



**MARATHON COUNTY
TRANSPORTATION COORDINATING COMMITTEE
AMENDED AGENDA**

**March 22, 2023
2:00 p.m.**

**Large Conference Room
210 River Dr., Wausau, WI**

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)*

Committee Purpose/Mission Statement: *To coordinate the county's specialized transportation.*

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:

PHONE NUMBER: 1-408-418-9388
Access Code: 965 620 244

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

Members: *Yee Leng Xiong - Chairman, David Oberbeck – Vice Chair, Chris Dickinson, Bruce Lamont, Donna Krause, Gayle Marshall, Kathi Zoern, Ben Lee*

- 1. Call to Order**
- 2. Public Comment**
- 3. Approve Minutes of the October 26, 2022, Meeting**
- 4. Educational Presentations/Outcome Monitoring Reports and Possible Action**
 - A. Introduction of New Transit Director and Transportation Planner**
 - B. Financial and Service Delivery Report – North Central Health Care
 - C. Financial and Service Delivery Report – Metro Ride
 - D. Trust Fund Spending - Van Purchase – NCHC, Metro Ride
 - E. Bus Shelters – Metro Ride
 - F. Elderly & Disabled Transportation Services Request for Proposals
- 5. Policy Issues Discussion and Committee Determination to the Health and Human Services Committee for its Consideration and Possible Action**
- 6. Set Future Meeting Dates and Times – Next Meeting to Be Determined**
- 7. Adjourn**

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 one business day before the meeting.

SIGNED 
PRESIDING OFFICER OR DESIGNEE

EMAILED TO: Courthouse, Daily Herald, TPP Printing, City Pages
Midwest Radio Group, Marshfield News

EMAILED BY: BI

EMAILED DATE/TIME: 03/20/2023 8:20am 03/21/2023 8:30am

NOTICE POSTED AT COURTHOUSE:
By: _____



**Transportation Coordinating Committee
Minutes
Wednesday, October 26, 2022
Conference Room 5
212 River Drive, Wausau, WI**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Yee Leng Xiong – Chair	X	
David Oberbeck – Vice-chair	X	
Chris Dickinson	X	
Ben Lee		X
Greg Seubert	X (Webex)	
Kathi Zoern	X (Webex)	
Bruce Lamont	X (Webex)	
Gayle Marshall		X (excused)
Donna Krause		X

Also Present in person or Webex: Dave Mack, Brenda Iczkowski – CPZ

1. Call to Order

The agenda being properly signed and posted, and the presence of a quorum, the meeting was called to order at 2:00 pm by Chair Xiong in Conference Room 5, 212 River Drive, Wausau, WI 54403.

2. Public Comments – NONE.

3. Approve Minutes of the September 28, 2022 Meeting

Action: **MOTION / SECOND BY OBERBECK/DICKINSON TO APPROVE THE MINUTES OF THE SEPTEMBER 28, 2022 MEETING AS DISTRIBUTED. MOTION CARRIED BY VOICE VOTE, NO DISSSENT.**

4. Public Hearing for the 2023 85.21 Elderly and Disabled Transportation Application

Chairperson Xiong called the public hearing to order at 2:03 pm with the reading of the hearing notice as published in the Wausau Daily Herald on October 21 and October 25, 2022. As those present did not offer any comments, ask questions, or offer testimony, the hearing was declared closed at 2:05 pm.

5. Educational Presentations/ outcome Monitoring Reports and Possible Action

A. Financial and Service Delivery Report – North Central Health Care

Discussion: Mack shared in the absence of McKenzie, there wasn't an updated report to provide to the committee at this time.

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow through: NCHC STAFF WILL CONTINUE TO INFORM THE COMMITTEE REGARDING ITS SERVICES AND FINANCIAL INFORMATION.

B. Financial and Service Delivery Report – Metro Ride

Discussion: Seubert shared the Paratransit Operations report for September 2022. To date Metro Ride Paratransit is at 75% of the Budget. The social/recreational trip purpose was many of the rides at 47.23% and total trips for the month were 2,363. On-time performances is 100% and cost per trip is \$50.05

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow through: METRO RIDE STAFF WILL CONTINUE TO INFORM THE COMMITTEE REGARDING ITS SERVICES AND FINANCIAL INFORMATION.

6. Policy Issues Discussion and Committee Determination to the Health and Human Services Committee for its Consideration and Possible Action

A. 2023 85.21 Elderly and Disabled Transportation Application

Discussion: Mack briefly highlighted key points in the draft application. The amount of state assistance is \$364,629 and local funds at \$72,926 for the 85.21 grant. Included in the packet is the letter and the resolution that will be given to County Board for review and approval.

Action: MOTION / SECOND BY DICKINSON/OBERBECK TO APPROVE THE 2023 85.21 ELDERLY AND DISABLE TRANSPORTATION APPLICATION. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow through: STAFF WILL FORWARD THE APPROVED 85.21 GRANT APPLICATION TO THE HEALTH AND HUMAN SERVICES COMMITTEE FOR ITS CONSIDERATION AND APPROVAL THEN TO COUNTY BOARD FOR THEIR CONSIDERATION AND APPROVAL.

7. Meeting Time, Location, Agenda Items:

To Be Determined

7. Adjourn

Action: There being no further business to discuss, **MOTION / SECOND BY OBERBECK/DICKINSON TO ADJOURN THE MEETING AT 2:42 PM. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Submitted by:

David Mack

DM: BI

March 16, 2023

Human Service Board Serving North Central Health Care

Statement of Revenues and Expenditures

20 - Marathon County - Human Services

100 - Wausau

2750 - Demand Transportation

From 1/1/2023 Through 1/31/2023

(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Accrued PLT Expense	6100	373	0	(373)	1,644	0	(1,644)
FICA	6110	1,147	1,275	128	14,388	13,429	(959)
Retirement	6120	931	1,134	203	12,128	1,134	(10,995)
GASB 68 Pension Adjustment	6125	0	0	0	(17,437)	0	17,437
GASB 75 Expense	6126	0	0	0	(607)	0	607
Worker's Comp Premiums	6130	184	0	(184)	1,898	0	(1,898)
Employee Wellness	6135	0	0	0	199	0	(199)
Life Insurance	6140	(16)	0	16	137	0	(137)
Health Insurance	6150	3,407	5,150	1,742	42,898	5,150	(37,749)
Long-Term Disability Insurance	6155	0	0	0	488	0	(488)
Unemployment	6160	14	0	(14)	121	0	(121)
Dental Insurance Expense	6180	122	272	150	1,020	272	(749)
Vision Insurance Expense	6190	(16)	0	16	(24)	0	24
Allocated Employee Benefits	6195	0	0	0	0	50,838	50,838
Program Expenses	6260	0	0	0	(601)	0	601
Supplies	6270	0	42	42	0	542	542
Other Contracted Services	6350	24	42	18	854	42	(812)
Vehicle Usage	6357	4,306	5,417	1,111	59,293	35,417	(23,877)
Client Transportation	6500	1,843	5,417	3,574	56,597	65,417	8,820
Telephone	6870	62	75	13	833	975	142
IT Device Support	6875	16	100	84	208	1,300	1,092
Travel Expense	6900	0	42	42	0	42	42
Employee Recognition	6940	0	14	14	0	176	176
Allocated Expense - General 0100	7201	0	8	8	834	798	(36)
Allocated Expense - Administration 0105	7202	917	1,004	87	12,525	15,811	3,286
Allocated Expense - Marketing and Communications 0110	7203	273	204	(69)	2,404	2,243	(161)
Allocated Expense - Nursing Services Administration 0120	7205	52	79	27	1,580	2,750	1,170
Allocated Expense - Human Resources 0205	7207	512	534	22	6,888	4,260	(2,628)
Allocated Expense - Learning and Development 0210	7208	146	187	41	2,603	3,022	419
Allocated Expense - Infection Prevention 0220	7210	108	138	30	1,557	1,548	(9)

Human Service Board Serving North Central Health Care

Statement of Revenues and Expenditures

20 - Marathon County - Human Services

100 - Wausau

2750 - Demand Transportation

From 1/1/2023 Through 1/31/2023

(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Revenues							
Direct Service Revenue	3000	3,296	3,333	(37)	43,918	43,333	585
Other Revenue	3100	0	800	(800)	0	800	(800)
Contracted Services Revenue	3150	708	7,000	(6,292)	61,391	157,000	(95,609)
Other Grants	3350	26,047	26,000	47	315,195	338,566	(23,371)
Allocated Revenue - General 0100	3801	0	0	0	(26)	0	(26)
Allocated Revenue - Administration 0105	3802	129	137	(8)	1,893	1,371	522
Allocated Revenue - Human Resources 0205	3807	0	0	0	3	0	3
Allocated Revenue - Learning and Development 0210	3808	0	6	(6)	78	6	72
Allocated Revenue - Accounting 0300	3811	38	14	24	2,084	14	2,070
Allocated Revenue - Purchasing 0400	3812	0	0	0	0	2,546	(2,546)
Allocated Revenue - IMS 0500	3813	0	0	0	0	0	0
Allocated Revenue - Environmental Support 0700	3817	91	88	3	1,482	1,485	(3)
Allocated Revenue - In-House Transportation 0710	3818	0	0	0	114	0	114
Capital Contributions	3900	8,479	0	8,479	8,479	0	8,479
Direct Service Contra Revenue	4000	(60)	0	(60)	(486)	0	(486)
Administrative Writeoffs	4100	0	0	0	(681)	0	(681)
Bad Debts	4200	0	0	0	(108)	0	(108)
Total Revenues		38,729	37,379	1,350	433,337	545,122	(111,785)
Expenditures							
Salaries and Wages							
Salaries	6000	12,949	16,132	3,183	181,872	175,000	(6,872)
Overtime	6010	48	0	(48)	3,347	0	(3,347)
Paid Leave Time	6020	1,249	0	(1,249)	19,978	0	(19,978)
Holiday	6030	2,383	538	(1,845)	8,939	538	(8,401)
Other Nonworking	6050	0	0	0	948	0	(948)
Accrued Salaries Expense	6090	1,030	0	(1,030)	1,691	0	(1,691)
Total Salaries and Wages		17,659	16,670	(989)	216,775	175,538	(41,237)
Other Direct Expenses							

Human Service Board Serving North Central Health Care

Statement of Revenues and Expenditures

20 - Marathon County - Human Services

100 - Wausau

2750 - Demand Transportation

From 1/1/2023 Through 1/31/2023

(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Allocated Expense - Accounting 0300	7211	449	567	117	5,839	5,734	(106)
Allocated Expense - Purchasing 0400	7212	0	0	0	0	4,160	4,160
Allocated Expense - IMS 0500	7213	1,056	1,416	360	14,994	15,483	489
Allocated Expense - Environmental Support 0700	7217	91	88	(3)	1,482	1,491	9
Allocated Expense - In-House Transportation 0710	7218	374	1,057	683	39,614	1,057	(38,557)
Allocated Expense - Housekeeping 0740	7220	59	64	5	678	1,000	322
Employee Assistance Program	8080	0	0	0	106	0	(106)
Depreciation - Automobiles	8630	(141)	0	141	(141)	0	141
Total Other Direct Expenses		16,293	24,323	8,030	265,000	234,086	(30,914)
Total Expenditures		33,952	40,993	7,041	481,775	409,624	(72,151)
Net Revenue Over Expenditures		4,777	(3,614)	8,391	(48,438)	135,498	(183,936)

$$\frac{\$ 58.94}{576 \text{ (rides)}} = 33952$$
 Jan cost per ride

Human Service Board Serving North Central Health Care

Statement of Revenues and Expenditures

20 - Marathon County - Human Services

100 - Wausau

2750 - Demand Transportation

From 2/1/2023 Through 2/28/2023

(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Revenues							
Direct Service Revenue	3000	2,928	3,333	(405)	46,846	46,667	179
Other Revenue	3100	0	800	(800)	0	1,600	(1,600)
Contracted Services Revenue	3150	813	7,000	(6,187)	62,204	164,000	(101,796)
Other Grants	3350	26,047	26,000	47	341,242	364,566	(23,324)
Allocated Revenue - General 0100	3801	0	0	0	(26)	0	(26)
Allocated Revenue - Administration 0105	3802	127	137	(10)	2,020	1,508	512
Allocated Revenue - Human Resources 0205	3807	0	0	0	3	0	3
Allocated Revenue - Learning and Development 0210	3808	0	6	(6)	78	12	66
Allocated Revenue - Accounting 0300	3811	(1)	14	(15)	2,083	29	2,054
Allocated Revenue - Purchasing 0400	3812	0	0	0	0	2,546	(2,546)
Allocated Revenue - IMS 0500	3813	0	0	0	0	0	0
Allocated Revenue - Environmental Support 0700	3817	100	88	12	1,582	1,573	9
Allocated Revenue - In-House Transportation 0710	3818	0	0	0	114	0	114
Capital Contributions	3900	0	0	0	8,479	0	8,479
Direct Service Contra Revenue	4000	(53)	0	(53)	(539)	0	(539)
Administrative Writeoffs	4100	0	0	0	(681)	0	(681)
Bad Debts	4200	0	0	0	(108)	0	(108)
Total Revenues		29,962	37,379	(7,417)	463,298	582,501	(119,203)
Expenditures							
Salaries and Wages							
Salaries	6000	12,800	16,132	3,333	194,671	191,133	(3,539)
Overtime	6010	100	0	(100)	3,447	0	(3,447)
Paid Leave Time	6020	921	0	(921)	20,899	0	(20,899)
Holiday	6030	0	538	538	8,939	1,076	(7,864)
Other Nonworking	6050	283	0	(283)	1,230	0	(1,230)
Accrued Salaries Expense	6090	77	0	(77)	1,768	0	(1,768)
Total Salaries and Wages		14,181	16,670	2,490	230,955	192,208	(38,747)
Other Direct Expenses							

Human Service Board Serving North Central Health Care

Statement of Revenues and Expenditures

20 - Marathon County - Human Services

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2750 - Demand Transportation

From 2/1/2023 Through 2/28/2023

(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Accrued PLT Expense	6100	267	0	(267)	1,911	0	(1,911)
FICA	6110	918	1,275	357	15,306	14,704	(602)
Retirement	6120	774	1,134	359	12,903	2,267	(10,636)
GASB 68 Pension Adjustment	6125	0	0	0	(17,437)	0	17,437
GASB 75 Expense	6126	0	0	0	(607)	0	607
Worker's Comp Premiums	6130	172	0	(172)	2,070	0	(2,070)
Employee Wellness	6135	0	0	0	199	0	(199)
Life Insurance	6140	(28)	0	28	109	0	(109)
Health Insurance	6150	5,514	5,150	(364)	48,412	10,299	(38,113)
Long-Term Disability Insurance	6155	0	0	0	488	0	(488)
Unemployment	6160	10	0	(10)	131	0	(131)
Dental Insurance Expense	6180	249	272	23	1,269	543	(726)
Vision Insurance Expense	6190	24	0	(24)	(0)	0	0
Allocated Employee Benefits	6195	0	0	0	0	50,838	50,838
Program Expenses	6260	0	0	0	(601)	0	601
Supplies	6270	96	42	(55)	96	583	487
Other Contracted Services	6350	12	42	30	866	83	(782)
Vehicle Usage	6357	4,614	5,417	803	63,907	40,833	(23,074)
Client Transportation	6500	1,653	5,417	3,763	58,250	70,833	12,583
Telephone	6870	62	75	13	895	1,050	155
IT Device Support	6875	16	100	84	224	1,400	1,176
Travel Expense	6900	0	42	42	0	83	83
Employee Recognition	6940	0	14	14	0	189	189
Allocated Expense - General 0100	7201	0	8	8	834	806	(28)
Allocated Expense - Administration 0105	7202	1,006	1,004	(2)	13,531	16,816	3,285
Allocated Expense - Marketing and Communications 0110	7203	144	204	60	2,548	2,447	(102)
Allocated Expense - Nursing Services Administration 0120	7205	50	79	30	1,630	2,829	1,200
Allocated Expense - Human Resources 0205	7207	489	534	45	7,377	4,794	(2,584)
Allocated Expense - Learning and Development 0210	7208	131	187	56	2,734	3,210	475
Allocated Expense - Infection Prevention 0220	7210	105	138	33	1,663	1,686	23

Human Service Board Serving North Central Health Care

Statement of Revenues and Expenditures

20 - Marathon County - Human Services

100 - Wausau

2750 - Demand Transportation

From 2/1/2023 Through 2/28/2023

(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Allocated Expense - Accounting 0300	7211	399	567	167	6,239	6,301	62
Allocated Expense - Purchasing 0400	7212	0	0	0	0	4,160	4,160
Allocated Expense - IMS 0500	7213	805	1,416	611	15,799	16,899	1,100
Allocated Expense - Environmental Support 0700	7217	100	88	(12)	1,582	1,579	(3)
Allocated Expense - In-House Transportation 0710	7218	1,984	1,057	(927)	41,598	2,114	(39,484)
Allocated Expense - Housekeeping 0740	7220	59	64	5	737	1,064	327
Employee Assistance Program	8080	27	0	(27)	133	0	(133)
Depreciation - Automobiles	8630	0	0	0	(141)	0	141
Total Other Direct Expenses		19,654	24,323	4,670	284,653	258,409	(26,244)
Total Expenditures		33,834	40,993	7,159	515,609	450,617	(64,991)
Net Revenue Over Expenditures		(3,872)	(3,614)	(258)	(52,310)	131,883	(184,194)

$$\begin{array}{r} 62.77 \\ 539 \overline{) 33834} \end{array}$$
 Feb cost per ride

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

prompt and pleasant

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

With a few minor glitches, this has been a game changer in our lives. Thank you!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

GREAT PROGRAM
Thank you -
SO MUCH

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

The drivers are all very good, kind and helpful, etc.

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

VERY WORTHY

TIM EXCELLENT

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

drivers go above and beyond in kindest and in being helpful.

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

REAL GOOD SERVI KEEP UP

GOOD WORK THANK YOU

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

THANKS FOR ALL YOU DO. YOU SO IMPORTANT. LOVE YA ALL!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service: Transportation

Program/Service:

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: office staff very accomadating! Drivers were kind + helpful I feel fortunate to have this service!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service: Transportation

Program/Service:

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: Great service, great people. I thank you!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service: Transportation

Program/Service:

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: On time every Time Keep up the good work!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service: Transportation

Program/Service:

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: on time

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

I'm happy I have my neighbors for drivers...

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

DELIVERING CARE ON TIME & WORK VERY FRIENDLY

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

Great Service Mr. Kis Awesome. Thank You for providing this service

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments:

Excellent service they come to the door help carry things and very nice and friendly

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Transportation

Program/Service:

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My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: *it was a joy to Ride with some of your drivers - they were courteous and some were very helpful - I will keep you in my phone list in case I need you again. Thanks for the Rides*

Thank you for your time. *Joyce Lawrence*

North Central Health Care

Person centered. Outcome focused.

Transportation

Program/Service:

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My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: *Always Very Efficient*

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Transportation

Program/Service:

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My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: *Good drivers - and don't forget patient lady dispatcher. :)*

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Transportation

Program/Service:

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My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: *Some times I call and they don't call back so I call the next day again and every that I can't get to my appointment*

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments: You people are very friendly and seem to enjoy being able to help our older ones. I just want to thank you for this service.

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments: We want to tell how the Doc's time is on time or late. I said it would be 1 1/2 hrs. at least, and he came looking for me after one hour. Two people were done. Otherwise good!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments: RITA SCOTT APPRECIATES YOUR TEAM!

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Program/Service:

Transportation

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My overall satisfaction with this service is:

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

- Excellent
- Good
- Fair
- Poor

Comments: ALL THE PEOPLE THERE ARE GREAT. THE DRIVER AND VOLUNTEERS ARE SUPER. THE PEOPLE THE OFFICE ARE GREAT.

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Transportation

Program/Service: _____

At North Central Health Care, we are committed to providing **Excellent** Service to all those that we serve. Please take a moment to tell us how we are doing.

My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: *Drivers are courteous, helpful, professional, on time, good and try to avoid bumps. How can you do better when I have no complaints ?? Dmmy !!*

Thank you for your time.

North Central Health Care

Person centered. Outcome focused.

Transportation

Program/Service: _____

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My overall satisfaction with this service is:

- Excellent
- Good
- Fair
- Poor

If you were not able to indicate "Excellent", please tell us what we can do better in the comment section below.

Comments: *We very much appreciate your service and totally understand when pick-up is delayed. Thank you - Skarbu Jacob for Tom*

Thank you for your time.

1st quarter 2023

50 sent out

38 returned

76% return rate

35 excellent's

92% excellent

TRUST FUND SPENDING

Allowable Expenses/Ideas

TRUST FUND RULES

In accordance with Trans Rule 1.05(2), "A county may retain and hold in trust all or part of the allocated aid which it receives ... **for the purchase or maintenance of transportation equipment.**"

Counties with trust arrangements are required to follow specific guidelines governing management and use of trust funds:

1. A county board of supervisors must authorize establishment of this fund by board resolution which must be submitted to WisDOT for approval.
2. Expenditures of aid from a county's trust fund shall be made according to a plan approved by the department. The county's plan should indicate what the trust fund will be used to purchase. A plan may be amended at any time with the department's approval.
3. Aid may be held in trust only for "capital-like" expenditures for items having an expected useful life of at least two years. These purchases must be related to providing transportation service for seniors or individuals with disabilities.
4. All assets must be expended, and a county may not establish a permanent minimum balance.
5. **Balance may not exceed \$80,000.**
6. Counties shall maintain records showing the dates and amounts of deposits to the trust fund; the dates, amounts and purposes of expenditures from the fund; and interest earned by the fund.

Counties with established 85.21 trust funds must review and update spend plans annually. This is required as part of the "Annual Financial Report" submitted for this grant program. In their 2022 budget for 85.21 program(s), counties will estimate the amount of 2022 aid that will be added to their trust fund account.

GENERAL INFORMATION ON AIDS HELD IN TRUST

ALLOWABLE USES

Trans Rule 1 allows a county to use trust fund balances to purchase or maintain **capital** equipment used in its specialized transit program. All such expenditures must conform to the county's Department-**approved** trust fund plan which lists specific planned expenditures.

TRUST FUND SPENDING

Allowable Expenses/Ideas

MANAGEMENT OF AIDS HELD IN TRUST

Counties may elect but are not required to hold state aid in trust. If a county wishes to hold aid in trust, it must be authorized to do so by resolution of its Board of Supervisors. No other organization but a county may hold 85.21 aids in trust.

A county may hold in trust either part or all of its allocation from a given year. However, the trust fund balance is subject to certain constraints:

1. It must be consistent with the county's latest trust fund plan.
2. A county's trust fund plan must expend all funds held in trust. The Department suggests planning to spend funds within three years of deposit.
3. The Trust Fund balance may **not exceed \$80,000**. The Wisconsin Department of Transportation may require return of any balance exceeding this allowance.

Although a county need not physically segregate aids held in trust from other cash assets, it must account for the aids separately from other funds. It may also invest the aids either separately or pooled with other funds, but the interest earned by the aids must be added to the aids held in trust.

When state aid is pooled with other funds for investment purposes, the interest earned by the aid must be added at least annually to the trust fund. The annual interest earned by state aid in a pooled investment is to be computed from the average annual rate of return from all the invested funds and the average monthly balance of aid held in trust during the year.

Neither state law nor administrative rule specifies how long funds may be held in trust; however, the Department suggests counties develop a plan to spend funds held in trust over a three-year span.

Counties must keep records of all aids held in trust, to include the dates and amounts of additions to a trust fund (including interest); dates, amounts and purpose of expenditures from the fund; and the fund balance. These records serve as the basis for trust fund information submitted to the Department in annual financial reports.

Trust arrangements may be terminated by a county or by the Department. Upon termination, the county must refund the balance of unspent funds to the Department. A county may also be required to refund expenditures for items that are not included in a plan approved by the Department.

TRUST FUND SPENDING

Allowable Expenses/Ideas

TRUST FUND ALLOWABLE EXPENSES/IDEAS

Vehicle-this would be WisDOT's first preference for spending Trust Funds

- Work with your local county Nursing Homes to see if they need a vehicle
- Work with local non-profits to see if they need a vehicle to help provide transportation for the Elderly or Individuals with Disabilities

Vehicle Repairs-these need to be major repairs (not regular maintenance) such as but not limited to:

- Tires
- Brake Replacement
- Transmission Work
- Major Engine Repairs
- Equipment Purchases or Repairs (seatbelts, restraints, ramp or lift, seats, doors, windows, etc.)
- Major repairs on a vehicle owned by an Elderly person or Individual with disabilities

Rickshaw Bikes

- Start a new program
- Work with local nursing homes, assisted living places, or sheltered workshops that may want bikes
- Bike Racks

Marketing/Advertising

- Billboards
- Movie theater preshow marketing videos (work with your local high school for B roll film then have a media source produce the ad)
- Flyers
- Wraps or magnet identifiers for your vehicles

Work with State or Local Parks to offer:

- Handicap accessible lifts for kayakers
- Handicap all terrain wheelchairs

Purchase Transit Software

TRUST FUND SPENDING

Allowable Expenses/Ideas

Purchasing or Constructing a Building to store vehicles

- The value or purchase of the land it sits on is not an eligible expense
- If the building is used by other entities or programs, the cost would need to be pro-rated (e.g. your vehicle uses one space in the building and other county agency vehicles are parked in the other 3 spaces. Trust could only pay for the one space)

Purchase Office Furniture (these would need to be prorated by the amount of time used in working on 85.21 projects. For example, 50% of your time is working in nutrition and 50% is working on transportation, 50% of the cost would be allowable)

- Desks
- Chairs
- Computers
- Monitors
- Printers/Scanners

Use in relation to other Funds

- 85.21 Trust funds can be used for the 5311 Program (as long as the program is for elderly and disabled)
- They can use 85.21 trust fund as match for 5310 vehicles

Please feel free to contact us with your ideas!



Invoice

Handi-Hut, Inc.
 3 Grunwald Street
 Clifton, NJ 07013
 (973) 614-1800

Invoice Number: 42385F-IN
Invoice Date: 12/12/2022

Order Number: 0042385
Order Date: 12/12/2022
Salesperson: COZZ
Customer Number: WAUSAUM

Sold To:
 WAUSAU MPO
 210 RIVER DRIVE
 Wausau, WI 54403
Confirm To:
 DAVE MACK

Ship To:
 METRO RIDE
 420 PLUMER STREET
 Wausau, WI 54403

Customer P.O.	Ship VIA	F.O.B.	Terms
SHELTER 2022	TRUCK	CLIFTON, NJ	Prepayment In Full

Item Code	Unit	Ordered	Shipped	Back Ordered	Price	Amount
/3-2R			Model 3-2R			
	EACH	5.00	5.00	0.00	10,258.00	51,290.00
INCLUDES CLOSURE PANELS, (5) SCHEDULE HOLDERS, (6) URBAN SOLAR RMS LIGHT KITS,						
/3-1R			Model 3-1R			
	EACH	1.00	1.00	0.00	10,285.00	10,285.00
INCLUDES CLOSURE PANELS, SCHEDULE HOLDER						

FREIGHT INCLUDED

Terms: Full Prepayment.
 Credit Card Payments will incur a 3% Fee.

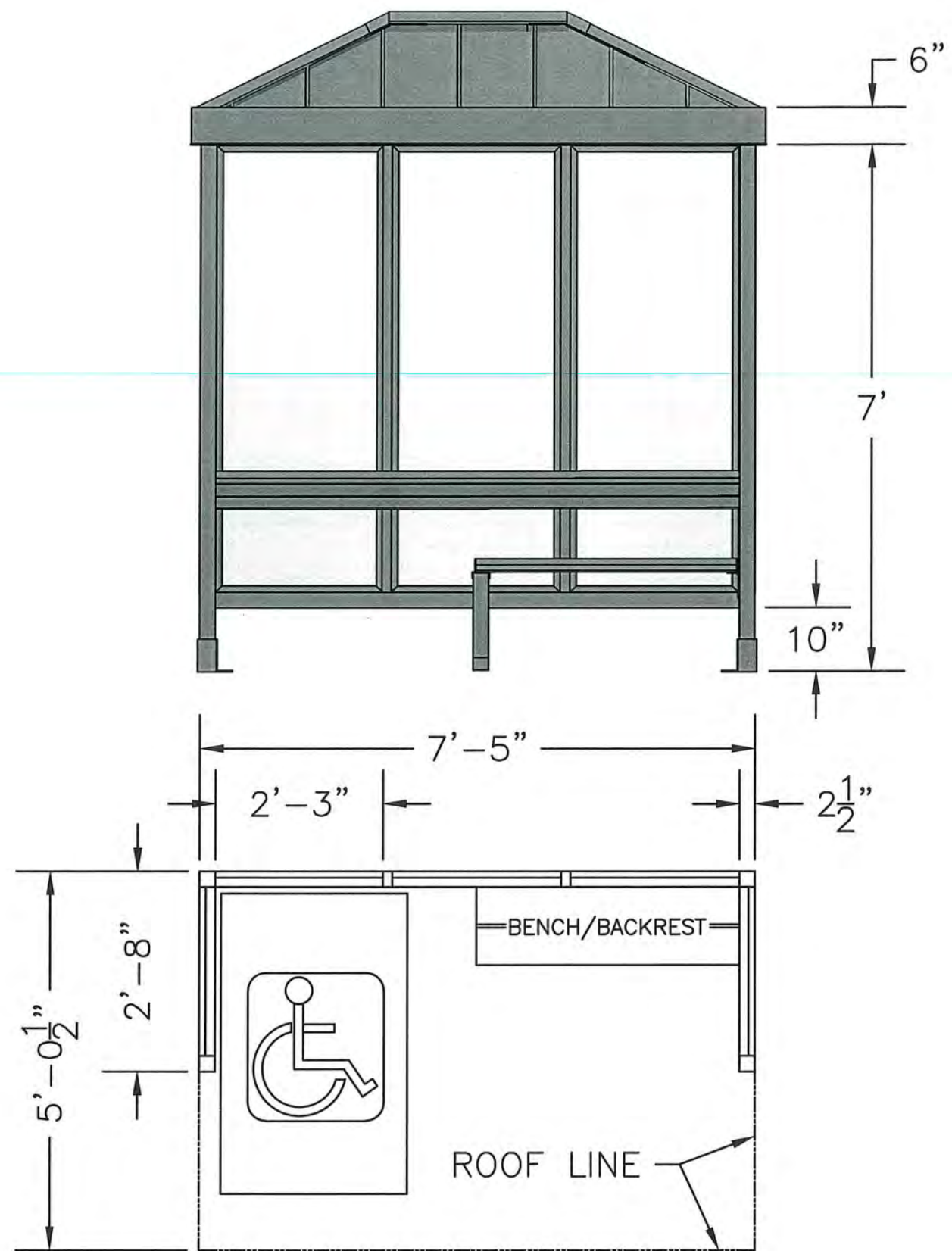
Pricing: Prices do not include Sales Tax, Freight (unless quoted), permits or installation.
 Prices and delivery stated herein are not valid after Thirty (30) days from the date shown above unless reconfirmed in writing by Handi-Hut.

Engineering Report: Site specific engineered drawings and calculations for building code compliance are available at an additional cost.

Delivery: It is the customer's responsibility to unload the delivery truck.
 A loading dock or forklift and 3-4 men will be required.

Warranty: Shelters are guaranteed against any defects in material and/or workmanship for 1 full year from delivery date. Handi-Hut limits its liability to shipment of replacement parts only, labor not included.

Net Invoice:	61,575.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	61,575.00



SCALE=1:30

MODEL #3-1R
ACCOMMODATES 3-4

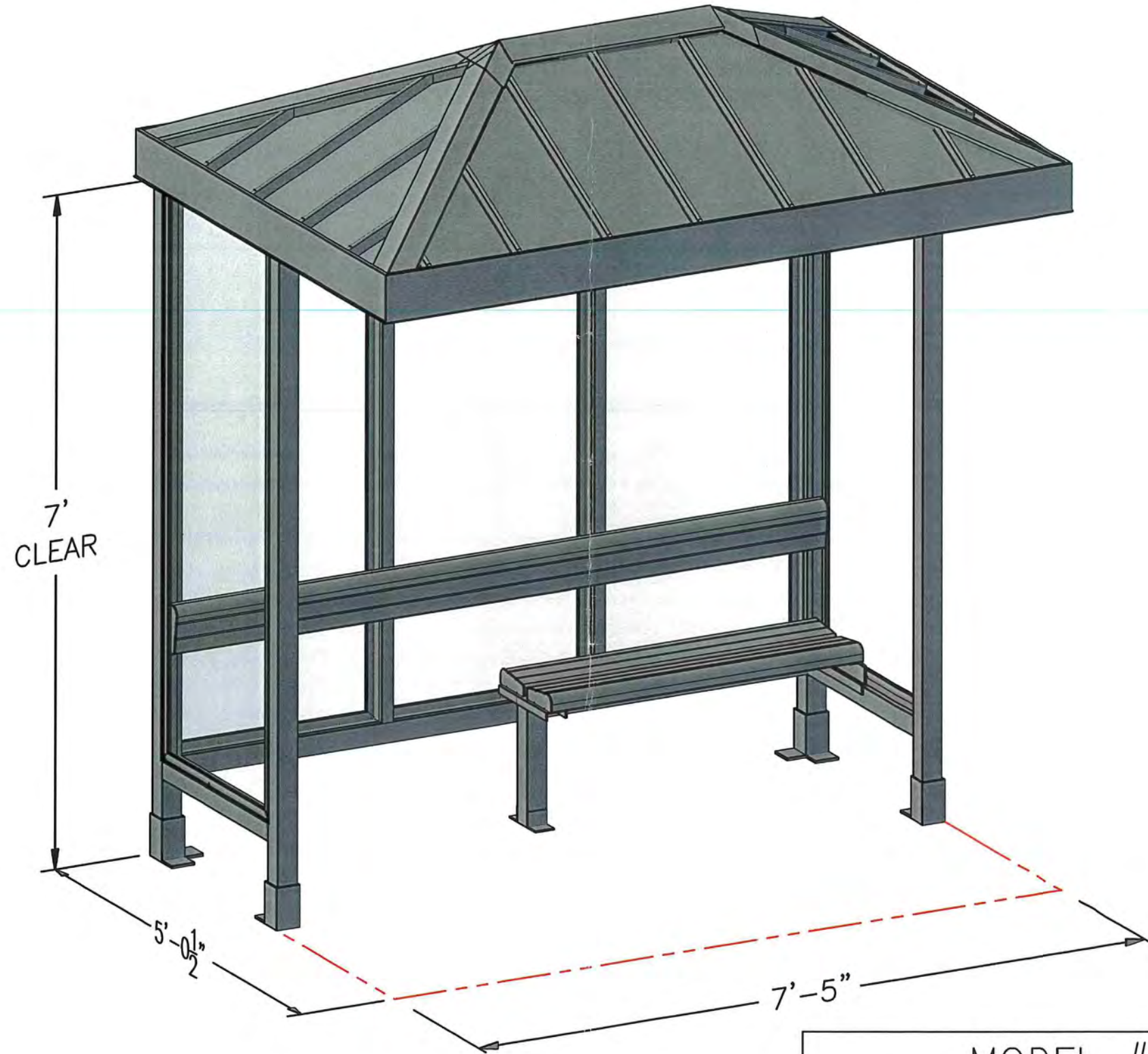
7'-5" X 2'-8" CANTILEVER SS. HIP ROOF
PASSENGER/SMOKING SHELTER
OPEN FRONT

ALUMINIUM: 6063-T52
AVAILABLE FINISHES: DARK BRONZE ANODIZED
CLEAR ANODIZED
CUSTOM COLOR POWDER-COAT
GLAZING: 1/4" CLEAR TEMPERED GLASS
ROOF PANELS: 11" ATAS DUTCH SEAM DECKING
BLACK KYNAR FINISH
BENCH/BACKREST: EXTRUDED ALUMINIUM

RECOMMENDED PAD SIZE-9'-6" X 7'-0" X 6" THICK MINIMUM



3 Grunwald St. Clifton, NJ
07013
Tel: 973-614-1800
www.handi-hut.com

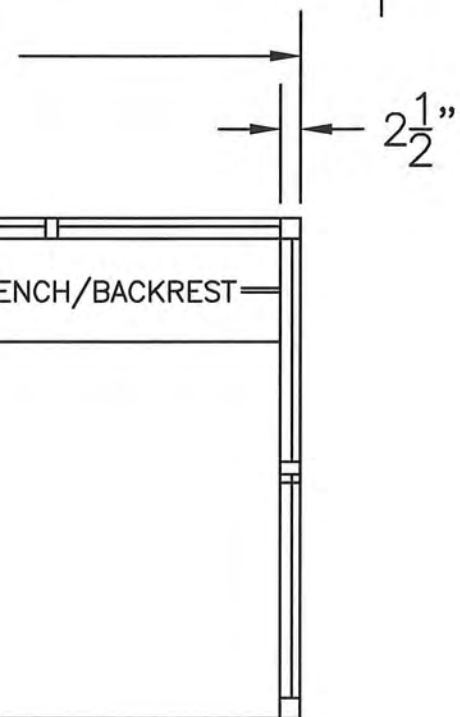
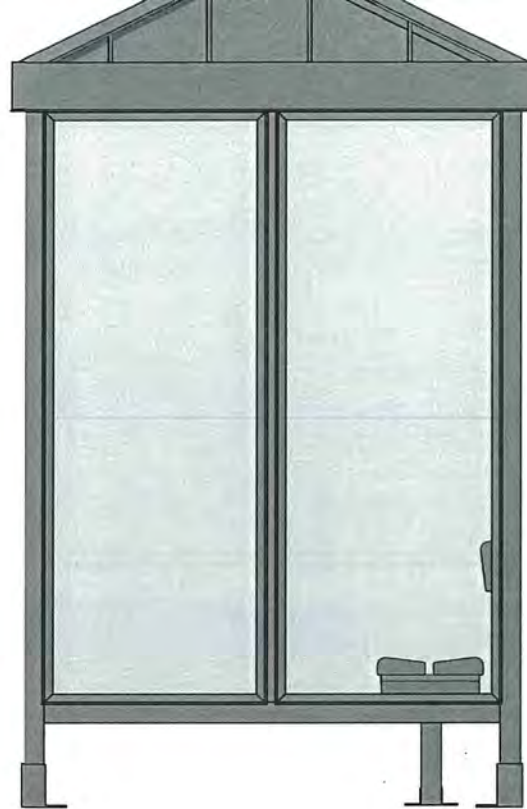
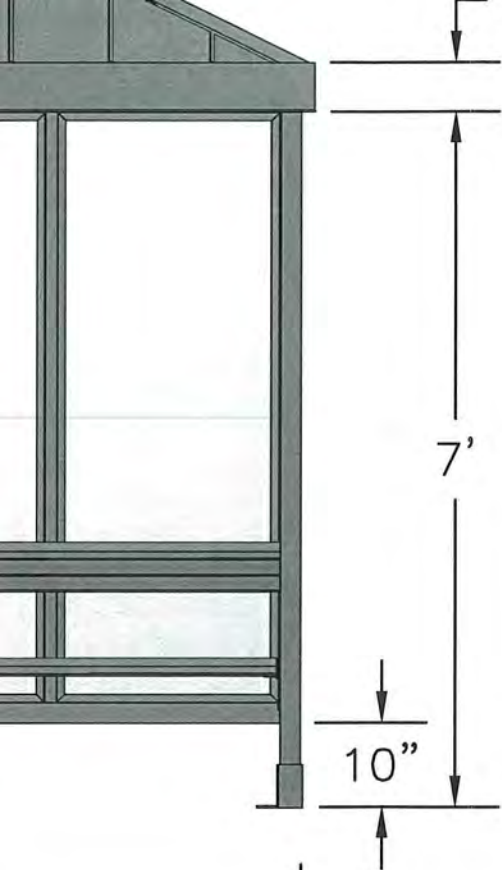


SCALE=1:20

MODEL #3-1R
ACCOMMODATES 3-4



3 Grunwald St. Clifton, NJ
07013
Tel: 973-614-1800
www.handi-hut.com

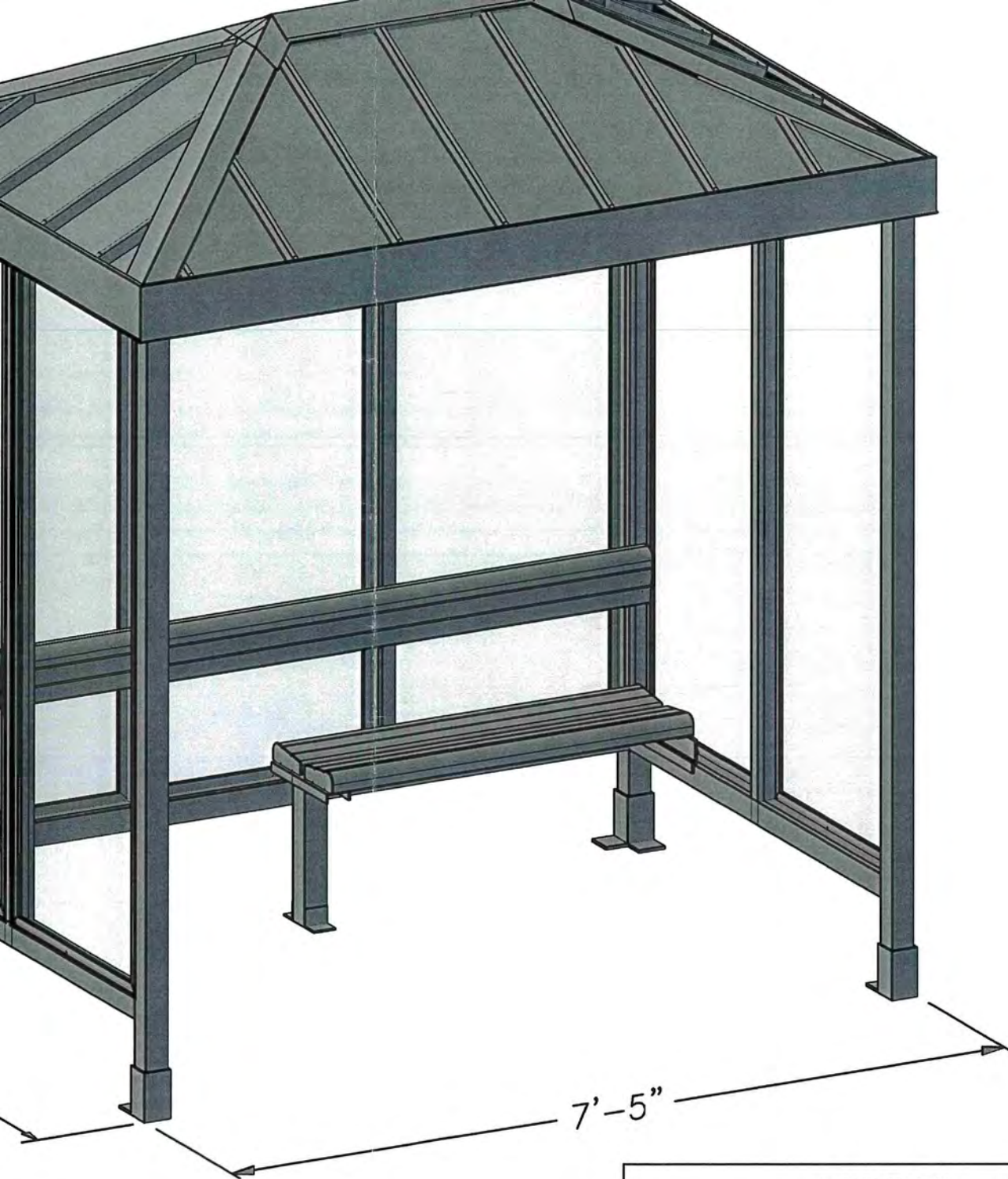


SCALE=1:30

MODEL #3-2R
ACCOMMODATES 3-4

7'-5" X 5'-0 1/2" STANDING SEAM ROOF
PASSENGER/SMOKING SHELTER
OPEN FRONT

ALUMINIUM: 6063-T52
AVAILABLE FINISHES: DARK BRONZE ANODIZED
CLEAR ANODIZED
CUSTOM COLOR POWDER-COAT
GLAZING: 1/4" CLEAR TEMPERED GLASS
ROOF PANELS: 11" ATAS DUTCH SEAM DECKING
BLACK KYNAR FINISH
BENCH/BACKREST: EXTRUDED ALUMINIUM



SCALE=1:20

MODEL #3-2R
ACCOMMODATES 3-4

revenues retained by subcontractors, in their project budgets.

ALLOWABLE & UNALLOWABLE COSTS

See **Appendix B** for a complete listing of allowed and disallowed costs.

THIRD PARTY CONTRACTS

Counties must have an executed contract, agreement, purchase order, or legal equivalent to use 85.21 aids to purchase service from or make a grant to a third party. Additionally, transportation service contracts with a total annual expense of \$10,000 or more must be obtained through a competitive public procurement process and such contracts must be competitively rebid at least once every five years.

The following situations are exempt from the third-party contract requirement:

- Expense reimbursement arrangements for volunteer drivers.
- Grants or service purchases costing \$100 or less per occurrence (known costs for service purchases cannot be broken down into quarterly or monthly installments of \$100 or less to avoid the requirement for third party agreements).

Counties choosing to provide funding to, or purchase service from, third parties retain the responsibility for complying with all 85.21 program requirements. Consequently, the Department recommends that all contracts extend the same requirements to the third party and include clauses addressing the following:

- Length or term of contract
- Description of services to be performed
- Required use of passenger revenue to offset transportation expenses
- Cost standards
- Return of 85.21 aid spent on unallowable expenses
- Contract maximum
- Method of payment
- Reporting requirements
- Recordkeeping requirements
- Right of WisDOT or county personnel to conduct audit

No contract between a county and a third party will release the county from its contractual obligations to the Department under this program.