



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

A meeting of the Marathon County Public Library Board of Trustees,
Monday, October 21, 2024, at 12:00 noon
Library Headquarters, Wausau Community Room.

Persons wishing to attend the meeting by computer or phone may log or call into the meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/562864685> or number **1 877 309 2073**. Access Code for dialing in 562-864-685.

When you enter the meeting, PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!

AGENDA

1. (12:00 p.m.) Call to Order
2. Acknowledgement of Visitors
3. Approval of Minutes
4. Bills and Services Report
5. (10 minutes) Public Comments *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Valley Library Service
7. (10 minutes) Library AHU/Chiller Project Update – For Discussion and Informational Purposes Only
8. (5 minutes) January 2025 Meeting Date Change – For Discussion and Possible Action
9. (10 minutes) Library Service Highlight: Central Wisconsin Book Festival Recap – For Discussion and Informational Purposes Only
10. Announcements
11. Request for Future Agenda Items
12. Next Meeting Dates
 - Monday 11/18/2024
 - Monday 12/16/2024
13. Adjournment

Signed: 
Library Director or Designee

*All times are approximate and subject to change
*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and
EMAILED TO: Other Media Groups
EMIALED BY: H. Wilde
EMAILED DATE: October 15, 2024
EMAILED TIME: 2:30 p.m.

NOTICE POSTED AT COURTHOUSE
BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, September 16, 2024.

Present: Reid Rayome, Gary Gisselman, LeeAnn Podruch, Andrea Sheridan, Leah Giordano

Absent: Kari Sweeney, Chris Voll, Nathan Turajski

Others: Katelyn Sabelko, Heather Wilde, David Hahn, Stephanie Martell, and Chad Dally
Remote visitors: none

The meeting was called to order at 12:00pm by Reid Rayome.
Reid Rayome acknowledged visitors at the meeting.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY ANDREA SHERIDAN TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE AUGUST 19, 2024, MEETING. MOTION CARRIED.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY GARY GISSELMAN TO APPROVE THE AUGUST 2024 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- Engineers have found a solution to the ground issue on the HVAC project and progress is continuing.
- Summer program attendance has increased this year over last year.
- The bathtub in the children's area at the Wausau location is being repainted.
- The initial interviews for the Support Services Manager position have taken place.

Board Committees – None

Friends of the Library – The Friends met in August and decided to have another design competition in the coming year.

MCPL Foundation – The Foundation met last week and agreed to fund the Wi-Fi hotspots for circulation. The grants that have funded the hotspots will run out at the end of the year and with the Foundation's funding the library will be able to continue this service to the public.

Wisconsin Valley Library Service – None

Library Service Highlight: Central Wisconsin Book Festival – Presented by Chad Dally.

- The eighth annual Central Wisconsin Book Festival starts Thursday, September 26th.
- The Book Festival is a joint effort with the Portage County and Wisconsin Rapids libraries.
- This year the Festival will partner with the CVA on a poetry and art event.
- The largest planned event this year is author David Wroblewski's discussion of his new book, *Familiaris*, which was selected as an Oprah Winfrey's Book Club pick. This program will be on the UWSP campus on Saturday, September 28th.
- The events are free and funded by donations.

2025 Library Budget- Presented by Director Giordano

- An adjusted budget was handed out at the meeting and used for the presentation. See Exhibit 1.

A MOTION WAS MADE BY REID RAYOME SECONDED BY ANDREA SHERIDAN TO APPROVE THE BUDGET AS PRESENTED WITH THE PROVISION THAT THE PERSONNEL NUMBERS MAY VARY BY UP TO 1%, ALLOWING FOR MINOR ADJUSTMENTS AS NECESSARY WHILE REMAINING WITHIN THE APPROVED BUDGET LIMITS. MOTION CARRIED.

Announcements – None

Request for Future Agenda Items- None

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO ADJOURN AT 1:14 P.M. MOTION CARRIED.


Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for October 21, 2024.

Marathon County Budget Report

Library

Cost Center Level: 55110 Library

Fund: 101 General Fund

Programs: None (uncategorized)

Grant: None (uncategorized)

2024 Amended	2025 Requested	Variance
\$ 3,603,220	\$ 3,682,107	\$ 78,887

GL Accounts	2024 Amended Budget	2025 Requested	Variance
41110 - 41110 General Property Taxes (Tax Levy)	\$ 3,603,220		\$ (3,603,220)
46100 - 46170 Sale of Maps, Poll Lists, Copies	\$ 12,000	\$ 14,000	\$ 2,000
46100 - 46190 Other General Government Fees	\$ 24,000	\$ 27,500	\$ 3,500
46700 - 46710 Library Fees	\$ 45,000	\$ 47,000	\$ 2,000
48200 - 48200 Rental of Buildings and Property	\$ 42,153	\$ 42,153	\$ -
48900 - 48900 Other Miscellaneous Revenues	\$ -	\$ -	\$ -
49200 - 49210 Transfer from the General Fund	\$ 63,085		\$ (63,085)
49200 - 49299 Transfers from Fund Balance	\$ -		\$ -
Total Revenues	\$ 3,789,458	\$ 130,653	\$ (3,658,805)
50210 - 52130 Accounting and Audit Services	\$ 1,300	\$ 2,500	\$ 1,200
50210 - 52131 Financial, Banking and Investment Services	\$ 1,200	\$ 1,200	\$ -
50210 - 52192 Other Professional Services	\$ 6,500	\$ 6,500	\$ -
50220 - 52250 Telephone, Internet and Cable	\$ 22,750	\$ 22,300	\$ (450)
50240 - 52420 Machinery/Equipment Maintenance Services	\$ 6,500	\$ 6,500	\$ -
50250 - 52140 Technology Services	\$ 16,000	\$ 13,946	\$ (2,054)
52164 Contractual Services		\$ 54,000	\$ 54,000
50250 - 52560 Other Special Services	\$ 34,000	\$ 43,000	\$ 9,000
50250 - 52561 Reimburse County	\$ 6,400	\$ 7,500	\$ 1,100
50290 - 52932 Copier Charges	\$ 6,500	\$ 12,000	\$ 5,500
50290 - 52990 Sundry Contractual Services	\$ 15,000	\$ 9,000	\$ (6,000)
50310 - 53110 Postage and Courier	\$ 1,700	\$ 1,700	\$ -
50310 - 53130 Printing and Forms	\$ 5,000	\$ 5,000	\$ -
50310 - 53142 Software - IT	\$ 6,000	\$ 9,600	\$ 3,600
50310 - 53161 Books Library	\$ 275,045	\$ 274,250	\$ (795)
50310 - 53168 Audio-Visual Materials	\$ 56,596	\$ 60,000	\$ 3,404
50310 - 53169 E-Books Library	\$ 34,252	\$ 35,749	\$ 1,497
50310 - 53190 Office Supplies	\$ 27,000	\$ 21,000	\$ (6,000)
50320 - 53220 Subscriptions	\$ 18,600	\$ 18,600	\$ -
50320 - 53221 Electronic Subscriptions	\$ 35,200	\$ 24,650	\$ (10,550)
50320 - 53240 Membership Dues	\$ 118,497	\$ 125,068	\$ 6,571
50320 - 53250 Registration Fees/tuition	\$ 3,500	\$ 1,200	\$ (2,300)
50320 - 53260 Advertising	\$ 4,000	\$ 4,000	\$ -
50330 - 53321 Personal Auto Mileage	\$ 3,500	\$ 1,700	\$ (1,800)
50340 - 53410 Meeting Expenses	\$ 2,700	\$ 2,200	\$ (500)
50340 - 53494 Technology Supplies	\$ 3,000	\$ 5,000	\$ 2,000
50390 - 53936 Other Supplies	\$ 10,000	\$ 10,000	\$ -
50510 - 55190 Insurance Other Premiums	\$ 48,000	\$ 50,400	\$ 2,400
50530 - 55320 Building/Offices Rent	\$ 65,000	\$ 65,000	\$ -
Total Operating Expenses	\$ 833,740	\$ 893,563	\$ 59,823
50110 - 51111 Salaries and Wages	\$ 2,078,706	\$ 2,112,886	\$ 34,180
50110 - 51120 Overtime	\$ 22,935	\$ 5,348	\$ (17,587)
50130 - 51390 Other Special Pay	\$ -	\$ -	\$ -
50150 - 51510 Social Security	\$ 160,775	\$ 161,636	\$ 861
50150 - 51520 Retirement Employers Share	\$ 131,875	\$ 134,571	\$ 2,696
50150 - 51541 Dental Insurance	\$ 12,031	\$ 8,609	\$ (3,422)
50150 - 51550 Life Insurance	\$ 7,016	\$ 520	\$ (6,496)
50150 - 51560 Workers Compensation	\$ 1,261	\$ 1,268	\$ 7
50150 - 51580 Unemployment Compensation	\$ 2,102	\$ -	\$ (2,102)
50150 - 51590 Other Employer Contributions	\$ 30,030	\$ 30,859	\$ 829
50150 - 51593 Health Insurance	\$ 508,987	\$ 463,500	\$ (45,487)
Total Personnel Expenses	\$ 2,955,718	\$ 2,919,197	\$ (36,521)
Net Total	\$ 3,603,220	\$ 3,682,107	\$ 78,887

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, August 19, 2024.

Present: Kari Sweeney, Reid Rayome, Gary Gisselman, LeeAnn Podruch, Andrea Sheridan (remote), Chris Voll, Leah Giordano

Absent: Nathan Turajski

Others: Katelyn Sabelko, Heather Wilde, David Hahn, Stephanie Martell, Peggy Klein
Remote visitors: none

The meeting was called to order at 12:00pm by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY CHRIS VOLL; SECONDED BY REID RAYOME TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE JULY 15, 2024, MEETING. MOTION CARRIED.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY LEEANN PODRUCH TO APPROVE THE JULY 2024 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The library is using an unfilled part-time position to create a floater position to help at all MCPL locations. The new floater will fill in for vacations, illnesses, and staff vacancies. This will also provide staff with an opportunity to expand programming.
- In January 2025, MCPL's staff day will be combined with the county's IMAGINE Day. The first half of the day will be countywide activities and the second half of the day will be department specific activities.
- Progress continues on the HVAC install despite some issues outside. The Director will attend a construction meeting about the progress on August 20th.

Board Committees – None

Friends of the Library – The Friends quarterly sale raised \$4,254. MCPL staff will soon be requesting annual programming funds from the Friends.

MCPL Foundation – None

Wisconsin Valley Library Service – The WVLS Board met August 17th and discussed budget items and the WVLS Resource Library Agreement.

WVLS Resource Library Agreement–The amount for collection development given to MCPL as the resource library increased to \$12,000 this year.

A MOTION WAS MADE BY REID RAYOME SECONDED BY LEEANN PODRUCH TO APPROVE THE WVLS AGREEMENT. MOTION CARRIED.

Library Service Highlight: Overview and Tour of the Hatley Branch – Peggy Klein, Hatley Branch Coordinator will provide a tour after the meeting adjourns.

Announcements - Central Wisconsin Book Festival takes place in September. September is also library card sign up month. August 19-23 is Library Trustee Training Week and there are opportunities for online training for board trustees.

Request for Future Agenda Items- Each month board members would like staff to highlight items on the Bills and Services reports that may deviate from the norm.

A MOTION WAS MADE BY CHRIS VOLL; SECONDED BY KARI SWEENEY TO ADJOURN AT 12:21 P.M. MOTION CARRIED.


Library Director or Designee

Marathon County Public Library Bills for Approval September 2024*

Library		
52131 Financial, Banking and Investment Services		
Unique Management Services Inc	\$	69.90
	\$	69.90
52140 Technology Services		
Harder Technologies LLC	\$	385.00
	\$	385.00
52250 Telephone, Internet and Cable		
Charter Communications	\$	542.94
Frontier	\$	645.24
Northcentral Technical College	\$	5,000.00
	\$	6,188.18
52560 Other Special Services		
Amazon Capital Services	\$	12.94
Baker & Taylor Company	\$	3,139.06
Blackstone Publishing	\$	59.00
InfoUSA Marketing, Inc.	\$	12.40
	\$	3,223.40
52932 Copier Charges		
Marco Technologies LLC	\$	415.00
	\$	415.00
52990 Sundry Contractual Services		
Frances L Simek Memorial Library	\$	15.00
Systems Technologies	\$	300.00
	\$	315.00
53161 Books Library		
Amazon Capital Services	\$	838.49
Baker & Taylor Company	\$	18,646.91
InfoUSA Marketing, Inc.	\$	415.00
OverDrive Inc	\$	1,591.37
	\$	21,491.77
53168 Audio-Visual Materials		
Amazon Capital Services	\$	506.97
Baker & Taylor Company	\$	716.30
Blackstone Publishing	\$	842.49
Midwest Tape LLC	\$	1,514.99
Playaway Products LLC	\$	69.99
Tonies US, Inc.	\$	896.00
	\$	4,546.74
53190 Office Supplies		
Amazon Capital Services	\$	1,060.66
Guy Brown, LLC	\$	31.80
Staples	\$	326.82
The Samuels Group Inc	\$	51.94
	\$	1,471.22
53221 Electronic Subscriptions		
WI Library Services Inc	\$	2,782.00
	\$	2,782.00
53260 Advertising		
Multi Media Channels LLC	\$	385.00
	\$	385.00

53321 Personal Auto Mileage			
Staff		\$	133.73
	Personal Auto Mileage	\$	133.73
53494 Technology Supplies			
Amazon Capital Services		\$	949.87
Carahsoft Technology Corporation		\$	141.55
CDW Government Inc		\$	216.45
	Technology Supplies	\$	1,307.87
53936 Other Supplies			
Amazon Capital Services		\$	138.89
Envisionware, Inc.		\$	4,334.40
	Other Supplies	\$	4,473.29
55320 Building/Offices Rent			
Rothschild, Village of		\$	6,750.00
Stratford, Village of		\$	3,067.14
WI Public Service Corporation		\$	346.54
	Building/Offices Rent	\$	10,163.68
Library - Gifts/Donations			
53161 Books Library			
Amazon Capital Services		\$	114.98
Baker & Taylor Company		\$	450.05
	Books Library	\$	565.03
53260 Advertising			
Multi Media Channels LLC		\$	1,408.75
	Advertising	\$	1,408.75
53936 Other Supplies			
Amazon Capital Services		\$	310.45
Destination Travel Network		\$	230.00
Portage County Public Library Foundation Inc.		\$	676.25
Scholastic, Inc.		\$	521.51
Staples		\$	6.26
	Other Supplies	\$	1,744.47
CIP Library			
52990 Sundry Contractual Services			
Per Mar Security & Research Corporation		\$	3,794.54
	Sundry Contractual Services	\$	3,794.54
53494 Technology Supplies			
Amazon Capital Services		\$	566.80
	Technology Supplies	\$	566.80
Grand Total		\$	65,431.37

*Current as of 10/10/24 when pulled from Workday (county system)

Marathon County Public Library Budget vs Actual (Library cost center) for September 2024*

Ledger Account	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library Cost Center				
Revenues				
46170 Sale of Maps, Poll Lists, Copies	\$ 12,000.00	\$ 931.69	\$ 11,084.45	\$ (915.55)
46190 Other General Government Fees	\$ 24,000.00	\$ 2,260.00	\$ 21,735.00	\$ (2,265.00)
46199 Employee Share of Insurance **	\$ -	\$ -	\$ 4,215.50	\$ 4,215.50
47393 Local Department Charges Internal Service Fund **	\$ -	\$ -	\$ 46.51	\$ 46.51
46710 Library Fees	\$ 45,000.00	\$ 1,958.81	\$ 34,448.40	\$ (10,551.60)
46197 Employer Share of Insurance **	\$ -	\$ 33,091.10	\$ 33,091.10	\$ 33,091.10
46199 Employee Share of Insurance **	\$ -	\$ 7,784.03	\$ 11,759.28	\$ 11,759.28
47393 Local Department Charges Internal Service Fund **	\$ -	\$ 88.49	\$ 178.71	\$ 178.71
48200 Rental of Buildings and Property	\$ 42,153.00	\$ -	\$ 31,614.75	\$ (10,538.25)
48900 Other Miscellaneous Revenues	\$ -	\$ -	\$ 1,314.46	\$ 1,314.46
49210 Transfer from the General Fund	\$ 63,085.00	\$ -	\$ -	\$ (63,085.00)
49299 Transfers from Fund Balance	\$ -	\$ -	\$ 63,085.00	\$ 63,085.00
Total Revenues	\$ 186,238.00	\$ 46,114.12	\$ 212,573.16	\$ 26,335.16

Personnel Expenses				
51111 Salaries and Wages	\$ 2,078,706.00	\$ 147,778.78	\$ 1,477,866.89	\$ 600,839.11
51120 Overtime	\$ 22,935.00	\$ -	\$ -	\$ 22,935.00
51390 Other Special Pay	\$ -	\$ 1,577.08	\$ 14,790.00	\$ (14,790.00)
51580 Unemployment Compensation	\$ 2,102.00	\$ -	\$ -	\$ 2,102.00
51510 Social Security	\$ 160,775.00	\$ 10,793.79	\$ 108,114.02	\$ 52,660.98
51520 Retirement Employers Share	\$ 131,875.00	\$ 9,459.51	\$ 93,988.05	\$ 37,886.95

51541 Dental Insurance	\$	12,031.00	\$	663.25	\$	6,054.25	\$	5,976.75
51550 Life Insurance	\$	7,016.00	\$	39.21	\$	333.21	\$	6,682.79
51560 Workers Compensation	\$	1,261.00	\$	88.49	\$	893.39	\$	367.61
51590 Other Employer Contributions	\$	30,030.00	\$	1,638.00	\$	27,043.25	\$	2,986.75
51593 Health Insurance	\$	508,987.00	\$	32,427.85	\$	286,290.77	\$	222,696.23
Personnel Expenses Total	\$	2,955,718.00	\$	204,465.96	\$	2,015,373.83	\$	940,344.17

Operating Expenses

52130 Accounting and Audit Services	\$	1,300.00	\$	-	\$	-	\$	1,300.00
52131 Financial, Banking and Investment Services	\$	1,200.00	\$	69.90	\$	757.25	\$	442.75
52192 Other Professional Services	\$	6,500.00	\$	-	\$	6,500.00	\$	-
52250 Telephone, Internet and Cable	\$	22,750.00	\$	6,188.18	\$	17,172.91	\$	5,577.09
52420 Machinery/Equipment Maintenance Services	\$	6,500.00	\$	-	\$	6,731.00	\$	(231.00)
52140 Technology Services	\$	16,000.00	\$	385.00	\$	11,819.97	\$	4,180.03
52560 Other Special Services	\$	34,000.00	\$	3,223.40	\$	30,876.08	\$	3,123.92
52561 Reimburse County	\$	6,400.00	\$	-	\$	6,275.00	\$	125.00
52932 Copier Charges	\$	6,500.00	\$	415.00	\$	4,580.82	\$	1,919.18
52990 Sundry Contractual Services	\$	15,000.00	\$	315.00	\$	5,948.75	\$	9,051.25
53110 Postage and Courier	\$	1,700.00	\$	-	\$	279.66	\$	1,420.34
53130 Printing and Forms	\$	5,000.00	\$	-	\$	2,992.00	\$	2,008.00
53142 Software - IT	\$	6,000.00	\$	-	\$	5,033.01	\$	966.99
53161 Books Library	\$	275,045.00	\$	21,491.77	\$	189,235.79	\$	85,809.21
53168 Audio-Visual Materials	\$	56,596.00	\$	4,546.74	\$	37,040.45	\$	19,555.55
53169 E-Books Library	\$	34,252.00	\$	-	\$	34,296.24	\$	(44.24)
53190 Office Supplies	\$	27,000.00	\$	1,471.22	\$	13,772.60	\$	13,227.40
53220 Subscriptions	\$	18,600.00	\$	-	\$	3,042.33	\$	15,557.67
53221 Electronic Subscriptions	\$	35,200.00	\$	2,782.00	\$	23,292.53	\$	11,907.47

53240 Membership Dues	\$	118,497.00	\$	-	\$	118,951.21	\$	(454.21)
53250 Registration Fees/tuition	\$	3,500.00	\$	-	\$	829.72	\$	2,670.28
53260 Advertising	\$	4,000.00	\$	385.00	\$	3,461.93	\$	538.07
53321 Personal Auto Mileage	\$	3,500.00	\$	133.73	\$	1,413.04	\$	2,086.96
53410 Meeting Expenses	\$	2,700.00	\$	-	\$	313.06	\$	2,386.94
53494 Technology Supplies	\$	3,000.00	\$	1,307.87	\$	4,981.66	\$	(1,981.66)
53936 Other Supplies	\$	10,000.00	\$	4,473.29	\$	8,504.96	\$	1,495.04
55190 Insurance Other Premiums	\$	48,000.00	\$	-	\$	-	\$	48,000.00
55320 Building/Offices Rent	\$	65,000.00	\$	10,163.68	\$	30,527.61	\$	34,472.39
Operating Expenses Total	\$	833,740.00	\$	57,351.78	\$	568,629.58	\$	265,110.42
Total Expenditures	\$	3,789,458.00	\$	261,817.74	\$	2,584,003.41	\$	1,205,454.59
Net Change	\$	(3,603,220.00)	\$	(215,703.62)	\$	(2,371,430.25)	\$	1,231,789.75

*Current as of 10/10/24 when pulled from Workday (county system).

** Payroll revenue- temporary holding position for County Finance

Marathon County Public Library Budget vs Actual (additional cost centers) September, 2024*

	Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library - Gift/Donation Cost Center				
Total Revenues	\$ 202,783.00	\$ 136.70	\$ 264,030.17	\$ 61,247.17
Total Expenditures	\$ 202,783.00	\$ 3,718.25	\$ 71,558.63	\$ 131,224.37
Library - Gift/Donation Cost Center Net	\$ -	\$ (3,581.55)	\$ 192,471.54	\$ 192,471.54
CIP- Library Cost Center				
Total Revenues	\$ 498,265.00	\$ -	\$ 498,264.97	\$ (0.03)
Total Expenditures	\$ 498,265.00	\$ 4,361.34	\$ 124,412.53	\$ 373,852.47
CIP-Library Net Change	\$ -	\$ (4,361.34)	\$ 373,852.44	\$ 373,852.44

*Current as of 10/10/24 when pulled from Workday (county system).

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of September 2024

Branch	2023 CURRENT MONTH	2024 CURRENT MONTH	% CHANGE	2023 YEAR-to-DATE	2024 YEAR-to-DATE	% CHANGE
ATHENS	1,554	1,986	27.80%	14,716	15,806	7.41%
EDGAR	1,159	1,067	-7.94%	11,249	11,588	3.01%
HATLEY	1,874	1,452	-22.52%	17,290	17,107	-1.06%
MARATHON	2,191	2,103	-4.02%	22,675	21,177	-6.61%
MOSINEE	2,408	2,399	-0.37%	23,064	22,115	-4.11%
ROTHSCHILD	7,544	7,920	4.98%	72,655	73,704	1.44%
SPENCER	868	945	8.87%	10,048	10,121	0.73%
STRATFORD	1,831	1,986	8.47%	19,157	19,640	2.52%
WAUSAU	29,915	29,272	-2.15%	278,658	291,694	4.68%
WAUSAU DRIVE UP	1,677	1,681	0.24%	16,155	15,963	-1.19%
HOMEBOUND	511	541	5.87%	5,409	5,008	-7.41%
ILL	145	215	48.28%	1,465	1,545	5.46%
OVERDRIVE	15,964	17,183	7.64%	140,293	160,558	14.44%
GRAND TOTAL	67,641	68,750	1.64%	632,834	666,026	5.24%

*MCPL Athens branch was closed November 6-11, 2023 to move into new location

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

September 2024

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	149	0	11	0	0	727	0	887	15,806	5.61%	
EDGAR	1	0	0	0	0	0	0	1	11,588	0.01%	
HATLEY	13	0	3	0	0	0	0	16	17,107	0.09%	
MARATHON	19	0	65	0	0	3	0	87	21,177	0.41%	
MOSINEE	0	0	28	0	0	0	0	28	22,115	0.13%	
ROTHSCHILD	83	0	19	0	0	1	0	103	73,704	0.14%	
SPENCER	621	0	0	0	0	2	23	646	10,121	6.38%	
STRATFORD	0	0	0	0	0	0	13	13	19,640	0.07%	
WAUSAU	108	0	1,452	0	0	105	67	1,732	291,694	0.59%	
WAUSAU DRIVE UP	10	0	36	0	0	0	0	46	15,963	0.29%	
MISC*									167,111		
TOTAL MCPL	1,004	0	1,614	0	0	838	103	3,559	666,026	0.53%	
% of CIRC by COUNTY	0.15%	0.00%	0.24%	0.00%	0.00%	0.13%	0.02%				

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of September 2024

	2023 CURRENT MONTH	2024 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	51,825	54,064	4.32%
RESIDENT CHILD	8,526	8,998	5.54%
HOMEBOUND	94	101	7.45%
STAFF	66	65	-1.52%
TEMPORARY	568	489	-13.91%
TOTAL FOR MARATHON COUNTY	61,079	63,717	4.32%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,539	2,681	5.59%
CHILD	231	238	3.03%
TEMPORARY	24	25	4.17%
TOTAL FOR NON-COUNTY ON SITE BORROWER	2,794	2,944	5.37%
INTERLIBRARY LOAN			
ILL	411	416	1.22%
GRAND TOTAL	64,284	67,077	4.34%



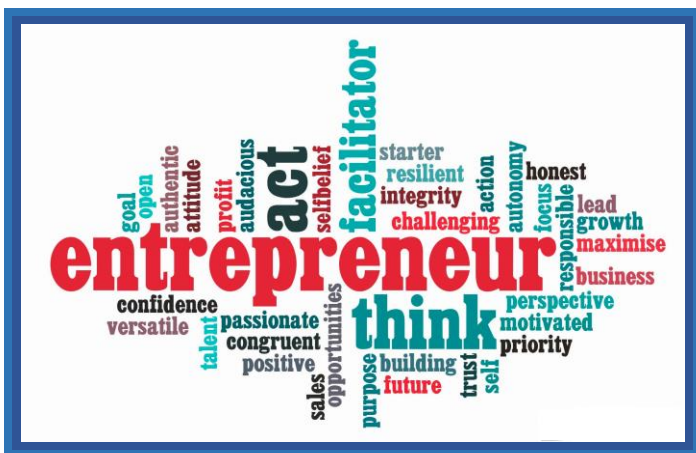
Marathon County Public Library Director Report October 2024

Highlights

Support for Entrepreneurs

How can the library better support entrepreneurs? That's one of the questions we've been asking ourselves this year. Chad and Ben, Library Specialists, curated a list of resources on our website to serve those in our community who are beginning to explore small business ownership. We highlight local services like MCDEVCO, the Greater Wausau Chamber of Commerce, grant and financing information, and more. We've also been reviewing our Study Room Procedure and the technology provided in our study rooms, with the goal of making those spaces even more entrepreneur-friendly. We hope to continue these initiatives through 2025 in alignment with our strategic plan.

-Katelyn S, Library Services Manager



Tonieboxes at MCPL

Tonieboxes are portable, screen-free audio players created specifically for kids. They function by simply placing a Tonie - a little figurine that contains stories and/or songs - on top of the Toniebox. It will then start to play! The Toniebox is designed for children ages 3 and up. Pinching the ears, tapping the side, or slightly tilting the Toniebox will control different functions, making it easy for young children to use independently.

When the Marathon County Public Library first launched Tonie materials in early May 2024, they had six Tonieboxes, each circulating with a Playtime Puppy Tonie. MCPL has recently purchased four more Tonieboxes and will begin to circulate all ten as Toniebox Bundles, with each bundle containing a Toniebox, a set of three themed Tonies, and the Playtime Puppy Tonie.

The library also circulates Tonie Packs, a set of three themed Tonies without a Toniebox, for use with MCPL Toniebox Bundles or a patron's personal Toniebox at home. MCPL initially offered 18 themed Tonie Packs and is in the process of purchasing more this fall. Toniebox Bundles and Tonie Packs circulate for 21 days, with patrons allowed a limit of four preloaded learning devices such as Tonies or Playaways.



MCPL shared a preview of Tonieboxes on our social media before they officially launched, announcing their arrival and that patrons could place holds on them. There were several holds placed on all Toniebox items before they were even in the hands of the public! The library has also highlighted them in our bimonthly newsletter and on our blog, but many patrons discover the library has Tonie materials when they see them sitting on the hold shelf.

The availability of Tonie materials at the library has been a welcome resource for many patrons, who appreciate the opportunity to try them without committing to a purchase. Thanks to their durability, portability, and ease of use, Tonieboxes have become a hit with both children and adults. The Marathon County Public Library is proud to continue offering this resource, fostering a love of reading and learning throughout our community.

-Robyn V, Library Specialist (for WVLS Newsletter)

Library Services

September was filled with anticipation for new beginnings. Our Youth Services Librarian, Tara, is expecting her first child in early October. The Youth Services team has been hard at work planning ahead for Tara's maternity leave; yes, preparations for Summer Library Program 2025 have already begun! Family Story Time attendance was up this month, and our Stuffed Animal Adopt-a-Thon program drew in 150 excited participants. On Wausau School District's no-school day in September, Rose offered a popular self-directed craft program—flectangles! September also saw the development of more initiatives to support teens in the library. Olivia met with the director of the Center for the Visual Arts to discuss a partnership for the 2025 Summer Library Program, put a Community Q&A board up in the Young Adult area of the library, and connected with the librarian at John Muir Middle School.

The Adult Services team was thrilled to welcome and train the new Spencer Branch Coordinator and Assistant this month. To support the staffing transition at multiple branches, Jailin, Julie, Robyn, and Chad assisted in covering those locations throughout September. The programming highlight of the month was the Central Wisconsin Book Festival. Chad facilitated local author events in the library and around Wausau on September 26-28. The yearly festival was a success, and 480 participants attended 15 events to celebrate the literary arts. Adult Services staff also offered multiple opportunities for patrons to learn computer skills this month, covering Microsoft Word and Excel programs. And we're already looking forward to 2025! All programmers submitted their 2025 budget proposals to the Library Services Manager in September.

Branches

In Athens, Kitty is coordinating a local history program in early October with the Marathon County Historical Society which will be held at the Black Creek Inn, the original home of William and Marianna Erbach, son-in-law and daughter of Frederick Rietbrock, one of the founders of Athens. Two sessions of 30 participants filled up rather quickly, additional programs are being looked into for the patrons on waiting list.

Edgar held their first needlework social with 5 people in attendance, mostly younger patrons, and interest has been shown by older patrons for future events!

The Mosinee branch had an amazing turnout of 64 patrons for our wildly popular Bluey Extravaganza. Patrons traveled from afar to join our regular patrons for a Bluey dance party, masks, headbands, wands, coloring and activity sheets, and even mini Fancy Grannies. It was an absolute blast! They also had a Bluey Scavenger hunt with 55 participants and set out leftover crafts throughout the following week for those that couldn't come to the program, with an additional 29 patrons stopping by to do those.

In Rothschild, Katelyn, Stephanie, and Kate visited the library to discuss plans for new shelving with Laura.

All locations received new printers/copiers/scanners and have started implementing mobile printing.

Our bi-monthly branch coordinator meeting was held on 9/20. We discussed library updates, IT updates, and hiring updates, and held a discussion about future story time programming.

In hiring news, Ashley H. (Spencer Coordinator) and Anne B. (Spencer Assistant) completed their two week orientation and have started work in Spencer. Megan V. (Rothschild Assistant) will be filling in as the Interim Branch Coordinator in Hatley, and we are currently in the process of hiring a new Hatley Branch Assistant. Staff from all MCPL locations have been very busy covering shifts in all locations.

–Laura W, Branch Team Lead

Library Services Statistics & Activities

Team News & Projects

- Notary: 14 appointments
- Proctoring: 3 appointments
- Tech Time: 4 appointments
- MCPL study rooms were booked 86 times in September
- Homebound Services:
 - Items sent out: 304
 - Volunteer deliveries completed: 17
 - New (or recently returned) HB patrons: 4
 - Active HB accts at the start of the month: 88
 - Reading slips, letters, or notes received: 33
- Weeding:
 - Marathon City: Juvenile Board Books, Young Adult Fiction, Artwork
 - Mosinee: Adult Music CDs,
 - Spencer: Juvenile Fiction, Adult Fiction
 - Stratford: Adult Fiction
 - Wausau: Juvenile Beginning Readers – Green, Adult Fiction, Artwork
- Outreach:
 - Chad appeared on WXCO radio on September 10 and 26 to discuss library programming, services and resources, and the Central Wisconsin Book Festival
 - Chad was interviewed by a WSAW reporter about the Central Wisconsin Book Festival on September 23
 - Olivia met with the director of the Center for the Visual Arts to discuss a partnership opportunity
 - Olivia connected with the librarian at the John Muir Middle School to discuss potential collaboration opportunities
 - Rose coordinated Wausau School District’s Mentor Day Program with Cheryl B.
- Ongoing projects:
 - Branch collection maintenance
 - Jailin assisted in organizing the collections in Hatley on September 18

- Kate and James visited the Hatley branch to further organize the collections on September 26
 - Kate, Stephanie, and Katelyn visited the Rothschild branch on September 25 to discuss shelving updates
 - Julie and Jailin assisted with weeding in Spencer
- Central Wisconsin Book Festival (Chad)
 - Met with the CWBF committee on September 10 and 24
 - Presented to the Library Board of Trustees on September 16 about the CWBF
 - Facilitated CWBF events September 26-28
- Circulating artwork collection (Kate, Olivia)
 - Purchased new artwork for the collection with the Friends of the Library on September 7
- Events database upgrades (Ben, Chad)
- Graphic design (Ben)
 - Designed all promotional materials and graphics for the CWBF
 - Designed program posters and handouts for all MCPL locations
- History Day (Julie)
 - Created a handout of resources for local students
- Library history digitization project (Julie)
- Library resources/services for entrepreneurs (Chad, Ben, Jordan)
 - New webpage launched <https://mcpl.us/services/small-business/>
- Lost & Found management (Kathy)
- Manga collection update (Murray)
 - In response to enthusiastic feedback from Young Adult readers, Murray is enhancing our manga collection and purchasing missing volumes
- Marketing and social media (Robyn)
 - Wrote article for WVLS about Tonieboxes
 - Created a content calendar for MCPL
 - Taking a course in Udemy on Social Media Content Creation
- Memory Kits (Jailin)
- Obituary index accessibility in Aspen (Jailin, Jordan)
- Policy & procedure edits (Kate, Rose, Olivia)
- Programming
 - All programmers submitted their 2025 budgets to Katelyn
 - Programmers attended refresher training led by Chad on September 6
 - Winter program planning is in progress (Chad, Julie, Olivia, Rose, Tara)
 - International Games Month planning in progress (Jailin, Jordan, Julie, Olivia)
 - A Winter Reading Program for Adults is currently in the planning stage (Julie, Olivia)
 - Olivia received 24 responses on the Q&A board put up in the Young Adult section of the library, including ideas for future programs and enhancing popular collections
- Reading bathtub update (Rose)
- Reference skills orientation update (Julie)
- Tonie collection enhancement project (Murray)
- Website and newsletters (Ben)

Events and Programs

Youth Events

Story Times:

- September 4: Play & Learn Story Time—45
- September 9: Family Story Time—40
- September 11: Play & Learn Story Time—39
- September 16: Family Story Time—65

- September 18: Play & Learn Story Time—52
- September 23: Family Story Time—52
- September 25: Play & Learn Story Time—52
- September 30: Family Story Time—30

Other Programs:

- September 7: Stuffie Adopt-A-Thon—150
- September 10: Pokémon Club—52
- September 19: LEGO Block Party—14
- September 27: Flexangles—30
- September 30: Children’s Room Scavenger Hunt—79
- **Number of September Youth Services programs – 13**
- **Total attendance for September Youth Services programs – 700**

Adults/All Ages Events

- September 3: Cribbage Meet Up – 2
- September 9: Adaptive Communities Arts and Crafts – 12
- September 10: Cribbage Meet Up – 4
- September 10: Extension Gardening: Invasive Spotted Lanternfly - 3
- September 11: Microsoft Word: Basics – 3
- September 17: Cribbage Meet Up – 5
- September 18: Microsoft Word: Formatting – 3
- September 21: Intro to Microsoft Excel – 6
- September 25: Microsoft Word: Editing – 3
- September 26: Central Wisconsin Book Festival (CWBF): Andrew Graff – 27
- September 27: CWBF: Center for the Visual Arts Exhibit Reception – 176
- September 27: CWBF: Gregory Renz (WI Rapids) – 3
- September 27: CWBF: Hannah Morrissey (Stevens Point) – 22
- September 28: CWBF: Local Author Fair (Stevens Point) – 59
- September 28: CWBF: Duachaka Her – 5
- September 28: CWBF: Darcy Miller (Stevens Point) – 7
- September 28: CWBF: Susan Apps-Bodilly (Stevens Point) – 21
- September 28: CWBF: Dr. Carol Jarosinski (WI Rapids) – 17
- September 28: CWBF: Robert Walker (WI Rapids) – 11
- September 28: CWBF: Lindsay Starck (WI Rapids) – 8
- September 28: CWBF: B.J. Hollars – 23
- September 28: CWBF: Holly Wilson – 15
- September 28: CWBF: Lori M. Lee – 16
- September 28: CWBF: David Wroblewski (Stevens Point) - 70
- **Number of September programs and activities – 26**
- **Total attendance/participation for September programs – 540**

Media Summary

Social Media Statistics:

- Facebook (MCPL): 5,363 followers (+26)
 - New likes (+13)
 - Unfollows (0)
- Twitter: 1,230 followers (-2)

- Pinterest: 962 followers (-1)
- Goodreads: 350 friends (+2); 1,495 reviews (+1)
- Instagram: 1,162 followers (+7)
- YouTube: 520 subscribers (-1)

Hot Happenings in the River District (email newsletter)

- September 4 – Stuffie Adopt-a-Thon
- September 11 – Cribbage at the Library
- September 18 – Friends Members Only Book Sale
- September 25 – Central Wisconsin Book Festival

WAOW Channel 9

- September 2 - Marathon Co. Public Library City Branch Hosts a Free Plant Swap - https://www.waow.com/video/marathon-co-public-library-city-branch-hosts-a-free-plant-swap/video_70af7006-5165-54f4-806e-efda470d771e.html
- September 16 - Free plant swap this week at Marathon County Library Marathon City branch - https://www.waow.com/video/free-plant-swap-this-week-at-marathon-county-library-marathon-city-branch/video_6e8a1553-c125-5396-8ea1-4f48a5cb2e33.html

WSAW Channel 7

- September 26 – Meet, hear from authors at Central Wisconsin Book Festival - <https://www.wsaw.com/2024/09/26/meet-hear-authors-central-wisconsin-book-festival/>

WXCO 1230 AM, 98.9 FM

- September 10 – Chad Dally of the Marathon County Public Library, tonight’s Presidential debate and sports - <https://civicmedia.us/shows/chad-holmes-show/2024/09/10/chad-dally-of-the-marathon-county-public-library-tonights-presidential-debate-and-sports>
- September 26 - Marathon County Public Library’s Chad Dally. A GOP congressman tosses away the dog whistle - <https://civicmedia.us/shows/chad-holmes-show/2024/09/26/marathon-county-public-libraris-chad-dally-a-gop-congressman-tosses-away-the-dog-whistle-and-goes-full-racist>

City Pages

- September 5 – Ongoing: MCPL Learn How to Play Cribbage; Events: Community Plant Swap-MO, Spencer Book Club, Marathon City Book Club, Edgar Book Club, Hatley Book Club, Athens Book Club, Community Plant Swap-MA, Mosinee Book Club, Stratford Book Club; Lectures/Workshops: Extension Gardening: Spotted Lanternflies-WA, Microsoft Word Basics-WA; Kids/Teens: Mini Makers-AT, Play and Learn-WA, LEGO Block Party-RO, Stuffie Adopt-a-Thon-WA, Mini Makers-SP, Family Story Time-WA, Learning Art Through Picture Books-MO, Pokemon Club-WA, Family Story Time-AT, Family Story Time-ST, Mini Makers-RO, Family Story Time-MA, Story Time with a Riverside FD Firefighter-RO, Family Story Time-ED, Bluey Extravaganza-MO, Read to a Therapy Dog-MO, Family Story Time-AT, Pokemon Club-RO, LEGO Block Party-WA, Play and Learn: Are Your Ducks in a Row-ST, Family Story Time-AT, Flexangles-WA, Morse Code Bracelets-RO
- September 12 – Ongoing: MCPL Learn How to Play Cribbage; Events: Community Plant Swap-MO, Welcoming Week Book Display-WA, Community Plant Swap-MA, Mosinee Book Club, Stratford Book Club, Friends of MCPL Members Only Book Sale-WA, Needlework Social Hour-ED, Rothschild Book Club, CWBF True North with Andrew Graff; Lectures/Workshops: Microsoft Word Basics: Formatting-WA, Genealogy Basics-ST, Retirement and Social Security Basics-AT, Microsoft Word Basics: Editing; Kids/Teens: Play and Learn-WA, Mini Makers-SP, Family Story Time-WA, Family Story Time-ST, Family Story Time-MA, Story Time with a Riverside FD Firefighter, Family Story Time-ED, Bluey Extravaganza-MO, Read to a Therapy Dog-MO, Family Story Time-AT, Pokemon Club-RO, LEGO Block Party-WA, Are Your Ducks in a Row-ST, Family Story Time-AT, Flexangles-WA, Morse Code Bracelets-RO
- September 19 – Ongoing: MCPL Learn How to Play Cribbage; Events: Welcoming Week Book Display-WA, Community Plant Swap-MA, Friends of MCPL Members Only Book Sale-WA, Needlework Social Hour-ED, Rothschild Book Club, CWBF “True North” with Andrew Graff, CWBF Cartoonist & Illustrator Duachaka Her, CWBF Wisconsin Author Holly Wilson, CWBF “Pahua and

- the Dragon’s Secret” with Lori M. Lee, CWBF “Wisconsin for Kennedy” with B.J. Hollars, Edgar Book Club, Hatley Book Club, Athens Book Club, Marathon City Book Club, Stratford Book Club, Spencer Book Club, Rothschild Book Club; Lectures/Workshops: Genealogy Basics-ST, Retirement & Social Security Basics-AT, Microsoft Word Basics: Editing-WA, Genealogy Basics-MO; Kids/Teens: Play and Learn-WA, Family Story Time-WA, Family Story Time-ST, Family Story Time-MA, LEGO Block Party-WA, Are Your Ducks in a Row-ST, Family Story Time-AT, Flexangles-WA, Morse Code Bracelets-RO, Story Time with a Police Officer-RO, Family Story Time-ED, Mini Makers-MO, No Carve Creation Contest-ST, Play and Learn-WA, Family Story Time-AT, Family Story Time-ST, Family Story Time-MO, Mini Makers-MA, Family Story Time-MA, LEGO Block Party-RO, Family Story Time-WA, Mini Makers-AT, Friend or Foe Clay Creations-ED, Children’s Cat Craft Party-MO, Pokemon Club-WA, Mini Makers-RO, Mini Makers-SP, Family Story Time-RO, Family Story Time-ED, Read to a Therapy Dog-MO, Pokemon Club-RO, LEGO Block Party-WA, Play and Learn I Spy Bottles-ST, Zentangle Art-RO, Franken-pumpkin-WA, Spooky Movie Marathon-WA, Calendar Confusion Breakout Box-RO, Teen D&D One Shot-WA; Lifelines: Managing Caregiver Stress-RO
- September 26 – Highlights: Central Wisconsin Book Festival; Big Guide Ongoing: MCPL Learn How to Play Cribbage, CWBF “True North” with Andrew Graff, CWBF Cartoonist & Illustrator Duachaka Her, CWBF Wisconsin Author Holly Wilson, CWBF “Pahua and the Dragon’s Secret” with Lori M. Lee, CWBF “Wisconsin for Kennedy” with B.J. Hollars, Fall Craft Club-MO, Edgar Book Club, Hatley Book Club, MCPL Spencer Branch Cribbage, Athens Book Club, Marathon City Book Club, Stratford Book Club; Lectures/Workshops: Genealogy Basics-MO, Extension Gardening: Put the Garden to Bed-MA, Extension Gardening: Mitigating Wildlife Damage-ST; Kids/Teens: Family Story Time-WA, Family Story Time-MA, Flexangles-WA, Morse Code Bracelets-RO, Story Time with a Police Officer-RO, Family Story Time-ED, Mini Makers-MO, No Carve Creation Contest-ST, Play and Learn-WA, Family Story Time-AT, Family Story Time-ST, Family Story Time-MO, Mini Makers-MA, Family Story Time-MA, LEGO Block Party-RO, Family Story Time-WA, Mini Makers-AT, Friend or Foe Clay Creations-ED, Children’s Cat Craft Party-MO, Pokemon Club-WA, Mini Makers-RO, Mini Makers-SP, Family Story Time-RO, Family Story Time-ED, Read to a Therapy Dog-MO, Pokemon Club-RO, LEGO Block Party-WA; Lifelines: Managing Caregiver Stress-RO, Medicare 101-ST, Medicare 101-ED, Understanding Medicare-AT

Record Review

- September 4 – People – Athens: Book Club, Family Story Time; Edgar: Book Club, Family Story Time; Marathon City: Book Club, Family Story Time; Stratford: Book Club, Feathered Fun, Family Story Time
- September 11 – People – Athens: Family Story Time, Social Security Basics; Edgar: Needlework Social Hour, Family Story Time; Marathon City: Plant Swap, Family Story Time; Stratford: Book Club, Feathered Fun, Family Story Time
- September 18 – People – Athens: Family Story Time; Edgar: Needlework Social Hour, Family Story Time; Marathon City: Family Story Time; Stratford: Medicare 101, Feathered Fun, Family Story Time
- September 25 – People – Athens: Medicare 101, Family Story Time; Edgar: Medicare 101, Family Story Time; Marathon City: Mini Makers, Family Story Time, Preparing for winter - Extension gardening class; Stratford: Medicare 101, No Carve Creations, Family Story Time, Wildlife Primer

Mosinee Times

- September 12 – Friends of MCPL to host members only book sale
- September 19 – MCPL Rothschild to offer free class on managing caregiver stress, MCPL Mosinee to offer genealogy basics class
- September 26 – MCPL Mosinee to Offer Fall Craft Club for Adults and Teens, MCPL Stratford & Extension Marathon CO. to Offer Gardening Class on Mitigating Wildlife Damage, October Story Time Dates Set at Marathon County Public Library

Wausau Pilot & Review

- September 10 – Central Wisconsin Book Festival to span three cities - <https://wausapilotandreview.com/2024/09/10/central-wisconsin-book-festival-to-span-three-cities/>
- September 14 – Marathon County Public Library programs - <https://wausapilotandreview.com/2024/09/14/marathon-county-public-library-programs-56/>
- September 21 – Marathon County Public Library programs, adults - <https://wausapilotandreview.com/2024/09/21/marathon-county-public-library-programs-adults-20/>
- September 22 – Marathon County Public Library book clubs: October - <https://wausapilotandreview.com/2024/09/22/marathon-county-public-library-book-clubs-october-3/>
- September 25 – Marathon County Public Library youth programs: October - <https://wausapilotandreview.com/2024/09/25/marathon-county-public-library-youth-programs-october-2/>
- September 26 – Marathon County Public Library sets October story time dates - <https://wausapilotandreview.com/2024/09/26/marathon-county-public-library-sets-october-story-time-dates/>

Wausau Times/Buyers Guide

- September 11 – MCPL Branches to offer free Plant Swap event

Materials

Youth

September '24	2024 Annual Budget	Rollover from 2023	Total w/carryover	Free Balance	Spent as of 9/30/24	% Spent
Juvenile Audiobooks	\$10,000.00	\$0.00	\$10,000.00	\$1,200.70	\$8,799.30	87.99%
Juvenile CDs	\$300.00	\$30.54	\$330.54	\$202.88	\$127.66	38.62%
Juvenile DVDs	\$7,500.00	\$99.53	\$7,599.53	\$369.21	\$7,230.32	95.14%
Juvenile Video Games	\$2,350.00	\$0.00	\$2,350.00	\$1,099.45	\$1,250.55	53.21%
Young Adult Audio Books	\$1,800.00	\$0.00	\$1,800.00	\$161.25	\$1,638.75	91.04%
Youth AV Subtotal	\$21,950.00	\$130.07	\$22,080.07	\$3,033.49	\$19,046.58	86.26%
Juvenile Fiction	\$26,000.00	\$10.05	\$26,010.05	\$4,010.87	\$21,999.18	84.58%
Juvenile NonFiction	\$26,000.00	\$53.24	\$26,053.24	\$4,367.57	\$21,685.67	83.24%
Juvenile Picture Books	\$30,000.00	\$0.00	\$30,000.00	\$3,082.18	\$26,917.82	89.73%
Juvenile Spanish	\$1,500.00	\$23.56	\$1,523.56	\$687.85	\$835.71	54.85%
Juvenile Standing Order	\$7,500.00	\$0.00	\$7,500.00	\$4,416.69	\$3,083.31	41.11%
Young Adult Fiction	\$12,200.00	\$0.00	\$12,200.00	\$2,676.91	\$9,523.09	78.06%
Young Adult Graphic Novels	\$3,700.00	\$30.98	\$3,730.98	\$133.45	\$3,597.53	96.42%
Young Adult NonFiction	\$3,400.00	\$0.00	\$3,400.00	\$702.79	\$2,697.21	79.33%
Juvenile e-books	\$2,000.00	\$0.00	\$2,000.00	\$30.43	\$1,969.57	98.48%
Youth Print Subtotal	\$112,300.00	\$117.83	\$112,417.83	\$20,108.74	\$92,309.09	82.11%

Youth Services TOTAL	\$134,250.00	\$247.90	\$134,497.90	\$23,142.23	\$111,355.67	82.79%
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Adult

	2024 Annual Budget	Rollover from 2023	Total w/carryover	Monthly Allotment	Free Balance	Spent YTD	% Spent
Adult Audiobooks	\$11,500.00	\$279.58	\$11,779.58	\$1,045.45	\$3,518.77	\$8,260.81	71.83%
Adult Music CD	\$5,000.00	\$102.72	\$5,102.72	\$454.55	\$1,313.89	\$3,788.83	75.78%
Adult DVD	\$17,750.00	\$284.08	\$18,034.08	\$1,613.64	\$3,318.82	\$14,715.26	82.90%
Adult Video Games	\$1,550.00	\$0.00	\$1,550.00	\$140.91	\$443.20	\$1,106.80	71.41%
Adult AV Subtotal	\$35,800.00	\$666.38	\$36,466.38	\$3,254.55	\$8,594.68	\$27,205.32	75.99%
Adult Paperbacks	\$2,500.00	\$6.29	\$2,506.29	\$227.27	\$585.32	\$1,920.97	76.84%
Adult Paperbacks S.O.	\$450.00	\$0.00	\$450.00	N/A	\$450.00	\$0.00	0.00%
Adult Fiction	\$47,000.00	\$139.22	\$47,139.22	\$4,272.73	\$4,770.60	\$42,368.62	90.15%
Adult LT Fiction	\$7,500.00	\$96.97	\$7,596.97	\$681.82	\$291.47	\$7,305.50	97.41%
***Adult LT S.O.	\$5,500.00	\$0.00	\$5,500.00	\$500.00	\$2,174.24	\$3,325.76	60.47%
Adult Non-fiction	\$71,000.00	\$386.22	\$71,386.22	\$6,454.55	\$17,161.51	\$54,224.71	76.37%
Adult Non-fiction S.O.	\$2,000.00	\$0.00	\$2,000.00	N/A	\$510.43	\$1,489.57	74.48%
Adult Biographies	\$11,000.00	\$37.54	\$11,037.54	\$1,000.00	\$2,214.15	\$8,823.39	80.21%
Adult Spanish	\$500.00	\$11.33	\$511.33	\$45.45	\$42.72	\$468.61	93.72%
Adult Hmong	\$750.00	\$0.00	\$750.00	\$68.18	\$443.29	\$306.71	40.89%
Overdrive - ebooks	\$16,000.00	\$0.00	\$16,000.00	\$1,454.55	\$3,325.33	\$12,674.67	79.22%
Adult Print Subtotal	\$164,200.00	\$677.57	\$164,877.57	\$14,927.27	\$31,969.06	\$132,908.51	80.94%
Adult Services TOTAL	\$200,000.00	\$1,343.95	\$201,343.95	\$18,181.82	\$40,563.74	\$160,113.83	80.06%

Support Services Statistics & Activities

Circulation Team

- New library card applications processed by the Circulation Team: 189
- Accounts linked: 31
- Checkout total for Wausau First Floor: 29,272
- Ashley H processed 215 Interlibrary Loan items
- September Passports News:
 - 28 - Adult Passport Books
 - 20 - Minor Passport Books
 - 7 - Adult Passport Cards (7 attached to passport book applications)
 - 2 - Minor Passport Cards (2 attached to passport book application)

The MCPL Passport team accepted a total of 48 passport applications at \$35.00 each, and 55 photos were taken at \$10.00 each for a total of \$2,230 recorded. We also assisted with 18 renewal applications.

- Ashley H:
 - 9/17/24 – Covered a shift at the Hatley branch.
 - 9/16/2024 Interlibrary Loan Orientation with Ashley H, Ann B, and Haley B.
 - Conducted additional ILL work beyond traditional circulations (64 requests received and processed, 2 not picked up):
 - Too new: 1
 - Under \$10 per Amazon: 1
 - Incorrect item received: 2
 - Email inquiries: 7
 - Phone Renewals: 3
 - Email renewals: 2
 - V-Cat items: 9
 - Unfilled: 4
 - Courtesy Returns for other libraries items: 6
 - MCPL items courtesy returned to us: 3
 - Too new/submit purchase suggestion: 1
 - Returned MCPL items with damage: 1
 - Invoices sent for MCPL items lost: 1
 - Textbook: 1
 - Library of Congress: 1
- Margaret P:
 - Assisted the page team by emptying return bins and sorting carts to be shelved.
 - Assisted with pull lists.
 - Took inventory of adult DVD collection A-O.
 - Searched for missing books and DVDs.
 - Weeded books for the library and got them ready for the friends of the library.
 - New adult fiction and nonfiction switchovers.
 - Helped cataloging by uploading several Tonies.
 - Helped at the drive-through and put new labels on favorite's books.
- Maggie B:
 - Ordered supplies for the team.
 - Continued to assist with the Homebound program.
 - Helped the Page team by emptying bins, sorting carts, and doing transits.
 - Had regular shifts at the drive-up and is continuing to help out on projects downstairs.
 - Juvenile to Adult account switch-overs.
 - Unlinked accounts as juveniles turned 16.
- Erin Q:
 - Trained Ashley and Ann (SP) on Damages.
 - Trained Haley on Damages.
 - YA Fiction/NF/GN switchovers.
 - 22 billed items, 10 paid, 3 waived
 - 11 NDLS sent to patrons
 - Revised damaged item/missing pieces withdraw process (Damaged - WD 2 weeks after billing. Missing Pieces - If paid: WD 30 days after paid, If not paid: WD 1 year after billing.)

- Mai Yia L:
 - Completed the missing in transit list.
 - Had regular shifts at the drive-up and worked on projects downstairs.
 - Library card application double checks.
 - Learned the inventory process and worked on inventory in the adult paperback collection.
- Mollie P:
 - Assisted the page team by emptying return bins and sorting carts to be shelved.
 - Assisted with pull lists.
 - Adult biography switchovers.
 - Adult non-fiction switchovers.
 - Learned the inventory process and worked on inventory in the juvenile graphic novel section.
- Over the course of the month **no** patrons were banned for different lengths of time due to policy violations.

Support Services Team

- Chris L attended the V-Cat Council meeting on 9/5 and reported on behalf of the Bib Committee.
- Thank you to the Friends of MCPL for selecting (assisted by Kate S of Collection Development Team) and purchasing 13 new pieces of artwork for the library's collection during Wausau's Festival of Arts 9/7. James B and Chris L cataloged and readied the new pieces for circulation.
- Team Leads met with Leah 9/11.
- Support Services Team offered an orientation tour to the new Spencer staff members (Ashley H and Ann B) and new Library page Haley B on 9/16.
- The Juvenile Collection Relabeling Project document has been updated. The goal of the project is to achieve consistency in collections across all locations to make finding items easier for both staff and patrons (regardless of what location they're covering at or visiting), as well as improve efficiency and consistency when ordering, cataloging, and processing items. The relabeling of Juvenile Favorites is nearing completion, and the document provides a roadmap to future projects.
- Kayla K reports that receiving is going smoothly.
- The Tonies project is progressing:
 1. Tonieboxes purchased. Existing Tonieboxes called in.
 2. Awaiting a replacement for a Toniebox which malfunctioned. (Fortunately it was still under warranty).
 3. Newly purchased Tonies have been downloaded to the boxes.
 4. Bib records for the new Toniebox Bundles have been created.
 5. Packaging has been procured and labels created.
 6. It will eventually be necessary to call in every existing Tonie Pack for either:
 - Relabeling, OR:
 - To be added to a new Toniebox bundle.
 7. We hope to minimize downtime and appreciate our patrons' patience while we make these changes to add Tonies and improve the collection.
- James B and the Collection Development Team visited Hatley branch on 9/26. They relabeled Juvenile Favorites and addressed shelving issues with the goal of making the collection more user-friendly.
- Biannual deletion of Sierra Order records 3 years and older for items which MCPL no longer owns has been completed.
- Dawn L reports that September was balanced across all funds.
- Circulation total for Wausau Drive Up: 1,681.

Page Team

- The page team welcomed new page Haley B. to the team during September. She is a welcome addition and is settling in well!
- The entire adult fiction section was shelf-read and tidied during the month. We started doing the same in the adult large print section.
- Throughout the month of September the Page Team shelved 27,658 items. They handled an additional 3,726 more items for holds or transits to home libraries.

Information Technology

- Pharos Update:
 - David, with help from WVLS, Ollie, and Katelyn, has created a process for guest passes in Sierra and will continue to test these accounts in Pharos.
- Public Computer Deployment Update:
 - The process of replacing public computers at Wausau headquarters continues. David plans to begin deployment of patron computers at the branches at the beginning of October.
- Printer Replacement:
 - New Printers are in place at Wausau and the branches.
- Staff Computer Replacement:
 - New computers have been ordered for public desk staff at Wausau Headquarters and branch locations. David has begun configuration.
- Mobile Printing:
 - Mobile printing has been activated at all MCPL branch locations on September 20.
- RFID Readers:
 - New RFID Readers have been purchased for Wausau and the branches.
- Several projects remain ongoing:
 - Update to fiber at branches:
 - Athens: It looks like we can treat Athens as a new install and Josh K. at WVLS has initiated the install process. An on "On Site" inspection will be scheduled before proceeding.
 - Edgar:
 - *Hatley: Connected to WCAN on 05/12/2023*
 - Marathon City:
 - Mosinee:
 - *Rothschild: Fiber Connection through Rothschild PD (WiscNet)*
 - Spencer:
 - Stratford:
 - Creating technology tutorials for staff.
 - Outdoor Wi-Fi antenna installation at remaining branches:
 - *Athens: Installed*
 - *Edgar: Installed*
 - Hatley: Approved
 - Marathon City: Approved
 - *Mosinee: Installed*
 - Rothschild: Final approval not secured in time for program participation.
 - Spencer: Approved
 - *Stratford: Installed*
- Additional projects are on the horizon:

- Plan a deployment date for Windows 11. (Will be deployed with new patron computers)
- Investigate moving library to Office 365 licensing instead of the current Office 2013 in use.
- Investigate hosting Teams phones on our own Microsoft tenant.
- Investigate hosting mcpl.us email on our own Microsoft tenant.

Branch Statistics & Activities

Athens Monthly Report

Events and Programs

- Book Club was held September 10 at 2:00 featuring *Tom Lake* by Ann Patchet. Five people participated. October Book Club pick is *The Land of Lost Things* by John Connelly.
- Weekly Family Story time resumed on September 11. 40 Children and 13 Adults attended with an average of 18 participants per session.
- Mini makers is a process art craft held the first week of the month. Children can use their imagination to create any artwork they wish with the supplies on the crafting table. Four children took part in this craft.
- There were 10 class visits through the month of September, two with reading presentations.
- Our bi-weekly craft was “Sunflowers” based on “Vincent Van Gogh and the color of the wind.” Thirteen youth created beautiful sunflower art from scrapbook paper, chalk, crayons, markers and glue.
- The second craft project to end the month was “Leaves” based on the book *Full of Fall*. This project entailed cutting out leaf shapes taped to a piece of paper, reds, oranges, purples, yellows, and green chalk were drawn around the leaves and smeared with fingertips to create vibrant leaf outlines. Fourteen youth created their projects.
- The first bi-weekly Social Security program was held on September 19. Nine attended the program. ADRC Elder Specialist, Bettina Rinard will be presenting. Attendees found it very informational.
- September was National Library Card Sign-up month! Athens created 12 new library accounts.

Circulation Statistics

- September circulation totaled 1,986 items. This is a 27.80% increase from September of 2023. In 2024 year-to-date, Athens has circulated 15,806 items. This is a 7.41% increase from 2023.

Library News

- Shahara and Kitty have filled in at Spencer Branch 6 days during September to help out until new Spencer staff completed orientation.
- Passport Photo Service has taken 2 photos in September. Kitty has assisted 2 customers with passport forms.
- There will be 2 additional Medicare Basics and Medicare Parts C & D programs on 10/3 and 10/17.
- Kitty is coordinating an Athens history program in early October with the Marathon County Historical Society. The event will be held at the Black Creek Inn, which originally was the home of William and Marianna Erbach, son-in-law and daughter of Frederick Rietbrock, one of the founders of Athens. Two sessions of 30 participants filled up rather quickly; additional programs are being looked into for the patrons on waiting list.
- Kitty R attended rounding with Laura Wood on 9/16/24.
- Kitty R attended the virtual Branch Coordinator Meeting on 9/20/24.
- Katelyn visited the branch on September 25.

Facilities

- None at this time.

Edgar Monthly Report

Events and Programs

- Book club discussed the book *Phantom of the Opera* by Gaston Leroux on the 10th with 5 in attendance.
- Story time was held on the 3rd with 2 people in attendance and on the 17th with 2 in attendance.
- We held our first needlework social with 5 people in attendance, mostly younger patrons and interest has been shown by older patrons for future events!
- The community cookbook project is underway; recipes are being typed up and organized.

Circulation Statistics

- The circulation statistics for the month of September were 1,067 checked out. This is a 7.94% decrease from the same month last year. A total of 11,588 items have been checked out so far this year. This is a 3.01% increase from 2023.
- There were 0 curbside pickups for the month.

Library News

- Hannah filled in at Spencer on the 23rd and 24th
- Hannah helped in Mosinee during their Bluey event on the 17th
- Hannah virtually attended the branch coordinator meeting on the 20th
- Edgar received the new copier/printer on the 19th
- Katelyn visited the branch on September 25

Facilities Updates

- None at this time.

Hatley Monthly Report

Events and Programs

- The Hatley Book Club met and discussed *I'm Glad My Mom Died* by Jennette McCurdy.

Circulation Statistics

- Hatley circulated 1,452 items for the month of September. This is a 22.52% decrease over September 2023. Year-to-date circulation is 17,107 items. This is a 1.06% decrease from 2023.

Library News

- Megan V.H. was promoted to Interim Hatley Branch Coordinator on September 30. Megan brings a wealth of Marathon County Public Library experience to the job, having worked at our Marathon City and Rothschild branches.
- The hiring process has begun for a new Hatley Branch Assistant.
- The Hatley Branch is looking forward to partnering with the Ice Age Trail Alliance to give out "trail magic" (fun stickers) in the library to hikers who visit. This collaboration will begin on October 1.
- Katelyn would like to highlight the following MCPL staff who covered in Hatley throughout the month of September to keep the branch open:
 - **Ashley H. (Wausau), Jailin P. (Wausau), Julie G. (Rothschild), Robyn V. (Wausau), Lisa H. (Marathon City), Chad D. (Wausau), Megan V.H. (previously Rothschild)**

Facilities Updates

- None at this time.

Marathon City Monthly Report

Events and Programs

- Book Club: Lisa M. and 9 patrons had a lively, thoughtful discussion of the book *The Night Circus* by Erin Morgenstern. The book club meets on the second Monday of the month from 5:45-6:45 pm. The next book club session will meet on Monday, October 14th with a discussion of the book *The Frozen River* by Ariel Lawhon.

- Story Time: Our 30 minute family story time programs are held on Thursday mornings at 10:30 am. We held 3 family story time events in September with a total of 14 children and caregivers attending. The themes focused on School buses, apples and ice cream. We listened to stories, sang songs and made simple crafts. We've had a slow start since taking a break after the summer library program, and are looking for ways to grow our attendance.
- We held our annual Plant Swap the week of September 16 – 21 with over 50 patrons stopping by to drop off or pick up a new plant. We also held our first session of Mini Makers on September 4. Mini Makers gives participants an opportunity for child-led process art focusing on individual creativity, critical thinking, fine motor skills, and confidence! We will be holding these creative sessions during the first Wednesday of each month.
- In October, we have a lot of fun and informational events planned. Our monthly book club, Mini Makers and weekly story time will be held as usual. St. Mary's 4K class will return for another year of monthly visits on the second Thursday of each month. Lisa H. will read a few themed stories, sing a few songs and then the students will get to check out a book with their own library card. On October 2, Janell Wehr, Horticulture Educator for Extension Marathon County will cover information for How to Put Your Garden to Bed. On October 16, adults & teens can stop in anytime between 3:00 & 6:00 pm to create their own gorgeous candle holder during our DIY Fall Leaf Lantern event. Gary Gisselman from the Marathon County Historical Society will visit our Marathon branch for our Cherished Chapels event on October 23. Gary will provide an engaging overview of some of the historic churches across Marathon County and the ethnic communities that build them. During the week of October 28 through November 2, we will have a Fall Craft Week. Children of all ages can stop in anytime to create a variety of fall-themed craft projects.

Circulation Statistics

- Marathon circulated 2,103 items during the month of September, which is a 4.02% decrease from this time last year. So far in 2024, Marathon has circulated 21,177 items. This is a 6.61% decrease over last year.

Library News

- Lisa H. attended the virtual coordinators' meeting on September 20.
- We are looking forward to another Branch Bonding social opportunity later this month.
- We are celebrating Lisa M.'s one year anniversary of working here at MCPL Marathon Branch! We are so lucky she is here!
- Katelyn visited the branch on September 25.

Facilities Updates

- Village Maintenance fixed the drive-up window.

Mosinee Monthly Report

Events and Programs

- September started off with our new Mini Makers Process art series on the 3rd, and had an enthusiastic turnout with 14 patrons really appreciative of the creative offering.
- The next day started back our monthly outreach story time at Head Start, with approximately 16 children and 4 adults listening to stories and songs all about school starting and being accepting and welcoming of everyone.
- Family Story Time started back as well on the 4th, with a wonderful turnout of 16 patrons who listened to stories about kindness and acceptance and made their own rainbows afterwards.
- On the 5th, Sarah started another monthly offering for teens and adults: a Fall Craft Club, in which 7 patrons made crafty bookmarks such as a pompom bookmark and a cute felt bird bookmark.
- On the 10th Sarah hosted another creative art program for children: Learning Art through Picture Books. Seven patrons had a ton of fun making inside out stories, wordless stories, story quilts, and animal watercolor paintings, all inspired by picture book artists.
- Our fall Plant Swap session brought in 114 patrons this year!

- Seven patrons joined us for Adult Book Club on the 16th to read *The Fire Keeper's Daughter*. We also spoke about one of our beloved regular book club members who sadly recently passed, Nancy J., who will be greatly missed by us all and had been with our book club since the very beginning more than 2 decades ago!
- On the 17th we had an amazing turnout of 64 patrons for our wildly popular Bluey Extravaganza. Patrons traveled from afar to join our regular patrons for a Bluey dance party, masks, headbands, wands, coloring and activity sheets, and even mini Fancy Grannies. It was an absolute blast! We also had a Bluey Scavenger hunt with 55 participants and set out leftover crafts throughout the following week for those that couldn't come to the program, with an additional 29 patrons stopping by to do those.
- Also on the 17th was our first monthly session of a Read to a Therapy Dog, with 14 patrons absolutely loving reading to Buddy!
- We finished the month with an informational program by Julie Kinney all about Genealogy Basics with Ancestry. Ten patrons really enjoyed this program and had wonderful feedback. We really appreciate Julie bringing this programming to Mosinee!
- Passive Programs: Throughout September 23 patrons guessed how many library cards were in a jar, in honor of National Library Sign-Up month, and also wrote down why they love their library.
- Upcoming Programs: Adult Book Club will continue as usual along with regular sessions of Family Story Time on the first Wednesday of the month, our Mini Makers Process Art program on the first Tuesday of the month, the adult and teen Craft Club on the first Thursday of the month, and the Read to a Therapy Dog program on the third Tuesday of the month. In October we're also hosting monthly Gentle Yoga and Meditation sessions again, along with a Cat Craft Party for children and another session of our popular Cat Lover Craft and Social Hour.

Circulation Statistics

- Mosinee circulated 2,399 items in September 2024. This is a 0.37% decrease. Mosinee has circulated 22,115 items in 2024. This is a 4.11% decrease.

Library News

- We received our new copier/printer/scanner in Mosinee and have been absolutely loving being able to make color copies especially! A huge thank you to David for setting this up and working so hard on the device transition!
- Displays in October were switched over for the season. Adult fiction featured a cozy mystery display, the fireplace display asked patrons "Whooo loves learning new things?" for a nonfiction display, and the display behind our circulation desk lamented that "Life without books would be a nightmare". Our large all age group display by the public computers held scary movies and reads that "gave us goosebumps", and our juvenile fiction section featured a dinosaur display that told patrons how much "we dig reading!" and encouraged them to pick a book today!

Facilities Updates

- None at this time.

Rothschild Monthly Report

Events and Programs

- We held two family story times in September. 20 people joined us for our regular family story time, and 30 people joined us for our special Fire Fighter Storytime. During that session, we were joined by members of the Riverside Fire Department. They read stories, showed the children their equipment, and handed out fire hats. A fun time was had by all!
- In September, 10 members of our book club met to discuss *Anxious People* by Fredrik Backman. In October, the club will read and discuss *The Road* by Cormac McCarthy.
- We had 3 recurring events in September – 8 people joined us for Lego Block Party, 9 people joined us for our preschool focused Mini-Makers program, and 5 people joined us for Pokémon Club. We hosted a teen craft program with Morse Code Bracelets for 4 participants. We also had a special adult event in September called "Managing Caregiver Stress." This program was presented with the ADRC and had 18 attendees.

- In September, we had various book displays around the library including “Kids can Cook,” “Back to School,” “Ready to Explore,” “We have never been checked out...give us a chance!” and “Whoooo is thankful for the library?”

Circulation Statistics

- In September, Rothschild circulated 7,920 items. This is a 4.98% increase from last year. In 2024, Rothschild circulated 73,704 items. This is a 1.44% increase from last year.

Library News

- Rothschild staff covered shifts in Hatley and Spencer.
- Laura attended the team leads meeting on 9/11 and the branch coordinator meeting on 9/20.
- Ashley and Ann, our new Spencer staff members, completed orientation in Rothschild on 9/23 and 9/25.
- Katelyn, Stephanie, and Kate visited the library to discuss plans for new shelving.

Facilities Updates

- None at this time.

Spencer Monthly Report

Events and Programs

- On September, 20 members of the “As the Page Turns” book club in Spencer met to discuss *Lost & Found Bookshop* by Susan Wiggs. In October, the club will read and discuss *Lavender Blue Murder* by Laura Childs.

Circulation Statistics

- In September, Spencer circulated 945 items. This is an 8.87% increase from last year. In 2024, Spencer circulated 10,121 items. This is a 0.73% increase from last year.

Library News

- Ashley H. and Ann B. started as the new Branch Coordinator and Assistant in Spencer on September 16.
- Ashley virtually attended the Branch Coordinator meeting on the 20th.
- We received our new copier/printer/scanner in Spencer.
- Katelyn would like to highlight the following MCPL staff who covered in Spencer throughout the month of September to keep the branch open:
 - **Shahara F. (Athens), Jailin P. (Wausau), Julie K. (Wausau), Wanda W. (Rothschild), Kitty R. (Athens), MJ N. (Stratford), Hannah D. (Edgar)**

Facilities Updates

- The Village replaced one of the keys for the library door that was not working properly.
- The Village is working on getting a third set of keys to keep in Wausau.
- Ashley was given a key to the back entry door to share with Ann.

Stratford Monthly Report

Events and Programs

- Fall Family Story Time is off to a great start, hosting 88 people during the four Wednesday morning sessions in September. Great books, games, art, and songs helped us explore the topics of color, obstacles, the alphabet, and matching. The story time on colors included a fun demonstration on what happens when you mix primary colors together; the obstacles story time included an outdoor obstacle course; the alphabet story time included individual board books for the children to read along; and the matching story time included a pint-sized dryer and a bunch of mixed up socks!
- Thirty-nine patrons enjoyed a “Make Your Own Bookmark” craft during the month of September.
- Five patrons attended our Book Club on Sept. 18 to discuss *Lady Tan’s Circle of Women* by Lisa See.
- Two people enjoyed a Play & Learn “Ducks in a Row” program that was held at our branch Sept 23. A representative from Children’s Wisconsin/Marshfield Family Resource Center helped

children utilize their thinking skills as well as their fine and gross motor skills by leading a variety of duck-related activities.

- Four patrons attended a Medicare 101 informational program on Sept. 26 presented by Donna Heil, a local health and life insurance agent.
- The St. Joseph's Pre-School class visited us Sept. 11 for a Story Time and book-check-out. Eight children and their teacher attended.
- The 1st & 2nd grade St. Joseph's class visited us on Sept. 30 for a book check-out. The visit included nine children and a teacher.

Circulation Statistics

- We circulated 1,986 items in September. This is an 8.47% increase from last year. So far in 2024, we have circulated 19,640 items. This is a 2.52% increase from 2023.

Library News

- Our library presented a "Pursue the Clue" display in September that featured mystery books. We also provided an "Are You Ready for Football" display filled with non-fiction books celebrating a fall pastime for many.
- MJ subbed in Spencer on Sept. 17 and in Stratford on Sept. 20 and 21.
- MJ attended a virtual class on Sept. 17 called Navigating Artificial Intelligence through a Public Librarian's Lens. It was part of Tech Days: Wisconsin Libraries 2024.
- MJ attended the Branch Coordinator's Meeting on Sept. 20.

Facilities Updates

- David delivered our new printer and training materials on Sept. 20. The new printer will provide our patrons the ability to print from their phones and other devices in black and white and color.
- The Village Public Works Department fixed our interior hallway lights and replaced the fire alarm battery.
- The village is also in the process of fixing our entranceway lights and exterior lights, which are currently not working.

WISCONSIN VALLEY LIBRARY SERVICE**Board of Trustees Meeting**

August 17, 2024

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 21, 2024.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

Tom Bobrofsky, President
 Mike Otten, Treasurer
 Sonja Ackerman, member
 Louise Olszewski, member
 Kay Palmer, member*
 Eileen Persike, member
 Diane Peterson, member*
 Judy Peterson, member
 Petra Pietrzak, member*
 Kari Sweeney, member* (until 11:00 AM)

Others Present

Marla Sepnafski, WVLS Director
 Kristie Hauer, WVLS staff* (until 11:00 AM)
 Josh Klingbeil, WVLS staff
 Jamie Matczak, WVLS staff
 Rachel Metzler, WVLS staff*
 Brenda Walenton, WVLS staff
 Kris Adams Wendt, WVLS staff
 Alice Sturzl, guest

*denotes remote attendance

Excused

Jim Backus, member
 Carol Bartlein, member
 Jessica Bennett, member
 Candice Grunseth, member

Vacant

Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

Bobrofsky welcomed former WVLS Board president **Alice Sturzl** from Laona attending as a guest. Sturzl has the distinction of being named 2007 WLA Librarian of the year, 2015 WLA Trustee of the Year and a member of the WLA Library Hall of Fame in 2021.

CONSENT AGENDA APPROVAL

Olszewski/J. Peterson motion to approve the agenda as amended. All aye. Motion carried.

APPROVAL OF MINUTES (Exhibit 1)

J. Peterson/Olszewski motion to approve minutes of the May 18, 2024 WVLS Board meeting. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7)

Ackerman/Persike motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2025 V-CAT BUDGET (Exhibit 8)

Metzler presented highlights of the 2025 V-Cat budget which was reviewed and approved by V-Cat Council on June 6.

Otten/Ackerman motion to approve the 2025 V-Cat Budget as presented. All aye. Motion carried.

2025 MCPL/WVLS RESOURCE LIBRARY AGREEMENT (Exhibit 9)

Sepnafski reported that the only changes to the 2025 Resource Library Agreement between WVLS and MCPL, other than changing the year throughout the document, was an increase from

\$11,000 to \$12,000 in the WVLS contribution to enhance specialized collections of the resource library. It's anticipated that the MCPL Board will approve the agreement at its August 19 meeting.
Ackerman/Olszewski motion to approve the 2025 MCPL/WVLS Resource Library Agreement. All aye. Motion carried.

2025 WVLS PLAN – draft (Exhibit 10)

Sepnafski moderated a review of the 2025 WVLS System Plan with staff members taking turns speaking about changes in the respective sections for which they have primary oversight and responsibility for execution. It is anticipated that some changes may occur before final review and approval of the plan at the September 21 Board meeting.

2025 WVLS BUDGET – draft (Exhibit 11)

Walenton walked board members through the proposed 2025 budget documents supporting system plan activities, with **Klingbeil** detailing the LEANWI pages. Final review and approval of the budget will also occur on September 21.

2025 HEALTH INSURANCE (Exhibit 12a,12b)

Walenton provided an overview of health insurance plans and premiums available to WVLS staff.
J. Peterson/Otten motion to approve the 2025 health insurance cost breakdown and comparison documents as presented. All aye. Motion carried.

WI PUBLIC LIBRARY SYSTEM BACKUP AND DIGITIZATION STORAGE COLLABORATION MOU (Exhibit 13a,13b,13c)

Hauer provided background information about this important multi-system collaboration.

Ackerman/Olszewski motion to approve the WI Public Library System Backup and Digitization Storage Collaboration MOU, MOU addendum and accompanying participation agreement. All aye. Motion carried.

2026 TECHNOLOGY BUDGET PLANNING GUIDE FOR WVLS MEMBER LIBRARIES – draft (Exhibit 14)

Klingbeil introduced the 2026 Technology Planning Guide that enables member libraries to plan two years ahead for their budgeting purposes. Information for Individual library shares, included in previous guides, has been separated out into a stand-alone resource.

Olszewski/J. Peterson motion to approve the 2026 WVLS Technology Planning Guide: Narrative for WVLS Member Libraries as presented. All aye. Motion carried.

Bobrofsky declared a 10-minute recess at 11:00 AM.

REPORTS:

Resource Library (Exhibit 15): The Marathon County Public Library Resource Library Report includes the agenda and Director's Report for the July 15, 2024 MCPL Board of Trustees meeting, as well as the agenda and minutes from the April 15, May 20 and June 19 meetings. Sweeney mentioned the August 19 meeting would be held at the Hatley Branch.

WVLS Director (Exhibit 16,16a): **Sepnafski** and other WVLS staff members in attendance took turns reviewing items from the Director's Report while taking comments and questions. **Wendt** reviewed an updated list of post-primary candidates running for seats in the 11 Senate and Assembly districts covering portions of WVLS member counties, as well as providing a report from the July 26 WLA Library Development & Legislation Committee meeting.

WVLS Library Advisory Committee: The LAC held its second 2025 meeting on August 15. The agenda included discussion of collection development issues, as well as review of the draft 2025 WVLS system plan and budget recommended for approval by the WVLS Board.

V-Cat Council (Exhibit 17,17a): Highlights of the June 6 and August 1 V-Cat Council meetings were covered during the Director's Report.

NWLS/WVLS Joint ILS Consortium Exploration (Exhibit 18a,18b,18c,18d): **Metzler** provided a project update and drew the board's attention to the associated exhibits. A video summary is being produced, to be reviewed by the Board on September 21 when discussion and a possible vote will be on the agenda.

COLAND (Exhibit 19): **Otten** and **Klingbeil** shared highlights from the July 12 meeting of the Council for Libraries and Network Development (COLAND). The next COLAND meeting is on September 13 in Sheboygan.

WAPL Conference Reports from those awarded WVLS Scholarships (Exhibit 20): **Matczak** drew the Board's attention to reports from **Katelyn Sabelko** (MCPL), **Amber Brill** (Greenwood Area Library), and **Brandon Hardin** (Withee Public Library).

CONCERNS, COMMENTS, AND ANNOUNCEMENTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES: Informal discussion centered around member reports regarding local and county library funding.

CALENDAR

Wisconsin Trustee Training Week: August 19 - August 23, 2024

WVLS Board meeting: Saturday, September 21, 2024

WLA Annual Conference, KI Center, Green Bay: November 5 - November 8, 2024

ADJOURNMENT: Olszewski/Ackerman motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:45 PM.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder