



MARATHON COUNTY HEALTH AND HUMAN SERVICES COMMITTEE AGENDA

Date & Time of Meeting: **Wednesday, May 1, 2024, at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: Matt Bootz, Chair; Jennifer Aarrestad, Vice-Chair; Ron Covelli, Bill Conway, Chantelle Foote, Randy Radtke, Yee Leng Xiong

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the strategic plan, monitoring outcomes, reviewing, and recommending to the County Board policies related to health and human services initiatives of Marathon County.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone#: 1-408-418-9388 Access Code: 146 235 4571

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)
4. **Approval of the April 10, 2024, Health and Human Services Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination - none**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Resolution to Amend the 2024 Budget to accept \$3,000 in grant funds for rental assistance
 - B. Resolution to Amend the 2024 Budget to accept \$20,000 in grant funding for the Family Keys Program
7. **Educational Presentations and Committee Discussion**
 - A. Review of Standing Committee related ordinances under section 2.04, including Mission, Duties and Responsibilities, and Jurisdiction
 - B. Introduction and background regarding Departments and Entities that often appear before the Committee
 1. Health Department
 2. Social Services Department
 3. Veteran's Services
 4. North Central Health Care
 5. Aging and Disability Resource Center of Central WI (ADRC-CW)
 - C. Brief Overview of Last Term discussion and action
 - D. Discussion regarding Potential Areas of Committee Focus during this Term
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, June 5, 2024, at 3:00pm
9. **Adjournment**

*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email countyclerk@co.marathon.wi.us one business day before the meeting.

SIGNED s/s Matt Bootz
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups
EMAILED BY: _____
DATE & TIME: _____

NOTICE POSTED AT THE COURTHOUSE
BY: _____
DATE & TIME: _____



MARATHON COUNTY HEALTH AND HUMAN SERVICES COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, April 3, 2024, at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Michelle Van Krey	Present
Jennifer Aarrestad	Present
Ron Covelli	Present (W)
Dennis Gonnering	Present
Donna Krause	Present
Alyson Leahy	Present (W)
Bobby Niemeyer	Absent

Staff Present: Mike Rhea, Vicki Tylka, Laura Scudiere, Lance Leonhard, Kim Trueblood, Chad Billeb, Chris Holman, Mike Puerner (W)

Others Present: Katie Rosenberg, Matt Bootz, Kody Hart, Ann Lemmer, John Robinson, Stacey Morache, Matt Barnes, Kurt Gibbs, Jeremy Kopp

[Meeting Recording](#)

1. **Call Meeting to Order** – Chair Van Krey called the meeting to order at 3:00
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Approval of the March 6, 2024, Health and Human Services Committee Meeting Minutes**
Motion by Aarrestad, Second by Gonnering to approve the minutes. Motion carried on voice vote, unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
7. **Educational Presentations and Committee Discussion:** Presentation and Discussion on the Challenges and Opportunities Related to Serving the Unhoused Population in Marathon County
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, May 1, 2024 at 3:00pm
9. **Adjournment**
Motioned by Gonnering, Second by Aarrestad to adjourn. Motion Carried on voice vote, unanimously.
Meeting adjourned at 4:35 p.m.

Minutes Prepared by Kim Trueblood

RESOLUTION R-__-24

RESOLUTION TO ACCEPT \$3,000.00 GRANT FUNDS FROM UNITED WAY

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, Marathon County is the proposed recipient of a \$3,000.00 grant from the United Way for the purpose of providing rental assistance to 4-6 individuals receiving case management services from Marathon County Child Support Agency through its ELEVATE or Children First programs; and

WHEREAS, on May 1, 2024, the Health and Human Services Committee recommended that the \$3,000.00 in grant funds be accepted and that the County Board of Supervisors approve a budget transfer to permit the grant funds to be expended as a part of the Marathon County Child Support programs; and

WHEREAS, on May 8, 2024, the Human Resources, Finance and Property Committee accepted the \$3,000.00 grant funds and recommended that the County Board of Supervisors approve a budget transfer to permit the grant funds to be expended as a part of the Marathon County Child Support programs.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors authorizes and directs the budget transfers as listed below:

Transfer from: 291 Grants Fund GR-00xxxx Emergency Food and Shelter Program Grant, Child Support CC_54515 Federal Grant Revenue RC_43250 Revenues

Transfer to: 291 Grants Fund GR-00xxxx Emergency Food and Shelter Program Grant, Child Support CC_54515 other leases/rentsSC_55390

Amount: \$3,000.00

BE IT FURTHER RESOLVED that a Class 1 Notice of this Transaction be published within ten (10) days of its adoption.

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this Resolution and the Marathon County Treasurer to honor said checks.

Fiscal Impact: this Resolution would transfer \$3,000.00 in grant funds to be utilized as a part of the Marathon County Child Support programs.

Health and Human Services Committee

Ayes _____ Nays _____ Abstain _____ Absent _____ [] Voice Vote

Approved and adopted this _____ day of _____, 2024

Denied this _____ day of _____, 2024

Approved as to Form:

SEAL

Michael Puerner, Corporation Counsel

Approved as to Financial Impact (if necessary)

Attest:

Kristi Palmer, Finance Director

Kim Trueblood, Marathon County Clerk

RESOLUTION R-__-24

RESOLUTION TO ACCEPT \$20,000.00 GRANT FUNDS FOR FAMILY KEYS PROGRAM

WHEREAS, Section 65.90(5)(a) dictates that appropriations in the Marathon County budget may not be modified unless authorized by a vote of two-thirds of the entire membership of the County Board of Supervisors; and

WHEREAS, the Marathon County Board of Supervisors previously approved funding for a program, called Family Keys, which supports child welfare families for whom housing insecurity is a barrier to reunification between parents and children; and

WHEREAS, Marathon County is the proposed recipient of a \$20,000.00 grant from the Greenheck Foundation for the Family Keys program to provide additional investment in up-front costs to support more children and families in their own homes and to build up and strengthen relationships with community-based services; and

WHEREAS, on May 1, 2024, the Health and Human Services Committee recommended that the \$20,000.00 grant funds be accepted and that the County Board of Supervisors approve a budget transfer to permit the grant funds to be expended as a part of the Family Keys program; and

WHEREAS, on May 8, 2024, the Human Resources, Finance and Property Committee accepted the \$20,000.00 grant funds and recommended that the County Board of Supervisors approve a budget transfer to permit the grant funds to be expended as a part of the Family Keys program.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Supervisors authorizes and directs the budget transfers as listed below:

Transfer from: 291 Grants Fund GR-00xxxx Family Keys Grant, Child Welfare CC_54509 CNT-0049 Donations from Private Organizations RC_48500 Other Misc Revenue CNT_0049 Child Protective Services

Transfer to: 291 Grants Fund GR-00xxxx Family Keys Grant, Child Welfare CC_54509 Cost Center SC_55390 Other Rents/leases CNT_0049 Child Protective Services

Amount: \$20,000.00

BE IT FURTHER RESOLVED that a Class 1 Notice of this Transaction be published within ten (10) days of its adoption.

BE IT FURTHER RESOLVED that the County Board of Supervisors hereby authorizes and directs the Marathon County Clerk to issue checks pursuant to this Resolution and the Marathon County Treasurer to honor said checks.

Fiscal Impact: this Resolution would transfer \$20,000.00 in grant funds to be utilized as a part of the Family Keys program.

Health and Human Services Committee

Ayes _____ Nays _____ Abstain _____ Absent _____ [] Voice Vote

Approved and adopted this _____ day of _____, 2024

Denied this _____ day of _____, 2024

Approved as to Form:

SEAL

Michael Puerner, Corporation Counsel

Approved as to Financial Impact (if necessary)

Attest:

Kristi Palmer, Finance Director

Kim Trueblood, Marathon County Clerk

Sec. 2.04. Standing committees.

- (1) *Extension, Education, and Economic Development Committee.*
- (a) *Mission/purpose:* Provide the leadership for implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board all policies related to educational and economic development initiatives of Marathon County.
 - (b) *Statutory responsibilities:* § 59.56(3), Wis. Stats.
 - (c) *Membership:* Shall be comprised of seven County Board supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
 - (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.
 - (e) *Reporting relationship:* The Extension, Education and Economic Development Committee shall have responsibility for outcome monitoring and oversight of the performance of education and economic development initiatives supported by Marathon County. The Committee shall have the primary responsibility of conferring with and acting as liaison for the following County departments:
UW Extension
 - (f) *Duties and responsibilities:* The duties and responsibilities of the Extension, Education, and Economic Development Committee include, but are not limited to:
 1. Foster the implementation of the County's Strategic Plan initiatives related to education and economic development.
 2. Identify the need for and recommend to the County Board, policies related to education and economic development initiatives appropriately supported by Marathon County.
 3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
 5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County education and economic development.
 6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
 7. Review and recommend to the County Board programmatic and facility plans consistent with the community's expectations for the UWMC.
 8. Serve as the County's Extension and Education Committee by performing the following responsibilities:
 - a. Establish UW County based extension department policy.
 - b. Provide budget oversight for UW County based extension department.
 - c. Provide input and monitor their performance on the County based UW Extension programming.
 - d. Create policies and strategies that accomplish educational needs in an efficient and cost effective manner.

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- e. Provide a leadership role with the County Board and other community partners to preserve and enhance access to the resources of the public university.
 - f. Assess future community educational needs.
 - g. Facilitate a partnership between the County and the University of Wisconsin.
9. Promote goals that every person has the opportunity for education and for employment to be self-supporting.
 10. Additional duties as assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Extension, Education, and Economic Development Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:
- Industrial Development Agency
- (h) *Other organization relationships:* The Extension, Education, and Economic Development Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
- Marathon County Public Library Board
- North Central Wisconsin Workforce Development Board (NCWWDB)
- Wisconsin Valley Library Board (WVLB)
- North Central Regional Planning
- Northcentral Technical College (NTC)
- Marathon County Agriculture Society
- Marathon County Development Corporation (MCDEVCO)
- Marathon County Historical Society
- University of Wisconsin-Stevens Point - Wausau
- (2) *Environmental Resources Committee (ERC).*
- (a) *Mission/purpose:* Provide leadership for the implementation of the County's Strategic Plan, monitoring program outcomes, reviewing and recommending to the County Board policies related to environmental resource initiatives of Marathon County.
 - (b) *Statutory responsibilities:* Space reserved.
 - (c) *[Composition:]* The Environmental Resources Committee shall be comprised of eight County Board Supervisors—two of which are members of the Extension, Education and Economic Development Committee appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years, one representative of the Towns Associations of Marathon County appointed by the County Board Chairperson, and one Farm Service Agency (FSA) Member. [Source: § 92.06(1)(b), Wis. Stats.].
 1. The representative of the Towns Association of Marathon County is empowered to offer motions, second motions, and speak when recognized by the Committee Chairperson; however, he or she is not empowered to vote and his or her presence does not count toward establishing a quorum.
 - (d) *Term:* Members shall serve two-year terms concurrent with the terms of office of the County Board of Supervisors.

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- (e) *Reporting relationship:* The Environmental Resources Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring and annual reporting, as well as overseeing the implementation of all policies related to the environmental resources of the County. The Environmental Resources Committee shall have the primary responsibility for conferring with and providing policy guidance to the following County departments:

Conservation, Planning, and Zoning

Parks, Recreation and Forestry

Solid Waste

- (f) *Duties and responsibilities:* The duties and responsibilities of the Environmental Resources Committee will include, but not be limited to:

1. Act as Land Conservation Committee pursuant to §§ 92.06 and 92.07, Wis. Stats., and maintain the [following]:
 - a. Chapter 91 - Farmland Preservation.
 - b. Chapter 92 - Soil and Water Conservation and Animal Waste Management.
 - c. Chapter 93 (§ 93.90) - Livestock Facility Siting and Expansion.
2. Act as Planning and Zoning Committee and maintain the following:
 - a. Chapter 59, § 59.69, Wis. Stats., Zoning Ordinance.
 - b. Chapter 59, § 59.692, Wis. Stats., Shoreland and Shoreland-Wetland Zoning Ordinance.
 - c. Chapter 59 and § 87.30, Wis. Stats., Floodplain Zoning.
 - d. Section 145.20, Wis. Stats., Private Onsite Wastewater Treatment System Ordinance.
 - e. Section 236.45, Wis. Stats., Land Division and Surveying Ordinance.
 - f. Section 59.69, Wis. Stats., Land Use, Information and Regulation, Environmental Protection, Surveys, Planning and Zoning.
 - g. Section 59.69, Wis. Stats., Uniform Citation Ordinance.
 - h. Section 59.54(4) and (4m), Wis. Stats., Uniform Addressing Ordinance.
 - i. Chapter 295, Subchapter 1, Wis. Stats., Nonmetallic Mining Reclamation Ordinance.
 - j. Chapter 31, Wis. Stats., Regulation of Dams and Bridges Affecting Navigable Waters.
 - k. Sections 56.70(8), 66.0103, 92.07, 281.31, 281.35, Wis. Stats.
3. Promote the implementation of the County's Comprehensive and Strategic Plans relative to environmental protection, waste management, public recreation, forestry and land use.
4. Identify and recommend to the County Board, policies and long-range plans related to environmental and community resources of the County including land use, forests, soil and water, and outdoor recreation.
5. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
6. Facilitate broad based discussion of issues and policies by encouraging involvement and communications with the public and with other standing Committees.

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7. Serve as the initial contact point for individuals and/or organizations who wish to influence County Board policy regarding County environmental and community resources.
 8. Delegate operational procedures and practices to appropriate program committees, boards and commissions which include Forestry and Recreation, Solid Waste, and Park Commission. Provide policy guidance and oversight to the Conservation, Planning and Zoning; Parks, and Recreation and Forestry departments.
 9. Encourage soil and water conservation research and educational information and public service programs.
 10. Assist in development and administration of the annual and long-range plans and annual reports for the following program activities:
 - a. Land and Water Resource Management.
 - b. Lake Management.
 - c. Parks and Recreation.
 - d. County Forestry.
 - e. Public Transportation.
 - f. Farmland Preservation.
 - g. Solid Waste Management and Recycling.
 11. Administer the wildlife damage and abatement program including approving the annual budget, claims, and fence contracts.
 12. Distribute and allocate federal, state, and county funds made available to the committee for cost-sharing programs and other incentive programs for improvements and practices relating to soil and water conservation on private or public lands, and within the limits permitted under these programs, and determine the methods of allocating these funds.
 13. Provide County oversight for Sewer Service Area planning.
 14. Evaluate our conservation, land use planning, zoning, and recreation programs and policies to reduce/eliminate disparities in access where they may exist.
 15. Additional duties as assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Environmental Resources Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:
- Forestry/Recreation Committee
 - County Forest Citizen's Advisory Sub-Committee
 - Marathon County Park Commission
 - Solid Waste Management Board
 - Metallic Mining Committee
- (h) *Other organization relationships:* The Environmental Resources Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
- Board of Adjustment
 - Marathon County Land Information Council

Marathon County Metropolitan Planning Organization

(3) *Executive Committee.*

- (a) *Mission and purpose:* The Executive Committee of the Marathon County Board exists for the purpose of providing leadership for the development and implementing the County's Strategic Plan by coordinating policy formation among the Committees, and providing leadership for all County Board policies through supervision of Administrative staff.
- (b) *Statutory responsibilities:* Space reserved.
- (c) *Membership:* The Executive Committee is composed of the Chairperson of each of the County Board Standing Committees, and the County Board Chairperson and Vice-Chairperson. Two County Board Supervisors at large shall be selected by election of the County Board to the Executive Committee. The Executive Committee will be chaired by the County Board Chairperson.
- (d) *Term:* Members shall serve two-year terms, concurrent with their being Chairperson of a County standing committee. If for some reason members relinquish their Committee Chairmanship, they will be replaced on the Executive Committee by the new committee Chairperson. If the member at large leaves, then the County Board will elect a new member at large.
- (e) *Reporting relationship:* The Executive Committee is accountable to the County Board and provides leadership for and monitors the County Administrator position. The Executive Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

County Administrator's Department

- (f) *Duties and responsibilities:* The duties and responsibilities of the Executive Committee include, but are not limited to:
 - 1. Provide leadership for the implementation of the County's Strategic Plan.
 - 2. Proactively identify County policy development needs.
 - 3. Request the County Board Chairperson assigns requests for any policy development to the appropriate Committee(s).
 - 4. Identify the need for short-term task forces to address policy formation recommendations.
 - 5. Establish County Board policy goals and monitor the success of the County Board policy implementation, reporting the results to the County Board.
 - 6. Provide leadership for the development of a biennial County Administrator plan of work, and consult in the completion of the plan. Monitor progress on an ongoing basis and conduct an annual performance review and a biennial survey.
 - 7. Participate in the selection of a County Administrator, and recommend a candidate for County Board approval. Recommend to the County Board appropriate contract and compensation considerations.
 - 8. Monitor the County Board's adherence to and progress in implementing its rules and procedures. Appoint a task force to update the County Board rules every two years.
 - 9. Consult with the County Board Chairperson regarding the content and structure of the County Board meeting agendas.
 - 10. Provide leadership of the implementation of the County's Strategic Plan core strategies.
 - 11. Provide leadership for the allocation of County resources by major County function.

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12. Additional duties as assigned by the County Board Chairperson.
 13. It may create task forces as required by its duties and responsibilities.
 14. Consider requests from County Board Supervisors pursuant to Rule 3(b) to have an item added to a subsequent agenda of the Board of Supervisors.
 15. Evaluate the work of the Standing Committees and provide leadership relative to the diversity and inclusion responsibilities set forth within the organizational rules ensuring Marathon County is an open, inclusive, and diverse place to live and work.
- (g) *Committee relationships:* The Executive Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Rules Review

- (h) *Other Organizational Relationships:* The Executive Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
1. None.
- (j) *Standing Committee Vice-Chairpersons.*
1. Participation In General. The Vice-Chairperson of a Standing Committee shall consider attending meetings of the Executive Committee as a non-voting member.
 2. Voting Rights in the Absence of a Standing Committee Chair. If the Chairperson of a County Board Standing Committee is absent, unavailable, or incapacitated, or if the Chair position of a Standing Committee is vacant, the Vice-Chairperson of said Standing Committee shall act as a voting member of the Executive Committee in the place of the Chairperson of said Standing Committee.
 3. Quorum in the Absence of a Standing Committee Chair. If a Vice-Chairperson is acting as a voting member of the Executive Committee, that Vice-Chairperson shall be counted in the place of the Standing Committee Chairperson when determining whether a quorum of the Executive Committee exists.
 4. Vice-Chair as Chair of Separate Standing Committee. If a Vice-Chairperson is acting as a voting member of the Executive Committee and is also the Chairperson of a separate Standing Committee, that person shall only be entitled to one vote on matters before the Executive Committee and shall not be counted twice for the purpose of determining whether a quorum of the Executive Committee exists.
- (4) *Human Resources, Finance and Property Committee.*
- (a) *Mission/purpose:* Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to human resources initiatives, finance and property of the County.
 - (b) *Statutory Responsibilities:* §§ 65.90(5)(b), 893.80, 65.90(5)(a), 59.62[Wis. Stats.], and their successor statutes.
 - (c) *Membership:* The Human Resources, Finance and Property Committee shall be comprised of seven County Board Supervisors, appointed by the County Board Chairperson and confirmed by the County Board at the April meeting of the County Board in even-numbered years.
 - (d) *Term:* Members shall serve a two-year term concurrent with their terms of office as County Board Supervisors.

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- (e) *Reporting relationship:* The Human Resources, Finance and Property Committee shall be accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to human resources, financial and property matters of the County. The Human Resources, Finance and Property Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

Treasurer's Office

Finance Department

Corporation Counsel's Office

County Clerk's Office

Register of Deeds' Office

Facilities and Capital Management

Employee Resources

- (f) *Duties and responsibilities:* The duties and responsibilities of the Human Resources, Finance and Property Committee shall include, but are not limited to:

1. Consult with County program committees, and in consultation with County Administration, develop annual short-term and multiple year long-term budget assumptions to guide budget development.
2. Provide leadership for the development and implementation of employee compensation, benefits, and working conditions structure which provides internal and external consistency and equality for all County employees, officers, and officials.
3. Review and accept the annual budget proposed by the County Administrator, conduct public listening sessions regarding the proposed budget, and submit with appropriate revisions to the County Board for its consideration, possible modification, and adoption.
4. Review and on behalf of the County Board act upon claims including all litigation claims against the County.
5. Monitor and oversee all County financial matters including, but not limited to, bills, audit reports, investments, insurance policies, bonding, contingency funds, property acquired by tax deed, budget amendments and transfers, and risk management programs including collaboration on labor contract negotiation issues. Establish, monitor and appropriately update acquisition policies, use and disposition of non-tax and tax deeded land acquired by the County.
6. Monitor the implementation of County Human Resources policies including organization compliance with annual budgets for Human Resources.
7. Establish and monitor the County's policies regarding donations and grants.
8. Review and approve for submission all grant requests which directly affect the finances of the County.
9. Review requests for new allocated positions pursuant to § 4.20 of this Code.
10. Authorize the transfer of funds between budgeted items of an individual County office, or County department, and authorize the transfer of funds from the contingency fund to supplement the appropriation for a particular office, department or activity as long as such transfers do not:
 - a. Exceed the amount set up in the contingent fund, or

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- b. Add up to more than ten percent of the fund originally budgeted to each individual office or department or activity.
 - 11. Provide for publication of notice of contingent fund transfers pursuant to law.
 - 12. Recommend to the County Board transfers from the General Fund.
 - 13. Serve as the County's employee grievance committee, hearing, as required, all employee grievances and issuing decisions, when required by ordinances or labor contracts.
 - 14. Act as the Trier of Fact in disciplinary hearings, and request, as appropriate, the involvement of County Corporation Counsel to assist in conducting disciplinary hearing.
 - 15. Monitor organizational culture survey results and assure that employees are managed and led consistent with the County's values.
 - 16. Monitor the employee health care benefit and establish broad organizational policies that ensure that the plan is part of a compensation package that supports talent attraction and retention; and that cost are well managed to provide the best value available.
 - 17. Promote cultural competence in County employment policies and in the design and delivery of County programs and services.
 - 18. Additional duties as may be assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Human Resources, Finance and Property Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communication, and policy recommendations to the County Board with respect to the following:
- None
- (h) *Other Organizational Relationships:* The Executive Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
- None
- (5) *Health and Human Services Committee.*
- (a) *Mission/purpose:* Provide leadership for the implementation of the strategic plan, monitoring outcomes, reviewing and recommending to the County Board policies related to health and human services initiatives of Marathon County.
 - (b) *Statutory responsibilities:* §§ 46.22(1m) and 46.23(2g), Wis. Stats., and their successor statutes.
 - (c) *Membership:* The Health and Human Services Committee shall be comprised of seven County Board supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
 - (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.
 - (e) *Reporting relationship:* The Health and Human Services Committee shall be accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to the health and human services of the County, including, but not limited to: long-term care, physical and mental health, socioeconomic needs, AODA, crisis intervention, youth and elderly, and nutrition, as well as state and federally funded programs affecting Marathon County and current legislation or proposed legislation affecting health and human services. The Health and Human Services Committee shall have the primary responsibility for conferring with and providing guidance to the following county departments:

Veteran's Services

Social Services

Health Department

(f) *Duties and responsibilities:* The duties and responsibilities of the Health and Human Services Committee include, but are not limited to:

1. Foster the implementation of the County's Strategic Plan.
2. Identify the need for, and recommend to the County Board, policies related to the health and human services of the County that meet the physical and mental health, social and economic needs of individuals and families.
3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County health and human services.
6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
7. Fulfill all statutory requirements assigned by the County Board.
8. Develop policies and plans for the delivery of all County-sponsored human services programs.
9. Develop a coordinated plan and budget, set priorities on program operations within the funding mechanisms provided by Federal, State and County government.
10. Assess the health status of the citizens and recommend policies that will improve the health of community residents assuring that needed health services are available.
11. Ensure that public health services include, but are not limited to, nursing, immunizations, health screenings, school health, environmental health, nuisance and hazard complaints, and health education are made available.
12. Develop partnerships with private or public funded human service agencies, schools and health or social institutions in the County which deal directly or indirectly with the Department of Social Services.
13. Develop options related to future policies related to the elderly and individuals with disabilities.
14. Promote health equity to reduce/eliminate health and social disparities where they may exist.
15. Additional duties as assigned by the County Board Chairperson.

(g) *Committee relationships:* The Health and Human Services Committee shall serve as the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Social Services Board

Veterans Service Commission

Transportation Coordinating Committee

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- (h) *Other organization relationships:* The Health and Human Services Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Board of Health

Aging and Disability Resource Center of Central WI (ADRC-CW)

Tri-County 51.42 Board and North Central Health Care Facilities

Community Care of Central Wisconsin (CCCW)

Marathon County Long-Term Care Council

Children with Disabilities Board

North Central Community Action Program (CAP)

Northern Valley Workshop Board

(6) *Infrastructure Committee.*

- (a) *Mission/purpose:* Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County which includes, but is not limited to, highways, airways, waterways, etc.
- (b) *Statutory responsibilities:* § 83.015, Wis. Stats., and their successor statutes.
- (c) *Membership:* The Infrastructure Committee will be comprised of seven County Board Supervisors, appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
- (d) *Term:* Members shall serve two-year terms concurrent with their terms of office as County Board Supervisors.
- (e) *Reporting relationship:* The Infrastructure Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring, and overseeing the implementation of all policies related to the County's infrastructure and technology, including, but not limited to, the airport, highways, communication systems, and all other technology and infrastructure required within Marathon County. The Infrastructure Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:
- Highway Department
- (f) *Duties and responsibilities:* The duties and Responsibilities of the Infrastructure Committee will include, but not be limited to:
1. Foster the implementation of the County's Strategic Plan.
 2. Proactively identify the need for, and recommend to the County Board, policies related to the infrastructure and technology of the County.
 3. Establish outcome expectations for technology and infrastructure needs and monitor performance against these expectations.
 4. Review new technology and infrastructure and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 5. Facilitate broad based discussion of issues and policies [to] encourage public involvement and communication with the public.

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6. Facilitate the increase in transparency in County government through the use of technology and encourage greater public involvement and communication.
 7. Review and prioritize requests to utilize new technology within County government.
 8. Identify policies and procedures governing the use of technology to increase the efficiency of County government.
 9. Identify and promote opportunities for departments to cooperate and coordinate the development of new technologies within the County.
 10. Serve as the initial contact point for individuals and/or organizations who wish to influence County Board policy regarding County technology and infrastructure.
 11. Delegate operational procedures and practices to appropriate administrative committees and departments of County government.
 12. Fulfill all statutory requirements as assigned by the County Board.
 13. Develop and propose for County Board approval plans for the construction and maintenance of all County trunk roads and bridges and the construction, improvement, equipment, maintenance, and operation of the highway department and grounds.
 14. Report to the County Board on all matters under the jurisdiction of the Highway Department including highways, County highway speed limits and traffic control devices.
 15. Advise the board regarding leases, contracts and agreements necessary to implement the controlled access highway statute pursuant to § 83.027, Wis. Stats.
 16. Act as the Highway Committee pursuant to § 83, Wis. Stats.
 17. Oversee the implement of purchasing procedures consistent with County purchasing policies.
 18. Propose for County Board approval, a long-term technology and infrastructure plan.
 19. Provide insight and recommendations on technology related issues to any standing committee of the Marathon County Board of Supervisors through joint meetings and/or referred issues from other committees and/or the County Board.
 20. Evaluate transportation, highways, broadband, and other services/facilities to reduce/eliminate disparities in access where they may exist.
 21. Additional duties as assigned by the County Board Chairperson.

(g) *Committee relationships:* The Infrastructure Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Highway Safety Commission

(h) *Other organization relationships:* The Infrastructure Committee will serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Metropolitan Planning Commission

Central Wisconsin Airport Board

Rib Mountain Metropolitan Sewerage District

City/County IT Commission

(7) *Public Safety Committee.*

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- (a) *Mission/purpose:* Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to public safety initiatives of Marathon County.
- (b) *Statutory responsibilities:* Space reserved.
- (c) *Membership:* The Public Safety Committee shall be comprised of seven County Board Supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
- (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.
- (e) *Reporting relationship:* The Public Safety Committee shall be accountable to the County Board. It shall have responsibility for outcome monitoring and oversight for the implementation of all policies relating to public safety for the County. The Public Safety Committee shall have the primary responsibility of conferring with, and providing guidance to, the following County departments:
- Sheriff's Office
 - Clerk of Courts' Office
 - District Attorney's Office
 - Circuit Court Judges
 - Medical Examiner's Office
- (f) *Duties and responsibilities:* The duties and responsibilities of the Public Safety Committee include, but are not limited to:
1. Foster the implementation of the County's Strategic Plan.
 2. Identify the need for, and recommend to the County Board, policies related to the public safety of the County.
 3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
 5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County public safety.
 6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
 7. Initiate a study to determine the future criminal justice issues.
 8. Fulfill all statutory requirements assigned by the County Board.
 9. Evaluate programs and services to foster the fair and impartial administration of justice.
 10. Additional duties as assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Public Safety Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following committees of the County:
- Criminal Justice Coordinating Council/Evidence Based Decision Making

Local Emergency Planning Committee

Civil Service Commission

- (h) *Other organization relationships:* The Public Safety Committee will serve as the Marathon County Boards liaison (non-governance) to the following organizations:

Humane Society of Marathon County

Department of Corrections (Probation and Parole)

(O-12-20; O-10-22)

Annual Budget Overview can be found [HERE](#)