



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

A meeting of the Marathon County Public Library Board of Trustees,
Monday, June 17, 2024, at 12:00 noon
Library Headquarters, Wausau Community Room.

Persons wishing to attend the meeting by computer or phone may log or call into the meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/616151437> or number [1 877 309 2073](tel:18773092073). Access Code for dialing in 616-151-437.

When you enter the meeting, PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (10 minutes) Public Comments *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) Library Service Highlight: Branch Services – For Discussion and Informational Purposes Only
8. Announcements
9. Request for Future Agenda Items
10. Next Meeting Dates
 - Monday 07/15/2024
 - Monday 08/19/2024 – Hatley Branch Library
 - Monday 09/16/2024
 - Monday 10/21/2024
11. Adjournment

Signed: 
Library Director or Designee

*All times are approximate and subject to change
*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and
EMAILED TO: Other Media Groups
EMIALED BY: H. Wilde
EMAILED DATE: June 11, 2024
EMAILED TIME: 12:45 p.m.

NOTICE POSTED AT COURTHOUSE
BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, May 20, 2024.

Present: Kari Sweeney, Reid Rayome, Gary Gisselman, LeeAnn Podruch, Andrea Sheridan, Chris Voss, Leah Giordano

Absent: Nathan Turajski

Others: Alexander Johnson, Heather Wilde, David Hahn, Stephanie Martell, Tara Hornbeak, Lisa Haessley Remote visitors: none

The meeting was called to order at 12:01pm by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY REID RAYOME; SECONDED BY GARY GISSELMAN TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE APRIL 15, 2024, MEETING. MOTION CARRIED.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY REID RAYOME TO APPROVE THE APRIL 2024 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The HVAC project was approved last year by County Board and things have started at the library. The project includes an HVAC system on the third floor and a more energy efficient chiller. Director Giordano has met with the contractors and engineers and received a project timeline. The construction will run through the end of the year.
- The director has gotten quotes from three entities to contract a security guard for forty hours a week. The Board was supportive of this endeavor for the wellbeing of staff and patrons.
- The director talked to the new downtown police officers, and they will include walkthroughs at the library.

Board Committees – None

Friends of the Library – The Friends made about \$800 at the member only sale and over \$4000 at their big sale at the beginning of May. There is higher membership in the Friends than in past years.

MCPL Foundation – The Foundation met on May 9th.

Wisconsin Valley Library Service – WVLS met May 18th and will meet in August to start discussing the budget.

Library Service Highlight: 2024 Summer Library Program – Presented by Tara Hornbeak, Youth Service Librarian.

- The theme this year is “Adventure begins at your library”.
- Planning for the Summer program is a year-round process with many steps including scheduling performers, planning projects, buying supplies, and creating brochures.
- This year the activities in the book were produced by library staff. When youth complete a BINGO card, they get to choose a book as a prize.
- The library is partnering with the park department to do story times in area parks, Trail Tales, and a pool day with free entrance for those bringing their library card.
- The Master Gardeners are partnering with the library to have a story time and planting project at Wausau and Rothschild.
- Other activities include a summer adventure book, paper kites, sunflower weaving, LEGOs, Read to a Therapy Dog, and Play and Learn.
- Teen programs include Amazing Race, Tie-dye, forensics with 4-H, Neon signs, Dungeons and Dragons, YA movies and a book club.

Marathon city Overview and Tour – Lisa Haessly, Marathon City Branch Coordinator

- Marathon City is a community of about 1500 with 3 large businesses.
- Library staff do story time and library visits with the two area elementary schools.
- Activities include monthly book club, weekly story time, as well as an immigrant history presentation with a Marathon County Historical Society employee.
- The Marathon City branch was built in 2010, is the only branch with a drive thru and has a meeting room for public use.

Announcements – None

Request for Future Agenda Items –A request was made to receive additional information about the library budget so the Trustees can better advocate for the library.

A MOTION WAS MADE BY CHRIS VOLL; SECONDED BY GARY GISSELMAN TO ADJOURN AT 1:01 P.M. MOTION CARRIED.


Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for June 17, 2024.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, April 15, 2024.

Present: Reid Rayome, Gary Gisselman, LeeAnn Podruch, Andrea Sheridan (remote), Leah Giordano

Absent: Kari Sweeney, Nathan Turajski

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, David Hahn, Stephanie Martell, Gerry Klein, Laura Damon-Moore and Melissa McLimans. Remote visitors: none

The meeting was called to order at 12:00pm by Reid Rayome.
Reid Rayome acknowledged visitors at the meeting.

CCITC Space Request- Gerry Klein, City County IT Commission (CCITC), shared the proposed plan to move WCAN fiber lines into the library and out of the HVAC construction area. CCITC is also requesting use of part of the library's server room for CCITC server equipment.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO APPROVE THE REQUEST BY CCITC. MOTION CARRIED.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE MARCH 18, 2024, MEETING. MOTION CARRIED.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY GARY GISSELMAN TO APPROVE THE MARCH 2024 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano. The library is currently experiencing large delays in the delivery service from Waltco. WVLS is working on potential solutions including possibly sorting materials themselves.

Board Committees – None

Friends of the Library – None

MCPL Foundation – None

Wisconsin Valley Library Service – None

Library Policy Update- 10.10: Checkout Policies, Fines and Fees Policy – Presented in the board packet.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY GARY GISSELMAN TO APPROVE THE LIBRARY POLICY UPDATE 10.10 AS PRESENTED. MOTION CARRIED.

2023 Annual Report Update for DPI- Revisions were made to the annual report due to County Finance backdating of payroll expenses after the initial report.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO APPROVE THE UPDATED ANNUAL REPORT FOR DPI. MOTION CARRIED.

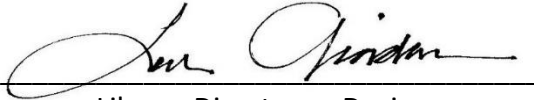
Strategic Plan Presentation –

- Dream Big with Marathon County Public Library was presented by Laura Damon-Moore and Melissa McLimans, Wisconsin Library Service (WiLS) consultants.
- Information was gathered from the steering committee, county stakeholders, community members and library staff.
- Four goals were created for the 2024-2029 Strategic Plan:
 - Increase Awareness
 - Serve as a Community Hub
 - Enhance User Experience
 - Support Our Staff
- The final step will be creating an activation and assessment plan.

Announcements – None

Request for Future Agenda Items – An update of Workday functionality was requested in fall.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO ADJOURN AT 1:20 P.M. MOTION CARRIED.



Library Director or Designee

Marathon County Public Library Bills for Approval May, 2024*

Library		
52131 Financial, Banking and Investment Services	Unique Management Services Inc	\$ 11.65
	Financial, Banking and Investment Services	\$ 11.65
52250 Telephone, Internet and Cable	Charter Communications	\$ 542.94
	Frontier	\$ 731.58
	Telephone, Internet and Cable	\$ 1,274.52
52560 Other Special Services	Amazon Capital Services	\$ 3.95
	Baker & Taylor Company	\$ 4,046.42
	Other Special Services	\$ 4,050.37
52990 Sundry Contractual Services	Abbotsford Public Library	\$ 17.90
	Colby Community Library	\$ 18.00
	Granton Community Library	\$ 17.99
	IROW	\$ 41.50
	Merrill, City of	\$ 130.98
	Sundry Contractual Services	\$ 226.37
53130 Printing and Forms	Roto Graphic Printing Inc	\$ 777.00
	Printing and Forms	\$ 777.00
53161 Books Library	Amazon Capital Services	\$ 1,583.15
	Baker & Taylor Company	\$ 21,898.23
	DC Everest School District	\$ 70.00
	OverDrive Inc	\$ 3,765.89
	Wausau East High School	\$ 65.00
	Books Library	\$ 27,382.27
53168 Audio-Visual Materials	Amazon Capital Services	\$ 91.74
	Baker & Taylor Company	\$ 1,271.59
	Midwest Tape LLC	\$ 210.66
	Playaway Products LLC	\$ 1,307.77
	Audio-Visual Materials	\$ 2,881.76
53169 E-Books Library	WI Valley Library Service	\$ 34,296.24
	E-books Library	\$ 34,296.24
53190 Office Supplies	Amazon Capital Services	\$ 561.11
	Guy Brown, LLC	\$ 10.60
	Staples	\$ 225.82
	Office Supplies	\$ 797.53
53220 Subscriptions	TP Printing Company	\$ 300.00
	Subscriptions	\$ 300.00
53321 Personal Auto Mileage	Staff	\$ 98.46
	Personal Auto Mileage	\$ 98.46

53494 Technology Supplies			
Amazon Capital Services		\$	158.43
	Technology Supplies	\$	158.43
55320 Building/Offices Rent			
WI Public Service Corporation		\$	259.66
	Building/Offices Rent	\$	259.66
Library - Gifts/Donations			
52164 Contractual Services			
Tank Mates LLC		\$	1,476.00
	Contractual services	\$	1,476.00
53161 Books Library			
Amazon Capital Services		\$	106.60
Baker & Taylor Company		\$	801.29
	Books Library	\$	907.89
53168 Audio-Visual Materials			
Midwest Tape LLC		\$	13.49
	Audio-Visual Materials	\$	13.49
53936 Other Supplies			
Amazon Capital Services		\$	636.18
Scholastic, Inc.		\$	1,242.78
	Other Supplies	\$	1,878.96
CIP Library			
52990 Sundry Contractual Services		\$	16,404.23
WI Library Services Inc		\$	16,404.23
	Sundry Contractual Services	\$	16,404.23
53494 Technology Supplies			
WI Valley Library Service		\$	7,682.88
	Technology Supplies	\$	7,682.88
53936 Other Supplies			
Global Equipment Company, Inc.		\$	2,020.99
	Other Supplies	\$	2,020.99
58120 Furniture, Fixtures and Equipment			
Demco		\$	1,262.26
	Furniture, Fixtures and Equipment	\$	1,262.26
Grand Total		\$	104,160.96

*Current as of 6/6/24 when pulled from Workday (county system)

Marathon County Public Library Budget vs Actual (Library cost center) for May, 2024*

Ledger Account	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library Cost Center				
Revenues				
46170 Sale of Maps, Poll Lists, Copies	\$ 12,000.00	\$ 1,127.26	\$ 6,155.36	\$ (5,844.64)
46190 Other General Government Fees	\$ 24,000.00	\$ 2,650.00	\$ 12,480.00	\$ (11,520.00)
46197 Employer Share of Insurance**	\$ -	\$ 34,453.16	\$ 34,453.16	\$ 34,453.16
46199 Employee Share of Insurance**	\$ -	\$ 8,609.40	\$ 8,609.40	\$ 8,609.40
47393 Local Department Charges Internal Service Fund**	\$ -	\$ 91.34	\$ 91.34	\$ 91.34
48200 Rental of Buildings and Property	\$ 42,153.00	\$ 10,538.25	\$ 21,077.50	\$ (21,075.50)
46710 Library Fees	\$ 45,000.00	\$ 2,319.86	\$ 13,401.73	\$ (31,598.27)
48900 Other Miscellaneous Revenues	\$ -	\$ 464.88	\$ 860.09	\$ 860.09
49210 Transfer from the General Fund	\$ 61,494.00	\$ -	\$ -	\$ (61,494.00)
Total Revenues	\$ 184,647.00	\$ 60,254.15	\$ 97,128.58	\$ (87,518.42)

Personnel Expenses				
51111 Salaries and Wages	\$ 2,078,706.00	\$ 152,621.33	\$ 798,020.23	\$ 1,280,685.77
51120 Overtime	\$ 22,935.00	\$ -	\$ -	\$ 22,935.00
51390 Other Special Pay	\$ -	\$ 1,658.12	\$ 8,328.14	\$ (8,328.14)
51580 Unemployment Compensation	\$ 2,102.00	\$ -	\$ -	\$ 2,102.00
51510 Social Security	\$ 160,775.00	\$ 11,109.93	\$ 58,244.67	\$ 102,530.33
51520 Retirement Employers Share	\$ 131,875.00	\$ 9,677.34	\$ 50,491.50	\$ 81,383.50
51541 Dental Insurance	\$ 12,031.00	\$ 720.39	\$ 3,344.11	\$ 8,686.89
51550 Life Insurance	\$ 7,016.00	\$ 38.71	\$ 165.26	\$ 6,850.74
51560 Workers Compensation	\$ 1,261.00	\$ 91.34	\$ 482.63	\$ 778.37

51590 Other Employer Contributions	\$	30,030.00	\$	2,249.94	\$	9,918.04	\$	20,111.96
51593 Health Insurance	\$	508,987.00	\$	33,732.77	\$	155,056.99	\$	353,930.01
Personnel Expenses Total	\$	2,955,718.00	\$	211,899.87	\$	1,084,051.57	\$	1,871,666.43

Operating Expenses

52130 Accounting and Audit Services	\$	1,300.00	\$	-	\$	-	\$	1,300.00
52131 Financial, Banking and Investment Services	\$	1,200.00	\$	11.65	\$	454.35	\$	745.65
52192 Other Professional Services	\$	6,500.00	\$	-	\$	6,500.00	\$	-
52250 Telephone, Internet and Cable	\$	22,750.00	\$	1,274.52	\$	5,553.47	\$	17,196.53
52420 Machinery/Equipment Maintenance Services	\$	6,500.00	\$	-	\$	-	\$	6,500.00
52140 Technology Services	\$	16,000.00	\$	-	\$	18,165.97	\$	(2,165.97)
52560 Other Special Services	\$	34,000.00	\$	4,050.37	\$	14,622.25	\$	19,377.75
52561 Reimburse County	\$	6,400.00	\$	-	\$	5,550.00	\$	850.00
52932 Copier Charges	\$	6,500.00	\$	-	\$	2,155.22	\$	4,344.78
52990 Sundry Contractual Services	\$	15,000.00	\$	226.37	\$	4,468.61	\$	10,531.39
53110 Postage and Courier	\$	1,700.00	\$	-	\$	-	\$	1,700.00
53130 Printing and Forms	\$	5,000.00	\$	777.00	\$	834.00	\$	4,166.00
53142 Software - IT	\$	6,000.00	\$	-	\$	2,328.70	\$	3,671.30
53161 Books Library	\$	274,250.00	\$	27,382.27	\$	87,784.43	\$	186,465.57
53168 Audio-Visual Materials	\$	60,000.00	\$	2,881.76	\$	15,576.69	\$	44,423.31
53169 E-Books Library	\$	34,252.00	\$	34,296.24	\$	34,296.24	\$	(44.24)
53190 Office Supplies	\$	27,000.00	\$	797.53	\$	8,562.86	\$	18,437.14
53220 Subscriptions	\$	18,600.00	\$	300.00	\$	817.17	\$	17,782.83
53221 Electronic Subscriptions	\$	31,000.00	\$	-	\$	14,038.08	\$	16,961.92
53240 Membership Dues	\$	118,497.00	\$	-	\$	108,597.21	\$	9,899.79
53250 Registration Fees/tuition	\$	3,500.00	\$	-	\$	305.00	\$	3,195.00
53260 Advertising	\$	4,000.00	\$	-	\$	2,174.97	\$	1,825.03

53321 Personal Auto Mileage	\$	3,500.00	\$	98.46	\$	476.42	\$	3,023.58
53410 Meeting Expenses	\$	2,700.00	\$	-	\$	-	\$	2,700.00
53494 Technology Supplies	\$	3,000.00	\$	158.43	\$	1,804.28	\$	1,195.72
53936 Other Supplies	\$	10,000.00	\$	-	\$	3,219.72	\$	6,780.28
55190 Insurance Other Premiums	\$	48,000.00	\$	-	\$	-	\$	48,000.00
55320 Building/Offices Rent	\$	65,000.00	\$	259.66	\$	10,854.96	\$	54,145.04
Operating Expenses Total	\$	832,149.00	\$	72,514.26	\$	349,140.60	\$	483,008.40
Total Expenditures	\$	3,787,867.00	\$	284,414.13	\$	1,433,192.17	\$	2,354,674.83
Net Change	\$	(3,603,220.00)	\$	(224,159.98)	\$	(1,336,063.59)	\$	2,267,156.41

*Current as of 6/6/24/24 when pulled from Workday (county system)

** Payroll revenue- temporary holding position for County Finance

Marathon County Public Library Budget vs Actual (additional cost centers) May, 2024*

	Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library - Gift/Donation Cost Center				
Total Revenues	\$ 100,000.00	\$ 5,200.00	\$ 43,893.10	\$ (56,106.90)
Total Expenditures	\$ 100,000.00	\$ 4,276.34	\$ 52,353.73	\$ 47,646.27
Library - Gift/Donation Cost Center Net	\$ -	\$ 923.66	\$ (8,460.63)	\$ (8,460.63)
CIP- Library Cost Center				
Total Revenues**	\$ 360,000.00	\$ -	\$ -	\$ (360,000.00)
Total Expenditures	\$ 360,000.00	\$ 27,370.36	\$ 57,525.20	\$ 302,474.80
CIP-Library Net Change	\$ -	\$ (27,370.36)	\$ (57,525.20)	\$ (57,525.20)

*Current as of 6/6/24 when pulled from Workday (county system)

** As of 6/6/24 - incorrect budget number in Workday, Finance is correcting

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of May 2024

Branch	2023 CURRENT MONTH	2024 CURRENT MONTH	% CHANGE	2023 YEAR-to-DATE	2024 YEAR-to-DATE	% CHANGE
ATHENS	1,411	1,451	2.83%	8,791	9,267	5.41%
EDGAR	1,039	1,178	13.38%	6,557	6,266	-4.44%
HATLEY	1,556	1,914	23.01%	8,537	9,563	12.02%
MARATHON	2,473	2,089	-15.53%	12,521	11,162	-10.85%
MOSINEE	2,305	2,248	-2.47%	12,374	11,870	-4.07%
ROTHSCHILD	7,830	7,871	0.52%	39,422	38,449	-2.47%
SPENCER	1,049	1,088	3.72%	5,590	5,997	7.28%
STRATFORD	1,850	1,826	-1.30%	10,082	10,181	0.98%
WAUSAU	28,115	29,202	3.87%	146,331	154,938	5.88%
WAUSAU DRIVE UP	1,971	1,640	-16.79%	9,100	8,822	-3.05%
HOMEBOUND	683	479	-29.87%	3,108	2,752	-11.45%
ILL	144	83	-42.36%	924	706	-23.59%
OVERDRIVE	15,427	17,639	14.34%	76,562	90,822	18.63%
GRAND TOTAL	65,853	68,708	4.34%	339,899	360,795	6.15%

*MCPL Athens branch was closed November 6-11, 2023 to move into new location

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

May 2024

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	118	0	0	0	0	451	0	569	9,267	6.14%	
EDGAR	1	0	0	0	0	0	0	1	6,266	0.02%	
HATLEY	13	0	3	0	0	0	0	16	9,563	0.17%	
MARATHON	19	0	24	0	0	1	0	44	11,162	0.39%	
MOSINEE	0	0	0	0	0	0	0	0	11,870	0.00%	
ROTHSCHILD	40	0	19	0	0	1	0	60	38,449	0.16%	
SPENCER	481	0	0	0	0	0	6	487	5,997	8.12%	
STRATFORD	0	0	0	0	0	0	0	0	10,181	0.00%	
WAUSAU	63	0	705	0	0	57	20	845	154,938	0.55%	
WAUSAU DRIVE UP	8	0	16	0	0	0	0	24	8,822	0.27%	
MISC*									94,280		
TOTAL MCPL	743	0	767	0	0	510	26	2,046	360,795	0.57%	
% of CIRC by COUNTY	0.21%	0.00%	0.21%	0.00%	0.00%	0.14%	0.01%				

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of May 2024

	2023 CURRENT MONTH	2024 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	58,841	53,180	-9.62%
RESIDENT CHILD	8,443	8,793	4.15%
HOMEBOUND	105	100	-4.76%
STAFF	68	63	-7.35%
TEMPORARY	574	475	-17.25%
TOTAL FOR MARATHON COUNTY	68,031	62,611	-7.97%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,840	2,655	-6.51%
CHILD	227	232	2.20%
TEMPORARY	27	22	-18.52%
TOTAL FOR NON-COUNTY ON SITE BORROWERS	3,094	2,909	-5.98%
INTERLIBRARY LOAN			
ILL	410	416	1.46%
GRAND TOTAL	71,535	65,936	-7.83%



Marathon County Public Library Director Report June 2024

Highlights

Mobile Printing Trial

In collaboration with WVLS, we recently began live testing of our mobile printing software "Princh". With Princh, patrons can send documents from their mobile device (smartphone, laptop, etc.) to the library's printer, without needing to spend the time to log on to one of the library computers (though that option will still be available for those who prefer it). The system is simple for patrons and staff to use, and meets a high standard for privacy and security. This has been a much-requested service, so we are glad to be able to offer it now at our testing location - the reference desk at the Wausau headquarters. We look forward to expanding this service to all MCPL locations once our testing is complete and any necessary adjustments are made. Feel free to stop by and try it out! This is part of a suite of hardware and software upgrades this year that align with the "Enhance User Experience" goal from MCPL's new Strategic Plan.

—Alexander J, Support Services Manager



Library Services

A season of exciting change is here for the Library Services team. In May our new Youth Collection Development Librarian completed orientation. We are thrilled to have Murray J. in this role on our team! Also in May, Allycia S. transferred to our Edgar branch, and Robyn V. took

on the role of social media, marketing, and PR for the library. The hiring process has begun for a Library Specialist to work with teens and new adults. The team also kept busy with Summer Library Program preparations. The Adult Services team supported SLP through marketing, graphic and print design, event management, and proofreading. The Youth Services team focused on delivering SLP event flyers to the Wausau School District, providing teachers with recorded SLP presentations, coordinating events across all MCPL branches, visiting area middle schools to promote SLP, and readying the library for a summer full of reading fun! Summer Library Program officially begins on Saturday, June 1. —*Katelyn S, Library Services Manager*

Branches

Class visits were a huge part of May at all of our branch locations. Together, we welcomed more than 1,000 elementary school students to our libraries to hear about our Summer Library Program! Many of the students were also able to get their own library cards and check out books. We hope to see many of these faces back in the library over the summer!

Athens will be starting passport photo service starting June 3. Photos will be available by appointment.

Marathon and Edgar both hosted plant swaps in the month of May. These programs continue to be popular as community members love sharing their plants and taking new plants home!



Marathon City hosted a drop-in DIY activity for teens and adults on May 1st. Eight patrons stopped in to make lovely Pressed Flower Lanterns using dried flowers, glass jars, Mod Podge and twine.

The Rothschild branch hosted an introduction to geocaching program where patrons could learn from a local expert what geocaching containers look like, tips and tricks, and what to do once you find one. After the presentation the group headed next door to Rothschild Memorial Park to find a geocache. 15 people were in attendance.

In Stratford, ten members of our Youth Library Opportunities (YOLO) group had a great time on May 16 making sharpie-dyed scarves and practicing a book play they are planning to present for younger children as part of our SLP Adventure Story Time on June 12.

The Library Board meeting was held at noon on Monday, May 20 in Marathon City. Lisa H. gave a short presentation including information about the community, library building and the unique characteristics of the Marathon Branch.

Branch coordinators attended our bi-monthly branch coordinator meeting on May 17th. All branch assistants completed rounding with Katelyn S., Library Services Manager, during the month of May.

In staffing news, May 31st, was Lue Miller's last day at the Spencer Branch Library. Lue will be deeply missed by the community and especially by Audrey. She was a great worker and team player. We all wish Lue a very happy retirement! Allycia Smith is transferring from Wausau to Edgar to be our Edgar Branch Assistant. We are excited to welcome Allycia to the branch team!

Library Services Statistics & Activities

Team News & Projects

- Notary: 19 appointments
- Proctoring: 1 appointment
- Tech Time: 2 appointments
- MCPL study rooms were booked 88 times in May
- Homebound Services:
 - Items sent out: 426
 - Volunteer deliveries completed: 29
 - New (or recently returned) HB patrons: 5
 - Active HB accts at the start of the month: 83
 - Reading slips, letters, or notes received: 42
- Weeding:
 - Edgar: Adult Paperbacks
 - Mosinee: Adult Fiction
 - Stratford: Adult Nonfiction
 - Wausau: Adult Audiobooks, Adult Fiction
- Outreach:
 - Chad was interviewed about library events/programs by WXCO Radio on May 8 & 21
 - Robyn visited many local middle school classrooms to promote Summer Library Program throughout the month of May
- Ongoing projects:
 - Central Wisconsin Book Festival (Chad)
 - The CWBF was awarded a \$5,000 Arts Grant on May 29 from the Community Foundation of North Central Wisconsin
 - Obituary index accessibility in Aspen (Jailin)
 - Memory Kits (Jailin)
 - Library history digitization project (Julie)
 - Summer Library Program (Tara, Rose, Robyn, Ben, Chad)
 - Library resources/services for entrepreneurs (Chad, Ben)
 - Marketing and social media (Chad, Robyn)
 - Website, events calendar, and staff intranet development (Ben)
 - Games & gaming in the library (Jordan)

- Policy & procedure edits (Kate, Rose)
- Training for new Collection Development Librarian (Kate, Murray, Tara)
- Creating shared book club spreadsheet for WVLS libraries (Kate)
- Lost & Found management (Kathy)

Events and Programs

Youth Events

Story Times:

- May 1: Play & Learn Story Time—54
- May 2: Family Story Time—26
- May 8: Play & Learn Story Time—36
- May 15: Play & Learn Story Time—42
- May 22: Play & Learn Story Time—42
- May 29: Play & Learn Story Time—30

Other Programs:

- May 7: Young Adult Library Leaders—0
 - May 13: Horace Mann Middle School SLP Outreach—75
 - May 13: Horace Mann Middle School SLP Outreach—75
 - May 13: Horace Mann Middle School SLP Outreach—60
 - May 14: John Muir Middle School SLP Outreach—300
 - May 14: Pokémon Club—30
 - May 15: LEGO Block Party—17
 - May 21: Athens Kindergarten Class Tour—45
 - May 22: Marathon Co. Development Head Start Tour—21
 - May 23: John Muir Middle School SLP Outreach—65
 - May 23: John Muir Middle School SLP Outreach—105
 - May 23: John Muir Middle School SLP Outreach—105
 - May 29: LEGO Block Party—4
 - May 31: Grab and Go Windchime—311
- **Number of May Youth Services programs – 20**
 - **Total attendance for May Youth Services programs – 1443**

Adults/All Ages Events

- May 6: Adaptive Communities Arts and Crafts – 11
 - May 7: The Geology of the National Park System w/Katherine Bober – 9
 - May 8: Social Hour (2 sessions) – 1
 - May 9: City Spotlight: Community Development Director Liz Brodek – 12
 - May 14: Extension Gardening: Growing Red Robin Tomatoes (2 sessions) – 13
 - May 25: History Speaks: Beginning Genealogy with Ancestry (@ Marathon County Historical Society) – 15
 - May 28: Adaptive Communities Arts & Crafts – 12
- **Number of May programs and activities – 9**
 - **Total attendance/participation for May programs – 73**

Media Summary

Social Media Statistics:

- Facebook followers: 5,291 (+26)
 - New likes: 11
 - Unfollows: 0
- Twitter: 1,229 (+6)
- Pinterest: 961 (+0)
- Goodreads: 345 (+1), 1,493 reviews (+0)
- Instagram: 1,135 (+11)
- Youtube: 522 (+0)

Hot Happenings in the River District (email newsletter)

- May 1 – Friends of MCPL Book Sale
- May 8 – City Spotlight: Community Development Department

Central WI Radio (WDLB 1450 AM, 98.7 FM)

- May 13 – Marathon County Public Library Announces Extension of Wi-Fi Hotspot Lending Pilot Program - <https://wdlbam.com/2024/05/13/marathon-county-public-library-announces-extension-of-wi-fi-hotspot-lending-pilot-program-2/>

WXCO 1230 AM, 98.9 FM

- May 8 – The Chad Holmes Show - Grand Theater Executive Director Sean Wright and Chad Dally of the Marathon County Public Library - <https://civicmedia.us/shows/chad-holmes-show/2024/05/08/grand-theater-executive-director-sean-wright-and-chad-dally-of-the-marathon-county-public-library>
- May 21 – The Chad Holmes Show – Chad Dally of the Marathon County Public Library, update on “Anything Goes” with Ian, plus a tough Brewers loss...” - <https://civicmedia.us/shows/chad-holmes-show/2024/05/21/chad-dally-of-the-marathon-county-public-library-update-on-anything-goes-with-ian-and-tough-brewers-loss-in-sports>

WDLB 1450 AM, 98.7 FM

- May 28 – Marathon County Public Library’s Wi-Fi Hotspot Lending Pilot Program - <https://wdlbam.com/2024/05/28/6542/>

City Pages

- May 2 – Big Guide – Ongoing: Mobile Wi-Fi Hotspots available at MCPL, Edgar Community Cookbook; Events – Marathon City Book Club, Edgar Book Club, Hatley Book Club, Athens Book Club, Mosinee Yoga & Meditation, Stratford Book Club, Mosinee Book Club, As the Page Turns Book Club (Spencer), Rothschild Book Club; Lectures/Workshops – Wausau City Spotlight: Community Development, Wausau Geology of the National Parks; Kids/Teen – All Locations: Grab and Go Wind Chimes; Wausau: Play and Learn, Family Story Time, Young Adult Library Leaders, Pokémon Club, LEGO Block Party, MCPL & 4-H: Memories Reimagined; Athens: Family Story Time, Board Game Night; Edgar Family Story Time; Mosinee LEGO Block Party; Rothschild: Read to a Therapy Dog, LEGO Block Party
- May 9 – Big Guide - Ongoing: Mobile Wi-Fi Hotspots available at MCPL, Edgar Community Cookbook; Events – Stratford Young Adult Book Club, Marathon City and Edgar Plant Swaps, Marathon City Book Club, Edgar Book Club, Hatley Book Club, Athens Book Club, Mosinee Yoga and Meditation, Stratford Book Club, Mosinee Book Club, As the Page Turns Book Club (Spencer), Rothschild Book Club; Lectures/Workshops – Wausau City Spotlight: Community Development, Edgar Power of Attorney Basics, Rothschild Geocaching 101, Stratford Power of Attorney Basics, Beginning Genealogy @ Woodson History Center; Kids/Teen – All Locations: Grab and Go Wind Chimes; Wausau: Play and Learn, Pokémon Club, LEGO Block Party; Athens Board Game Night; Edgar Story Time and Scavenger Hunt; Mosinee Teen Advisory Group
- May 16 – Big Guide - Ongoing: Mobile Wi-Fi Hotspots available at MCPL, Edgar Community Cookbook; Events – Marathon City and Edgar Plant Swaps, Mosinee Book Club, As the Page Turns Book Club (Spencer), Rothschild Book Club; Lectures/Workshops – Rothschild Geocaching 101,

Stratford Power of Attorney Basics, Wausau Beginning Genealogy Using Ancestry (at Woodson History Center); Kids/Teens – All Locations: Grab and Go Wind Chimes; Wausau: Play and Learn; Athens: Board Game Night; Edgar: Story Time and Scavenger Hunt; Mosinee: Teen Advisory Group

- May 23 – Big Guide - Ongoing: Mobile Wi-Fi Hotspots available at MCPL, Edgar Community Cookbook; Events – Marathon City Book Club, Edgar Book Club, Hatley Book Club, Athens Book Club, Stratford Young Adult Book Club, Mosinee Book Club, Stratford Book Club, Rothschild Book Club; Lectures/Workshops – Stratford Power of Attorney Basics, Wausau Beginning Genealogy using Ancestry; Kids/Teens – All Locations: Grab and Go Wind Chimes; Wausau Play and Learn, Family Story Time at Rib Mountain State Park, Athens Family Story Time, Rothschild Family Story Time, Edgar Family Story Time, Wausau Family Story Time, Marathon City Camping Adventure Story Time, Hatley Outdoor Story Time, Stratford Summer Adventure Story Time
- May 30 – Big Guide – Ongoing: Mobile Wi-Fi Hotspots available at MCPL, Edgar Community Cookbook; Events – Mosinee Cat Lover Craft Social Hour, Wausau Pendant Craft, Marathon City Book Club, Edgar Book Club, Hatley Book Club, Athens Book Club, Stratford Book Club, Mosinee Book Club, Stratford Young Adult Book Club, Wausau Movie Night; Lectures/Workshops – Wausau Basics of Microsoft Excel; Kids/Teens – All Locations: Grab and Go Wind Chimes; Wausau: Trail Tales, Family Story Time at Rib Mountain State Park, Play and Learn, Summer LEGO Party, Family Story Time, Movie Matinee for Kids, Gardening Story Time, Tom Pease, Snake Discovery, Story Time in the Park; Athens: Family Story Time, Dinosaur Dimensions, Adventures in the Park; Edgar: Family Story Time; Hatley: My Summer Adventure Book, Outdoor Story Time; Marathon City: Camping Adventure Story Time, Snake Discovery, Family Story Time; Mosinee: Dinosaur Dimensions, Yoga Story Time; Rothschild: Summer LEGO Party, Family Story Time, The Magic of Isaiah, Snake Discovery, Gardening Story Time; Spencer: The Magic of Isaiah; Stratford: Backpack Buddies, Summer Adventure Story Time, Play and Learn

Record Review

- May 1 – People – Athens: Family Story Time, Book Club, Board Game Night; Edgar: Book Club, Family Story Time; Marathon: Book Club; Stratford: YA Book Club, Book Club
- May 8 – People – Athens: Book Club, Board Game Night; Edgar: Book Club, Power of Attorney Basics; Marathon: Book Club; Stratford: Power of Attorney Basics, Book Club; Marathon County: Plant Swap (Edgar, Marathon), Grab and Go Wind Chimes
- May 15 – People – Athens Board Game Night; Marathon County Historical Society History Speaks; Stratford Power of Attorney Basics
- May 29 – People – Athens Family Story Time; Edgar Family Story Time; Marathon City Camping Adventure (Story Time); Stratford Backpack Buddies; Marathon County Wi-Fi Hotspots Available

Mosinee Times

- May 2 – MCPL Marathon City and MCPL Edgar Free Plant Swap May 13
- May 9 – MCPL Edgar & Stratford to offer Power of Attorney Basics; MCPL Rothschild to offer Geocaching 101 Program
- May 30 – MCPL June Youth Events (Part 1)

Wausau Pilot & Review

- May 3 – Marathon County Public Library mulls security guard amid uptick in unsafe behavior - <https://wausapilotandreview.com/2024/05/03/marathon-county-public-library-mulls-security-guard-amid-uptick-in-unsafe-behavior/>
- May 5 – Marathon County Public Library programs, adults - <https://wausapilotandreview.com/2024/05/05/marathon-county-public-library-programs-adults-12/>
- May 11 – History Speaks program to cover genealogy - <https://wausapilotandreview.com/2024/05/11/history-speaks-program-to-cover-genealogy/>
- May 22 – June story time dates set at Marathon County Public Library - <https://wausapilotandreview.com/2024/05/22/june-story-time-dates-set-at-marathon-county-public-library-2/>

- May 25 – Marathon County Public Library youth programs June 1-15 - <https://wausaupilotandreview.com/2024/05/25/marathon-county-public-library-youth-programs-june-1-15/>
- May 31: Sensational Summer Reads: This week’s picks from the Marathon County Public Library - <https://wausaupilotandreview.com/2024/05/31/sensational-summer-reads-this-weeks-picks-from-the-marathon-county-public-library/>
- May 31: Marathon County Public Library programs - <https://wausaupilotandreview.com/2024/05/31/marathon-county-public-library-programs-54/>

Wausau Times/Buyers Guide

- May 29 – MCPL Wausau to offer new movie for adults

Materials

Youth

	2024 Annual Budget	Rollover from 2023	Total w/carryover	Free Balance	Spent as of 5/31/24	% Spent
Juvenile Audiobooks	\$10,000.00	\$0.00	\$10,000.00	\$5,533.21	\$4,466.79	44.67%
Juvenile CDs	\$300.00	\$30.54	\$330.54	\$300.00	\$30.54	9.24%
Juvenile DVDs	\$7,500.00	\$99.53	\$7,599.53	\$5,396.48	\$2,203.05	28.99%
Juvenile Video Games	\$2,350.00	\$0.00	\$2,350.00	\$1,634.20	\$715.80	30.46%
Young Adult Audio Books	\$1,800.00	\$0.00	\$1,800.00	\$1,026.87	\$773.13	42.95%
Youth AV Subtotal	\$21,950.00	\$130.07	\$22,080.07	\$13,890.76	\$8,189.31	37.09%
Juvenile Fiction	\$26,000.00	\$10.05	\$26,010.05	\$16,368.42	\$9,641.63	37.07%
Juvenile NonFiction	\$26,000.00	\$53.24	\$26,053.24	\$16,945.57	\$9,107.67	34.96%
Juvenile Picture Books	\$30,000.00	\$0.00	\$30,000.00	\$16,256.70	\$13,743.30	45.81%
Juvenile Spanish	\$1,500.00	\$23.56	\$1,523.56	\$1,204.08	\$319.48	20.97%
Juvenile Standing Order	\$7,500.00	\$0.00	\$7,500.00	\$6,087.57	\$1,412.43	18.83%
Young Adult Fiction	\$12,200.00	\$0.00	\$12,200.00	\$7,448.36	\$4,751.64	38.95%
Young Adult Graphic Novels	\$3,700.00	\$30.98	\$3,730.98	\$844.98	\$2,886.00	77.35%
Young Adult NonFiction	\$3,400.00	\$0.00	\$3,400.00	\$2,473.19	\$926.81	27.26%
Juvenile e-books	\$2,000.00	\$0.00	\$2,000.00	\$792.52	\$1,207.48	60.37%
Youth Print Subtotal	\$112,300.00	\$117.83	\$112,417.83	\$68,421.39	\$43,996.44	39.14%
Youth Services TOTAL	\$134,250.00	\$247.90	\$134,497.90	\$82,312.15	\$52,185.75	38.80%

Adult

	2024 Annual Budget	Rollover from 2023	Total w/carryover	Monthly Allotment	Free Balance	Spent YTD	% Spent
Adult Audiobooks	\$11,500.00	\$279.58	\$11,779.58	\$1,045.45	\$7,203.14	\$4,576.44	39.80%
Adult Music CD	\$5,000.00	\$102.72	\$5,102.72	\$454.55	\$3,072.42	\$2,030.30	40.61%

Adult DVD	\$17,750.00	\$284.08	\$18,034.08	\$1,613.64	\$8,955.36	\$9,078.72	51.15%
Adult Video Games	\$1,550.00	\$0.00	\$1,550.00	\$140.91	\$946.12	\$603.88	38.96%
Adult AV Subtotal	\$35,800.00	\$666.38	\$36,466.38	\$3,254.55	\$20,177.04	\$15,622.96	43.64%
Adult Paperbacks	\$2,500.00	\$6.29	\$2,506.29	\$227.27	\$1,478.23	\$1,028.06	41.12%
Adult Paperbacks S.O.	\$450.00	\$0.00	\$450.00	N/A	\$450.00	\$0.00	0.00%
Adult Fiction	\$47,000.00	\$139.22	\$47,139.22	\$4,272.73	\$18,008.29	\$29,130.93	61.98%
Adult LT Fiction	\$7,500.00	\$96.97	\$7,596.97	\$681.82	\$3,004.83	\$4,592.14	61.23%
***Adult LT S.O.	\$5,500.00	\$0.00	\$5,500.00	\$500.00	\$4,261.88	\$1,238.12	22.51%
Adult Non-fiction	\$71,000.00	\$386.22	\$71,386.22	\$6,454.55	\$38,932.00	\$32,454.22	45.71%
Adult Non-fiction S.O.	\$2,000.00	\$0.00	\$2,000.00	N/A	\$1,532.40	\$467.60	23.38%
Adult Biographies	\$11,000.00	\$37.54	\$11,037.54	\$1,000.00	\$5,957.31	\$5,080.23	46.18%
Adult Spanish	\$500.00	\$11.33	\$511.33	\$45.45	\$264.58	\$246.75	49.35%
Adult Hmong	\$750.00	\$0.00	\$750.00	\$68.18	\$542.25	\$207.75	27.70%
Overdrive - ebooks	\$16,000.00	\$0.00	\$16,000.00	\$1,454.55	\$8,336.71	\$7,663.29	47.90%
Adult Print Subtotal	\$164,200.00	\$677.57	\$164,877.57	\$14,927.27	\$82,768.48	\$82,109.09	50.01%
Adult Services TOTAL	\$200,000.00	\$1,343.95	\$201,343.95	\$18,181.82	\$102,945.52	\$97,732.05	48.87%

Support Services Statistics & Activities

Circulation Team

- New library card applications processed by the Circulation Team: 191
- Accounts linked: 46
- Checkout total for Wausau First Floor: 29,202
- Ashley H processed 83 Interlibrary Loan items
- May Passports News:
 - 36 Adult Passport Books
 - 21 Minor Passport Books
 - 4 Adult Passport Cards (3 attached to passport book applications, 1 was solo card applications)
 - 1 Minor Passport Cards (attached to a passport book application)

The MCPL Passport team accepted a total of 58 passport applications at \$35.00 each, and 62 photos were taken at \$10.00 each for a total of \$2,650 recorded. We also assisted with 8 renewal applications.

- Ashley H:
 - Redesigned ILL label
 - Shelf-read children's nonfiction up to 750.
 - Ran multiple pull lists throughout the month.
 - Set up disc cleaner and reader to test AV items at desk.

- Conducted additional ILL work beyond traditional circulations (66 requests received and processed):
 - Renewals: 7 phone calls, 3 emails
 - Under \$10 per Amazon.com: 7
 - Too new: 4 (informed patron of purchase suggestion instead)
 - Library of Congress items: 1
 - V-Cat items: 3
 - Library of Congress: 5
 - Unable to fulfill: 1
 - Inquiries: 2 phone call, 5 emails.
 - Renewals: 3 phone calls
 - Over 5 requests for the month: 1
 - Hold pickup phone calls: 2
 - Videogame: 1
- Olivia B:
 - Attended V-Cat Cooperative Circulation meeting on Friday May 10th.
 - Nine missing pieces letters sent, seven 2nd notices sent, three items not returned and billed for.
 - Met with Jailin for programming our SLP Teen D&D Campaign, also met with Erin and Jordan to help us as needed.
 - Billed for approximately \$336.58 worth of damaged items.
- Maggie B.
 - Ordered monthly supplies for the team.
 - Continued to assist with the Homebound program.
 - Helped the Page team by emptying bins, sorting carts, and doing transits.
 - Assisted in Support Services by working the Drive-thru and relabeling.
 - Juvenile to Adult account switch-overs.
 - New to regular YA switchovers.
- Erin Q:
 - Assisted Olivia B with damage assessment.
 - Card application double checks.
 - New to regular YA GN switchovers.
 - Routinely helped pages with pull lists and bins.
 - Adult Fiction weeding list.
 - Finished Picture book weeding list.
 - YA inventory (fiction, nonfiction, audiobooks, and graphic novels).
- Mai Yia L.
 - Completed the missing in transit list.
 - Adult fiction and non-fiction switchovers
 - Completed Passport Acceptance Training and sat in on some passport appointments.
 - Withdrawals for adult materials.
- A charging station (for patrons who need to charge a phone but do not have the right cable with them) was installed near the circulation desk. It has been helping patrons for a few weeks now. This supplements the many USB outlets and standard outlets we have for this purpose in and near furniture throughout the building.

Support Services Team

- Support Services Team gave an orientation session to the new Youth Collection Development Librarian, Murray J, on 5/2. The length of the orientation was extended because we will be working closely with Murray as we catalog and process the materials he orders.
- Kayla K has embarked on her new role in acquisitions and reports it is going well.
- Chris L chaired the V-Cat Bibliographic/Interface Committee meeting on 5/7. Topics discussed: Procedure review and edit of "Attaching items to existing bib records" and "Cataloging Big Books," reports from the ILS Support Specialist and ILS Administrator and an update on the NICE Project Cataloging Workgroup's work. Also included was a refresher demo of OCLC Connexion. It is a product paid for through V-Cat's OCLC subscription which offers many additional search parameters and is very useful for narrowing down a bib record search. MCPL catalogers use it regularly.
- Team Leads met with Leah 5/8.
- WVLS sorting transit materials is working well for MCPL Wausau, with only minor (cart) issues reported. One change to our workflow: WVLS now delivers a cart of Holds for Wausau and Transits to be checked in at the sorter every afternoon (in addition to every morning).
- Chris L participated in the NICE Project Cataloging Workgroup on 5/9. The focus was on current and proposed cataloging processes in a shared ILS. The workgroup's recommendation will be shared with all stakeholders soon.
- Kayla K reports that good progress is being made on Juvenile Favorites relabeling. Other non-urgent relabeling side projects are temporarily on hold while workflows are reassessed in light of Kayla's new job duties.
- Support Services Team gave the new Page Sophie C a tour on 5/15.
- Chris L updated the bib records for MCPL's Big Books collection in accordance with the procedure recommended by the Bib Committee. The goal is to make Big Books more readily identifiable in the catalog and prevent unwanted holds. Only a few changes were needed because MCPL staff have been aware of the issue for some time and had already made most of them.
- Support Services Team Leads met with Alexander 5/21.
- Dawn L reports that May is balanced across all funds. She also reports that despite the best efforts of herself and Stephanie, they have been unsuccessful in making payment to USA Today and the Wisconsin Rapids Daily Tribune. Gannett (which owns both papers) hasn't returned the W-9s we sent (which would enable it to be established as a vendor) or provided invoices. Phone calls to the company go to an automated line which is unable to handle questions. The papers continue to arrive (for now). Dawn hopes that the company reaches out when it realizes it isn't being paid and provides an avenue by which we can pay it! Lastly, Dawn is coordinating the purchase of school yearbooks.
- James B has been regularly assisting Stephanie in the 3rd floor cleanup project.
- Construction has begun in the hallway next to Support Services. Transit bin carts (both MCPL and WVLS sort) are being routed through the Friends room and Support Services. Doors are closed, earplugs are in and the Team has added a visual doorbell (sound and flashing lights) for the Drive-thru to ensure that we can help patrons promptly regardless of ambient conditions.
- In light of concerns from MCPL and other V-Cat libraries, the NICE Project's ILS Workgroup met and revised their recommendation for which ILS the two consortia should use if they were to collaborate more closely. Where before the group had recommended Koha (supported by ByWater), the group now recommends continuing to use Sierra, and that the two consortia move to a new Sierra instance together (rather than NWLS moving into WVLS's existing Sierra instance).
- Circulation total for Wausau Drive Up: 1,640.

Page Team

- Did routine switch-overs for new Adult collections and Young Adult collections.

- Finished shifting in the juvenile fiction collection. Shifted the series to the very end of the juvenile fiction section. Shifted the graphic novels to give them more room.
- We welcomed our new page, Sophie, on May 13th. She caught on very quickly and is doing well!
- Lynelle C. prepared had a book display for Teacher Appreciation Month.
- Throughout the month of May the Page Team shelved 30,205 items. They handled an additional 3,553 more items for holds or transits to home libraries.
- The newly expanded sorter continues to support more efficient and accurate return of items to their next destination, whether our shelves or another library.

Information Technology

- CCITC will be moving network equipment into our facility as part of their move from the 212 River Drive property. Security enhancements are underway to protect this additional hardware.
- VPN Installation:
 - Installation of a VPN client has been approved for securing connections to our network from off-site. We have an install date of June 7th pending configuration changes by CCITC to their network.
- DeepFreeze Update:
 - Installed on our 12 new laptops used for technology classes as part of a soft deployment of the software.
- Mobile Printing Update:
 - We have implemented limited mobile printing on the 2nd floor of MCPL. So far the feedback has been positive for this new amenity, and adjustments have been made to support serving a larger number of patrons in the near future.
- Pharos Update:
 - This system is a replacement for CASSIE, which regulates access to our public computers and manages the amount of time patrons are able to use them. The main purpose for this replacement is to ensure that we have a more modern system that can work well with other pieces of software, since CASSIE has been struggling in that regard. So far, tests indicate that this will provide an equivalent (or better) patron-facing experience, with notable improvements for staff management of patron PCs.
- Patron Computer Deployment:
 - Tests continue to progress and computers should be ready for deployment in the next couple of months.
- Group Policy Updates:
 - Josh at WVLS will be helping to clean up some Group Policies that will no longer be needed with the implementation of DeepFreeze. This will simplify administration of our network and remove some instances where our systems are working at cross-purposes.
- Several projects remain ongoing:
 - Printer replacement:
 - Currently investigating the costs/benefits of leasing printers instead of purchasing them outright. This may allow us to offer better services on a long timescale, and would free staff time for additional projects.
 - Update to fiber at branches:
 - Athens: It looks like we can treat Athens as a new install and Josh K. at WVLS has initiated the install process. An on "On Site" inspection will be scheduled before proceeding.
 - Edgar:
 - *Hatley: Connected to WCAN on 05/12/2023*
 - Marathon City:
 - Mosinee:

- *Rothschild: Fiber Connection through Rothschild PD (WiscNet)*
 - Spencer:
 - Stratford:
 - Creating technology tutorials for staff.
 - Investigate what needs to be done to continue outdoor Wi-Fi antennae installation at remaining branches.
 - *Athens: Installed*
 - *Edgar: Installed*
 - Hatley: Approved for installation
 - Marathon City: *Village Board has approved installation of an exterior access point for Wi-Fi.*
 - *Mosinee: Installed*
 - Rothschild: Awaiting news of approval from Village Board
 - Spencer: *Village Board has approved installation of an exterior access point for Wi-Fi.*
 - *Stratford: Installed*
- Additional projects are on the horizon:
 - Plan a deployment date for Windows 11. (Will be deployed with new patron computers)
 - Investigate having the branches use IP phones like the ones used in Wausau.
 - Investigate moving library to Office 365 licensing instead of the current Office 2013 in use.
 - Investigate hosting Teams phones on our own Microsoft tenant.
 - Investigate hosting mcpl.us email on our own Microsoft tenant.

Branch Statistics & Activities

Athens Monthly Report

Events and Programs

- Book Club: The May Athens Book Club read *A Flicker in the Dark* by Stacy Willingham. Book Club met on Tuesday, May 14 at 2:00pm in the library. Seven patrons read the selection. June Book Club will be held on June 11 at 2:00 featuring *The One Hundred Years of Lenni & Margot* by Marianne Cronin.
- Family Story time was held on Monday, May 6 at 10:30am; this completed the Spring session. Bi-weekly story times will begin again on June 3rd. 11 children and 3 adults participated on May 5th. Story times will be held on Wednesdays starting in the fall.
- There were 6 regular class visits.
- 24 children created paper floral bouquets from May 1-18. 5 blew bubbles to create Bubble flowers from May 20-24. The week of May 27-30 3 children made yarn dolls.

Circulation Statistics

- May circulation totaled 1,451 items. This is 2.83% increase from May of 2023. In 2024 year-to-date, Athens has circulated 9,267 items. This is a 5.41% increase from 2023.

Library News

- The library is decorated for “Adventure begins at your library” 2024 Summer Library Program. Areas are decorated with camping, space and hot air balloon adventure themes.
- Shahara filled in at the Edgar branch on May 21.
- Shahara rounded with Katelyn S on May 23.
- Athens Branch held SLP class visits the weeks of May 13 through May 24. There were 10 scheduled visits with multiple classes in each group. Kitty R spoke about the upcoming summer events. We finished off the performance with storytelling. A total of 181 children asked

questions and are excited for crafts, programming, challenges and a whole lot of fun this summer.

- Athens will be starting passport photo service starting June 3. Photos will be by appointment.

Facilities

- A white board was installed for passport photos.

Edgar Monthly Report

Events and Programs

- Book club discussed the book *Still Alice* by Lisa Genova on the 14th with 6 in attendance.
- Story time was held on the 7th with 3 people in attendance.
- A 3K class visited on the 10th and listened to a story, with 19 in attendance; they were very well behaved and all received stickers.
- A Plant Swap was held from the 13th to the 18th with 15 participating/15+ plants swapped.
- On the 15th Donna Heil came to present our POA health and financial event with 3 attending.
- Pokémon Club was on the 20th with 1 in attendance.
- On the 21st the Family Story Time and Scavenger Hunt in the Park was changed to an indoor story time with a self-led scavenger hunt, due to the weather. 3 people attended the story time.
- 1 child turned in their 700 sheet for 1,000 books before kindergarten and the star was moved to the corresponding number on our wall display; she was given a sticker.
- A passive program was put up featuring clouds with raindrops. Kiddos could put up either a raindrop or a bird with their name on it (or colored). We had 20 participants. One raindrop read 'liv laf luv.'

Circulation Statistics

- The circulation statistics for the month of May were 1,178 checked out. This is a 13.38% increase for the same month last year. A total of 6,266 items have been checked out so far this year. This is a 4.44% decrease from 2023.
- There were 0 curbside pickups for the month.

Library News

- Christina's last day was May 18th
- Allycia started her new role as Library Branch Assistant on May 21st
- Hannah attended the branch coordinator meeting on May 17th
- Shahara covered in Edgar on the 21st during our story time and event
- Lisa H covered in Edgar on the 31st

Facilities Updates

- Carpets were cleaned on May 11th

Hatley Monthly Report

Events and Programs

- Book Club members shared books of personal interest. Eight members attended this month's meeting.
- Story Time and other programming were paused, for the month of May, so staff were able to focus on upcoming Summer Library Programming.
- Two groups, totaling 75 students and educators from Hatley Elementary School, visited the branch to learn about the library, be introduced to the Summer Library Program, and check out two books each. Library Branch Coordinator and Hatley Elementary Dean of Students will meet at the beginning of the 2024-25 school year to discuss more collaborating opportunities throughout the school year.
- Library Branch Coordinator (Peggy) attended the Hatley Village Board meeting, to meet each other. Peggy presented a thought of placing library/community center directional signs near the Interstate exits.
- Upcoming Programs:

- Summer Adventure Book – Drop-in craft project available from June 3 – 7.
- Library Branch Coordinator presents program about the library to the Hatley Senior Center members – Tuesday, June 4.
- Book Club on June 11 – *Remarkably Bright Creatures* by Shelby Van Pelt.
- Summer Story Times will be the second and fourth Tuesday mornings, at 10:30 a.m., unless a special performer is scheduled.
- ZooZort – special animal program – Wednesday, June 12 – 1:30 p.m. – 2:30 p.m.
- Community Plant Swap – Week of June 17.
- Ancestry.com Presentation – Monday, June 24 – 1:00 p.m. - 3:00 p.m.
- Animal Acrobats – special animal program - Tuesday, June 25 – 10:30 a.m. - 11:30 a.m.
- Library Branch Coordinator will host a library booth, at the New Hatley Farmer’s Market, on Wednesdays, from 3:00 p.m. - 6:00 p.m. This new Farmer’s Market launches on Wednesday, June 26.

Circulation Statistics

- Hatley circulated 1,914 items for the month of May. This is a 23.01% increase. Year-to-date is 9,563 items. This is a 12.02% increase from last year.

Library News

- Peggy attended the Branch Coordinator meeting on May 17.

Facilities Updates

- None at this time.

Marathon City Monthly Report

Events and Programs

- Book Club: Lisa M. and 9 patrons had a lively, thoughtful discussion of the book *The Prize Winner of Defiance, Ohio* by Terry Ryan. The book club meets on the second Monday of the month from 5:45-6:45 pm. The next book club session will meet on Monday, June 8th with a discussion of the book *Spare* by Prince Harry.
- Story Time: Our 30 minute family story time programs are held on Thursday mornings at 10:30 am. We took a break from family story time for the month of May to focus on outreach and class visits. We will resume weekly story time events for the summer on Thursday, June 6.
- The 4K class from St. Mary’s School has been making monthly visits to the library since October. Lisa H. reads them themed stories and sings a song or two. Then the students get an opportunity to check out a book with their own library card. The class of 22 students and 2 teachers visits on the second Wednesday of the month. May 8 was their last visit of the year.
- On May 1, we held a drop-in DIY activity for teens and adults. Eight patrons stopped in to make lovely pressed flower lanterns using dried flowers, glass jars, Mod Podge and twine.
- During the week of May 13-18 we held a community Plant Swap. This is the first time we have held the swap during the spring. We usually only hold it in September. We have decided to make it a spring and fall event. Patrons stopped by to drop off or pick up indoor or outdoor plants. This event was not quite as popular as our September event, but we still had about 30 people swapping plants. We look forward to the September swap!
- We had a Grab & Go wind chime craft available for patrons during the month of May. We gave out 75 kits.
- In June, our monthly book club will be held as usual. We will also resume our weekly family story time on Thursdays at 10:30 am. We will focus on adventures and summer themes. Our story time events include stories, songs, rhymes, movement and sometimes we will make a craft to go along with the theme. On June 6, we will kick off the summer with a Camping Adventure story time. We will begin offering an opportunity for kids and families to get creative building with Legos during our summer Lego Block Parties held every Friday afternoon from 1:00 – 3:00 pm. On June 13 at 10:00 am, the Snake Discovery group will bring their “Snake, Rattle and Roll” presentation to Marathon Elementary. Fan favorite Tom Pease will visit us again with his songs and laughs on Tuesday, June 18 at 10:00 am at Marathon Elementary. On June 19 from 5:30 –

6:30, Extension Horticulture Educator Janell Wehr will present the program “Gardening for Pollinators.” This program will educate patrons on how to select pollinator-friendly plants and keep them thriving throughout the growing season. When going on an outdoor adventure, you need to stay hydrated. Tweens can keep hydrated “in style” by stopping in from 12:00 – 3:00 pm on Thursday, June 20 to make their own Duct Tape Water Bottle Holder. During the week of June 24 – 29 we will offer a craft activity. Kids can stop in anytime the library is open to create their own mini paper kites.

Circulation Statistics

- Marathon circulated 2,089 items during the month of May, which is a 15.53% decrease from this time last year. So far in 2024, Marathon has circulated 11,162 items. This is a 10.85% decrease over last year.

Library News

- Lisa H. presented information about the library and the Summer Library Program to over 200 students and teachers from 5K to grade 4 during Marathon Elementary class visits.
- Lisa H. participated in the bimonthly coordinators’ meeting on Friday, May 17.
- The Library Board meeting was held at noon on Monday, May 20 here in Marathon City. It was interesting to see how the proceedings are run and what is discussed at the board meetings. Lisa H. gave a short presentation including information about the community, library building and the unique characteristics of the Marathon Branch.

Facilities Updates

- Maintenance checked the cooling system and found that a switch wasn’t turned on, causing the fan not work properly. It seems to be cooling better. We will monitor this closely as the weather gets warmer.

Mosinee Monthly Report

Events and Programs

- Lego Block Party brought in 6 patrons.
- Sarah led her second of many Mosinee Head Start Outreach Story Times on the 22nd! Eighteen children (and 3 adults) listened to stories and songs, all themed around adventure, and did several educational activities related to adventure themes. Children also got to hear all about our upcoming Summer Reading Program.
- No patrons joined us for our last session of Pokémon Club.
- Eight patrons joined us for Adult Book Club.
- Our Gentle Yoga and Meditation class series brought in 3 patrons.
- Directly after our Yoga Class, Mandy led a wonderful program about Gratitude journaling and the health benefits of this practice, with 4 patrons attending.
- Katie’s fourth session of our new Mosinee Teen Advisory Group brought in 1 teen.
- Mosinee elementary second grade students joined us this month for a tour of our library and to hear all about our summer reading program. While one class had to cancel due to weather, the other 6 classes brought in a total of 144 patrons!
- Passive Programs: This month 13 patrons told us all about their pets (or pets they wish they had) in honor of National Pet Month.
- Upcoming Programs: Our summer will kick off with a bang during the first week in June, with our popular annual Plant Swap program along with a passive sunflower weaving craft and a second session of Sarah’s Cat Lover Craft and Social Hour. We will also have a pirate-themed scavenger hunt in the children’s area, host Dinosaur Dimensions and Animal Acrobats at River Park, and continue adult book club. Katie also has a really creative “Hack that Painting” program on the 20th, where teens can add their own mark to existing paintings, and start her Yoga Story Time summer series.

Circulation Statistics

- Mosinee circulated 2,248 items in May 2024. This is 2.47% decrease. Mosinee has circulated 11,870 items in 2024. This is 4.07% decrease.

Library News

- Displays: In May we had displays for teacher appreciation week, national pet month, gardening for wildlife month, and Star War's day. We also had a "lions and tigers and bears, oh my!" display in the adult fiction section featuring books with animals on the covers, and had a giraffe behind the circulation desk reminding readers that "reading helps you stretch your imagination".
- Staff sent in children's favorites that will be re-labeled, and really appreciate all the hard work Support Services is doing!
- Sarah attended the coordinator meeting on the 17th.

Facilities Updates

- Exterior building work continued throughout the month to restore the brickwork on this historic building as well as our historical windows.
- A fire inspection was done on the 22nd.

Rothschild Monthly Report

Events and Programs

- We took a break from story time during the month of May to focus on school visits and preparing for summer. Our big class visit of the summer was the Rothschild 2nd graders. 60 students visited the library, got new library cards, learned about our summer reading program and were able to check out books.
- In May, 10 members of our book club met to discuss *Echo Mountain* by Lauren Wolk. Everyone really enjoyed this title! In June, the club will read and discuss *Reckless Girls* by Rachel Hawkins.
- Recurring events – at Pokémon Club, 6 people joined us to trade cards, socialize, play the game, and make their own Pokéball sun catcher craft. Our monthly Lego Block Party was attended by 15 people. 50 patrons picked up a grab and go wind chime craft kit.
- We had one special events in May. We hosted an introduction to geocaching program where patrons could learn from a local expert what geocaching containers look like, tips and tricks, and what to do once you find one. After the presentation the group headed next door to Rothschild Memorial Park to find a geocache. 15 people were in attendance.
- In May, we had various book displays around the library including "Take a road trip!" (YA books featuring road trips) and "May-be one more" (general adult fiction). We also started displaying books to highlight our upcoming summer performances – Snake Discovery and Magic Isaiah!

Circulation Statistics

- In May, Rothschild circulated 7,871 items. This is a .52% increase from last year. In 2024, Rothschild circulated 38,449 items. This is a -2.47% decrease from last year.

Library News

- Laura attended the monthly team leads meeting and hosted the bi-monthly branch coordinator meeting.
- Megan, Julie, Wanda, and Deborah (Rothschild branch assistants) completed rounding with Katelyn.
- Rothschild staff weeded YA nonfiction/graphic novels
- David visited the library for an IT check-in.

Facilities Updates

- None at this time.

Spencer Monthly Report

Events and Programs

- For the month of May, a Grab N Go Windchime craft was available. All 17 crafts were taken after a few weeks.
- On May 8th, Lue did a story time for the Rookie Rockets Day Care Center located in the Spencer Elementary School. Lue read stories to 20 children.

- On May 8th and 9th, story time was held at the Spencer Pre-Kindergarten classes. Lue read to the class on May 8th with 17 attending, and Audrey read to the class on May 9th with a total of 20 in attendance.
- May 14th was the last “Cribbage at the Library” event until next fall. Seven adults had a great time playing and enjoying each other’s company.
- May 20th was the last Spencer Book Club for this season. They will meet again next fall. This month’s book, *The Girl Who Wrote in Silk* by Kelli Estes, received high marks from all 22 that were attending.
- Audrey did a Summer Reading Program introduction to the Spencer Pre-Kindergarten class on May 20th and 21st. Audrey talked about the BINGO cards, the craft projects and the programs scheduled for the summer. There was a total of 39 attending.
- On May 22nd, Audrey met with the Spencer Kindergarten classes and the 1st grade classes to introduce them to the Summer Reading Program. The theme, “Adventure Begins at the Library” was brought alive as we went on a bear hunt! A total of 86 attended the fun program.
- On May 29th, Lue did another story time for the Rookie Rockets Day Care Center. Lue read three stories for the 23 children.

Circulation Statistics

- Spencer circulated 1,088 items in the month of May. This is an increase of 3.72%. Spencer has circulated 5,997 items in 2024. This is an increase of 7.28%.

Library News

- Audrey wrote a Spencer Library News Update for both the TRG paper which includes Clark County and for the Village Voice, a Spencer Newsletter. Dates of programs and library hours were listed.
- On May 17th Audrey attended the Branch Coordinator meeting.
- Audrey was a Proctor for a test taken by an employee of a local bank.
- May 31st was Lue Miller’s last day at the Spencer Branch Library. Lue will be deeply missed by the community and especially by Audrey. She was a great worker and team player. Wishing Lue a very happy retirement.

Facilities Updates

- Three Spencer Village workers were kind enough to help hang a banner for SLP off the ceiling of the library. They came with ladders, and were very meticulous about how the banner was hung. I thank them for their help.

Stratford Monthly Report

Events and Programs

- More than 200 elementary-aged students visited our library in May to hear about our Summer Library Program (SLP). They were quite excited to find out about all the fun activities, events, and crafts scheduled here and throughout Marathon County Public Libraries this summer. The children also enjoyed a story time and a scavenger hunt while here.
- We collaborated with the Stratford Area School District art teachers to feature some of their students’ artwork during May. The elementary students displayed their projects that involved weaving, barn quilt art, and watercolors of Wisconsin State Parks.
- Ten members of our Youth Library Opportunities (YOLO) group had a great time on May 16 making sharpie-dyed scarves and practicing a book play they are planning to present for younger children as part of our SLP Adventure Story Time on June 12.
- Sixty-one patrons enjoyed the Wind Chime Grab & Go Craft Bag in May.
- One patron attended our Young Adult Book Club on May 9 to discuss *The Book Thief* by Marcus Zusak.
- Eight patrons attended our Book Club on May 16 to discuss *Things I Wish I’d Told My Mother* by Susan Patterson and Susan DiLallo.
- One patron attended an informational program May 23 on Power of Attorney Basics presented by Donna Heil, a local health and life insurance agent.

- St. Joe's 1st-8th graders visited our library at different times throughout the month for a break and book checkout.

Circulation Statistics

- We circulated 1,826 items in May. This is a 1.30% decrease from last year. So far in 2024, we have circulated 10,181 items. This is a .98% increase from 2023.

Library News

- Our library featured Happy "Get Caught Reading" Month and "The Great Outdoors" book displays.
- We worked on inventory of the adult non-fiction section and completed the adult paperback section.
- MJ attended the Branch Coordinator Meeting on May 17.
- We decorated our branch with a hot air balloon theme for the summer's SLP, "Adventures Begin at Your Library."

Facilities Updates

- The Village spruced up the outside of the building with new mulch and beautiful flowers.
- The Fire Inspector checked our fire extinguishers.