



# MARATHON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE AGENDA

**Date & Time of Meeting:** Thursday, March 14, 2024, at 2:00 P.M.

**Meeting Location:** Rock Room, 1000 Lake View Drive, Wausau, WI & WEBEX Option.

**LEPC Members:**

Ryan Berdal	Law Enforcement		Michael Puerner	Corporation Counsel
Dale Grosskurth	Health Dept		Phil Rentmeester	Emergency Mgmt. Director
Frank Hanousek	Citizen Member		Katie Rosenberg	Wausau Mayor
Jeremy Kopp	Wausau Fire Dept		Sarah Rothmeyer	NCHC
Stacey Morache	Co. Board of Supervisors		Sarah Severson	Media
William Penker (Chair)	Community Service		Steve Tarras	Wausau Chemical Corporation
John Peralta	Solid Waste			WI Public Service
Bob Pound	SAFER			

**Mission/purpose:** The committee exists pursuant to the Federal Emergency Response Community Right-to-Know Act (EPCRA) of 1986. The mission is to protect the community from harmful and possible life-threatening effects of a hazardous materials release. The LEPC's purpose is to develop policies, procedures, and emergency plans for prevention of, and responding to, accidental releases of hazardous materials.

*Persons wishing to attend by Webex, please call in using this number: 1-408-418-9388 Access Code: 962 992 568*

1. **Call meeting to order/ Roll Call**
2. **Public comment (15-minute limit)**
3. **Approval of January Meeting Minutes**
4. **Educational Presentations and Committee Discussion:**
5. **Policy Discussion and Possible Action:**
  - A. Review of 2024 Off-Site Plans
  - B. Discussion of LEPC appointments
  - C. Appointment of members
  - D. Discussion on Integrated Preparedness Planning Workshop
  - E. EM Office. Spill Notifications, training opportunities, and exercises
  - F. Discussion on Computer Hazmat Grant
  - G. Discussion and approval of the purchase of collapsible containment tanks
  - H. EM Office: Update on LEPC Best Practices Work Group
    - 1) Newsletter
    - 2) Outreaches
  - I. Training on LEPC Roles and Responsibilities
6. **Schedule Next Meeting Date / Time**
7. **Adjourn**

\* Copies of Off-Site Plans are available at the Marathon County Emergency Management Office.

Any person planning to attend this meeting who may need special accommodation to participate should call the County Clerk's office at 715-261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.

**SIGNED** William C. Penker, Chair  
Presiding Officer or Designee

**EMAILED TO:** Wausau Daily Herald, City Pages, and other Media Groups  
**EMAILED BY:** Sarah Severson  
**DATE & TIME:** 3/8/24 4:30 PM

**NOTICE POSTED AT COURTHOUSE**  
**BY:** Sarah Severson  
**DATE & TIME:** 3/8/24 4:30 PM

**Marathon County Local Emergency Planning Committee**  
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**Jan 11, 2024**

LEPC Members			LEPC Members		
	<i>Public Safety</i>		<i>Community Groups or Public</i>		<b>LEPC Alternate Members</b>
X	Ryan Berdal	X	Bill Penker	X	Kelly Bremer (EM)
X	Jeremy Kopp	X	Frank Hanousek	X	Marissa Reynolds (Corp Couns)
					David Briggs (WFD)
X	Bob Pound		<i>Transportation</i>		
		X	John Peralta		
	<i>Facilities</i>				<b>Guests and Presenters</b>
	Kelly Zagrzebski		<i>Media</i>		
	Steve Tarras	X	Sarah Severson		
				X	Don Bohlin
	<i>Elected Officials</i>				
X	Katie Rosenberg		<i>Healthcare</i>		<i>Emergency Management</i>
X	Stacey Morache	X	Sarah Rothmeyer	X	Philip Rentmeester
	<i>Environment</i>		<i>Legal</i>		
	Dale Grosskurth		Mike Puerner		

Location: 1000 Lake View, Wausau WI 54403  
Meeting Link:

Agenda Item	Talking Points	Action Steps
<b>1. Attendance and Quorum</b>	11 appointed members in attendance	<b>Quorum verified: Yes</b>
<b>2. Call to Order</b>		Chair Penker called to order at 14:03
<b>3. Approval of September meeting minutes</b>	<b>Motion to approve minutes.</b> 1 <sup>st</sup> - Stacey 2 <sup>nd</sup> - John	Motion carried unanimously

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<b>4. A. Review and approval of LEPC By-Lays</b>	Motion to approve with stated changes. 1 <sup>st</sup> Bob 2 <sup>nd</sup> Stacey -Under meeting location: SERB should be SERC -Under meeting minutes: Add a line stating: Official meeting minutes will be retained by the Emergency Management Department.	Motion carried unanimously
<b>4. B. Appointment of Coordinator of Information</b> <b>4. C. Appointment of Community Emergency Coordinator</b>	EM Director appointed to both positions. Motion to approve. 1 <sup>st</sup> Sara 2 <sup>nd</sup> Stacey	Motion carried unanimously
<b>4. D. Appointment of Secretary</b>	EM Staff position appointed to position by LEPC chair.	
<b>5. Schedule next meeting date/time</b>	March 14, 2024 @ 1400 Lake View Campus Fox Room and Webex option	

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<b>6. Adjourn</b>		Meeting adjourned by Chair Penker at 14:36.
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