



**CRIMINAL JUSTICE COORDINATING COUNCIL  
EXECUTIVE COMMITTEE  
AGENDA**

Date & Time of Meeting: **Thursday, October 17, 2024, from 8:00 - 9:00 a.m.**

Meeting Location: **Human Resources Conference Room, Courthouse, 500 Forest Street, Wausau WI**

Committee members: Suzanne O’Neil Chair; Kurt Gibbs, Lance Leonhard, Chad Billeb

**Marathon County Mission Statement:** *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

**Council Mission Statement:** *To improve the administration of justice and promote public safety through community collaboration, planning, research, education, and systemwide coordination of criminal justice initiatives.*

- 1. Call Meeting to Order**
- 2. Public Comment (15 Minutes)**
- 3. Approval of Minutes from August 15, 2024, meeting.**
- 4. Educational Presentations and Committee Discussion**
- 5. Policy Issues for Discussion and Possible Action**
- 6. Operational Functions Required by Statute, Ordinance, or Resolution**
  - A. Discussion of agenda items for November 21, 2024, Marathon County Criminal Justice Coordinating Council Meeting Agenda.
  - B. Update on County Board discussions relative to Opioid Settlement Funding disbursement
- 7. Next Meeting Date & Time, Location, Announcements, and Future Agenda Items:**
  - A. Committee members are asked to bring ideas for future discussion.
  - B. Next Executive Committee Meeting: **December 19, 2024, at 8:00 a.m. Human Resources Conference Room**
- 8. Adjournment**

*\*Any person planning to attend this meeting who needs some type of special accommodation to participate should call the County Clerk's Office at 261-1500 or e-mail [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting*

**SIGNED:** /s/ Judge Suzanne O’Neill  
**Presiding Officer or Designee**

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups  
EMAILED BY: S. Severson  
DATE & TIME: 10/11/24 2:00 PM

NOTICE POSTED AT COURTHOUSE \_\_\_\_\_  
BY: \_\_\_\_\_  
DATE & TIME: \_\_\_\_\_



**MARATHON COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL EXECUTIVE  
COMMITTEE MEETING MINUTES**

Thursday, August 15, 2024, at 8:00 a.m. – 9:00 am  
Human Resources Conference Room, Courthouse, 500 Forest Street, Wausau WI

Members	Present	Absent
Judge Suzanne O’Neill (Chair)	X	
Board Chair Kurt Gibbs (Vice Chair)	X	
County Administrator Lance Leonhard	X	
Sheriff Chad Billeb	X	

**Staff Present:** Kyle Mayo, Theresa Wetzsteon, Ruth Heinzl and Laura Yarie

**1. Call Meeting to Order**

Judge O’Neill called the meeting to order at 8:00 a.m.

**2. Public Comment (not to exceed 15 minutes) - None.**

**3. Approval of the Minutes of the June 20, 2024, CJCC Executive meeting**

**MOTION BY BILLEB; SECOND BY GIBBS TO APPROVE THE JUNE 20, 2024, EXECUTIVE CJCC MEETING MINUTES. MOTION CARRIED.**

**4. Educational Presentations and Committee Discussion: None**

**5. Policy Issues for Discussion and Possible Action**

**A. Review and Updating of the 2024 CJCC Work Plan**

**Discussion:** 1) Justice Programs data project is moving forward. Michal has invested a lot of time into creating reports to retrieve data from One Solution. Importance of accurate data collection stressed. 2) There will be a presentation from the vendor completing the Opioid Needs Assessment. Health and Human Services will have a presentation October 2, 2024, followed by the Marathon County Board on October 17<sup>th</sup>, 2024. CJCC may be interested in viewing a recording and asking consultants to be available for questions in November. 3) Discussion regarding moving restitution collection to the Clerk of Courts. Kelly Schremp forwarded a memo to Administrator Leonhard regarding issues with restitution orders with probation. DOC must handle these if restitution is ordered as a condition of probation. Group discussed separate orders with a due date set to pay the Clerk of Courts. Clerks’ office could then send to collections after that date if unpaid. Additional discussion regarding issues with co-defendants and differing sentencing dates and the difficulty of tracking restitution. 4) Group discussion regarding defense attorney shortage whitepaper. There is an idea to draft a letter to civil firms to recruit new attorneys who may be willing to take court appointments. Possible idea to contract with civil firms. Also talk of sending letters to attorneys who take Portage County cases. Group discussed letting attorneys know in the letter that they can turn down appointments or possibly be asked before being appointed. Discussion regarding who would make calls and if it is less work to ask beforehand. Clerks’ office has implemented interim billing. Additional discussion on hiring an attorney or using an RFI to seek out an attorney contract and the issues with conflicts over time. DA Wetzsteon mentioned a regional DA meeting taking place in Marathon County next Friday and stated she would put the shortage issue on the agenda to discuss.

**Follow up:** Judge O’Neill to discuss restitution proposal with the other Judges. If Judges agree Judge O’Neill will speak with Kelly Schremp and then set a meeting to discuss further with Kelly, Theresa Wetzsteon, Kyle Mayo, and Kat Yanke. Judge O’Neill to talk with Kelly Schremp regarding a break down of spending on misdemeanor and felony cases to better evaluate idea of a guaranteed income contract.

**6. Operational functions required by bylaws, Statute, Ordinance, or Resolution -**

**A. Discussion of potential items for the September 19, 2024, Marathon County Criminal Justice Coordinating Council Meeting Agenda, and potential recommendations for consideration.**

**Discussion:** Ideas for CJCC September agenda include Deflection update by Ruth Heinzl and sharing of the Thriving and Recovery video they created and plan to share at NAPSA in September. Billeb suggested an update on the Jail MAT Program and the future of funding. Leonhard suggests inviting Kat Yanke to give an update on her office and the Public Defender’s office wait list, new management and discussion on conflict cases. DA Wetzsteon recommends asking Crista Jensen to discuss the work around Drug Endangered Children as well as offering to give an update on the State District Attorney Budget and a general update regarding her office. Sheriff Billeb mentions future agenda ideas to include and update on the Therapy Dog, CIT training happening again in October and information from the committee he is on regarding rule creation for crisis stabilization units.

**7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

**A.** Next meeting October 17, 2024, at 8:00 a.m., Human Resources Conference Room. Members asked to bring agenda ideas for future discussion.

**8. Adjournment**

**MOTION BY LEONHARD, SECOND BY BILLEB TO ADJOURN THE MEETING AT 9:30 A.M. MOTION CARRIED.**