

CITY-COUNTY INFORMATION TECHNOLOGY COMMISSION (CCIT)

Date: September 10, 2024, 7:30 a.m. City Hall Board Room

Members present: Lance Leonhard (C), Gary Olsen, Kurt Gibbs, Doug Diny,
Maryanne Groat, Chet Strebe, Jason Hake

Members Absent:

Additional Attendees: Gerard Klein, Wesly Yuds, Tami Coulson, Dale
Schirmacher, Steve Wettern

- 1) **Call Meeting to Order:** The meeting was called to order by Lance Leonhard at 7:31 a.m.
- 2) **Public Comment:** There was no public comment.
- 3) **Approval of the Minutes of August 6, 2024 CCITC Board Meeting:** Olsen/Gibbs moved/seconded to approve the minutes of the August 6th meeting. **Carried.**
- 4) **Educational Presentations and Board Discussion**
 - a) TDX Dashboard Data Review: Wesly Yuds reviewed the report with the Board. Dale Schirmacher talked about self service password implementation. The security team is working to mitigate the risks.
 - b) Security Program Update:
 - Week of September 16th we will enable a new secure email solution.
 - We will discontinue Ironport and move to a new solution after we are sure that it is stabilized.
 - c) Project Updates:
 - ERP Project Update:
 - Adaptive Budget Personnel Planning is still ongoing. We are making progress but slowly. There are meetings continuing this week.
 - Gravity implementation is going well.
- 5) **Operational Functions required by Statute, Ordinance, Resolution or Existing CCITC Policy:**
 - a) Discussion and Possible Action on Changes to the Intergovernmental Agreement
 - Director Klein reviewed the proposed changes to the intergovernmental agreement and received feedback on proposed changes which will be brought forward for review again at the October meeting.
 - b) Discussion and possible action to Approve 2025 Budget
 - The 2025 Proposed Budget was presented to the Board. Director Klein reviewed the highlights with the Board.
 - Leonhard asked if there are opportunities to reduce the 2025 budget impact. Leonard requested a memo outlining the opportunities. The Board will review and approve the budget at the October 1st meeting.
 - Review Potential PC Support Charge Change – Once the 2025 budget is approved for all partners. Finance staff will review the potential implementation of a replacement cost charge within the annual PC support charge.

c) Discussion and Possible Action to begin Director Review Process – The forms will be distributed in October with the formal review to occur in November.

6) Announcements

a) Next meeting is October 1, 2024 at 7:30 am in the City Hall Board Room and via WebEx.

7) Adjournment Motion by Olsen/Diny Motion carried. 8:38AM