

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Executive Committee of the North Central Community Services Program **Board** will hold a meeting at the following date, time and location shown below.

Thursday, January 19, 2023 at 3:00 PM

North Central Health Care - Wausau Board Room 1100 Lake View Drive, Wausau WI 54403

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:

Meeting number: 1-408-418-9388 Access Code: 2497 816 2820 Password: 1234

AGENDA

- 1. Call to Order
- 2. Public Comments (15 Minutes)
- 3. Approval of December 19, 22, 29, 2022 Executive Committee Meeting Minutes
- 4. Educational Presentations/Outcome Monitoring Reports
 - a. Executive Director Report G. Olsen
 - b. Financial Update G. Olsen
- 5. Discussion and Possible Action
 - a. Appointments to the NCCSP Board
- 6. Motion to go into Closed Session (Roll Call Vote Suggested) Pursuant to Wis. Stat. ss. 19.85(1)(c)(f) and (h), for the purpose of "[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility", "considering medical data of specific persons", "preliminary consideration of specific personnel problems or investigation of charges against specific persons," and "conferring with counsel" with respect to litigation NCHC is likely to become involved in to wit: Update on Investigative Matters Concerning NCHC Employees and Discuss Program Specific Personnel Issues and Concerns, Discuss Medical Data of Certain Personnel, and Update From Legal Counsel Regarding Likely Employment Law Related Litigation Involving NCHC.
- 7. Reconvene in Open Session Immediately Following Closed Session and Take Action on Matters Discussed in **Closed Session**
- 8. Next Meeting Date & Time, Location, and Future Agenda Items
 - a. Next Meeting: Thursday February 2, 2023 at 3:00 p.m. in the North Central Health Care Wausau Board Room
- 9. Adjournment

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

NOTICE POSTED AT: North Central Health Care **COPY OF NOTICE DISTRIBUTED TO:** Wausau Daily Herald, Antigo Daily Journal, Tomahawk Leader Merrill Foto News, Langlade, Lincoln & Marathon County Clerks Offices

Presiding Officer or Designee

DATE: 01/17/2022 TIME: 4:00 PM BY: D. Osowski



NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

December 19, 2022			8:30 a	.m.	NCHC Board Room		
Present:	X X	Kurt Gibbs Renee Krueger	Х	Lance Leonhard	Х	Robin Stowe	

Staff Present: Mort McBain, Gary Olsen, Jennifer Peaslee, Jarret Nickel

Others Present: Dejan Adzic, Deputy Corporation Counsel, Stacey Morache (WebEx)

Call to Order

• Meeting was called to order by Chair Gibbs at 8:33 a.m.

Public Comments

• There were no public comments.

Minutes of December 15, 2022 Executive Committee Meetings

• Motion/second, Krueger/Stowe, to approve the minutes of the December 15, 2022 Executive Committee meeting. Motion carried.

Closed Session

• Motion/second, Leonhard/Stowe, Pursuant to Wis. Stat. ss. 19.85(1)(c), (f), and (g) for the purpose of "[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility", "preliminary consideration of specific personnel problems or investigation of charges against specific persons," and "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," to wit: Review Executive Director Applicants, and, Update on Specific Investigative Matters Concerning NCHC Employees. Roll call taken. All indicated aye. M. McBain, G. Olsen, J. Peaslee, J. Nickel, and D. Adzic were asked to remain in Closed Session. Motion carried.

Reconvene in Open Session Immediately Following Closed Session and Take Action on Matters Discussed in Closed Session, if any

- Motion/second, Krueger/Stowe, to return to open session at 11:22 a.m. Motion carried.
- Interviews for the candidates for Executive Director will be held Thurs, Dec. 22, 2022.
- Investigation concerning NCHC employees is ongoing.

Adjournment

• Motion/second, Leonhard/Krueger, to adjourn the meeting at 11:25 a.m. Motion carried.



NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

December 22, 2022			8:30 a	a.m.	NCHC Board Room		
Present:		Kurt Gibbs Renee Krueger	Х	Lance Leonhard	Х	Robin Stowe	

Staff Present: Mort McBain, Jennifer Peaslee Others Present: Vicki Tylka

Call to Order

• Meeting was called to order by Chair Gibbs at 8:32 a.m.

Closed Session

• **Motion**/second, Stowe/Leonhard, Pursuant to Wis. Stat. ss. 19.85(1)(c), (f), and (g) for the purpose of "[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility", "preliminary consideration of specific personnel problems or investigation of charges against specific persons," and "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," to wit: Conduct Executive Director Interviews, and, Update on Specific Investigative Matters Concerning NCHC Employees. Roll call taken. All indicated aye. M. McBain, J. Peaslee, and V. Tylka were asked to remain in Closed Session. Motion carried.

Reconvene in Open Session Immediately Following Closed Session and Take Action on Matters Discussed in Closed Session, if any

- Motion/second, Leonhard/Stowe, to return to open session at 5:25 p.m. Motion carried.
- To direct the chairman to communicate with the preferred candidate identified in the interview process for Executive Director.

Discussion and Possible Action

• **Motion**/second, Leonhard/Stowe, to defer action on the Extension of the Interim Executive Director Limited Term Employment Agreement until the next meeting scheduled for December 29, 2022.

Adjournment

• Motion/second, Stowe/Krueger, to adjourn the meeting at 5:30 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO



NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

December 29, 2022			3:00 p).m.	NCHC Board Room		
Present:	X EXC	Kurt Gibbs Renee Krueger	Х	Lance Leonhard	Х	Robin Stowe	

Staff Present: Mort McBain, Gary Olsen, Jarret Nickel Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

• Meeting was called to order by Chair Gibbs at 3:02 p.m.

Closed Session

• **Motion**/second, Stowe/Leonhard, to move into Closed Session Pursuant to Wis. Stat. ss. 19.85(1)(c), (f), and (g) for the purpose of "[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility", "preliminary consideration of specific personnel problems or investigation of charges against specific persons," and "conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved," to wit: Discuss Selection of Executive Director and Potential Contract Offer for Successful Executive Director Candidate and Update on Specific Investigative Matters Concerning NCHC Employees. Roll call taken. All indicated aye. M. McBain, J. Nickel, and D. Adzic were asked to remain in closed session. Motion carried. Meeting convened at 3:03 p.m.

Reconvene in Open Session Immediately Following Closed Session and Take Action on Matters Discussed in Closed Session: Potential Announcement of Executive Director

- Motion/second, Leonhard/Stowe, to return to open session at 5:12 p.m. Motion carried.
- **Motion**/second, Stowe/Leonhard, to appoint Gary Olsen as Executive Director of North Central Health Care and consistent with the contract negotiated in closed session. Motion carried unanimously.
- Also, the Executive Committee expressed their thanks to Mort McBain for his committed service and commitment to the success of North Central Health Care during his time as Interim Director.

Adjournment

• Motion/second, Leonhard/Stowe, to adjourn the meeting at 5:14 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO

North Central Health Care Programs by Service Line For the Period Ending December 31, 2022

		Revenue			Expense		Net Income/	Variance
	Actual	Budget	Variance	Actual	Budget	Variance	(Loss)	From Budget
BEHAVIORAL HEALTH SERVICES	-							*
Adult Behavioral Health Hospital	6,396,262	6,570,466	(174,204)	6,874,573	6,912,556	37,982	(478,312)	(136,222)
Adult Crisis Stabilization Facility	1,486,332	1,428,627	57,705	1,560,010	1,478,583	(81,427)	(73,678)	(23,722)
Lakeside Recovery MMT	225,935	807,439	(581,504)	222,977	463,452	240,475	2,958	(341,029)
Youth Behavioral Health Hospital	1,802,902	1,740,408	62,494	3,281,865	2,979,969	(301,897)	(1,478,964)	(239,403)
Youth Crisis Stabilization Facility	960,241	1,071,295	(111,053)	876,597	976,233	99,635	83,644	(11,418)
Crisis Services	2,293,881	2,919,997	(626,116)	2,756,346	3,481,931	725,586	(462,465)	99,470
Psychiatry Residency	249,900	354,199	(104,299)	352,282	470,972	118,691	(102,382)	14,391
	13,415,453	14,892,430	(1,476,977)	15,924,650	16,763,695	839,045	(2,509,197)	(637,932)
COMMUNITY SERVICES								
Outpatient Services (Marathon)	5.270.936	5.473.139	(202,202)	5.679.071	6.369.752	690.681	(408,135)	488.479
Outpatient Services (Lincoln)	1,108,248	1,149,585	(41,338)	778,546	910,438	131,892	329,701	90,554
Outpatient Services (Langlade)	889,340	996,000	(106,659)	669,686	705,135	35,450	219,655	(71,210)
Community Treatment Adult (Marathon)	6,092,385	5,560,697	531,688	5,087,590	5,458,234	370,644	1,004,796	902,332
Community Treatment Adult (Lincoln)	980,141	1,049,350	(69,210)	901,465	940,114	38,649	78,675	(30,561)
Community Treatment Adult (Langlade)	347,146	699,915	(352,769)	446,559	631,657	185,099	(99,412)	(167,670)
Community Treatment Youth (Marathon)	6,357,277	5,762,463	594,814	5,178,675	5,666,454	487,779	1,178,601	1,082,593
Community Treatment Youth (Lincoln)	1,935,304	1,912,715	22,590	1,669,909	1,798,441	128,532	265,396	151,122
Community Treatment Youth (Langlade)	1,391,414	1,680,426	(289,013)	1,229,926	1,416,814	186,888	161,488	(102,125)
Community Corner Clubhouse	204,988	178,845	26,143	261,824	312,550	50,726	(56,837)	76,869
	24,577,179	24,463,135	114,044	21,903,251	24,209,590	2,306,339	2,673,928	2,420,383
COMMUNITY LIVING Adult Day Services (Marathon)	757,966	772,377	(14,411)	694.682	694,217	(464)	63,284	(14,875)
Prevocational Services (Marathon)	425.081	574,384	(149,303)	604,660	715.849	(404) 111,188	(179,579)	(14,875)
Lincoln Industries	1,060,409	603,732	456,677	1,152,772	1,037,040	(115,732)	(92,362)	340,945
Day Services (Langlade)	477,751	352,439	125,312	365,542	385,193	19,650	112,209	144,963
Andrea St Group Home	627,339	526,386	100,953	552,528	464,475	(88,053)	74,810	12,899
Chadwick Group Home	650,905	515,191	135,714	542,119	491,941	(50,178)	108,786	85,536
Bissell Street Group Home	617,349	648,864	(31,515)	431,420	499,507	68,087	185,929	36,572
Heather Street Group Home	581,092	495,730	85,363	514,122	424,429	(89,694)	66,970	(4,331)
Jelinek Apartments	966.597	873,151	93,445	844.723	803.453	(41,269)	121,874	52.176
River View Apartments	776.585	741,362	35.223	642,450	849,667	207.217	134,136	242,440
Forest Street Apartments	203	-	203	2,603	-	(2,603)	(2,400)	(2,400)
Fulton Street Apartments	233,712	277,190	(43,479)	308,238	321,579	13,341	(74,526)	(30,138)
Riverview Terrace	357,014	356,357	657	412,669	315,786	(96,883)	(55,656)	(96,227)
Hope House (Sober Living Marathon)	9,323	908	8,415	75,909	67,496	(8,413)	(66,586)	2
Homelessness Initiative	120	-	120	13,095	28,300	15,205	(12,975)	15,325
Sober Living (Langlade)	42,365	40,736	1,628	59,213	104,551	45,337	(16,849)	46,965
	7,583,811	6,778,809	805,002	7,216,745	7,203,481	(13,264)	367,066	791,738
NURSING HOMES	22,324,225	22 179 510	145,706	22,010,849	21 000 000	(101 962)	313,375	23,843
Mount View Care Center	22,324,225	22,178,519	1,277,985		21,888,986	(121,863)	,	,
Pine Crest Nursing Home	35,546,440	11,944,230 34,122,748	1,423,692	<u>13,406,301</u> 35,417,150	12,988,883 34,877,870	(417,418) (539,281)	<u>(184,086)</u> 129,290	<u>860,568</u> 884,411
	00,010,110	01,122,110	1,120,002	00,111,100	01,011,010	(000,201)	120,200	001,111
Pharmacy	8,068,847	8,051,540	17,307	8,377,029	7,297,047	(1,079,982)	(308,182)	(1,062,675)
OTHER PROGRAMS								
Aquatic Services	1,123,442	1,196,130	(72,687)	1,365,495	1,405,098	39,604	(242,052)	(33,084)
Birth To Three	523,600	400,000	123,600	523,600	400,000	(123,600)	-	-
Adult Protective Services	835,720	795,754	39,966	843,304	787,495	(55,809)	(7,584)	(15,843)
Demand Transportation	417,454	507,743	(90,288)	469,932	364,013	(105,919)	(52,477)	(196,207)
•	2,900,217	2,899,626	590	3,202,330	2,956,606	(245,724)	(302,114)	(245,134)
Total NCHC Service Programs	92,091,945	91,208,289	883,656	92,041,155	93,308,289	1,267,134	50,790	2,150,790

North Central Health Care Fund Balance Review For the Period Ending December 31, 2022

	Marathon	Langlade	Lincoln	Total
YTD Appropriation (Tax Levy) Revenue	4,781,205	230,186	952,556	5,963,947
Total Revenue at Period End	65,084,030	5,324,006	21,683,910	92,091,947
County Percent of Total Net Position	70.7%	5.8%	23.5%	
Total Operating Expenses, Year-to-Date	64,882,095	5,407,024	21,752,036	92,041,155
Share of Operating Cash	6,567,813	537,261	2,188,185	9,293,258
Days Cash on Hand	37	36	37	37
Minimum Target - 20%	12,976,419	1,081,405	4,350,407	18,408,231
Over/(Under) Target	(6,408,606)	(544,144)	(2,162,223)	(9,114,973)

North Central Health Care Review of Services in Marathon County For the Period Ending December 31, 2022

]		Revenue		Expense			Net Income/	Variance
	Actual	Budget	Variance	Actual	Budget	Variance	(Loss)	From Budget
Direct Services								
Outpatient Services	5,270,936	5,473,139	(202,202)	5,679,071	6,369,752	690,681	(408,135)	488,479
Community Treatment-Adult	6,092,385	5,560,697	531,688	5,087,590	5,458,234	370,644	1,004,796	902,332
Community Treatment-Youth	6,357,277	5,762,463	594,814	5,178,675	5,666,454	487,779	1,178,601	1,082,593
Residential	4,453,782	4,077,875	375,907	3,838,203	3,855,051	16,848	615,579	392,755
Day & Prevocational Services	1,183,047	1,346,761	(163,714)	1,299,342	1,410,066	110,724	(116,295)	(52,990)
Clubhouse	204,988	178,845	26,143	261,824	312,550	50,726	(56,837)	76,869
Homelessiness Initiative	120	-	120	13,095	28,300	15,205	(12,975)	15,325
Hope House Sober Living	9,323	908	8,415	75,909	67,496	(8,413)	(66,586)	2
Riverview Terrace	357,014	356,357	657	412,669	315,786	(96,883)	(55,656)	(96,227)
Demand Transportation	417,454	507,743	(90,288)	469,932	364,013	(105,919)	(52,477)	(196,207)
Aquatic Services	1,123,442	1,196,130	(72,687)	1,365,495	1,405,098	39,604	(242,052)	(33,084)
Mount View Care Center	22,324,225	22,178,519	145,706	22,010,849	21,888,986	(121,863)	313,375	23,843
	47,793,993	46,639,436	1,154,557	45,692,654	47,141,787	1,449,133	2,101,339	2,603,690
Shared Services								
Adult Behavioral Health Hospital	4,782,471	4,911,788	(129,317)	5,103,193	5,131,388	28,195	(320,722)	(101,121)
Youth Behavioral Health Hospital	1,338,229	1,291,838	46,391	2,436,223	2,212,116	(224,107)	(1,097,993)	(177,716)
Residency Program	185,508	262,932	(77,424)	261,509	349,616	88,107	(76,001)	10,683
Crisis Services	1,867,490	2,201,183	(333,693)	2,046,114	2,584,737	538,623	(178,624)	204,930
Adult Crisis Stabilization Facility	1,103,347	1,060,511	42,836	1,158,040	1,097,594	(60,446)	(54,693)	(17,610)
Youth Crisis Stabilization Facility	712,815	795,253	(82,438)	650,723	724,685	73,962	62,092	(8,476)
Pharmacy	5,989,736	5,976,889	12,848	6,218,508	5,416,807	(801,701)	(228,772)	(788,854)
Lakeside Recovery MMT	167,718	599,385	(431,667)	165,522	344,033	178,511	2,196	(253,156)
Adult Protective Services	619,123	589,455	29,668	626,009	584,580	(41,429)	(6,886)	(11,761)
Birth To Three	523,600	400,000	123,600	523,600	400,000	(123,600)		
-	17,290,037	18,089,233	(799,196)	19,189,441	18,845,558	(343,883)	(1,899,404)	(1,143,079)
Excess Revenue/(Expense)	65,084,030	64,728,669	355,362	64,882,095	65,987,345	1,105,250	201,936	1,460,612

North Central Health Care Review of Services in Lincoln County For the Period Ending December 31, 2022

1		Revenue			Expense		Net Income/	Variance
-	Actual	Budget	Variance	Actual	Budget	Variance	(Loss)	From Budget
Direct Services								
Outpatient Services	1,108,248	1,149,585	(41,338)	778,546	910,438	131,892	329,701	90,554
Community Treatment-Adult	980,141	1,049,350	(69,210)	901,465	940,114	38,649	78,675	(30,561)
Community Treatment-Youth	1,935,304	1,912,715	22,590	1,669,909	1,798,441	128,532	265,396	151,122
Lincoln Industries	1,060,409	603,732	456,677	1,152,772	1,037,040	(115,732)	(92,362)	340,945
Pine Crest Nursing Home	13,222,215	11,944,230	1,277,985	13,406,301	12,988,883	(417,418)	(184,086)	860,568
	18,306,317	16,659,613	1,646,705	17,908,993	17,674,916	(234,077)	397,324	1,412,627
Shared Services								
Adult Behavioral Health Hospital	1,025,672	1,052,297	(26,625)	1,050,678	1,056,483	5,805	(25,006)	(20,819)
Youth Behavioral Health Hospital	275,405	265,854	9,551	501,585	455,445	(46,141)	(226,180)	(36,589)
Residency Program	38,194	54,134	(15,941)	53,841	71,981	18,140	(15,648)	2,200
Crisis Services	270,464	427,464	(157,000)	421,267	532,162	110,895	(150,803)	(46,105)
Adult Crisis Stabilization Facility	227,164	218,345	8,819	238,425	225,980	(12,445)	(11,261)	(3,626)
Youth Crisis Stabilization Facility	146,759	163,732	(16,973)	133,975	149,203	15,228	12,784	(1,745)
Pharmacy	1,233,205	1,230,560	2,645	1,280,306	1,115,247	(165,059)	(47,101)	(162,414)
Lakeside Recovery MMT	34,531	123,405	(88,874)	34,079	70,832	36,753	452	(52,121)
Adult Protective Services	126,198	120,090	6,108	128,887	120,357	(8,530)	(2,688)	(2,421)
	3,377,593	3,655,881	(278,288)	3,843,043	3,797,690	(45,353)	(465,450)	(323,641)
Excess Revenue/(Expense)	21,683,910	20,315,493	1,368,417	21,752,036	21,472,606	(279,431)	(68,126)	1,088,986

North Central Health Care Review of Services in Langlade County For the Period Ending December 31, 2022

Г		Revenue		Expense			Net Income/	Variance
-	Actual	Budget	Variance	Actual	Budget	Variance	(Loss)	From Budget
Direct Services							<u>.</u>	
Outpatient Services	889,340	996,000	(106,659)	669,686	705,135	35,450	219,655	(71,210)
Community Treatment-Adult	347,146	699,915	(352,769)	446,559	631,657	185,099	(99,412)	(167,670)
Community Treatment-Youth	1,391,414	1,680,426	(289,013)	1,229,926	1,416,814	186,888	161,488	(102,125)
Sober Living	42,365	40,736	1,628	59,213	104,551	45,337	(16,849)	46,965
Day Services	477,751	352,439	125,312	365,542	385,193	19,650	112,209	144,963
	3,148,016	3,769,517	(621,501)	2,770,925	3,243,349	472,423	377,091	(149,077)
Shared Services								
Adult Behavioral Health Hospital	588,118	606,381	(18,263)	720,703	724,685	3,982	(132,584)	(14,281)
Youth Behavioral Health Hospital	189,267	182,716	6,552	344,058	312,408	(31,650)	(154,790)	(25,098)
Residency Program	26,198	37,133	(10,934)	36,932	49,375	12,443	(10,733)	1,509
Crisis Services	155,927	291,350	(135,423)	288,964	365,032	76,067	(133,037)	(59,356)
Adult Crisis Stabilization Facility	155,821	149,772	6,050	163,545	155,009	(8,537)	(7,724)	(2,487)
Youth Crisis Stabilization Facility	100,668	112,310	(11,642)	91,899	102,344	10,445	8,769	(1,197)
Pharmacy	845,905	844,091	1,814	878,214	764,993	(113,221)	(32,309)	(111,407)
Lakeside Recovery MMT	23,686	84,649	(60,963)	23,376	48,586	25,210	310	(35,752)
Adult Protective Services	90,398	86,208	4,190	88,409	82,558	(5,851)	1,990	(1,661)
	2,175,990	2,394,609	(218,620)	2,636,099	2,604,989	(31,110)	(460,109)	(249,729)
Excess Revenue/(Expense)	5,324,006	6,164,126	(840,120)	5,407,024	5,848,338	441,314	(83,018)	(398,806)