



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA

Date & Time of Meeting: **Wednesday, March 13, 2024 at 3:00 pm**

Meeting Location: **Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: John Robinson, Chair; Alyson Leahy, Vice-Chair; Kurt Gibbs, Gayle Marshall, Kody Hart, Ann Lemmer, Yee Leng Xiong

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the County Strategic Plan, monitor outcomes, review, and recommend to the County Board policies related to human resources initiatives, finance and property of the County.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone#: 1-408-418-9388 Access Code: 146 235 4571

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)
4. **Approval of Minutes from the February 27, 2024 HRFC meeting**
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Items for Discussion and Possible Action by HRFC
 1. Approval of February Claims and Questioned Costs
 - B. Items for Discussion and Possible Action by HRFC to Forward to County Board
 1. Resolution Setting Constitutional Officers Salaries for 2025-2028 Term
 2. Acceptance of Lead in Water Grant Program Funds
 3. Acceptance of Nicotine Prevention Alliance of Central Wisconsin Nicotine Delivery Grant Program Funds
 4. Budget transfer request to accept Wisconsin Department of Natural Resources Surface Water Grant funds in the amount of \$99,760 for the aerator and monitoring at the Big Eau Pleine
 5. Budget transfer request to accept Nature Conservancy Challenge Grant in the amount of \$10,000 for incentives to farmers in the Big Eau Pleine watershed for implementation of conservation practices
 6. Budget transfer request to accept Department of Agriculture and Consumer Trade Protection Nutrient Management Grant in the amount of \$1,350 for incentives for farmers to implement practices related to nutrient management.
 7. Budget transfer request to accept the Good Idea Mini-Grant in the amount of \$ 8,000 to implement phosphorus-reducing filter strips
 8. Budget Transfer of \$125,000 for Replacement of Box Culvert for County Trunk "U"
 9. Consideration of Amendment to Section 1.51(7) of Marathon County Ordinances re Conduit Bonding
7. **Educational Presentations and Committee Discussion**
 - A. Update Regarding Tax Delinquency Corrective Letter
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, March 28, 2024 at 3:00 pm
9. **Adjournment**

*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email countyclerk@co.marathon.wi.us one business day before the meeting.

SIGNED s/s John Robinson
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups
EMAILED BY: _____
DATE & TIME: _____

NOTICE POSTED AT THE COURTHOUSE
BY: _____
DATE & TIME: _____



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA

Date & Time of Meeting: **Tuesday, February 27, 2024 at 3:00 pm**
 Meeting Location: **Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present (W)
Alyson Leahy	Present (W)
Kurt Gibbs	Present
Gayle Marshall	Present (W)
Kody Hart	Present
Ann Lemmer	Present (W)
Yee Leng Xiong	Present (W)

Staff Present: Lance Leonhard, Kim Trueblood, Kristi Palmer, Molly Adzic, Mike Puerner (W), Connie Beyersdorff

[Meeting Recording](#)

1. **Call Meeting to Order** – Chair Robinson stated that since he and the vice chair are both remote for this meeting, if there is no objection, Supervisor Gibbs would be chairing the meeting. No objection.
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of Minutes from the February 7, 2024 HRFC meeting** – Motion by Hart, Second by Lemmer to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Items for Discussion and Possible Action by HRFC
 1. Claim Disallowance – Babajide Apatira (:02) – Motion by Robinson, Second by Hart to deny the claim. Motion carried on a voice vote unanimously.
 2. Approval of NACO Request for LATCF (Local Assistance and Tribal Consistency Funds) Reimbursement Payment (:05) – Motion by Leahy, Second by Hart to approve the payment. Motion carried on a voice vote unanimously.
 3. Update on Divestment Opportunity for divestment of county-owned property at 616 Forest Street and 405 S. 8th Avenue in the City of Wausau and review of Request for Proposal examples (:09) – Motion by Robinson, Second by Hart to direct the Administrator to obtain an appraisal for each parcel and pursue discussions with the City of Wausau once the appraisal is received.
 4. Discussion of Guidance to Staff to in Developing Recommendations Relative to Establishing Salaries for Constitutional Officers for the 2025-2028 Term (:17) – Direction provided to staff
 - B. Items for Discussion and Possible Action by HRFC to Forward to County Board
 1. Opportunity for Providing Recommendations Relative to Items to be Included in the Administrator’s 2024 Work Plan (:44)
7. **Educational Presentations and Committee Discussion**
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, March 13, 2024 at 3:00 pm
9. **Adjournment** – Motion by Hart, Second by Leahy to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 3:47 p.m.

Minutes prepared by Kim Trueblood, County Clerk

Elected Official Salary Data and Recommendations

Molly Adzic

Director of Human Resources



Establishing Salaries for Elected Department Heads

- Pursuant to **Wis. Stat. § 59.22(1)**, the Board must establish the annual compensation for services to be paid to certain county elected offices prior to the earliest time for filing nomination papers for those offices.
- Salaries for the 2025-2028 term for the Register of Deeds, County Clerk and Treasurer must be set prior to **April 15th, 2024**.

2021 – 2024 Term Compensation

Position	Classification	Annual Salary
County Clerk	D61	\$83,422.00
Register of Deeds	C43	\$68,772.00
Treasurer	C44	\$73,351.00

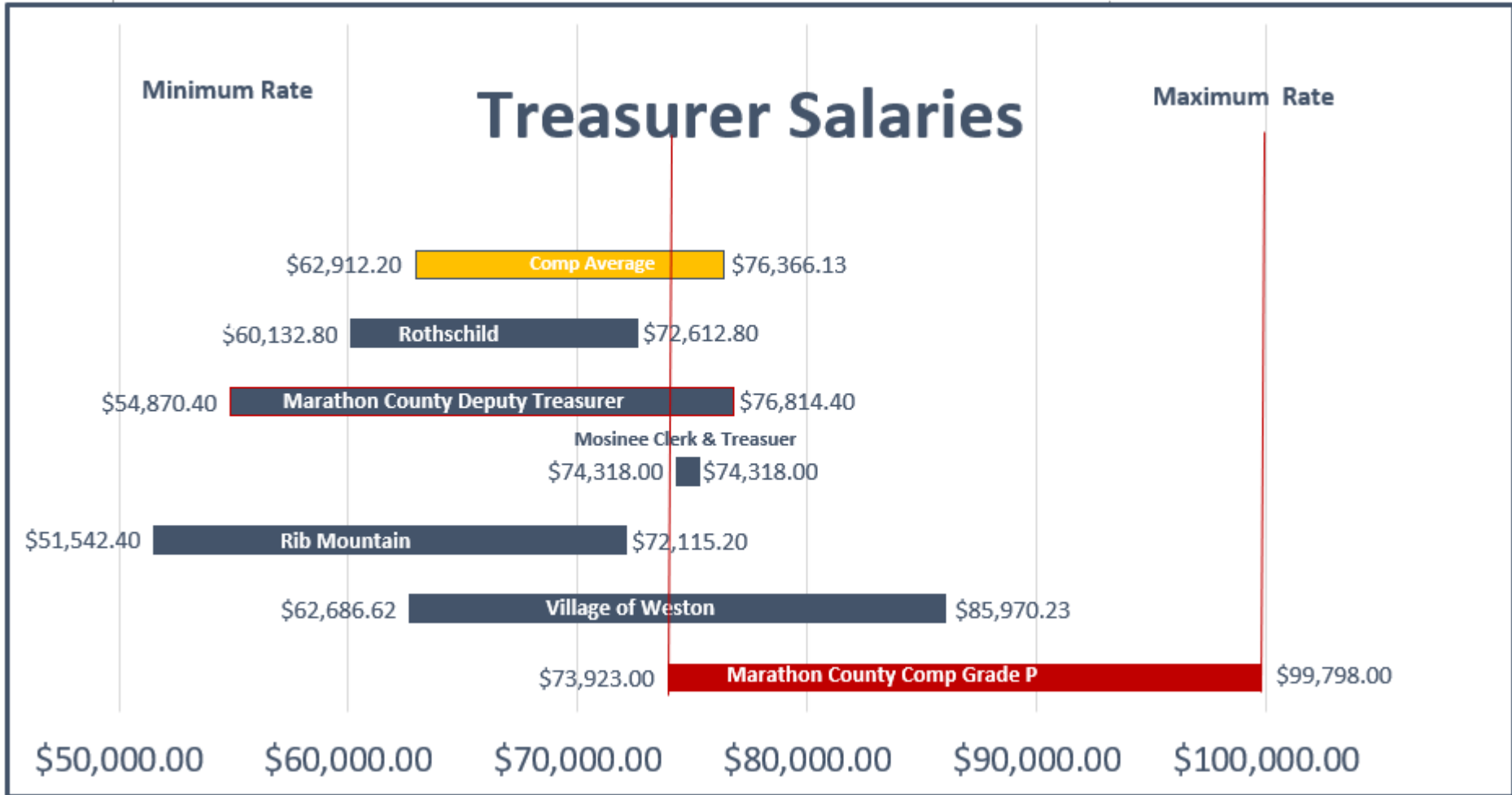
Classification Recommendation Based on Internal Comps

Position	OLD Classification	NEW Classification	Minimum	Market	Maximum
County Clerk	D61	Classification (S)	\$ 90,563.20	\$ 101,441.60	\$ 122,262.40
Register of Deeds	C43	Classification (P)	\$ 73,923.00	\$ 82,804.00	\$ 99,798.00
Treasurer	C44				

P			\$35.54	\$39.81	\$47.98
			\$73,923.20	\$82,804.80	\$99,798.40
Exempt	MC1085	Business Manager			
Exempt	MC1143	Conservation Program Manager			
Exempt	MC1048	Construction Project Manager			
Exempt	MC1052	County Forest Administrator			
Exempt	MC1223	Economic Support Manager			
Exempt	MC1183	Financial Internal Auditor			
Exempt	MC1002	Financial Systems Analyst - Data			
Exempt	MC1182	Financial Systems Analyst - Payroll			
Exempt	MC1235	Justice Services Coordinator			
Exempt	MC1144	Land Resources Manager			
Exempt	MC1114	Library Manager			
Exempt	MC1121	Operations Manager - Highway			
Exempt	MC1237	Operations Manager - Solid Waste			
Exempt	MC1142	Planning & Land Information Manager			
Exempt	MC1199	Public Health Supervisor			
S			\$43.54	\$48.77	\$58.78
			\$90,563.20	\$101,441.60	\$122,262.40
Exempt	MC1104	Captain			
Exempt	MC1203	Child Welfare Manager			
Exempt	MC1198	Division Manager - ADRC			
Exempt	MC1197	Division Manager - Aging			
Exempt	MC1159	Division Manager - Health			
Exempt	MC1078	Emergency Management Director			
Exempt	MC1185	Family Court Commissioner			
Exempt	MC1103	Jail Administrator			
Exempt	MC1115	Library Director			
Exempt	MC1132	Medical Examiner			
Exempt	MC1238	Solid Waste Director			
Exempt	MC1202	Veterans Services Director			



Local Comparables



Difficult to find Direct Comparisons For Treasurer

No Comps received for ROD*

Village of Weston – Deputy Director of Finance

Mosinee – Clerk & Treasurer Combined

Rothschild - Finance Director/Treasurer

Rib Mountain – Deputy Finance / Treasurer



Pay Philosophy

Chapter 5 > Section 6

- A. Our pay philosophy is to pay each employee within a compensation range that is competitive with that paid for similar work in our community and industry.
- B. **Starting Pay:** In general, starting salary will be at the minimum of the assigned salary range. Starting salaries higher than the minimum of the assigned range may be acceptable for a combination of reasons, such as qualifications, years of directly related experience, competitive market situation, and/or specific skill.

Position	Classification	Minimum	Market	Maximum
County Clerk	Classification (S)	\$ 90,563.20	\$ 101,441.60	\$ 122,262.40
Register of Deeds	Classification (P)	\$ 73,923.00	\$ 82,804.00	\$ 99,798.00
Treasurer				

Position	Classification	Minimum	Market	Maximum
County Clerk	Classification (S)	\$ 90,563.20	\$ 101,441.60	\$ 122,262.40
Register of Deeds	Classification (P)	\$ 73,923.00	\$ 82,804.00	\$ 99,798.00
Treasurer				

Start at minimum and increase 3% each year

Position	Classification	2025	2026	2027	2028
County Clerk	Classification (S)	\$ 90,563.20	\$ 93,280.10	\$ 96,078.50	\$ 98,960.85
Register of Deeds	Classification (P)	\$ 73,923.00	\$ 76,140.69	\$ 78,424.91	\$ 80,777.66
Treasurer					

Start at 10% range penetration and increase 3% each year

Position	Classification	2025	2026	2027	2028
County Clerk	Classification (S)	\$ 93,733.12	\$ 96,545.11	\$ 99,441.47	\$ 102,424.71
Register of Deeds	Classification (P)	\$ 76,510.72	\$ 78,806.04	\$ 81,170.22	\$ 83,605.33
Treasurer					



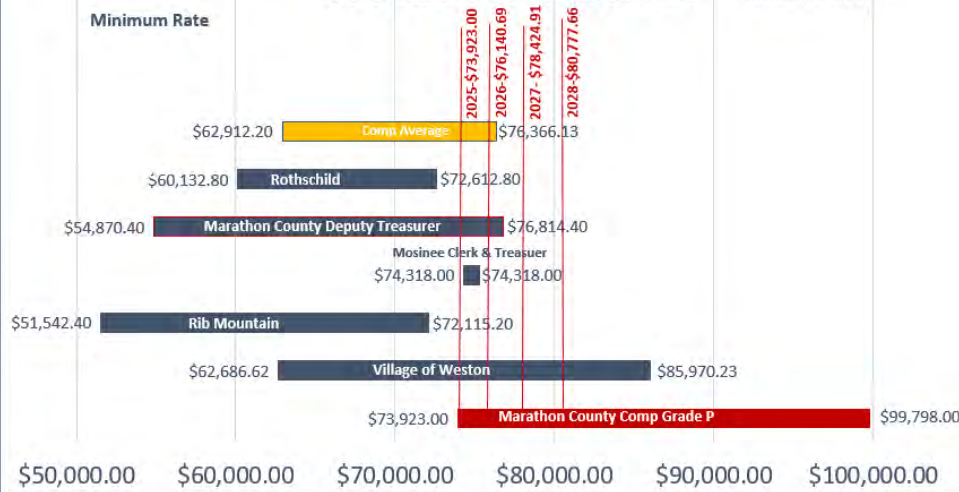
Start at Minimum

3% each year

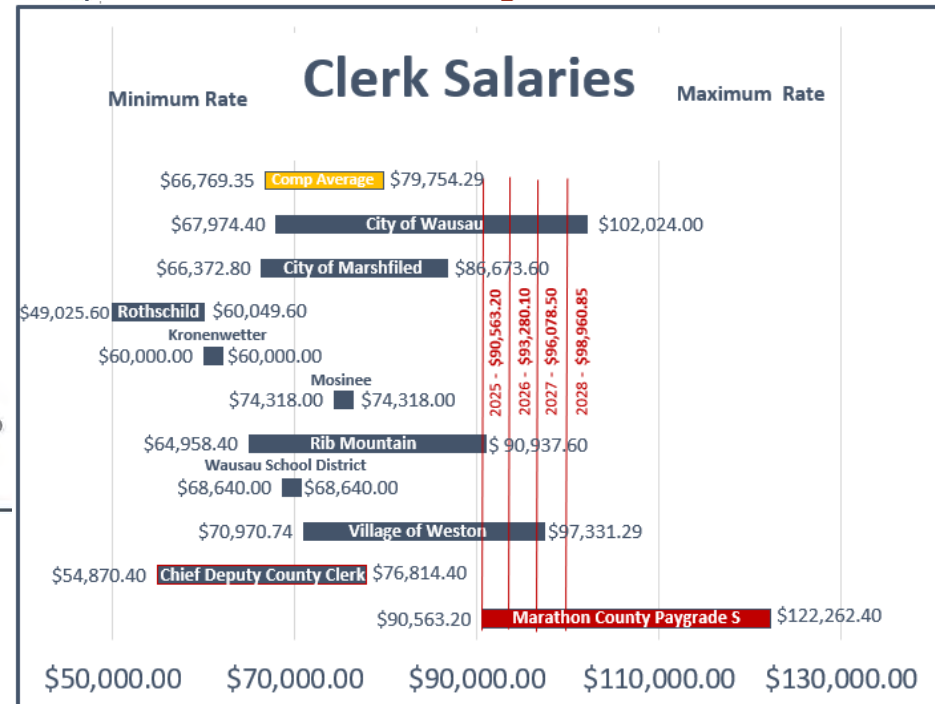
Position	Classification	2025	2026	2027	2028
County Clerk	Classification (S)	\$ 90,563.20	\$ 93,280.10	\$ 96,078.50	\$ 98,960.85
Register of Deeds	Classification (P)	\$ 73,923.00	\$ 76,140.69	\$ 78,424.91	\$ 80,777.66
Treasurer					

All Charts shown larger in future slides

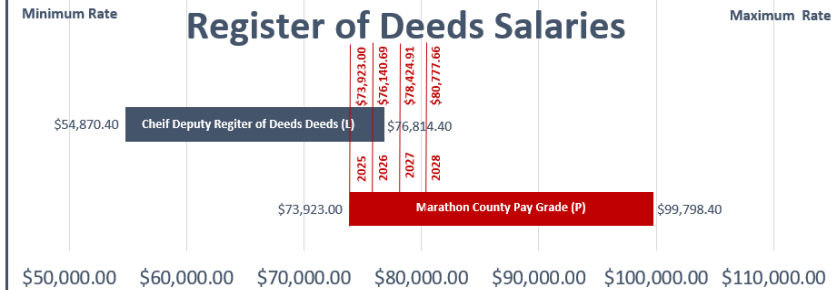
Treasurer Salaries



Clerk Salaries



Register of Deeds Salaries



Note: there is some compression with the Treasurer and Register of Deeds Deputies as well as Municipal Clerks



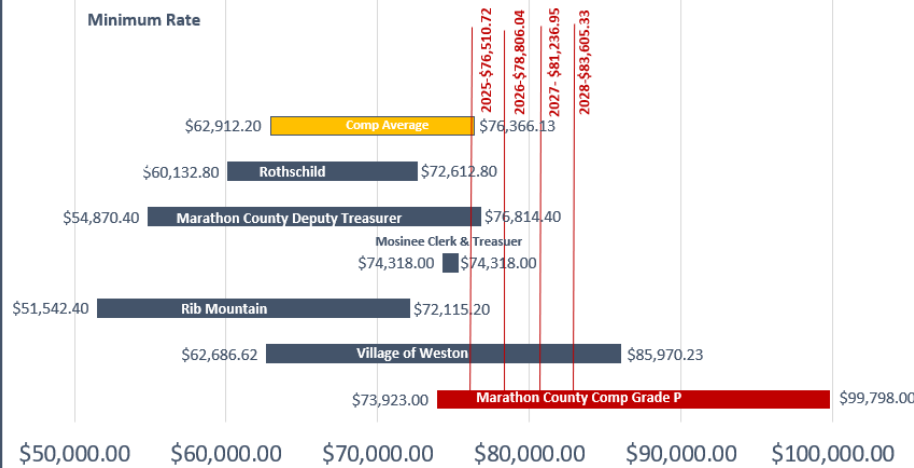
Start at 10% Range Penetration

3% each year

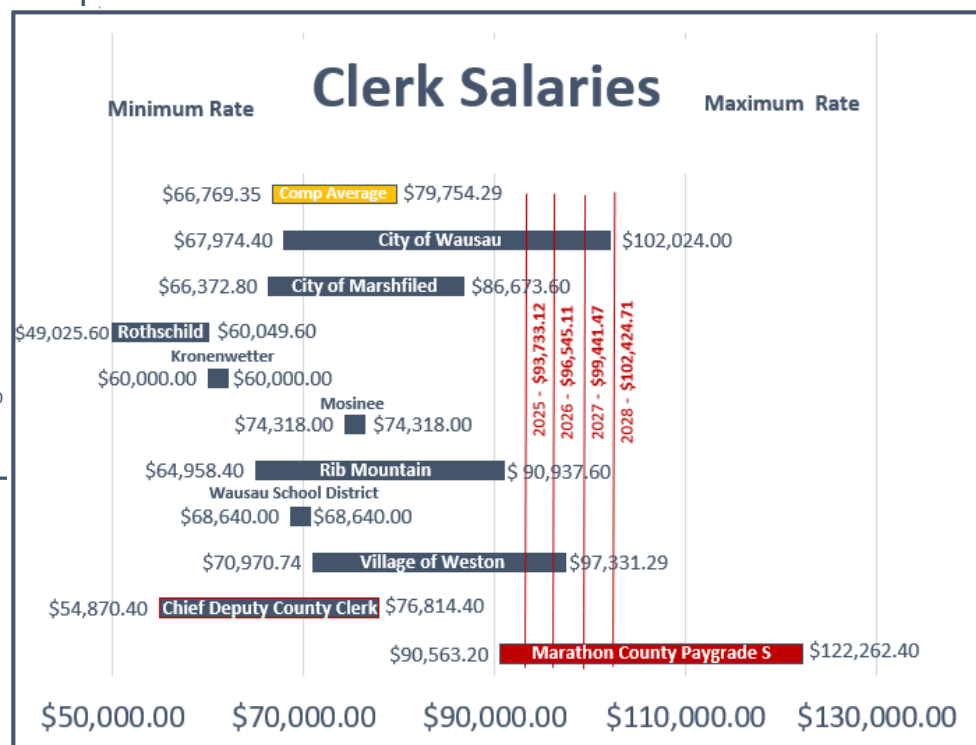
Position	Classification	2025	2026	2027	2028
County Clerk	Classification (S)	\$ 93,733.12	\$ 96,545.11	\$ 99,441.47	\$ 102,424.71
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Treasurer					

All Charts shown larger in future slides

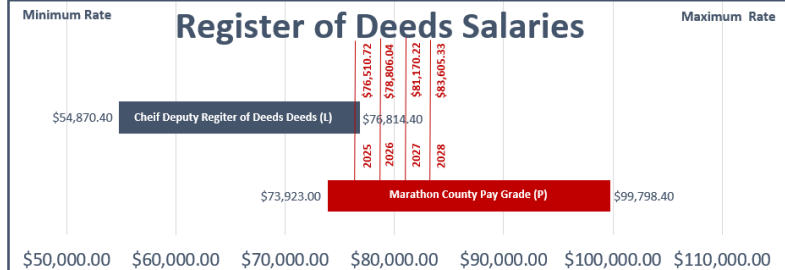
Treasurer Salaries



Clerk Salaries



Register of Deeds Salaries



Wausau School District : Exec Asst to the Superintendent /Board Clerk
 Mosinee – Clerk & Treasurer Combined
 City of Wausau: City Clerk

Rothschild: Village Clerk - Finance Director/Treasurer
 Rib Mountain: Deputy Finance / Treasurer - Village Clerk
 Village of Weston : Deputy Director of Finance - Village Clerk



Position	Classification	Minimum	Market	Maximum
County Clerk	Classification (S)	\$ 90,563.20	\$ 101,441.60	\$ 122,262.40
Register of Deeds	Classification (P)	\$ 73,923.00	\$ 82,804.00	\$ 99,798.00
Treasurer				

Start at minimum and increase 3% each year

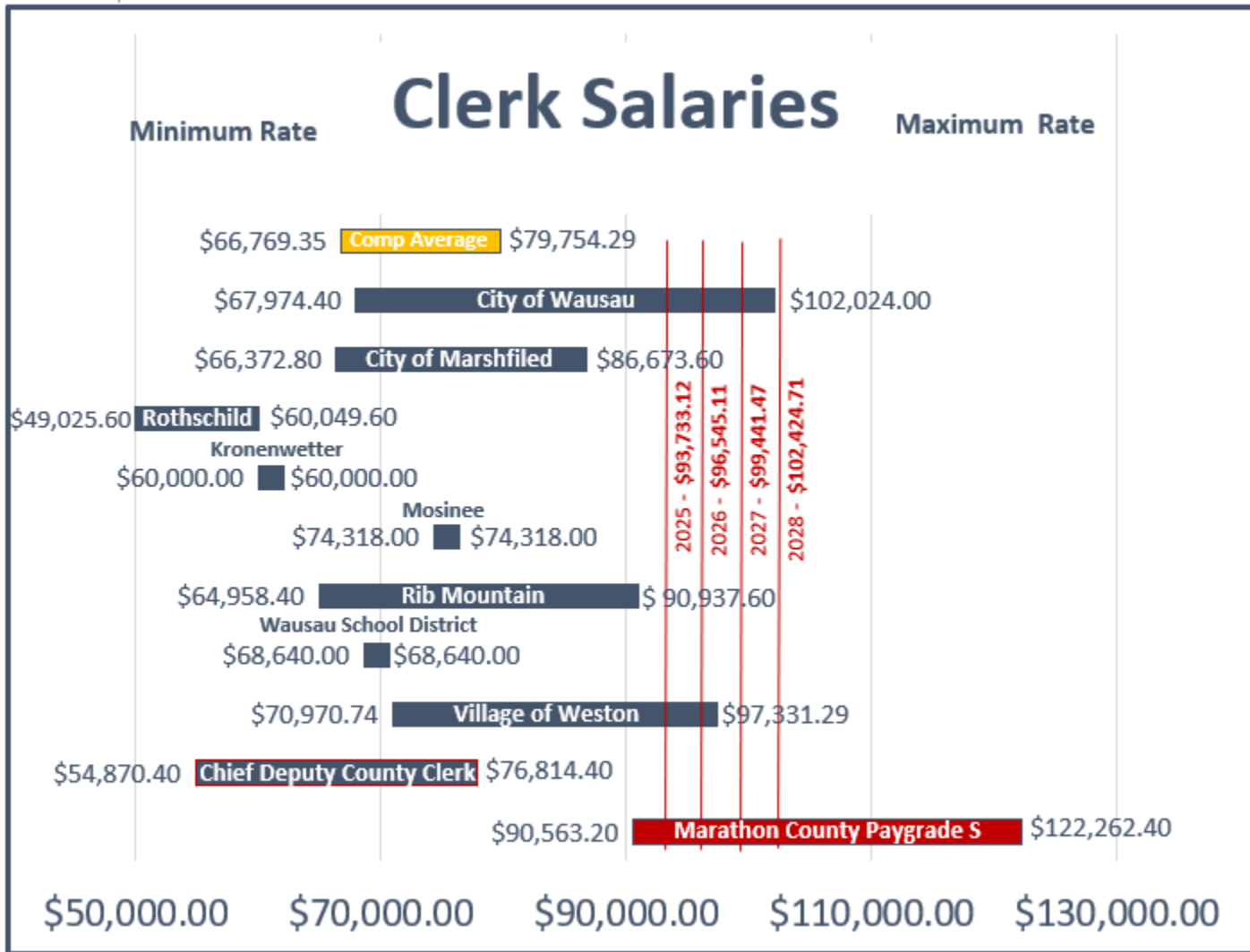
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County Clerk	Classification (S)	\$ 90,563.20	\$ 93,280.10	\$ 96,078.50	\$ 98,960.85
Register of Deeds	Classification (P)	\$ 73,923.00	\$ 76,140.69	\$ 78,424.91	\$ 80,777.66
Treasurer					

Start at 10% range penetration and increase 3% each year

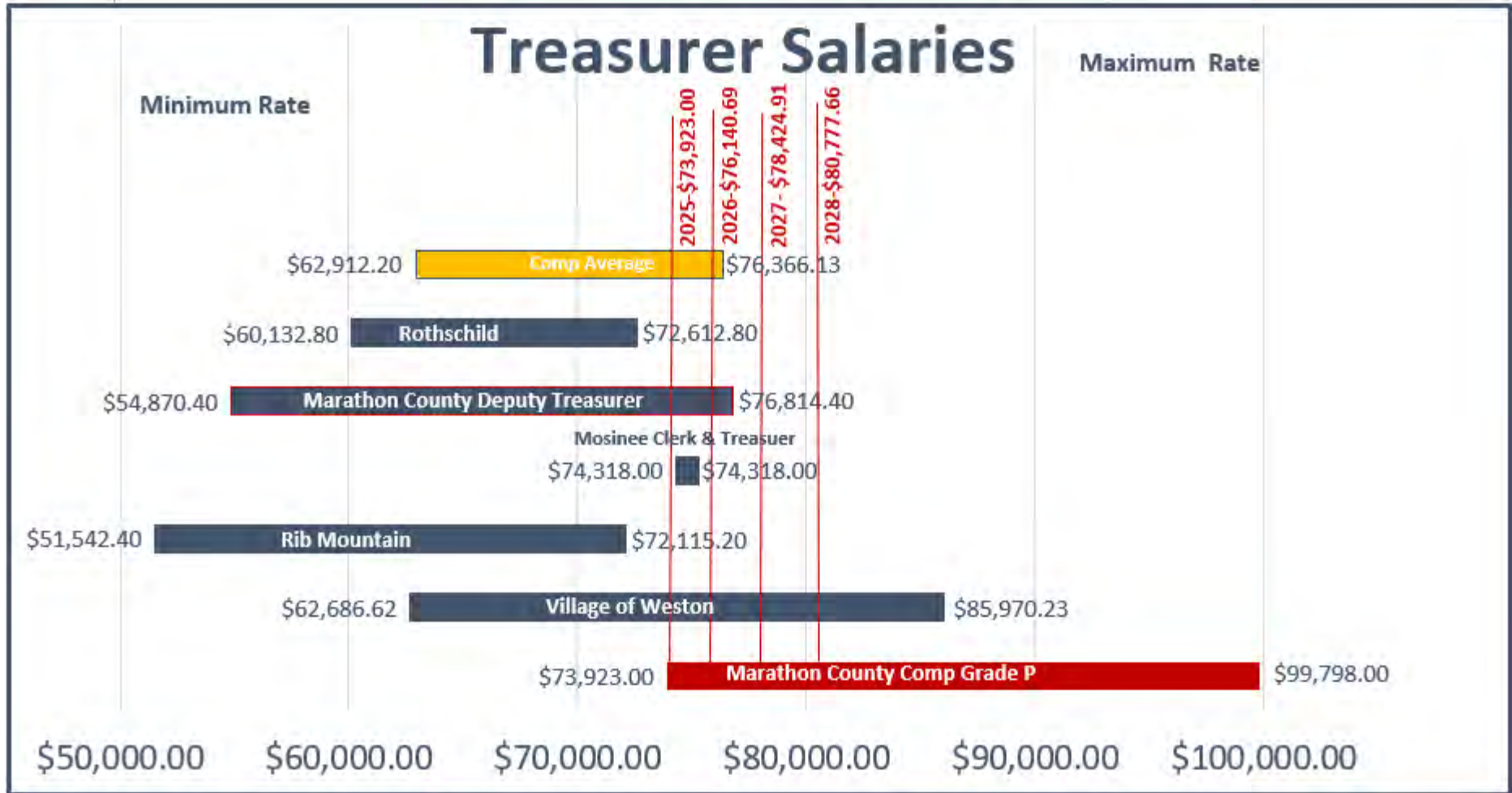
Position	Classification	2025	2026	2027	2028
County Clerk	Classification (S)	\$ 93,733.12	\$ 96,545.11	\$ 99,441.47	\$ 102,424.71
Register of Deeds	Classification (P)	\$ 76,510.72	\$ 78,806.04	\$ 81,170.22	\$ 83,605.33
Treasurer					



Start at 10% Range Penetration



Start at Minimum



Village of Weston – Deputy Director of Finance

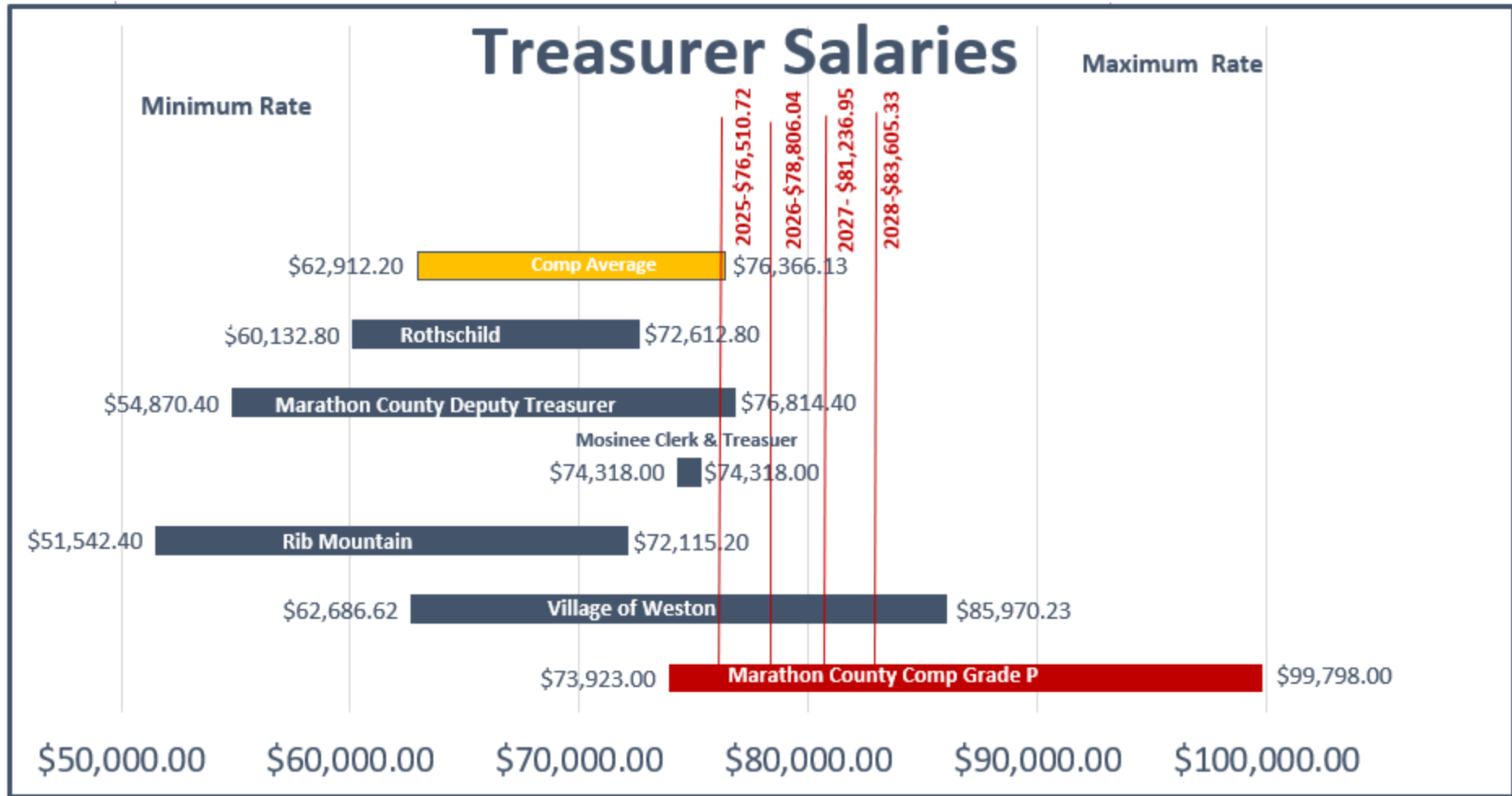
Mosinee – Clerk & Treasurer Combined

Rothschild - Finance Director/Treasurer

Rib Mountain – Deputy Finance / Treasurer



Start at 10% Range Penetration



Village of Weston – Deputy Director of Finance

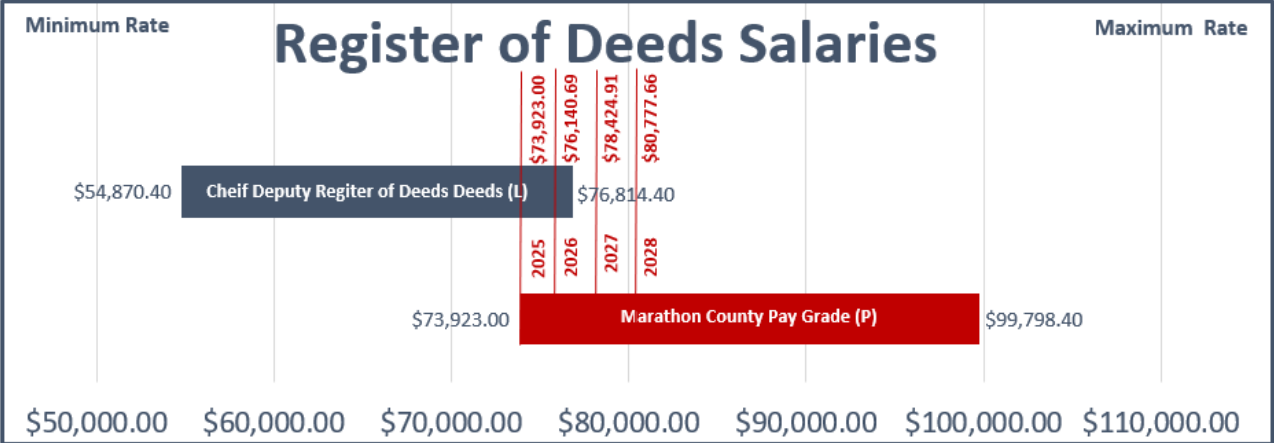
Mosinee – Clerk & Treasurer Combined

Rothschild - Finance Director/Treasurer

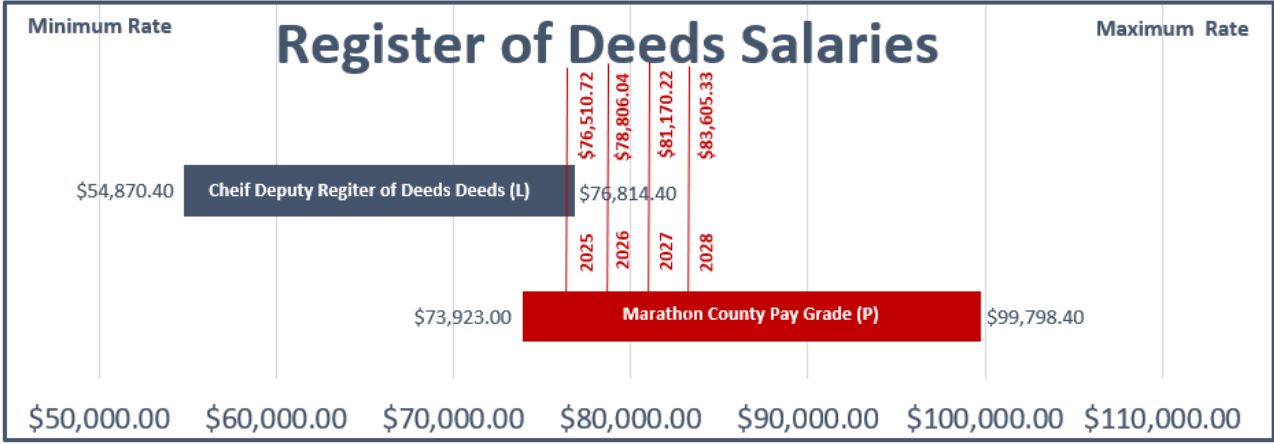
Rib Mountain – Deputy Finance / Treasurer



Start at Minimum



Start at 10% Range Penetration



RESOLUTION #R-__-24

Establish Salaries For County Clerk, Treasurer and Register of Deeds Elected Department Heads for Their Upcoming Term of Office

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the annual compensation for services to be paid to certain county elected prior to the earliest time for filing nomination papers for county elective offices; and

WHEREAS, it is the recommendation of the Human Resources, Finance and Property Committee that the compensation for the County Clerk, Treasurer, and Register of Deeds be set consistent with the internal compensation system adopted in 2022, while also considering local comparable positions reviewed by the Committee in March 2024, thereby ensuring individuals in these positions are fairly compensated for their duties while also ensuring that we continue to retain and attract high-quality individuals to run for these important elected offices; and

WHEREAS, the Human Resources, Finance and Property Committee at their March 13, 2024 meeting has recommended the base salaries for the Clerk, Treasurer, and Register of Deeds be set at 10% range penetration point in the respective position grades, set forth in the table below, for the first year of the respective 4-year term (2025); and

WHEREAS, the total salaries for each position would increase by 3% over the preceding year throughout the remainder of the respective 4-year term (2026, 2027, and 2028), resulting in the total salaries provided in the table below, before the base salary referenced above would be re-evaluated for the 2029-2032 term based on any modifications to the position classification grading system:

	Grade	Current	Initial Increase	2025	2026	2027	2028
Clerk	S	\$83,422	12.4%	\$93,733	\$96,545	\$99,441	\$102,425
Treasurer	P	\$73,351	4.3%	\$76,511	\$78,806	\$81,170	\$83,605
Register of Deeds	P	\$68,772	11.3%	\$76,511	\$78,806	\$81,170	\$83,605
Annual Increase					3%	3%	3%

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following:

- (1) To announce the following annual salaries for elected department head positions with the intent to provide the positions with the salaries set forth in the table below:

	Grade	2025	2026	2027	2028
Clerk	S	\$93,733	\$96,545	\$99,441	\$102,425
Treasurer	P	\$76,511	\$78,806	\$81,170	\$83,605
Register of Deeds	P	\$76,511	\$78,806	\$81,170	\$83,605

- (2) Authorize the County Clerk to issue checks pursuant to this resolution and the County Treasurer to honor said checks.

DATE: March __, 2024

Human Resources, Finance and Property Committee

FISCAL IMPACT STATEMENT:

The cumulative fiscal impact during the 2025-2028 term of office over the 2021-2024 term of office is set forth below:

Clerk	\$58,456
Treasurer	\$26,688
Register of Deeds	\$45,004
Total	\$130,149

DRAFT

RESOLUTION #R-__-24

Establish Salaries For County Clerk, Treasurer and Register of Deeds Elected
Department Heads for Their Upcoming Term of Office

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the annual compensation for services to be paid to certain county elected prior to the earliest time for filing nomination papers for county elective offices; and

WHEREAS, it is the recommendation of the Human Resources, Finance and Property Committee that the compensation for the County Clerk, Treasurer, and Register of Deeds be set consistent with the internal compensation system adopted in 2022, while also considering local comparable positions reviewed by the Committee in March 2024, thereby ensuring individuals in these positions are fairly compensated for their duties while also ensuring that we continue to retain and attract high-quality individuals to run for these important elected offices; and

WHEREAS, the Human Resources, Finance and Property Committee at their March 13, 2024 meeting has recommended the base salaries for the Clerk, Treasurer, and Register of Deeds be set at the entry/minimum rate in the respective position grades, set forth in the table below, for the first year of the respective 4-year term (2025); and

WHEREAS, the total salaries for each position would increase by 3% over the preceding year throughout the remainder of the respective 4-year term (2026, 2027, and 2028), resulting in the total salaries provided in the table below, before the base salary referenced above would be re-evaluated for the 2029-2032 term based on any modifications to the position classification grading system:

	Grade	Current	Initial Increase	2025	2026	2027	2028
Clerk	S	\$83,422	8.6%	\$90,563	\$93,280	\$96,078	\$98,961
Treasurer	P	\$73,351	0.8%	\$73,923	\$76,141	\$78,425	\$80,778
Register of Deeds	P	\$68,772	7.5%	\$73,923	\$76,141	\$78,425	\$80,778
Annual Increase					3%	3%	3%

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Marathon does ordain the following:

- (1) To announce the following annual salaries for elected department head positions with the intent to provide the positions with the salaries set forth in the table below:

	Grade	2025	2026	2027	2028
Clerk	S	\$90,563	\$93,280	\$96,078	\$98,961
Treasurer	P	\$73,923	\$76,141	\$78,425	\$80,778
Register of Deeds	P	\$73,923	\$76,141	\$78,425	\$80,778

- (2) Authorize the County Clerk to issue checks pursuant to this resolution and the County Treasurer to honor said checks.

DATE: March __, 2024

Human Resources, Finance and Property Committee

FISCAL IMPACT STATEMENT:

The cumulative fiscal impact during the 2025-2028 term of office over the 2021-2024 term of office is set forth below:

Clerk	\$45,194.65
Treasurer	\$15,863.10
Register of Deeds	\$34,179.10
Total	\$95,236.84

DRAFT

RESOLUTION # R-_____ - 24
**APPROVE AMENDMENT TO 2024 BUDGET ACCEPTING LEAD-IN-
WATER GRANT**

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, the Marathon County Health Department is the recipient of a grant from the State of Wisconsin Department of Health Services in the amount of up to \$48,000 through the Lead-in-Water Testing and Remediation Initiative to implement a water sampling program in Marathon County childcare centers and coordinate remediation measures for the Wisconsin Lead-in-Water Testing and Remediation Initiative; and

WHEREAS, the grant funds would support and enhance the Health Department's required lead abatement activities, activities that are required to be performed by local health departments pursuant to Wisconsin Administrative Code DHS 254; and

WHEREAS, on March 6, 2024, the Health and Human Services Committee voted to recommend acceptance of the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Health Department budget for use in lead investigation, intervention, and abatement activities; and

WHEREAS, on March 13, 2024, the Human Resources, Finance and Property Committee accepted the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Health Department budget for use in lead investigation, intervention, and abatement activities.

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorizes and direct the budget amendment as listed below for 2024:

Transfer from:	Grant Fund Lead-In-Water Grant
Transfer to:	Grant Fund Health Department operating cost center
Amount:	\$48,000
Re:	Wisconsin Lead-in-Water testing and remediation initiative revenue

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a Class 1 Notice of this transaction shall be published within (10) days of its adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this 19th day of March, 2024.

HEALTH AND HUMAN SERVICES COMMITTEE

_____	_____
_____	_____
_____	_____

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal **Note:** This resolution modifies the revenues and expenditures for health department funds by including accepted grant funds into the operational budget. There is no additional County tax levy appropriated in this resolution.

Grant Program – Wisconsin Lead-In-Water Testing and Remediation Initiative

Grantee – Marathon County Health Department
Grantor – State of Wisconsin Department of Health Services
Grant Duration – 10/1/2023 – 9/20/2024
Grant Amount (Maximum) - \$48,000.00

Overview:

The Marathon County Health Department follows DHS 254 on all lead mitigation testing and activities. In cases where a child has a blood lead level over the state level (≥ 5 $\mu\text{g}/\text{dL}$: 5 micrograms of lead per deciliter of blood or higher), we are required to conduct a lead investigation and work with the families or property owners on lead intervention and abatement.

Lead is a health hazard. There is no safe blood lead level in children. Even low levels of lead in blood have been shown to affect learning, overall IQ, a child's ability to pay attention, academic achievement, and long-term harm. Exposure to lead can seriously harm a child's health and cause well-documented adverse effects such as:

- Damage to the brain and nervous system
- Slowed growth and development
- Learning and behavior problems
- Hearing and speech problems

This grant supports, enhances, and reimburses the health department for required lead intervention and abatement activities.

Activities:

The Marathon County Health Department (MCHD) will serve as the lead agency to implement a water sampling program in Marathon County childcare centers and coordinate remediation measures for the Wisconsin Lead-In-Water Testing and Remediation Initiative. MCHD will serve as the primary point of contact for licensed group childcare and Head Start Facilities (childcare facilities) and will complete the following:

- Enroll interested childcare facilities into the program;
- Ensure that all water outlets at each enrolled childcare facility are tested;
- Ensure childcare facilities receive sample results and understand what those results mean;
- Work with childcare facilities on any follow-up testing or immediate actions to reduce lead-in-water hazard exposure at the childcare facility;
- Maintain timely and effective communication with the childcare facilities throughout the grant period; and
- Report to DHS on grant activity progress throughout.

DHS has identified 40 childcare centers in Marathon County that would be eligible for this program.

Budget:

Up to 40 facilities can be enrolled in the program. For each facility, the following health department activities can be reimbursed:

- Programmatic outreach and coordination with childcare facilities and plumbers
- Childcare facility site assessment
- Sampling plan development and implementation
- Shipping costs – shipping the water samples to the Wisconsin State Laboratory of Hygiene
- Travel to and from the childcare facilities
- Generating facility reports
- Quarterly reporting to DHS

RESOLUTION # R-_____ - 24
APPROVE AMENDMENT TO 2024 BUDGET ACCEPTING
INCREASE IN GRANT FUNDS

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, in March of 2023, the Marathon County Board of Supervisors approved the acceptance of \$63,079 in grant funds as the fiscal agent to the Nicotine Prevention Alliance of Central Wisconsin, a tri-county prevention alliance that serves Marathon, Wood, and Portage counties. Funds allocated are being used to implement strategies that prevent and address harm caused by Electronic Nicotine Delivery Systems to Marathon County residents under the age of 24; and

WHEREAS, in 2024, additional funds under the same grant became available to the Marathon County Health Department. Marathon County may now receive up to \$63,079 per contract year in 2024 and 2025 as the fiscal agent to the Nicotine Prevention Alliance of Central Wisconsin, a tri-county prevention alliance that serves Marathon, Wood, and Portage counties. Funds allocated are being used to implement strategies that prevent and address harm caused by Electronic Nicotine Delivery Systems to Marathon County residents under the age of 24; and

WHEREAS, the grant funds would support and enhance the Health Department's activities aimed at addressing risk and protective factors to prevent vaping by youth and to develop and implement effective strategies and policies to reduce the impact of vaping products and to support non-punitive disciplinary processes; and

WHEREAS, on March 6, 2024, the Health and Human Services Committee voted to recommend acceptance of the increased grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Health Department budget for use in implementing strategies that prevent and address harm caused by Electronic Nicotine Delivery Systems to Marathon County residents under the age of 24; and

WHEREAS, on March 13, 2024, the Human Resources, Finance and Property Committee accepted the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Health Department budget for use in implementing strategies that prevent and address harm caused by Electronic Nicotine Delivery Systems to Marathon County residents under the age of 24.

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorizes and direct the budget amendment as listed below for 2024:

Transfer from:	Grant Fund Nicotine Prevention Grant revenue
Transfer to:	Grant Fund Health Department operating cost center
Amount:	\$63,079
Re:	Nicotine Prevention Alliance of Central Wisconsin Electronic Nicotine Delivery Grant

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a Class 1 Notice of this transaction shall be published within (10) days of its adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this 19th day of March, 2024.

HEALTH AND HUMAN SERVICES COMMITTEE

_____	_____
_____	_____
_____	_____

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
_____	_____
_____	_____

Fiscal **Note:** This resolution modifies the revenues and expenditures for health department funds by including accepted grant funds into the operational budget. There is no additional County tax levy appropriated in this resolution.



**Nicotine Prevention Alliance of Central WI Electronic Nicotine Delivery Grant:
Vaping, Prevention, Treatment, and Intervention**
Prepared February 7, 2024

In March 2023, the Marathon County Board approved the acceptance of \$29,675 as the fiscal agent to the Nicotine Prevention Alliance of Central WI, a tri-county prevention alliance that serves Marathon, Wood, and Portage Counties. Funds allocated to the Alliance is being used to implement strategies that prevent and address harm caused by Electronic Nicotine Delivery Systems to Marathon County residents under the age of 24. Serving this age group will allow for assistance to all individuals that were youth at the time of the declaration of the e-cigarette epidemic in 2018.

In 2024, more funds under the same grant have become available. Marathon County has now been granted \$63,079 per contract year (calendar year 2024 and calendar year 2025) as the fiscal agent to the Nicotine Prevention Alliance of Central WI. The additional \$33,404 allocated to the Alliance will be added to the previous amount and used to implement community or school-based prevention, intervention and/or cessation strategies for young people up to age 24 on the topic of vaping.

Background

- WI Department of Health Services (DHS) plans to receive at least \$14.7 mill over the next 5 to 10 years from the JUUL Settlement Funds. This is a result of an investigation that found JUUL accountable for targeted marketing towards youth. Should JUUL declare bankruptcy, there is no guarantee of the money coming to the State.
- WI DHS sought proposals from agencies that emphasize collaboration between community partners with innovative ideas to decrease the impact of JUUL and other electronic nicotine devices (ENDS). Agencies that have a commitment to young people and a track record of implementing effective programs in Wisconsin, were encouraged to apply.

Electronic Nicotine Delivery Systems are a concern in Marathon County

- The 2023 County Health Rankings data reported adult smoking rates of 18%, 18%, and 17% in Marathon, Wood, and Portage County respectively.
- According to the 2021 Youth Risk Behavior Survey Data, 24% of high school students in Marathon County ever tried vaping and 11% used an Electronic Nicotine Delivery System in the past 30-days.
- In 2023, the sales rate of tobacco products to underage youth in Marathon County was 0%. Increased efforts to educate tobacco retailers will ensure this rate remains as low.
- In preparation of the application to the State of Wisconsin Department of Health Services, 10 youth-serving organizations submitted letters of support and commitment to this project: Almond-Bancroft School District, Boys & Girls Club of Portage County, Lincoln High School (WI Rapids), Nekoosa High School, School District of Marshfield, School District of The Tomorrow River, Stevens Point Area School District, Stevens Point Area YMCA, Wausau School District, and

WI Rapids Area Middle School. Since submission, additional school districts have expressed interest in participating in this project.

Marathon County Health Department Activities

This is a tri-county initiative; therefore, Wood County Health Department will receive sub-contracted amount of \$10,959 per grant year and Portage County Health and Human Services will receive a sub-contracted amount of \$14,972 per grant year. Marathon County will receive \$19,548. Health Educators, Jenna Flynn and Laura Fischer, will carry out this work in Marathon County. The additional \$17,600 will be used to contract with youth-serving organization in accordance with grant requirements who wish to participate in alternative-to-suspension programming.

The funding will support these specific activities:

- **Address risk and protective factors to prevent vaping** will occur through the provision of educational materials to all Electronic Nicotine Delivery System (ENDS) retailers in the service area, and will highlight: a) the federal legal age of 21 to purchase nicotine products, b) health risks related to youth ENDS use, and c) ENDS products that are not be sold in stores. Health Departments in the service area will provide technical assistance to ENDS retailers to reach this goal, such as providing staff training recommendations.
- **Develop and implement effective strategies and policies to reduce the impact of vaping products and to support non-punitive disciplinary processes** will occur through alternative to suspension programs in schools within the service area. Middle and high schools will implement alternative to suspension and citation programs for students who are found to be in violation of school tobacco and nicotine use policies. This may also include the integration of cessation programming into the schools.

CPZ Budget Amendments



Wisconsin DNR Surface Water Grant

This three-year grant will allow CPZ and its partners to:

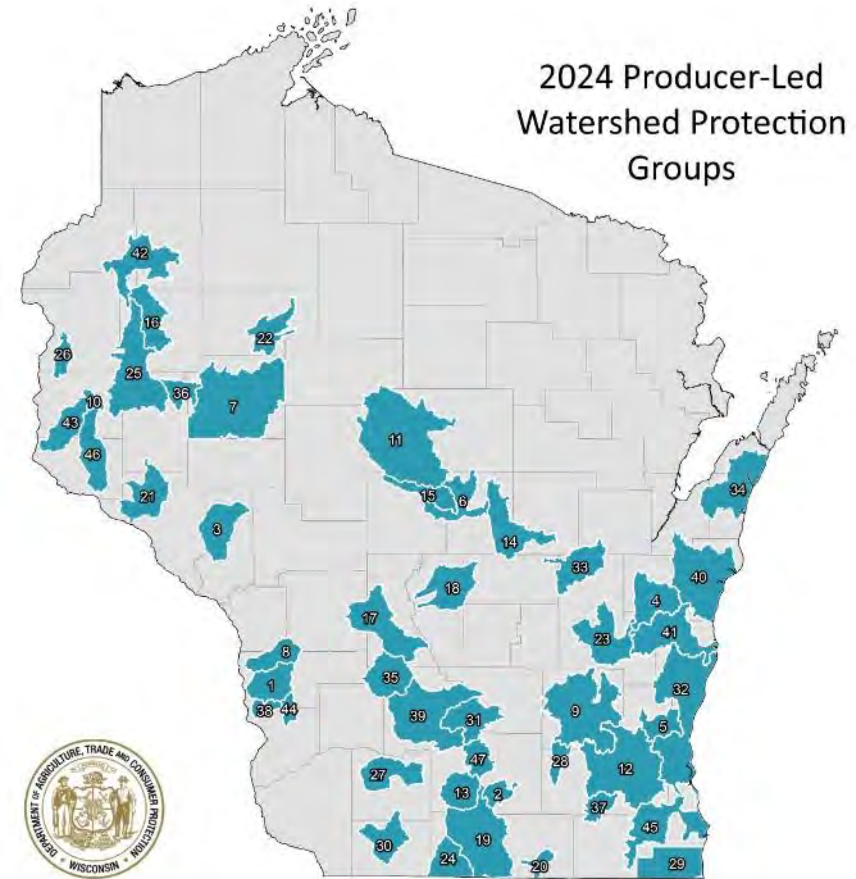
- Help **supplement the cost of new aerators**
- In partnership with DNR Fisheries and BEPCO, monitor, via a **multi-year fish movement study** on the BEP, the “Effects of Low Dissolved Oxygen on the Behavior, Ecology and Movement of Walleye and Northern Pike in the Big Eau Pleine Reservoir.”
- Develop a **Manure Advisory System**, specifically for the Big Eau Pleine Watershed.
- Collaborate with our County Parks and Health Departments to **test for bacteria at the Big Eau Pleine County Park swimming beach** and install **educational signage** that can post swimming advisories.
- Conduct **summer and fall monitoring that tracks phosphorus, algal blooms, and water temperature** in the reservoir.



The Nature Conservancy Conservation Innovation Grant

The Nature Conservancy awarded a total of \$100,000 to ten Wisconsin producer-led conservation groups.

- The awards are between five and ten thousand dollars each to help farmers implement practices that support soil and water quality on their land and in their communities, while also benefitting their economic bottom line.
- The Nature Conservancy prioritized grant awards based on the creativity of the cost-sharing programs, and to newer, less established farmer-led watershed groups.
- The \$10,000 that EPPIC received will be used to further “Conservation Efforts on Leased Lands” (C.E.L.L.) initiatives in the Big Eau Pleine Watershed. Through C.E.L.L., landowners receive a stipend to work with their renters to decrease the Phosphorus Index (PI) on their acreage.



Nutrient Management Farmer Education Implementation Grant

- Marathon County received \$1,350 from the WI Dept. Agriculture (DATCP) to implement nutrient management plans on farms.
- Six farmer stipends and three agronomist stipends (\$150/stipend).
- This will allow farmers to work with County staff and agronomists to review the plan with them and discuss what's working and what's not and then come up with new improved best management practices together.



Mississippi State University Good Idea Mini Grant

- Collaboration between EPPIC, Marathon County, Pheasants Forever, Shortlane Ag Supply LLC, and local landowners.
- Implementation and monitoring of phosphorous-reducing filter strips: Perennial hay (harvestable buffer), pollinator planting, and wildlife enhancement strip.
- Monitoring will include recording educational videos that will be shared to encourage others to try/implement similar practices.



MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2024

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	CC 56900 Land and Water Resource Management RC_43586	2024-2026 DNR Aerator Grant	\$99,760

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	CC 56900 Land and Water Resource Management SC_53630 Machinery/Equipment Parts	Machinery/Equipment Parts	\$83,760
Expenditure Increase	CC 56900 Land and Water Resource Management SC_53632 Sign Parts/Supplies	Sign Parts/Supplies	\$5,000
Expenditure Increase	CC 56900 Land and Water Resource Management SC_53410 Meeting Expense	Meeting Expenses	\$4,000
Expenditure Increase	CC 56900 Land and Water Resource Management SC_53130 Printing	Printing	2,500

Expenditure Increase	CC 56900 Land and Water Resource Management SC_53110 Postage	Postage	2,500
Expenditure Increase	CC 56900 Land and Water Resource Management SC_52192 Other Professional Services	Other Professional Services	\$2,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Laurie Miskimins **Date Completed:** 2/19/2024

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Wisconsin Department of Natural Resources Surface Water Grant for Aerators and monitoring at the Big Eau Pleine.
- 2) Provide a brief (2-3 sentence) description of what this program does.
Funds will supplement the cost of replacing the aerators at the Big Eau Pleine and allow for monitoring of fish and water quality health, and how equipment and efforts are impacting the quality.
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a "Local Match" Requirement?

- This Program is not a Grant.
- This Program is a Grant, but there is no Local Match requirement.
- This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) Personnel costs and other miscellaneous operating expenses.

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

- No.
- Yes, the Amount is Less than \$30,000.
- Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____ Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2024

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	CC 56900 Land and Water Resource Management RC_48500 Donations from Private Organizations	Donations from Private Organizations (Nature Conservancy)	\$10,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	CC 56900 Land and Water Resource Management SC_57170 Direct Payments	Direct Payments to Landowners	\$10,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Laurie Miskimins

Date Completed: 2/19/2024

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Nature Conservancy Funds for implementation of conservation practices within the Eau Pleine Watershed.
- 2) Provide a brief (2-3 sentence) description of what this program does.
Private donation from Nature Conservancy for direct payments to landowners who implement conservation practices to improve water quality in the Eau Pleine Watershed.
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2024

TRANSER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	CC 56900 Land and Water Resource Management RC_43586	DATCP Nutrient Pest Management Implementation Grant	\$1,350

TRANSER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	CC 56900 Land and Water Resource Management SC_57170 Direct Payments	Direct Payment	\$1,350

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Laurie Miskimins

Date Completed: 2/19/2024

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Department of Agriculture Trade and Consumer Protection Nutrient Management Farmer Education Training Grant for Implementation of Nutrient Management Plans
- 2) Provide a brief (2-3 sentence) description of what this program does.
Grant funds to be used to incentivize landowners who implement conservation practices required as part of their Nutrient Management Plan.
- 3) This program is: (Check one)
 An Existing Program.
 A New Program.
- 4) What is the reason for this budget transfer?
 Carry-over of Fund Balance.
 Increase/Decrease in Grant Funding for Existing Program.
 Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 Set up Initial Budget for New Grant Program.
 Set up Initial Budget for New Non-Grant Program
 Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 This Program is not a Grant.
 This Program is a Grant, but there is no Local Match requirement.
 This Program is a Grant, and there is a Local Match requirement of: (Check one)
 Cash (such as tax levy, user fees, donations, etc.)
 Non-cash/In-Kind Services: (Describe) Staff costs associated with administering the grant.
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 No.
 Yes, the Amount is Less than \$30,000.
 Yes, the Amount is \$30,000 or more AND: (Check one)
 The capital request HAS been approved by the CIP Committee.
 The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

MARATHON COUNTY
Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Conservation, Planning & Zoning

BUDGET YEAR: 2024

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	CC 56900 Land and Water Resource Management RC_48500 Donations from Private Organizations	Donations from Private Organizations (Foundation for Food and Agricultural Research)	\$8,000

TRANSFER TO:

Action	Account Number	Account Description	Amount
Expenditure Increase	CC 56900 Land and Water Resource Management SC_57170 Direct Payments	Direct Payments to Landowners	\$8,000

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Laurie Miskimins

Date Completed: 3/1/2024

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY
Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
Good Idea Mini Grant for the implementation of conservation practices within the Eau Pleine Watershed.
- 2) Provide a brief (2-3 sentence) description of what this program does.
The grant funds will be utilized to pay landowners to implement three different kinds of phosphorous reducing filter strips on land located in the Eau Pleine Watershed.
- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.
- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)
- 5) If this Program is a Grant, is there a “Local Match” Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)
 - Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)
- 6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)
 - No.
 - Yes, the Amount is Less than \$30,000.
 - Yes, the Amount is \$30,000 or more AND: (Check one)
 - The capital request HAS been approved by the CIP Committee.
 - The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

RESOLUTION # R-_____ - 24
APPROVE AMENDMENT TO 2024 BUDGET ACCEPTING WDNR
SURFACE WATER GRANT

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, Marathon County is eligible to receive up to \$99,760.00 from the Wisconsin Department of Natural Resources Surface Water Grant. Funds allocated are being used to fund the aerator replacement project at the Big Eau Pleine; and

WHEREAS, the grant funds would support the Big Eau Pleine aerator project, which has previously been approved by the Marathon County Board, supplementing the cost of replacing the aerators and allowing for monitoring of fish and water health quality; and

WHEREAS, on March 5, 2024, the Environmental Resources Committee voted to recommend acceptance of the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in supplementing the cost of the Big Eau Pleine aerator project; and

WHEREAS, on March 13, 2024, the Human Resources, Finance and Property Committee accepted the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in supplementing the cost of the Big Eau Pleine aerator project.

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorizes and direct the budget amendment as listed below for 2024:

Transfer from:	Grant Fund WNR Surface Water Grant Award
Transfer to:	Grant Fund Conservation, Planning and Zoning operating cost center equipment expense
Amount:	\$99,760
Re:	WDNR Surface Water Grant

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a Class 1 Notice of this transaction shall be published within (10) days of its adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this 19th day of March, 2024.

ENVIRONMENTAL RESOURCES COMMITTEE

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_____	_____
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HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

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_____	_____
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Fiscal **Note:** This resolution modifies the revenues and expenditures for the CPZ department funds by including accepted grant funds into the operational budget. There is no additional County tax levy appropriated in this resolution.

RESOLUTION # R-_____ - 24
APPROVE AMENDMENT TO 2024 BUDGET ACCEPTING NATURE
CONSERVANCY GRANT

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, Marathon County is eligible to receive up to \$10,000.00 from Nature Conservancy. Funds would be utilized to implement conservation practices within the Big Eau Pleine watershed; and

WHEREAS, the grant funds would be utilized for direct payments to landowners who implement conservation practices to improve water quality in the Eau Pleine watershed; and

WHEREAS, on March 5, 2024, the Environmental Resources Committee voted to recommend acceptance of the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in implementing conservation practices to improve water quality in the Eau Pleine watershed; and

WHEREAS, on March 13, 2024, the Human Resources, Finance and Property Committee accepted the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in implementing conservation practices to improve water quality in the Eau Pleine watershed.

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorizes and direct the budget amendment as listed below for 2024:

Transfer from:	Grant Fund Nature Conservancy Grant
Transfer to:	Grant Fund Conservation, Planning and Zoning operating cost center
Amount:	\$10,000.00
Re:	Nature Conservancy Grant Award

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a Class 1 Notice of this transaction shall be published within (10) days of its adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this 19th day of March, 2024.

ENVIRONMENTAL RESOURCES COMMITTEE

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

Fiscal Note: This resolution modifies the revenues and expenditures for CPZ department funds by including accepted grant funds into the operational budget. There is no additional County tax levy appropriated in this resolution.

RESOLUTION # R-_____ - 24
APPROVE AMENDMENT TO 2024 BUDGET ACCEPTING DATCP
NUTRIENT PEST MANAGEMENT IMPLEMENTATION GRANT

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, Marathon County is eligible to receive up to \$1,350.00 from the Wisconsin Department of Agriculture, Trade and Consumer Protection. Funds would be utilized to implement nutrient management plans on farms; and

WHEREAS, the grant funds would fund six farmer stipends and three agronomist stipends to allow farmers to work with County staff and agronomists to review nutrient plans and discuss and implement best management practices; and

WHEREAS, on March 5, 2024, the Environmental Resources Committee voted to recommend acceptance of the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in implementing nutrient management plans; and

WHEREAS, on March 13, 2024, the Human Resources, Finance and Property Committee accepted the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in implementing nutrient management plans.

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorizes and direct the budget amendment as listed below for 2024:

Transfer from:	Grant Fund DATCP grant revenue
Transfer to:	Grant Fund Conservation, Planning and Zoning operating cost center direct payments
Amount:	\$1,350.00
Re:	DATCP Nutrient Pest Management Implementation Grant

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a Class 1 Notice of this transaction shall be published within (10) days of its adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this 19th day of March, 2024.

ENVIRONMENTAL RESOURCES COMMITTEE

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HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

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Fiscal **Note:** This resolution modifies the revenues and expenditures for the CPZ department funds by including accepted grant funds into the operational budget. There is no additional County tax levy appropriated in this resolution.

RESOLUTION # R-_____ - 24
APPROVE AMENDMENT TO 2024 BUDGET ACCEPTING
MISSISSIPPI STATE UNIVERSITY GOOD IDEA MINI GRANT

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, Marathon County is eligible to receive up to \$8,000.00 from Mississippi State University's Good Idea Mini Grant. Funds would be utilized to implement and monitor phosphorus-reducing filter strips, including perennial hay, pollinator planting, and wildlife enhancement strips; and

WHEREAS, the grant funds would permit monitoring and educational videos to encourage similar conservation practices; and

WHEREAS, on March 5, 2024, the Environmental Resources Committee voted to recommend acceptance of the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in implementing and monitoring phosphorus-reducing filter strips, including perennial hay, pollinator planting, and wildlife enhancement strips; and

WHEREAS, on March 13, 2024, the Human Resources, Finance and Property Committee accepted the grant funds and recommended the Marathon County Board of Supervisors transfer the grant funds into the Conservation, Planning and Zoning Department budget for use in implementing and monitoring phosphorus-reducing filter strips, including perennial hay, pollinator planting, and wildlife enhancement strips.

NOW, THEREFORE, BE IT RESOLVED the Marathon County Board of Supervisors authorizes and direct the budget amendment as listed below for 2024:

Transfer from:	Grant Fund-MU Good Idea Grant
Transfer to:	Grant Fund-Conservation, Planning and Zoning Cost Center Supplies and Expense
Amount:	\$8,000.00
Re:	Good Idea Mini Grant Award

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a Class 1 Notice of this transaction shall be published within (10) days of its adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this resolution and the Marathon County Treasurer to honor said checks.

Respectfully submitted this 19th day of March, 2024.

ENVIRONMENTAL RESOURCES COMMITTEE

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HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

_____	_____
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Fiscal **Note:** This resolution modifies the revenues and expenditures for the CPZ department funds by including accepted grant funds into the operational budget. There is no additional County tax levy appropriated in this resolution.

Resolution # R-____-24

RESOLUTION AMENDING THE 2024 CAPITAL IMPROVEMENT PROGRAM BUDGET FOR CTH “U” ARTUS CREEK BOX CULVERT PROJECT AND APPROVING A BUDGET TRANSFER IN THE AMOUNT OF \$125,000 FROM HIGHWAY DEPARTMENT RESERVE FUND

- WHEREAS,** The Board of Supervisors of Marathon County previously approved the 2024 Capital Improvement Program (CIP) and Budget; and
- WHEREAS,** the Capital Improvement Program is a dynamic process and subject, pursuant to Resolution R-89-91, to periodic review and/or amendment; and
- WHEREAS,** there is a newly discovered need to amend the 2024 CIP to identify and prioritize funding for a new bridge to replace the existing structure in the 2024 CIP; and
- WHEREAS,** the total amount required for the project will be \$125,000; and
- WHEREAS,** the Highway Commissioner is also applying for federal bridge aid funds relative to this issue, but any awarding of these funds would not occur in time to address the immediate need; and
- WHEREAS,** there is a request to use Highway Reserve funds in the amount of \$125,000 to cover the costs of the CTH U, Artus Creek Box Culvert Project; and
- WHEREAS,** the Infrastructure Committee has reviewed the request and has recommended approval of the use of Highway Reserve funds in the amount of \$125,000; and
- WHEREAS,** the Human Resources and Finance and Property Committee has reviewed the request and has recommended approval to amend the 2024 CIP for the CTH U, Artus Creek Box Culvert Project; and
- WHEREAS,** the Infrastructure Committee and the Human Resources and Finance and Property Committee of the Board of Supervisors of Marathon County recommends transferring funds from the Highway Department’s Reserve Fund in the amount of \$125,000.00 to fund the CTH U, Artus Creek Box Culvert Project.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Marathon does hereby resolve and ordain to amend the 2024 Capital Improvement Project Budget to add the following project:

CTH U, Artus Creek Box Culvert Project

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the funding for this project shall be in the amount of \$125,000.00 and shall be transferred from the Marathon County Highway Department Reserve Fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Marathon does hereby approve a budget amendment and budget transfer of \$125,000.00 from the Highway Department Reserve Fund to the Highway Department Operations budget to fund the work on the CTH U Artus Creek Box Culvert Project.

Dated this 19th day of March 2024.

INFRASTRUCTURE COMMITTEE
March 7th, 2024

/s/ Craig McEwen, Chair

/s/ Tom Seubert

/s/ Chris Dickinson, Vice Chair

/s/ Joel Straub

/s/ John Robinson

/s/ Gary Gisselman

/s/ Jasper Hartinger

HUMAN RESOURCES AND FINANCE AND PROPERTY COMMITTEE
March 13th, 2024

/s/ John Robinson, Chair

/s/ Kody Hart

/s/ Alyson Leahy, Vice Chair

/s/ Ann Lemmer

/s/ Kurt Gibbs

/s/ Yee Leng Xiong

/s/ Gayle Marshall

Fiscal Impact: This resolution funds the CTH U, Artus Creek Box Culvert Project with the Highway Department Reserve Fund.

Legal Note: As a resolution approving a budget amendment, this resolution requires a 2/3 majority vote.

Current version

1.51(7) *Conduit financing*. Conduit financing is debt issued by Marathon County to finance a project of a non-County third party. The County may sponsor conduit financing for those activities (economic and industrial development, health facilities, the arts, etc.) that have a general public purpose and are consistent with the County's overall goals. Unless a compelling public policy rationale exists, such conduit financing will not in any way pledge the County's full faith and credit. The County prior to the approval of such financing may review information regarding the financial feasibility of the project and financial capacity of the entity.

Draft for discussion and feedback

1.51(7) *Conduit financing*. Conduit financing is debt issued by Marathon County to finance a project of a non-County third party. The County may sponsor conduit financing for those activities (economic and industrial development, health facilities, the arts, etc.) as permitted by law, including requests for (a) Industrial Development Revenue Bonding, under section 66.1103 of the Wisconsin Statutes, or its successor; (b) Requests for consent for financing to be procured through the Public Finance Authority; and (c) Requests for Conduit Financing under the county's general obligation debt capacity. Unless a compelling public policy rationale exists, the county will not support financing for a project that would in any way constitute indebtedness of the county or constitute a charge against the county's general credit or taxing powers or a pecuniary liability of the county. Upon receiving a request for conduit financing, the County Board Chairperson shall appoint a Taskforce to consider the request and offer recommendations relative to the request, consistent with the following terms:

A. Purpose. To review requests for conduit financing received by Marathon County government and analyze the request in light of the applicable state laws and county ordinances and policies before making formal recommendations regarding how to proceed to the Board of Supervisors.

B. Membership. A total of five members, consisting of a representative from the Extension, Education, & Economic Development Committee, or its successor; a representative from the two other standing committees that the Chairperson finds to be most interested in the project given its nature; the county board supervisor representing the jurisdiction in which the project is proposed to be located; and the President/CEO of the Greater Wausau Region Chamber of Commerce. In appointing the membership for the Taskforce, the Chairperson of the Board shall appoint a Taskforce Chair and Vice-Chair.

C. Term. The timeframe in which each taskforce shall complete its work and deliver its formal recommendations to the County Board of Supervisors shall be specified within

the authorizing resolution considered by the Board of Supervisors; however, all members shall be appointed to serve a term of no longer than one-year, unless otherwise specified by the Board of Supervisors.

D. Duties and Responsibilities. Each taskforce created by the County Board of Supervisors, pursuant to this section, shall, in addition to other specific duties provided for within the respective authorizing resolution, perform the following:

1. Review requests for conduit financing received by Marathon County and deliver a recommendation to the Board of Supervisors relative to whether to provide approval for the conduit financing sought.
2. Provide formal recommendations relative to financial and non-financial conditions that the Board of Supervisors should require in consideration of conferring conduit financing authority to ensure that the county's health, general welfare, and safety of residents and guests and its financial and natural resources are duly protected.