

**MARATHON COUNTY METROPOLITAN PLANNING COMMISSION  
AGENDA**

**MAY 14, 2024  
2:00 P.M.**

**LARGE CONFERENCE ROOM  
210 RIVER DR., WAUSAU, WI**

**Members:** Randy Ffirick – Chair, George Peterson – Vice Chair, Allan Opall, Betty Hoenisch, Steve Hagman, Doug Diny, Tim Buttke, Matt Lee Baer, Milton Olson, Chris Voll, Mark Maloney, Brent Jacobson, Kregg Hoehn, Matt Bronson

Persons wishing to attend the meeting by phone may call into the telephone conference beginning **five (5) minutes prior to the start time indicated above using the following number:**

**PHONE NUMBER: 1-408-418-9388**

**ACCESS CODE: 146 513 0623**

**Please Note: If you are prompted to provide an “Attendee Identification Number” enter the # sign. No other number is required to participate in the telephone conference.**

**When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!**

**AGENDA ITEMS:**

1. ACKNOWLEDGEMENT OF NEW CHAIRMAN AND VICE-CHAIRMAN
2. CALL TO ORDER
3. INTRODUCTIONS
4. APPROVE MINUTES OF THE MARCH 12, 2024, COMMISSION MEETING
5. ACKNOWLEDGE NEW TRANSPORTATION PLANNER, AARON ANKLAM

**POLICY DISCUSSION AND POSSIBLE ACTION:**

6. 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT
7. WisDOT’s 2025-2028 CARBON REDUCTION PROGRAM (CRP) SOLICITATION
8. TRANSIT WORK GROUP UPDATE
9. ANNOUNCEMENT OF DAVE MACK’S RETIREMENT
10. AGENDA ITEMS FOR NEXT MEETING DATE – JUNE 11, 2024
11. ADJOURNMENT

**Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk’s Office at 715-261-1500 one business day before the meeting.**

SIGNED \_\_\_\_\_  
PRESIDING OFFICER OR DESIGNEE



EMAILED TO: Courthouse, Daily Herald, TPP Printing, City Pages  
Midwest Radio Group, Marshfield News

NOTICE POSTED AT COURTHOUSE:  
By: \_\_\_\_\_

EMAILED BY: DM  
DATE: 5/7/24  
EMAIL TIME: 11:00 am

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# MARATHON COUNTY METROPOLITAN PLANNING COMMISSION BYLAWS

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## ARTICLE I - NAME

Section 1. The name of this commission shall be the Marathon County Metropolitan Planning Commission and hereinafter, shall be referred to as the Commission.

## ARTICLE II - PURPOSE AND GOALS

Section 1. To the extent authorized by State Statutes, the Commission shall be an advisory body to the Marathon County Board of Supervisors; the Executive Committee of the Marathon County Board of Supervisors; and to local units of government within the metropolitan planning area.

The objectives of this Commission shall be to promote public health, safety, convenience, and general welfare.

The Commission shall be concerned with studies and recommendations relating to activities including but not limited to land-use; natural resources; utilities; and transportation systems within the metropolitan planning area.

## ARTICLE III - COMMISSION MEMBERSHIP

Section 1. The members of the Commission shall be the chief elected officials of all the municipalities or a designee as authorized by the chief elected official within the urbanized area of the Metropolitan Planning Organization (MPO) boundary. The Towns of Mosinee, Stettin, Wausau, and Weston, Villages of, Kronenwetter, Maine, Rib Mountain, Rothschild and Weston, Cities of Mosinee, Schofield and Wausau; a representative from the Wisconsin Department of Transportation; and a representative of the Marathon County Infrastructure Committee.

## ARTICLE IV - TERM OF OFFICE

Section 1. A member shall remain on the commission until a successor has been duly elected or appointed, or until his/her death, resignation, disqualification, incapacity to serve, or removal in accordance with the law.

## ARTICLE V - OFFICERS

Section 1. The officers of the Commission shall be a Chairperson, a Vice-Chairperson and a Secretary.

Section 2. Chairperson – The Chairperson shall preside over all meetings and may appoint other members to represent the MPO on councils, committees, task forces, etc. or at meetings or other events, or to perform certain tasks.

Section 3. Vice Chairperson – In the event of the Chairperson’s absence or at his direction, the Vice Chairperson shall assume the powers and duties of the Chairperson.

Section 4. Secretary – The Director of the Marathon County Conservation, Planning, and Zoning Department shall serve as the Secretary of the Commission. This will be an *ex officio* position. The Secretary shall provide or otherwise delegate staff services for the MPO, as needed, and will be responsible for taking summary minutes of the Commission’s proceedings and be the custodian of all records and documents of the Commission and MPO.

Section 5. Alternates – Upon written notice to the Chairperson, each member community may appoint an alternate to its representative. That alternate member may serve as a full voting member during any meeting where that community’s representative is not in attendance. Proxy and absentee voting are not permitted.

Section 6. Appointment of Officers – The County Board Chairperson shall appoint the Chairperson and Vice Chairperson of the Commission for a term of two years at the first regularly scheduled meeting after the spring elections in April of the even numbered years. The newly appointed Chairperson and Vice Chairperson shall take office immediately following the appointment. If an officer leaves their position as described in Article IV, Section 1, the County Board Chairperson shall appoint a replacement officer as soon as possible.

## ARTICLE VI - MEETINGS

Section 1. The Commission shall meet as required. Special meetings may be called by the Chairperson, by petition of three (3) members of the Commission, or the Secretary.

Section 2. Commission meetings shall be conducted in accordance with Robert's Rules of Order; Newly Revised Edition and the Open Meetings Law of Wisconsin.

Section 3. Commission meetings shall be open to the public.

Section 4. In the absence of the Chairperson and the Vice Chairperson, the Secretary may preside over that particular meeting. In the absence of all three officers the remaining members of the Commission may elect a person to preside over the meeting and assume the powers and duties of the Chairperson for that particular meeting.

## ARTICLE VII - QUORUM

Section 1. At any meeting of the Commission, a quorum shall consist of at least six (6) members a majority of the total current membership of the Commission.

Section 2. Each member shall have all voting privileges and be entitled to one (1) vote.

## **ARTICLE VIII - SUB-COMMITTEES**

Section 1. The Commission may create sub-committees to carry on the purposes and goals of the Commission, and the Commission Chairperson shall designate the chairperson of those committees. Sub-committee meetings shall be governed by Article VI above.

Section 2. The Commission shall appoint a Technical Advisory Committee, made up of technical transportation representatives to advise the Commission on transportation matters. The Technical Advisory Committee shall be composed of staff from the municipalities within the MPO planning boundary; representatives from the Wisconsin Department of Transportation; representatives from the Federal Highway Administration; a representative from the Wausau Area Chamber of Commerce; a representative from the North Central Wisconsin Regional Planning Commission (NCWRPC); a representative from the Wausau Area Transit System (WATS); a representative from the Central Wisconsin Airport (CWA); the Marathon County Highway Commissioner; and Conservation, Planning and Zoning Department Staff.

Section 3. The Commission shall appoint a Water Quality Management Technical Advisory Committee, made up of technical water quality management representatives to advise the Commission on water quality management matters. The Water Quality Management Technical Advisory Committee shall be composed of staff from the municipalities within the 208 Sewer Service Area boundary (Towns of Mosinee and Rib Mountain, Villages of Kronenwetter, Maine, Rothschild and Weston, Cities of Mosinee, Schofield and Wausau), , representative from North Central Wisconsin Regional Planning Commission (NCWRPC), a representative from the Wisconsin Department of Transportation, and Marathon County Conservation, Planning and Zoning Department Staff.

Section 4. Such other Technical Advisory committees may be appointed on a temporary basis by the Chairperson, which are deemed necessary to carry out the functions and responsibilities to the Commission. The Chairperson shall designate the chairperson of these committees.

## **ARTICLE IX - GENERAL**

Section 1. The Commission may cooperate with, and contribute or accept services from Federal, State, or local agencies, public or semi-public agencies, private individuals, or corporations and may carry out such cooperative undertakings.

Section 2. The Marathon County Conservation, Planning and Zoning Department will be the staff for the Commission.

Section 3. To keep Marathon County's Executive Committee informed of the Commission's activities, the Executive Committee will receive the yearly Unified Planning Work Program and budget.

Section 4. All Commission member communities shall pay a percentage of the local share necessary to fund the required Commission functions. The allocation of cost for each community shall be determined by a majority vote of the commission members. The allocation of costs will be represented in the annual Unified Planning Work Program.

#### **ARTICLE X - AMENDMENTS**

Section 1. A majority vote of the Marathon County Executive Committee shall be required to forward any amendment to these Bylaws to the Marathon County Board of Supervisors. A majority vote of the Marathon County Board of Supervisors shall be required to amend these Bylaws. Approval of the amendments by the Marathon County Board of Supervisors shall be obtained before the amendment is effective.



**MARATHON COUNTY METROPOLITAN PLANNING COMMISSION MEETING**  
**Minutes**  
**January 9, 2024**

**Meeting Attendance:** John Robinson – Chair, Dave Meurett (for Bronson), Darryl Landeau, Dave Mack, Lance Mueller, Michael Wodalski (for Maloney), Ryan Van De Walle, Katie Rosenberg, Brad Lenz, Jeff Gates, Jordan Kelbley, Gaylene Rhoden, Tim Buttke

1. Call to Order

In the presence of a quorum, with the agenda being properly signed and posted, the meeting was called to order by Chairperson Robinson at 2:02 p.m. in the Large Conference Room, 210 River Drive, Wausau and virtually via WebEx.

2. Public Comment – No public comment was made.

Follow Through: None.

3. Approve Minutes November 14, 2023, Commission Meeting

**Action:** MOTION / SECOND BY / BUTTKE/ROSENBERG TO APPROVE THE NOVEMBER 14, 2023, MINUTES. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow Through: None.

4. 2024-2027 Transportation Improvement Program Amendment

Discussion: Mack discussed the 3 projects being added to the TIP. Robinson asked a question regarding the Center for Independent Living and how it differentiated from the County's 85.21 program. Mack asked Landeau to go over the differences.

**Action:** MOTION / SECOND BY / GATES/RHODEN TO APPROVE RESOLUTION #1-24 ADOPTING THE AMENDMENT TO THE 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM FOR THE WAUSAU METROPOLITAN AREA. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow Through: Staff will forward the amendment to WisDOT.

5. Transit Planning Work Group Charter

Discussion: Robinson gave an overview of the committee. Rosenberg commented that we should make sure the committee is not a duplicate of the TAC. Rhoden asked who should be represented from the communities (such as a board member). Mack mentioned the charter states the community can nominate whomever the community deems has the authority and knowledge to discuss the public transit system and related components within their community.

**Action:** MOTION / SECOND BY / ROSENBERG/BUTTKE TO ACCEPT THE CHARTER FOR THE WAUSAU METROPOLITAN AREA TRANSIT PLANNING WORK GROUP. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow Through: Communities will need to designate their representative.

6. Agenda Items for the Next Meeting Date

Discussion: Robinson noted unless there was anything that needed action, the next meeting would take place in March.

**MARATHON COUNTY METROPOLITAN PLANNING COMMISSION**

**Action: NONE.**

Follow Through: None.

7. Adjournment

**Action: There being no further business to come before the members, **MOTION / SECOND BY ROSENBERG /RHODEN TO ADJOURN THE MEETING OF THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION AT 2:18PM. MOTION CARRIED BY VOICE VOTE, NO DISSENT.****

Follow Through: None.

Submitted by:

Dave Mack, MPO Director

Marathon County Conservation, Planning and Zoning

DM: LM

**AMENDMENT  
TO THE  
2024-2027  
TRANSPORTATION IMPROVEMENT  
PROGRAM (TIP)**

**FOR THE  
MARATHON COUNTY METROPOLITAN PLANNING  
COMMISSION/WAUSAU AREA METROPOLITAN  
PLANNING ORGANIZATION (MPO)**

**May 14, 2024**

## MARATHON COUNTY METROPOLITAN PLANNING

### COMMISSION RESOLUTION # 3-24

#### RESOLUTION ADOPTING THE AMENDMENT TO THE 2024-2027 TRANSPORTATION IMPROVEMENT PROGRAM FOR THE WAUSAU METROPOLITAN AREA

**WHEREAS**, the Marathon County Metropolitan Planning Commission was designated the Metropolitan Planning Organization for the Wausau Urbanized Area; and

**WHEREAS**, in compliance with Metropolitan Transportation Planning Regulations by the U.S. Department of Transportation, the Marathon County Metropolitan Planning Commission has developed a four-year transportation improvement program (TIP) for the Wausau Metropolitan Area; and

**WHEREAS**, the Transportation Improvement Program identifies transit, pedestrian/bicycle, and highway improvement projects and programs consistent with current transportation plans;

**NOW, THEREFORE, BE IT RESOLVED**, that the Marathon County Metropolitan Planning Commission endorses the *Long Range Transportation Plan for the Wausau Metropolitan Area* and the *Transit Development Program for the Wausau Area Transit System*, which will be continually updated and maintained as part of the urban transportation planning process;

**BE IT FURTHER RESOLVED** that the Marathon County Metropolitan Planning Commission approves the *Joint Repair and Bridge Deck Overlay Projects on USH 51 and Bridges in the Village of Rib Mountain and City of Wausau* and attaches the *2024-2027 TIP Amendment Table 1 and 2 Spreadsheets* as part of this amendment to the 2024-2027 Transportation Improvement Program for the Wausau Metropolitan Area; and

**BE IT FURTHER RESOLVED**, in accordance with 23 CFR 450.336, the Wausau Metropolitan Planning Organization for the Wausau, WI urbanized area hereby certifies that the metropolitan transportation planning process is addressing the major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303, and this subpart;
2. Sections 174 and 176 (c) and (d) of the Clean Air Act as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d-1) and 49 CFR part 21;

4. 49 USC 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
5. Section 1101(b) of the Fixing America's Surface Transportation (FAST Act) (Pub. L. 114-357) and 49 CFR Part 26 regarding the involvement of disadvantaged business enterprises in the US DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR Parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101, prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23, U.S.C. regarding the prohibition of discrimination based on gender; and
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR 27 regarding discrimination against individuals with disabilities.

**BE IT FURTHER RESOLVED**, that the Marathon County Metropolitan Planning Commission certifies that the Transportation Improvement Program contains only projects that are consistent with the transportation plan for the urban area and recommends that this document be submitted to the appropriate federal and state agencies for approval.

Dated this 14th day of May 2024

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Randy Fifrick, Commission Chairman

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David Mack, MPO Director, Marathon County  
Metro Planning Commission Secretary

**2024 - 2027 TABLE 1 AMENDMENT**

TIP PROJECT LISTING (\$)

Amendment 5/14/2024

Red text Indicates changes

PRIMARY JURISDICTION/ PROJECT LOCATION	PROJECT DESCRIPTION	TYPE OF COST	2024				2025				2026				2027				COMMENTS FOS# & Let Date P=preservation E=expansion
			FED	STATE	LOCAL	TOTAL													

**Highway Section - Project Additions**

State of Wisconsin Village of Rib Mountain	Concrete Joint Repair I-39/USH 51 NB  373-22-027	PE ROW CONST TOTAL					\$12,462,120 \$12,462,120 (NHPP)	\$1,384,680 \$1,384,680		\$13,846,800 \$13,846,800								ID # 1166-09-32/62 Let Date: 5/25/2025 P
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State of Wisconsin City of Wausau	Bridge Deck Polymer Overlay Bridges Over USH 51 B-37-346, 347, 349, 352, 353, 364 & 370 373-22-029	PE ROW CONST TOTAL					\$719,280 \$719,280 (NHPP)	\$179,820 \$179,820		\$899,100 \$899,100								ID # 1170-01-36/66 Let Date: 5/25/2025 P
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**TABLE 2**

**Assessment of Available Funding for the 2024-2027 Transportation Improvement Program**  
**Amendment May 14, 2024**

Funding Source		Programmed Expenditures				Estimated Available Funding			
Agency	Program	2024	2025	2026	2027	2024	2025	2026	2027
Federal Highway	NHPP	\$7,283,235	\$37,838,629	\$9,062,109	\$9,062,109	\$7,283,235	\$37,838,629	\$9,062,109	\$9,062,109
Administration	STBG	\$3,583,463	\$0	\$1,212,247	\$2,634,977	\$3,583,463	\$0	\$1,212,247	\$2,634,977
	BR	\$3,830,266	\$0	\$2,025,208	\$0	\$3,830,266	\$0	\$2,025,208	\$0
	IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TAP	\$583,257	\$0	\$2,033,457	\$0	\$583,257	\$0	\$2,033,457	\$0
	CRP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	HSIP	\$3,760,459	\$180,000	\$180,000	\$180,000	\$3,760,459	\$180,000	\$180,000	\$180,000
	OCR	\$0	\$178,265	\$0	\$0	\$0	\$178,265	\$0	\$0
Totals		\$19,040,680	\$38,196,894	\$14,513,021	\$11,877,086	\$19,040,680	\$38,196,894	\$14,513,021	\$11,877,086
Totals	Inflated by 2.0% Annually	\$19,040,680	\$38,861,520	\$15,018,074	\$12,497,070	\$19,040,680	\$38,861,520	\$15,018,074	\$12,497,070

Federal Transit Administration	Section 5307 -- Wausau Urbanized Area	\$1,753,678	\$1,448,551	\$1,461,107	\$1,490,329	\$1,753,678	\$1,448,551	\$1,461,107	\$1,490,329
	Section 5304	\$24,000	\$0	\$0	\$0	\$24,000	\$0	\$0	\$0
	Section 5310	\$1,060,494	\$0	\$0	\$0	\$1,060,494	\$0	\$0	\$0
	Section 5339	\$0	\$3,570,424	\$2,834,955	\$0	\$0	\$3,570,424	\$2,834,955	\$0
	Section 5307 - Other	\$107,530	\$109,681	\$111,875	\$114,112	\$107,530	\$109,681	\$111,875	\$114,112
Totals		\$2,945,702	\$5,128,656	\$4,407,937	\$1,604,441	\$2,945,702	\$5,128,656	\$4,407,937	\$1,604,441
Totals	Inflated by 2.0% Annually	\$2,945,702	\$5,217,895	\$4,561,333	\$1,688,193	\$2,945,702	\$5,217,895	\$4,561,333	\$1,688,193



**2025-2028**

## **CARBON REDUCTION PROGRAM (CRP) SOLICITATION**

Can be found here:

<https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/carbon.aspx>

**WAUSAU METROPOLITAN AREA TRANSIT PLANNING WORK GROUP  
TO  
CREATE RECOMMENDATIONS FOR EXPANDING TRANSIT SERVICE IN THE METRO AREA**

**Reporting Relationships:** Reports to the Marathon County Metropolitan Planning Commission and the participating Communities also the Wausau Transit Commission.

**Mission/Purpose:** The Transit Planning Work Group (TPWG) are representatives of the communities in the Wausau Metropolitan Area that have the authority and knowledge to discuss the Public Transit System and related components in their community. Through discussion, common issues and concerns will be evaluated and recommendations for goals, objectives, and guidelines for each community will be developed for providing Public Transit in their community and the metro area.

**Membership:** The TPWG will nominate a chairperson for the group. Membership will include representatives identified by the community from the following:

1. Marathon County
2. City of Wausau
3. City of Schofield
4. Village of Weston
5. Village of Rothschild
6. Village of Rib Mountain
7. Greater Wausau Chamber of Commerce
8. Wausau Area Transit System, aka, Metro Ride

**Member Terms:** TPWG will be sunset on March 31, 2025.

**Duties and Responsibilities:**

1. Facilitate and manage communications with municipalities, public and private transit providers, and the business community.
2. Serve as a liaison with their respective community leadership.
3. Develop recommendations that provides specific:
  - Community goals and objectives for obtaining and providing public transit for the area including:
    - Addressing current constraints to service expansion
    - Transit Development Plans
    - Short and long-term system upgrades
    - Potential areas for collaboration
    - Workforce development
  - Policy guidelines
  - Administrative guidelines
  - Public engagement strategies for each community and the Metro area as a whole.
4. Determine consistency of policy recommendations with existing communities strategic and comprehensive plans.
5. Evaluate the fiscal impacts of proposed policy recommendations.

**Description of timeline:**

1. Begin meeting by May 2024.
2. Review existing issues regarding each community's public transit service. (July 2024)
3. Create community goals and objectives (September 2024)
4. Formulate recommendations relating to policy and administrative guidelines (November 2024)
5. Present goal, objectives, and guidelines to represented communities (Feb 2025)
6. Close-out report to Metropolitan Planning Commission and Communities (Mar 2025)

MPO's Transit Work Group  
Membership by Community

Marathon County – Randy Fifrick, Supervisor and MPO Chairman

C. Schofield - Joan Joss, City Council

Mark Thuot, Public Works Director

V. Rib Mountain - Gaylene Rhoden, Administrator

V. Rothschild - George Peterson, President

C. Wausau - Becky McElhaney, Council President & Transit Commission Chair

Aaron Hursey, Metro Ride Director

Megan Newman, Metro Ride Operations Manager

Wausau Chamber - Dave Eckman, Director

V. Weston - Jami Gebert, Administrator

Michael Wodalski, Public Works Director