Wisconsin 54403

January 19, 2024

RE:     Claimant:             Zack Decker  
          Claim number:       GLMA00003101  
          Our Insured:         Marathon County  
          Date of Loss:        8/30/2023

Dear Jaime Alberti-Bowers,

The above referenced claim was filed on 12/14/2023. Following a review of the information, it has been determined that Marathon County has no liability for this claim. There has been no information presented to confirm that Marathon County was aware of any road defects in the area where the Claimant Vehicle was damaged, prior to the report of loss. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Nicole Busch". The signature is written in a cursive, flowing style.

Nicole Busch  
Senior Claims Representative  
Wisconsin Municipal Mutual Insurance Company  
(608) 268-0142  
nbusch@wmmic.com