



**MARATHON COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL EXECUTIVE  
COMMITTEE MEETING MINUTES**

**Thursday, June 20, 2024, at 8:00 a.m. – 9:00 am  
Human Resources Conference Room, Courthouse, 500 Forest Street, Wausau WI**

<b>Members</b>	<b>Present</b>	<b>Absent</b>
Judge Suzanne O’Neill (Chair)	X	
Board Chair Kurt Gibbs (Vice Chair)	X	
County Administrator Lance Leonhard	X	
Sheriff Chad Billeb	X	

**Staff Present:** Ruth Heinzl, Michal Schultz and Laura Yarie

**1. Call Meeting to Order**

Judge O’Neill called the meeting to order at 8:00 a.m.

**2. Public Comment (not to exceed 15 minutes) - None.**

**3. Approval of the Minutes of the April 18, 2024, CJCC Executive meeting**

**MOTION BY BILLEB; SECOND BY LEONHARD TO APPROVE THE April 18, 2024, EXECUTIVE CJCC MEETING MINUTES.**

**MOTION CARRIED.**

**4. Educational Presentations and Committee Discussion**

**A. 2023 Justice Program Infographics and Court Statistics**

**Discussion:** Schultz presented examples of KPI’s for the court system. Selected fields included clearance rate, case load summary and age at disposition of court cases. The group discussed and gave feedback on KPI’s regarding Juvenile, family, probate and civil cases. There was discussion on available CCAP data with or without a subscription and Schultz intends to investigate further what information can be obtained in addition to public access and if there is an improved timeframe. Billeb suggested the importance of identifying as of disposition for in custody defendant’s cases and the costs to the County. There was additional discussion on having internal goals versus comparison to other county data. Billeb discussed the issue with getting incompetent defendants admitted to Mendota in a timely manner and the current backlog taking place. The group reviewed Justice Programs infographics and discussed what would be most informational to the public, informative to the County Board and useful to those that are operating the program day to day.

**Follow up:**

The Chair will consider requesting a formal presentation on the infographics and statistics presented at the July 18, 2024 CJCC meeting. Michal will continue to work with departments on developing KPI information and reports.

**5. Policy Issues for Discussion and Possible Action**

**A. Review of the 2024 CJCC Work Plan**

**Discussion:** Yarie and Schultz gave an update on how the Justice Programs data is progressing and the work being done to best utilize our current case management system. Leonhard gave an update on the Opioid Funding contract and recommendations. There was some group discussion on collection of restitution and the best way to proceed with collection. Judge O’Neill discussed a few of the whitepaper solutions that have been implemented such as interim billing and gave an update on the defense attorney shortage continuing.

**Follow up:** Leonhard to meet with Kelly Schremp regarding update on restitution restructure. Judge O’Neill to update the CJCC on Whitepaper recommendations. Leonhard to update the CJCC on Opioid Funding recommendation timeline.

**6. Operational functions required by bylaws, Statute, Ordinance, or Resolution -**

**A. Discussion of potential items for the July 18, 2024, Marathon County Criminal Justice Coordinating Council Meeting Agenda, and potential recommendations for consideration.**

**Discussion:** Leonhard suggested an update following the Veteran’s Training taking place on July 9, 2024. The group suggested updates on 2024 Work Plan items in addition to KPI data discussion.

**7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

**A. Next meeting August 15, 2024, at 8:00 a.m., Human Resources Conference Room. Members asked to bring agenda ideas for future discussion.**

**8. Adjournment**

**MOTION BY BILLEB, SECOND BY LEONHARD TO ADJOURN THE MEETING AT 9:30 A.M. MOTION CARRIED.**