



MARATHON COUNTY INFRASTRUCTURE COMMITTEE AGENDA **AMENDED**

Date & Time of Meeting: **Thursday, October 3, 2024 at 9:00am**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: Randy Fifrick, Chair; Chris Dickinson, Vice-Chair; Gary Gisselman, Jasper Hartinger, Brandon Jensen, Tom Seubert, Chris Voll

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing, and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County which include, but are not limited to highways, airways, waterways, etc.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone#: 1-408-418-9388 Access Code: 146 235 4571

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting. All comments must be germane to a topic within the jurisdiction of the committee.)
4. **Approval of the September 12, 2024, Infrastructure Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Discussion regarding 2025 Annual Budget Development and Policy Recommendations from the committee, including Review of the Mandatory / Discretionary Program Document and Discussion of Rates and Fees.
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by INFR
 - B. Discussion and Possible Action by INFR to Forward to County Board for Consideration
- ~~1. Bug Tussel Funding Agreement~~
7. **Educational Presentations and Committee Discussion**
 - A. Overview of the highlights of the 2025 Annual Budget with respect to the departments and organizations over which the Committee has jurisdiction
 - B. Discussion amongst supervisors regarding the takeaways from attending the Wisconsin Counties Association Annual Conference
 1. Were there interesting opportunities that you believe we should further investigate
 - C. CCIT Projects: Klein
 - D. Meeting Attendance and Notice
 - E. Highway Update
 - F. BEAD Update
 - G. Update on terms of potential Broadband Expansion Loan Agreement between Marathon County and Bug Tussel
8. **Next Meeting Date & Time, Announcements and Future Agenda Items:**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Thursday, November 7, 2024 at 9:00am
9. **Adjournment**

*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email countyclerk@marathoncounty.gov one business day before the meeting.

SIGNED s/s Randy Fifrick
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups

EMAILED BY: _____

DATE & TIME: _____

NOTICE POSTED AT THE COURTHOUSE

BY: _____

DATE & TIME: _____



MARATHON COUNTY INFRASTRUCTURE COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, September 12, 2024 at 9:00am**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Rand Fifrick	Present
Chris Dickinson	Present
Gary Gisselman	Present
Jasper Hartinger	Present
Brandon Jensen	Absent
Tom Seubert	WebEx
Chris Voll	Present

Staff Present: Erin Andrews, Jim Griesbach, Gerald Klein,

Others Present: John Robinson

[Meeting Recording](#)

1. **Call Meeting to Order** – Chair Fifrick called the meeting to order at 9:01am
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the August 1, 2024, Infrastructure Committee Meeting Minutes**
Motion by Name, Dickinson by Gisselman to approve the minutes. Motion carried on voice vote, unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Discussion regarding 2025 Annual Budget Development and Policy recommendations from the committee, including Review of the Mandatory / Discretionary Program documents and discussion of Rates and Fees – (00:02)
Motion by Gisselman, Second by Voll to support the request the extension of period where the Broadband Liaison period would be covered under current ARPA funding. Motion carried on voice vote unanimously.
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by INFR
 - B. Discussion and Possible Action by INFR to Forward to County Board for Consideration
 1. 2024 Marathon County Culvert / Bridge Aid – (00:05)
Motion by Dickinson, Second by Hartinger to approve the county culvert / bridge aid resolution.
Motion carried on voice unanimously.
7. **Educational Presentations and Committee Discussion**
 - A. Broadband Update – (00:10)
 - B. CCITC Projects and Updates – (00:19)
 - C. New Highway Department Facility Update – (00:22)
 - D. Highway Department Summer Project Update – (00:24)
 - E. North Central Region Fall Meeting – (00:27)
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
 - A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Thursday, October 3, 2024 at 9:00am
9. **Adjournment**
Motioned by Voll, Second by Dickinson to adjourn. Motion Carried on voice vote, unanimously.
Meeting adjourned at 9:30am

Minutes Prepared by David Holcomb

BROADBAND EXPANSION LOAN AGREEMENT TERM SHEET SUMMARY

PROJECT SUMMARY

County participated in the issuance of conduit bonds in 2021 to fund broadband expansion in partnership with Bug Tussel. This project involved the installation of 18 broadband towers, the deployment of 198.33 miles of middle-mile fiber, and fiber-to-the-premise (FTTP) services, connecting 1,920 consumer premises within the county. This project has experienced cost overruns and requires additional funding for completion.

A second project, known as the Leathercamp Project, has been awarded a \$3 million grant from the Wisconsin Public Service Commission (PSC), aimed at deploying 90.7 miles of fiber optic last-mile infrastructure. This project will provide 1 Gbps fiber-to-the-premise service to 636 residential and 16 business locations in underserved or unserved areas of Marathon County, particularly the Town of Knowlton, Village of Kronenwetter, and Town of Guenther.

Marathon County seeks to provide additional funding to complete these projects, totaling \$8 million and consisting of a \$5 million loan from its general reserve fund for the completion of the 2021 broadband project and a \$3 million loan for the Leathercamp Project to satisfy the non-PSC share of the grant.

LOAN SUMMARY

Funding:

Loan Funding for the 2021 Project: Marathon County agrees to allocate \$5 million (\$5,000,000.00) through a loan from its general reserve fund to complete the 2021 broadband expansion project, which was originally funded through a conduit bonding issue with a \$25 million guarantee from Marathon County. This project is designed to expand broadband infrastructure through the installation of broadband towers and the deployment of middle-mile fiber, directly impacting Marathon County's residents and businesses.

Loan for the Leathercamp Project: Marathon County agrees to provide Bug Tussel a \$3 million (\$3,000,000.00) loan, subject to the terms set forth in this Agreement, to support the Leathercamp Project. This loan will satisfy the non-municipality, non-PSC share required to access the \$3 million grant from the PSC, ensuring full funding for the project, which includes 90.7 miles of fiber optic infrastructure to serve underserved areas within the County.

Interest Rate and Repayment:

- The \$8 million total loan amount shall be loaned from Marathon County's general reserve fund. Of this \$8 million, \$5 million shall be used by Bug Tussel exclusively for completion of the 2021 conduit bonding project, which will deploy 198.33 miles of middle-mile fiber, and fiber-to-the-premise (FTTP) services, connecting 1,920 consumer premises within the county, at its currently understood scope and location and without any additional financial contributions from County. The remaining \$3 million shall be used exclusively to fund and complete the Leathercamp Project, which will deploy 90.7 miles of fiber optic last-mile infrastructure and will provide 1 Gbps fiber-to-the-premise service to 636 residential and 16 business locations in underserved or unserved areas of Marathon County, at its currently understood scope and location and without any additional financial contributions from County.

- Interest Rate Accrual - The loan shall accrue interest at a fixed rate of 5.4% per annum beginning on October 1, 2025.
- Payments – Bug Tussel will make interest-only payments for the first 5 years of the loan term. These payments shall be made annually.

Following the initial 5-4 years of the term of the loan, Bug Tussel shall make annual payments based on a 30-year amortization schedule for the remaining principal balance.

Following the initial 10-15 years of the term of the loan, a balloon payment for the remaining balance will be due in its entirety, payable by Bug Tussel to County.

- Payment Schedule

The first interest-only payment is due on or before October 1, 20265.

Subsequent interest payments will be due on or before October 1 each year for the first 5 years following execution of the Loan Agreement.

Beginning in year 6, payments based on the 30-year amortization schedule will be due on or before October 1 each year until the balloon payment is due.

The balloon payment is due on or before October 1, 20352040.

Collateral and Security

- *Collateral:* As security for the loan, Bug Tussel grants Marathon County a first lien on all physical assets installed within Marathon County as part of the broadband project, including but not limited to:
 - Towers
 - Conduit
 - Fiber
 - Associated communications equipment

PROJECT TIMELINES

Completion Timeline: Bug Tussel commits to completing all work under the broadband expansion projects (the 2021 Project and Leathercamp Project) within 18 months from the date of this Agreement, ensuring the rapid deployment of services to underserved areas.

ACCESS TO FACILITIES

In consideration of Marathon County's provision of the loan, Bug Tussel agrees to provide the County with access to the fiber and towers constructed in accordance with the project. This access shall be consistent with the terms outlined in the Facilities Access Agreement previously executed between the County and Bug Tussel.

The County may use the fiber and tower facilities for its internal telecommunications and broadband needs, or for public safety, emergency services, or other governmental purposes, or for any other purposes consistent with the terms of the Facilities Access Agreement.

DISBURSEMENT AND REIMBURSEMENT PROCEDURES

Disbursement of Funds: Marathon County will disburse funds to Bug Tussel in accordance with project milestones and Bug Tussel's submitted requests for payment, which must detail the eligible costs incurred under the terms of this Agreement. Non-eligible costs, or costs that cannot be determined to be directly related to the projects included herein, shall not be paid.

Manner of Procuring Disbursements: Bug Tussel shall procure disbursements from the Loan fund by delivering to Marathon County a requisition accompanied by information and documentation supporting the requisition, including the purpose of the requisition, the amount of the requisition, and the location and project to which the moneys will be applied. Bug Tussel agrees that it will only request disbursements for eligible costs for the projects.

AUDIT AND RECORDS

Audit Requirement: Bug Tussel agrees to comply with any audit requirements imposed by Marathon County or the PSC, providing necessary documentation as requested.

Recordkeeping: Bug Tussel shall maintain proper accounting records for all activities and transactions related to this Agreement, with Marathon County having the right to audit and inspect these records upon reasonable notice.

DEFAULT AND REMEDIES

Default: Bug Tussel shall be considered in default if it fails to make payments as required herein, fails to complete the projects within the agreed timeline, or fails to comply with any other terms of this Agreement.

Remedies Upon Default: In the event of default, Marathon County may:

- Accelerate the entire outstanding loan balance for immediate payment.
- Impose a fee for any missed or late payments.
- Foreclose upon the collateral assets.
- Take any legal action necessary to recover the funds or assets.

Enforcement Costs: Bug Tussel shall be liable for any costs, expenditures, or expenses incurred as a result of County enforcing this Agreement, including the complete legal costs of County, and such costs will be added to the principal then outstanding and shall be due and payable by Bug Tussel to County upon demand.


ASSIGNMENT

Assignment: This Agreement may not be assigned by Bug Tussel without written consent of County. This Agreement, and all terms and conditions therein, will be binding on any successor or Assignee of Bug Tussel.

Active Projects (35)







Wed 9/25/24 5:28 PM

Master Priority	Name	Description	End	Health	Status Comments	Percent Complete	Status Name	Acct/Dept
0	Server 2012 remediation	Microsoft Server 2012 and 2012/R2 will be at end of support on October 10th 2023. Once the server is end of support, no security updates will be available. Each of the 170+ servers will need to either decommissioned, newly built on a current operating system, upgraded in place or moved to Azure so they will receive security updates.	Fri 8/2/24	■ Green	Assigned two project managers to assist in completing remediation for all remaining 2012 servers ASAP as will be kicking off a Server 2016 remediation project soon.	99%	In Progress	Enterprise Wide
1	Workday ERP Phase 2	Complete scope identified in the ERP Implementation project, plus additional scope identified to increase efficiencies or optimize the system.	Wed 7/31/24	▲ Yellow	<p>Changed Percent Complete from 80% to 85%.</p> <p>2025 Budget - TOP PRIORITY City is using new Adaptive budget entry worksheet for expense/revenue budgeting. County Finance used Excel to collect budget information from departments that will be loaded into Adaptive. Adaptive updates for personnel planning are finally nearly complete and City and County personnel budgeting is underway, despite a few small issues that found workarounds for.</p> <p>Workday was upgraded to 2024 R2 on Sept 21. So far no major issues have been identified.</p> <p>CVS consultant continuing to work with County departments to resolve grant issues for 2024.</p>	85%	In Progress	Enterprise Wide





2	Teller Phase 2	Increase efficiencies and optimize the system and processes for cash receipting.	Sun 6/30/24	 Yellow	<p>Moving forward with Portfol Cloud. Testing began on 08/12/24. Basic payments have been tested successfully without error. Finance is working with Portfol to create and test special payment situations.</p> <p>Users of Portfol will meet with Portfol by end of day 10/04/24 to set up their Portfol Cloud access.</p> <p>ETI has built the API and is continuing to work on testing</p>	60%	In Progress	Enterprise Wide
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3	Medical Examiner Database Upgrade Phase 2 (Pathology)	<p>This project request is to complete the second phase of the database rebuild to include a pathology section and decedent body tracking system that is required for the expansion of the Medical Examiner's Office to a Regional Forensic Science Center. With the expansion to a Regional Forensic Science Center, Marathon County will start to offer forensic and medical autopsies for Marathon County cases, regional cases, and the local hospitals. The current database and internal programs are unable to manage the additional services the office will offer. There is no area for a pathologist to dictate and store the autopsy findings or generate an autopsy report.</p> <p>As part of the expansion, there will be hundreds of decedents that will be brought to the facility each year for Marathon County death investigations, hospital medical autopsies, regional coroner and medical examiner referral forensic autopsies, decedent body storage, and tissue procurement. With the increased volume of decedents through the facility, there needs to be an advanced tracking system to ensure each decedent is released to the appropriate agency or funeral home. There is currently no electronic program that tracks the decedents when they are brought to the Medical Examiner's Office and when they are released; there currently is a paper log that will not be sufficient on a large scale operation.</p>	Tue 12/31/24	<input type="checkbox"/> Green	An updated contract was provided by the Vendor, VertiQ. We are waiting on final review at this time.	25%	In Progress	Medical Examiner
4	RFP - Internet Firewall replacement	<p>Last year, responding to COVID we upgraded our VPN firewalls. Now we are also reaching capacity limits on our Internet facing firewalls. Replace existing redundant Firewalls for greater capacity and secured access to the Internet.</p>	Fri 5/31/24	<input type="checkbox"/> Green	We will close this project and add the SSL decryption initiative to the Cyber Security project.	85%	In Progress	CCITC Department



5	Marathon County Regional Forensic Science Center Technology	<p>The Medical Examiner's Office is expanding to a Regional Forensic Science Center that will include the addition of three autopsy suites, tissue donation suite, autopsy observation deck, teaching suite, a large conference room, and family bereavement room. The facility will be located at Northcentral Technical College Campus in Wausau, WI. Marathon County has identified the facility as a teaching resource for the region that would need to include technology to support the educational mission of the facility. The facility would house the Medical Examiner's Office staff and be owned and operated by Marathon County. Since this is a new construction (17,478 sq/ft) facility, the entire space will need to be programmed to be a functional office space and morgue area; please see preliminary facility layout. CCIT and NTC will need to work together to determine how best to manage the technology needs for the county department and will be included in conversations as soon as possible.</p>	Thu 7/31/25	<input type="checkbox"/> Green	<p>Changed Percent Complete from 5% to 25%. Construction continues.</p>	25%	In Progress	Medical Examiner
6	Asset Management	<p>Department is looking to choose an AM software for both its vertical and in-ground infrastructure. Once a software is selected an engineering firm will be hired to implement the software for use by selected divisions of the department.</p> <p>Per Project Prioritization Committee can proceed with system selection but the goal is to implement a solution that meets both City and County needs.</p>	Mon 12/30/24	<input type="checkbox"/> Green	<p>Changed Percent Complete from 88% to 100%. Contract has been signed with OpenGov (Cartegraph). RFP project plan is complete.</p> <p>New project plan for Asset Management / Cartegraph implementation for Marathon County will be created. Welcome call scheduled for 09/27/24.</p>	100%	In Progress	CCITC Department

7	Cyber Security Initiatives 2024	Tracking for 2024 initiatives.	Fri 12/6/24	 Green	Changed Percent Complete from 30% to 35%. Email encryption is now live. Our legacy IronPort spam filter will be removed on September 30th. Continued progress on user accounts with non-standard configuration. The Rapid7 security platform is now ingesting over 80% of our environment logs. Mobile device management testing is on track within CCITC.	35%	In Progress	Enterprise Wide
8	Child Support Contact Center Solution	Implement Webex calling customer experience essentials (contact center lite addition)	Thu 10/31/24	 Yellow	Changed Percent Complete from 15% to 25%. Continuing to work on call handler config and testing. Working sessions continue on Webex calling portion.	25%	In Progress	Social Services
9	Back-up 911 Center Build	Currently, the 911 Center has limited capabilities should evacuation of the Center be needed. We have positions established in the Jail, however, a separate physical location is needed for Disaster Planning/response.	Mon 9/30/24	 Yellow	Changed Percent Complete from 65% to 70%. Waiting on Frontier to fix the main fiber connection and JUV and bring in the T1 backup connection. This continues to be escalated but has had weeks of delays. No dates determined yet.	70%	In Progress	Sheriff
10	E911 location services Redsky	RedSky Cloud based location reporting for compliance with FCC requirements for E911	Tue 12/31/24	 Yellow	Changed Percent Complete from 38% to 46%. Continuing to work on the emergency response team list for each location and an inventory of SRST routers.	46%	In Progress	Enterprise Wide
11	Moving SIP trunks from our current T1s	Moving SIP trunks from our current T1s	Fri 6/28/24	 Green	No progress this month.	92%	In Progress	CCITC Department
12	Chassis switch replacements - County	Replacement plan for the Cisco 4506 switches that will be end of life in 2023. Planning a phased approach for replacement of 3 to 5 switches per year. A switch creates a computer network by connecting multiple computer devices together. Each PC, laptop, printer, cameras, phone, etc on our network physically has a cable that goes to a wiring closet and plugs in to a switch. Typically, each switch has 48 ports to connect 48 different devices together.	Wed 7/31/24	 Green	No updates due to resource constraints. Will be prioritizing this with new hire.	45%	In Progress	Marathon County

13	Preparation to abandon 210 River Drive	The County's strategic plan is to move everyone out of 210 and 212 River Drive and sell the properties. 210 River Drive is a critical hub in our fiber network downtown loop. In order to abandon it, we must move all of the electronics to a new location and recable our own fiber network as well as contracting with other providers to move their fiber interconnections.	Tue 12/31/24	<input type="checkbox"/> Green	Changed Percent Complete from 10% to 30%. Working on removing the dependency on the fiber lateral from River Drive to the Library so the HVAC contractors can install the foundation without worrying about damaging our fiber. The remaining fibers are for the Wausau CAN Internet for MC Public Library and Wisconsin Valley Library Service. At a future date, we will move the Wausau CAN switch gear from River Drive to the Library and schedule splicing with Nsight Communications to loop the IRU fiber back from River Drive to the Library.	30%	In Progress	CCITC Department
14	1100 Lake View Remodel	The A and B areas vacated by NCHC will be remodeled to accommodate other county departments. The new CPZ area is being created out of the old cafeteria and will require data cabling to support cubicles in the center of the room and separate offices along the right side.	Fri 3/28/25	<input type="checkbox"/> Green	Systems Technologies is working on running low voltage wiring and punching down cables in desired locations.	25%	In Progress	County Administration
15	Windows 11	Transition from Microsoft Windows 10 to Windows 11. This process effects almost all endpoint laptops and desktops. The process needs to be started and to a state that we can deploy all new machines that come with Windows 11 installed and do not have downgrade rights to Windows 10 (coming in fall of 2023), and the remaining upgrades need to be completed by the Windows 10 End of Life (EOL) on 10/14/2025.	Mon 9/1/25	<input type="checkbox"/> Green	Changed Percent Complete from 41% to 52%. Latest report we have crossed over half way and are at 52%	52%	In Progress	Enterprise Wide
16	Everest Metro decommission	The Everest Metro police department will be reincarnated to a new Mountain Bay Metro PD. Rothschild PD will join the new Mountain Bay Metro. Updates to both IT applications and infrastructure will be needed.	Fri 6/28/24	<input type="checkbox"/> Green	Changed Health from Yellow - At risk with corrective actions to Green - On track. .gov email domain was approved and built. Moving 3 users over for testing on Thursday 9/26. Once they tested for a few weeks the rest of the users will be migrated over.	99%	In Progress	CCITC Department

17	.gov transition from .ci and .co	<p>Initial business driver was the need to move election officials to .gov email addresses to meet new election security requirements. The County Clerk's office staff were transitioned to using .gov email to meet state and federal regulated election security requirements.</p> <p>The goal is to now transition all City and County staff to using .gov accounts. Use of a .gov domain for government organizations, making it an official email address scheme that has a higher security standard than *.wi.us.</p> <p>Longer term goal is to compartmentalize security controls into separate entities. This would be Phase 2.</p>	Fri 12/27/24	 Green	Migrations to new .gov emails continue weekly. We are currently moving batch 6 which is the second half of Social Services the week of 9/25/2024.	55%	In Progress	CCITC Department
18	Fiber connection from Courthouse to Police, Fire and Metro	Our current connection to the police, fire and Community Development is via ancient Charter cable that we were granted in the 1980s as part of the cable franchise agreements for Marcus cable. With legal changes that happened in Madison within the last few years we cannot expect to continue to get that connection for free. In addition, it's not as fast as fiber.	Fri 8/16/24	 Green	<p>Changed Percent Complete from 45% to 85%.</p> <p>All fiber is in place and Metro ride is online on the new fiber. Will need to finalize the connections for Community Development, WPD, and CPC.</p>	85%	In Progress	City of Wausau
19	Jail Camera Replacements - Phase Two	Approved CIP project to replace analog cameras within the Jail with modern IP cameras	Mon 12/23/24	 Green	<p>Changed Status from New to In Progress.</p> <p>Currently in discovery to determine the number of cameras needed.</p>	0%	In Progress	CCITC Department
20	City Hall lobby renovation IT updates	With the renovation of City Hall to close off the Municipal Court offices and make upper floors accessible only to employees IT will need to implement new network connections and assist in setting up security on doors. The goal is to set up new office space for court staff (in Birch conf room) and allow visitors to contact City staff from the lobby to be allowed admittance to offices.	Mon 9/30/24	 Yellow	<p>Changed Health from Green - On track to Yellow - At risk with corrective actions.</p> <p>No updates at this time, we are still waiting for the monitoring contract to be signed so work on the security panel, panic buttons, water bugs and temperature sensors can be completed. The Alice kiosk is set up in the lobby for use when the visitor policy is approved. Per Anne Keenan, City Human Resources, the visitor policy is scheduled to go the HR meeting on 9/24/2024.</p>	85%	In Progress	Mayor's Office

21	Marathon County - Highway - Cameras- Additional Placement	<p>Marathon County Highway has requested the following: Install new camera at the Hatley Highway Shop on existing pole Additional camera on the tower nearest to the Bevent Town Hall Additional camera on the tower nearest to the Hewitt Town Hall</p> <p>We are also working with NTC and they will be installing a camera on their Spencer campus sign for our use. We are currently able to see a couple of camera shots from existing NTC Spencer cameras. Last e-mail from Chet indicating they had ordered hardware on April 1st, 2024.</p>	Thu 10/31/24	<input type="checkbox"/> Green	<p>The cameras have been installed at all 3 of the locations. Meeting with Network Team (Wally) on Thursday, September 26th to discuss what additional items need to occur, at a minimum: Request ports from RayCom at the communication tower sites (both town halls). Determine if we are going with Genetec mobile as solution and based on that decision procure licensing. Review and configure Genetec (video camera client) security to ensure authorized viewing of sensitive cameras is established.</p>	75%	In Progress	Highway Department
22	eWISACWIS integration with Workday	<p>Need to pull check amounts, check dates, and check numbers out of Workday to input into eWISACWIS. The export needs to be in an electronic file. Additional specs can be found on the eWISACWIS website.</p> <p>NOTE: This was on the list of integrations planned as part of the Workday implementation.</p>	Wed 7/31/24	<input type="checkbox"/> Green	<p>Changed Percent Complete from 40% to 85%. Testing for uploading the invoices is in progress. The information for the return file to the state is in the process of being collected in the format required.</p>	85%	In Progress	Social Services
23	ConnectWise	Configure ConnectWise for Server Patching. Pilot patching for endpoints.	Fri 9/20/24	<input type="radio"/> Red	<p>Changed Health from Yellow - At risk with corrective actions to Red - At risk with no corrective actions. Still facing support issues with the vendor. Typical response is that "this is a known problem" with no ETA for resolution. We will determine our options to cancel the contract.</p>	60%	In Progress	CCITC Department
24	Council Chambers	Upgrade AV in the Council Chambers.	Fri 9/27/24	<input type="checkbox"/> None	Drafted RFP: O:\PROJECTS\RFP\Council Chamber	0%	New	CCITC Department

25	Remove/reinstall security cameras for TRC renovations	The Sheriff's Training Center (CRT) is being remodeled. Are replacing the roof, outside wall steel, windows, and doors. There is an addition going on the south east side making the evidence garage larger. The big shop area is getting new wall insulation. The cameras and anything attached to the exterior will have to be removed and reinstalled.	Tue 12/31/24	 Green	<p>Changed Status from New to In Progress. Changed Percent Complete from 0% to 60%.</p> <p>Changed Health from None - No health has been set to Green - On track. Systems Technologies has installed 2 of the 4 cameras on the NW and SW fence line. The camera is a bit low so the view to the inside of the enclosure is obscured. Systems Technologies is aware we want it raised and devising a plan. The camera model is too new to be fully supported on the version of Genetec we are running. Motion detection is only supported on camera 1 of 4 on these multihead cameras. The workaround until we can upgrade is to set one additional view to continuous recording, so the Sheriff Office has the coverage they need now.</p> <p>Systems Technologies has also completed the camera installs and is working on reinstalling the garage door controls and main door access at cold storage.</p>	60%	In Progress	Sheriff
26	Meeting Manager Software	Find meeting manager software that includes workflow and online publishing.	Fri 9/27/24	 Yellow	<p>Final decision to decide on an application is on hold. 8/29 Open Meeting Meeting manager upgrade demo with Choua, Kim, and Gerry completed 9/6 Open Meeting Meeting manager demo with Kaitlyn, Kristen, Tami was cancelled</p>	15%	In Progress	Finance Department - City

27	City of Wausau - Water Utility - IT Pipes - Sewer Inspection - Software Implementation	Current PipeTech software is at end of life. The version we currently have won't update our current ArcMap versions. We will evaluate our current vendor (Pipetech) as well as other software companies. This new software is needed to improve our asset management of our City's Sewer Collection System. It will keep track of the sewer lines that have been televised, as well as our new/added duty of data collection on the private sewer lateral locations. This software can track footages of televised maintenance for DNR reports, as well as many other query needs.	Thu 10/31/24	<input type="checkbox"/> Green	Engineering (GIS), WasteWater and CCITC are meeting with ITPipes on Thursday September 26th to discuss any remaining open items for this project. At a minimum, the GIS mapping portion of the product is not currently functional. The ITPipes software was implemented ahead of schedule due to the failure of the previous system. The functionality that Waste Water / Collections needs is working but there are still some clean up items to ensure we are using the application to its fullest potential.	80%	In Progress	Utilities
28	City of Wausau - Metro Ride - Technology Upgrade - CAD / AVL	The City of Wausau requests \$1,277,045 in American Rescue Plan (ARP) Funds for capital expenses incurred by the Wausau Area Transit System, d.b.a. Metro Ride. This project will allow Metro Ride to procure its first ever CAD AVL system which will provide riders with up to the minute transit information and better communications between dispatch and bus operators. It also will address long needed replacement of shop equipment that is beyond its useful life. The projects are funded at 100% Federal	Wed 12/31/25	<input type="checkbox"/> Green	Metro Ride / CCITC met with SRF consulting on-site Tuesday, September 17th, 2024. SRF Consulting has been contracted to produce an RFP document. The RFP will be used to select a vendor to put a technology solution in place for MetroRide. The draft RFP document and requirements were reviewed while the consultant was on site.	5%	In Progress	Transit Department
29	Active Directory Integration with Workday	Currently there is no integration between Active Directory and Workday. When an employee is hired, HR is manually looking in Outlook and getting the email and phone number for the new employee. IT is not updating Workday when they are notified or a transfer or name change and the email address is updated. We need to evaluate the ability to move data between Workday and Active Directory based on specific triggers. An employee cannot update their own work contact information in Workday or Active Directory.	Fri 2/28/25	<input type="checkbox"/> Green	Changed Status from New to In Progress. Changed Percent Complete from 0% to 2%. Changed Health from None - No health has been set to Green - On track. We are establishing roles and responsibilities to properly scope this project. Microsoft has step-by-step instructions for enabling this integration. We will need to determine what data is updated and by which process.	2%	In Progress	Human Resources (County)

Active Projects (35)

Wed 9/25/24 5:30 PM

Master Priority	Name	Description	End	Health	Status Comments	Percent Complete	Status Name	Acct/Dept
30	Adobe Acrobat Licensing	Adobe Acrobat Pro and Standard have been used across all the organizations for various tasks. A number of the licenses are reaching EOL, and will need to be upgraded. we don't have a good way to properly track the license that are in use and used. we may be out of compliance for license count. Additionally Adobe appears to be changing their license model and we are looking to go to the cloud controlled model.	Tue 12/31/24	■ Green	Team is continuing to gather information on who currently has Adobe portals created. The intention is to move forward with an adobe account for each entity.	20%	In Progress	CCITC Department
31	Assembly Room replace microphones	During county board meetings, it is important that all supervisors can be heard. The 18 wireless mics initially installed when we built the Assembly Room are designed to be pointed directly at the mouth. Given that many supervisors are not proficient at using mics close to the mouths, it often results in poor sound for others in the room and for those remote.	Fri 6/28/24	— None	Changed Percent Complete from 0% to 5%. Met with Alan Harper and reviewed mics to replace. Alan will send back a quote.	5%	In Progress	County Clerk

32	Gravity Budget Book application selection and implementation	<p>Creation of Budget Book reports is a manually intensive effort requiring City/County Finance Departments and County Communications resources. It is currently an Excel based process where budget data is pulled into Excel and then manually formatted for publication. County Communications prepares the county Budget Books in CANVA, a desktop publishing tool. While Operating and Personnel budgeting is now done in Adaptive Planning, the reporting capabilities are limited to produce publish ready Budget Books.</p> <p>5/31/24 REVISION: Have decided to NOT include creation of the ACFR at this time. Preparation of the ACFR (Annual Comprehensive Financial Report), a recommended detailed financial statement for local government, has been difficult to produce from City/County financials (previously in Cayenta and now in Workday). The preparation of ACFR has been outsourced to financial auditors. The same solution for creating Budget Books can be used for producing the ACFR in house rather than outsourcing.</p>	Fri 11/29/24	<input type="checkbox"/> Green	<p>Changed Percent Complete from 30% to 70%. Data from Adaptive Planning was loaded and mapped into Gravity and the 2024 Budget Book re-created. Resolution of mis-mapped data for the Gravity 2024 budget book is underway. Training for City Finance on updating the Budget Book data in Gravity and how to perform a roll-forward to pull in data for the 2025 Budget Book was completed. A new 2025 data file will be loaded when Adaptive 2025 budget is prepared.</p>	70%	In Progress	CCITC Department
33	Bug Tussel Fiber	<p>When the county signed the loan for \$20M for Bug Tussel to install 370 miles of fiber and 11 towers, the agreement provides 24 strands of dark fiber. The goal of the project is to provide high speed, reliable access over fiber to Sheriff towers and the highway shops. Eventually, when it's all built the final goal is to reduce or eliminate entirely, the need to install Microwave equipment which is expensive and has a short lifespan compared to fiber.</p>	Fri 11/28/25	<input type="checkbox"/> None	<p>Changed Percent Complete from 0% to 5%. Goal is to complete purchasing by end of 2024 - will get purchase orders out in November. Installation will begin in 2025.</p>	5%	New	Sheriff
34	Opsgenie	<p>Opsgenie is a notification platform that will allow our email alerts to be directed to the appropriate on-call CCITC staff. Escalation and response is built into the platform.</p>	Fri 7/26/24	<input type="checkbox"/> Green	<p>No significant work this period.</p>	26%	In Progress	CCITC Department

			12/31/2025					
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