

**CENTRAL WISCONSIN JOINT AIRPORT BOARD MEETING**  
**Conference Room B – East Terminal Upper Level, Mosinee, Wisconsin**  
**February 14, 2023, 8:00 a.m.**

**2022-2024 Board Members:** Chair Dave Ladick - Portage County, Vice Chair Chris Dickinson - Marathon County, Julie Morrow - Portage County, Becky Buch - Marathon County, Tom Seubert - Marathon County, Lon Krogwold - Portage County, Kurt Kluck - Marathon County.

**Mission Statement:** *The mission of the Central Wisconsin Airport is to be the airport of choice by providing a safe, efficient, and competitive operating environment.*

**The monthly meeting of the Central Wisconsin Joint Airport Board will have the option for members and the public to call-in via telephone conference. Airport Board members and the public may join the meeting by calling 1-469-480-4192 and enter Conference ID 586 086 871#. The conference line will be open to calls five (5) minutes prior to the meeting start time listed above.**

- 1) Call to Order by Chair Ladick at 8:00 a.m.
  - a) Pledge of Allegiance
- 2) Approval of Minutes of the January 10, 2023 Board Meeting
- 3) Public Comment Period: 15-minute time limit
- 4) Terminal Area Master Plan Presentation by Mead & Hunt
- 5) Review and Possible Action on Mission and Vision Statements of the Central Wisconsin Airport
- 6) Staff Reports
  - a) Director Report
    - i) Air Service Update
    - ii) Statistics – January 2023
    - iii) Flight Schedule
    - iv) Legislative Update
  - b) Financial Reports
    - i) Revenues and Expenses – January 2023
    - ii) Budget Comparison
  - c) Operations and Project Reports
    - i) Update on Runway Shift Project
    - ii) Update on Terminal Area Master Plan
    - iii) Update on Airport Operations
    - iv) Aviation Career Day
  - d) General Aviation Updates – Central Wisconsin Aviation
- 7) Adjournment
- 8) Next Scheduled Meeting Date: March 14, 2023 at 8:00 a.m.

*Any person planning to attend this meeting who needs some type of special accommodation to participate should call the County Clerk's Office at 715-261-1500 or e-mail [infomarathon@co.marathon.wi.us](mailto:infomarathon@co.marathon.wi.us) one business day before the meeting.*

# CENTRAL WISCONSIN JOINT AIRPORT BOARD MEETING MINUTES

## CENTRAL WISCONSIN AIRPORT TERMINAL

Conference Room B – East Terminal Upper Level, Mosinee, Wisconsin

January 10, 2023 - 8:00 a.m.

Airport Board:	Dave Ladick, Chair Lonnie Krogwold Becky Buch Thomas Seubert	Chris Dickinson, Vice Chair – Absent Kurt Kluck Julie Morrow
Staff:	Brian Grefe, Airport Director Julie Ulrick, Badging Coordinator	Mark Cihlar, Assistant Airport Director David Drozd, Finance Director
Visitors:	Karl Kemper, Becher Hoppe James Vruwink, Central Wisconsin Aviation Todd Kuckkahn, Facilitator	Caleb Mantik, Central Wisconsin Aviation Scott Epperly, Central Wisconsin Aviation
Handouts:	December Statistical Report	

**Call to Order:** Meeting called to order by Chair Ladick at 8:00 a.m.

**Approval of Minutes:** *Motion by Seubert, second by Kluck to approve the minutes of the December 13, 2022 board meeting. Motion carried unanimously.*

**Public Comment Period:** None.

### **Review and Possible Action on Mission and Vision Statements of the Central Wisconsin Airport:**

Todd Kuckkahn, retired Portage County Business Council Director with extensive experience in leadership and strategic planning, facilitated a discussion on updating the airport's mission and vision statements. Basic strategic planning framework was reviewed, followed by review of the current vision and mission statements. Ideas were shared on what current value the airport provides the community and who are its competitors. Attendees shared mission and vision statement ideas and a list of key words was developed. After discussions, final revisions ended with: Mission: Provide premier access to the world through aviation and be a catalyst for economic growth; Vision: To be the airport of choice for central and northern Wisconsin. ***Motion by Morrow, second by Buch to defer final approval of the mission and vision statements until the February meeting. Motion carried unanimously.***

### **Staff Reports:**

#### **Director Report – Brian Grefe:**

Air Service Update – Delta will be upgauging aircraft to CRJ-900s in January and American's schedule will go between one and two daily for January, then increasing to two to three daily flights for February.

Statistics – Operations are down 6.5% year end with higher cancelations for the month of December due to weather. Enplanements are down 18.6% on the year and down 27.2% on the month with the loss of Detroit service. Charter activity is starting to pick up and load factors ranged from 71.5% to 84.0%.

Flight Schedule – The flight schedule will be at three to four daily flights beginning this week.

Legislative Update – The FAA recently released a notice of funding opportunity that outlines how airports can apply for a share of approximately \$268.7 million in fiscal year 2022 supplemental discretionary grant funding. CWA has a potential fence replacement project that would be eligible and an application will be submitted by the end of the month. The House passed a fiscal year 2023 spending package that includes \$3.35 billion for standard AIP funding,

\$558.6 million for supplemental AIP discretionary spending, increased funding for the contract tower program, and funding for the TSA law enforcement officer reimbursement program and TSA exit lane staffing.

**Financial Reports – Dave Drozd:**

Revenues and Expenses – CARES I and II have been closed out with the third grant to be used in the future. Year end pre-audit revenues ended at 83.4% of budget with PFCs at 154.6% and CFCs at 78.1%. The pre-audit revenue report for year end likely will not change due to the installation of a new county financial system. Pre-audit disbursements end at 73.5% of budget and will see some end of year changes.

Budget Comparison – The budget comparison report ends the year with a 3.37% decrease in revenues (\$100,559) and a 29.0% increase in expenses (\$875,830). The expense total includes \$553,199 in capital outlay which is a loan for the runway shift project that will be reimbursed by PFCs in the future, resulting in a year end increase in expenses of 10.6% (\$322,631). CARES Act reimbursements are not included in the report.

**Operations & Project Reports – Mark Cihlar:**

Update on Runway Shift Project – Construction will begin on the runway shift project on January 23<sup>rd</sup>, with the initial phase not impacting the airfield. Work will start west of I-39 to reestablish the approach lighting system. Airfield work is anticipated to begin in March or April.

Update on Terminal Area Master Plan – A terminal area master plan presentation will be given at the February meeting. An FAA meeting is coming up to discuss initial concepts of the master plan, followed by technical advisory and public advisory committee meetings.

Update on Airport Operations – Snow and ice has been challenging this year, but there were no cancellations due to runway conditions at CWA. Maintenance staff has done an excellent job on keeping up with weather events.

**General Aviation Reports – Central Wisconsin Aviation:**

Riverside Resort in Laughlin, NV has resumed charter flights and Central Wisconsin Aviation expects to see two charters per month. Caleb Mantik has accepted a position with Marathon County as an OMT-II at CWA. Scott Epperly was introduced as interim manager and has management experience and is working on his A&P license. They also have several potential candidates for the open mechanic position they hope to fill soon.

**Adjournment: 10:06 a.m. Motion by Kluck, second by Seubert to adjourn. Motion carried unanimously.**

**Next Scheduled Meeting Date: February 14, 2023 at 8:00 a.m.**

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Julie Ulrick, Recording Secretary



## Agenda Item Summary

**Airport Board Meeting Date:** February 14, 2023

**Agenda Item Title:** #5) Review and Possible Action on Mission and Vision Statements of the Central Wisconsin Airport

**Staff Responsible:** David Ladick (Chair), Brian Grefe

**Background:**

- On December 7, 2022, during the annual goal setting session, a group comprised of a non-quorum of airport board members and airport staff, our current Mission and Vision statements were discussed. At that time, it was determined to hold this discussion at a Board Meeting.
- On December 13, 2022, at the December 2022 Board Meeting, it was recommended by the Board that we update the Mission and Vision statements.
- These are the Central Wisconsin Airport's current statements.
  - The mission of the Central Wisconsin Airport is to be the airport of choice by providing a safe, efficient, and competitive operating environment.
  - Our vision is to empower our Team to lead the organization in providing exceptional service.
- On January 10, 2023 during the January meeting of the Joint Airport Board, Todd Kuckkahn, formerly of the Portage County Business Council, facilitated a Mission and Vision setting discussion during this meeting.
- During the meeting the following draft Mission and Vision statements were created.
  - VISION: **To be the airport of choice for central and northern Wisconsin.**
  - MISSION: **Provide premier access to the world through aviation and be a catalyst for economic growth in our communities.**

**Timeline:** Our goal today is to adopt new Mission and Vision statements during this meeting. These statements will be used to set the direction for the airport into the future.

**Financial Impact:** These statements do not have a direct financial impact. However, some of the actions necessary to fulfill the statements could have a financial impact.

**Contributions to Airport Goals:** Future airport goals will be developed to work toward the Mission and Vision statements.

**Recommended Action:** Airport staff recommend adopting the Mission and Vision statements as presented.

**Attachment(s)** none

# Central Wisconsin Airport – Flight Schedule

## February 14, 2023



<u>Arrivals – Delta</u>				<u>Departures – Delta</u>			
4767	14:28	from MSP	CRJ	5175	06:54	to MSP	CRJ
5212	21:02	from MSP	CRJ	4767	15:13	to MSP	CRJ



<u>Arrivals – American Eagle</u>				<u>Departures – American Eagle</u>			
6091	14:18	from ORD	ERJ	6018	06:00	to ORD	ERJ
5997	20:25	from ORD	ERJ	6091	14:43	to ORD	ERJ

<u>Upcoming Charter Schedule</u>
Feb. 9 – Sun Country to Laughlin (Wojo)

MSP = Minneapolis  
 ORD = Chicago O’Hare

Total CWA Flights Daily = 4

## CWA Legislative Update – February 2023

### **AAAE/ACI-NA Share FAA Reauthorization Recommendations with House and Senate Committee Leaders**

**(Source: Airport Alert, AAAE)**

January 18, 2023

AAAE and ACI-NA have shared their list of joint recommendations for the next FAA reauthorization bill with key committee leaders in the House and Senate. The move comes as aviation stakeholders, lawmakers, and the administration are gearing up for the next FAA reauthorization bill.

The current FAA reauthorization bill expires on September 30 – less than nine months from now. AAAE and ACI-NA are urging Congress to pass the next FAA bill on time to avoid the disruptions and uncertainty associated with a series of short-term extensions.

The joint letter that AAAE and ACI-NA sent to House Transportation and Infrastructure Committee leaders today conveying the recommendations may be viewed [here](#), our joint letter to Senate Commerce Committee leaders may be viewed [here](#), and our joint list of recommendations for the next FAA reauthorization bill may be viewed [here](#).

### **AAAE and ACI-NA Collaboration**

AAAE and ACI-NA worked closely together in the past year to craft a joint list of recommendations for the next FAA reauthorization bill. The final list is a good blend of thoughtful recommendations from both organizations, and it provides a well-rounded framework of airport priorities for the next FAA bill.

Our list calls for increasing traditional AIP funding, eliminating the outdated PFC cap, and expanding eligibility for both funding sources. It also urges Congress to continue authorizing funds for supplemental discretionary grants to help airports pay for terminals and other projects.

Not surprisingly, the airport list includes several regulatory streamlining initiatives. For instance, we're proposing to fix section 163 from the last FAA bill, which was aimed at limiting the FAA's authority to regulate airport land use. And we're continuing to call for liability protection for SMS.

We have several proposals that would help airports address environmental concerns and mitigate the impact of aircraft noise on their nearby communities. Our list addresses PFAS by calling for a transition plan along with funding for acquisition and remediation as well as liability protection for airport operators. It also calls for a separate pot of funding to pay for environmental, resiliency, and sustainability projects.

Air service cuts and the pilot shortage continue to be hot topics for airports and lawmakers, especially those who represent rural areas. We have recommendations to help preserve small community air service and to increase the pilot pipeline. And we have proposals to enhance the successful FAA Contract Tower Program.

### **What's Next?**

With the 118th Congress now convened, and the current FAA reauthorization bill set to expire in less than nine months, House and Senate authorizing committees will continue to focus on crafting the next FAA bill. We expect more hearings in the weeks and months ahead, and lawmakers will likely hold sessions on airport-related matters.

To meet the upcoming deadline, Congressional staff will also need to begin the tricky process of drafting legislation for the next FAA bill. Meanwhile, FAA officials continue to say that the administration intends to release its own FAA reauthorization bill sometime this Spring.

### **New Transportation and Infrastructure Committee Members**

New House Transportation and Infrastructure Committee Chair Sam Graves (R-MO) yesterday announced the Republican roster for his committee in the 118th Congress. The list includes 17 Republicans who are new to the committee and 18 returning members.. House Democrats and the Senate have yet to fill their committee rosters.

We will need to work hard to educate new and returning House and Senate lawmakers on airport priorities for the next FAA reauthorization bill. We urge you to continue to reach out to your lawmakers, share your priorities for the next FAA reauthorization bill, and invite them to visit your airport to see first-hand how our joint recommendations would help your airport.