



MARATHON COUNTY PUBLIC SAFETY COMMITTEE AGENDA

Date & Time of Meeting: **Tuesday, May 7, 2024 at 1:30pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: Brent Jacobson, Chair; Jean Maszk, Vice-Chair; Deb Hoppa, Al Opall, Tim Sondelski
Jason Wilhelm, Yee Leng Xiong

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing, and recommending to the County Board policies related to the public safety initiatives of Marathon County.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone#: 1-408-418-9388 Access Code: 146 235 4571

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)
4. **Approval of the April 10, 2024, Public Safety Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Resolution to Amend the Budget to accept Dive Team equipment grant through the Aligned Law Enforcement Response Team (ALERT) program
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
7. **Educational Presentations and Committee Discussion**
 - A. Sheriff Awards to staff and community members
 - B. Review Standing Committee related ordinances under section 2.04, including Mission Duties and Responsibilities, and Jurisdiction
 - C. Introduction of Departments and Entities that often appear before the Committee
 1. Sheriff's Office
 2. Clerk of Courts' Office
 3. District Attorney's Office
 4. Circuit Court Judges
 5. Medical Examiner's Office
8. **Next Meeting Date & Time, Announcements and Future Agenda Items:**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Tuesday, June 11, 2024 at 1:30pm
9. **Adjournment**

*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email countyclerk@co.marathon.wi.us one business day before the meeting.

SIGNED _____ s/s Brent Jacobson
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups

EMAILED BY: _____

DATE & TIME: _____

NOTICE POSTED AT THE COURTHOUSE

BY: _____

DATE & TIME: _____



MARATHON COUNTY PUBLIC SAFETY COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, April 10, 2024 at 1:30pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Matt Bootz	Present
Jean Maszk	Present
Bruce Lamont	WebEx
Stacey Morache	Present
Allen Opall	Absent
Tim Sondelski	Present
Jason Wilhelm	Present

Staff Present: Jessica Blahnik, Kelly Schremp, Kyle Mayo, Ruth Heinzl, Michael Puerner, Lance Leonard, Chris Holman

Others Present: Kurt Gibbs, Craig McEwen

[Meeting Recording](#)

1. **Call Meeting to Order** – Chair Bootz called the meeting to order at 1:30pm
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the March 12, 2024, Public Safety Committee Meeting Minutes** – (00:01)
Motion by Morache, Second by Maszk to approve the minutes. Motion carried on voice vote, unanimously.
5. **Policy Issues Discussion and Potential Committee Determination** – None
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Directing Administration to move forward with the purchase of land from NTC – (00:01)
Motion by Morache, Second by Maszk to approve this Resolutions and forward to Human Resource, Finance, and Property Committee for Consideration. Motion carried on voice vote, unanimously.
 - B. Authorization of creation of 1.0 FTE Forensic Pathologist position – (00:01)
Motion by Maszk, Second by Morache to approve this Resolutions and forward to Human Resource, Finance, and Property Committee for Consideration. Motion carried on voice vote, unanimously.
7. **Educational Presentations and Committee Discussion** – None
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Tuesday, May 7, 2024 at 1:30pm
9. **Adjournment**
Motioned by Maszk, Second by Morache to adjourn. Motion Carried on voice vote, unanimously.
Meeting adjourned at 1:45pm

Minutes Prepared by David Holcomb

RESOLUTION #R-___-24

Authorizing Maritime Remote Operated Vehicle (ROV) Procurement Pursuant to Aligned Law Enforcement Response Team (ALERT) Grant Funds Via Wisconsin Emergency Management.

WHEREAS, the Wisconsin Emergency Management, Aligned Law Enforcement Response Team (ALERT) offers grant funds, which are issued to Wisconsin counties or municipalities that participate in Regional Response Teams. The grant provides law enforcement agencies with specialty equipment; and WHEREAS, Marathon County is an eligible applicant for Aligned Law Enforcement Response Team (ALERT) Grant funds; and

WHEREAS, the Marathon County Sheriff's Office has identified the purchase of a Maritime Remote Operated Vehicle to overcome the limitations of its current underwater dive/recovery efforts. The purchase of the Remote Operated Vehicle would better serve the Sheriff's Office Dive Team in underwater search and recovery efforts in Marathon County and throughout the ALERT region; and

WHEREAS, in recent years the Sheriff's Office Dive Team has had multiple calls for service in areas where current equipment nor divers can safely operate. These operations include the search for drowning victims, evidence, and vehicle recoveries. The purchase of a Maritime Remote Operated Vehicle would allow the Dive Team personnel to respond to service calls such as these; and

WHEREAS, when unable to respond to a service call in these cases due to the lack of equipment, the Sheriff's Office has had to either delay response / recovery efforts or rely on additional outside resources, often times not arriving on scene in a timely fashion; and

WHEREAS, the Sheriff's Office has received approval from Wisconsin Emergency Management, Aligned Law Enforcement Response Team (ALERT) for the purchase of a Maritime Remote Operated Vehicle boat under this ALERT grant; and

WHEREAS, Marathon County would be awarded the full purchase amount required, having no financial impact to the Sheriff's Office or the Marathon County Budget.

WHEREAS, the Sheriff's Office, its Dive Team, and citizens and visitors of Marathon County would greatly benefit from the provision of a Maritime Remote Operated Vehicle that provides a greater ability to respond to incidents regardless of location or water conditions; and

NOW THEREFORE BE IT RESOLVED that the Marathon County Board of Supervisors approves the receipt and use of \$108,450.00 in grant funds to procure a Maritime Remote Operated Vehicle for use by the Marathon County Sheriff's Office.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2024 budget to reflect the encumbrance and expenditure of the funds identified herein.

FISCAL NOTE: This resolution authorizes the acceptance of the ROV equipment with a value \$108,450.00 via the ALERT Grant via Wisconsin Emergency Management to the Marathon County Sheriff's Office. No additional County levy is required to obtain the equipment.

LEGAL NOTE: The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2024 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

HUMAN RESOURCES, FINANCE, AND PROPERTY COMMITTEE & PUBLIC SAFETY COMMITTEE

Ayes _____ Nays _____ Abstain _____ Absent _____ [] Voice Vote

Approved and adopted this _____ day of _____, 2024

Denied this _____ day of _____, 2024

Approved as to Form:

SEAL

Michael Puermer, Corporation Counsel

Approved as to Financial Impact (if necessary)

Attest:

Kristi Palmer, Finance Director

Kim Trueblood, Marathon County Clerk

MARATHON COUNTY

Budget Transfer Authorization Request Form

This form must be completed electronically and emailed to **Season Welle, Kristi Palmer**, and to your Department Head. This email will confirm that your Department Head acknowledges and approves this transfer. Forms that are incomplete, incorrect, out-of-balance, or that have not been sent to your Department Head will be returned. The Finance Department will forward completed forms to the Marathon County Human Resources, Finance & Property Committee.

DEPARTMENT: Sheriff

BUDGET YEAR: 2024

TRANSFER FROM:

Action	Account Number	Account Description	Amount
Revenue Increase	291 Grant Fund CC 57210 CIP Law Enforcement RC_43211 Indirect Federal Grant GR-00xxxxx 2024 ALERT Grant	Sheriff Support Services Law Enforcement Equipment	\$108,450.00

TRANSFER TO:

Action	Account Number	Account Description	Amount
Revenue Decrease	291 Grant Fund CC 57210 CIP Law Enforcement SC_58190 Other Capital Equipment GR-00xxxxx 2024 ALERT Grant	Sheriff Support Services Law Enforcement Equipment	\$108,450.00
Expenditure Increase			

--	--	--	--

I, the undersigned, respectfully request that the Human Resources, Finance & Property Committee approve the following change in budget / transfer of funds as discussed in the attached supplemental information.

Requested By: Chad Billeb, Sheriff **Date Completed:** 5/6/2024

COMPLETED BY FINANCE DEPARTMENT:

Approved by Human Resources, Finance & Property Committee: _____ Date Transferred: _____

MARATHON COUNTY

Budget Transfer Authorization Request – Supplemental Information

Attach this supplemental information to the original Budget Transfer Authorization Request Form. All questions must be completed by the requesting department or the Budget Transfer Authorization Request Form will be returned.

- 1) What is the name of this Program/Grant? (DO NOT use abbreviations or acronyms)
 Sheriff's Office Maritime Remote Operated Vehicle

- 2) Provide a brief (2-3 sentence) description of what this program does.
 The Sheriff's Office is receiving a grant from the Wisconsin Department of Emergency Management for a Remote Operated Vehicle. This vehicle will be used to assist divers in the event there is a need to recover a drowning victim or evidence. The equipment significantly limits the risk to personnel who would otherwise enter the water.

- 3) This program is: (Check one)
 - An Existing Program.
 - A New Program.

- 4) What is the reason for this budget transfer?
 - Carry-over of Fund Balance.
 - Increase/Decrease in Grant Funding for Existing Program.
 - Increase/Decrease in Non-Grant Funding (such as tax levy, donations, or fees) for Existing Program.
 - Set up Initial Budget for New Grant Program.
 - Set up Initial Budget for New Non-Grant Program
 - Other. Please explain: [Click here to enter description](#)

- 5) If this Program is a Grant, is there a "Local Match" Requirement?
 - This Program is not a Grant.
 - This Program is a Grant, but there is no Local Match requirement.
 - This Program is a Grant, and there is a Local Match requirement of: (Check one)
 - Cash (such as tax levy, user fees, donations, etc.)

Non-cash/In-Kind Services: (Describe) [Click here to enter description](#)

6) Does this Transfer Request increase any General Ledger 8000 Account Codes? (Capital Outlay Accounts)

No.

Yes, the Amount is Less than \$30,000.

Yes, the Amount is \$30,000 or more AND: (Check one)

The capital request HAS been approved by the CIP Committee.

The capital request HAS NOT been approved by the CIP Committee.

COMPLETED BY FINANCE DEPARTMENT:

Is 10% of this program appropriation unit or fund? _____

Is a Budget Transfer Resolution Required? _____

Sec. 2.04. Standing committees.

- (1) *Extension, Education, and Economic Development Committee.*
- (a) *Mission/purpose:* Provide the leadership for implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board all policies related to educational and economic development initiatives of Marathon County.
 - (b) *Statutory responsibilities:* § 59.56(3), Wis. Stats.
 - (c) *Membership:* Shall be comprised of seven County Board supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
 - (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.
 - (e) *Reporting relationship:* The Extension, Education and Economic Development Committee shall have responsibility for outcome monitoring and oversight of the performance of education and economic development initiatives supported by Marathon County. The Committee shall have the primary responsibility of conferring with and acting as liaison for the following County departments:
UW Extension
 - (f) *Duties and responsibilities:* The duties and responsibilities of the Extension, Education, and Economic Development Committee include, but are not limited to:
 1. Foster the implementation of the County's Strategic Plan initiatives related to education and economic development.
 2. Identify the need for and recommend to the County Board, policies related to education and economic development initiatives appropriately supported by Marathon County.
 3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
 5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County education and economic development.
 6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
 7. Review and recommend to the County Board programmatic and facility plans consistent with the community's expectations for the UWMC.
 8. Serve as the County's Extension and Education Committee by performing the following responsibilities:
 - a. Establish UW County based extension department policy.
 - b. Provide budget oversight for UW County based extension department.
 - c. Provide input and monitor their performance on the County based UW Extension programming.
 - d. Create policies and strategies that accomplish educational needs in an efficient and cost effective manner.

-
- e. Provide a leadership role with the County Board and other community partners to preserve and enhance access to the resources of the public university.
 - f. Assess future community educational needs.
 - g. Facilitate a partnership between the County and the University of Wisconsin.
9. Promote goals that every person has the opportunity for education and for employment to be self-supporting.
10. Additional duties as assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Extension, Education, and Economic Development Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:
- Industrial Development Agency
- (h) *Other organization relationships:* The Extension, Education, and Economic Development Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
- Marathon County Public Library Board
- North Central Wisconsin Workforce Development Board (NCWWDB)
- Wisconsin Valley Library Board (WVLB)
- North Central Regional Planning
- Northcentral Technical College (NTC)
- Marathon County Agriculture Society
- Marathon County Development Corporation (MCDEVCO)
- Marathon County Historical Society
- University of Wisconsin-Stevens Point - Wausau
- (2) *Environmental Resources Committee (ERC).*
- (a) *Mission/purpose:* Provide leadership for the implementation of the County's Strategic Plan, monitoring program outcomes, reviewing and recommending to the County Board policies related to environmental resource initiatives of Marathon County.
- (b) *Statutory responsibilities:* Space reserved.
- (c) *[Composition:]* The Environmental Resources Committee shall be comprised of eight County Board Supervisors—two of which are members of the Extension, Education and Economic Development Committee appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years, one representative of the Towns Associations of Marathon County appointed by the County Board Chairperson, and one Farm Service Agency (FSA) Member. [Source: § 92.06(1)(b), Wis. Stats.].
1. The representative of the Towns Association of Marathon County is empowered to offer motions, second motions, and speak when recognized by the Committee Chairperson; however, he or she is not empowered to vote and his or her presence does not count toward establishing a quorum.
- (d) *Term:* Members shall serve two-year terms concurrent with the terms of office of the County Board of Supervisors.

-
- (e) *Reporting relationship:* The Environmental Resources Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring and annual reporting, as well as overseeing the implementation of all policies related to the environmental resources of the County. The Environmental Resources Committee shall have the primary responsibility for conferring with and providing policy guidance to the following County departments:

Conservation, Planning, and Zoning

Parks, Recreation and Forestry

Solid Waste

- (f) *Duties and responsibilities:* The duties and responsibilities of the Environmental Resources Committee will include, but not be limited to:

1. Act as Land Conservation Committee pursuant to §§ 92.06 and 92.07, Wis. Stats., and maintain the [following]:
 - a. Chapter 91 - Farmland Preservation.
 - b. Chapter 92 - Soil and Water Conservation and Animal Waste Management.
 - c. Chapter 93 (§ 93.90) - Livestock Facility Siting and Expansion.
2. Act as Planning and Zoning Committee and maintain the following:
 - a. Chapter 59, § 59.69, Wis. Stats., Zoning Ordinance.
 - b. Chapter 59, § 59.692, Wis. Stats., Shoreland and Shoreland-Wetland Zoning Ordinance.
 - c. Chapter 59 and § 87.30, Wis. Stats., Floodplain Zoning.
 - d. Section 145.20, Wis. Stats., Private Onsite Wastewater Treatment System Ordinance.
 - e. Section 236.45, Wis. Stats., Land Division and Surveying Ordinance.
 - f. Section 59.69, Wis. Stats., Land Use, Information and Regulation, Environmental Protection, Surveys, Planning and Zoning.
 - g. Section 59.69, Wis. Stats., Uniform Citation Ordinance.
 - h. Section 59.54(4) and (4m), Wis. Stats., Uniform Addressing Ordinance.
 - i. Chapter 295, Subchapter 1, Wis. Stats., Nonmetallic Mining Reclamation Ordinance.
 - j. Chapter 31, Wis. Stats., Regulation of Dams and Bridges Affecting Navigable Waters.
 - k. Sections 56.70(8), 66.0103, 92.07, 281.31, 281.35, Wis. Stats.
3. Promote the implementation of the County's Comprehensive and Strategic Plans relative to environmental protection, waste management, public recreation, forestry and land use.
4. Identify and recommend to the County Board, policies and long-range plans related to environmental and community resources of the County including land use, forests, soil and water, and outdoor recreation.
5. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
6. Facilitate broad based discussion of issues and policies by encouraging involvement and communications with the public and with other standing Committees.

-
7. Serve as the initial contact point for individuals and/or organizations who wish to influence County Board policy regarding County environmental and community resources.
 8. Delegate operational procedures and practices to appropriate program committees, boards and commissions which include Forestry and Recreation, Solid Waste, and Park Commission. Provide policy guidance and oversight to the Conservation, Planning and Zoning; Parks, and Recreation and Forestry departments.
 9. Encourage soil and water conservation research and educational information and public service programs.
 10. Assist in development and administration of the annual and long-range plans and annual reports for the following program activities:
 - a. Land and Water Resource Management.
 - b. Lake Management.
 - c. Parks and Recreation.
 - d. County Forestry.
 - e. Public Transportation.
 - f. Farmland Preservation.
 - g. Solid Waste Management and Recycling.
 11. Administer the wildlife damage and abatement program including approving the annual budget, claims, and fence contracts.
 12. Distribute and allocate federal, state, and county funds made available to the committee for cost-sharing programs and other incentive programs for improvements and practices relating to soil and water conservation on private or public lands, and within the limits permitted under these programs, and determine the methods of allocating these funds.
 13. Provide County oversight for Sewer Service Area planning.
 14. Evaluate our conservation, land use planning, zoning, and recreation programs and policies to reduce/eliminate disparities in access where they may exist.
 15. Additional duties as assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Environmental Resources Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:
- Forestry/Recreation Committee
 - County Forest Citizen's Advisory Sub-Committee
 - Marathon County Park Commission
 - Solid Waste Management Board
 - Metallic Mining Committee
- (h) *Other organization relationships:* The Environmental Resources Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
- Board of Adjustment
 - Marathon County Land Information Council

Marathon County Metropolitan Planning Organization

(3) *Executive Committee.*

- (a) *Mission and purpose:* The Executive Committee of the Marathon County Board exists for the purpose of providing leadership for the development and implementing the County's Strategic Plan by coordinating policy formation among the Committees, and providing leadership for all County Board policies through supervision of Administrative staff.
- (b) *Statutory responsibilities:* Space reserved.
- (c) *Membership:* The Executive Committee is composed of the Chairperson of each of the County Board Standing Committees, and the County Board Chairperson and Vice-Chairperson. Two County Board Supervisors at large shall be selected by election of the County Board to the Executive Committee. The Executive Committee will be chaired by the County Board Chairperson.
- (d) *Term:* Members shall serve two-year terms, concurrent with their being Chairperson of a County standing committee. If for some reason members relinquish their Committee Chairmanship, they will be replaced on the Executive Committee by the new committee Chairperson. If the member at large leaves, then the County Board will elect a new member at large.
- (e) *Reporting relationship:* The Executive Committee is accountable to the County Board and provides leadership for and monitors the County Administrator position. The Executive Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

County Administrator's Department

- (f) *Duties and responsibilities:* The duties and responsibilities of the Executive Committee include, but are not limited to:
 - 1. Provide leadership for the implementation of the County's Strategic Plan.
 - 2. Proactively identify County policy development needs.
 - 3. Request the County Board Chairperson assigns requests for any policy development to the appropriate Committee(s).
 - 4. Identify the need for short-term task forces to address policy formation recommendations.
 - 5. Establish County Board policy goals and monitor the success of the County Board policy implementation, reporting the results to the County Board.
 - 6. Provide leadership for the development of a biennial County Administrator plan of work, and consult in the completion of the plan. Monitor progress on an ongoing basis and conduct an annual performance review and a biennial survey.
 - 7. Participate in the selection of a County Administrator, and recommend a candidate for County Board approval. Recommend to the County Board appropriate contract and compensation considerations.
 - 8. Monitor the County Board's adherence to and progress in implementing its rules and procedures. Appoint a task force to update the County Board rules every two years.
 - 9. Consult with the County Board Chairperson regarding the content and structure of the County Board meeting agendas.
 - 10. Provide leadership of the implementation of the County's Strategic Plan core strategies.
 - 11. Provide leadership for the allocation of County resources by major County function.

-
12. Additional duties as assigned by the County Board Chairperson.
 13. It may create task forces as required by its duties and responsibilities.
 14. Consider requests from County Board Supervisors pursuant to Rule 3(b) to have an item added to a subsequent agenda of the Board of Supervisors.
 15. Evaluate the work of the Standing Committees and provide leadership relative to the diversity and inclusion responsibilities set forth within the organizational rules ensuring Marathon County is an open, inclusive, and diverse place to live and work.
- (g) *Committee relationships:* The Executive Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Rules Review

- (h) *Other Organizational Relationships:* The Executive Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
1. None.
- (j) *Standing Committee Vice-Chairpersons.*
1. Participation In General. The Vice-Chairperson of a Standing Committee shall consider attending meetings of the Executive Committee as a non-voting member.
 2. Voting Rights in the Absence of a Standing Committee Chair. If the Chairperson of a County Board Standing Committee is absent, unavailable, or incapacitated, or if the Chair position of a Standing Committee is vacant, the Vice-Chairperson of said Standing Committee shall act as a voting member of the Executive Committee in the place of the Chairperson of said Standing Committee.
 3. Quorum in the Absence of a Standing Committee Chair. If a Vice-Chairperson is acting as a voting member of the Executive Committee, that Vice-Chairperson shall be counted in the place of the Standing Committee Chairperson when determining whether a quorum of the Executive Committee exists.
 4. Vice-Chair as Chair of Separate Standing Committee. If a Vice-Chairperson is acting as a voting member of the Executive Committee and is also the Chairperson of a separate Standing Committee, that person shall only be entitled to one vote on matters before the Executive Committee and shall not be counted twice for the purpose of determining whether a quorum of the Executive Committee exists.
- (4) *Human Resources, Finance and Property Committee.*
- (a) *Mission/purpose:* Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to human resources initiatives, finance and property of the County.
 - (b) *Statutory Responsibilities:* §§ 65.90(5)(b), 893.80, 65.90(5)(a), 59.62[Wis. Stats.], and their successor statutes.
 - (c) *Membership:* The Human Resources, Finance and Property Committee shall be comprised of seven County Board Supervisors, appointed by the County Board Chairperson and confirmed by the County Board at the April meeting of the County Board in even-numbered years.
 - (d) *Term:* Members shall serve a two-year term concurrent with their terms of office as County Board Supervisors.

-
- (e) *Reporting relationship:* The Human Resources, Finance and Property Committee shall be accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to human resources, financial and property matters of the County. The Human Resources, Finance and Property Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:

Treasurer's Office

Finance Department

Corporation Counsel's Office

County Clerk's Office

Register of Deeds' Office

Facilities and Capital Management

Employee Resources

- (f) *Duties and responsibilities:* The duties and responsibilities of the Human Resources, Finance and Property Committee shall include, but are not limited to:

1. Consult with County program committees, and in consultation with County Administration, develop annual short-term and multiple year long-term budget assumptions to guide budget development.
2. Provide leadership for the development and implementation of employee compensation, benefits, and working conditions structure which provides internal and external consistency and equality for all County employees, officers, and officials.
3. Review and accept the annual budget proposed by the County Administrator, conduct public listening sessions regarding the proposed budget, and submit with appropriate revisions to the County Board for its consideration, possible modification, and adoption.
4. Review and on behalf of the County Board act upon claims including all litigation claims against the County.
5. Monitor and oversee all County financial matters including, but not limited to, bills, audit reports, investments, insurance policies, bonding, contingency funds, property acquired by tax deed, budget amendments and transfers, and risk management programs including collaboration on labor contract negotiation issues. Establish, monitor and appropriately update acquisition policies, use and disposition of non-tax and tax deeded land acquired by the County.
6. Monitor the implementation of County Human Resources policies including organization compliance with annual budgets for Human Resources.
7. Establish and monitor the County's policies regarding donations and grants.
8. Review and approve for submission all grant requests which directly affect the finances of the County.
9. Review requests for new allocated positions pursuant to § 4.20 of this Code.
10. Authorize the transfer of funds between budgeted items of an individual County office, or County department, and authorize the transfer of funds from the contingency fund to supplement the appropriation for a particular office, department or activity as long as such transfers do not:
 - a. Exceed the amount set up in the contingent fund, or

-
- b. Add up to more than ten percent of the fund originally budgeted to each individual office or department or activity.
11. Provide for publication of notice of contingent fund transfers pursuant to law.
 12. Recommend to the County Board transfers from the General Fund.
 13. Serve as the County's employee grievance committee, hearing, as required, all employee grievances and issuing decisions, when required by ordinances or labor contracts.
 14. Act as the Trier of Fact in disciplinary hearings, and request, as appropriate, the involvement of County Corporation Counsel to assist in conducting disciplinary hearing.
 15. Monitor organizational culture survey results and assure that employees are managed and led consistent with the County's values.
 16. Monitor the employee health care benefit and establish broad organizational policies that ensure that the plan is part of a compensation package that supports talent attraction and retention; and that cost are well managed to provide the best value available.
 17. Promote cultural competence in County employment policies and in the design and delivery of County programs and services.
 18. Additional duties as may be assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Human Resources, Finance and Property Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communication, and policy recommendations to the County Board with respect to the following:
None
 - (h) *Other Organizational Relationships:* The Executive Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:
None
- (5) *Health and Human Services Committee.*
- (a) *Mission/purpose:* Provide leadership for the implementation of the strategic plan, monitoring outcomes, reviewing and recommending to the County Board policies related to health and human services initiatives of Marathon County.
 - (b) *Statutory responsibilities:* §§ 46.22(1m) and 46.23(2g), Wis. Stats., and their successor statutes.
 - (c) *Membership:* The Health and Human Services Committee shall be comprised of seven County Board supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
 - (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.
 - (e) *Reporting relationship:* The Health and Human Services Committee shall be accountable to the County Board. It shall have the responsibility for outcome monitoring and overseeing the implementation of all policies related to the health and human services of the County, including, but not limited to: long-term care, physical and mental health, socioeconomic needs, AODA, crisis intervention, youth and elderly, and nutrition, as well as state and federally funded programs affecting Marathon County and current legislation or proposed legislation affecting health and human services. The Health and Human Services Committee shall have the primary responsibility for conferring with and providing guidance to the following county departments:

Veteran's Services

Social Services

Health Department

(f) *Duties and responsibilities:* The duties and responsibilities of the Health and Human Services Committee include, but are not limited to:

1. Foster the implementation of the County's Strategic Plan.
2. Identify the need for, and recommend to the County Board, policies related to the health and human services of the County that meet the physical and mental health, social and economic needs of individuals and families.
3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County health and human services.
6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
7. Fulfill all statutory requirements assigned by the County Board.
8. Develop policies and plans for the delivery of all County-sponsored human services programs.
9. Develop a coordinated plan and budget, set priorities on program operations within the funding mechanisms provided by Federal, State and County government.
10. Assess the health status of the citizens and recommend policies that will improve the health of community residents assuring that needed health services are available.
11. Ensure that public health services include, but are not limited to, nursing, immunizations, health screenings, school health, environmental health, nuisance and hazard complaints, and health education are made available.
12. Develop partnerships with private or public funded human service agencies, schools and health or social institutions in the County which deal directly or indirectly with the Department of Social Services.
13. Develop options related to future policies related to the elderly and individuals with disabilities.
14. Promote health equity to reduce/eliminate health and social disparities where they may exist.
15. Additional duties as assigned by the County Board Chairperson.

(g) *Committee relationships:* The Health and Human Services Committee shall serve as the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Social Services Board

Veterans Service Commission

Transportation Coordinating Committee

-
- (h) *Other organization relationships:* The Health and Human Services Committee will also serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Board of Health

Aging and Disability Resource Center of Central WI (ADRC-CW)

Tri-County 51.42 Board and North Central Health Care Facilities

Community Care of Central Wisconsin (CCCW)

Marathon County Long-Term Care Council

Children with Disabilities Board

North Central Community Action Program (CAP)

Northern Valley Workshop Board

(6) *Infrastructure Committee.*

- (a) *Mission/purpose:* Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County which includes, but is not limited to, highways, airways, waterways, etc.
- (b) *Statutory responsibilities:* § 83.015, Wis. Stats., and their successor statutes.
- (c) *Membership:* The Infrastructure Committee will be comprised of seven County Board Supervisors, appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
- (d) *Term:* Members shall serve two-year terms concurrent with their terms of office as County Board Supervisors.
- (e) *Reporting relationship:* The Infrastructure Committee is accountable to the County Board. It shall have the responsibility for outcome monitoring, and overseeing the implementation of all policies related to the County's infrastructure and technology, including, but not limited to, the airport, highways, communication systems, and all other technology and infrastructure required within Marathon County. The Infrastructure Committee shall have the primary responsibility of conferring with and providing guidance to the following County departments:
- Highway Department
- (f) *Duties and responsibilities:* The duties and Responsibilities of the Infrastructure Committee will include, but not be limited to:
1. Foster the implementation of the County's Strategic Plan.
 2. Proactively identify the need for, and recommend to the County Board, policies related to the infrastructure and technology of the County.
 3. Establish outcome expectations for technology and infrastructure needs and monitor performance against these expectations.
 4. Review new technology and infrastructure and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 5. Facilitate broad based discussion of issues and policies [to] encourage public involvement and communication with the public.

-
6. Facilitate the increase in transparency in County government through the use of technology and encourage greater public involvement and communication.
 7. Review and prioritize requests to utilize new technology within County government.
 8. Identify policies and procedures governing the use of technology to increase the efficiency of County government.
 9. Identify and promote opportunities for departments to cooperate and coordinate the development of new technologies within the County.
 10. Serve as the initial contact point for individuals and/or organizations who wish to influence County Board policy regarding County technology and infrastructure.
 11. Delegate operational procedures and practices to appropriate administrative committees and departments of County government.
 12. Fulfill all statutory requirements as assigned by the County Board.
 13. Develop and propose for County Board approval plans for the construction and maintenance of all County trunk roads and bridges and the construction, improvement, equipment, maintenance, and operation of the highway department and grounds.
 14. Report to the County Board on all matters under the jurisdiction of the Highway Department including highways, County highway speed limits and traffic control devices.
 15. Advise the board regarding leases, contracts and agreements necessary to implement the controlled access highway statute pursuant to § 83.027, Wis. Stats.
 16. Act as the Highway Committee pursuant to § 83, Wis. Stats.
 17. Oversee the implement of purchasing procedures consistent with County purchasing policies.
 18. Propose for County Board approval, a long-term technology and infrastructure plan.
 19. Provide insight and recommendations on technology related issues to any standing committee of the Marathon County Board of Supervisors through joint meetings and/or referred issues from other committees and/or the County Board.
 20. Evaluate transportation, highways, broadband, and other services/facilities to reduce/eliminate disparities in access where they may exist.
 21. Additional duties as assigned by the County Board Chairperson.

(g) *Committee relationships:* The Infrastructure Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following:

Highway Safety Commission

(h) *Other organization relationships:* The Infrastructure Committee will serve as Marathon County's liaison (non-governance) to the following organizations:

Marathon County Metropolitan Planning Commission

Central Wisconsin Airport Board

Rib Mountain Metropolitan Sewerage District

City/County IT Commission

(7) *Public Safety Committee.*

-
- (a) *Mission/purpose:* Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to public safety initiatives of Marathon County.
- (b) *Statutory responsibilities:* Space reserved.
- (c) *Membership:* The Public Safety Committee shall be comprised of seven County Board Supervisors appointed by the County Board Chairperson at the April meeting of the County Board in even-numbered years.
- (d) *Term:* Members shall serve for a two-year term concurrent with their terms of office as County Board Supervisors.
- (e) *Reporting relationship:* The Public Safety Committee shall be accountable to the County Board. It shall have responsibility for outcome monitoring and oversight for the implementation of all policies relating to public safety for the County. The Public Safety Committee shall have the primary responsibility of conferring with, and providing guidance to, the following County departments:
- Sheriff's Office
 - Clerk of Courts' Office
 - District Attorney's Office
 - Circuit Court Judges
 - Medical Examiner's Office
- (f) *Duties and responsibilities:* The duties and responsibilities of the Public Safety Committee include, but are not limited to:
1. Foster the implementation of the County's Strategic Plan.
 2. Identify the need for, and recommend to the County Board, policies related to the public safety of the County.
 3. Review new programs and associated budget requirements, prior to their being considered for inclusion in the County's budget.
 4. Facilitate broad based discussion of issues and policies encouraging public involvement and communications with the public.
 5. Serve as the initial contact point for individual and/or organizations who wish to influence County Board policy regarding County public safety.
 6. Delegate operational procedures and practices to appropriate administrative committees and department(s) of the County.
 7. Initiate a study to determine the future criminal justice issues.
 8. Fulfill all statutory requirements assigned by the County Board.
 9. Evaluate programs and services to foster the fair and impartial administration of justice.
 10. Additional duties as assigned by the County Board Chairperson.
- (g) *Committee relationships:* The Public Safety Committee shall be the committee of jurisdiction (governance) providing the leadership for interaction, communications, and policy recommendations to the County Board with respect to the following committees of the County:
- Criminal Justice Coordinating Council/Evidence Based Decision Making

Local Emergency Planning Committee

Civil Service Commission

- (h) *Other organization relationships:* The Public Safety Committee will serve as the Marathon County Boards liaison (non-governance) to the following organizations:

Humane Society of Marathon County

Department of Corrections (Probation and Parole)

(O-12-20; O-10-22)