



**COUNTY OF MARATHON  
WAUSAU, WISCONSIN**

**OFFICIAL NOTICE AND AGENDA**

**A meeting of the Marathon County Public Library Board of Trustees,  
Monday, March 20, 2023, at 12:00 noon  
Library Headquarters, Wausau Community Room.**

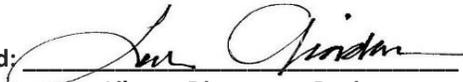
Persons wishing to attend the meeting by computer or phone may log or call into the **meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/274047389> or number [1 877 309 2073](tel:18773092073). Access Code for dialing in 274-047-389.**

When you enter the conference, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

**AGENDA**

- 1. (12:00 p.m.) Call to Order**
- 2. Acknowledgement of Visitors**
- 3. Approval of Minutes**
- 4. Bills and Services Report**
- 5. (10 minutes) Public Comments** *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting [library-administration@mcpl.us](mailto:library-administration@mcpl.us))*
- 6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
  - A. President**
  - B. Other Board Members**
  - C. Library Director**
  - D. Board Committees**
  - E. Friends of the Library**
  - F. MCPL Foundation**
  - G. Wisconsin Valley Library Service**
- 7. (5 minutes) Year End Fund Transfer – For Discussion and Possible Action**
- 8. (5 minutes) Policy Update – For Discussion and Possible Action**
  - 11.01 Storytime Policy
- 9. (30 minutes) Library Service Highlight: Trustee Overview with Shannon Schulz – For Discussion and Informational Purposes Only**
- 10. Announcements**
- 11. Request for Future Agenda Items**
- 12. Next Meeting Dates**
  - Monday 04/17/2023
  - Monday 05/15/2023 – Rothschild Branch
  - Monday 06/19/2023
  - Monday 07/17/2023

13. Adjournment

Signed:   
Library Director or Designee

\*All times are approximate and subject to change

\*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail [library-administration@mcpl.us](mailto:library-administration@mcpl.us) one business day before the meeting

EMAILED TO: Wausau Daily Herald, City Pages, and

EMAILED TO: Other Media Groups

EMIALED BY: H. Wilde

EMAILED DATE: March 15, 2023

EMAILED TIME: 11:45 a.m.

NOTICE POSTED AT COURTHOUSE

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

Regular meeting of the Marathon County Public Library Board of Trustees, Monday February 20, 2023.

Present: Kari Sweeney, Becky Buch, Gary Gisselman, Brent Jacobson, LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Leah Giordano

Absent:

Others: Alexander Johnson, Katelyn Sabelko, Stephanie Martell, David Hahn, Jailin Peterson, Marla Sepnafski, Katie Zimmerman and one additional visitor. Remote visitors: Heather Wilde, Jamie Matczak, and three additional remote visitors

The meeting was called to order at 12:00 p.m. by Kari Sweeney.  
Kari Sweeney acknowledged visitors at the meeting.

**A MOTION WAS MADE BY REID RAYOME; SECONDED BY ANDREA SHERIDAN TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE JANUARY 23, 2023 MEETING. MOTION CARRIED.**

Bills and Services reports were not available due to new Workday software in use by the County. They will be presented to the Board when the reports can be completed.

Public Comments – None

President – President Kari Sweeney welcomed the three new trustees.

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The County transition to the new Workday system has delayed the creation of financial reports usually presented monthly to the Board of Trustees. It has also impacted the financial numbers that are in the Annual Report. The report has been completed with the most up to date information available and will be updated when final numbers are available from the County Finance Department.
- A Request for Proposal for the library's strategic plan has been drafted by the Director and reviewed by Corporation Counsel. It will be published on March 1, 2023 for consultants that would like to submit proposals for the project.

Board Committees – None

Friends of the Library – The Friends had their annual meeting on January 28, 2023. They elected new board members and hosted a local author who discussed self-publishing.

MCPL Foundation – The Foundation’s next meeting is March 9, 2023.

Wisconsin Valley Library Service – The Board met on February 18, 2023 and welcomed three new members. Their next meeting is in March.

Welcome and Introduction of New Trustees – All Trustees introduced themselves to the group.

Committee Appointments- LeeAnn Podruch and Becky Buch will join the Nominating Committee and Brent Jacobson will join the Building Committee.

Approval of Annual Report for DPI – The Annual Report is due to WVLS on February 23, 2023 and is therefore being presented with the current data available. Financial numbers will be updated as they are finalized.

**A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY REID RAYOME THAT THE ANNUAL REPORT BE APPROVED. MOTION CARRIED.**

Statement Concerning System Effectiveness

**A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY REID RAYOME TO APPROVE THE STATEMENT IN THE ANNUAL REPORT. MOTION CARRIED.**

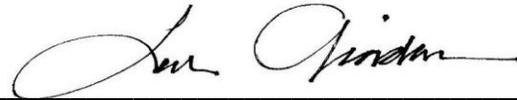
Library Service Highlight: Homebound Services- Presented by Library Specialist Jailin Peterson.

- Homebound Services are available if a patron can’t physically come to the library. The library will mail or deliver hand selected items, usually large print and audio materials, to patrons at their residence.
- Currently there are two volunteers that help pick items and two volunteers that help deliver items.
- The USPS allows for free postage on “materials for the blind and physically handicapped” that meet specific criteria.
- The Homebound staff are also the local contact for Wisconsin Talking Books and Braille Library.
- Homebound services provide local care facilities and retirement communities with activity packets and information about how individuals can use the services.
- The program has about 85 active participants at this time.

Announcements – None

Request for Future Agenda Items – The Director is in contact with Shannon Schultz from DPI about presenting a Trustee refresher at the March meeting.

**A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY BRENT JACOBSON TO ADJOURN THE MEETING AT 12:37 P.M. MOTION CARRIED.**

A handwritten signature in black ink, appearing to read "Ann Jordan", written over a horizontal line.

Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for March 20, 2023.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday January 23, 2023.

Present: Sharon Hunter, Gary Gisselman, Reid Rayome, Andrea Sheridan, Kari Sweeney, Michelle VanKrey, Leah Giordano

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, Stephanie Martell, David Hahn, Marla Sepnafski, Katie Zimmerman, Rachel Metzler, Brenda Walenton and eight additional visitors. Remote visitors: Anne Hamland, Jamie Matczak, and four additional remote visitors

The meeting was called to order at 12:00 p.m. by Sharon Hunter.  
Sharon Hunter welcomed visitors to the meeting.

**A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY KARI SWEENEY TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE DECEMBER 19, 2023 MEETING. MOTION CARRIED.**

**A MOTION WAS MADE BY REID RAYOME; SECONDED BY MICHELLE VANKREY TO APPROVE THE BILLS & SERVICES REPORT FOR DECEMBER, 2023. MOTION CARRIED.**

Public Comments – None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- MCPL is purging unused accounts in an effort to keep more accurate records. Records that are currently being purged are those with fines under \$5 that have not been active for at least ten years.
- With the recent security breach, MCPL is using the opportunity to rebuild the website and new things are being added.
- With decreasing temperatures, incidents at the library have increased. The police department is increasing visits to the library in an effort to curb these issues.
- The Director attended the most recent SRLAAW meeting where the upcoming Library Legislative Day was discussed. This will be an opportunity to share the value of libraries with state legislatures. MCPL's Library Service Manager will be attending this year.
- On January 16<sup>th</sup> the county hosted IMAGINE 2023, a county-wide all staff day with sessions on topics including finding happiness and safety awareness.

Board Committees – None

Friends of the Library – The Friends will have their annual meeting on Saturday, January 28<sup>th</sup> and will host a guest speaker in addition to regular business.

MCPL Foundation – None

Wisconsin Valley Library Service –WVLS is encouraging libraries to participate in Library Legislative Day on February 7<sup>th</sup> and will have their next meeting in February.

Election of Library Board Officers- President and Vice President

**A MOTION WAS MADE BY SHARON HUNTER; SECONDED BY MICHELLE VANKREY TO NOMINATE KARI SWEENEY AS PRESIDENT. MOTION CARRIED.**

**A MOTION WAS MADE BY SHARON HUNTER; SECONDED BY MICHELLE VANKREY TO NOMINATE REID RAYOME AS VICE PRESIDENT. MOTION CARRIED.**

Marathon County Public Library’s Membership in Wisconsin Valley Library System

**A MOTION WAS MADE BY MICHELLE VANKREY; SECONDED BY SHARON HUNTER THAT MCPL REMAINS WITH WVLS. MOTION CARRIED.**

Library Service Highlight: Community Outreach Officer for Wausau – Tracey Rieger

- The Community Outreach Officer is available in varying locations on varying days throughout Wausau. On Mondays from 9am-11am and Thursdays from 1pm-3pm, she is available at the library.
- The officer works with individuals on their personal needs whether it is finding housing, filling out applications, shopping or filling other needs.
- While progress can appear slow, it is being made. Since September 1<sup>st</sup>, the Community Outreach Officer has helped house 16 people.

**A MOTION WAS MADE BY ANDREA SHERIDAN SECONDED BY KARI SWEENEY TO CONVENE IN CLOSED SESSION. MOTION CARRIED.**

A. Pursuant to §§ 19.85(1) (c) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved, to wit: discussion with outside counsel relative to cause of action related to library operations and funding.

B. Roll call vote:

Kari Sweeney	yes
Gary Gisselman	yes
Reid Rayome	yes
Andrea Sheridan	yes
Michelle VanKrey	yes
Sharon Hunter	yes

**A MOTION WAS MADE BY MICHELLE VANKREY SECONDED BY GARY GISSELMAN TO RETURN TO OPEN SESSION. MOTION CARRIED.**

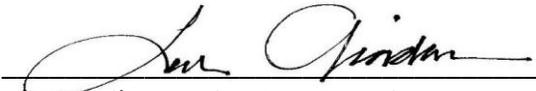
Announcement and/or Action Regarding Closed Session Discussions –

**A MOTION WAS MADE BY REID RAYOME; SECONDED BY KARI SWEENEY THAT AS THE ONLY ACTION TO BE TAKEN BY THIS BODY ON THIS ISSUE, AT THIS TIME, THAT THE MARATHON COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES PROVIDE COPIES OF THE REPORT OF OUTSIDE COUNSEL DATED JANUARY 23, 2023 TO COUNTY ADMINISTRATOR LEONARD, CORPORATION COUNSEL PUERNER AND THE MEMBERS OF THE MARATHON COUNTY BOARD OF SUPERVISORS BY EMAIL UPON ITS FINALIZATION. MOTION CARRIED.**

Announcements - The Library Director will conduct orientation with the new Library Board Trustees.

Request for Future Agenda Items - None

**A MOTION WAS MADE BY MICHELLE VANKREY; SECONDED BY SHARON HUNTER TO ADJOURN THE MEETING AT 1:54 P.M. MOTION CARRIED.**

  
Library Director or Designee

## Workday items backdated to Cayenta 2022

101 000000000066592250	TELEPHONE	
	FRONTIER	503.58
	<b>TELEPHONE</b>	<b>503.58</b>
101 000000000066592990	SUNDRY CONTRACTUAL SERVICES	
	RHINELANDER PUBLIC LIBRARY	10.99
	COLBY COMMUNITY LIBRARY	15.00
	BAKER & TAYLOR COMPANY	2.09
	BAKER & TAYLOR COMPANY	8.83
	BAKER & TAYLOR COMPANY	2.09
	BAKER & TAYLOR COMPANY	2.69
	BAKER & TAYLOR COMPANY	26.04
	BAKER & TAYLOR COMPANY	50.15
	BAKER & TAYLOR COMPANY	17.08
	BAKER & TAYLOR COMPANY	6.90
	BAKER & TAYLOR COMPANY	6.87
	CENTER POINT LARGE PRINT	904.80
	<b>SUNDRY CONTRACTUAL SERVICES</b>	<b>1,053.53</b>
101 000000000066593130	PRINTING/DUPLICATION	
	EBSCO INFORMATION SERVICES	5.35
	<b>PRINTING/DUPLICATION</b>	<b>5.35</b>
101 000000000066593161	BOOKS LIBRARY	
	AMAZON CAPITAL SERVICES	41.40
	AMAZON CAPITAL SERVICES	21.92
	AMAZON CAPITAL SERVICES	12.75
	AMAZON CAPITAL SERVICES	837.56
	AMAZON CAPITAL SERVICES	51.90
	AMAZON CAPITAL SERVICES	417.50
	AMAZON CAPITAL SERVICES	89.06
	OVERDRIVE INC	427.88
	BAKER & TAYLOR COMPANY	(10.00)
	BAKER & TAYLOR COMPANY	93.40
	BAKER & TAYLOR COMPANY	446.34
	BAKER & TAYLOR COMPANY	236.08
	BAKER & TAYLOR COMPANY	381.68
	BAKER & TAYLOR COMPANY	24.76
	AMAZON CAPITAL SERVICES	104.10
	AMAZON CAPITAL SERVICES	17.99
	<b>BOOKS LIBRARY</b>	<b>3,194.32</b>
101 000000000066593168	AUDIO-VISUAL MATERIALS	
	BLACKSTONE PUBLISHING	30.94

BLACKSTONE PUBLISHING	135.76
BLACKSTONE PUBLISHING	100.60
MIDWEST TAPE LLC	146.93
MIDWEST TAPE LLC	507.21
MIDWEST TAPE LLC	136.15
AMAZON CAPITAL SERVICES	39.99
AMAZON CAPITAL SERVICES	29.97
MIDWEST TAPE LLC	286.35
BAKER & TAYLOR COMPANY	12.73
BAKER & TAYLOR COMPANY	11.88
BAKER & TAYLOR COMPANY	25.16
BAKER & TAYLOR COMPANY	83.30
AMAZON CAPITAL SERVICES	11.98
<b>AUDIO-VISUAL MATERIALS</b>	<b>1,558.95</b>

101 000000000066593190 OFFICE SUPPLIES	
CDW GOVERNMENT INC	5.00
AMAZON CAPITAL SERVICES	100.64
AMAZON CAPITAL SERVICES	59.39
STAPLES	224.51
STAPLES	103.78
STAPLES	280.52
BRODART	574.79
CDW GOVERNMENT INC	35.10
<b>OFFICE SUPPLIES</b>	<b>1,383.73</b>

101 000000000066593220 SUBSCRIPTIONS NEWSPAPER/PERDCL	
WI LIBRARY SERVICES INC	2,708.16
<b>SUBSCRIPTINS NEWSPAPER/PERDCL</b>	<b>2,708.16</b>

101 000000000066593260 ADVERTISING	
WAUSAU PILOT & REVIEW CORP	125.00
WAUSAU PILOT & REVIEW CORP	675.00
<b>ADVERTISING</b>	<b>800.00</b>

101 000000000066595320 ADVERTISING	
SPENCER, VILLAGE	4,149.04
<b>ADVERTISING</b>	<b>4,149.04</b>

**LIBRARY 665 TOTAL: 15,356.66**

GL787 LIB 22-OBL vs BUDGET SM2 Report Format 511

Period 14 ending December 31, 2022 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2022 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expn
Or2 665 LIBRARY							
APR 711A LIBRARY LVL 1-PERS SERVICE							
Cat 910 PERSONAL SERVICES							
Act 1110 SALARIES-PERMANENT-REGUL	471,020.00	417,789.98		417,789.98	417,789.98	53,230.02	88.7
Act 1210 WAGES-PERMANENT-REGULAR	820,513.00	824,537.91		824,537.91	824,537.91	4,024.91	****
Act 1211 WAGES-PERMANENT-REGULAR	692,464.00	588,880.14		588,880.14	588,880.14	103,583.86	85.0
Act 1250 WAGES-TEMPORARY-REGULAR	24,794.00					24,794.00	
Act 1510 SOCIAL SECURITY EMPLOYER	153,733.00	129,946.55		129,946.55	129,946.55	23,786.45	84.5
Act 1520 RETIREMENT EMPLOYERS SHA	118,717.00	109,255.43		109,255.43	109,255.43	9,461.57	92.0
Act 1540 HOSPITAL/HEALTH INSURANC	509,629.00	443,681.99		443,681.99	443,681.99	65,947.01	87.1
Act 1541 DENTAL INSURANCE	10,558.00	10,189.72		10,189.72	10,189.72	368.28	96.5
Act 1543 INCOME CONTINUATION INSU	7,661.00					7,661.00	
Act 1544 HLTH INS-CONVERSION, RET		30,700.20		30,700.20	30,700.20	30,700.20	-
Act 1545 POST EMPLOYEE HEALTH PLA	31,122.00	21,846.00		21,846.00	21,846.00	9,276.00	70.2
Act 1550 LIFE INSURANCE	1,023.00	393.79		393.79	393.79	629.21	38.5
Act 1560 WORKERS COMPENSATION PAY	1,231.00	1,070.43		1,070.43	1,070.43	160.57	87.0
Act 1580 UNEMPLOYMENT COMPENSATIO	2,007.00	1,702.23		1,702.23	1,702.23	304.77	84.8
APR 711A LIBRARY LVL 1-PERS SERVICE	2,844,472.00	2,579,994.37		2,579,994.37	2,579,994.37	264,477.63	90.7
APR 711B LIBRARY LVL 1-OPERATING							
Cat 920 CONTRACTUAL SERVICES							
Act 2130 ACCOUNTING/AUDITING FEES	1,300.00					1,300.00	
Act 2141 INTERNET SERVICE	25,500.00	13,772.96		13,772.96	13,772.96	11,727.04	54.0
Act 2164 CONTRACT SERV-DEBT COLLE	1,000.00	812.35		812.35	812.35	187.65	81.2
Act 2190 OTHER PROFESSIONAL SERVI	6,500.00	6,500.00		6,500.00	6,500.00		****
Act 2250 TELEPHONE	8,500.00	8,668.63		8,668.63	8,668.63	168.63	****
Act 2433 MAINTENANCE CONTRACTS	11,000.00	6,639.00		6,639.00	6,639.00	4,361.00	60.4
Act 2561 LIBRARY FEES-REIMBURSE T	9,000.00	4,153.80		4,153.80	4,153.80	4,846.20	46.2
Act 2954 RFID EQUIP MAINT FEES	36,000.00					36,000.00	
Act 2955 V-CAT FEES LIBR	76,500.00	77,582.48		77,582.48	77,582.48	1,082.48	****
Act 2957 COUNTY E-MAIL SERVICE	8,500.00	4,092.48		4,092.48	4,092.48	4,407.52	48.2
Act 2958 COUNTY NETWORK SUPPORT	4,000.00	1,670.00		1,670.00	1,670.00	2,330.00	41.8
Act 2959 TIMING SOFTWARE MAINT-LI	1,800.00	1,590.45		1,590.45	1,590.45	209.55	88.4
Act 2990 SUNDRY CONTRACTUAL SERVI	9,000.00	6,714.35		6,714.35	6,714.35	2,285.65	74.6
Act 2995 COMPUTER MAINT. CONTRACT	8,000.00	612.50		612.50	612.50	7,387.50	7.7
Act 2998 SUNDRY CONTR SERV-JACKET	22,000.00	27,424.77		27,424.77	27,424.77	5,424.77	****
Act 2999 SUNDRY CONTR SERV-PROC A	8,000.00	5,570.70		5,570.70	5,570.70	2,429.30	69.6
Cat 930 SUPPLIES & EXPENSE							
Act 3110 POSTAGE/BOX RENT	3,650.00	2,490.48		2,490.48	2,490.48	1,159.52	68.2
Act 3125 PAPER COPIER	2,000.00	1,580.00		1,580.00	1,580.00	420.00	79.0
Act 3126 PAPER - RECEIPTS	800.00					800.00	

GL787

LIB 22-OBL vs BUDGET SM2

Report Format 511

Period 14 ending December 31, 2022

Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2022 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 665 LIBRARY							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3127 RFID TAGS-LIBR	10,500.00	3,459.00		3,459.00	3,459.00	7,041.00	32.9
Act 3130 PRINTING/DUPLICATION	8,000.00	10,823.14		10,823.14	10,823.14	2,823.14	****
Act 3161 BOOKS LIBRARY	279,272.00	277,954.29		277,954.29	277,954.29	1,317.71	99.5
Act 3168 AUDIO-VISUAL MATERIALS	70,362.00	65,162.36		65,162.36	65,162.36	5,199.64	92.6
Act 3190 OFFICE SUPPLIES		1,386.89		1,386.89	1,386.89	1,386.89	-
Act 3220 SUBSCRIPTIONS NEWSPAPER/	18,000.00	20,145.29		20,145.29	20,145.29	2,145.29	****
Act 3221 SUBSCRIPTIONS-ELECTRONIC	25,037.00	25,839.88		25,839.88	25,839.88	802.88	****
Act 3250 REGISTRATION FEES/TUITIO	4,000.00	4,754.50		4,754.50	4,754.50	754.50	****
Act 3260 ADVERTISING	9,832.00	7,557.00		7,557.00	7,557.00	2,275.00	76.9
Act 3321 PERSONAL AUTO MILEAGE	3,000.00	1,370.22		1,370.22	1,370.22	1,629.78	45.7
Act 3350 MEALS	400.00					400.00	
Act 3360 LODGING	400.00	416.67		416.67	416.67	16.67	****
Act 3390 MEETING EXPENSES	8,335.00	8,642.87		8,642.87	8,642.87	307.87	****
Act 3497 LIBRARY OPERATING SUPPLI	28,000.00	26,030.16		26,030.16	26,030.16	1,969.84	93.0
Cat 950 FIXED CHARGES							
Act 5190 OTHER INSURANCE	32,500.00	36,532.00		36,532.00	36,532.00	4,032.00	****
Act 5320 BUILDING/OFFICES RENT	55,000.00	56,013.15		56,013.15	56,013.15	1,013.15	****
APR 711B LIBRARY LVL 1-OPERATING	795,688.00	715,962.37		715,962.37	715,962.37	79,725.63	90.0
Or2 665 LIBRARY	3,640,160.00	3,295,956.74		3,295,956.74	3,295,956.74	344,203.26	90.5

GL787 LIB 22-OBL vs BUDGET SM2 Report Format 511

Period 14 ending December 31, 2022 Transaction status 1

Sub 101 GENERAL FUND Agy 0870 LIBRARY

Description	2022 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 666 WVLS CONTRACTUAL SERVICE-LI							
APR 711B LIBRARY LVL 1-OPERATING							
Cat 930 SUPPLIES & EXPENSE							
Act 3169 E-BOOKS	23,153.00	23,153.00		23,153.00	23,153.00		****
Act 3240 MEMBERSHIP DUES	19,000.00	18,726.44		18,726.44	18,726.44	273.56	98.6
<hr/>							
APR 711B LIBRARY LVL 1-OPERATING	42,153.00	41,879.44		41,879.44	41,879.44	273.56	99.4
<hr/>							
Or2 666 WVLS CONTRACTUAL SERVICE-LI	42,153.00	41,879.44		41,879.44	41,879.44	273.56	99.4
<hr/>							
Agy 0870 LIBRARY	3,682,313.00	3,337,836.18		3,337,836.18	3,337,836.18	344,476.82	90.7
<hr/>							
Sub 101 GENERAL FUND	3,682,313.00	3,337,836.18		3,337,836.18	3,337,836.18	344,476.82	90.7

GL787

LIB 22-OBL vs BUDGET SM2

Report Format 511

Period 14 ending December 31, 2022

Transaction status 1

Sub 252 LIBRARY GIFTS

Agy 0870 LIBRARY

Description	2022 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 667 LIBRARY GIFTS							
APR Z712 LIBRARY GIFTS (EXP)							
Cat 930 SUPPLIES & EXPENSE							
Act 3161 BOOKS LIBRARY	129,277.00	44,226.81		44,226.81	44,226.81	85,050.19	34.2
Act 3168 AUDIO-VISUAL MATERIALS		122.94		122.94	122.94	122.94-	
Act 3190 OFFICE SUPPLIES		775.08		775.08	775.08	775.08-	
Act 3490 OTHER OPERATING SUPPLIES		700.00		700.00	700.00	700.00-	
APR Z712 LIBRARY GIFTS (EXP)	129,277.00	45,824.83		45,824.83	45,824.83	83,452.17	35.5
Or2 667 LIBRARY GIFTS	129,277.00	45,824.83		45,824.83	45,824.83	83,452.17	35.5
Agy 0870 LIBRARY	129,277.00	45,824.83		45,824.83	45,824.83	83,452.17	35.5
Sub 252 LIBRARY GIFTS	129,277.00	45,824.83		45,824.83	45,824.83	83,452.17	35.5
Report Final Totals	3,811,590.00	3,383,661.01		3,383,661.01	3,383,661.01	427,928.99	88.8

GL787 LIB 22 CIP TRANS REV&EXP - SM2 Report Format 511  
 Period 14 ending December 31, 2022 Transaction status 1

Sub 604 LIBRARY CIP PROJECTS

Description	2022 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 934 CIP PROJECTS							
APR 777A LIBRARY CIP PROJECT							
Cat 848 MISCELLANEOUS REVENUE							
Act 8410 DONATIONS FROM PRIVATE O		22,085.00-		22,085.00-	22,085.00-	22,085.00	
Cat 980 CAPITAL OUTLAY							
Act 8444 LIBR-CUSTOMER SRV AREA	716,096.00	101,402.93		101,402.93	101,402.93	614,693.07	14.2
APR 777A LIBRARY CIP PROJECT	716,096.00	79,317.93		79,317.93	79,317.93	636,778.07	11.1
APR 779A LIBR CAPITAL IMPROVEMENTS							
Cat 849 OTHER FINANCING SOURCES							
Act 9900 TRANSFERS FROM FUND BALA	716,096.00-					716,096.00-	
Or2 934 CIP PROJECTS		79,317.93		79,317.93	79,317.93	79,317.93-	
Sub 604 LIBRARY CIP PROJECTS		79,317.93		79,317.93	79,317.93	79,317.93-	
Report Final Totals		79,317.93		79,317.93	79,317.93	79,317.93-	

GL787 LIB 22 MAINT OBL VS BUDGET SM2 Report Format 511  
 Period 14 ending December 31, 2022 Transaction status 1

Sub 101 GENERAL FUND Agy 0590 OTHER GENERAL GOVERNMENT

Description	2021 MODIFIED	Current Mth Expense	YTD Encumbrances	YTD Expense	YTD Total Obligations	Unobligated Budgeted Amt	% Expen
Or2 206 LIBRARY - BLDG MAINTENANCE							
APR 561F MAINT LIBR LVL 1-OPERATIN							
Cat 920 CONTRACTUAL SERVICES							
Act 2170 PEST EXTERMINATION	420.00					420.00	
Act 2210 WATER/SEWER	40,000.00	52,807.74		52,807.74	52,807.74	12,807.74-****	
Act 2220 ELECTRIC	37,000.00	39,382.58		39,382.58	39,382.58	2,382.58-****	
Act 2240 NATURAL/PROPANE GAS	10,000.00	20,908.07		20,908.07	20,908.07	10,908.07-****	
Act 2460 BUILDING SERVICE EQUIP R	3,000.00					3,000.00	
Act 2470 BUILDING REPAIRS	1,000.00	5,251.39		5,251.39	5,251.39	4,251.39-****	
Act 2930 FIRE PROTECTION	300.00	356.03		356.03	356.03	56.03-****	
Act 2950 SEWAGE SERVICE		906.22		906.22	906.22	906.22-	
Act 2970 REFUSE COLLECTION	7,300.00	5,525.45		5,525.45	5,525.45	1,774.55 75.7	
Act 2990 SUNDRY CONTRACTUAL SERVI	2,600.00	2,565.15		2,565.15	2,565.15	34.85 98.7	
Cat 930 SUPPLIES & EXPENSE							
Act 3440 HOUSEHOLD/JANITORIAL SUP	7,000.00					7,000.00	
Act 3460 CLOTHING/UNIFORM	500.00					500.00	
Act 3550 PLUMBING/ELECTRICAL SUPP	500.00	324.36		324.36	324.36	175.64 64.9	
Cat 940 BUILDING MATERIALS							
Act 4250 SMALL HARDWARE/WIRE/NAIL	100.00					100.00	
APR 561F MAINT LIBR LVL 1-OPERATIN	109,720.00	128,026.99		128,026.99	128,026.99	18,306.99-****	
Or2 206 LIBRARY - BLDG MAINTENANCE	109,720.00	128,026.99		128,026.99	128,026.99	18,306.99-****	
Agy 0590 OTHER GENERAL GOVERNMENT	109,720.00	128,026.99		128,026.99	128,026.99	18,306.99-****	
Sub 101 GENERAL FUND	109,720.00	128,026.99		128,026.99	128,026.99	18,306.99-****	
Report Final Totals	109,720.00	128,026.99		128,026.99	128,026.99	18,306.99-****	

Spend Category as Worktag	Budget Balance Amount	Expenditures to date	Balance
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**Personnel Expenses**

51111 Salaries and Wages	2,087,903.00	379,088.91	1,708,814.09
51120 Overtime		7,051.04	(7,051.04)
51390 Other Special Pay	(69,000.00)	4,656.85	(73,656.85)
51510 Social Security	159,783.00	27,768.14	132,014.86
51520 Retirement Employers Share	131,080.00	4,933.49	126,146.51
zzDNU 51540 Hospital and Health Benefits (Inactive)/55183 Health Insurance Premium	500,900.00	74008.08	426,891.92
51541 Dental Insurance/ 55182 Dental Insurance Premium	12,651.00	1900.78	10,750.22
zzDNU 51543 Income Continuation Insurance (Inactive)	7,968.00		7,968.00
zzDNU 51545 Post Employee Health Plan (Inactive)	30,030.00		30,030.00
51550 Life Insurance/55184 Life Insurance Premium	943.00	74.92	868.08
51560 Workers Compensation	1,283.00	134.79	1,148.21
51590 Other Employer Contributions		24,627.03	(24,627.03)
51580 Unemployment Compensation	2,085.00		2,085.00

**Operating Expenses**

52130 Accounting and Audit Services	2,600.00		2,600.00
52192 Other Professional Services	6,500.00		6,500.00
52131 Financial, Banking and Investment Services		267.95	(267.95)
52250 Telephone, Internet and Cable	15,000.00		15,000.00
52250 Telephone, Internet and Cable	10,000.00	2,937.70	7,062.30
52420 Machinery/Equipment Maintenance Services	6,500.00		6,500.00
52561 Reimburse County	5,000.00	3,003.00	1,997.00
52140 Technology Services	114,701.00		114,701.00
52990 Sundry Contractual Services	56,000.00	9,178.69	46,821.31
53110 Postage and Courier	2,500.00		2,500.00
53130 Printing and Forms	10,000.00	5.35	9,994.65
53142 Software - IT		682.08	(682.08)
53161 Books Library	274,250.00	36,393.48	237,856.52
53168 Audio-Visual Materials	60,000.00	7,831.79	52,168.21
53169 E-Books Library	29,100.00		29,100.00
53190 Office Supplies	15,800.00	5,089.66	10,710.34
53220 Subscriptions	40,000.00	16,160.09	23,839.91
53240 Membership Dues	19,500.00		19,500.00
53250 Registration Fees/tuition	4,000.00		4,000.00
53260 Advertising	4,000.00	825.00	3,175.00
53321 Personal Auto Mileage	3,000.00	67.86	2,932.14

53350 Meals	400.00		400.00
53360 Lodging	400.00		400.00
53410 Meeting Expenses	2,000.00	28.81	1,971.19
53494 Technology Supplies		638.67	(638.67)
53936 Other Supplies	34,000.00	701.40	33,298.60
55190 Insurance Other Premiums	44,961.00		44,961.00
55320 Building/Offices Rent	65,000.00	18,319.81	46,680.19
<b>Total</b>	<b>3,690,838.00</b>	<b>626,375.37</b>	<b>3,064,462.63</b>
Less Expected Revenue	473153		
<b>Net Budgeted</b>	<b>3,217,685.00</b>		

Spend Category as Worktag	Budget Balance Amount	Expenditures to date	Balance
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**Library- Gift/Donation Cost Center**

Initial budget	100000		100000
53161 Books Library		12,456.17	-12456.17
53168 Audio-Visual Materials		536.50	-536.5
53190 Office Supplies		785.07	-785.07
53494 Technology Supplies		28.47	-28.47
53936 Other Supplies		3,054.18	-3054.18
<b>Gift account balance</b>			<b>83139.61</b>

Spend Category as Worktag	Budget Balance Amount	Expenditures to date	Balance
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**Library-WVLS Cost Center**

Revenue from rent	10538		10538
<b>Library-WVLS Balance</b>			<b>10538</b>

Spend Category as Worktag	Budget Balance Amount	Expenditures to date	Balance
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**CIP-Library Cost Center**

	<b>Credit</b>		
Carry over from 2022	636778		636,778.00
52120 Legal Services		32,502.00	-32,502.00
52140 Technology Services		7,500.00	-7,500.00
53494 Technology Supplies		6,666.62	-6,666.62
Teller entry error	0.20		0.20
<b>CIP-Library Balance</b>			<b>590,109.58</b>

## TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of February 2023

Branch	2022 CURRENT MONTH	2023 CURRENT MONTH	% CHANGE	2022 YEAR-to-DATE	2023 YEAR-to-DATE	% CHANGE
ATHENS	1,388	1,670	20.32%	2,716	3,564	31.22%
EDGAR	1,455	1,347	-7.42%	2,784	2,765	-0.68%
HATLEY	1,313	1,690	28.71%	2,741	3,480	26.96%
MARATHON	2,420	2,582	6.69%	4,782	4,936	3.22%
MOSINEE	2,286	2,294	0.35%	4,577	4,741	3.58%
ROTHSCHILD	7,153	7,688	7.48%	14,744	15,232	3.31%
SPENCER	1,104	1,044	-5.43%	2,226	2,096	-5.84%
STRATFORD	1,904	1,877	-1.42%	3,799	3,809	0.26%
WAUSAU	25,157	28,736	14.23%	49,605	56,604	14.11%
WAUSAU DRIVE UP	1,668	1,755	5.22%	3,961	3,690	-6.84%
HOMEBOUND	765	567	-25.88%	1,846	1,104	-40.20%
ILL	178	193	8.43%	369	384	4.07%
OVERDRIVE	13,009	14,260	9.62%	27,170	30,092	10.75%
<b>GRAND TOTAL</b>	<b>59,800</b>	<b>65,703</b>	<b>9.87%</b>	<b>121,320</b>	<b>132,497</b>	<b>9.21%</b>

## ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

February 2023

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	51	0	0	0	0	190	0	241	3,564	6.76%	
EDGAR	0	0	0	0	0	0	0	0	2,765	0.00%	
HATLEY	0	0	0	0	0	0	0	0	3,480	0.00%	
MARATHON	0	0	0	0	0	0	0	0	4,936	0.00%	
MOSINEE	1	0	0	6	0	0	0	7	4,741	0.15%	
ROTHSCHILD	0	0	3	15	0	0	4	22	15,232	0.14%	
SPENCER	53	0	0	0	0	2	0	55	2,096	2.62%	
STRATFORD	0	0	0	0	0	0	0	0	3,809	0.00%	
WAUSAU	33	0	521	37	0	17	0	608	56,604	1.07%	
WAUSAU DRIVE UP	0	0	30	0	0	0	0	30	3,690	0.81%	
MISC*									31,580		
TOTAL MCPL	138	0	554	58	0	209	4	963	132,497	0.73%	
% of CIRC by COUNTY	0.10%	0.00%	0.42%	0.04%	0.00%	0.16%	0.00%				

\*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

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## TOTAL MONTHLY CUSTOMER COUNT

For the month of February 2023

	2022 CURRENT MONTH	2023 CURRENT MONTH	% CHANGE
<b>MARATHON COUNTY</b>			
RESIDENT ADULT	65,307	58,461	-10.48%
RESIDENT CHILD	8,176	8,093	-1.02%
HOMEBOUND	165	109	-33.94%
STAFF	62	68	9.68%
TEMPORARY	463	448	-3.24%
<b>TOTAL FOR MARATHON COUNTY</b>	<b>74,173</b>	<b>67,179</b>	<b>-9.43%</b>
<b>NON-COUNTY ON SITE BORROWERS</b>			
ADULT	2,924	2,806	-4.04%
CHILD	209	222	6.22%
TEMPORARY	24	26	8.33%
<b>TOTAL FOR NON-COUNTY ON SITE BORROWERS</b>	<b>3,157</b>	<b>3,054</b>	<b>-3.26%</b>
<b>INTERLIBRARY LOAN</b>			
ILL	402	407	1.24%
<b>GRAND TOTAL</b>	<b>77,732</b>	<b>70,640</b>	<b>-9.12%</b>

# Marathon County Public Library

## Director Report

### March 2023

## Highlights

### Library Legislative Day

In February, Library Services Manager Katelyn Sabelko attended Library Legislative Day at the Wisconsin Capitol with a scholarship from WVLS. Every year the Wisconsin Library Association organizes appointments for Wisconsin library professionals to meet with local legislators. During these meetings, we have the opportunity to talk about the importance of libraries with legislators face-to-face.



This most recent Library Legislative Day, Katelyn met with six legislators who represent different parts of Marathon County. Alongside team WVLS, she provided our legislators with information about MCPL services and an invitation to visit any of our branches. Sharing stories of impact was the highlight of each meeting, where legislators shared their experiences in libraries with Katelyn, and she shared special stories with them.

### Library Services

Although February is a short month, Library Services filled every week with activity. Our Local Leader Chat with the Wausau Police Department was a highlight for the Adult Services team. We had 21 attendees join us in the library for a discussion with Police Chief Bliven and Deputy Chief Barnes. One very young

attendee was given a toy badge, and all attendees enjoyed the opportunity to hear about local issues and ask questions.



Our Library Services team was also out in the community this month. Outreach efforts included staff-led library presentations at the Golden Kiwanis and Shriner’s Auxiliary meetings, attending the Community Partners Campus open house and tour, and leading an afterschool group at the Wausau School District’s G2M program. In addition to the G2M program, the Youth Services team partnered with Wausau schools by hosting a Book Bowl event in the library for participating 4<sup>th</sup> and 5<sup>th</sup> grade students. Mount Olive 3K and 4K classrooms visited the library for their very own Elephant and Piggie party, complete with a fun skit acted out by our Youth librarians and library specialist and character headbands and puppets. Our Elephant and Piggie programs for the public were also well-received and popular. Regular story times and Pokémon Club continued to be popular with healthy groups participating regularly. Another big focus of February for Youth Services was planning for the future; we continue to prepare for this year’s exciting Summer Library Program.

## Branches

Grab and Go craft kits continue to be popular at all locations. In February, we continued to hand out numerous shattering boomerang craft kits for kids and thimble bouquet pendant craft kits for adults. Creative book displays were featured at all locations including ones like “Love Gone Wrong,” “Valentine’s Day,” “Woodland Creatures,” and “I Googled my symptoms and it turns out I just need more books”. Story time was also held at many branches, scheduled either weekly, biweekly, or monthly. We hope to welcome more friends to story time as the year continues.

Our Spencer branch has been busy with class visits. On February 6th, Audrey was invited to the Spencer Elementary School to be presented with 200 bookmarks that were made by the elementary school students. This project was led by Leah Boone the advisor for the Fifth Grade Leadership Program. They are now handed out to patrons checking out items. We have received many compliments on them. On February 8th, the 2nd and 3rd grade classes from the Spencer Mennonite School came to the library for a visit. Audrey read them two stories and the children were able to check out books.

Athens held a week-long event titled Solar Week. This included a large display of books about the sun;

make-at-home activity directions for Crystal Sun Catchers, Sun Prints, and Sunspot Cookies; and an in-house craft that allowed patrons to make their own sun dials with straws and paper plates. One of the area schools brought their 1st/2nd grade class over and Nikki led a short lesson on sun dials and helped students each make one. We then took our sun dials outside in the sunshine to test them!

Julie G. from Rothschild attended the 2023 Child, Student, and Family Disability Resource Day at DC Everest to promote the library.

All branch staff members attended Teller training with Stephanie M. in preparation for the Teller rollout on 2/13. Branch coordinators attended a SLP planning meeting with Taylor, Rose, and Katelyn on 2/17.

Athens experienced multiple leaks in the roof and window sashes this month. Originally leaking in only one spot, the incoming melt water spread to 8 different ceiling tiles. Kulp's in Stratford came out to assess and patch the roof. They will be doing a larger repair/replace job once the snow is melted from the roof. No books were damaged during the leak. Julie K. from Wausau came out to bring fans and buckets, and to help Nikki in moving a large number of materials away from the area most concerning. Many items have been returned to their respective places, but several bins of picture books still remain behind the desk in case the leak should reoccur in an area that could cause damage to the books.

## Library Services Statistics & Activities

### News

- Elizabeth, Jailin, and Katelyn attended the Community Partners Campus Open House & Tour on February 1
- Youth Services held a monthly meeting on February 2
- Julie attended a V-Cat meeting February 2
- Elizabeth and Chad met with the Central Wisconsin Book Festival committee on February 6
- Chad did outreach on library history at the Golden Kiwanis meeting on February 6 for 15 attendees
- Kate and Tara participated in Purchasing and Processing meetings on February 7 and 22
- Chad did outreach on library services and resources for seniors at the Shriner's Auxiliary meeting on February 10 for 12 attendees
- Julie, Taylor, and Katelyn attended the Team Leads meeting on February 8
- Julie attended a webinar titled "Native Stories, Native People" on February 15
- Taylor led a Branch Coordinator SLP planning meeting on February 17
- Kate, Tara, and Katelyn held a meeting to review collection development policy on February 20
- Kate attended the WVLS Overdrive Advantage Committee Annual Meeting on February 28
- Ben and Tara worked together to create a Youth Services programming calendar printable
- Allycia took over ordering Library Services supplies and reorganized the Reference office's handouts and office supplies
- Dan worked with County Admin on content for MCPL's new landing page on the County's redesigned website (coming soon) and new email newsletter delivery system (also coming soon)
- Jailin and Dan organized February adult book displays on Black History Month, "Blind Date with a Biography," Mythopoeic books, and an "I Heart Books" teen display
- Wausau's first and second floor study rooms were used 75 times in February, and the meetings rooms were used 24 times
- Katelyn attended the SRLAAW meeting in Madison on February 6
- Katelyn participated in Library Legislative Day in Madison on February 7
- Katelyn attended the Library Board meeting on February 20
- Katelyn visited the Athens branch on February 20

- Katelyn attended a webinar title “Managing Escalated Patron Situations Face to Face: Your Questions Answered” on February 28
- Katelyn held rounding with individual staff throughout the month
- Notary: 14 appointments
- Proctoring: 5
- Tech Time: 2 appointments
- Homebound Services:
  - Items sent out: 376
  - Volunteer deliveries completed: 25
  - New (or recently returned) HB patrons: 8
  - Active HB accts at the start of the month: 85
  - Reading slips, letters, or notes received: 37
  - Activity packets sent: 14
  - Patrons directed to WTBBL: 3
- Weeding:
  - Wausau: Juvenile fiction, Juvenile graphic novels, Adult large print
  - Hatley: Adult biography, Adult paperbacks
  - Marathon City: Adult audiobooks
  - Mosinee: Adult fiction, Adult DVDs
  - Rothschild: Young Adult graphic novels, Young Adult nonfiction, Juvenile fiction, Juvenile picture books
  - Stratford: Adult fiction

## Events and Programs

### Youth Events

#### Story Times:

- Feb. 1: Play & Learn Story Time – 45
- Feb. 2: Family Story Time—26
- Feb. 6: Tales for Tots Story Time—27
- Feb. 7: MOMs Group Story Time—32
- Feb. 7: Bouncing Babies Story Time—26
- Feb. 8: Play and Learn Story Time—42
- Feb. 13: Tales for Tots Story Time—28
- Feb. 14: Bouncing Babies Story Time —26
- Feb. 15: Play and Learn Story Time—32
- Feb. 16: Family Story Time—38
- Feb. 20: Tales for Tots Story Time—38
- Feb. 21: Bouncing Babies Story Time—8
- Feb. 27: Tales for Tots Story Time—2
- Feb. 28: Bouncing Babies Story Time—18

#### Other Programs:

- Feb. 4: Book Bowl the Prequel —30
- Feb. 8: G2M with the Wausau School District – 16
- Feb. 9: Elephant and Piggie Party—56
- Feb. 11: Elephant and Piggie Party—36
- Feb. 14: Pokémon Club—52
- Feb. 15: G2M with the Wausau School District—14
- Feb. 15: Teen Needle Felting—4
- Feb. 18: Teen Needle Felting—6

- Feb. 21: Mount Olive Elephant and Piggie Party—62
- Feb. 28: I Heart Art—17
- Feb. 1-28: Readers Are Writers Online Writing Group—14
- **Number of February Youth Services programs – 25**
- **Total attendance for February Youth Services programs – 695**

#### Adults/All Ages Events

- Feb. 1: Intro to Job Searching Online - 0
- Feb. 4: Marathon County Historical Society History Speaks: Enmegahbowh and the Ojibwe – 38
- Feb. 22: Extension Gardening Series: Planning the Seed Saving Garden (2 Sessions) – Canceled due to weather
- Feb. 22: Job Search Bootcamp – Canceled, no registrations
- Feb. 25: Climate Fiction Reads Book Club – N/A
- Feb. 28: Local Leader Chat with the Wausau Police Dept. – 21
- **Number of February programs and activities – 4**
- **Total attendance/participation for February programs – 59**

## Media Summary

#### Social Media Statistics:

- Facebook (MCPL): 4,862 likes/follows (+27)
- Twitter: 1,240 followers (+1)
- Pinterest: 970 followers (-1)
- Goodreads: 325 friends (+1); 1,424 reviews (+0)
- Instagram: 1,058 followers (+8)
- YouTube: 528 subscribers (-4)

#### Hot Happenings in the River District (email newsletter)

- February 1- Friends of MCPL Book Sale
- February 15- Friends of MCPL Members-Only Book Sale

#### City Pages

- February 2- Big Guide- All Locations: Tween Writing Group; Wausau: Friends of MCPL Book Sale, Play & Learn, Family Story Time, Book Bowl-The Prequel, Tales for Tots, Bouncing Babies Story Time, Elephant & Piggie Party!; Athens: Book Club-“All Adults Here,” Family Story Time; Edgar: Book Club-“Uncommon Type,” Moon Phase Puzzle Project, Family Story Time; Hatley: Book Club-“The Seven Husbands of Evelyn Hugo,” Family Story Time, Pasta Snowflakes; Marathon City: Book Club-“Black Cake;” Mosinee: Book Club-“What You Wish For,” Family Story Time; Rothschild: Book Club-“Apples Never Fall,” LEGO Block Party, Family Story Time, DIY Egg Carton Jellyfish; Spencer: As the Page Turns Book Club-“The Lager Queen of Minnesota;” Stratford: Book Club-“The Lincoln Highway,” Family Story Time
- February 9- Big Guide- All Locations: Tween Writing Group; Wausau: LENA Start, Play & Learn, Family Story Time, Tales for Tots, Bouncing Babies Story Time; Athens: Book Club-“All Adults Here,” Family Story Time; Edgar: Book Club-“Uncommon Type;” Hatley: Book Club-“The Seven Husbands of Evelyn Hugo,” Family Story Time; Marathon City: Book Club-“Black Cake;” Rothschild: Introduction to Libby and Free E-Books!; Spencer: Cribbage at the Library, As the Page Turns Book Club-“The Lager Queen of Minnesota;” Stratford: Book Club-“The Lincoln Highway,” Family Story Time
- February 16- Highlights- Wausau: Dry Needle Felting for Teens
- Big Guide- Wausau: Friends of MCPL Members-Only Book Sale, LENA Start, Planning the Seed-Saving Garden, Job Search Boot Camp; Mosinee: Book Club-“What You Wish For;” Rothschild: Book Club-“Apples Never Fall;” Spencer: As the Page Turns Book Club-“The Lager Queen of

## Minnesota”

- February 23- Big Guide: All Locations: Tween Writing Group; Wausau: Climate Fiction Book Club- “No More Fairy Tales-Stories to Save Our Planet,” Tales For Tots, Bouncing Babies Story Time, I Heart Painting, Play & Learn, Read Across America Day, Family Story Time, Pokémon Club; Athens: Book Club-“The Wives,” Family Story Time, Solar Week; Edgar: Book Club-“Before We Were Yours,” Family Story Time; Hatley: Book Club-“The Last Thing He Told Me,” Family Story Time; Marathon City: Book Club-“Maybe You Should Talk to Someone,” Family Story Time; Mosinee: Book Club-“The Reading List,” Family Story Time; Rothschild: Stained Glass Votive Candle Holder, Book Club-“Maid,” LEGO Block Party, Family Story Time, Constellation Lacing Cards; Spencer: As the Page Turns Book Club-“The Orphan Collector;” Stratford: Book Club-“Dear Edward,” Family Story Time

## Mosinee Times

- February 2- MCPL Book Clubs, February 2023: Athens: Book Club-“All Adults Here;” Edgar: Book Club-“Uncommon Type;” Hatley: Book Club-“The Seven Husbands of Evelyn Hugo;” Marathon City: Book Club-“Black Cake;” Mosinee: Book Club-“What You Wish For;” Rothschild: Book Club-“Apples Never Fall;” Stratford: “The Lincoln Highway”
- February 23- MCPL Youth Events, March 1-15, 2023- All Locations: Tween Writing Group; Wausau: Read Across America Day, Pokémon Club; Rothschild: LEGO Block Party, Constellation Lacing Cards

## Record Review

- February 1- Athens: Book Club-“All Adults Here,” Family Story Time; Edgar: Family Story Time, Book Club-“Uncommon Type;” Marathon City: Book Club-“Black Cake,” Family Story Time; Stratford: Family Story Time, Book Club-“The Lincoln Highway”
- February 8- Athens: Book Club-“All Adults Here,” Family Story Time; Edgar: Family Story Time, Book Club-“Uncommon Type;” Marathon City: Book Club-“Black Cake,” Family Story Time; Stratford: Family Story Time, Book Club-“The Lincoln Highway”
- February 15- Athens: Family Story Time; Edgar: Family Story Time; Marathon City: Family Story Time; Stratford: Family Story Time
- February 22- All Locations: Tween Writing Group; Athens: Family Story Time, Book Club-“The Wives;” Edgar: Book Club-“Before We Were Yours,” Family Story Time; Marathon City: Book Club-“Maybe You Should Talk to Someone,” Family Story Time; Stratford: Book Club-“Dear Edward,” Family Story Time

## Wausau Pilot & Review

- February 2- Public library to offer class on how to access, download ebooks  
<https://wausaupilotandreview.com/2023/02/02/public-library-to-offer-class-on-how-to-access-download-ebooks>
- February 7- Marathon County Public Library programs- All Locations: Tween Writing Group; Wausau: Dry Needle Felting for Teens, I Heart Painting; Athens: Solar Week  
<https://wausaupilotandreview.com/2023/02/07/marathon-county-public-library-programs-25>
- February 9- Members-only book sale to be held mid-February  
<https://wausaupilotandreview.com/2023/02/09/members-only-book-sale-to-be-held-mid-february>
- February 14- Exclusive report: Marathon County supervisors violated First Amendment protections in library fight (Library Director Leah Giordano, Marathon County Supervisor Mike Ritter, Marathon County Supervisor Tim Sondelski, Marathon County Supervisor Chris Dickinson, Marathon County Corporation Counsel Michael Puerner, Marathon County Supervisor Tony Sherfinski, Marathon County Board Chair Kurt Gibbs, Marathon County Board Vice-Chair Craig McEwan, Marathon County Supervisor Jennifer Aarestad)  
<https://wausaupilotandreview.com/2023/02/14/exclusive-report-marathon-county-supervisors-violated-first-amendment-protections-in-library-fight>
- Marathon County Public Library programs- Wausau: Job Search Boot Camp, Planning the Seed-Saving Garden <https://wausaupilotandreview.com/2023/02/14/marathon-county-public-library->

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- February 21- Marathon County Public Library programs, youths and adults- All Locations: Tween Writing Group; Wausau: Local Leaders Chats-Wausau Police Chief Ben Bliven and Deputy Chief Matthew Barnes, Read Across America Day, Pokémon Club; Rothschild: Stained Glass Votive Candle Holder, LEGO Block Party, Constellation Lacing Cards  
<https://wausapilotandreview.com/2023/02/21/marathon-county-public-library-programs-youths-and-adults>
- February 24- Marathon County Public Library sets March story time dates  
<https://wausapilotandreview.com/2023/02/24/marathon-county-public-library-sets-march-story-time-dates>
- February 25- Wausau: Climate Fiction Book Club-“No More Fairy Tales-Stories to Save Our Planet;” Athens: Book Club-“The Wives;” Edgar: Book Club-“Before We Were Yours;” Hatley: Book Club-“The Last Thing He Told Me;” Marathon County Public Library book clubs: March-Marathon City: Book Club-“Maybe You Should Talk to Someone;” Mosinee: Book Club-“The Reading List;” Rothschild: Book Club-“Maid;” Spencer: As the Page Turns Book Club-“The Orphan Collector;” Stratford: Book Club-“Dear Edward”  
<https://wausapilotandreview.com/2023/02/25/marathon-county-public-library-book-clubs-march-3>
- February 26- Marathon County Public Library programs- All Locations: 2-Sentence Story Contest; Wausau: Art Cluster; Mosinee: Crafts & Games Social Hour; Marathon City: DIY Lavender-Scented Gnome  
<https://wausapilotandreview.com/2023/02/26/marathon-county-public-library-programs-27>

The Wausau Sentinel

- February 13- Library book sale set for this weekend <https://www.wausausentinel.com/p/library-book-sale-set-for-this-weekend>

Wausau Times/Buyers Guide

- February 1- MCPL February Book Clubs- Athens: Book Club-“All Adults Here;” Edgar: Book Club-“Uncommon Type;” Hatley: Book Club-“The Seven Husbands of Evelyn Hugo;” Marathon City: Book Club-“Black Cake;” Mosinee: Book Club-“What You Wish For;” Rothschild: Book Club-“Apples Never Fall”
- February 22- Community invited to library for chat with Wausau Police chief; Job Search Boot Camp class offered for job seekers at MCPL Wausau

## Materials

### Youth

	2023 Annual Budget	Rollover from 2022	Total Appropriation	Monthly Allotment	Free Balance	Spent as of 2/28/2023	% Spent
Juvenile Audiobooks	\$9,000.00	\$0.00	\$9,000.00	\$750.00	\$8,624.07	\$375.93	4%
Juvenile CDs	\$500.00	\$0.00	\$500.00	\$41.67	\$500.00	\$0.00	0%
Juvenile DVDs	\$8,500.00	\$22.48	\$8,522.48	\$708.33	\$7,834.55	\$687.93	8%
Juvenile Video Games	\$2,300.00	\$30.68	\$2,330.68	\$191.67	\$1,970.98	\$359.70	15%
Young Adult Audio Books	\$1,650.00	\$70.35	\$1,720.35	\$137.50	\$1,412.40	\$307.95	18%
Juvenile e-books	\$1,500.00	\$0.00	\$1,500.00	\$125.00	\$1,500.00	\$0.00	0%
<b>Youth AV Subtotal</b>	<b>\$23,450.00</b>	<b>\$123.51</b>	<b>\$23,573.51</b>	<b>\$1,954.17</b>	<b>\$21,842.00</b>	<b>\$1,731.51</b>	<b>7%</b>
Juvenile Fiction	\$25,500.00	\$55.72	\$25,555.72	\$2,125.00	\$21,878.23	\$3,677.49	14%
Juvenile NonFiction	\$27,500.00	\$57.47	\$27,557.47	\$2,291.67	\$24,463.34	\$3,094.13	11%
Juvenile Picture Books	\$30,000.00	\$104.35	\$30,104.35	\$2,500.00	\$26,819.59	\$3,284.76	11%

Juvenile Spanish	\$1,400.00	\$0.00	\$1,400.00	\$116.67	\$1,033.57	\$366.43	26%
Juvenile Standing Order Print	\$7,500.00	\$0.00	\$7,500.00	\$625.00	\$5,509.99	\$1,990.01	27%
Young Adult Fiction	\$12,000.00	\$43.96	\$12,043.96	\$1,000.00	\$9,834.20	\$2,209.76	18%
Young Adult Graphic Novels	\$3,500.00	\$142.16	\$3,642.16	\$291.67	\$2,936.53	\$705.63	19%
Young Adult NonFiction	\$3,400.00	\$0.00	\$3,400.00	\$283.33	\$3,167.57	\$232.43	7%
<b>Youth Print Subtotal</b>	<b>\$110,800.00</b>	<b>\$403.66</b>	<b>\$111,203.66</b>	<b>\$9,233.33</b>	<b>\$95,643.02</b>	<b>\$15,560.64</b>	<b>14%</b>
<b>Youth Services TOTAL</b>	<b>\$134,250.00</b>	<b>\$527.17</b>	<b>\$134,777.17</b>	<b>\$11,231.43</b>	<b>\$117,485.02</b>	<b>\$17,292.15</b>	<b>13%</b>

## Adult

	2023 Annual Budget	Rollover from 2021	Total w/carryover	Monthly Allotment	Free Balance	Spent as of March 2, 2023	% Spent
Adult Audiobooks	\$12,000.00	\$549.01	\$12,549.01	\$1,090.91	\$10,351.64	\$1,648.36	13.74%
Adult Music CD	\$5,500.00	\$699.42	\$6,199.42	\$500.00	\$4,763.79	\$736.21	13.39%
Adult DVD	\$17,500.00	\$1,043.69	\$18,543.69	\$1,590.91	\$13,306.00	\$4,194.00	23.97%
Adult Video Games	\$1,550.00	\$119.98	\$1,669.98	\$140.91	\$1,400.02	\$149.98	9.68%
<b>Adult AV Subtotal</b>	<b>\$36,550.00</b>	<b>\$2,412.10</b>	<b>\$38,962.10</b>	<b>\$3,322.73</b>	<b>\$29,821.45</b>	<b>\$6,728.55</b>	<b>18.41%</b>
Adult Paperbacks	\$3,035.00	\$164.63	\$3,199.63	\$275.91	\$2,617.65	\$417.35	13.75%
Adult Paperbacks S.O.	\$2,415.00	\$0.00	\$2,415.00	N/A	\$2,415.00	\$0.00	0.00%
Adult Fiction	\$47,000.00	\$429.81	\$47,429.81	\$4,272.73	\$37,709.73	\$9,290.27	19.77%
Adult LT Fiction	\$7,500.00	\$74.55	\$7,574.55	\$681.82	\$6,138.44	\$1,361.56	18.15%
***Adult LT S.O.	\$6,000.00	\$0.00	\$6,000.00	\$545.45	\$4,944.62	\$1,055.38	17.59%
Adult Non-fiction	\$67,000.00	\$2,592.19	\$69,592.19	\$6,090.91	\$54,612.37	\$12,387.63	18.49%
Adult Non-fiction S.O.	\$2,000.00	\$0.00	\$2,000.00	N/A	\$2,000.00	\$0.00	0.00%
Adult Biographies	\$12,000.00	\$336.33	\$12,336.33	\$1,090.91	\$9,785.90	\$2,214.10	18.45%
Adult Spanish	\$750.00	\$66.43	\$816.43	\$68.18	\$743.62	\$6.38	0.85%
Adult Hmong	\$750.00	\$0.00	\$750.00	\$68.18	\$631.06	\$118.94	15.86%
Overdrive - ebooks	\$15,000.00	\$0.00	\$15,000.00	\$1,363.64	\$13,446.98	\$1,553.02	10.35%
<b>Adult Print Subtotal</b>	<b>\$163,450.00</b>	<b>\$3,663.94</b>	<b>\$167,113.94</b>	<b>\$14,859.09</b>	<b>\$135,045.37</b>	<b>\$28,404.63</b>	<b>17.38%</b>
<b>Adult Services TOTAL</b>	<b>\$200,000.00</b>	<b>\$6,076.04</b>	<b>\$206,076.04</b>	<b>\$18,181.82</b>	<b>\$164,866.82</b>	<b>\$35,133.18</b>	<b>17.57%</b>

## Support Services Statistics & Activities

### Circulation Team

- New library card applications processed by the Circulation Team: 179
- Circulation total for Wausau First Floor: 28,736
- Ashley H processed 193 Interlibrary Loan items
- February Passports News:  
33 Adult Passport Books

- 15 Minor Passport Books
- 3 Minor Passport Cards
- 2 Card and Book

The MCPL Passport team accepted a total of 53 passport applications accepted at \$35.00 ea. and 59 photos were taken at \$10.00 each for a total of \$2,445.00 recorded. We also assisted with 15 renewal applications.

- The Circulation Team trained with Stephanie M to learn the new point of sale program (Teller).
- 2/3 Kitty R spoke at the V-CAT Council Meeting about the Expired Holds process.
- 2/8 and 2/14 - Kitty R attended Leads meetings with the Director/Managers
- Kitty R assisted with branch document review and updates.
- Olivia B worked with Jailin and Erin Q to plan a Dungeon and Dragons SLP program.
- Olivia B is our newest Passport Facility Agent and welcomes everyone to set up a time to get a new passport or a renewal assist.
- Olivia B has assisted with the updates to the behavior spreadsheet.
- Olivia B created a document for patron email response templates.
- Erin Q assisted with Teller operations
- Erin Q re-vamped Damages/Mail workspace with Olivia
- Ashley H reviewed interlibrary loan procedures with Alexander J
- Ashley H cleaned up ILL accounts in Sierra and WISCAT by categorizing properly, marking items as returned, and created a list of ILL libraries with fines/replacement fees
- Ashley watched WVLS video "Addressing Trauma in Public Libraries"
- Jeff P started a new Gale course " How to deal with difficult people"
- Maggie B has been training for secondary job duties such as 2-3 week shifting and deletion carts.
- Five patrons were banned from the library over the course of the month due to policy violations.

## Support Services Team

- Staff from multiple teams (including Support Services) met to continue discussions of the financial side of our acquisitions and processing workflows. This is part of a series of several related meetings to evaluate our acquisitions processes from start to finish in order to share knowledge and find opportunities for improvement. Based on the success of these meetings, there will be additional series to cover other multi-department workflows.
- The team helped to cover various duties due to staff absences.
- Further cost/benefit analysis of materials processing procedures and public service point coverage optimization is underway.
- Baker & Taylor's customer-facing technical services were functioning as normal over the course of the month, though delivery shipments have slowed without explanation.
- Additional label maintenance projects have continued.
- Chris L attended the meeting of the V-Cat ILS Evaluation and Review Committee. The committee has refined the pool of potential ILSs to two: Sierra (our current ILS) and Koha (supported by ByWater Solutions). The committee is currently scheduling potential site visits as part of additional information-gathering before rendering a final recommendation to the V-Cat Council later this year.
- Dawn L produced flowcharts to clarify portions of our acquisitions workflows.
- Circulation total for Wausau Drive-Through Window: 1,668

## Page Team

- Several weeding lists were provided by both Kate S. and Tara H. The page team completed lists

for adult biographies, adult large type, and adult paperbacks. We started lists for juvenile fiction and juvenile graphic novels. Thanks to Maggie B. from the circulation team for handling the withdraw process from Sierra.

- Mohammad M. and Maggie K. attended county orientation at the courthouse on 2/6.
- Performed logistical work for the compressed shelving that we are hoping to have installed in the back page/circulation area.
- Assisted Support Services in relabeling the Wisconsin collection and the adult non-fiction 900's.
- Completed the Missing & Missing in Inventory report for December 2022 and did not find any of the items.
- Put a system in place to ensure that all Wisconsin plat books will be shelved together by putting a blue translucent sticker over the spine label.
- Sent out the St. Patrick's Day books to branches.
- Implementation discussions regarding the new automated materials handler (i.e. book sorter) are underway.
- The page team shelved approximately 30,670 items during the month of February.

## Information Technology

- We have purchased 12 new Dell laptops from WVLS and will be deploying them as soon as they are configured for patron use.
- Technology Inventory is almost complete and should be finished by the end of March.
- A technology replacement plan and schedule is coming together. The current tentative plan is to spread large-cost necessary replacements out over a 5 or 6 year rotation.
- Some patrons were briefly unable to connect to our Wausau Guest Wi-Fi due to corruption of files associated with one of our DHCP servers. We were able to restore the server from one of our backups once we identified how far back the file failure occurred. Patrons can now make and maintain a Wi-Fi connection as intended. Additional review of deliberate redundancy is underway, to ensure resilience to any future server issues.
- In the process of restoring our DHCP server, we discovered some test backups and obsolete server backups that had not been deleted. David H removed these backups which restored enough additional space on our backup servers to add an additional 10 days of backups. This brings us to 30 days of backups at this time.
- Several projects remain ongoing:
  - Continued inventory and logging of technology devices. (Almost Complete)
  - Continued organization of the IT work area and server areas.
  - Creating technology tutorials for staff.
  - Computer monitor Inventory and pairing with computer inventory. (Almost Complete)
  - Create a technology budget. (In Progress)
  - Investigate what needs to be done to continue outdoor Wi-Fi antennae installation at remaining branches.
    - Athens:
    - *Edgar: Installed*
    - Hatley: Pending install
    - Marathon City:
    - *Mosinee: Installed*
    - Rothschild: Need written permission to install
    - Spencer:
    - *Stratford: Installed*

- Additional projects are on the horizon:
  - Plan a deployment date for Windows 11
  - Investigate moving library to Office 365 licensing instead of the current Office 2013 in use.
  - Integration of new automated materials handler (i.e. book sorter) with our existing systems

## Branch Statistics & Activities

### Athens Monthly Report

#### Events and Programs

- Thimble Bouquet Pendant: Adults and teens took and enjoyed 4 kits this month.
- Shattering Boomerang: Children took and enjoyed 1 kit this month.
- Book Club: This month the Athens Book Club read *All Adults Here* by Emma Straub. Nikki led a lively discussion at Book Club on February 14 with 8 patrons attending.
- Athens held a week-long event titled Solar Week. This included a large display of books about the sun; make-at-home activity directions for Crystal Sun Catchers, Sun Prints, and Sunspot Cookies; and an in-house craft that allowed patrons to make their own sun dials with straws and paper plates. One of the area schools brought their 1st/2nd grade class over and Nikki led a short lesson on sun dials and helped students each make one. We then took our sun dials outside in the sunshine to test them! A total of 24 patrons participated in Solar Week.
- Upcoming Programs: The Athens Book Club will be reading *The Wives* by Tarryn Fisher for March. Book Club meets on Tuesday, March 14 at 2:00pm in the Board Room of the Athens Village Hall. Story Time occurs in Athens on a weekly basis on Mondays from 10:30am-11:00am. The week of March 13th Athens will be having a Washi Tape Bookmarks craft event. Patrons are encouraged to come in and make their own bookmark!

#### Circulation Statistics

- Athens had a total of 0 curbside appointments in the month of February.
- In February, Athens circulated a total of 1,670 items. This is a 20.32% increase from February of 2022. In 2023 year-to-date, Athens has circulated 2,716 items. This is a 31.22% increase from 2022.

#### Library News

- This month's adult displays included "The Language of Love" featuring a variety of romance books, and "Free Getaways" showcasing books with settings in both typical and unusual vacation spots.
- The children's section display of "Dewey Number of the Week" displayed books on space.
- The month of February at Athens offered a passive activity to vote for your favorite Valentine's Day candy of either candy hearts or chocolates. Patrons could color either a conversation heart or box of chocolates and vote at the circulation desk. 33 patrons participated in the vote.
- Nikki led a lesson in using the library catalog for a group of 7th and 8th graders from a local school.
- Nikki did a read-aloud for a group of 3rd/4th graders from a local school for their unit on fossils and extinct animals.
- Shahara covered in Athens while Nikki helped out at Hatley and Rothschild.

#### Facilities

- Athens experienced multiple leaks in the roof and window sashes this month. Originally leaking in only one spot, the incoming melt water spread to 8 different ceiling tiles. Kulp's in Stratford came out to assess and patch the roof. They will be doing a larger repair/replace job once the snow is melted from the roof. No books were damaged during the leak. Julie K. from Wausau

came out to bring fans and buckets, and to help Nikki in moving a large number of materials away from the area most concerning. Many items have been returned to their respective places, but several bins of picture books still remain behind the desk in case the leak should reoccur in an area that could cause damage to the books.

## Edgar Monthly Report

### Events and Programs

- Grab n Go crafts 5 Children's Shattering Boomerangs.
- Book club discussed the book "Uncommon Type" with 6 people attending.
- Story time was held on the 7th with 1 adult and 2 children and on the 21st with 1 adult and 2 children
- Moon phase puzzle event on the 6th with 0 in attendance, made crafts into grab and go's (8) with 5 taken.
- There were 0 curbside pickups for the month.

### Circulation Statistics

- The circulation statistics for the month of February were 1,347 items checked out. This is a 7.42% decrease for the same month last year. A total of 2,765 items have been checked out so far this year. This is a 0.68 % decrease from 2022.

### Library News

- Dana and Hannah attended Teller training on the 7th
- Hannah attended the Coordinator SLP meeting on the 17th
- Moon display was set up with activity sheets and model

### Facilities Updates

- None at this time.

## Hatley Monthly Report

### Events and Programs

- Book Club – "The Seven Husbands of Evelyn Hugo" had 7 participants.
- Grab N Go programs
  - Grab n Go - Thimble Bouquet Pendant – we had 1 left at the beginning of the month and it was taken. We have no more for the rest of the quarter.
  - Grab n Go - Shattering Boomerang – we had 17 left at the beginning of the month and gave out 5. We have 12 left for the rest of the quarter.
- Story Time is held weekly on Tuesdays @ 10:30a
  - February 7th we did books on Snowflakes and had 6 participants
  - February 14th we did books on Love and had 8 participants
  - February 21st we did books on Mardi Gras and had 5 participants. Robin led this one as part of her goal to lead at least 6 Story Times.
  - February 28th we did books by Mo Willems and had 7 participants.
- Pasta Snowflakes was on Friday February 10th. We had a total of 16 participants between the in-person ones and the ones that grabbed a To Go Kit made from our extra supplies.
- Upcoming programs:
  - Book Club on March 14th will be "The Last Thing He Told Me."
  - Grab N Go Crafts – Shattering Boom-a-Rang – just have on hand what was left from February
  - Wine Bottle Vase on March 15th.
  - Story Times are back to being EVERY Tuesday morning at 10:30a
  - Escape Rooms Back March 21st through the 25th

## Circulation Statistics

- Hatley circulated 1,690 for the month of February. This is a 28.71% increase. Year to date is 3,480 items. This is a 26.96% increase from last year.

## Library News

- Julie G helped cover an emergency shift
- Jailin P helped cover a shift
- Julie K helped cover a shift
- Heather attended 2 Zoom meetings for the PBS learning Cohort
- We continue to send in items to be labeled and cleaned
- Inventory has been started for the year
- Adult Biographies were weeded
- The new Teller system was implemented and is working.

## Facilities Updates

- None at this time.

# Marathon City Monthly Report

## Events and Programs

- Book Club: Megan and 7 patrons had a lively and thoughtful discussion of the book Black Cake by Charmaine Wilkerson. The book club meets on the second Monday of the month from 5:45-6:45 pm. The next book club session will meet on Monday, March 13th with a discussion of the book You Should Talk to Someone by Lori Gottlieb.
- During the month of February, we continued to offer the left-over Grab & Go kits and gave out 15 Shattering Boomerang kits and 5 Thimble Bouquet Pendants.
- Story Time: We began offering regular story time programs on January 5. These programs are held on Thursday mornings at 10:30 am. We had fun with a Penguin party story time on February 16. The children listened to stories, sang songs, learned some facts about penguins, and made a cute penguin craft. We have had a very slow start, but we are seeing an increase in participation and are hopeful that more families will discover our fun-filled story time. We are working on ways to attract more participating families as we move forward. A total of 4 adults and 7 children attended the 4 story times we offered in February (two of those days had bad weather conditions.)
- The 4K classes from St. Mary's School made their monthly visits again on February 15th & 16th. Lisa read stories and led some songs. The students also got a chance to check out a book by themselves. Two teachers and 10 students visited each day.
- In the month of March, we will offer our monthly book club and our weekly story time events. The 4K from St. Mary's will also make its monthly visit. We will be offering a special Grab & Go on March 8. Teens and adults can stop in and pick up a kit to make a cute Lavender Gnome Sachet.

## Circulation Statistics

- Marathon circulated 2,582 items during the month of February, which is a 6.69% increase from this time last year. So far in 2023, Marathon has circulated 4,936 items. This is a 3.22% increase over last year.

## Library News

- Coordinators had a virtual planning session with Taylor and Rose to discuss programming options for Summer Library Program. We are planning some fun programs!
- Lisa will participate in the virtual coordinator's meeting on March 17.

## Facilities Updates

- Village maintenance replaced some lightbulbs.

## Mosinee Monthly Report

### Events and Programs

- Family Story Time: 2 attended on the 8th and no one joined us on the 22nd due to the dangerous winter storm.
- Book Club: 1 virtual and 5 in person patrons discussed this month's pick with Sarah on the 20th.
- Two patrons attended our second session of Yarn and Games Social Hour on the 1st.
- Passive Programs: This month 19 patrons helped us build a bouquet by telling us their favorite book.
- Upcoming Programs: March will bring back our popular March Month of Crafts and Coloring, with coloring sheets and changing crafts set out at the children's table all month long! We'll also host our popular Craft Swap program again on the 28th, where patrons can bring in craft supplies they no longer want, and grab something new they do! Games and Yarn Social Hour will also continue on the first Wednesday from 1-3 p.m.

### Circulation Statistics

- Mosinee circulated 2,294 items in February 2023. This is a 0.35% increase. Mosinee has circulated 4,741 items in 2023. This is a 3.58% increase.

### Library News

- Displays: We featured woodland creatures for our picture book display, highlighting bunnies particularly in honor of 'adopt a rescued rabbit month', and featured books about women and girls in science fields in our children's chapter book section, in honor of International Day of Women and Girls in Science. Our large display by the public computers featured books on love and reading skills for a "grow your love of reading" display. Our fireplace featured romance books for adults and teens while our display by the adult fiction section featured a display in honor of Black History Month. Lastly, behind our circulation desk we featured a fun display saying "I Googled my symptoms and it turns out I just need more books".
- Curbside services continued with a total of 5 curbsides.
- Staff continued sending in items that needed new spine labels, and appreciate all the hard work Support Services is doing!
- Sarah covered at the Hatley Branch on the 21st.

### Facilities Updates

- We are still waiting on A&A Lock Services to redo our entrance locks.
- We are still investigating adding a handrail to our handicap ramp outside the Second Street entrance, which has been requested by several patrons in our community to help allow access to all into the building.
- We are still waiting to hear on the possibility of getting new windows.

## Rothschild Monthly Report

### Events and Programs

- We handed out 10 additional grab-and-go shattering boomerang craft kits for kids and 10 additional grab-and-go thimble bouquet pendant craft kits for adults.
- Currently, story time is scheduled for every other Tuesday. In February, we had 14 participants.
- In February, book club met and 3 members discussed Apples Never Fall by Liane Moriarty. Attendance was low due to a snow storm. In March, the club will discuss Maid: Hard Work, Low Pay, and a Mother's Will to Survive by Stephanie Land.
- 4 patrons attended a Library Learning: Libby program and learned to access e-books and audiobooks from the library.
- 15 people joined us for Lego Block Party and were thrilled to use their imaginations and build interesting creations in the library. We also held a craft day for kids where we made egg carton jellyfish and a craft night for adults where we made stained glass candle holders.
- In February, we had various book displays including books about fairy tales, Valentine's Day, the

Oscars, love gone wrong, and an interactive display about which book character you would like to join for dinner.

#### Circulation Statistics

- In February, Rothschild circulated 7,688 items. This is 7.48% increase from last year. In 2023, Rothschild circulated 15,232 items. This is 3.31% increase from last year.
- We had 0 curbside pickups.

#### Library News

- Rothschild staff completed many collection maintenance tasks. We weeded the YA graphic novels and YA nonfiction. We also continued inventory, disc cleaning, and relabeling.
- Julie attended the 2023 Child, Student, and Family Disability Resource Day at DC Everest to promote the library.
- We prepared outreach materials for Terese Baier, the DCE 4K director, to share with the 4K families.
- All RO staff members attended Teller training.
- Laura attended the SLP planning meeting on 2/17.

#### Facilities Updates

- None at this time.

## Spencer Monthly Report

#### Events and Programs

- “Cribbage At The Library” was held on February 14th with 15 adults attending. Everyone enjoyed the game and changing partners for each game they played.
- Wausau sent us 6 more of the Children’s Grab N Go, “Shattering Boomerang” which were all quickly taken by children.
- We also got an additional 10 Grab N Go crafts for the adults. The theme of this craft was “Thimble Bouquet Pendant” and these additional 10 crafts were also handed out.
- On February 8th, the 2nd and 3rd grade classes from the Spencer Mennonite School came to the library for a visit. Audrey read them two stories and the children were allowed to check out books. A total of 11 attended.
- On February 13th, the Kindergarten classes from the Spencer Elementary School came to the library. Audrey read them stories and the children were allowed to check out books. A total of 35 attended.
- On Monday, February 20th the Spencer Book Club (aka As The Page Turns ) met to discuss the book, “The Lager Queen of Minnesota” by J. Ryan Stradal. 11 adults participated in the discussion.

#### Circulation Statistics

- Spencer has circulated 1,044 items in the month of February. This is a decrease of 5.43%. Spencer has circulated 2,096 items in 2023. This is a decrease of 5.84%
- Spencer had two curbside pickups in the month of February.

#### Library News

- On February 6th, Audrey was invited to the Spencer Elementary School to be presented with 200 bookmarks that were made by the elementary school students. This project was led by Leah Boone the advisor for the Fifth Grade Leadership Program. They are now handed out to patrons checking out items. We have received many compliments on them.
- Audrey and Lue attended a virtual training on the new software, Teller on February 8th.
- Spencer Library had a Valentine’s Day display of books for both children and adults.
- Audrey and Lue completed the 2023 inventory on February 15th.
- Audrey wrote an article for the Village Voice of Spencer including upcoming programs and our hours.
- Laura W. and Audrey held their rounding for February as well as Audrey and Lue holding their

- rounding for the Spencer Library.
- Another bin of books was sent to Wausau for new spine labels.
- On February 13th, Teller went live for the library.

#### Facilities Updates

- None at this time.

## Stratford Monthly Report

#### Events and Programs

- We welcomed 74 children and adults to our weekly Family Story Times on Wednesday mornings in February. The story times included interactive readings of wonderful books, as well as action songs, crafts, and flannel board stories.
- Eleven children from St. Joe's P-K visited the library for a story time and book check-out Feb. 8.
- Seven people attended our Book Club on Feb. 15 to discuss *The Lincoln Highway* by Amor Towles.
- St. Joe's 1/2/3rd graders visited the library for book check-out on Feb. 6 and 20. A total of 14 students and 2 adults attended.
- St. Joe's 4th and 5th grade classes visited the library and checked out books on Feb. 10 and 24. A total of 2 adults and 12 children visited.
- We gave a presentation to 8th grade students from St. Joe's on Feb. 17 about our library's Aspen catalog system and how to conduct research for school projects they are working on. Seven students and one teacher attended.
- Forty-nine people participated in a self-directed indoor Valentine's Day Scavenger Hunt.
- Thirty-eight patrons participated in a Super Bowl self-directed activity.
- We submitted all of our Summer Library Programs and scheduled an upcoming meeting for our SLP teen volunteers.
- The Stratford Area Historical Society met in our Community Room on Feb. 21. Six people attended.
- The Girl Scouts met in our Community Room on Feb. 28. Eight people attended.

#### Circulation Statistics

- We circulated 1,877 items in February. This is a -1.42% decrease from last year. So far in 2023, we circulated 3,809 items. This is a .26% increase from 2022.
- We had 2 curbside pick-up requests this month.

#### Library News

- We provided two Valentine-themed book displays for adults: *Books are Great Conversation Starters!* featured books with various themes that happened to have red covers; and a table full of modern rom-com novels with colorful, eye-catching, illustrated covers.
- MJ subbed in Marathon City on Feb. 2 and Feb. 9 to provide coverage during their Story Time.
- We attended training on Feb. 8 and began using the new Teller software on Feb. 13 to track our incoming money.
- MJ attended the SLP Planning Meeting on Feb. 17.
- Thomas Koontz, Stratford's new Chief of Police, stopped by our library on Feb. 20 to introduce himself.
- We weeded our Adult Fiction section.
- We sent in books to Support Services for relabeling.

#### Facilities Updates

- We contacted the Village to notify them about a knocking noise in our heating system. The noise has since gone away and I am following up with them to see if repairs were done.

*\*Thank you to Katelyn, Alexander, Dan, Taylor, Chad, David, Team Leads and Library Coordinators for this month's contributions!*

# Director's Report

WVLS BOARD OF TRUSTEES MEETING

February 18, 2023

## PEOPLE IN THE NEWS

### WVLS Board Welcomes Three New Trustees

Area county boards have appointed three new trustees to the WVLS Board effective January 1, 2023. Forest County representative **Carol Bartlein** (Christy Janszewski's replacement), Marathon County representative **Kay Palmer** (Mandy Wright's replacement), and Oneida County representative **Petra Pietrzak** (Paul Knuth's replacement).

Trustees who have volunteered to stay on the WVLS Board for another 3-year term and have been reappointed by their respective counties include Lincoln County representative **Diane Peterson** and Marathon County representatives **Jim Backus** and **Kari Sweeney**.

The unexpired term of Marathon County representative **Tyson Cain** through 2023 remains unfilled.

### WVLS Leadership in 2023 (Exhibit 12a)

As we reflect on the accomplishments of 2022 (mentioned later in this report and as (Exhibit 12b) and as we begin 2023, it is important to acknowledge that we realistically could not do the work we do without the wisdom and expertise, counsel and support of others. The leadership of so many is truly at the very heart of what makes WVLS successful. Attached to this report is a WVLS Leadership list for 2023 (Exhibit 12a). WVLS is so grateful to all on the WVLS Team, colleagues throughout the WVLS community and in other systems, who have assumed leadership positions on our behalf, and we look forward to working with a great group of people throughout the year!

### Library Legislative Day

Wisconsin Library Association Library Legislative Day was well attended on February 7 with 220 registrants. The morning briefing program held at Madison Public Library included remarks from Governor Tony Evers, Senator Mary Felzkowski, Representative Evan Goyke, State Superintendent of Public Instruction Jill Underly, the recently appointed Assistant State Superintendent Division for Libraries and Technology Dr. Darrell Williams, and WLA Government Relations Advisor Steve Conway.

Attending from WVLS member libraries were Antigo Public Library Director Ada Demlow, Loyal Public Library Director Teresa Hall, Thomsen Memorial Library (Stetsonville) Director Carla Huston, Tomahawk Public Library Director Heidi O'Hare, T.B. Scott Free Library (Merrill) Director Laurie Ollhoff, Rhinelander District Library Director Virginia Roberts and MCPL Library Services Manager Katelyn Sabelko. WVLS

was further represented by Board Members Tom Bobrofsky, Louise Olszewski and Mike Otten, as well as staff members Marla Sepnafski, Josh Klingbeil, Jamie Matczak, Brenda Walenton and Kris Adams Wendt. The WVLS team visited all 11 legislators whose districts include portions of WVLS counties, sharing some appointments with attendees from IFLS, NFLS and NWLS. **See Exhibit 12a-1** for an article on the visit with Representative Mursau as reported in the *Antigo Daily Journal*.

## 2022 IN REVIEW

### National News

Organized **book challenges** continued to proliferate. In response to mounting censorship threats, the American Library Association announced in May its [Unite Against Book Bans campaign](#), a coalition with more than 60 national partners as well as state and local groups that have banded together to protect the right to read. The campaign released an [action toolkit](#), which includes ways to petition and seek pledges from elected officials and candidates.

More public libraries dropped policies of **assessing late fees** for books returned past their due date.

A groundbreaking report from Urban Libraries Unite offered an eye-opening assessment of the state of the library workplace. The group's [2022 Urban Library Trauma Study](#) described a range of violent or aggressive patron behavior toward library workers, including racist and sexist verbal abuse; physical assault, including the brandishing of guns and other weapons; and drug and alcohol issues, including overdoses. In addition, library workers reported significant instances of “secondary trauma” from constant interactions with community members (including children) struggling with poverty, homelessness, mental illness, or drug abuse.

**In-person library conferences return** after more than two years of virtual conferences.

### State Level News

#### Schmidt Leads CCBC

In July, **Tessa Michaelson Schmidt** Assistant State Superintendent for the Division for Libraries and Technology announced that the UW-Madison's School of Education hired her to be the new director for the Cooperative Children's Book Center (CCBC). The [CCBC](#) is a noncirculating examination, study, and research library for Wisconsin school and public librarians, teachers, early childhood care providers, university students, and others interested in children's and young adult literature. The CCBC is part of the [University of Wisconsin-Madison School of Education](#), and receives additional support from the [Wisconsin Department of Public Instruction](#). Schmidt replaced **Kathleen T. Horning** who retired on July 1. A new Assistant State Superintendent had not yet been named at the end of year.

#### WISCAT Licensing Fee to Drop in 2023

To further its goal to equalize and optimize access to library collections across the state, DPI decided to eliminate the annual \$200 fee assessed to WISCAT participating libraries. DPI interlibrary loan staff announced that the cost-saving measure would be implemented with the 2023 calendar year.

### **OverDrive to Sunset Legacy App**

To help public libraries welcome more users to Libby, OverDrive announced it planned to sunset the legacy app at the end of April 2023. The OverDrive app was removed from the Apple App Store, Google Play, and Microsoft Store in February 2022. More information is available at [Meet Libby: The App from OverDrive](#).

### **NEW! Wisconsin Libraries Professional Learning Calendar**

In a collaborative partnership brought forth through needs addressed during the Public Library System Redesign (PLSR) process, the DPI Library Services Team and the Wisconsin Public Library Systems released a *new* Wisconsin Libraries Professional Learning Calendar. This new calendar gathers learning events from Wisconsin library systems, associations, DPI Library Services, and other groups all in one place. It may be found on the [WVLS Continuing Education webpage](#).

### **Arrowhead and Lakeshores Public Library Systems Merge**

In late fall, member counties of the Arrowhead Library System and Lakeshores Library System voted to merge the systems. Effective January 1, 2023, the new system, named Prairie Lakes Library System (PLLS), will include Rock, Racine and Walworth Counties.

## **WVLS Member Library News**

### **Staff News**

The Greenwood Community Library hired **Amber Brill** as the library's new director. She replaced **Kim Metzke**, who left the position in February.

T.B. Scott Library Director **Jessica Zellers** submitted her resignation in August. The library board named Assistant Director **Laurie Ollhoff** as Acting Director during its director search and, in October, selected her to be the director. Laurie has worked at the library since mid-2017.

In September, Antigo Public Library's Children's Librarian **Ada Demlow** became the director of the library following former Director **Dominic Frandrup's** resignation in early June. Dominic accepted a director position at the Door County Library, a consolidated county library with 8 locations and member of the Nicolet Federated Library System.

**Erica Brewster**, Director of the E.U. Demmer Library (Three Lakes), announced her resignation. At the end of 2022, an official resignation date had not been sent. In anticipation of this occurrence, a 3-member Demmer Library Director Search Committee has been established and a search for Erica's replacement is underway.

Minocqua High School Librarian **Peg Billing** was named 2023 Wisconsin Teacher of the Year. Wisconsin selects five Teachers of the year annually to represent Elementary Schools, Middle Schools, High Schools and Special Services.

Minocqua Public Library Director **Peggy O’Connell** was selected as the 2022 V-Cat Chair Elect.

### **Grants and Donations**

WVLS received two donations to purchase titles for our OverDrive Advantage Collection. WVLS received \$2,000 from **Granton Area School** and \$500 from **“Turn-the-Page-Book Club”** in memory of Sandi Rexroade (facilitated by the **Minocqua Public Library**). The goal of the WVLS OverDrive Advantage Collection is to supplement the Wisconsin Public Library Consortium (WPLC) Statewide collection by purchasing additional copies of popular items for member library users.

The **Minocqua Public Library** and 6 other Northwoods libraries, was awarded a National Endowment for the Humanities grant of \$10,000 to support the libraries’ collaboration on their annual Northwoods Book Festival author event series.

The **Rhineland District Library** was one of 15 libraries across the state to receive a Library Marketing Plan mini-grant. The grant project was supported by DPI’s Public Library Development Team with funding from the Institute of Museum and Library Services.

The **Marathon County Public Library** was awarded a WiLS 2022 Ideas to Action Fund grant to digitize oral histories and transcripts. The [WiLS Ideas to Action Fund](#) provides grants of up to \$5,000 so member organizations can bring their projects to life.

### **WVLS 2022 Mentorship Program Partnerships**

Seven public library director mentee/mentor partnerships were in place in 2022:

- Amber Brill (Greenwood) and Kay Heiting (Granton)
- Carsyn Soderstrom (Thorp) with Julie Beloungy (Thorp School District)
- Janay Ziebell (Neillsville) with Heidi O’Hare (Tomahawk)
- Laurie Renel-Faledas (Crandon) with Erica Brewster (Demmer/Three Lakes)
- Leah Giordano (Marathon County Public Library) and Sarah Sugden (Brown County Library)
- Melissa Highfill (Westboro) and Carla Huston (Stetsonville)
- Rita Ludvigsen (Gilman) with Tammie Blomberg (Rib Lake)

### **Scholarships**

WVLS awarded 22 continuing education scholarships in 2022.

#### **Wisconsin Library Association’s Library Legislative Day** in Madison; February 8

- Dominic Frandrup, Antigo Public Library
- Erica Brewster, Demmer Memorial Library (Three Lakes)
- Laurie Ollhoff, T.B. Scott Free Library (Merrill).

#### **Public Library Association Conference** in Portland, Oregon; March 23-25

- Ashley Polinski, Rhineland District Library
- Dan Richter, Marathon County Public Library
- Elisha Sheffer, Rhineland District Library

- Jennifer Davis, Minocqua Public Library
- Julie Kinney, Marathon County Public Library
- Laurie Ollhoff, T.B. Scott Free Library (Merrill)

**Wisconsin Association of Public Libraries (WAPL) Conference** in Pewaukee, WI; May 11-13

- Andrea Bennett, T.B. Scott Free Library (Merrill)
- Cindy Wendt, Minocqua Public Library
- Esther O'Brien, Rhinelander District Library
- Jessica Zellers, T.B. Free Scott Library (Merrill)
- Katrina Kubeny, Elcho School District
- Krista Blomberg, Rib Lake Public Library

**Association for Rural and Small Libraries (ARSL) Conference** in Chattanooga, Tennessee; September 14-17

- Allison Puestow, Tomahawk Public Library
- Carla Huston, Jean M. Thomsen Memorial Library (Stetsonville)
- Laura Wood, Marathon County Public Library/Rothschild Branch.
- Maxx Handel, Frances L Simek Memorial Library (Medford)

**Wisconsin Library Association (WLA) Conference** in Lake Geneva, WI; November 1-4

- Carsyn Soderstrom, Thorp Public Library
- Heather Bain, Marathon County Public Library Hatley Branch
- Melissa Highfill, Westboro Public Library
- Sarah Moscatello, Marathon County Public Library Mosinee Branch

**WLA/WAPL Conferences, Workshops and Webinar Presenters**

- **Denise Chojnacki**, Rhinelander District Library
- **Krista Blomberg**, Rib Lake Public Library
- **Laurie Ollhoff**, T.B. Scott Free Library (Merrill)
- **Melissa Highfill**, Westboro Public Library

## WVLS News

### Milestones

**Peg Jopek**, former Langlade County representative on the WVLS Board of Trustees, was recognized for her many years of service during a Langlade County Board meeting early in the year. During her tenure that spanned over 30 years and more than 10,950 volunteer hours, Peg attended meetings and other functions for WVLS and the Antigo Public Library to ensure exceptional library service for all Langlade County residents. Langlade County Board appointed **Judy Peterson** from White Lake to replace Peg.

**WVLS Trustee Michael Otten** was appointed by Governor Evers to the Council for Libraries and Network Development (COLAND) for a 3-year term. Created by the Wisconsin State Legislature in 1979, COLAND advises the State Superintendent of Public Instruction (DPI) to ensure that all state citizens have access to library and information services. The 19-member council, appointed by the governor, functions as a forum through which librarians and members of the public

identify, study, and collect public testimony on issues affecting Wisconsin libraries and other information services.

On January 31, we welcomed **Brenda Walenton** to the WVLS Team. Hired as the new WVLS Business Manager, Brenda replaced **Augo Hildebrand** who retired in December 2021.

WVLS Technology Support Specialist **Achraf Ben Khalifa** resigned from his position in June for another opportunity. At year-end, WVLS had not yet hired his replacement.

**Jamie Matczak** was selected to serve as the Chair for the 2023 Wisconsin Library Association Conference that will be held October 24-27 at the Madison Marriott West in Middleton.

## Administration

### WVLS CREDIT CARD COMPROMISED

In April, the Innovative User Group (IUG) Steering Committee warned WVLS and other parties who registered for the IUG 2022 Conference that a small number of credit cards processed through their conference registration platform were used without cardholder's authorization. They recommended that we review our credit card statement and to report any fraudulent activity with them.

A few weeks later, a Fraud Alert representative warned WVLS that unusual activity was noted on the WVLS Director's credit card and asked us to verify recent incoming charges. As expected, one charge made several days earlier and three charges made earlier that day were not authorized transactions. The WVLS credit card was cancelled and a new one sent within 24 hours.

### PUBLIC RECORD REQUEST RECEIVED

On September 23, WVLS received a public information request from Eileen Hilton, Manager of Proposals at SirsiDynix, to send her electronic copies of all proposals and pricing information from ILS vendors the V-Cat ILS Evaluation and Review Committee received, as well as the V-Cat ILS Evaluation and Review Committee's internal scoring for vendor proposals. A WVLS email response was sent to SirsiDynix on October 11. There has been no further communication between WVLS and SirsiDynix.

### WVLS BOARD DECISIONS

- Revisions of the **WVLS Bylaws and Constitution**; February
- A Staff COLA Adjustment – raising it from 1% (approved in September 2021) to **3% COLA**; March
- A revision of the **WVLS Funeral Leave Policy**, and WVLS participation in two 2022/23 LSTA grant projects – Improved Discovery Solutions Cooperative Cataloging Project and Improved Discovery Solutions Joint ILS Consortium Exploration Project; May
- The **2023 MCPL/Resource Library Agreement**; August

- The **2023 WVLS Plan and Budget, 2023 Health Insurance increases and 2024 WVLS Technology Planning Guide**; September
- A **revised 2022 WVLS Salary Schedule**, updates to the **Time Sheet and Personal Days policies**, and implementation of a new **Employee Assistance Program** for staff in 2023; November

### LEGAL COUNSEL

Due to copyright and fair use concerns when uploading our own cover images to the V-Cat catalog in instances when an image is not available from cover image services available in Aspen, WVLS staff sought guidance from **Dr. Tomas Lipinski**, a librarian and lawyer, and currently a professor at University of Wisconsin – Milwaukee. During our meeting with him, Dr. Lipinski provided examples to illustrate how he would argue that the WVLS process to scan and save cover images would be considered Fair Use under Copyright law. This was welcome news to the WVLS V-Cat Bibliographic / Interface Committee and WVLS V-Cat Council.

### WVLS 2022 APPOINTMENTS and REPRESENTATION

A WVLS trustee and staff member were among those appointed by the Governor to serve on the Council for Library and Network Development (**COLAND**). Additionally, staff served as legislative liaison to the Cooperative Children’s Book Center (**CCBC**) Advisory Board and member of the **Wisconsin Humanities Board Government Relations Committee**. WVLS was also represented on the **Connecting Wisconsin Libraries** workgroup of school and public librarians, **WLA’s Library Development and Legislation Committee, Library Development and Legislation Funding Analysis Subcommittee**, and Libraries Activating Workforce Development Skills (**LAWDS**) Project Advisory Council, Wisconsin Public Library Consortium (**WPLC**) Board and several of its committees, System and Resource Library Administrators Association of Wisconsin (**SRLAAW**), and System Office Managers and Business Administrators of Wisconsin (**SOMBAW**). A deeper level of WPLC governance occurred in 2022.

### COMMUNICATIONS

WVLS published a monthly newsletter, 24 posts to the WVLS *Digital Lites* blog, and 51 “Monday Mention” emails in 2022. WVLS and WVLS YSIE (Youth Services Information Exchange) Facebook pages were maintained, as was the WVLS website and 12 separate email lists for member library staff geared to their interests and responsibilities.

## WVLS Projects

### ADVOCACY and MARKETING

A **“Tell Your Library Love Story”** marketing campaign launched in February in preparation for WLA’s Library Legislative Day

A **WVLS 2021 System Information & Public Library Statistics** booklet was published and distributed to area library directors, library board presidents, county library board chairs,

municipal and county clerks, and area legislators. The booklet shares member library service trends using data from their public library annual reports. It also highlights how libraries benefited their communities, the value of the system/member library partnership, and the system's key accomplishments in 2021. The **WVLS 2021 System Information and Public Library Statistics** booklet was posted to the WVLS website [here](#).

A **National Library Week video** was created to acknowledge the amazing work of member libraries and to show their thanks and appreciation. Celebrated April 3-9, the theme in 2022 was "Connect with Your Library," which promoted the idea that libraries are places to get connected.

An "**Introduction to WVLS**" video tutorial was created for the system and member libraries to use when doing orientations for new area library staff and trustees. In the 7-minute video, found at <https://www.wvls.org/about-wvls/>, viewers learn how public library systems started, the purpose of public library systems, how public library systems are governed, the unique history of Marathon County and WVLS, and examples of ways in which WVLS supports its member libraries.

WVLS and other members of the Public Library System Marketing Cohort **launched a Library Card Sign-Up Month campaign** to support member libraries. First, WVLS libraries were added to a [getyourlibrarycard.org](http://getyourlibrarycard.org) website. To promote the [getyourlibrarycard.org](http://getyourlibrarycard.org) website during September's Library Card Sign-Up Month and beyond, public library system marketing cohort members designed high-quality, vinyl, die-cut stickers to place on water bottles, laptops, phone cases and more. Stickers were sent to all WVLS public libraries in early September. WVLS further promoted Library Card Sign-up Month with a feature article in an August issue of Monday Mentions that provided links to free resources available on the ALA website, resources available through WVLS and ideas from the Marathon County Public Library, Granton Community Library and Loyal Public Library. Colleagues were encouraged to contact WVLS for website support and assistance with writing press releases.

A public-facing **marketing and training campaign** was developed to ensure a successful launch of the **new V-Cat Aspen Discovery Layer** in February and March. Customizable promotional material and tutorial videos were provided for library staff and patrons. Additionally, visual themes were customized for each WVLS member library's Aspen Discovery catalog webpage featuring book cover browsing sections for each library's local collections.

## COLLECTION DEVELOPMENT

WVLS maintained its subscriptions to **online databases** on behalf of its member libraries and their patrons in 2022 for Gale Courses, Foundations in Wisconsin, Ancestry: Library Edition, and NovelList Plus.

**Digitization consulting** increased in 2022 as libraries fully reopened from the COVID pandemic. WVLS supported seven digitization projects at six public libraries across the spectrum of

digitization processes. Support was provided in such areas as copyright, scanning processes, securing digitization equipment, writing grants, working with volunteers, writing needs statements and project summaries, and library user access to final products.

Digitized **local history collections** were integrated into the library catalog with Aspen Discovery

**Browsable carousels of new materials** were integrated on member library websites supporting easy discovery, collection promotion, and reader's advisory.

WVLS hosted a **Collection Development Meet Up** to encourage collaboration among staff at member libraries who purchase materials and select items to be removed from library collections.

WVLS staff shared **collection check lists** with each member library to identify the oldest and least used items for review to promote record clean up and refreshing library collections.

## COMMUNITY

Due to public health concerns, few WVLS colleagues attended **WLA's Library Legislative Day**, and WVLS cancelled the **Children's Book Fest** and **WVLS Retreat for Public Library Directors**.

WVLS hosted 7 virtual and in-person **Youth Services Information Exchanges (YSIE)** and one **"Staying Together"** discussion with member libraries in 2022. Topics included summer library programs, library materials challenges, makerspace items, services to school-aged youth and the public library annual report.

## CONTINUING EDUCATION and TRAINING

WVLS staff **shared their expertise** with colleagues across the state who attended the WLA Fall Conference in Lake Geneva and Support Staff and Circulation Conference, and through webinars for the iSchool at UW-Madison and Marquette University.

WVLS offered **46 contact hours of continuing education** opportunities in 2022.

A **four-way partnership** among WVLS, NWLS, IFLS Library System and Southwest Wisconsin Library System on six webinars in 2022 was a success.

The **2022 Wild Wisconsin Winter Web Conference** offered 14 webinars with tracks in Library Management, Wellbeing, Marketing and Small & Mighty. Attendance for live sessions was 1,637 which averaged to 116 attendees per session.

**12 new trainings** were added to the WVLS "Digital Bytes" training series. Examples of topics covered included "Seven Tips for Unpleasant Conversations", "Finding Books by Grade Level," "Tools for People with Disabilities," and "Navigating the Legal Reference Interview." Launched in early 2018, "Digital Bytes" are recorded and captioned digital trainings of 30 minutes or less and are archived on the WVLS website at <https://wvls.org/digital-bytes/>.

As part of the **Aspen Discovery Implementation process** WVLS offered consultations for each member library. Multiple training sessions were provided for staff, and recordings offered, to familiarize them on how to use and configure the Aspen Discovery catalog, and ways in which library patrons experience the catalog while searching, placing and managing holds, using patron account features, and paying fines. Additional trainings were provided for staff interested in material request features, local history integrations, record improvements, and assisting with collaborative forthcoming fiction features.

WVLS offered **Sierra ILS trainings** including a cataloging series in spring and fall, and a fall series on generating reports. Libraries were invited to participate in additional trainings presented by Innovative and the Innovative Users Group.

### GRANT PROJECTS

WVLS and 7 other public library systems throughout Wisconsin are collaborating on a **2022/2023 LSTA Grant – Improved Discovery Solutions [Cooperative Cataloging Project](#)** to identify and engage in one or more actionable cooperative cataloging projects including the development of a report on cataloging practices and opportunities for statewide standardization of records.

WVLS and the Northern Waters Library Service received a **2022/2023 LSTA Grant (\$25,000) – Improved Discovery Solutions Joint ILS Consortium Exploration** Project to engage in a comprehensive joint ILS consortium exploration project to determine the value and feasibility of an ILS merger between our two systems, and respective ILS consortia. The project, named “NICE” (Northern Wisconsin OLS Consortium Exploration), formed a team of representatives from each of the systems to assist with this project.

The bulk of a **2021/2022 LSTA Technology – Increase Capacity for Technology Tools and Resources Sparsity Aid Grant** (\$108,490) provided in aggregate to LEAN WI partners allocated funding for **Princh Mobile Print Management** services for all public libraries in the LEAN WI footprint.

A **2021/2022 Emergency Connectivity Fund Program** allocated \$51,247 to LEAN WI partners to acquire **240 mobile hotspot devices and data plans** through Kajeet.

A **2021/2022 ARPA Grants to States – Additional COVID Response Support** provided \$195,791 in funding to LEAN WI partners to pursue **capital equipment updates** and improved capacity and cost efficiency within the LEAN WI virtualization platform.

WVLS submitted an **ARPA Grant** on behalf of seven public libraries to acquire **library pickup lockers**. Unfortunately, and not unexpectedly, grant applications far exceeded available funds, and this grant did not receive approval.

## TECHNOLOGY

LEAN WI partners procured 250 seats of MS Office Desktop licensing to ensure member libraries have continued access to such licensing – at State contracted discounts – after the loss of availability through Tech Soup. The licensing is available to the partners for immediate use as needed to supplement member library needs. The partners are still working out a meaningful joint usage and cost sustainability model and will continue to monitor changes to MS licensing programs to ensure the partnership is offering the most impactful support to libraries.

## V-CAT ADMINISTRATION

**Aspen Discovery Implementation was completed** in 2022. A few of the top Aspen features our patrons and staff appreciate:

- Access to more library content in one interface including OverDrive collections, EBSCOhost databases, and local history archives
- Ability for each library to feature their local collections of new materials
- Easier for patrons to use
- Built in recommendations based on users ratings
- Grouped records that show all formats of a title together
- Improved relevancy of search results
- Search and spelling suggestions
- Ability to filter search results
- Improved cover images that make it easier for patrons

V-Cat libraries were provided **additional monthly reports** to assist with record clean up, monthly processes, and identifying high interest titles.

WVLS worked to develop a database of transactional data and **automate a significant portion of the monthly circulation totals report**, freeing up staff time for other projects.

WVLS and V-Cat member libraries completed a project to ensure that **bibliographic records have subject headings** to improve search and discovery for library users.

**A V-Cat ILS Evaluation and Review Committee was formed** to review available Integrated Library Systems / Library Service Platforms and their viability for the V-Cat Consortium. The committee selected three potential products, hosted demonstrations and solicited feedback from V-Cat member libraries. The committee plans to present a recommendation to V-Cat in 2023.

## UPCOMING EVENTS / MEETINGS

- January 24 – **WVLS/IFLS Youth Services Listening Session**
  - January 25-26 – **“2023 Wild Wisconsin Winter Web Conference”**
  - January 26 – New Library Director Orientation (Antigo)
  - January 27 – **WVLS Open Hours with Annual Report Team**
  - January 31 – **Clark County Libraries’ Advocacy meeting**
  - January 31 - DPI-hosted meeting of System Directors
- HAPPY LIBRARY LOVERS MONTH!**
- February 1 – Public Library System Marketing Cohort meeting
  - February 2 – **WVLS V-Cat Council meeting**
  - February 3 – **WVLS Library Legislative Day Cohort meeting**
  - February 5-7 – **2023 WEMTA (Wisconsin Educational Media & Technology Association) Conference**
  - February 6 – SRLAAW (System and Resource Library Administrators Association of WI) meeting
  - February 6-7 – Wisconsin Library Association’s LIBRARY LEGISLATIVE DAY
  - February 8 – **V-Cat Sierra Create Lists Open Hours**
  - February 9 – **WVLS V-Cat ILS Evaluation and Review Committee meeting**
  - February 9 - **WVLS Open Hours with Annual Report Team**
  - February 9 - WPLC (Wisconsin Public Library Consortium) Technology Steering Committee meeting
  - February 9 – Oneida County Library Board meeting
  - February 14 - DPI-hosted meeting of System Directors
  - February 14 – WLA Conference Planning meeting
  - February 15 – **V-Cat Sierra Create Lists Open Hours**
  - February 18 – **WVLS Board of Trustees meeting**
  - February 20 – Marathon County Board of Trustees meeting
  - February 20 – WPLC Board meeting
  - February 21 - **NICE (Northern Wisconsin ILS Consortium Exploration) meeting**
  - February 21 – DPI-hosted meeting of System Youth Services Consultants
  - February 22 – DPI-hosted meeting of System Continuing Education Consultants
  - February 28 - DPI-hosted meeting of System Directors
  - February 28 – DPI-hosted meeting of System Interlibrary Loan Coordinators
  - February 28 – Workforce Development meeting
  - March 2 - **NICE (Northern Wisconsin ILS Consortium Exploration) Focus Group meeting**
  - March 19 – **WVLS Board of Trustees meeting**

Thank you for reading!

Marla

# WVLS Leadership in 2023

*When Everyone Leads the Toughest Challenges Get Seen and Solved*

## 2023 WVLS Board of Trustees

Tom Bobrofsky, Clark County  
Louise Olszewski, Clark County  
Carol Bartlein, Forest County  
Judy Peterson, Langlade County  
Dr. Diane Peterson, Lincoln County  
Pat Pechura, Oneida County  
Petra Pietrzak, Oneida County  
Eileen Grunseth, Taylor County

Jessica Bernett, Marathon County  
Jim Backus, Marathon County  
Mike Otten, Marathon County  
Kari Sweeney, Marathon County  
Kay Palmer, Marathon County  
Sonja Ackerman, Marathon County

## 2023 Library Advisory Committee

Teresa Hall (Chair), Loyal Public Library  
Katie Aldrich (Vice Chair / Chair Elect), Northcentral Technical College  
Virginia Roberts (Past Chair), Rhinelander District Library  
Ada Demlow, Antigo Public Library  
Brandon Hardin, Withee Public Library  
Carla Huston, Jean M. Thomsen Memorial Library, Stetsonville  
Erica Brewster, Demmer Memorial Library, Three Lakes  
Felicia Albrecht; Edith Evans Community Library, Laona  
Jacob Stingl, DC Everest School District, Schofield  
Julie Beloungy, Thorp School District  
Kay Heiting, Granton School District  
Laurie Ollhoff, T.B. Scott Free Library, Merrill  
Leah Giordano, Marathon County Public Library  
Peg Billing, Lakeland Union High School District, Minocqua  
Rita Ludvigsen, Western Taylor County Public Library, Gilman

## 2023 WVLS / V-Cat Steering Committee

Tom Bobrofsky (Chair); Trustee, Clark County  
Eileen Grunseth; Trustee, Taylor County  
Pat Pechura; Trustee, Oneida County  
Sonja Ackerman; Trustee, Marathon County  
Ada Demlow; Antigo Public Library, Langlade County  
Amber Brill; Greenwood Public Library, Clark County  
Cynthia Lemerande; Wabeno Public Library, Forest County  
Laurie Ollhoff; T.B. Scott Library (Merrill), Lincoln County  
Leah Giordano; Marathon County Public Library, Marathon County  
Katie Zimmermann; WVLS Staff  
Marla Sepnafski; WVLS Staff

## **2023 V-Cat Council Executive Committee**

Peg O'Connell (Chair), Minocqua Public Library  
Janay Ziebell (Vice Chair / Chair Elect), Neillsville Public Library  
Jenny Jochimson ( Past Chair), Abbotsford Public Library  
Katie Zimmermann, WVLS ILS Administrator  
Marla Sepnafski, WVLS Director  
Brenda Walenton, WVLS Business Manager

## **2023 V-Cat Council – Bibliographic/Interface Committee**

Chris Luebbe (Chair), Marathon County Public Library  
James Bauer, Marathon County Public Library  
Cheryle Miller, Rhinelander District Library  
Cindy Wendt, Minocqua Public Library  
Emily Mueller, Frances L. Simek Memorial Library, Medford  
Faith Martinson, T.B. Scott Free Library, Merrill  
Maria Pregler, Antigo Public Library  
Rachel Metzler, WVLS Staff

## **2023 V-Cat Council - Cooperative Circulation Committee**

Laurie Renel-Faledas (Chair); Crandon Public Library, Forest County  
Jenny Jochimson; Abbotsford Public Library, Clark County  
Maria Pregler; Antigo Public Library, Langlade County  
Evan Marzahn; T.B. Scott Library (Merrill), Lincoln County  
Kitty Roesler; Marathon County Public Library, Marathon County  
Virginia Roberts; Rhinelander District Library, Oneida County  
Tammie Blomberg; Rib Lake Public Library, Taylor County  
Katie Zimmermann, WVLS Staff

## **2023 V-Cat Council – ILS Evaluation and Review Committee**

Alexander Johnson (Chair), Marathon County Public Library  
Chris Luebbe, Marathon County Public Library  
Ashley Greenhaw, Rhinelander District Library  
Heidi O'Hare, Tomahawk Public Library  
Kay Heiting, Granton Community Library  
Maria Pregler, Antigo Public Library  
Maxx Handel, Frances L. Simek Memorial Library, Medford  
Tammie Blomberg, Rib Lake Public Library  
Rachel Metzler, WVLS Staff  
Katie Zimmermann, WVLS Staff

## **2023 Northern Wisconsin ILS Consortium Exploration (NICE) Team**

Alexander Johnson, Marathon County Public Library  
Gina Rae, Northern Waters Library Service  
Jackee Johnson, Northern Waters Library Service

Molly Lank-Jones, Sherman and Ruth Weiss Community Library, Hayward  
Peg O'Connell, Minocqua Public Library  
Sue Heskin, Superior Public Library  
Tammie Blomberg, Rib Lake Public Library  
Teresa Schmidt, Mercer Public Library  
Rachel Metzler, WVLS Staff  
Katie Zimmermann, WVLS Staff

## **2023 WVLS MENTORS**

Carla Huston, Jean M. Thomsen Memorial Library, Stetsonville  
Erica Brewster, Demmer Memorial Library, Three Lakes  
Julie Beloungy, Thorp School District  
Kay Heiting, Granton Community Library  
Kristie Hauer, Shawano County Library  
Sarah Sugden, Brown County Public Library, Green Bay  
Susan Heskin, Superior Public Library

## **2023 WVLS LLD Cohort**

Louise Olszewski, WVLS Trustee  
Mike Otten, WVLS Trustee  
Tom Bobrofsky, WVLS Trustee  
Ada Demlow, Antigo Public Library  
Carla Huston, Jean M. Thomsen Memorial Library, Stetsonville  
Heidi O'Hare, Tomahawk Public Library  
Katelyn Sabelko, Marathon County Public Library  
Laurie Ollhoff, T.B. Scott Library, Merrill  
Teresa Hall, Loyal Public Library  
Virginia Roberts, Rhinelander District Library  
Brenda Walenton, WVLS Staff  
Jamie Matczak, WVLS Staff  
Joshua Klingbeil, WVLS Staff  
Kris Adams Wendt, WVLS Staff  
Marla Sepnafski, WVLS Staff  
Sherry Machones, Northern Waters Library Service

## **OTHER LEADERSHIP POSITIONS**

**Cooperative Children's Book Center (CCBC) Advisory Board:** Annette Miller, Tomahawk Public Library

**Council on Library and Network Development (COLAND):** Appointments by Governor Tony Evers -  
Michael Otten, WVLS Trustee, and Joshua Klingbeil, WVLS Staff

**Public Library System Marketing Cohort:** Jamie Matczak, WVLS Staff

**System Office Managers and Business Administrators of Wisconsin (SOMBAW):** Brenda Walenton,  
WVLS Staff

**System and Resource Library Administrators Association of Wisconsin (SRLAAW):** Leah Giordano, Marathon County Public Library, and Marla Sepnafski, WVLS Staff

**Wisconsin Humanities Council:** Appointment by Governor Tony Evers – Kris Adams Wendt, WVLS Staff

**WISCONSIN LIBRARY ASSOCIATION (WLA)**

2022 Wisconsin Association of Public Libraries (WAPL) Conference Presenter: Krista Blomberg, Rib Lake Public Library

2022 Wisconsin Library Association Conference Presenters: Denise Chojnacki, Rhinelander District Library; Laurie Ollhoff, T.B. Scott Library, Merrill; Sherry Machones, Northern Waters Library Service; Jamie Matczak, WVLS Staff; and Kris Adams Wendt, WVLS Staff

2022 Wisconsin Library Association Conference Room Monitors: Tom Bobrofsky, WVLS Trustee, and Jamie Matczak, WVLS Staff

2023 WLA Conference Planning Committee: Jamie Matczak (Chair), WVLS Staff and Brenda Walenton (Vendor Exhibits), WVLS Staff

2023 Leadership Development Institute: Sherry Machones (Chair), Northern Waters Library Service

Federal Relations Coordinator: Sherry Machones, Northern Waters Library Service

Library Development and Legislation (LD&L) Committee: Kris Adams Wendt, WVLS Staff, and Sherry Machones, Northern Waters Library Service

LD&L Budget Team: Kris Adams Wendt, WVLS Staff

LD&L Library Legislative Day Team: Kris Adams Wendt, WVLS Staff

Wisconsin Small Libraries Section Board: Tammie Blomberg, Rib Lake Public Library

**WISCONSIN PUBLIC LIBRARY CONSORTIUM (WPLC)**

WPLC Board Member and Liaison to Digital Library Steering Committee: Rachel Metzler, WVLS Staff

Collection Development Committee: Rachel Metzler, WVLS Staff

Digital Archives Backup Collaboration Steering Committee: Joshua Klingbeil, WVLS Staff

Digital Library Steering Committee: System Representative - Ada Demlow, Antigo Public Library

Selection Committees: (Advantage/Consortium Collections): Cindy Wendt, Minocqua Public Library (Adv); Jenny Jochimsen, Abbotsford Public Library (Adv); Kate Sullivan, Marathon County Public Library (Adv); Lorelee Peterson, Owen Public Library (Consortium and Adv); Maria Pregler, Antigo Public Library (Adv); Rachel Metzler, WVLS Staff (Adv)

Technology Backup Collaboration Steering Committee: Joshua Klingbeil, WVLS Staff

Technology Collaboration Operations Committee: Kris Schwartz, IFLS Library System and Tony

Kriskovich, Northern Waters Library Service (LEAN WI Partnership)

Technology Collaboration Steering Committee: Marla Sepnafski, WVLS Staff

## **LEADERSHIP BY COUNTY**

### **Clark County**

Amber Brill, Greenwood Public Library  
Brandon Hardin, Withee Public Library  
Janay Ziebell, Neillsville Public Library  
Jenny Jochimsen, Abbotsford Public Library  
Julie Beloungy, Thorp School District  
Kay Heiting, Granton Community Library / Granton School District  
Loralee Peterson, Owen Public Library  
Louise Olszewski, WVLS Trustee  
Teresa Hall, Loyal Public Library  
Tom Bobrofsky, WVLS Trustee

### **Forest County**

Carol Bartlein, WVLS Trustee  
Cynthia Lemerande, Wabeno Public Library  
Felicia Albrecht, Edith Evans Community Library, Laona  
Laurie Renel-Faledas, Crandon Public Library

### **Langlade County**

Ada Demlow, Antigo Public Library  
Judy Peterson, WVLS Trustee  
Maria Pregler, Antigo Public Library

### **Lincoln County**

Annette Miller, Tomahawk Public Library  
Dr. Diane Peterson, WVLS Trustee  
Evan Marzahn, T.B. Scott Library, Merrill  
Heidi O'Hare, Tomahawk Public Library  
Laurie Ollhoff, T.B. Scott Library, Merrill

### **Marathon County**

Alexander Johnson (Chair), Marathon County Public Library  
Chris Luebbe, Marathon County Public Library  
Jacob Stingl, DC Everest School District  
James Bauer, Marathon County Public Library  
Jessica Bennett, WVLS Trustee  
Jim Backus, WVLS Trustee  
Kari Sweeney, WVLS Trustee  
Kate Sullivan, Marathon County Public Library  
Katie Aldrich, Northcentral Technical College

Kay Palmer, WVLS Trustee  
Kitty Roesler, Marathon County Public Library  
Leah Giordano, Marathon County Public Library  
Michael Otten, WVLS Trustee  
Sonja Ackerman, WVLS Trustee

### **Oneida County**

Ashley Greenhaw, Rhinelander District Library  
Cheryle Miller, Rhinelander District Library  
Cindy Wendt, Minocqua Public Library  
Denise Chojnacki, Rhinelander District Library  
Erica Brewster, Demmer Memorial Library, Three Lakes  
Pat Pechura, WVLS Trustee  
Peg Billing, Lakeland Union High School District, Minocqua  
Peg O'Connell, Minocqua Public Library  
Petra Pietrzak, WVLS Trustee  
Virginia Roberts, Rhinelander District Library

### **Taylor County**

Carla Huston, Jean M. Thomsen Memorial Library, Stetsonville  
Eileen Grunseth, WVLS Trustee  
Emily Mueller, Frances L. Simek Memorial Library, Medford  
Krista Blomberg, Rib Lake Public Library  
Maxx Handel, Frances L. Simek Memorial Library, Medford  
Rita Ludvigsen, Western Taylor County Public Library, Gilman  
Tammie Blomberg, Rib Lake Public Library

### **LEADERSHIP OUTSIDE WVLS AREA**

Gina Rae, Northern Waters Library Service  
Jackee Johnson, Northern Waters Library Service  
Kris Schwartz, IFLS Library System (LEAN WI Partnership)  
Kristie Hauer, Shawano County Library  
Molly Lank-Jones, Sherman and Ruth Weiss Community Library, Hayward  
Sarah Sugden, Brown County Public Library, Green Bay  
Sherry Machones, Northern Waters Library Service  
Susan Heskin, Superior Public Library  
Teresa Schmidt, Mercer Public Library  
Tony Kriskovich, Northern Waters Library Service (LEAN WI Partnership)

## Northwoods library directors share stories with lawmakers

by Ken Passon | Antigo Daily Journal | February 13, 2023



Area library directors recently met with Rep. Calvin Callahan. From left, are Virginia Roberts, Rhinelander District Library; Kris Adams Wendt, Wisconsin Valley Library Service; Laurie Ollhoff, T.B. Scott Library, Merrill; Callahan; Heidi O'Hare, Tomahawk Public Library; and Ada Demlow, Antigo Public Library.

Several area public library directors with the Wisconsin Valley Library Service recently ventured to Madison to talk with their legislators about the importance of libraries in their communities.

Ada Demlow, director of the Antigo Public Library, said the trip for her was about building relationships.

"It has been my goal since coming on board to build strong relationships with our city and county, and this trip expanded this to the regional and state levels," she said.

Demlow said she shared a story with lawmakers about the library's new youth engagement specialist forming a partnership with White Lake School.

"They don't have staff in their school library, so Kristie (Heistad) does weekly outreach at the school where she tells stories, brings the children to the school library to check out books and brings resources from the public library to support the teachers," Demlow said. "I heard similar stories from other directors about ways they have helped birth new businesses with the resources they offer, or the ways they have been able to touch the lives of seniors by connecting them to the library. Through these stories, we not only built connections to our legislators but also to each other."

Among those legislators who met with the library directors was Rep. Calvin Callahan (R-Tomahawk).

"I was glad to hear their stories and perspectives on issues," Callahan said. "Our libraries in the district are great resources for the communities."

Demlow said that overall, the day was beneficial for her and the other library directors.

"Spending time with directors from our region and with the Wisconsin Valley Library Service staff who provide that all important operating support gave me a new appreciation for the value of our cooperative relationships," she said.

To: Marathon County Public Library Board Members  
 From: Leah Giordano, Library Director   
 Date: 03/14/23  
 Subject: 2022 to 2023 Library Fund Transfer

**2022 Fund Balance Sources**

665 9 Personnel Expenses	\$264,477.63
665 9 Operating Expenses	\$79,725.63
665 8 Revenue	\$15,182.81
666 9 WVLS Expenses	\$273.56

**TOTAL** **\$359,660**  
 (Rounded to even dollar amount)

**Suggested allocation**

*Operations (county budget deficit)	\$350,000
Books	\$6,076
AV	\$527
Positive Fund Balance (CIP)	\$3,057
<b>TOTAL</b>	<b>\$359,660</b>

**\*Reduced from 2023 requested budget**

ITEM NUMBER: 11.01  
 CHAPTER 11: Services  
 CODE: Policy

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Title:	Storytime Policy
Effective Date:	11-24-86
Authorized By:	Library Board of Trustees
Date of Last Revision:	<del>3-2013</del> 4-2023

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## Purpose

The Marathon County Public Library offers storytimes to children and families intended to further the library's mission of connecting people with information, ideas, and community. Standards for educational development, as provided by the Wisconsin Department of Public Instruction, shall be used as guidelines in the planning and development of programs when warranted.

## Storytime Policy

Storytimes are conducted for a variety of young audiences. Activities Books and supplemental activities presented are geared for the targeted developmental age of the participants specific program.

Storytime staff are trained by a Youth Services Librarian, with follow-up training as needed. Books and supplemental activities are selected by trained library staff. MCPL has trained staff conduct storytimes and therefore does not have volunteers lead storytimes. Exceptions can be made when partnering with organizations on larger events and collaborations. All MCPL locations decide their own storytime schedules according to staff availability.

The purpose of storytime is to introduce children to literature and nurture of love of reading through various activities including books, storytelling, puppets and other props, songs, games, music, and fingerplays. Books and other activities in storytime programs are intended to help preschool-age young children develop early literacy language, literacy, and pre-reading skills that are the foundation for learning how to read. Storytimes will also educate caregivers on how to develop these skills. Caregivers are encouraged to stay with their children during storytime and be active participants.

Early literacy skills include:

- Phonological Awareness
- Alphabet Letter Knowledge
- Knowledge of Letter Sounds Vocabulary
- Rhyme Awareness Background Knowledge

- Concept of Word/Word Recognition Narrative Skills
- Spelling Print Concepts

Fingerplays and other activities are included to extend story themes, and help children develop age-appropriate motor and social skills. Literature-based and other crafts may be presented as occasional additions to special storytime programs, but crafts are not featured on a regular basis at storytimes.

Special storytimes for schools, daycares, and other groups may be arranged according to staff availability. Larger storytime events with supplemental crafts and activities should be submitted as a unique event.