



MARATHON COUNTY HEALTH AND HUMAN SERVICES COMMITTEE AGENDA

Date & Time of Meeting: **Wednesday, September 4, 2024, at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: Matt Bootz, Chair; Jennifer Aarrestad, Vice-Chair; Ron Covelli, Bill Conway, Chantelle Foote, Randy Radtke, Yee Leng Xiong

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the strategic plan, monitoring outcomes, reviewing, and recommending to the County Board policies related to health and human services initiatives of Marathon County.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone#: 1-408-418-9388 Access Code: 146 235 4571

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)
4. **Approval of the July 31, 2024, Health and Human Services Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Discussion regarding 2025 Annual Budget Development and Policy Recommendations from the committee, including Review of the Mandatory / Discretionary Program Document and Discussion of Rates and Fees
 1. Presentation from United Way regarding 211 Program and Potential Consideration of Continuation of Funding in 2025 Budget
 2. Presentation from NCCAP (North Central Community Action Program) and Potential Consideration of Continuation of Funding in 2025 Budget
 3. Health Department HUD Lead Capacity Building Grant Whitepaper – incorporating grant work into the 2025 Annual Budget
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HHSC
 - B. Discussion and Possible Action by HHSC to Forward to County Board for Consideration
 1. Consideration of Charter for the creation of a Joint City of Wausau and Marathon County Homelessness Task Force
 2. Consideration of accepting donation to Veteran Service Office for Veteran emergency assistance (add to our Service Commission Fund)
7. **Educational Presentations and Committee Discussion**
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, October 2, 2024, at 3:00pm
9. **Adjournment**

*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email countyclerk@co.marathon.wi.us one business day before the meeting.

SIGNED s/s Matt Bootz
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups
EMAILED BY: _____
DATE & TIME: _____

NOTICE POSTED AT THE COURTHOUSE
BY: _____
DATE & TIME: _____



MARATHON COUNTY HEALTH AND HUMAN SERVICES COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, July 31, 2024, at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Matt Bootz	Present
Jennifer Aarrestad	Present
Bill Conway	Present
Ron Covelli	Present
Chantelle Foote	Present
Randy Radtke	Absent
Yee Leng Xiong	Absent

Staff Present: Administrator Leonard, Chris Holman, Laura Scudiere, Kate Florek, Vicki Tylka, Krista Jensen, Colleen Krasowski, Kurt Gibbs

Others Present: Supervisor Robinson, Supervisor Gisselman

[Meeting Recording](#)

Agenda taken out of order with no objections.

1. **Call Meeting to Order** – Chair Matt Bootz called the meeting to order at 3:00 p.m.
2. **Pledge of Allegiance**
3. **Public Comment** – None
4. **Approval of the July 17, 2024, Health, and Human Services Committee Meeting Minutes** (00:1.15)
Motion by Conway, Second by Aarrestad to approve the minutes. Motion carried on voice vote, unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Discussion regarding 2025 Annual Budget Development and policy recommendations from the committee, including Review of the Mandatory / Discretionary Program document and discussion of Rates and Fees (00:1.25)
 - B. Presentation from North Central Community Action Program and potential consideration of continuation of funding in 2025 budget (00:2.37)
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HHSC - None
 - B. Discussion and Possible Action by HHSC to Forward to County Board for Consideration
 1. Consideration of Forming Joint Taskforce with City of Wausau Officials Relative to Homelessness. (00:4.10) Motion made by Aarrestad second by Covelli to move forward with the city to refine and bring back to the committee next month. Motion carried on a voice vote unanimously.
7. **Educational Presentations and Committee Discussion**
 - A. Health Department Presentation on Potential Program Modification for Water Quality Monitoring at County Beaches (00:17.50) Motion made by Foote second by Covelli to include this into the 2025 Budget. Motion carried on a voice vote unanimously.
 - B. Review of 2024 2nd Quarter Budget to Actual reports for departments of oversight. (00:28.40)
8. **Next Meeting Date & Time, Announcements and Future Agenda Items** (00:43.45)
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Wednesday, September 4, 2024, at 3:00pm
9. **Adjournment**
Motioned by Name, Second by Name to adjourn. Motion Carried on voice vote, unanimously.
Meeting adjourned at 3:45 p.m.

Minutes Prepared by Kelley Blume



MANDATED SERVICES REVIEW – 2025 Budget Prep

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Service Area	Mandated (Yes/No)	Statutory Authority
Specific Staffing Levels within Departments	No, generally.	<p>Wis. Stat. § 59.22, provides that “the board <i>may</i> . . . establish the number of employees in any department or office including deputies to elective officers.”</p> <p>Annually, within the budget, the Board of Supervisors is presented with the full-time equivalent summary by department.</p>

CLERK OF COURT		
Service	Mandated (Yes/No)	Statutory Authority
Case filing/docket/minutes	Yes	Wis. Stat. § 59.40(2) & 799.10 and Supreme Court Rules
Judgment & lien docket	Yes	Wis. Stat. § 59.40(2) & Ch. 779 and 806 and Supreme Court Rules
Collect payments & filing fees	Yes	Wis. Stat. § 59.40(2), 799.25 & Ch. 814 and Supreme Court Rules
Jury management	Yes	Wis. Stat. § 59.40(2) & Ch. 756 and Supreme Court Rules
Appeals	Yes	Wis. Stat. Ch. 808 and Supreme Court Rules
Appoint and revoke deputy clerks	Yes	Wis. Stat. § 59.40(1)(a) and Supreme Court Rules
Provide public with information regarding the Circuit Court's small claims system	Yes	Wis. Stat. § 799.09 and Supreme Court Rules
Retention and Maintenance of Court Records	Yes	Supreme Court Rule 72
PROBATE and JUVENILE SPECIFIC		
Register in Probate can act as the Clerk of Juvenile Court	Yes	Wis. Stat. § 851.72(7), § 48.04
Case file management, docket, keep minutes: probate files	Yes	Wis. Stat. § 851.72; Chps 851-879
Case file management, docket, keep minutes: emergency detention, guardianship, and juvenile files	Yes	Wis. Stat. Ch. 51, 53-55, Ch. 48 & 938
Collect filing and other fees	Yes	Wis. Stat. § 814.66
Appeals	Yes	Wis. Stat. Ch. 808
MISCELLANEOUS		

Counties have circuit court judges and court commissioners; all perform statutory / constitutionally mandated circuit court functions.	Yes	Wis. Stat. Chps. 753, 757; Supreme Court Rules
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<p>Additional information:</p> <ul style="list-style-type: none"> - § 753.30 enumerates the Clerk of Circuit Court powers. - Additional information: Other statutory duties include: procuring, scheduling and paying interpreters; witnesses; marking, storing and retention of exhibits and mandatory reporting to the State for: interpreter reimbursement, juvenile legal fees, US Attorney billings, unclaimed funds, jury evaluation report and annual report of costs. - The positions of Clerk of Circuit Court and one deputy are mandated. - Court Mediation Programming – as part of the 2020 Annual Budget, the Board of Supervisors provided funding for a mediation program via Wisconsin Judicare. Additional information on the program is available here https://www.marathoncounty.gov/home/showpublisheddocument/10848/638372899066100000

MEDICAL EXAMINER

Service	Mandated (Yes/No)	Statutory Authority
Reporting Death	Yes	Wis. Stats. § 979.01 Wis. Adm. Code DHS 135.09
Determine cause and manner of death, death certificate signing	Yes	Wis. Stats. § 59.34, 69.18, 979.03 Wis. Adm. Code DHS 135.09
Issue cremation and disinterment permits.	Yes	Wis. Stat. § 59.34, 69.18(4) Wis. Adm. Code DHS 135.09
Subpoena documents	Yes	Wis. Stat. § 979.015
Burial of bodies (homeless or no one claims body)	Yes	Wis. Stat. § 979.09
Reporting deaths of public health concerns	Yes	Wis. Stat. § 979.012
Order autopsy	Yes	Wis. Stat. § 979.02, 025, 03
Reporting deaths of public health concern	Yes	WIS 979.012
Autopsy of correctional inmate	Yes	979.025
Autopsy for SIDS	Yes	979.03
Inquests	Yes	979.05
Death Review Team (e.g., Suicide, Overdose) participation and leadership, Community & Partner training and consultation	No	
Mass Fatality Planning and HERC participation	No	
Family grief support program and services	No	

Additional information:

- Counties may operate under a Coroner (elected) or Medical Examiner (appointed) system. In addition to those outlined above, applicable statutes include §§ 59.34 and .38.
- Upon adoption of a professionally-led (i.e., by a forensic pathologist) office, additional services will be directly performed. This list will be update as part of the 2026 budget development process, based on the transition.

DISTRICT ATTORNEY/VICTIM WITNESS		
Service	Mandated (Yes/No)	Statutory Authority
Prosecution of Crimes – (all aspects, including related procedures such as John Doe, Inquests)	Yes	Wis. Stat. Chs. 950, 967, 978.05(3)
Diversion Activities	No	
Treatment Court participation	No	
Summer Internship Program	No	
Community Partner Education (e.g., presentations to local schools on consent, sexting, etc.)	No	
VICTIM WITNESS ACTIVITIES		
County is responsible for providing services to victims and witnesses	Yes	Wis. Stat. § 950.055 <u>Wisconsin Constitution</u> <u>Art I Sec 9m</u>
Assistance to Victims and Witnesses of Adult and Juvenile Criminal Acts as Listed in Basic Bill of Rights for Crime Victims	Yes	Wis. Stat. § 950.04 <u>Wisconsin Constitution</u> <u>Art I Sec 9m</u>
Court Notification	Yes	Wis. Stat. § 950.04 <u>Wisconsin Constitution</u> <u>Art I Sec 9m</u>
Escort and Court Support	Yes	Wis. Stat. § 950.04

Employee Intercession	Yes	Wis. Stat. § 950.04
Restitution Information	Yes	Wis. Stat. § 950.04
Victim Impact Statements	Yes	Wis. Stat. § 950.04 <u>Wisconsin Constitution</u> <u>Art I Sec 9m</u>
Appropriate Referrals	Yes	Wis. Stat. § 950.04
Property Return and Parole Eligibility Notification	Yes	Wis. Stat. § 950.04 <u>Wisconsin Constitution</u> <u>Art I Sec 9m</u>
<p>Additional information:</p> <ul style="list-style-type: none"> - District Attorney (state prosecutor) responsibilities are provided in chapter 978, which clarifies that the intergovernmental cooperation envisioned by the statutes does not “limit[] the authority of counties to regulate the hiring, employment and supervision or county employees.” - Electronic records retention management is an area of increasing concern given the significant storage costs associated with the volume of records generated during the investigation and prosecution process. - Victim Rights are governed by Wis. Stat. § 950.04(1v); Witness rights are governed by Wis. Stat. § 950.04(2w). Wisconsin Constitution Art I Sec 9m - § 950.07 requires intergovernmental cooperation between the county board, district attorney, local law enforcement agencies, social services agencies, victim witness offices and courts to ensure statutes regarding victims and witnesses are complied with. 		

CORPORATION COUNSEL		
Service	Mandated (Yes/No)	Statutory Authority
Prosecution of Mental Commitment Proceedings	Yes	Wis. Stat. § 51.20(4)
Prosecution of Guardianship and Protective Placement Proceedings	Yes	Wis. Stat. § 55.02(3)
Legal Advice to County Officials, Committees, Boards and Commissions	Yes	Wis. Stat. § 59.42(1)(c); 19.59(5)
Advise and Assists Treasurer with Foreclosures/Tax Liens	No	Wis. Stat. § 59.42(1)(c)
Prosecution of Zoning Codes / Septic System Violations / Human Health Hazards / misc. enforcement	Yes	Wis. Stat. § 59.42(1)(c); 59.69; 254.59; 173.23; 173.24; various ordinances
Represent the County in Civil Actions	Yes	Wis. Stat. § 59.42(1)(c)
Preparation of Documents for Court Action	Yes	Wis. Stat. § 59.42(1)(c)
Review/Preparation of Contracts, Agreements & Leases	No	Wis. Stat. § 59.42(1)(c)
Establishes Paternity, Enforce Child Support Collections and Represent Child Support Agency in Court Proceedings	Yes	Wis. Stat. § 49.22(7) and 59.53(5), (6) & Title IV-D of Federal Social Security Act
Prosecute Child Protection Actions, including minor guardianships	Yes (County is mandated to perform)	Wis. Stat. § 48.095 requires designation of Corporation Counsel or District Attorney,

		Marathon County has designated Corporation Counsel
Represent Interests of the Public in Termination of Parental Rights Proceedings	Yes	Wis. Stat. § 48.09
Property Insurance Administration and Claims Management	Yes*	Local governments are required to respond to claims; however, insurance is discretionary as provided in § 59.52(11)
Liability Insurance Administration & Claims Management	No	Local governments are required to respond to claims; however, insurance is discretionary as provided in § 59.52(11)

Additional information:

- § 59.42 provides that the Board **may** appoint a corporation counsel. When authorized by the Board, in a county administrator led county, the County Administrator shall have the authority to appoint and supervise the position. If a County Board does not authorize the creation of the position, the board is responsible for designating an attorney to perform the duties provided by law.
- Property Insurance Administration and Claims Management and Liability Insurance Administration & Claims Management were transferred from Human Resources to Corporation Counsel in 2023/2024.

COUNTY ADMINISTRATOR		
Service	Mandated (Yes/No)	Statutory Authority
Coordinate all functions not vested by law in boards or commissions	Yes*	Wis. Stat. §59.18(2)(a)
Chief Administrative Officer	Yes*	Wis. Stat. § 59.18(2)
Ensure observation, enforcement, and administration of all state and federal laws and local ordinances	Yes*	Wis. Stat. § 59.18(2)
Assist Board in Long-Range (Strategic Planning)	No	
Annual Budget	Yes*	Wis. Stat. §59.18(5)
Annual Workplan	No*	Submission of a workplan is required by existing board rules.
Assist Committee Chairs Committee Agenda development	No	
Participate in Economic Development bodies (e.g.,	No	Wis. Stat. § 59.57, provides the board may

Chamber of Commerce, MCDEVCO)		appropriate money for limited activities.
Appoint Members of Boards and Commissions	Yes*	Wis. Stat. § 59.18(2)(c)
Appoint and Supervise Department Heads	Yes*	Wis. Stat. § 59.18(2)(b)
Conduct Performance Evaluations	No	
Public Communications Oversight and Coordination	No	
Service on Intergovernmental organizations of which Marathon County is a founder/member	No*	Participation on NCHC bodies (Executive & Board) and CCITC Board is mandated by respective intergovernmental agreements approved by County Board
Internal Communications Oversight and Coordination	No	
Performance Data – generation, oversight, reporting, and response coordination	No	
JUSTICE SYSTEMS		
Criminal Justice Collaborating Council staffing support and leadership	No	
Case Management & Treatment Services Program (coordination and oversight in collaboration with courts)	No	
Diversion Programs (coordination and contract management)	No	

Treatment courts and Supportive Services (coordination and oversight in collaboration with courts) (e.g., Community Service program, Driving with Care, Domestic Violence SAFE, Risk Assessment, etc.)	No	
Pretrial Assessment and Supervision	No	

Additional information:

*The County Administrator is not a county-mandated position. There are alternate forms of governance that may be utilized by counties, such as an Administrative Coordinator or County Executive. Marathon County has opted for an Administrator form of governance. Therefore, the County Administrator is required to comply with the requirements of Wis. Stat. § 59.18.

COUNTY CLERK		
Service	Mandated (Yes/No)	Statutory Authority
Administer and oversee all County, State and National elections in conjunction with local municipal clerks.	Yes	Wis. Stat. § 5.05(14), 7.10 Chapters 5 - 12
Provides voter registration services for Marathon County municipalities (requires necessary technology and training)	Yes	Wis. Stat. § 6.28
Record and maintain all County Board proceedings and coding of adopted resolutions and ordinances; county administration; planning and zoning authority; claims against the County	Yes	Wis. Stat. § 59.23(2)
Process marriage licenses and issue marriage certificates	Yes	Wis. Stat. § 765.05, 765.15, 765.12
Issue domestic partnership terminations	Yes	Wis. Stat. § 770.07(2)
Maintain dog license records; process dog damage claims and issue dog tags to local treasurers	Yes	Wis. Stat. § 174.07(1)(c), 174.07(2)(b), 174.11(2)(b)

Issue Permits for Timber Harvest of Raw Forest Products	Yes	Wis. Stat. § 26.03
File Probate Claim Notices	Yes	Wis. Stat. § 859.07(2)
Legal custodian of the County's Code of Ordinances	Yes	Wis. Stat. § 66.0103
Tax Deeds – coordinate sales, notices	Yes	Wis. Stat. Chapters 75 – 77
Resignations, Vacancies, and Removals from Office	Yes	Wis. Stat. § 17.01(5), 17.01(13)(b)
Oaths and Bonds, Public Records and Property	Yes	Wis. Stats. § 19.21(1)
Publication of Legal Notices	Yes	Wis. Stats. Chapter 985
Prepare and maintain annual budget for County Board and Assembly Room	No	
Compile official County Directory which includes County Departments and staff, County Board Supervisors and Committees, Federal, State, and local officials	Yes/No	Municipal Officers to provide to clerk (responsible to send to Secretary of State) per Wis. Stat. § 59.23(2)(s)
Serve as agent for the U.S. Department of State in processing passport applications	No	Wis. Stat. § 69.30(2m) allows either a County Clerk or Clerk of Court to copy certified copies of birth certificates for the purpose of processing passport applications
Provide internal and public notary services	No	
Issue Direct Seller Permits	No	Issuance of direct seller permits is governed by Section 12.05 of Marathon County's General Code, which places the Clerk in charge of issuance.
Process in and outgoing mail, maintain postage meter	No	

Additional information:

- § 59.23 provides that the positions of County Clerk and one deputy are mandated, as well as an annual salary for the Clerk. Deputy salary is nonmandated, as well as assistants to the Clerk. If, however, an assistant(s) is/are authorized by the Board, the State mandates the provision of a salary.

HUMAN RESOURCES

Service	Mandated (Yes/No)	Statutory Authority
Collective Bargaining and Labor Negotiations Administration*	Yes*	Wis. Stat. § 111.70
Coordination of Recruitment and selection of employees to comply with applicable federal and state requirements.	Yes*	See e.g. Wis. Stat. §§ 111.322, 111.33, 111.335, 111.36
Coordination and administration of employee benefits, such as: Health Insurance plan, Wellness Program and Initiatives, Open Enrollment,	No	Insurance is discretionary as provided in § 59.52(11)
Coordination and management of all applicable health insurance laws and notification requirements (HIPAA, COBRA)	Yes*	26 CFR § 54.4980B
Advise Department Heads, Division Managers, and Program Supervisors on human resources issues	No	
Employee Safety and Health & Loss Control	Yes* (level of service)	Local governments are required to respond to claims; however, insurance is discretionary as provided in § 59.52(11); see

		<i>also</i> Wis. Stat. § 101.055; Wis. Admin. Code Chapters SPS 361, 362
Job classification system management	No, but 59.52(10)	§ 59.52(10) requires salaries to be paid.
Performance Review Management	No	
Administer applicable programs (e.g., ADA, EAP, FMLA, Civil Rights Compliance and Equal Opportunity) in accordance with state and federal laws	Yes*	42 U.S.C. §§ 12101 - 12213; 14 CFR § 120.115; 29 CFR Part 825; 42 U.S.C. § 2000e; 29 U.S.C. § 206(d); 29 U.S.C. § 621; 42 U.S.C. § 1981
Custodian of personnel records*	Yes	Wis. Stat. § 19.21
Training of employees	Yes/No	State and Federal laws do have specific training (initial/ongoing) requirements for various positions; however, general employee training and development is not mandated.
IDEAS Academy training delivery and coordination (continuous improvement)	No	

Additional information:

* The requirements set forth in federal and state law pertaining to the human resource functions are not statutory requirements of the Human Resources Department, but rather counties in general. In Marathon County, Human Resources performs these functions.

CITY-COUNTY INFORMATION TECHNOLOGY		
Service	Mandated (Yes/No)	Statutory Authority
Hardware and Software procurement coordination and management	No	
Network Administration and Management (including Information Security and WCAN)	No	
Provide records retention for electronic data and communications	Yes	Wis. Stat. § 19.21
Provide and maintain telephone system for County	No	
Technical Support for public website	No	
Software training	No	
Helpdesk and PC Support	No	
Broadband Taskforce Support	No	

Additional information:

- The Intergovernmental Agreement creating CCITC provides that members' respective budgetary allocations for technology support are determined by the CCITC Board.

FINANCE

Service	Mandated (Yes/No)	Statutory Authority
Accounting*	Yes*	Wis. Stat. § 59.61
Payroll*	Yes*	Wis. Stat. § 59.52(10)
Financial Reporting*	Yes*	Wis. Stat. §§ 59.61 & 59.65
Accounts Payable*	Yes*	Wis. Stat. § 59.61
Auditing*	Yes*	Wis. Stat. § 59.47(2)
Assist with CIP and Operating Budget Preparation, Submittal and Ongoing monitoring*	Yes*	Wis. Stat. § 59.60(4)(a)-(c)
ERP System Technical Support	No	
Investment Policy management	No	Wis. Stat. § 66.0603 (1m)
Period End Bank Reconciliation	No	
Director serves as Tax Increment Financing Review Board representative for County	Yes/No	§ 66.1105 requires a county representative; however, it is not required to be the Finance Director.

Additional information: The requirements set forth in Wis. Stat. Ch. 59 pertaining to the Finance Department are not statutory requirements of the Finance Department, but rather counties in general. Marathon County has chosen to deliver these services through a Finance Department; however, the Department itself is not statutorily mandated.

TREASURER		
Service	Mandated (Yes/No)	Statutory Authority
Collection of property tax, including: payment of taxes, settlement of taxes, adjustment of taxes, collection of delinquent taxes, issuance of tax certificates, and management of tax software	Yes	Wis. Stat. 59.25(3) & 74.07
Delinquent Tax Parcel Payment Agreement program	No	
Maintenance of ownership and description of all real property parcels in the county. Coordination of real property parcel information in the county for use by municipal clerks and treasurers, county offices, title and mortgage companies, district assessors, and the public. Coordination between county and taxation districts for assessment and taxation purposes, including coordination of computer services for same. Preparation and printing of tax bills, tax rolls and assessment rolls for all municipalities. *	Yes	Wis. Stat. 59.72, 70.09 & 74
Receipt all county monies	Yes	Wis. Stat. 59.25(3)
Disbursement of all county payments	Yes	Wis. Stat. 59.25(3)
Implementation of tax deed and/or foreclosures	Yes	Wis. Stat. 75
Administrative duties, such as receipt of all forms	Yes	Wis. Stat. 59.25(3), 59.52(4) & 59.66
Management of unclaimed funds including receipt of monies and publication	Yes	Wis. Stat. 59.66

Banking and internal revenue processing	Yes	Wis. Stat. 59.25(3)
Completion of tax roll	Yes	Wis. Stat. 59.25(3)(e)
Management of lottery credit program including settlement preparation and payments	Yes	Wis. Stat. 79.10(5)-(11) Wis. Adm. Code Ch. 20

Additional Information: *These duties are referenced within § 70.09, as duties that may be delegated to a Real Property Lister (RPL). The RPL position (together with a Geographical Information System position) is housed within the Conservation, Planning & Zoning (CPZ) Department and is coordinating the above-mentioned activities. Similarly, the CPZ Department is sharing is now completing much of the tax roll preparation, balancing, and printing processes. Because these processes are foundational to the issuance of tax bills, the County Treasurer’s Office continues to work very closely with CPZ and the Land Information Council. The Treasure remains responsible for items expressly referenced in § 59.25 of the Wisconsin Statutes.

Facilities & Capital Management Department		
Service	Mandated (Yes/No)	Statutory Authority
Day-to-Day Maintenance of County Buildings	Yes*	Wis. Stat. § 101.11
Emergency On-Call program	Yes*	Wis. Stat. § 101.11
Day-to-Day Custodial Services of County Buildings (including garbage contract management)	No*	
Capital Improvement Program – Administration (develop all architecture, design, and engineering bids, RFPs, and contracts in accordance with state law and ordinance)	Yes/No	§ 59.52(29) provides for specific processes for public works. Local ordinance sets additional procurement procedures.
Capital Improvement Program – Development	No	
Capital Improvement Program – Implementation & Project Management Oversight	No	
Issuance of Keys and ID Badges	No	County Policy
Oversee Specific Equipment Certification & Inspection Program (Fire, Boiler, Sprinkler, Elevator, etc.)	Yes	Wis. Admin. Code Chapters SPS 364, 365

HVAC Services (Controls Building Automation & HVAC)*	No	
Maintain Department Records Retention*	Yes	Chapter 19 of State Statutes
Pest Control Program	No	
Inter-Office Courier Service	No	
Lake View Drive Campus parking lot and grounds maintenance	Yes	Wis. Stat. § 101.11
Conference Room Reservation and Management	No	
<p>Additional information:</p> <p>Specific services levels regarding facility condition and repair are not frequently mandated: however, absent properly maintained facilities, other departments would be unable to deliver their mandated services. A number of areas have significant health & safety requirements relative to facilities (most notably the North Central Health Care Center campus and our jail and secure detention). In the absence of specific regulation, Wisconsin's "safe place statute" would require reasonable care.</p>		

REGISTER OF DEEDS		
Service	Mandated (Yes/No)	Statutory Authority
Real Property Program - Record or file, index, maintain and provide access to all real estate documents and all other documents authorized by law to be recorded.	Yes	Wis. Stat. § 59.43(a)
Collect appropriate recording fees.	Yes	Wis. Stat. § 59.43(2)(d)
Record all financing statements pertaining to realty-related collateral and related records.	Yes	Wis. Stat. § 409.501-409.521 & 59.43(1)(L)
Submit report to state on portion of recording fees collected for the state land information program.	Yes	Wis. Stat. § 59.72(5)
Collect appropriate real estate transfer fees on all conveyance documents recorded.	Yes	Wis. Stat. § 77.22
Vital Records Program - Register, index, maintain and provide access to all marriages, deaths, births, and domestic partnership occurring in the county as authorized by law.	Yes	Wis. Stat. § 69.05 & 59.43(1)(h)
Record, index, maintain and provide access to military discharges.	Yes	Wis. Stat. § 59.535(1)
Constituent Assistance – Termination of Interest form completion	No	
Perform notarial acts as requested	No	
Genealogy and general constituent assistance	No	

Additional information:

HEALTH DEPARTMENT		
Service	Mandated (Yes/No)	Statutory Authority
Local Health Department	Yes	Wis. Stat. § 251.02(1) (see below)
Prenatal Home Visiting Programming: Nurse Family Partnership and Prenatal Care Coordination. Programs support expected outcomes in the Community Health Improvement Plan.	No	
Restaurant and Licensure Activities:	No	<p>Level III Health Department Requirement: Can be performed by the state, however, there is an associated cost and inspections may not happen on a yearly basis.</p> <p>The State prefers local municipalities provide this program as they can provide a more efficient service.</p> <p>Our health department level would need to be adjusted to a level II to cease this service</p>
Water Testing Lab	No	Supported by fees and can be performed by local or state resources, however, drawbacks may be cost and timely response.
Children and Youth with Special Health Care Needs (CYSHCN)	No	Fully grant funded program that assists families with resources for special health care needs.

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Additional information: the following is a summary of focus areas of public health departments:

Community Health Improvement Plan and the Community Health Assessment; communicable disease surveillance, investigation, and control; maternal child health, environmental health, chronic disease, and injuries; and birth to three.

Wis. Stat. § 251.02(1) indicates in counties with a population of less than 500,000, unless a county board establishes a city-county health department under sub. (1m) jointly with the governing body of a city or establishes a multiple county health department under sub. (3) in conjunction with another county, the county board shall establish a single county health department, which shall meet the requirements of this chapter. The county health department shall serve all areas of the county that are not served by a city health department that was established prior to January 1, 1994, by a town or village health department established under sub. (3m), or by a multiple municipal local health department established under sub. (3r) or by a city-city health department established under sub. (3t). No governing body of a city may establish a city health department after January 1, 1994.

Wis. Stat. § 250.03 (1) (L) provides that the department (the state) shall perform or facilitate the performance of all of the following services and functions:

1. Monitor the health status of populations to identify and solve community health problems.
2. Investigate and diagnose community health problems and health hazards.
3. Inform and educate individuals about health issues.
4. Mobilize public and private sector collaboration and action to identify and solve health problems.
5. Develop policies, plans, and programs that support individual and community health efforts.
6. Enforce statutes and rules that protect health and ensure safety.
7. Link individuals to needed personal health services.
8. Assure a competent public health workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Provide research to develop insights into and innovative solutions for health problems.

State DHS facilitates the performance of these services through the delivery of services/programs by Marathon County Health Department. The state conducts

periodic reviews to ensure compliance. The public health department also meets the requirements of Wisconsin State Statutes, chapter 250-255.

Required services of local health departments are further explained by Chapter DHS 140, which lists the requirements for the level of health department.

Level I health departments must provide the following:

- Surveillance and investigation of local health issues
- Communicable disease control including education, monitoring, and prevention
- Chronic disease prevention
- Human health hazard control
- Policy and planning support
- Leadership and organizational competency regarding health issues to local partners and stakeholders
- Public Health nursing services

Level II health departments must comply with the requirements for a level I while also providing:

- Support and leadership to address community needs
- Evaluating health services
- Annual performance evaluations
- Quality Improvement activities

Level III health departments must comply with the requirements for a level I, II and III, which also includes:

- Data collection
- Providing public health expertise to local government stakeholders
- Identify and address population health issues
- Establish and implement an environmental health program
- Quality Improvement activities on individual and department levels
- Evaluation of collaborative efforts to assess, develop services

For the full list, please see DHS Chapter 140. Marathon County Health Department is a Level III Department.

SOCIAL SERVICES		
Service	Mandated (Yes/No)	Statutory Authority
Child Welfare Division		
Children’s Services and Youth Justice Services	Yes	Wis. Stat. Ch. 48 & 938
Child Welfare Services	Yes	Wis. Stat. § 48.56
Powers and Duties of County Departments	Yes	Wis. Stat. §§ 48.57 & 938.57
Children’s Community Options Program	Yes	Wis. Stat. § 46.272
Economic Support Division		
Wisconsin Shares – Child Care Subsidy	No	Wis. Stat. § 49.155
Income Maintenance Administration – Medical Assistance	Yes	Wis. Stat. § 49.45
Income Maintenance Administration – Food Share	Yes	Wis. Stat. § 49.79
Fraud Investigations and Error Reduction	Yes	Wis. Stat. § 49.845
Child Support Division		
Administration of the child and spousal support program	Yes	Wis. Stats. § 49.22 & Title IV-D of Federal Social Security Act
Establish paternity & enforce child support collections	Yes	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act
Establish & enforce medical support liability programs	Yes	Wis. Stats. § 59.53(5) & Title IV-D of Federal Social Security Act
ELEVATE work program - This program is an innovative, grant funded, employment success program for child support participants. Our Agency coordinates services with local resources.	No	
The Children First Grant - developed to provide employment and job search services for noncustodial parents (NCPs)	No	Wis. Stats. §49.36 and §767.55

who are not paying child support due to being unemployed or underemployed.		
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Additional information:

Child Welfare Division

Summary of services provided in Children Services includes: child protection access, assessment and ongoing services, including services provided through community response; youth justice intake and ongoing services; emergency on-call services; Coordinated Family Services (CFS), Children’s Long Term Support (CLTS) waivers, Family Centered Treatment (FCT), Comprehensive Community Services (CCS) and assessment/referral. As well as stepparent adoptions, day care certifications, foster parent licensing, independent living services and purchased services (foster care, short term shelter care, kinship care, group home, residential care, corrections, secure custody, etc..).

Wis. Stat. Ch. 48 is the Children’s Code and Wis. Stat. Ch. 938 is the Juvenile Justice Code.

Wis. Stat. § 48.56 requires each county having a population of less than 500,000 shall provide child welfare services through its county department. Each county department shall employ personnel who devote all or part of their time to child welfare services. Whenever possible, these personnel shall be social workers certified under Ch. 457.

Wis. Stat. § 48.57 (1) indicates that each county department shall administer and expend such amounts as may be necessary out of any moneys which may be appropriated for child welfare purposes by the county board of supervisors or by the legislature, which may be donated by individuals or private organizations or which may be otherwise provided.

Wis. Stat. § 938.57(1) indicates that each county department shall administer and expend such amounts as may be necessary out of any moneys which may be appropriated for juvenile welfare purposes by the county board of supervisors or donated by individuals or private organizations.

Wis. Stat. § 51.437 indicates that the county board of supervisors has the primary governmental responsibility for the well-being of those developmentally disabled citizens residing within its county and the families of the developmentally disabled insofar as the usual resultant family stresses bear on the well-being of the developmentally disabled citizen. This primary governmental responsibility is limited to the programs, services and resources that the county board of supervisors is

reasonably able to provide within the limits of available state and federal funds and of county funds required to be appropriated to match state funds.

Wis. Stat. § 46.272 governs the Children's Community Options Program. This statutory section requires the department to establish a children's community options program with the main purpose of providing a coordinated approach to supporting families who have a child with a disability. Individual counties must determine what shall be done to meet these responsibilities in a way that adequately complies with the law. The burden of demonstrating that those responsibilities have been met to an adequate degree falls upon the county. The services, therefore, are not identical in each county even though the same basic mandate exists.

Children's Long-Term Support (CLTS) waivers provide the county access to State and Federal funding to serve the health and safety needs of children in the County. In many instances, these health and safety needs would otherwise be funded solely through local tax levy funding.

Income Maintenance Division

Wis. Stat. § 16.27 (4) indicates that a household may apply after September 30 and before May 16 of any year for heating assistance from the county department under s. 46.215 (1) (n) or 46.22 (1) (b) 4m. a. to e. or from another local governmental agency or a private nonprofit organization. Funding received for this program is budgeted to cover direct operational costs.

Wis. Stat. § 49.155 (3) the county department or agency with which the department contracts under sub. (1m) to determine eligibility in a particular geographic region or for a particular Indian tribal unit shall administer child care assistance in that geographic region or for that tribal unit. Funding received for this program is budgeted to cover direct operational costs.

Wis. Stat. Ch. 49-Income Maintenance Administration. We are part of a 4 county consortium that administers medical assistance and FoodShare. The county opted to be part of this consortium, but could decide not to provide direct administration of these programs and services; however, the county would still be required to contribute local funding (tax levy) to the consortium for direct operational costs. Administration of child care assistance, as well as, program integrity, fraud and overpayment recovery efforts are also consolidated within the 10 county consortium to further increase accuracy, consistency and efficiency in the administration of these public benefits

SHERIFF'S OFFICE		
Service	Mandated (Yes/No)	Statutory Authority
JAIL		
Electronic Monitoring	No	Wis. Stat. § 303.80
Medical/Mental Health/Dental	Yes	Wis. Stat. § 302.38, DOC 350.09, 350.18, 350.19, 350.20
Food Service	Yes	Wis. Stat. § 302.37, DOC 350.09(6)
Laundry/Sanitation/Inmate uniforms/property bags/mattresses	Yes	Wis. Stat. § 302.37, DOC 350.08
Canteen	Yes	DOC § 350.27
Recreation	Yes	DOC § 350.25
Chaplain and Religious programming	Yes	Wis. Stat. § 302.24, 302.39
Instructional aids – Reading materials	Yes	DOC § 350.26
Education and Programming (juvenile)	Yes	Wis. Stat. § 302.365(1)(a)(3) and 346
Education and Programming (adult)	No	
PATROL		
Patrol General Operations	Yes	Wis. Stat. § 59.28(1), 349.02
Water patrol – DNR reimbursed	No	Wis. Stat. § 59.27(11)
Snowmobile patrol – DNR reimbursed	No	Wis. Stat. § 29.921
Recreation & Auxiliary deputies	No	
Crash Investigation & Reconstruction	No	
Dive Team	Yes	Wis. Stat. § 59.27(11)
Bomb Team	No	
Canine Unit	No	
Crisis Negotiations	No	
SWAT	No	
Mobile Field Force Team	No	
Crisis Assessment Response Team	No	
Town of Rib Mountain contract	No	

INVESTIGATIONS		
Drug Unit (Grant & Asset Forfeiture Program)	No	
Evidence & Property Management	Yes	Wis. Stat. § 177.13, 968.18, 968.19, 968.20
Civil process (writs, Sheriff Sales, etc.)	Yes	Wis. Stat. § 59.27(4), (5), (9), (12)
ADMINISTRATION		
Annual In-service Training Program management	No	But, see § 165 for training requirements and monitoring
Court house security	Yes	Wis. Stat. § 59.27(3)
Transport	Yes	Wis. Stat. § 59.27(3)
State & Federal Reporting (NIBRS/UCR), Fingerprints, DNA	Yes	Wis. Stat. § 83.013(1); DOC 165, etc.
Records Management & Requests (including Warrants, injunctions, etc).	Yes	Wis. Stat. § 19.35, Wis. Stat. § 83.013(1); 59.27(4), (5), and (9).
COMMUNICATIONS		
Operate, manage and maintain a Countywide Public Safety Radio Communications System	No	§ 59.54(3), the Board may appropriate money for . . .
Emergency Fire / EMS / law enforcement dispatch communications	No	Wis. Stat. § 256.35(2)
Non-Emergency Fire / EMS / law enforcement dispatch communication	No	Wis. Stat. § 256.35(2)
TIME system operation	Yes	Wis. Stat. § 59.54(9)

Additional information:

HIGHWAY DEPARTMENT		
Service	Mandated (Yes/No)	Statutory Authority
ADMINISTRATION & ENGINEERING		
Administer County-Aid Bridge Program for Towns within the County	Yes	Wis. Stat. § 82.08
Administer LRIP Program for Local Units of Government	Yes	Wis. Stat. § 86.31(6), TRANS 206
Internal Service Fund Operations -Town Road Maintenance/Construction	Yes	Wis. Stat. §§ 83.01, 83.018 & 83.035
Make Surveys and Maps	Yes	Wis. Stat. § 83.01(7)(e) & (g)
Examine Roads, Bridges & Culverts for Improvements or Relocations	Yes	Wis. Stat. § 83.015(2)(a)
Purchase/Maintain all road Equipment, Tools, and supplies	Yes	Wis. Stat. § 83.015(2)(a)
Use WisDOT Cost Accounting System	Yes	Wis. Stat. § 83.015(3)
ROADWAY MAINTENANCE PROGRAM		
Construct/Maintain all County Roads	Yes	Wis. Stat. § 83.025 & 83.03 (1), TRANS 205 +
State Highway Maintenance	Yes*	Annual Routine Maintenance Agreement (*could refuse to sign)
Examine Roads, Bridges & Culverts for Improvements or Relocations	Yes	Wis. Stat. § 83.015(2)(a)
Inspection of Bridges	Yes	Wis. Stat. § 84.17, Federal regulation 23 USC 144
Salt Storage	Yes	Wis. Stat. § 85.17, TRANS 277,
Removal of Snow	Yes	Wis. Stat. § 893.83
Removal of Fallen Trees	Yes	Wis. Stat. § 86.03(1)
Highway Encroachments	Yes	Wis. Stat. § 86.04
Invasive Species management	Yes	Wis. Stat. § 23.22, NR 40
Remove Noxious Weeds and Brush	Yes	Wis. Stat. §§ 66.0407, 83.015(2)(a), TRANS 280
Driveways	Yes	Wis. Stat. § 86.07
Signing	Yes	Wis. Stat. § 86.19, 86.191, 86.196, 340.01, 346.41, 346.503, FHWA & WisDOT MUTCD, TRANS 200

Traffic Control & Work Zones	Yes	Wis. Stat. § 86.19, 86.191, 86.196, 340.01, 346.41, 346.503, FHWA & WisDOT MUTCD, TRANS 200
Administer LRIP Program for Local Units of Government	Yes	Wis. Stat. § 86.31(6), TRANS 206
Posting program	Yes	Wis. Stat. § 348
Litter & Debris Removal	Yes*	Annual Routine Maintenance Agreement (*could refuse to sign)
Inter-department construction assistance (parking lots, grading, construction, maintenance)	No	

Additional information:

- Marking and maintenance of county highways is mandated; however, service levels are generally non-mandated. Levels of service with respect to county staff activities on the state roadway system are dictated by the State of Wisconsin.

EMERGENCY MANAGEMENT		
Service	Mandated (Yes/No)	Statutory Authority
Develop, adopt and implement an Emergency Management Plan & Program that is compatible with state plan of emergency management	Yes	Wis. Stat. § 323.14(1)(a)(1) Wis. Stat. 323.15(1)(a)
Coordinate information related to the Local Emergency Planning Committee	Yes	Wis. Stat. § 59.54(8), 323.60(2)(f), 323.60(3)
Provide assistance in developing hazardous response plans under EPCRA	Yes	Wis. Stat. § 323.60(3)(a)
Each County Board shall designate a head of Emergency Management	Yes	Wis. Stat. 323.14(1)(a)2
Each County Board shall designate a committee of the board as a county emergency management committee (<i>e.g.</i> LEPC)	Yes	Wis. Stat. 323.14(1)(a)(3)
The emergency management plans shall require the use of the incident command system by all emergency response agencies, including local health departments, during a state of emergency declared under 323.10 or 323.11	Yes	Wis. Stat. 323.15(1)(a)
Emergency Operations Center – maintenance responsibility	No	Our local plans task Emergency Management with this responsibility
The head of Emergency Management for each county shall coordinate and assist in developing city, village, and town emergency management plans within the county, integrate the plans with the county plan, advise the department of military affairs of all emergency management	Yes	Wis. Stat. 323.15(1)(b)

planning in the county and submit to the adjutant general the reports that he or she requires, direct, and coordinate emergency management activities throughout the county during a state of emergency, and direct countywide emergency management training programs and exercises.		
Assist local units of government and law enforcement agencies in responding to disaster.	*No, activity is permitted	Wis. Stat. § 323.14(3)(b)
Medical Reserve Corp. administration	*No, activity is permitted	WI Chapter 257 – Emergency Volunteer Health Care Practitioners Wis. Stat. § 323.15
Provide the WEM Administrator with a written notice of intent to apply for the Wisconsin Disaster Fund (WDF) within 30 days of a disaster.	Yes	WEM 7.04(2)
Disaster Assessment, Response, and Reimbursement – submits documentation to WEM as required relative to state and federal disaster programs.	Yes	Wis. Stat. § 323.30 & 31
Implement the local emergency response plan upon notification of the release of a hazardous substance.	Yes	Wis. Stat. 323.60(3)(a)

Additional information:

Many of the activities undertaken by Emergency Management address the issues of legal standards of care and due diligence in providing and meeting public expectations for public safety. Grant funding for the Emergency Management Office requires specific Plan of Work responsibilities that if left undone would jeopardize revenue.

Federal Regulations: 42 USC 1100-11050: Superfund Amendments & Reauthorization Act Title III, Emergency Planning and Community Right to Know Act: 29 CFR 1910 & 40 CFR 311, Robert T Stafford Act

State Regulations: Chapter 323: Department of Commerce Administrative Rules

CONSERVATION, PLANNING & ZONING DEPARTMENT		
Service	Mandated (Yes/No)	Statutory Authority
Comprehensive Plan	Yes	Wis. Stat. §66.1001
Sanitary (POWTS) Ordinance	Yes*	Wis. Stat. §§ 59.70(5), 145.04, 145.19, 145.20, 145.245, & 254.59
Land Division Ordinance	No	Wis. Stat. Ch. 145, 236, 92 & 281 & §§ 59.69, 59.54(4) & 87.30; NR 151 with an ordinance in place we require staff to administer the ordinance.
Public Land Survey System Re-monumentation & Maintenance	Yes	Wis. Stat. Ch. 59
Nonmetallic Mining Ordinance	Yes	Wis. Stat. § 59.692, 59.694, 295 NR 135
Zoning Ordinance	No	Wis. Stat. § 59.69 to 59.698, 66.1001 to 66.1037, 91.30-91.40 with an ordinance in place, we require staff to administer the ordinance.
Board of Adjustment Procedures	Yes	Wis. Stat. § 59.694, because we have a zoning ordinance, we

		are required to have a Board of Adjustment.
Shoreland / Wetland / Floodplain Ord.	Yes	Wis. Stat. § 59.69, 59.692 NR 115, & 87.30 NR 116
Real Property Description	No*	Wis. Stat. § 70.09
Land Information Plan & Program, including Parcel Mapping	Yes	Wis. Stat. § 59.72
Land Information Officer	No	Wis. Stat. § 59.72
Land Information Council	No	Wis. Stat. § 59.72 (2)
Geographic Information System Database, Address Information	Yes	Wis. Stat. § 59.72 Maps & Data Publication Requirements
Redistricting	Yes	Wis. Stat. § 59.10 County Board mandate that has historically involved CPZ
Elderly & Disabled Transportation Assistance Program (Funded via Federal DOT with 20% match from County)	No	Wis. Stat. § 85.21
Land and Water Resource Management Plan & Implementation	Yes	Wis. Stat. Ch. 92.10
Animal Waste Storage and Nutrient Management Ordinance	Yes	Wis. Stat. §§ 92.07, 92.15, & 92.16 ATCP 51 & NR 151; with an ordinance in place we are required to administer
Livestock Facility Siting Ordinance	Yes	Wis. Stat. §§ 92.15, 93.90, and ATCP 51; with an ordinance in place we are required to administer
Soil and Water Resource Management Program	Yes	Wis. Stat. § 92.14 Marathon County receives staff funding to administer this program.
Land and Water State Cost-Share – Bond & SEG Funding	No	Marathon County receives staff funding to administer these state programs. Relevant statutory provisions include: Wis. Stat. Ch. 92, NR 12, and NR 151.

		Provisions in these statutes indicate that an offer of cost share must be made to assist landowners with NR 151 compliance. Bond and SEG funds can provide one avenue to make this offer.
Farmland Preservation Program	Yes	Wis. Stat. Ch. 91.10, Marathon County receives staff funding to administer state programs in accordance with our preservation/comprehensive plans.
Fenwood Creek Project	No	
Priority Watersheds & Compliance with Ag Performance Standards	Yes	U.S. Clean Water Act, Environmental Protection Agency Approved a TMDL mandated reductions in water quality problems. NR 151.005 requires that ATCP 50 or stricter standards be adopted to achieve the TMDL. Wis. Admin. Code ATCP 50.04 states that landowners engaged in agricultural practices in WI shall implement conservation practices to NR 151.04 standards. Marathon County receives staff funding to administer state programs
Total Maximum Daily Load – Watershed program	Yes	U.S. Clean Water Act, Environmental Protection Agency Approved a TMDL mandated reductions in water quality problems. NR 151.005 requires that ATCP 50 or stricter standards be adopted to achieve the TMDL.
Wildlife Damage Program	No	Marathon County receives state reimbursement for out-of-

		pocket costs related to this program.
Wausau MPO	Yes	23 USC § 134
Municipal Separate Storm Sewer System Program Requirements	Yes	The U.S. EPA develops stormwater runoff requirements. The Wisconsin Department of Natural Resources is responsible for administering the U.S. EPA Permit Program. Chapter 283 Wis. Stats, and chapters NR 151 and 216 of the Wis. Admin Code outline the regulations for owners and operators MS4s to discharge, and compliance requirements for these permits.
<p><i>Additional information:</i> * Real Property Description and GIS Mapping support the work of our County Treasurer's Office related to tax bill generation and our mandates relative to § 59.72(2).</p>		

PARKS, RECREATION & FORESTRY		
Service	Mandated (Yes/No)	Statutory Authority
Aquatics Programs and Maintenance	No	
County Forestry Administration & Management	No	Wis. Stat. § 28.10 & 11
Flowage & Dam Protection program	No	
Boat Launch programs	No	
Motorized Vehicle Trail Management	No	NR 50.09 (Snowmobile aid)
City of Wausau Parks programs, including recreation programming	No	Services provided in accordance with intergovernmental agreement, reimbursement provided.
Campground programs	No	
County Park operations and maintenance	No	
Landscaping, Grounds & Parking Lot Maintenance (Non-Parks)	Yes/No	Wis. Stats. § 101.11
Snow removal and winter maintenance	Yes/No	Wis. Stats. § 101.11
Indoor Ice Rink Operations and Maintenance	No	
Marathon Junction – operations, rental, maintenance	No	
Train (Marathon Park) – operations and maintenance	No	
Mountain Bay Trail State Park – operations and maintenance	No	Intergovernmental agreement between Wisconsin DNR and Marathon County PRF
Facility Rental program (including Wisconsin Valley Fair)	No	
Sports Complex – maintenance, operations, and reservations	No	
Nine Mile County Forest operations, maintenance, and events	No	
Recreation Deputy program	No	Contractual arrangement with Marathon County Sheriff's Office
Shooting Range operations, maintenance, and reservations	No	

Additional Information: Because Park facilities are non-mandated, various maintenance activities that may otherwise be required by Wisconsin's safe place law are noted as Yes/No relative to mandate.

UW-MADISON, DIVISION OF EXTENSION

Service	Mandated (Yes/No)	Statutory Authority
AGRICULTURE EDUCATOR		
Dairy and Livestock Production and Management education	No	
Farm Financial Management	No	
Crop, Soil, and Nutrient Management education	No	
Private Pesticide Applicator Licensing Training	No	Wis. Adm. Code ATCP 29.27
HORTICULTURE EDUCATOR Targeted horticulture education to various groups primarily focused on horticulture therapy in the justice system	No	
FOODWISE		
Nutrition and health education for low income families and youth (office space agreement)	No	
4-H YOUTH DEVELOPMENT		
Countywide 4-H Club Involvement and Youth Development Education Programs	No	
NATURAL RESOURCES Provide office space for regional staff responsible for forest-landowner and agriculture water quality education and resources	No	

Additional Information: UW-Extension positions are funded through a state-county funding split. FoodWise is federally-funded, the county provides office space and technology to support the program.

VETERANS SERVICES		
Service	Mandated (Yes/No)	Statutory Authority
Establish & Advise Eligibility for Any Benefits Entitled	Yes	Wis. Stat. § 45.80(5)(a)
Care of Veterans Graves	Yes	Wis. Stat. § 45.85
VA Compensation/Pension Claims and appeals	Yes	Wis. Stat. § 45.80(5)(a); 45.80-86.
Federal GI Bill Assistance	Yes	Wis. Stat. § 45.80(5)(a)
Federal VA Health Care Applications	Yes	Wis. Stat. § 45.80 (5)(a)
Burial Benefits	Yes	Wis. Stat. § 45.80(5)(a) Wis. Stat. § 45.84
Military Record Registration/Access	Yes	Wis. Stat. § 45.05
State Property Tax Credit	Yes	Wis. Stat. § 45.80(5)(a) & Wis. Stat. § 71.07(6)(e)
State Education Benefits	Yes	Wis. Stat. § 45.80(5)(a)
Aid to Needy Veterans	Yes	Wis. Stat. § 45.80(5)(c) Wis. Stat. § 45.86(2)
Applications for Burials and Cemeteries	Yes	Wis. Stat. § 45.80(5)(a)
Veterans Service Commission	Yes	Wis. Stat. § 45.81 (2)
Speaking Engagements	No	
Attend Local Veterans Organization Meetings	No	
Advise Veterans of benefits available from local non-profits	No	

Additional Information: Veterans Service Office is mandated to advise veterans and their spouses/dependents on all programs/benefits for which they may be entitled. Accreditation through the Veterans Administration is required.

CENTRAL WISCONSIN AIRPORT		
Service	Mandated (Yes/No)	Statutory Authority
Airport operations	No	Wis. Stat. § 66.0301

Additional Information: Counties are not mandated to provide regional airport services. Marathon County joined with Portage County to form Central Wisconsin Airport (CWA). However, once the determination is made to operate such a facility, the operator is subject to numerous federal and state regulations. Moreover, because the CWA has accepted federal funds (e.g., FAA funding) throughout its history, any determination relative to continued operations is subject to considerable regulation. CWA is overseen, pursuant to the intergovernmental agreement between Portage and Marathon counties by the Central Wisconsin Airport Board.

LIBRARY		
Service	Mandated (Yes/No)	Statutory Authority
LIBRARY SITES – (Athens, Edgar, Hatley, Marathon City, Mosinee, Rothschild, Stratford, Spencer, Wausau)	No*	Wis. Stat. § 43.11, 12

Additional Information:

*Counties are not mandated to directly operate library facilities. However, in the event that a county does not directly provide library facilities, the county is required by statute to provide funding for the operations of public libraries within the county, and public libraries in adjacent counties, that serve county residents. Specific information regarding these funding obligations are set forth in section 43.12 of the Wisconsin Statutes. Payments made pursuant to § 43.12 or funds necessary to directly provide county library services under Chapter 43 of the statutes are exempt from Wisconsin levy limits.

Physical Materials

Books, audiobooks, DVDs, magazines, newspapers, video games, art, Wi-Fi hot spots and other electronic devices.

Digital Collections

eBooks, eAudiobooks, and a large selection of databases available through online access.

Programs and Events

MCPL hosts a variety of educational and entertaining programs for all ages, including: story times, creative hands-on activities, music and theater performances, movie screenings, lectures, presentations, and workshops led by experts, authors and other speakers on a diverse range of topics.

Additional Services

Public computers, internet access and printing are available at all locations. Study and meeting rooms, passport services, copy and fax services, notary public services, and material delivery for homebound patrons are available at select locations.

Library Affiliations

MCPL is a member of and the resource library for the Wisconsin Valley Library Service. It also participates in the V-Cat consortium and the Wisconsin Public Library Consortium, providing its patrons with access to an even wider range of resources.

AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN		
Service	Mandated (Yes/No)	Statutory Authority
Aging Services	No	Wis. Stat. §§ 46.80, 46.82
Resource Center	No	Wis. Stat. § 46.283

Additional information: Marathon County summary of services provided in the ADRC includes: information and assistance, elderly and disability benefit services, nutrition services, dementia care specialist, volunteer program services, and caregiver support and respite services.

Wis. Stat. § 46.80 – The department's primary responsibility to elderly persons is to assure that all elderly and disabled persons have available and accessible a continuum of care or a wide range of community and supportive services so that they may remain in their homes and neighborhoods for as long as it is possible. The department shall be the mechanism by which governmental and nongovernmental agencies may coordinate their policies, plans and activities with regard to the aging.

Wis. Stat. § 46.82 identifies that a county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals. Chapter 46.80 indicates that the department shall divide the state into distinct planning and service areas and designate a public or private nonprofit agency or organization as the area agency on aging for each planning and service area and we are the designated public agency.

Wis. Stat. § 46.283 identifies that a county board of supervisors may decide to apply to the department for a contract to operate a resource center.

The intergovernmental agreement creating the ADRC-CW provides that the funding allocation from each of the counties cannot be modified without the agreement of each of the county members (Langlade, Lincoln, Marathon, and Wood).

NCHC – Core Programs

Service	Mandated (Yes/No)	Statutory Authority
Behavioral Health Hospital, Community Mental Health, Developmental Disabilities, Substance Use Disorder	Yes	Wis. Stat. § 51.42
Community Support Programs	Yes	Wis. Stat. § 51.421
Care and Custody	Yes	Wis. Stat. § 51.22
Crisis Stabilization Services	No	Wis. Stat. § 51.15; 51.42
Protective Services and Placement	Yes	Wis. Stat. § 55.02
Elder Adult at Risk Agency	Yes	Wis. Stat. § 46.90
Comprehensive Community Services	No	Wis. Stat. § 49.45(30e) (6) Wis. Stat. § 51.42 (7) (6)

Additional Information: On behalf of Marathon County, North Central Health Care delivers services including, but not limited to, alcohol and other drug abuse outpatient services, mental health outpatient services, emergency services, adult protection services, adult community support services, comprehensive community service, psychiatrist and psychologist services, crisis, residential, inpatient, and hospitalization services.

Wis. Stat. § 51.42 identifies that the county board of supervisors has the primary responsibility for the well-being, treatment and care of the mentally ill, developmentally disabled, alcoholic and other drug dependent citizens residing within its county and for ensuring that those individuals in need of such emergency services found within its county receive immediate emergency services. This primary responsibility is limited to the programs, services and resources that the county board of supervisors is reasonably able to provide within the limits of available state and federal funds and of county funds required to be appropriated to match state funds. While counties are not directly mandated to provide crisis stabilization facilities, counties are required to provide care in the least restrictive form necessary. Stabilization facilities serve as a less-restrictive, less costly form of care for individuals discharging from an inpatient setting or as an alternative to an inpatient setting.

Wis. Stat. § 51.42(3) permits a county to meet its obligation through the creation of a multi-county community services program.

Wis. Stat. § 51.421 indicates that if funds are provided, and within the limits of the availability of funds provided under s. 51.423 (2), each county department under s. 51.42 shall establish a community support program. Each community support program shall use a coordinated case management system and shall provide or assure access to services for persons with serious

and persistent mental illness who reside within the community. Services provided or coordinated through a community support program shall include assessment, diagnosis, identification of persons in need of services, case management, crisis intervention, psychiatric treatment including medication supervision, counseling and psychotherapy, activities of daily living, psychosocial rehabilitation which may include services provided by day treatment programs, client advocacy including assistance in applying for any financial support for which the client may be eligible, residential services and recreational activities. Services shall be provided to an individual based upon his or her treatment and psychosocial rehabilitation needs.

Wis. Stat. § 51.22 indicates that except as provided in s. 51.20 (13) (a) 4. or 5., any person committed under this chapter shall be committed to the county department under s. 51.42 or 51.437 serving the person's county of residence, and such county department shall authorize placement of the person in an appropriate facility for care, custody and treatment. The county will incur the cost of these placements if it is not billable to insurance or the consumer.

Individual counties must determine what shall be done to meet these responsibilities in a way that adequately complies with the law. The burden of demonstrating that those responsibilities have been met to an adequate degree falls upon the county. The services, therefore, are not identical in each county even though the same basic mandate exists.

Comprehensive Community Services (CCS) is intended to assist individuals of all ages who are in need of ongoing services for mental illness, substance abuse disorder, or dual diagnosis beyond occasional outpatient care, but less than the intensive care provided in an inpatient setting. While CCS is not a mandated program, county-based governmental entities are the only entity in the state that can be certified.

Wis. Stat. § 55.02 identifies that the chairperson of each county board of supervisors shall designate a county department under s. 46.215, 46.22, 46.23, 51.42, or 51.437 that is providing services in the county on its own or through a joint mechanism with another county department or county to have the responsibility for planning for the provision of protective services and protective placement and for directly providing protective services.

Wis. Stat. § 46.90 requires that each county board shall designate an agency in the county as the elder-adult-at-risk agency. "Elder-adult-at-risk agency" means the agency designated by the county board of supervisors under sub. (2) to receive, respond to, and investigate reports of abuse, neglect, self-neglect, and financial exploitation under sub. (4).

NCHC – OTHER PROGRAMS

Service	Mandated (Yes/No)	Statutory Authority
Mount View Care Nursing Home* (Skilled Nursing, Rehabilitation, Dementia Care, Ventilator care)	No	
Hope House (Sober Living)	No	
Aquatic Therapy Pool	No	
Demand Transportation – 85.21	No	Wis. Stat. § 85.21
Early Intervention Services (Birth to Three)^	Yes	Wis. Stat. § 51.44

Additional information:

*There is no state statute that mandates a county must own or operate a nursing home, adult day services, housing programs, sober living, or aquatic therapy pool. However, should the county undertake these activities, each program area is subject to significant regulation, including through the acceptance of various funding streams (e.g., medicare/Medicaid). Adult Day Services and Community Based Residential Facility operations were ceased in 2023.

Wis. Stat. § 85.21 The purpose of this section is to promote the general public health and welfare by providing financial assistance to counties providing transportation services for elderly and disabled persons, and to thereby improve and promote the maintenance of human dignity and self-sufficiency by affording the benefits of transportation services to those people who would not otherwise have an available or accessible method of transportation. The County Board of Supervisors annually authorizes this program to be delivered through a grant application. The service is delivered through both NCHC and City of Wausau Transit. The Wisconsin Department of Transportation provides for financial assistance to deliver the program.

^Wis. Stat. § 51.44 indicates that each county board of supervisors shall designate the appropriate county department under s. 46.21, 46.23 or 51.437, the local health department of the county or another entity as the local lead agency to provide early intervention services. This chapter goes on to read that the department (the state) shall promulgate rules for the statewide implementation of the program. North Central Health Care currently delivers this program through a contract with Marathon County Special Education, which is located on the Lake View Drive Campus.

SOLID WASTE DEPARTMENT

Service	Mandated (Yes/No)	Statutory Authority
Solid Waste Management Operations	No	Wis. Stat. § 59.70(2)(a) and Chs. 144 & 159

Additional Information:

Counties are not mandated to directly provide Solid Waste management and recycling services; however, counties are permitted to engage in these activities, which can provide substantial benefits to local municipalities and residents. Should a county elect to provide said services it becomes subject to a wide variety of state and federal regulations (e.g., air permit, wetland management, engineering, gas management, and groundwater testing).

In addition to solid waste management and site operational programs, Marathon County Solid Waste Department provides a number of related services, including but not limited to Household Hazardous Waste Collection and Management; Agricultural Plastics Recycling, Home Composting, Street Sweeping exemption, Medication Drop Box and Sharps Management, and Municipal Recycling education).

Marathon County has a contractual obligation to provide landfill capacity and disposal to Shawano and Portage Counties through 2032. Marathon County also recently entered into a Gas Purchase Agreement and corresponding site lease with a third party relating to the processing and conversion of landfill gas into energy.



United Way of Marathon County



**United Way
of Marathon County**

WHAT IS 211?

- 211 is the national three-digit dialing code for free and confidential access to health and human services. 211 makes it easy for people to get connected with appropriate community programs that can help them. It provides information about, and referrals to, services, such as food and shelter programs, child or elderly care, family services, mental health resources, addiction resources, employment and training support, physical and mental health services, disaster assistance, donated goods, volunteer opportunities and more.

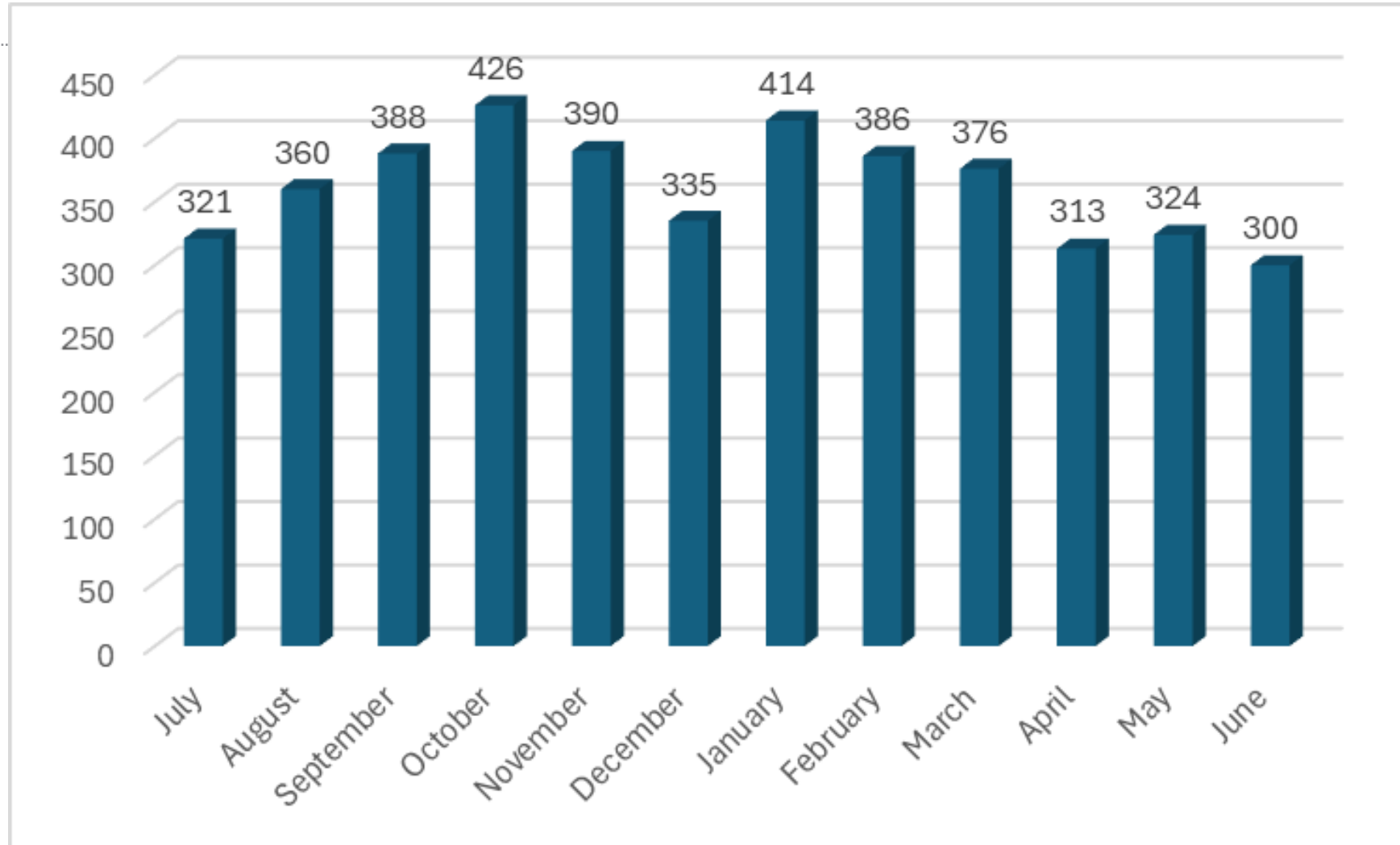
HOW CAN PEOPLE ACCESS 211?

- **PHONE:**
 - Call 211, 715-848-2255, or 800-922-5590 24 hours/day
- **TEXT:**
 - Text your zip code to 898-211 Monday-Friday 8am-4pm
- **CHAT:**
 - Chat available Monday-Friday 8am-12 Noon
- **SEARCH THE DATABASE**
 - www.unitedwaymc.org/get-help 24 hours/day
- **EMAIL**
 - askus@unitedwaymc.org Email monitored Monday-Friday 8am-4pm



United Way of Marathon County

211 CONTACTS MARATHON COUNTY JULY 1, 2023 – JUNE 30, 2024

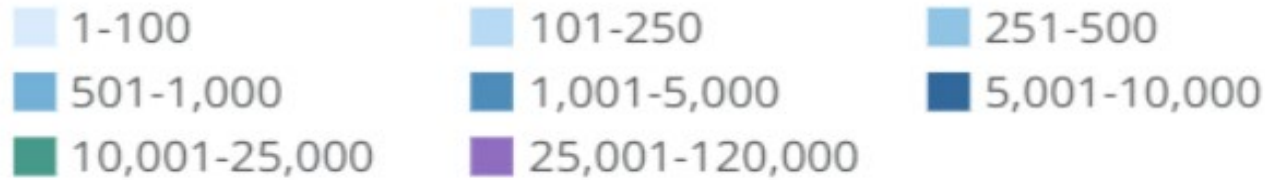
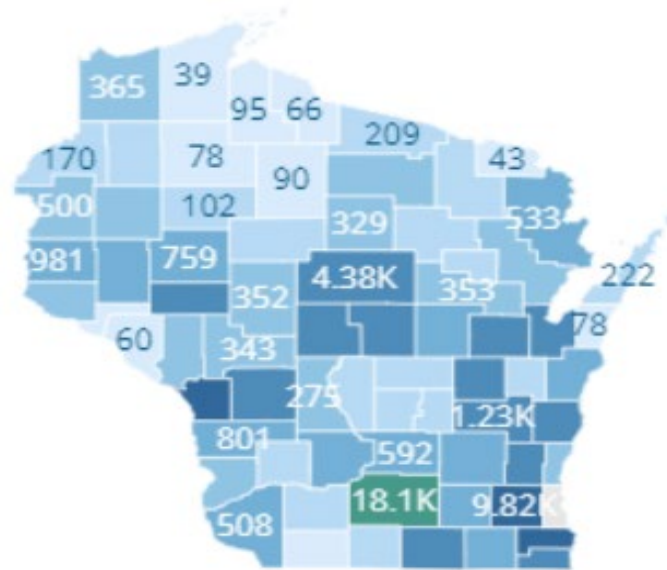


United Way
of Marathon County

211 Calls Statewide July 1, 2023- June 30, 2024

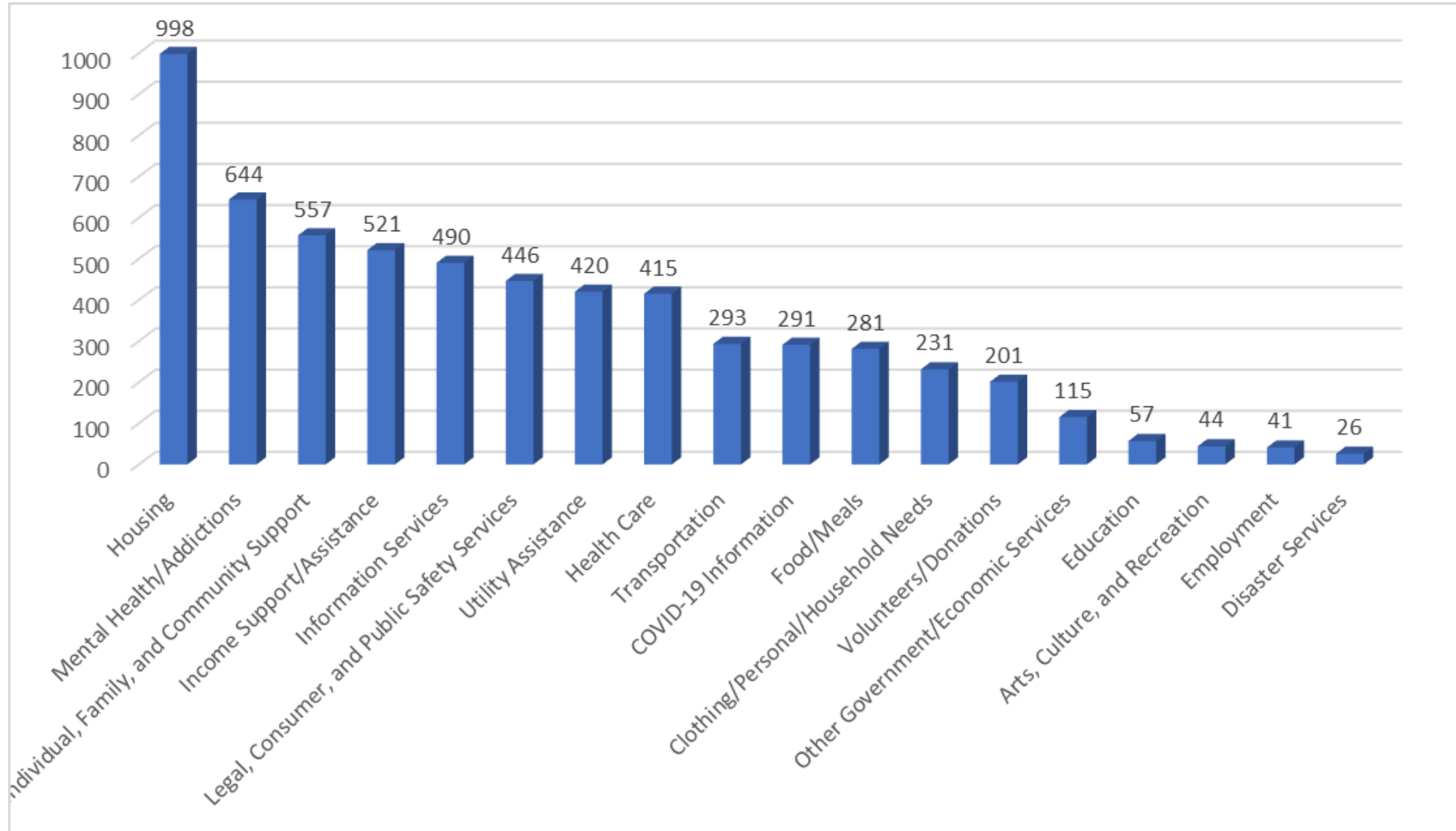
Interactions by County - filter by Problem/Need

238,093 Distinct Interactions



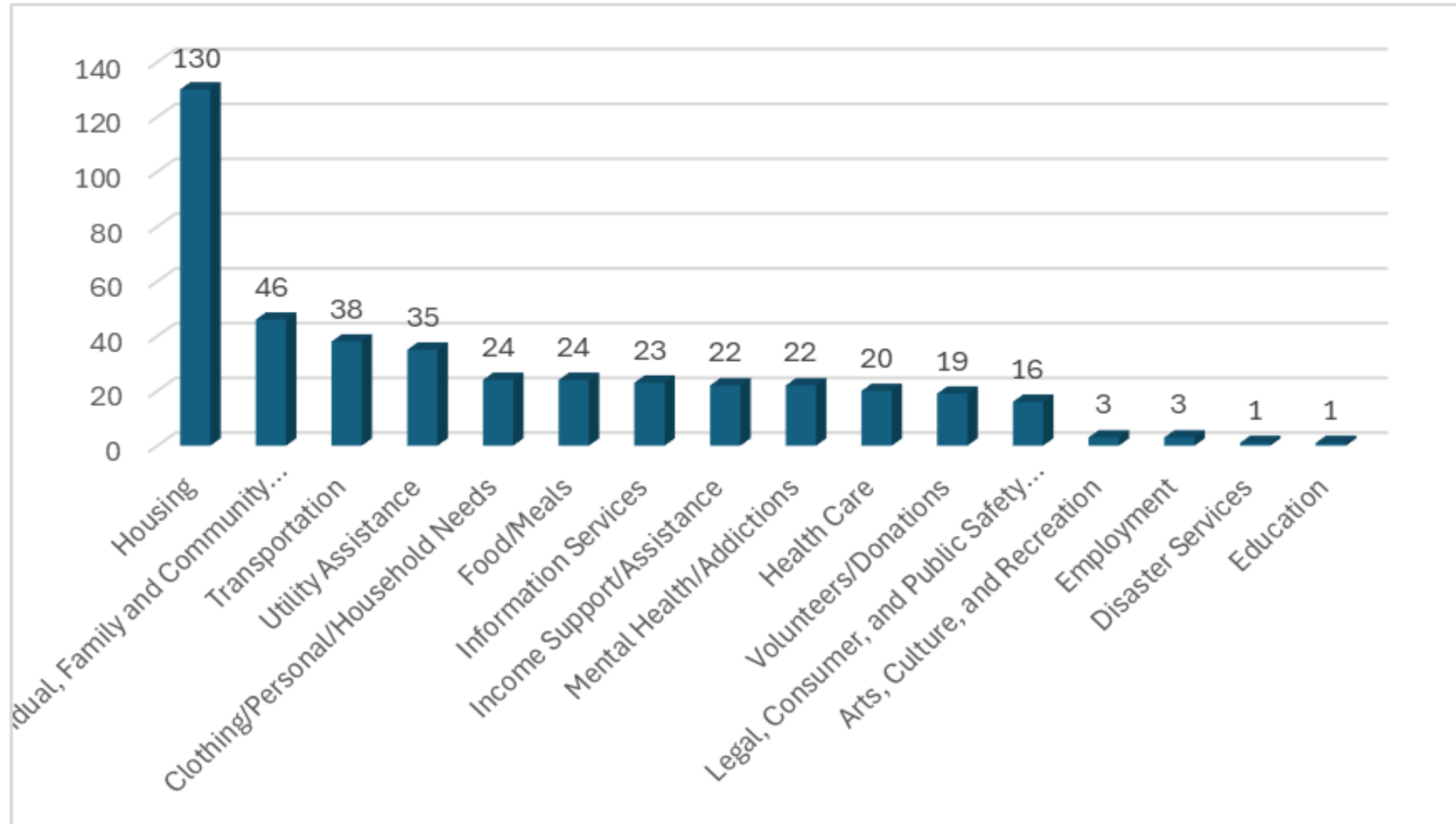
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NEEDS IN MARATHON COUNTY JULY 1, 2023-JUNE 30, 2024



United Way
of Marathon County

UNMET NEEDS MARATHON COUNTY JULY 1, 2023-JUNE 30, 2024



AGREEMENTS WITH MARATHON COUNTY AGENCIES

- **Marathon County Department of Social Services** - update and enhance 211 referral resources for calls regarding abused and neglected children. Reports are made by 211 call specialist when necessary or when requested by a caller.
- **Marathon County Health Department** - resources regarding free or low-cost immunizations, sexually transmitted disease testing, and AODA and mental health services available within the community. In the past year we have worked closely with the Health Department to ensure we have the necessary information to field calls regarding warming and cooling centers, the Mpox Vaccine eligibility and availability, and information regarding PFAS water contamination
- **North Central Health Care** – Provide referral resources related to AODA and mental health services.
- **Aging and Disability Resource Center** - referral resources related to abused, neglected, or at-risk adults and elderly.
- **Central Wisconsin Airport** - referral resources related to business and personal travel from the Central Wisconsin Airport.
- **Marathon County Sheriff's Department** - referral resources related to non-emergency law enforcement referrals within the county.
- **Marathon County Emergency Management**- Active in disaster planning exercises, agreement to utilize 211 in the event of a disaster, participate in disaster recovery as part of the Emergency Operations Center.

SPECIAL PROJECTS

- Wisconsin Addiction Recovery Helpline (WARH)
- Disaster Damage Reporting
- Make A Difference Day (MADD)
- AARP Tax Aide Program Assistance
- Designated Contact by DHS/Health Department for COVID, Monkeypox, Water issues, etc.
- Community data available in real time at <https://211wisconsin.communityos.org/social-determinants-dashboard>

STORIES FROM OUR CALLERS

*Joanie worked at a group home and was attacked by one of the residents. Due to her injuries, she hasn't been able to work and was starting to fall behind on bills while waiting for worker's compensation benefits. In addition to financial help, she was also looking for a counselor to help with PTSD due to the incident and specifically needed a counseling agency that offered a sliding fee scale for payment. The 211 Call Specialist was able to provide resources for all of Joanie's needs, and upon follow up she shared that she had found a counselor from the referrals 211 provided, and had received some financial assistance as well.

*Bill is a veteran with some mental health issues that prevent him from maintaining normal social relationships, and had been isolated by himself for quite some time. When his wife left him, he called 211 with concerns about rent and becoming homeless. He did not have a source of income or transportation. A 211 Call Specialist worked through each of Bill's concerns with him, providing referrals for state and local assistance programs. Upon follow up, Bill shared he had received help from a Veteran's organization, was receiving Foodshare and Medicaid, and had found a bicycle for temporary transportation thanks to the referrals provided by 211. He was working on other forms of assistance and grateful for the help of 211.

*Steve was living in a duplex, and while the other unit was unoccupied his landlord had work done on the unit which caused a contamination issue and forced him and his daughter to evacuate with only the clothes on their backs. Steve had been sleeping at his office while his daughter stayed with a friend. He had not had much communication with his landlord and didn't know what his rights were or what to do in the meantime. The 211 call specialist was able to provide him with referrals for places to stay, food, clothing, legal assistance, and help with replacing lost household items. When 211 followed up with Steve, he had been able to find somewhere to stay, food, clothing and some other assistance. He was still working on addressing some of the issues, but was grateful for 211 and stated "Just to know that you're there gives me hope."



United Way
of Marathon County

THANK YOU!

Contact:

Megan Schreiber

211 Program Director

715-298-5727

- mschreiber@unitedwaymc.org



United Way
of Marathon County



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Contracted Services for Marathon County

1. North Central Community Action Program (NCCAP) will partner with North Central Health Care Community Treatment to provide services for clients of Community Treatment within Marathon County. Specifically, NCCAP will provide housing-related services, including rental subsidies, as part of treatment plans developed for clients of Community Treatment. Clients who may receive housing related services include members of households with low-income, members of households where cognitive and mental health issues are present and members of households where AODA issues are present. NCCAP will coordinate appointments with Community Treatment case workers to meet needs for Community Treatment clients including employment, housing, transportation, and other identified needs.

Community Treatment involves persons with Mental Health or AODA issues. All clients in community treatment have their own case worker at North Central Health Care. We connect with those case workers to provide additional services. Those services are typically dealing with housing.

North Central Health Care has consistently provided a referral bank of clients that have barriers to obtaining housing and also staying housed. Referrals are provided in person and by phone within the Youth and Adult Treatment programs. Health care case workers often attend meetings with the client and our case managers so comprehensive services are provided.

NCCAP has assisted a total of 21 households with a total of 630 housing days. Most only needed a one month subsidy, But we also provide case management services ranging from advocating on behalf of the clients to finding safe affordable housing and providing rental assistance. In addition, we help our clients complete forms get into subsidized housing programs such as Scattered Sites, and Section 8 and other income based housing, as well as providing referrals to area food pantries, Department of Vocational Rehabilitation, Job Service, Bridge Clinic, Wausau Free Clinic, local churches for assistance and their programming, and others. We do provide transportation when needed.



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2. NCCAP will partner with North Central Health Care Crisis and MMT departments to provide services to clients utilizing Crisis and MMT programming. Specifically, NCCAP will help to transition clients who are utilizing Crisis and MMT programming into crucial services to maintain sobriety and housing stability. NCCAP will work to link clients with specific supports services while those clients receive AODA or mental health treatment.

These folks are utilizing in-patient care, either in a crisis unit or a medically monitored unit.

A necessary element to these client's treatment plan is providing a safe and stable place to return to after treatment. We know that people who are using drugs or alcohol really need to stay away from their friends that still continue to use. They need to make new friends and develop new hobbies and create a new support circle.

North Central CAP helps with that by providing rental assistance upon transitioning out of treatment services. (usually in the form of a rental subsidy) or if possible, we enroll them in a housing program to help them for a longer period of time to help stabilize their environment. Our case managers also provide weekly follow-ups to keep the client on track and see how they are doing and what else they may need, such as more grocery, transportation, clothing for a new or existing job, and the like.

6 individuals were served for a total of 180 housing days who received treatment in Crisis or on the Medically Monitored unit where they were temporarily housed in the CBRF.



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3. NCCAP will partner with the Marathon County Department of Social Services to provide services to Community Response social workers. Specifically, NCCAP will provide services for recipients of Community Response services, who are struggling with homelessness, access to child care, behavioral issues, or addiction issues.

Typically the service we provide here is a one month rental subsidy or a housing program. This group of clients are working on getting their children back after they have lost them due to an unstable housing environment. We also help Social workers who are working in the elevate program. These social workers are connecting the parents who are NOT getting their kids back, to employment. These are parents who we want to connect with and provide stable housing so they can remain employed and provide financial stability to the household who HAS custody of the children.

13 households were placed in housing so far in 2024. Some of these households were working with Child Protective Services. A total of 2340 housing days were provided as these particular Households all received six months of rental assistance and case management services by North Central CAP which included learning how to set up a household budget, connecting them to a rent-smart program, sharing information on how to access the free clinic and Bridge Clinic, area food pantries, and local churches who can mentor and provide other services such as bus passes and potentially child care.

4. NCCAP will partner with the Marathon County Jail and Probation and Parole to provide housing and case management services to individuals being released from incarceration.

We work with Ronda Zastrow at the Marathon County jail to line up housing and get the paperwork ready for rental assistance before inmates are released. Some are working and will be okay going forward, others we hope to get connected to employment as well as housing. Here again we assist with providing budgeting and connecting them to other services when needed.



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In 2024, we helped 13 Individuals who were released from the Marathon County jail. A total of 390 housing days were provided.

One area of our services that is not listed in the contract is helping to provide housing to those folks who are going through drug court. We just started working with the Justice system in 2022. Laura Yarie has been instrumental in connecting us with those involved in drug court. If we can get them into housing with rent provided by our agency, then more people can enter drug court. Stable housing is absolutely necessary to successfully complete the drug court program. Because the Courts can mandate certain services, this helps with the success of these clients remaining housed.

In all of the areas NCCAP provide services for Marathon County, the ultimate goal is to keep people stably housed, employed, and contributing to the community, and for those involved in the court system, we want to keep them out of jail. Once incarcerated, they become a liability for the County, since ultimately the Jail is the responsibility of Marathon County Government. Aside from the financial component, we do want our County to be Safe, Healthy, and Prosperous and a preferred place to live.

5. NCCAP case management staff will provide services and skills training to COUNTY partners and service recipients.

Through the North Central Continuum of Care (chaired by NCCAP), quarterly trainings are offered as well as additional trainings offered through the Continuum of Care's partners and through WISCAP. Information sharing occurs frequently throughout each month by members of the coalition. Trainings this past year were:

Collaboration with Law Enforcement

Creative Housing Solutions

Anti-Racism Work in Rural Wisconsin

Financial Grant Source Documentation and Understanding

Collaboration with Healthcare



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Understanding Financial Trauma

LGBTQ+ Awareness & Equity

Care, Inspire, and Impact...While practicing self-care

For Clients, we are still offering; the Rent Smart class through the UW-Extension (when financial assistance is provided) where clients can complete a series of courses to earn a certificate on topics such as planning for and meeting monthly expenses (classes held via Zoom), tips for finding and maintaining affordable housing, how to complete an application and why landlords screen applicants, strategies for building positive relationships with landlords and neighbors, responsibilities and rights of landlords and tenants, Getting ahead program (offered by Saint Vincent de Paul).



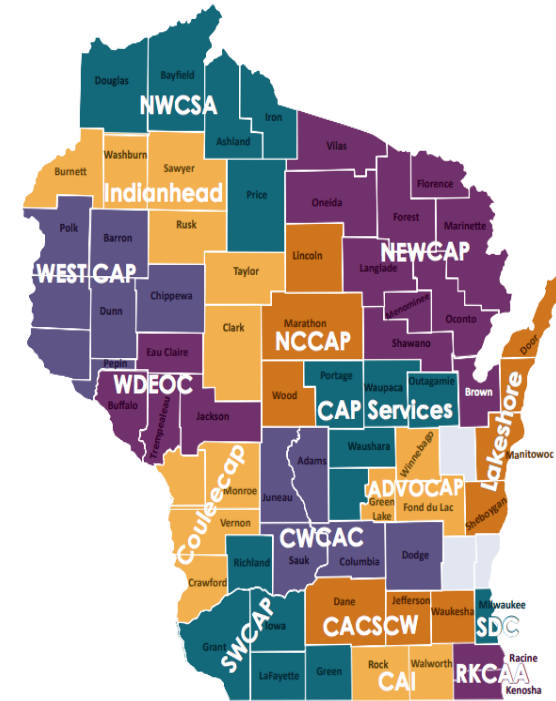
**North
Central
Community
Action
Program**

Our Mission Statement

The mission of NCCAP is to act as an advocate, provider, and facilitator of programs and services for low-income individuals in Lincoln, Marathon, and Wood Counties. NCCAP seeks to create opportunities for people and communities to obtain skills, identify and utilize resources, and explore innovative options necessary to reduce poverty and increase self-sufficiency.

History of Community Action Agencies and NCCAP

- In 1965 Community Action Programs were founded as part of Lyndon Johnson's War on Poverty Initiatives. 96% of the Communities nationwide are assisted by Community Action Agencies and these communities depend on these services to fill the gaps in social programming.
- In 1966 North Central Community Action Program was founded in Wood County.
- Our Board of Directors is composed of equal representation by County and City Elected Officials, Private Sector individuals representing the low-income community, and formerly homeless individuals and individuals who have received NCCAP services. This composition allows for the best information from within the Counties we serve to provide necessary information to direct/change/operate our programs to best meet the needs of those persons requiring our services.



History continued

- ▶ As one of the 16 CAP agencies around the State we are charged with collaborating with our local governments and community partners to help serve the lower income population and the needs that have been identified.
- ▶ Typically those who seek our services are at anywhere in between the federal poverty (which are earnings of \$31,200 for a family of 4) level up to 200% of poverty level (\$62,400 for a family of 4).
- ▶ Community Action Agencies are able to respond quickly to natural disasters or pandemics because of their relationship with the State and Federal entities as well as being involved extensively in the communities they serve.
- ▶ During the COVID pandemic, we assisted renters with WERA -Wisconsin Emergency Rental Assistance (paid out \$795,348 in rental and utility assistance in Marathon County) and WHH-Wisconsin Help for Homeowners (paid out \$1,249,276 in mortgage, property tax, and utility/water relief in Marathon County).

Programs and Services Offered by NCCAP

- ▶ Wisconsin Weatherization Assistance Program and Emergency Furnace Replacement and Emergency Central Air Replacement
- ▶ Permanent Supportive Housing for those with opioid/alcohol/drug addiction issues and mental health issues – only in **Marathon County** and serves 10 Chronically homeless individuals with housing and case management
- ▶ Five other housing programs varying in length of assistance – One month to 24 months and lifetime (Section 8); 1. Crisis, 2. Prevention, 3. Rapid Rehousing, 4. Tenant Based Rental Assistance and 5. Section 8 (Lincoln County only)
- ▶ Outreach Program - case management of clients and referral services to community partners for other services



NCCAP Housing Programs/Services

Crisis Rental Assistance (EHAF)

Housing First Programs
(funded with HUD dollars-
State and Federal)

Homelessness Prevention

Rapid Re-Housing

Tenant Based Rental
Assistance

Permanent Supportive
Housing

Section 8

Permanent Supportive Housing- Marathon County

- Designed for households that have a documented disability i.e.. physical, mental, an addiction to opioids, methamphetamines, alcohol, or other drug and lack sufficient other resources or support networks to sustain housing without assistance.
- Caseworkers identify participants challenges as well as assist them in overcoming these challenges by intensive case management which includes; taking them to counseling and doctor appointments, mentoring and teaching them life skills, soft skills, budgeting, offering education programming and providing them with coping skills and access to activity that will enhance their success.
- NCCAP leases apartment units in this program and client is housed in the apartment at no cost.
- Eligibility:
 - ▶ Homeless with a documented disability and chronically homeless
 - ▶ Household income is at or below 30% of the County Median Income
 - ▶ Individual(s) will have case management weekly at a minimum, many daily.

Section 8 housing choice voucher

- Available only in Lincoln County.
- Eligibility:
 - Households income at or below 60% County Median Income.
 - Applicant will be placed on the waiting list until a voucher becomes available.
 - Applicant must find their own rental unit; the housing unit must pass a required health and safety inspection. Case workers will advocate on clients behalf to assist in securing an apartment.
 - Applicants may stay in their present unit if the unit passes inspection or once an approved unit has been located, the applicant will pay an adjusted affordable amount for rent (in general, the family pays 30% of their adjusted gross income for rent plus utilities, and the program pays the balance).

Capistry Town Homes (CTH)-Affordable Housing Complex owned by NCCAP

- Available only in Marshfield.
- 6 unit apartment complex owned by NCCAP.
 - 1 - 1 Bedroom unit
 - 4 - 2 Bedroom units
 - 1 - 3 Bedroom unit
- All utilities are included in rent.
- Eligibility:
 - A formal application must be completed
 - Must pass a background check
 - Application is placed on the waiting list

Marathon County Contracted Services

NCCAP's contract with Marathon County covers 5 areas.

Specifically, North Central Community Action Program (NCCAP) will partner with:

- 1. North Central Health Care Community Treatment.** NCCAP will provide housing-related services, including rental subsidies, as part of treatment plans developed for clients of Community Treatment.
- 2. North Central Health Care Crisis and MMT.** NCCAP will work to link clients with specific support services while clients are receiving AODA or mental health treatment.
- 3. Marathon County Department of Social Services.** NCCAP will provide housing assistance and link clients to needed supports.
- 4. Marathon County Jail and Probation and Parole.** NCCAP will provide housing assistance and referrals for needed services.
- 5. NCCAP will provide services and access to training to County partners and service recipients.**

Please see contract provided for number of people served and housing days provided

Family Keys – A partnership with Social Services in helping to reunify parents and children

- ▶ North Central CAP consults with Social Services team and gets referral of family
- ▶ NCCAP then finds housing for the families and signs lease
- ▶ NCCAP insures rental property and maintains all Landlord relationships
- ▶ NCCAP provides case management to family (along with Social Services case manager), helps with budgeting and provides other referrals as necessary by providing warm handoffs, in addition to navigating future rental sites once family leaves the Family Keys program

Why County funding is important to NCCAP

- ▶ All of our housing programs, such as our Prevention programs and Permanent Supportive program require matching dollars. Without the assistance of Marathon County Government dollars, NCCAP would not be able to continue providing all our current services and this may increase the burden on County Government.

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**U.S. Department of Housing and Urban Development Lead Hazard Reduction Capacity Building Grant
Program
Marathon County Health Department, Sub Awardee
Subcontract Award Amount for Marathon County Health Department: \$561,600.00 (over three years)
Prepared 8/28/24**

Current Situation and Overview

The City of Wausau (City) has been awarded \$1,984,999 through the Lead Hazard Reduction Grant from the U.S. Department of Housing and Urban Development (HUD). This capacity-building grant aims to protect children under six years old from lead poisoning by enabling local governments to implement comprehensive programs for identifying and controlling lead-based paint hazards in eligible privately-owned rental and owner-occupied housing.

In November 2023, the City launched the EquiFlow Lead-Free Program to replace up to 8,000 lead service lines within five years, prioritizing homes in disadvantaged communities. The potential opportunity to build on the EquiFlow program to enhance lead mitigation and abatement opportunities brought together a group of collaborative partners to apply for the HUD Lead Hazard Reduction Capacity Building Grant Program. The grant was awarded to the City of Wausau in May 2024. Due to staff changes and capacity concerns, Wausau City Council voted not to accept the funds in July 2024. In August, City of Wausau staff met with HUD and further discussions indicated flexibility in spending, a better understanding of requirements and timeline, and an enhanced understanding of partners' obligations. Wausau City Council members reopened the discussion regarding the grant and approved accepting the funds in August 2024. At that time, City Council was made aware that Marathon County Health Department's participation would require additional approvals by the Marathon County Board of Supervisors.

Sub Awardees

- Marathon County Health Department
- Medical College of Wisconsin (MCW)
- Wisconsin Institute of Public Policy and Service (WIPPS)
- The Hmong American Center
- Hands On Leaders Association (HOLA)
- Community Infrastructure Partners

Purpose of the HUD Lead Hazard Reduction Control Grant

The grant builds on the work of the City's EquiFlow Lead-Free program. The City would contract with the Marathon County Health Department (MCHD) to serve as the Program Director and Manager for the lead mitigation and grant activities. The City would be the fiscal agent, and work with MCHD staff on grant deliverables through collaborative partnership. MCHD would be responsible for developing and overseeing the project, which includes the following key objectives:

- Providing voluntary testing in Wausau homes for lead paint.
- Providing voluntary blood tests for children and adults in homes where lead is found to identify lead exposure and prevent further lead poisoning.
- Building contractor capacity for lead mitigation, which is hindered by several barriers.

Several neighborhoods in Wausau have higher rates of lead-poisoned children than the state average (Wisconsin Environmental Public Health Data Tracker). However, the number of children tested for blood lead levels has decreased in recent years (Wisconsin Environmental Public Health Data Tracker). Increasing lead screening opportunities will allow us to identify more children with elevated blood lead levels. Currently, MCHD is only aware of lead poisoning if a child's blood lead level is over 3.5 µg/dL, which pediatricians are required to report to local health departments. Any detectable level of lead in a child's blood indicates exposure.

Marathon County has lacked the funding and capacity for a larger-scale community-based blood lead level screening. With this grant, and by leveraging the current outreach of the City's EquiFlow Lead-Free Program and community partnerships, MCHD will incorporate voluntary point-of-contact capillary blood testing (finger stick testing) for blood lead levels in homes and at community events. These tests are easier to do and require fewer resources than classic blood draw lead testing. Individuals who require a confirmatory venous blood lead level test will be referred to their local healthcare providers, Medical College of Wisconsin students, or MCHD nursing staff.

Through collaborative partnerships, community health workers will build awareness of health impacts of lead and potential sources of exposure through community health events, resource fairs, media and social media, and communication channels targeting Hmong, Hispanic, refugee, and low-income populations. Outreach and marketing efforts for the Grant Program will be conducted in conjunction with the EquiFlow Lead-Free Program, as appropriate, to communicate a holistic lead abatement solution for residents and community members.

One component of the grant is to evaluate and build contractor capacity for lead mitigation and remediation. Known barriers include:

Challenges associated with having contractors pass certification exams include:

- Additional insurance costs for the contractor
- Greater expense in conducting the actual abatement work as compared to non-abatement work
- Training expenses, such as wages, mileage, hotel, and food for employees to attend Lead Supervisor and Lead Worker trainings along with lost earnings for the time employees are at the training
- No incentive for contractors to expand their scope to include lead abatement given contractors are in high demand

We anticipate that additional barriers will be identified as we work with contractors to better understand their needs. MCHD and partners will work to identify and mitigate potential barriers as a grant deliverable.

Lead Facts

Lead is a significant health threat with no safe level in the human body. It can cause profound harm to both children and adults, affecting the brain and nervous system, causing hearing loss, anemia, hypertension, kidney damage, immune system dysfunction, and reproductive issues. Even low-level exposure in children can reduce IQ, leading to long-term consequences including problems with attention and behavior. Lead exposure in children is often difficult to see. Most children have no obvious

immediate symptoms. Some lead effects can be permanent, but if caught early, there are treatments that can reduce blood lead levels in children and reduce long-term effects.

Any detectable blood lead level indicates exposure to lead, and lead levels over 45 µg/dL requires medical treatment called “chelation therapy,” which is a treatment using medication to remove lead from the child’s system (CDC). The kind of chelation therapy and the duration of the therapy is related to how high the blood level is and whether the child responds well to the medication. Medication is often prescribed as an oral or an injection and requires multiple doses until a child’s lead levels are lowered. Medication compliance is necessary for successful treatment. Since January 2023, three children in Marathon County have required chelation therapy.

Lead exposure is preventable and comes from various sources, with the primary source being lead-contaminated house dust from high lead content in paint in older buildings. Once a child swallows lead, their blood lead level rises. Additional sources include lead leaching into drinking water from old pipes, lead paint chips, lead-glazed containers, workplaces where lead is used, and waste from production processes. Lead can also be found in some imported toys, seasonings, cosmetics, and in soil, air, and water near mining operations or smelters. Exposure also occurs through cigarette smoke, including secondhand and thirdhand smoke. Once a child’s exposure to lead stops, the amount of lead in the blood decreases gradually.

Marathon County’s Current Role in Lead Prevention

Since 1993, Wisconsin State Statutes have required communities throughout Wisconsin to develop and implement local health plans to address health conditions affecting their residents called Community Health Improvement Plans (CHIP). As indicated by Wisconsin Department of Health Services, local health departments are required by Wis. Stat. ch. 251.05 to:

- Regularly and systematically collect, assemble, analyze, and make available information on the health of the community; including statistics on health status, community health needs, and epidemiological and other studies of health problems.
- Involve key policymakers and the general public in determining and developing a community health improvement plan that includes actions to implement the services and functions specified under Wis Stat. § 250.
- Develop public health policies and procedures for the community.
- Submit data, as requested, to the local public health data system established by the department.

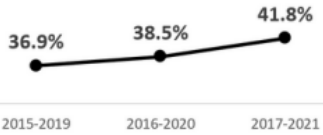
A team of community representatives and key stakeholders is formed to review health conditions and their modifiable risk factors that affect community residents, develop goals, and annually review progress on goals, objectives, and strategies. Marathon County’s full CHIP can be found at <https://www.marathoncounty.gov/about-us/departments/health-department/community-health-improvement/chip-report>.

Lead poisoning prevention is a key focus within the current Marathon County CHIP. Below is an excerpt from the plan for reference.

RESULT: All residents in Marathon County have a fair and just opportunity to be as healthy as possible.

INDICATOR

Renters spending 30% or more of household income on rent:
 Percentage of renters who are spending 30% or more of their household income on rent. Rental costs are comprised of rent and utilities (electricity, gas, other fuels, water, and sewer).



STRATEGY

Educate community stakeholders about the connection between safe and affordable housing and positive health outcomes.

PERFORMANCE MEASURES	Baseline	2023	2024	2025	2026
Number of educational outreach activities completed	0	-	-	-	-
Number of housing units that completed lead hazard reduction in Marathon County	3	-	-	-	-
Percentage of children under age six tested for blood lead who have 5 or more micrograms per deciliter of lead in blood.	1.60%	-	-	-	-

MCHD’s work in lead prevention is guided by various state statutes and administrative codes, including Chapters 254 (Environmental Health), 704 (Landlord and Tenant), 709 (Disclosures by Owners of Residential Real Estate), and DHS regulations (163, 181, 182). State Statute 257.152 allows the State to delegate responsibilities to Local Health Departments. MCHD’s contract with the State outlines expected duties, which currently include:

- Issuing orders for lead hazard investigations when a child under six has a blood lead level of 10 µg/dL or higher, along with education from a public health nurse.
- Providing informational mailings for blood lead levels between 3.5-4.9 µg/dL.
- Conducting home visits and providing education for blood lead levels between 5-9.9 µg/dL, with swabs taken to identify and mitigate lead hazards.

Blood Lead Level	Number of Children Jan – Dec 2023	Number of Children Jan – August 2024
3.5 – 4.9	22	13
5.0-9.9	9	18
10.0-14.9	6	6
15-19.9	1	2
20-29.9	1	0
30 – 44.9	1	0
45 – 50.9	1	1
21-69.9	0	1
>= 70	0	0
Total	41	41

MCHD’s Role in the HUD Grant Program

MCHD would be subcontracted to provide staff to serve as Project Director and Program Manager, dedicating significant time to this project. They would coordinate staff including community health workers, MCW students, and other partners, approve work plan objectives, oversee grant deliverables, and manage day-to-day operations.

Strategy

Budget

The budget includes a minimum of \$561,600.00 directed to MCHD over a three-year period. These funds will be used to subsidize salaries of necessary personnel within the MCHD. No new staff will need to be hired, and it will provide further grant funding to enhance existing activities. The City of Wausau approved the grant in August 2024. MCHD and the City of Wausau staff are working with HUD to determine a revised timeline or scope of work as the current timeline must be adjusted to account for a late start, which delayed the original proposed timeline.

	Salary	Salary + Benefits	Yearly total grant expenditure
Program Manager 1.0 FTE	\$37.93/ hour	\$57.39/hour	\$119,372
Project Director 0.35 FTE	\$46.47/hour	\$68.19/hour	\$42,550
Nurse (as needed)	\$31.96/hour	\$50.92/hour	\$12,639
Sanitarian (as needed)	\$32.97/hour	\$50.38/hour	\$12,639
			\$187,200

Please note that equipment will be purchased by the City. A contract for the use of the equipment for the purposes of lead mitigation will be agreed upon. Equipment will be available for use outside of the City , should an exposure be identified.

In-Kind Match

HUD has a requirement for involved agencies to match 10% of the award, totaling \$56,160 for MCHD. Given MCHD’s state-mandated duties to investigate blood lead levels in children under six, this match will be easily met with the county’s existing lead abatement activities and expenses. As noted above, the MCHD is required to issue orders when a child is identified as having a blood lead levels over 10 micrograms per deciliter. The average amount of time spent on cases that require orders is 15 hours. Additionally, as MCHD develops the full project plan, staff will work with experts to ensure the lead response continues to be comprehensive and resident-focused. Staff hours will be tracked and submitted.

Personnel

The scope of this grant requires a dedicated MCHD position. As of January 1, 2025, a manager position at the MCHD will be eliminated due to redundancy. However, this grant would provide funding to retain that manager under a different role and title, effectively assisting the county to retain an employee.

While the grant is specific to lead mitigation activities in the City of Wausau, this grant will build capacity with community partners including H2N, MCW, HOLA, and others. The use of the equipment, the increased availability of lead abatement contractors, and our connections with local partners will assist the MCHD staff in lead mitigation activities outside of the Wausau metropolitan area as well.

Summation

Lead poisoning has lifelong health impacts, and no level of lead is safe in the human body. The work outlined in this grant proposal aligns with the MCHD's ongoing efforts and the goals of Marathon County's Community Health Improvement Plan.

References

CDC Lead Exposure Symptoms and Complications <https://www.cdc.gov/lead-prevention/symptoms-complications/index.html>

CDC Recommended Actions Based on Blood Lead Level <https://www.cdc.gov/lead-prevention/hcp/clinical-guidance/index.html>

Environmental Health Data Tracker

<https://dhsgis.wi.gov/DHS/EPHTracker/#/all/Childhood%20Lead%20Poisoning/leadPoisoningTractIndex/55073/Blood%20lead%20level%20of%20%3E%3D5%C2%B5g%2FdL>

<https://dhsgis.wi.gov/DHS/EPHTracker/#/all/Childhood%20Lead%20Poisoning/leadPoisoningTractIndex/55073/Blood%20lead%20level%20of%20%3E%3D5%C2%B5g%2FdL>

Charter for the Joint City of Wausau/Marathon County Homelessness Task Force

Mission Statement:

The Joint City of Wausau and Marathon County Government Homelessness Task Force is dedicated to developing a shared strategy relative to the role of the City of Wausau and Marathon County governments in addressing the impacts of homelessness in Wausau and more broadly in Marathon County. Its mission is to consider the holistic support needed by homeless individuals, particularly those with mental health and substance abuse treatment needs, and determine the specific, direct role for local governments, beyond our work in fostering collaboration among various stakeholders (e.g., the business community, local non-profits, and faith-based and community organizations).

Information Gathering Objectives:

Unhoused Population Demographic Assessment and Data Collection: receive a presentation from City of Wausau Outreach Specialist Tracy Reiger, and other identified individuals, relative to the demographics and needs of the homeless population in Marathon County, with a particular focus on understanding employment status/history, age, gender, justice-involved status, community of residence/origin, and other pertinent demographic data.

Shelter and Housing Availability Assessment: receive information relative to the shelter and housing (*i.e.*, emergency, transitional, and permanent) support resources available to the homeless community.

Mental Health and Substance Abuse Treatment Services: review the results of the continuum of care gaps analysis being conducted by Marathon County.

Other Community Experiences (Positive and Negative): solicit presentations related to the experiences of other communities, including the City of La Crosse and La Crosse County, particularly relative to pitfalls to avoid and lessons learned.

Other information as need: the taskforce is empowered to gather other information as needed.

Policy Recommendation Goals: The taskforce shall provide the following deliverables within the timeframes provided. Reports shall be provided in written form.

Short-Term (within 30 days)

- Provide a recommendation to the City of Wausau and Marathon County governments as to whether acquisition of the Annabelle apartments housing complex should be pursued to ensure its preservation as a transitional housing asset.

Intermediate Term (within 45 days)

- Provide a recommendation to the City of Wausau and Marathon County governments as to whether the demographic data gathered necessitates the development of a formal mechanism to engage surrounding municipalities relative to resource sharing.

Long-term (within 90 days)

- Provide recommendations relative to the specific roles of other local municipalities, particularly those surrounding municipalities and those that have transported unhoused

individuals to the City of Wausau to access services, in developing and implementing a sustainable system of services.

- Identify gaps in existing mental health and substance abuse treatment resources and make recommendations as appropriate relative to the needs of the homeless population in light of services available via non-governmental providers and the mandates and fiscal limitations of local governments.
- Engagement of the Business Community: Explore opportunities for businesses to contribute resources, expertise, and support to homelessness initiatives and report on findings.
- Support from Non-profits and Faith-Based Organizations: Report on the services provided by local non-profits and faith-based organizations relative to transitional housing, transportation, and other supportive services for homeless individuals. Identify opportunities to maximize the effectiveness of these initiatives and enhance comprehensive support for those in need.

Composition:

The task force shall consist of representatives from the following stakeholder groups:

- Elected Officials (two members of the Wausau City Council and two members of the Marathon County Board of Supervisors)
- Business community leader representative
- Local non-profit organizations serving the homeless population
- Faith-based organizations involved in homelessness initiatives
- Mental health and substance abuse treatment providers
- Government agencies responsible for behavioral health services, law enforcement, and housing
- Homeless population advocate

Leadership:

The task force shall be Co-Chaired by one member of the City Council and one County Board, identified by the respective appointing official for each body. The Co-Chairs are responsible for facilitating meetings, coordinating activities, and representing the task force to external stakeholders.

Reporting and Accountability:

Progress reports shall be submitted to relevant government agencies no less than as provided above. The task force shall operate transparently, with decisions made through consensus-building and collaboration among members.

Duration:

The Marathon County Homelessness Task Force shall operate for an initial term of one hundred (100) days, with the option for renewal based on ongoing needs and objectives.