



MARATHON COUNTY EXECUTIVE COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, September 14, 2023 at 3:00 p.m.**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI**

Kurt Gibbs	Present
Craig McEwen	WebEx
Matt Bootz	WebEx
Chris Dickinson	Present
Jacob Langenhahn	Present
Jean Maszk	Present
John Robinson	Present
Rick Seefeldt	Present
Michelle Van Krey	Excused
Jennifer Aarrestad (for HHS)	Present

Staff Present: Kim Trueblood, Lance Leonhard, Michael Puerner

Others Present: Kody Hart, Kaitlyn Bernarde, Eric Donaldson

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** – Eric Donaldson from the Rib Mountain Metro Sewerage District Commission addressed the process for the appointment of a new commissioner.
4. **Approval of the Minutes from July 13, 2023 Executive Committee Meeting** – Motion by Langenhahn, Second by Robinson to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by EXEC
 1. Request to provide Roberts Rules of Order to each board member – Chair Gibbs stated this request was presented by a supervisor. One potential solution is to push a link to iPads for a Robert’s Rules resource site. Another resource available is a “cheat sheet” provided by WCA. Corp Counsel reiterated his ability and willingness to answer any questions as well. The clerk will provide the WCA cheat sheet to each member.
 2. Use of Lakeview Conference Center for City of Wausau Polling Location – Administrator Leonhard gave the background for this request. The Wausau City Clerk and Deputy Clerk were present to answer any questions. Motion by Robinson, Second by Maszk to direct the administrator to enter in a contract with the City of Wausau for the use of the Lakeview Conference Center as a City of Wausau polling location. Motion carried on a voice vote unanimously.
 3. Opportunity for Input to County Administrator Relative to Process to be Utilized for Rib Mt Metro Sewerage District Appointment – Administrator Leonhard stated that he is looking for guidance as to next steps for this appointment. The process typically used is to advertise the position, conduct interviews, and bring forward a name to the board for approval. Discussion was held and questions asked and answered. The administrator explained the historic process the sewerage district has used to fill vacancies on that board. Motion by Dickinson, Second by Robinson to direct the administrator to follow the statute regarding filling the vacancy on the Rib Mountain Metropolitan Sewerage District.
 - B. Discussion and Possible Action by EXEC to Forward to County Board for Approval
7. **Educational Presentations and Committee Discussion**
 - A. Review County Board Chairperson Guidelines and Expectations – Discussion on the volume of expectations of the chair and possible ways to mitigate some of them so as not to limit who can run for chair. Additional discussion was had and questions were asked and answered. The Rules Review Committee will look at the document for review and modification as needed.
 - B. Opportunities for Return on Investment in the Annual County Budget – employee development training, including leveraging the use of Generative Artificial Intelligence – Administrator Leonhard spoke to this item. There are opportunities surrounding the use of AI and WCA / NACO will be providing further guidance to this in the future.

- C. The Appropriate Use of Robert's Rules of Order to Control an Unruly Person or Audience to Maintain Decorum in a Meeting – Chair Gibbs stated that he added this item for general education and to speak to the tools that each chair has at their disposal to make sure that expectations are being met. Corp Counsel Mike Puerner gave a presentation addressing this topic. Discussion was had and questions were asked and answered.
 - D. Discussion of Consideration Process to be Used for Request from WI RNG VDG LLC Seeking Initial Resolution Regarding Solid Waste Disposal Revenue Bond Financing for Renewable Natural Gas Production Plant Project – Chair Gibbs stated that a law firm reached out to the county and asked the county to be a conduit for a renewable energy project. The question is which committee would be the best county of jurisdiction for this issue. Supervisor Robinson requested that this be taken up by the Human Resources, Finance, and Property committee to explore several unanswered questions including the need to have this reviewed by outside counsel. It was also suggested that Extension, Education, and Economic Development Committee review it as well.
- 8. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**
- A. Committee members are asked to bring ideas for future discussion.
 - B. Announcements – Supervisor Robinson stated that it may not be possible for the budget to be available for the September 26 meetings.
 - C. Next meeting: Wednesday, October 12, 2023 at 3:00 pm
- 9. Adjournment** – Motion by McEwen, Second by Dickinson to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 4:40 p.m.

Minutes prepared by Kim Trueblood, County Clerk

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