



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA

Date & Time of Meeting: Tuesday, July 23, 2024 at 3:00 pm

Meeting Location: Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403

John Robinson	Present
Gayle Marshall	Present
Kurt Gibbs	Present
Kody Hart	Present
Ann Lemmer	Excused
Scott Poole	Present
Jordan Reynolds	Present (W)

Staff Present: Chris Holman, Michael Puerner, Kim Trueblood, Lance Leonhard, Connie Beyersdorff, Dave Hagenbucher, Samantha Fenske

[Meeting Recording](#)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment – None.**
4. **Approval of Minutes from the July 10, 2024 HRFC meeting (:01)** – Motion by Gibbs, Second by Poole to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Consideration of Easement Request from WPS for Parcel ID Number 072-2809-233-0994 (:02) – Motion by Poole, Second by Hart to motion to approve the easement on the condition that the easement is temporary and the County will control the easement if the operations change.
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Items for Discussion and Possible Action by HRFC
 1. Discussion regarding 2025 Annual Budget Development and Policy Recommendations from the committee, including Review of the Mandatory / Discretionary Program Document and Discussion of Rates and Fees for Departments of Jurisdiction (:12)
 2. Discussion regarding 2024-25 Committee Workplan Development and Future Agenda Planning (:16)
 - B. Items for Discussion and Possible Action by HRFC to Forward to County Board
 1. Approval of Budget Amendment to Allocate up to \$50,000.00 in American Rescue Plan Act (ARPA) Funds for Participation in the 2024 Uniquely Wisconsin Program (:27) – Motion by Gibbs, Second by Hart to approve the budget amendment. Motion carried on a voice vote unanimously.
 2. Discussion of Draft Revisions to Ordinance section 1.51(7) – Conduit Financing and Process for Finalizing Proposed Revisions for County Board (:34)
7. **Educational Presentations and Committee Discussion**
 - A. Review 2025 Budget Process Timeline and Upcoming Work (:46)
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - After Item 5A, Chair Robinson asked the administrator to introduce the new Finance Director, Samantha Fenske. She spoke briefly about her background.
 - B. Next meeting: Wednesday, August 7, 2024 at 3:00 pm
9. **Adjournment** – Motion by Hart, Second by Gibbs to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 3:52 p.m.

Minutes prepared by Kim Trueblood, County Clerk