MARATHON COUNTY
INFRASTRUCTURE COMMITTEE AGENDA

Date & Time of Meeting: Thursday, September 12, 2024 at 9:00am
Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**
Committee Members: Randy Fifrick, Chair; Chris Dickinson, Vice-Chair; Gary Gisselman, Jasper Hartinger, Brandon Jensen, Tom Seubert, Chris Voll

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing, and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County which include, but are not limited to highways, airways, waterways, etc.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone#: 1-408-418-9388   Access Code: 146 235 4571

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**
The meeting will also be broadcasted on Public Access or at https://tinyurl.com/MarathonCountyBoard

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)
4. **Approval of the August 1, 2024, Infrastructure Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination**
   A. Discussion regarding 2025 Annual Budget Development and Policy recommendations from the committee, including Review of the Mandatory / Discretionary Program documents and discussion of Rates and Fees
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
   A. Discussion and Possible Action by INFR
   B. Discussion and Possible Action by INFR to Forward to County Board for Consideration
      1. 2024 Marathon County Culvert / Bridge Aid
7. **Educational Presentations and Committee Discussion**
   A. Broadband Update
   B. CCITC Projects and Updates
   C. New Highway Department Facility Update
   D. Highway Department Summer Project Update
   E. North Central Region Fall Meeting
8. **Next Meeting Date & Time, Announcements and Future Agenda Items:**
   A. Committee members are asked to bring ideas for future discussion.
   B. Next meeting: Thursday, October 3, 2024 at 9:00am
9. **Adjournment**

*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email countyclerk@co.marathon.wi.us one business day before the meeting.

MARATHON COUNTY
INFRASTRUCTURE COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, August 8, 2024 at 9:00am**
Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Randy Fifrick	Present
Chris Dickinson	Present
Gary Gisselman	Present
Jasper Hartinger	Absent
Brandon Jensen	Present
Tom Seubert	Present
Chris Voll	Present (W)

Staff Present: Chris Holman, Kim Trueblood, Gerry Klein, Jim Griesbach, Kevin Lang, Mary Hartwig, Mike Puerner
Others Present: Supervisor Robinson, Scott Feld (Bug Tussel)

Meeting Recording

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the July 11, 2024, Infrastructure Committee Meeting Minutes** – (:03) Motion by Seubert, Second by Jensen to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
   A. Discussion regarding 2025 Annual Budget Development and Policy Recommendations from the committee, including Review of the Mandatory / Discretionary Program Document and Discussion of Rates and Fees (1:05)
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
   A. Discussion and Possible Action by the Infrastructure Committee, to recommend to HR, Finance & Property Committee
      1. Highway Department Administrative Office restructuring plan for inclusion in 2025 Annual Budget (1:06) Motion by Dickinson, Second by Seubert to approve the plan and forward to HRFC. Motion carried on a voice vote unanimously.
   B. Discussion and Possible Action by the Infrastructure Committee to Forward to County Board for Consideration
      1. Amendment of 2024 budget, Transfer from reserve funds, for emergency repair for culvert, CTH "O" (1:06) Motion by Dickinson, Second by Gisselman to approve the budget transfer and forward to the full board. Motion carried on a voice vote unanimously.
      2. Consideration of Final Resolution Regarding Unconditional County Guaranty of its Pro Rata Share, Intergovernmental Agreement and Taxable Revenue Bond Financing for Bug Tussel 2, LLC Project (:21) Motion by Gisselman, Second by Voll to approve the resolution and forward to County Board. Motion carried on a voice vote, but was not unanimous.
7. **Educational Presentations and Committee Discussion**
   A. Highway Safety Update: Todd Horn, Consultant / Bureau of Traffic Safety (:04)
   B. Update on CCIT Projects including Workday project status: Klein (1:08)
   C. Central Wisconsin Airport Update (1:09)
   D. Highway Financial Update: Mary Hartwig (1:26)
   E. 2024 Summer Construction Update (1:35)
   F. Review of 2024 2nd Quarter Budget to Actual reports for departments of oversight (1:43 – same as D)
8. **Next Meeting Date & Time, Announcements and Future Agenda Items:**
   A. Committee members are asked to bring ideas for future discussion.
   B. Next meeting: Thursday, **September 12, 2024 at 9:00am**
9. **Adjournment** – Motion by Dickinson, Second by Jensen to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 10:46 a.m.

Minutes prepared by Kim Trueblood, County Clerk

RESOLUTION# _____

County Bridge / Culvert Aid

WHEREAS, various municipalities hereinafter named have filed petitions for County Aid for construction of bridges under Section 82.08 of the Statutes, said petitions are hereby granted and the County's anticipated share is appropriated as follows:

Town-Village-City	Bridge or Culvert	
Town of Cassel	Cardinal Lane	0.9 mile south of CTH N
Town of Day	Oxbow Road	0.63 mile west of Rangeline Rd
Town of Eau Pleine	Equity Street	0.71 mile east of Staadt Ave
Town of Eau Pleine	Equity Street Bridge B-37-462 Noisy Creek	1.2 miles east of Staadt Ave
Town of Eau Pleine	Hillside Street	0.34 mile east of CTH E
Town of Green Valley	Rangeline Road B-37-466 Little Eau Pleine River	2.6 miles south of CTH C
Town of Holton	Bruckerville Ave	250 ft north of CTH A
Town of Holton	Pickard Road	0.6 mile south of CTH A
Town of Holton	Rosedale Ave	1.2 mile north of STH 29
Town of Johnson	Dawson Road	0.45 mile north of Draper Rd
Town of Knowlton	Balsam Fir Road	0.5 mile northeast of I-39
Town of Knowlton	Balsam Fir Road	0.4 mile northeast of I-39
Town of Knowlton	Locker Road	1.22 miles east of Balsam Fir Rd
Town of Marathon	Four Mile Road	100' east of Greentree Road
Town of Marathon	Greentree Road	250 feet north of Four Mile Rd
Town of McMillan	Mann Street	0.6 mile west of CTH E
Town of Reid	Bailey Lane	0.2 mile west of CTH J
Town of Rib Falls	Jersey Falls Trail B-37-463 Pine Creek	0.9 mile west of Schoolhouse Lane
Town of Stettin	Highland Drive B-37-470 Artus Creek	1.1 miles east of STH 107
Town of Stettin	Stettin Drive B-37-469 Artus Creek	1 mile east of STH 107
Village of Fenwood	Leroy Street Bridge	0.17 mile west of CTH M
Village of Hatley	Columbus Street B-37-478 Plover River	0.2 mile north of Clark Street
TOTAL PROJECT COSTS		$935,335.30
TOTAL COUNTY BRIDGE OR CULVERT AID APPROPRIATION		$467,667.65

THEREFORE, BE IT RESOLVED, that the County Board does hereby levy a tax on all of the property in the County which is taxable for such purposes as to meet such total appropriations; and

BE IT FURTHER RESOLVED, that the provisions for this levy shall be made in the County Budget, but that this levy shall not be duplicated.

Ayes _____ Nays _____ Abstain _____ Absent _____ [ ] Voice Vote

☐ Approved and adopted this _____ day of _____, 2024

☐ Denied this _____ day of _____, 2024

Approved as to Form: SEAL

_____
Michael Puerner, Corporation Counsel
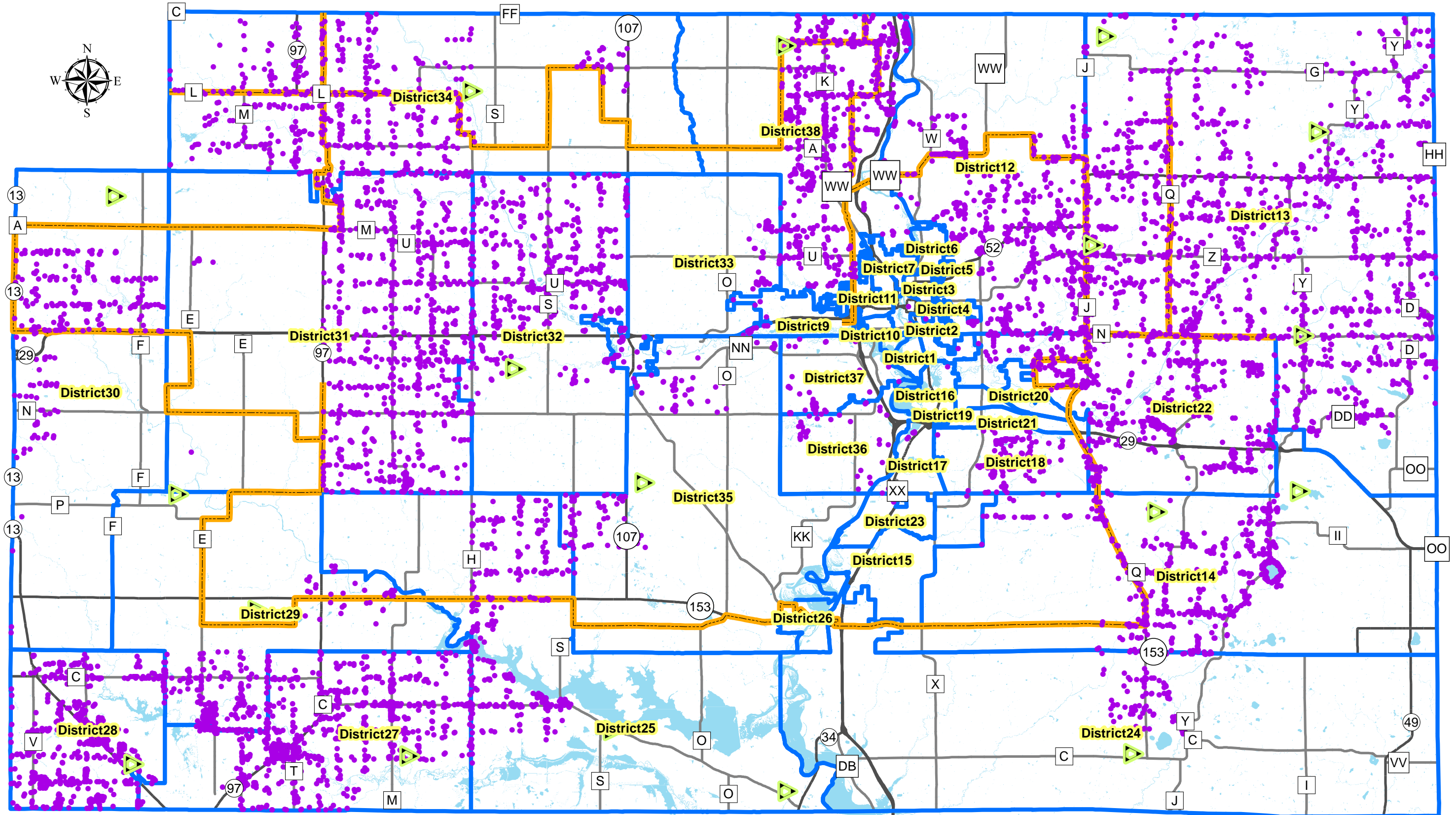
Approved as to Financial Impact (if necessary Attest:

_____   _____ _____
Samantha Fenske, Finance Director   Kim Trueblood, Marathon County Clerk
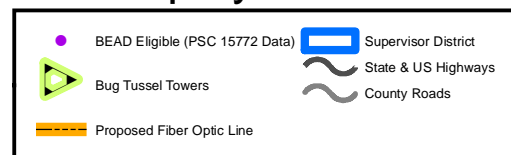
2024 Culvert/Bridge Aid Project Listing

No.	Municipality	Bridge / Culvert Location		Latitude	Longitude	County Costs	Municipal Costs	Total Project Cost	Existing	Proposed
1	Town of Cassel	Cardinal Lane	0.9 mile south of CTH N	44.889117	-89.926811	$ 26,011.52	$ 6,620.01	$ 32,631.53	60" and 48" separated concrete pipes	64' x 112" x 75 Arch Pipe
2	Town of Day	Oxbow Road	0.63 mile west of Rangeline Rd	44.757528	-89.977028	$ -	$ 12,464.62	$ 12,464.62	48" HDPE	48" HDPE
3	Town of Eau Pleine	Equity Street	0.71 mile east of Staadt Ave	44.822469	-90.105081	$ -	$ 10,180.00	$ 10,180.00	45' x 64" x 44"	60' x 60" HDPE
4	Town of Eau Pleine	Equity Street Bridge B-37-462 Noisy Creek	1.2 miles east of Staadt Ave	44.82245	-90.09555	$ -	$ 119,982.23	$ 119,982.23	Bridge	Bridge Replacement
5	Town of Eau Pleine	Hillside Street	0.34 mile east of CTH E	44.844027	-90.143097	$ -	$ 6,798.00	$ 6,798.00	40' x 48" concrete	48' x 48" HDPE
6	Town of Green Valley	Rangeline Road B-37-466 Little Eau Pleine River	2.6 miles south of CTH C	44.70581	-89.96426	$ -	$ 129,580.14	$ 129,580.14	Bridge	Bridge Replacement
7	Town of Holton	Bruckerville Ave	250 ft north of CTH A	45.004182	-90.237818	$ -	$ 5,946.47	$ 5,946.47	6'x4' Steel (per application)	40' x 60" HDPE
8	Town of Holton	Pickard Road	0.6 mile south of CTH A	44.995178	-90.299419	$ 40,600.41	$ 12,558.70	$ 53,159.11	<20' bridge	Twin 48' x 117" x 79" Arch Pipe
9	Town of Holton	Rosedale Ave	1.2 mile north of STH 29	44.96322	-90.259193	$ -	$ 8,358.92	$ 8,358.92	36' x 48" arch pipe	40' x 48" HDPE
10	Town of Johnson	Dawson Road	0.45 mile north of Draper Rd	45.023664	-90.17994	$ -	$ 43,676.78	$ 43,676.78	Twin 44' x 60" and single 72" arch pipes	Triple 46' x 66" equivilent arch pipes
11	Town of Knowlton	Balsam Fir Road	0.5 mile northeast of I-39	44.733983	-89.670343	$ -	$ 15,200.00	$ 15,200.00	Twin 60' x 60" steel culverts with endwalls	Twin 70' x 60" HDPE
12	Town of Knowlton	Balsam Fir Road	0.4 mile northeast of I-39	44.732398	-89.671845	$ -	$ 29,861.79	$ 29,861.79	64'x60" steel with endwalls	72' x 60" HDPE
13	Town of Knowlton	Locker Road	1.22 miles east of Balsam Fir Rd	44.742869	-89.64472	$ -	$ 8,290.26	$ 8,290.26	40' x 60" concrete	44' x 60" HDPE
14	Town of Marathon	Four Mile Road	100' east of Greentree Road	44.872573	-89.828463	$ 14,782.51	$ 22,128.17	$ 36,910.68	Twin 60" concrete	Twin 60" HDPE
15	Town of Marathon	Greentree Road	250 feet north of Four Mile Rd	44.873214	-89.828956	$ 7,391.26	$ 5,475.49	$ 12,866.75	48" concrete	48" HDPE
16	Town of McMillan	Mann Street	0.6 mile west of CTH E	44.699648	-90.172189	$ 16,281.14	$ -	$ 16,281.14	48'x57"x38" with AEW	50' x 57" x 38" Arch Pipe with AEW's
17	Town of Reid	Bailey Lane	0.2 mile west of CTH J	44.800766	-89.451988	$ 6,001.40	$ 10,642.12	$ 16,643.52	Twin 36' x 56" x 36"	Twin 38' x 56" x 36" Arch Pipe
18	Town of Rib Falls	Jersey Falls Trail B-37-463 Pine Creek	0.9 mile west of Schoolhouse Lane	44.98035	-89.88398	$ -	$ 93,704.48	$ 93,704.48	Bridge	Bridge Replacement
19	Town of Stettin	Highland Drive B-37-470 Artus Creek	1.1 miles east of STH 107	44.95866	-89.82256	$ -	$ 134,995.93	$ 134,995.93	Bridge	Bridge Replacement
20	Town of Stettin	Stettin Drive B-37-469 Artus Creek	1 mile east of STH 107	44.97328	-89.8232	$ -	$ 130,315.81	$ 130,315.81	Bridge	Bridge Replacement
21	Village of Fenwood	Leroy Street Bridge	0.17 mile west of CTH M	44.865876	-90.018343	$ -	$ 7,840.00	$ 7,840.00	Bridge Approach	Repave Bridge Approaches
22	Village of Hatley	Columbus Street B-37-478 Plover River	0.2 mile north of Clark Street	44.89116	-89.34057	$ -	$ 13,647.14	$ 13,647.14	Bridge	Bridge Replacement
						$ 111,068.24	$ 828,267.06	$ 939,335.30		

Marathon County

N W E S

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Broadband Equity, Access, and Deployment Planning Areas
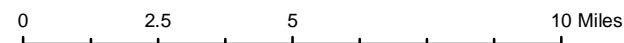
Legend:
- BEAD Eligible (PSC 15772 Data)
- Bug Tussel Towers
- Proposed Fiber Optic Line
- Supervisor District
- State & US Highways
- County Roads

Map Date: 9/5/2024

0   2.5   5   10 Miles

MARATHON COUNTY

Map: O:\Common\gisdata\projects\broad_band\national_broadband_fabric\BEAD_Grants_2024.mxd

BEAD subgrantee selection *Estimated* Timeline

PSC of WISCONSIN

Date	Description
8/1/2024 – 10/1/2024	Letter of Intent open / accepting submissions from prospective BEAD grantees
9/1/2024 – 11/1/2024	Letter of Intent Review: Entities meeting requirements invited to apply
11/1/2024 – 1/3/2025	Round 1 BEAD subgranting open to invited entities
1/3/2025 – 2/1/2025	Commission staff review period and preliminary awards
2/1/2025 – 3/15/2025	Round 2 BEAD subgranting open to certain new applications and to expand or modify unawarded Round 1 applications
3/15/2025 – 4/15/2025	Commission staff review period and additional preliminary awards
4/15/2025 – 7/1/2025	Round 3 BEAD negotiate with preliminary awardees, invite alternative technologies, non-competitive allocations
7/1/2025 – 8/1/2025	Final Proposal to the Commission and then to NTIA

INTERNET FOR ALL **WISCONSIN**

Broadband, Equity, Access and Deployment (BEAD) Program:
Engagement and Endorsement Scoring Criteria

What are the <u>support and engagement</u> scoring criteria?

As established in the approved Initial Proposal Volume 2, scoring criteria for Local and Tribal Coordination Support and Engagement provide applicants points for demonstrated community support and local and/or Tribal coordination. Applicants have the opportunity to demonstrate their outreach to, engagement with, and support from local governments, Tribes, and any applicable school districts, libraries or community organizations that serve covered populations (for covered populations definitions see Census Bureau resource on the Digital Equity Act). Applicants will receive points based on evidence and documentation provided that demonstrates specific engagement activities and/or specific letters of support.

Support and Engagement Scoring Criteria		
Points available	*Support and Engagement Activities*	*Examples of documentation*
Up to 2	Evidence of a public meeting(s) to engage the community in the project planning	- Meeting agenda (including date, time and location) with meeting minutes - Presentation materials used for public meetings - Explanation of how the public meeting informed the project proposal - Photos or attendance lists indicating level of participation
Up to 2	Letter(s) of support from any local government (not county, regional, or state) included in the project area	- Signed and dated letter (after April 29, 2024) from local government including city, village, or town (not county, regional, or state) from authorized government representative stating support for the BEAD applicant within the local government boundary.
Up to 1	Letter(s) of support from the school district, the local public library or organization that supports one or more covered populations in the project area.	- Signed and dated letter (after April 29, 2024) from an authorized representative for the entity providing support for the BEAD applicant within the area the entity (school district, library or organization) operates.

Contact: PSCBEADGrants@wisconsin.gov

Disclaimer: The guidance provided in this document is informational and cannot supersede Wisconsin or federal law, NTIA guidance, or the contents of the approved Initial Proposal. The Wisconsin Broadband Office reserves the right to modify this guidance as necessary to effectuate the goals of the BEAD program and remain compliant with NTIA requirements, including its Initial Proposal and any subsequent revisions.

Frequently Asked Questions: Support and Engagement

How many engagement points are available and what type of engagement is required?
Up to 5 points (of 100 total) are available for the support and engagement scoring criteria. See the table above for types of engagement and examples of documentation for each sub-category within this scoring criteria.

Will partial points be awarded for the subcategories of the engagement scoring criteria?
Yes, applicants may receive up to the total number of points available for each sub-category listed in the support and engagement table above depending on the quality of the engagement and the extent to which it is documented.

How is the scoring used in the BEAD Program subgranting process?
All applications will be scored. For project units with only one project proposal, the application must reach the minimum threshold of 40 points to be awarded funding in round 1 or round 2. In the event two project proposals are competing for the same locations, score will be used to compare project proposals using the same technology type. Score is primarily used when there are competing proposals using the same technology type for the same geographic area. (See Initial Proposal Volume 2 for complete scoring details.)

Does an applicant need to provide evidence that shows engagement with all possible engagement stakeholders referenced in each sub-category? For example, if there are multiple municipal governments or school districts within an applicants proposed project area, must the applicant receive letters of support from all of them to be considered for the full point allotment for the respective sub-category?
Applicants are encouraged but not required to seek engagement with local government and key stakeholders. Higher points will be provided for engagement that demonstrates robust and representative sampling of the most impacted local governments, school districts, libraries, etc. In general, larger projects affecting a broad geographic area should expect to document more engagements and letters of support to earn higher points.

Should the letters of support be provided directly from the signatory to the Commission or included in the application?
Letters of support <u>must be provided within the application submission</u> and are due at the time of the application. Any letters submitted outside of the application system will not be considered.

Who should letters of support be addressed to?
Cru Stubley
Secretary to the Commission Public Service Commission of Wisconsin
4822 Madison Yards Way Madison, Wisconsin 53705

Contact: PSCBEADGrants@wisconsin.gov

What are the endorsement scoring criteria?

As established in the approved Initial Proposal Volume 2, scoring criteria for Local and Tribal Coordination: Endorsement by County and/or Tribe provide applicants the opportunity to work directly with counties and/or Tribes to receive an official endorsement. The County and/or Tribe where the project is located must take an official action at a noticed, open meeting to affirmatively endorse the project.

County and/or Tribal Endorsement Scoring Criteria		
Points available	*Endorsement Activities*	*Required documentation*
Up to 7	Official endorsement by county government and/or Tribe, occurring at a noticed meeting that is open to the public. The endorsement will specify the applicant for funding. If a project scope is not specified, all locations an applicant pursues within the county/Tribal boundary will be given endorsement points.	- Documentation submitted during the application phase will consist of two parts: (1) the **minutes that establish the endorsement action** and any relevant supplemental material, and (2) a **letter addressed to the Public Service Commission** from the clerk, chair or similar of the governing body certifying the date of the meeting, and nature of the endorsement including any geographic boundary. - Documentation must clearly and affirmatively endorse the BEAD applicant(s). The documentation may indicate the entire jurisdiction or specify a geographic boundary to the endorsement. - The official action does not need to be a resolution and can be simple proposed action with a voice vote.

Contact: PSCBEADGrants@wisconsin.gov

Frequently Asked Questions: Endorsement

How many endorsement criteria points are available and what type of endorsement is required?
Up to 7 points (of 100 total) are available for endorsement from a County and/or Tribe. See the table above for documentation required for endorsement.

How is the scoring used in the BEAD Program subgranting process?
All applications will be scored. For project units with only one project proposal, the application must reach the minimum threshold of 40 points to be awarded funding in round 1 or round 2. In the event two project proposals are competing for the same locations, score will be used to compare project proposals using the same technology type. Score is primarily used when there are competing proposals using the same technology type for the same geographic area. (See Initial Proposal Volume 2 for complete scoring details)

Can endorsement authority be delegated to a broadband committee or an individual official of the county governmental body?
No. An endorsement must occur by an affirmative vote or official action of the representative body and cannot be delegated to individuals or appointed groups. For a county government, the endorsement must come from the county board.

If an applicant includes project units that span more than one county and/or Tribe in their application, how will points be awarded if the applicant only receives one endorsement from a county/Tribe, for example?
Points are assigned to each project unit individually. Thus, if a project receives endorsement from only some of the counties or Tribal lands it affects, points will be assigned solely to project units within that county's territory and/or that Tribal land. For an entire area to gain full points, an applicant would need to secure endorsement from all impacted counties and Tribal lands.

Can an entity (county/Tribe) endorse for specific geographic boundaries?
Yes. An endorsement may be provided based on the boundary of a political subdivision, such as specifying the BEAD applicant is endorsed for any BEAD broadband deployment within a specific township or municipal boundary. Alternatively, an endorsement may be provided for any application by the applicant within the entire county or Tribal Nation.

Can an entity (county/Tribe) endorse different applicants for different areas?
Yes. An endorsement may specify an applicant is endorsed for only a portion of its geographic area, as long as the boundary is clearly specified as one of the following: a group of project units, or a town, township, village, or city boundary.

Contact: PSCBEADGrants@wisconsin.gov

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Can an entity (county/Tribe) endorse multiple applicants for the same geographic area?
Yes. An entity may wish to endorse multiple applicants for the same geographic area. For example, an entity may wish to endorse a different applicant for each technology type. Alternatively, an entity may wish to endorse all applicants that meet certain metrics or terms. However, be aware that endorsing every applicant for the same geographic area will result in no impact on the award decision, because scores are compared among proposals for the same project unit.

Can an entity (county/Tribe) offer endorsement conditional on certain commitments or actions from an applicant? For example, can an entity only endorse applicants that commit to constructing service to all eligible community anchor institutions within the project area?
Yes. However, the Commission cannot assume responsibility for reviewing if such conditional commitments have been met. Provision of a formal endorsement letter as an attachment to an application is assumed to be proof that the conditional commitments have been satisfied or the entity has an independent guarantee that it will be met in the future.

Further, the Commission will not award points for endorsements that are provided with a condition that is not related to the improvement of broadband access, affordability, or adoption within a community. In such instances where an endorsement is associated with non-broadband conditions, the Commission reserves the right to withhold endorsement points provided to that applicant.

When should entities (county/Tribe) complete their endorsements?
The exact BEAD timeline has not been finalized and is pending certain approvals. It is anticipated that the BEAD application process will begin in November 2024 and that applications will be due at the end of December 2024. The Commission recommends that entities complete their initial endorsement activities by December 18. 2024.

If an entity(county/Tribe) does not make any endorsement does that mean the entity will get less funding?
No, the intent of the endorsement criteria is when there are two or more competing proposals for the same geographic area. The endorsement will provide additional points for the applicant or applicant(s) that the community has selected to endorse. The endorsement criteria is not intended or designed determine which communities get funding but which applicant(s) gets endorsement points when there is competition for the same geographic areas.

Contact: PSCBEADGrants@wisconsin.gov

The PSC has not published Project Units yet, how can an entity (county/Tribe) endorse without project units?

While project units are not complete (as of August 30, 2024) the initial [BEAD eligibility map](#) is available online https://maps.psc.wi.gov/apps/BEADEligibilityMap/ and shows the very likely BEAD eligible locations as submitted to NTIA for approval on August 27, 2024. The Commission recommends that entities endorse applicants based on political geographic boundaries either for their entire geographic area or certain applicants for specific towns, villages cities or townships.

Should the Letters of Endorsement be provided directly from the signatory to the Commission or included in the application?

Letters of Endorsement must be provided within the application submission and are due at the time of the application. Any letters submitted outside of the application system will not be considered.

Is there specific language or model language that should be used in a resolution or endorsement letter?

No specific language is required to meet the criteria. Applicants interested in additional technical assistance related to endorsement language or process should contact the University of Wisconsin, Division of Extension (UW Extension) Broadband Technical Assistance Team. Entities may email jessica.beckendorf@wisc.edu for technical assistance on the endorsement language from UW Extension.

Will the Commission accept *draft* minutes that establish the action of the endorsement?

Yes, due to the accelerated timeline of the BEAD sub-granting process the Commission will accept draft minutes that document the endorsement. However, the accompanying letter from the endorsing entity must 1) indicate the minutes are a draft 2) confirm that the signatory of the letter will immediately update the Commission if the minutes change between the draft and approval and 3) commit to provide an approved copy of the minutes when available.

Who should letters of endorsement be addressed to?

Cru Stubley
Secretary to the Commission Public Service Commission of Wisconsin
4822 Madison Yards Way Madison, Wisconsin 53705

Contact: PSCBEADGrants@wisconsin.gov

MARATHON COUNTY HIGHWAY DEPARTMENT

OFFICE OF HIGHWAY COMMISSIONER
1430 WEST STREET
WAUSAU, WI 54401

Telephone
(715) 261-1800
Fax (715) 261-1810

To: Infrastructure Committee
From: Jim Griesbach
Re: June Highway Report
Date: September 5, 2024

Paving crew and bridge crew completed replacing the bridge and paving on County Road N between County Road H and State Highway 97. Work was completed in time for the Edgar Steam Show.

County Road KK south of County Road N is ongoing. Milling is complete, crews paved in the intersection with County Road N and performed some asphalt wedging repairs this week. Mainline paving will start on Monday and is expected to be completed the week of September 16th. Rumble strips and pavement marking are planned for the week of September 23rd.

Wausau and Stratford Crews are replacing many smaller culverts throughout the county. We're working on logistics to replace a deep culvert on County Road O north of State Highway 29. Coordination with landowners, gas, electric and fiber optic relocations need to be completed   This project will require the road to be closed for approximately two weeks.

The bridge crew is performing maintenance of damaged guard rail, bridge deck sealing and installation of bridge deck polymer overlays.

Stratford crew is performing crack sealing work for the State Highway 97 through Routine Maintenance Agreement.

The shop has been repairing and maintaining our fleet of equipment.

Road projects with federal funds include County Road J between State Highways 153 and 29. Pavement is ongoing and is scheduled to be completed later this month. We also have received notice from the Ho-Chunk Nation Transportation Authority, we will be receiving BIA for this project as well. This project have has oversight through Wisconsin DOT and the work is completed by contractors.

Respectfully Submitted,

Jim Griesbach

Active Projects (35)

Master Priority ⬍	Name ⬍	Description ⬍	End ⬍	Health ⬍	Status Comments ⬍	Percent Complete ⬍	Status Name ⬍	Acct/Dept ⬍
0	Server 2012 remediation	Microsoft Server 2012 and 2012/R2 will be at end of support on October 10th 2023. Once the server is end of support, no security updates will be available. Each of the 170+ servers will need to either decommissioned, newly built on a current operating system, upgraded in place or moved to Azure so they will receive security updates.	Fri 8/2/24	☐ Green	Identified two additional database servers that are on Microsoft Server 2012 operating system that were not on the original remediation list. Are doing discovery to determine if these can be shut down.	99%	In Progress	Enterprise Wide
1	Workday ERP Phase 2	Complete scope identified in the ERP Implementation project, plus additional scope identified to increase efficiencies or optimize the system.	Wed 7/31/24	⚠ Yellow	2025 Budget - TOP PRIORITY A new Adaptive Planning data entry worksheet was created for expense/revenue budgeting. MaryAnne Groat provided training for City department directors who will enter estimated actuals for 2024 and planned budget for 2025. County Finance is gathering budget information from departments in spreadsheets and will then load into Adaptive. Updates for personnel planning in Adaptive are underway with the expectation to be ready for data entry in early September. Our new Workday analyst has provided additional Workday report training for County and City Finance staff and is cleaning up reports and creating reports in OfficeConnect, which allows running reports in Excel using a Workday add-in. CVS consultant is working with County departments to resolve grant issues for 2024. Remaining scope items for the Phase 2 Workday project are being tabled until 2025 to allow focus on fixing Workday and Adaptive Planning issues.	80%	In Progress	Enterprise Wide

2	Teller Phase 2	Increase efficiencies and optimize the system and processes for cash receipting.	Sun 6/30/24	⚠ Yellow	Changed Percent Complete from 55% to 60%. Moving forward with Portfol Cloud. Testing began on 08/12/24. Some errors have occurred between Portfol and Teller, the errors are being worked on. ETI has built the API and is working on testing	60%	In Progress	Enterprise Wide

| 3 | Medical Examiner Database Upgrade Phase 2 (Pathology) | This project request is to complete the second phase of the database rebuild to include a pathology section and decedent body tracking system that is required for the expansion of the Medical Examiner's Office to a Regional Forensic Science Center. With the expansion to a Regional Forensic Science Center, Marathon County will start to offer forensic and medical autopsies for Marathon County cases, regional cases, and the local hospitals. The current database and internal programs are unable to manage the additional services the office will offer. There is no area for a pathologist to dictate and store the autopsy findings or generate an autopsy report.

As part of the expansion, there will be hundreds of decedents that will be brought to the facility each year for Marathon County death investigations, hospital medical autopsies, regional coroner and medical examiner referral forensic autopsies, decedent body storage, and tissue procurement. With the increased volume of decedents through the facility, there needs to be an advanced tracking system to ensure each decedent is released to the appropriate agency or funeral home. There is currently no electronic program that tracks the decedents when they are brought to the Medical Examiner's Office and when they are released; there currently is a paper log that will not be sufficient on a large scale operation. | Tue 12/31/24 | ☐ Green | Changed Percent Complete from 20% to 25%.
Contract has been reviewed by Gerry Klein, CCITC Director, and Michael Puerner, County Corporation Counsel, and has now been sent back to the vendor, VertiQ for their review. | | 25% | In Progress | Medical Examiner |
| 4 | RFP - Internet Firewall replacement | Last year, responding to COVID we upgraded our VPN firewalls. Now we are also reaching capacity limits on our Internet facing firewalls. Replace existing redundant Firewalls for greater capacity and secured access to the Internet. | Fri 5/31/24 | ☐ Green | The last tasks is to develop a plan to deploy SSL decryption. | | 85% | In Progress | CCITC Department |

| 5 | Marathon County Regional Forensic Science Center Technology | The Medical Examiner's Office is expanding to a Regional Forensic Science Center that will include the addition of three autopsy suites, tissue donation suite, autopsy observation deck, teaching suite, a large conference room, and family bereavement room. The facility will be located at Northcentral Technical College Campus in Wausau, WI. Marathon County has identified the facility as a teaching resource for the region that would need to include technology to support the educational mission of the facility. The facility would house the Medical Examiner's Office staff and be owned and operated by Marathon County. Since this is a new construction (17,478 sq/ft) facility, the entire space will need to be programed to be a functional office space and morgue area; please see preliminary facility layout. CCIT and NTC will need to work together to determine how best to manage the technology needs for the county department and will be included in conversations as soon as possible. | Thu 7/31/25 | ☐ Green | No updates at this time as construction continues. | | 5% | In Progress | Medical Examiner |
| 6 | Asset Management | Department is looking to choose an AM software for both its vertical and in-ground infrastructure. Once a software is selected an engineering firm will be hired to implement the software for use by selected divisions of the department.

Per Project Prioritization Committee can proceed with system selection but the goal is to implement a solution that meets both City and County needs. | Mon 12/30/24 | ☐ Green | Changed Percent Complete from 85% to 88%.
Scope of project has been consolidated for 2024. Continuing to review contract with Cartegraph for Marathon County. At this point, there are no plans to bring any of the City of Wausau departments on board.
There is a CIP request in for Marathon County for 2025. If approved, it will allow us to bring Marathon County Highway onto the Cartegraph platform in addition to Facilities and Parks.
Project is on track for completion of Facilities and Parks by end of year 2024. | | 88% | In Progress | CCITC Department |

7	Cyber Security Initiatives 2024	Tracking for 2024 initiatives.	Fri 12/6/24	☐ Green	Changed Percent Complete from 25% to 30%. Our new anti-spam solution is now live. Continued progress on user accounts with non-standard configuration. Developed a method to block a person's first time sign in from outside of the organizations physical network. Significant progress on the Rapid7 security platform. Mobile device testing is on track within CCITC. New email encryption is being tested and working well.	30%	In Progress	Enterprise Wide
8	Child Support Contact Center Solution	Implement Webex calling customer experience essentials (contact center lite addition)	Thu 10/31/24	⚠ Yellow	Call handler design has been completed. Currently working on call handler config and testing. Working sessions continue on Webex calling portion.	15%	In Progress	Social Services
9	Back-up 911 Center Build	Currently, the 911 Center has limited capabilities should evacuation of the Center be needed. We have positions established in the Jail, however, a separate physical location is needed for Disaster Planning/response.	Mon 9/30/24	⚠ Yellow	Changed Health from Green - On track to Yellow - At risk with corrective actions. Changed Health to Yellow as a result of further delays in ESInet go-live. Much of the testing for go-live completed. Working through a few technical issues with multiple vendors. Go-live is pushed out at least 30 days from final testing, may be in September.	65%	In Progress	Sheriff
10	E911 location services Redsky	RedSky Cloud based location reporting for compliance with FCC requirements for E911	Tue 12/31/24	⚠ Yellow	Changed Percent Complete from 35% to 38%. At least one DID number was created for each emergency location. Continuing to work on the emergency response team list for each location. Inventory of SRST routers is 60% completed.	38%	In Progress	Enterprise Wide
11	Moving SIP trunks from our current T1s	Moving SIP trunks from our current T1s	Fri 6/28/24	☐ Green	No progress this period	92%	In Progress	CCITC Department

12	Chassis switch replacements - County	Replacement plan for the Cisco 4506 switches that will be end of life in 2023. Planning a phased approach for replacement of 3 to 5 switches per year. A switch creates a computer network by connecting multiple computer devices together. Each PC, laptop, printer, cameras, phone, etc on our network physically has a cable that goes to a wiring closet and plugs in to a switch. Typically, each switch has 48 ports to connect 48 different devices together.	Wed 7/31/24	☐ Green	No progress this period		45%	In Progress	Marathon County
13	Preparation to abandon 210 River Drive	The County's strategic plan is to move everyone out of 210 and 212 River Drive and sell the properties. 210 River Drive is a critical hub in our fiber network downtown loop. In order to abandon it, we must move all of the electronics to a new location and recable our own fiber network as well as contracting with other providers to move their fiber interconnections.	Tue 12/31/24	☐ Green	Update from Wally Gelhar, CCITC Network Analyst: My hope was that we would get the WCAN switch moved from River Drive to the Library before the Wausau School District came back in session but that isn't going to happen. They will be ramping up the HVAC project in September so they want us to abandon the old Library Lateral so they can cut it out of the way. There are a few things still using the lateral including the WCAN switches for the Library and WVLS and the PON network for the pools and parking kiosks. The electrical work needs to be done yet but the electrical contractor was going to wait until the HVAC project got underway.		10%	In Progress	CCITC Department
14	1100 Lake View Remodel	The A and B areas vacated by NCHC will be remodeled to accommodate other county departments. The new CPZ area is being created out of the old cafeteria and will require data cabling to support cubicles in the center of the room and separate offices along the right side.	Fri 3/28/25	☐ Green	Construction continues at 1100 Lake View. No new updates at this time.		6%	In Progress	County Administration

15	Windows 11	Transition from Microsoft Windows 10 to Windows 11. This process effects almost all endpoint laptops and desktops. The process needs to be started and to a state that we can deploy all new machines that come with Windows 11 installed and do not have downgrade rights to Windows 10 (coming in fall of 2023), and the remaining upgrades need to be completed by the Windows 10 End of Life (EOL) on 10/14/2025.	Mon 9/1/25	☐ Green	We have 41% of the pc's on Windows 11 completed. For a total of 811 of 1971. Still pending on the NCHC push to update.		41%	In Progress	Enterprise Wide
16	Everest Metro decommission	The Everest Metro police department will be reincarnated to a new Mountain Bay Metro PD. Rothschild PD will join the new Mountain Bay Metro. Updates to both IT applications and infrastructure will be needed.	Fri 6/28/24	⚠ Yellow	Status Quo - waiting on .gov emails to be approved		99%	In Progress	CCITC Department
17	.gov transition from .ci and .co	Initial business driver was the need to move election officials to .gov email addresses to meet new election security requirements. The County Clerk's office staff were transitioned to using .gov email to meet state and federal regulated election security requirements.

The goal is to now transition all City and County staff to using .gov accounts. Use of a .gov domain for government organizations, making it an official email address scheme that has a higher security standard than *.wi.us.

Longer term goal is to compartmentalize security controls into separate entities. This would be Phase 2. | Fri 12/27/24 | ☐ Green | The Department of Public Works, Inspections, Municipal Court, and the Assessment Department migrated to their new .gov addresses on Thursday, August 22nd.

Communication has been sent to The City Attorney Department, Community Development Authority, Community Development Department, County Conservation, Planning & Zoning, City Transit Department, and the Wausau Public Access Department. This group was originally scheduled to move on Tuesday, August 27th but moved to Tuesday, September 3rd. | | 35% | In Progress | CCITC Department |

18	Fiber connection from Courthouse to Police, Fire and Metro	Our current connection to the police, fire and Community Development is via ancient Charter cable that we were granted in the 1980s as part of the cable franchise agreements for Marcus cable. With legal changes that happened in Madison within the last few years we cannot expect to continue to get that connection for free. In addition, it's not as fast as fiber.	Fri 8/16/24	☐ Green	Some progress as this is related to the fiber work being done near the library.	45%	In Progress	City of Wausau
19	Jail Camera Replacements - Phase Two	Approved CIP project to replace analog cameras within the Jail with modern IP cameras	Mon 12/23/24	☐ Green	Changed Status from In Progress to New. Work has yet started.	0%	New	CCITC Department
20	City Hall lobby renovation IT updates	With the renovation of City Hall to close off the Municipal Court offices and make upper floors accessible only to employees IT will need to implement new network connections and assist in setting up security on doors. The goal is to set up new office space for court staff (in Birch conf room) and allow visitors to contact City staff from the lobby to be allowed admittance to offices.	Fri 9/13/24	☐ Green	A reviewed contract with changes has been sent back to Systems Technologies. Work to complete the CCITC security panel replacement and move the panic buttons, water bugs and temperature sensors to the new monitoring company will resume after the contract has been signed. The City Clerk's office continues to work with Alice customer service to make sure the kiosk is set up appropriately. Per Anne Keenan, City Human Resources, the visitor policy has been updated and is waiting for the mayor's approval.	85%	In Progress	Mayor's Office
21	Marathon County - Highway - Cameras-Additional Placement	Marathon County Highway has requested the following: Install new camera at the Hatley Highway Shop on existing pole Additional camera on the tower nearest to the Bevent Town Hall Additional camera on the tower nearest to the Hewitt Town Hall We are also working with NTC and they will be installing a camera on their Spencer campus sign for our use. We are currently able to see a couple of camera shots from existing NTC Spencer cameras. Last e-mail from Chet indicating they had ordered hardware on April 1st, 2024.	Mon 9/30/24	☐ Green	Changed Percent Complete from 10% to 15%. This project will place new cameras at the Hatley Highway shop, the Bevent Town Hall, and the Hewitt Town Hall. All paperwork has been completed. Will reach out to Systems Technology for an update on schedule.	15%	In Progress	Highway Department

22	eWISACWIS integration with Workday	Need to pull check amounts, check dates, and check numbers out of Workday to input into eWISACWIS. The export needs to be in an electronic file. Additional specs can be found on the eWISACWIS website. NOTE: This was on the list of integrations planned as part of the Workday implementation.	Wed 7/31/24	☐ Green	Changed Percent Complete from 40% to 85%. Testing for uploading the invoices is in progress. The information for the return file to the state is in the process of being collected in the format required.	85%	In Progress	Social Services
23	ConnectWise	Configure ConnectWise for Server Patching. Pilot patching for endpoints.	Fri 9/20/24	⚠ Yellow	We are struggling with vendor support and are manually deploying agents to re-establish our baseline for desktop patching.	60%	In Progress	CCITC Department
24	Council Chambers	Upgrade AV in the Council Chambers.	Fri 9/27/24	▬ None	Drafted RFP: O:\PROJECTS\RFP\Council Chamber	0%	New	CCITC Department
25	Remove/reinstall security cameras for TRC renovations	The Sheriff's Training Center (CRT) is being remodeled. Are replacing the roof, outside wall steel, windows, and doors. There is an addition going on the south east side making the evidence garage larger. The big shop area is getting new wall insulation. The cameras and anything attached to the exterior will have to be removed and reinstalled.	Tue 12/31/24	▬ None	Converted Project Request with Status of Requested to Project with Status of New and a Health of None.	0%	New	Sheriff
26	Meeting Manager Software	Find meeting manager software that includes workflow and online publishing.	Fri 9/27/24	⚠ Yellow	Anne is reviewing the privacy policy. Megan followed up on 7/23.	15%	In Progress	Finance Department - City
27	City of Wausau - Water Utility - IT Pipes - Sewer Inspection - Software Implementation	Current PipeTech software is at end of life. The version we currently have won't update our current ArcMap versions. We will evaluate our current vendor (Pipetech) as well as other software companies. This new software is needed to improve our asset management of our City's Sewer Collection System. It will keep track of the sewer lines that have been televised, as well as our new/added duty of data collection on the private sewer lateral locations. This software can track footages of televised maintenance for DNR reports, as well as many other query needs.	Mon 9/30/24	☐ Green	Changed Percent Complete from 50% to 80%. The ITPipes software is currently being utilized in the field. This was due to a complete failure of the hardware in the 'old' inspection van. We are currently working with the vendor to bring over the historic data from PipeTech to ITPipes.	80%	In Progress	Utilities

28	City of Wausau - Metro Ride - Technology Upgrade - CAD / AVL	The City of Wausau requests $1,277,045 in American Rescue Plan (ARP) Funds for capital expenses incurred by the Wausau Area Transit System, d.b.a. Metro Ride. This project will allow Metro Ride to procure its first ever CAD AVL system which will provide riders with up to the minute transit information and better communications between dispatch and bus operators. It also will address long needed replacement of shop equipment that is beyond its useful life. The projects are funded at 100% Federal	Wed 12/31/25	☐ Green	SRF Consulting to be on-site at Metro Ride on Tuesday, September 17th, 2024. SRF Consulting has been contracted to produce an RFP document. The RFP will be used to select a vendor to put a technology solution in place for MetroRide. The project timeline has shifted slightly as the consultant initially was to produce the RFP by August of 24. We will ensure that we have firm dates with the consultant when they are on-site in September 2024.	5%	In Progress	Transit Department
29	Active Directory Integration with Workday	Currently there is no integration between Active Directory and Workday. When an employee is hired, HR is manually looking in Outlook and getting the email and phone number for the new employee. IT is not updating Workday when they are notified or a transfer or name change and the email address is updated. We need to evaluate the ability to move data between Workday and Active Directory based on specific triggers. An employee cannot update their own work contact information in Workday or Active Directory.	Fri 2/28/25	— None	Will not begin work on this until Sept as this is a lower priority project and will be fit in around resource availability.	0%	New	Human Resources (County)
			12/31/2025					

Master Priority ⇅	Name ⇅	Description ⇅	End ⇅	Health ⇅	Status Comments ⇅	Percent Complete ⇅	Status Name ⇅	Acct/Dept ⇅
30	Adobe Acrobat Licensing	Adobe Acrobat Pro and Standard have been used across all the organizations for various tasks. A number of the licenses are reaching EOL, and will need to be upgraded. we don't have a good way to properly track the license that are in use and used. we may be out of compliance for license count. Additionally Adobe appears to be changing their license model and we are looking to go to the cloud controlled model.	Tue 12/31/24	☐ Green	Changed Percent Complete from 15% to 20%. An up to date list of all employees, locations, current Adobe license and employees managers was created. Confirming information and prices on LGA Adobe to move forward with providing options to leadership. Paul is gathering information on who currently has Adobe portals created. The intention is to move forward with an adobe account for each entity.	20%	In Progress	CCITC Department
31	Assembly Room replace microphones	During county board meetings, it is important that all supervisors can be heard. The 18 wireless mics initially installed when we built the Assembly Room are designed to be pointed directly at the mouth. Given that many supervisors are not proficient at using mics close to the mouths, it often results in poor sound for others in the room and for those remote.	Fri 6/28/24	— None	Changed Percent Complete from 0% to 5%. Met with Alan Harper and reviewed mics to replace. Alan will send back a quote.	5%	In Progress	County Clerk

| 32 | Gravity Budget Book application selection and implementation | Creation of Budget Book reports is a manually intensive effort requiring City/County Finance Departments and County Communications resources. It is currently an Excel based process where budget data is pulled into Excel and then manually formatted for publication. County Communications prepares the county Budget Books in CANVA, a desktop publishing tool. While Operating and Personnel budgeting is now done in Adaptive Planning, the reporting capabilities are limited to produce publish ready Budget Books.

5/31/24 REVISION: Have decided to NOT include creation of the ACFR at this time.
Preparation of the ACFR (Annual Comprehensive Financial Report), a recommended detailed financial statement for local government, has been difficult to produce from City/County financials (previously in Cayenta and now in Workday). The preparation of ACFR has been outsourced to financial auditors. The same solution for creating Budget Books can be used for producing the ACFR in house rather than outsourcing. | Fri 11/29/24 | ☐ Green | Changed Percent Complete from 10% to 30%.
Data from Adaptive Planning was provided for Gravity to map to the City of Wausau Budget Book. Gravity has loaded data into their database for populating Budget Book tables automatically into the agreed template layout. The goal is to have the 2024 Budget Book re-created in Gravity by end of Sept. Training to begin soon for City Finance on updating the Budget Book in the Gravity system and how to perform a roll-forward to pull in data for the 2025 Budget Book. | | 30% | In Progress | CCITC Department |
| 33 | Bug Tussel Fiber | When the county signed the loan for $20M for Bug Tussel to install 370 miles of fiber and 11 towers, the agreement provides 24 strands of dark fiber. The goal of the project is to provide high speed, reliable access over fiber to Sheriff towers and the highway shops. Eventually, when it's all built the final goal is to reduce or eliminate entirely, the need to install Microwave equipment which is expensive and has a short lifespan compared to fiber. | Fri 11/28/25 | — None | Changed Percent Complete from 0% to 5%.
Goal is to complete purchasing by end of 2024 - will get purchase orders out in November. Installation will begin in 2025. | | 5% | New | Sheriff |

34	Opsgenie	Opsgenie is a notification platform that will allow our email alerts to be directed to the appropriate on-call CCITC staff. Escalation and response is built into the platform.	Fri 7/26/24	☐ Green	Changed Percent Complete from 25% to 26%. This is still in progress.	26%	In Progress	CCITC Department
			12/31/2025					

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