



Marathon County
Land Information Council (LIC)
Minutes

Monday October 17, 2022

Conservation, Planning and Zoning Large Conference Room
210 River Drive, Wausau, WI

Attendance:	<u>Present</u>	<u>Not Present</u>	Attendance	<u>Present</u>	<u>Not Present</u>
Preston Vande Voort.....	X		Dean Stratz.....	X	
Ryan Weber.....		X	Jasper Hartinger.....		X
Robert Mayer.....	X		Connie Beyersdorf.....	X	
Gerry Klein.....	X		Scott Williams.....	X	
Dave Decker.....	X				

Others: Diane Hanson, Nicole DeLonay, Dave Mack - Conservation, Planning and Zoning (CPZ).

1. Call to Order

The meeting was called to order by Vande Voort at 1:05 p.m.

2. Approve minutes of September 17, 2022 meeting

Action: MOTION / SECOND BY MAYER/BEYERSDORF TO APPROVE THE MINUTES OF THE SEPTEMBER 17, 2022 MEETING. MOTION CARRIED ON VOICE VOTE, NO DISSENT.

3. Review retained fee budget and current fund balance – Diane Hanson, CPZ Administrative Manager

Discussion: Hanson gave a brief overview of the current retained fee fund balance and typical annual expenses that are paid for out of this budget.

Follow Through: CPZ will continue to provide current budget reports at future LIC meetings.

4. Review/ Approval of the use of retained fees for 2022 software maintenance (Trimen, TTech, Arc GIS) – Diane Hanson, CPZ Administrative Manager

Discussion: Hanson discussed that 2022 software maintenance costs were paid for with retained fees and that the Council had not approved those expenditures. These costs were paid for by retained fees in 2021 after Council approval but no action had been taken for 2022. Hanson discussed current annual expenditures and revenues from retained fees and the potential long-term impact to the retained fee budget. CPZ now has the approval to manage this budget, so Hanson requested the 2023 proposed budget from Finance to see what expenditures have been allocated to retained fees. Discussion followed.

Action: MOTION / SECOND BY KLEIN/MAYER TO APPROVE THE USE OF RETAINED FEES FOR 2022 SOFTWARE MAINTENANCE COSTS. MOTION CARRIED ON VOICE VOTE, NO DISSENT.

Follow Through: 2022 software costs have already been paid for from this account. CPZ will request the 2023 proposed retained fee budget from Finance to determine what expenses have been allocated to be paid for out of retained fees. Utilization of retained fees and forecasting future land information projects/costs will be discussed at upcoming Council meetings.

5. Request to authorize GIS Coordinator to have annual spending authority to a certain dollar amount for miscellaneous land information expenses – Preston Vande Voort, GIS Coordinator

Discussion: Vande Voort discussed the request to have an annual spending authority to pull funds from retained fees for software/hardware supplies and other miscellaneous land information expenses. Currently CPZ has been covering these costs from the CPZ general operating budget.

Follow Through Hanson will request the 2023 proposed retained fee budget. Further discussion will occur at the next LIC meeting.

6. Next Gen 911 Grant Application, Next Gen 911 status update – Preston Vande Voort, GIS Coordinator

Discussion: Vande Voort gave a brief update on the NextGen 911 grant and the status of the project. The grant application is due October 25th, 2022 and funds must be used for expenses incurred in 2023. Klein mentioned that he felt that with the implementation of the Workday system, IT would not have the capacity to assist with Next Gen 911 going live during the same time. He also felt that there was value in applying for and receiving funds to assist with implementation of this project. Klein will contact the Sheriff's department to determine the

implementation schedule and the opportunity to apply for and utilize this grant. Consensus of the Council was that Marathon County should at least apply for the funds.

7. Review/Approval to submit 2023 Strategic Initiative Grant Application for Public Land Survey System (PLSS) Section Corner Identification – Dave Decker, County Surveyor

Discussion: Decker provided an update on the Strategic Initiative Grant and the accomplishments to date. The 2023 Strategic Initiative Grant is proposed to be utilized for finalizing remonumentation and continued work on parcel mapping and the parcel fabric. The 2023 Strategic Initiative Grant Application is due in December.

Action: MOTION / SECOND BY KLEIN/ DECKER TO APPROVE THE SUBMITTAL OF THE 2023 STRATEGIC INITIATIVE GRANT APPLICATION FOR PUBLIC LAND SURVEY SYSTEM (PLSS) SECTION CORNER IDENTIFICATION AND OTHER BENCHMARK PROJECTS. MOTION CARRIED ON VOICE VOTE, NO DISSENT.

Follow Through: Decker and Vande Voort will work to submit the grant application by the deadline.

8. Future Agenda Items: GIS Strategic Plan

Discussion: Vande Voort discussed the need for a GIS Strategic Plan to provide Marathon County with a framework for future projects and projected costs. This will provide a plan for discussions on how to best utilize the retained fees and will assist with future budgeting and program management. Continued discussion on this item will occur over the next several months.

9. Next Meeting Date: To be Determined.

10. Adjourn.

There being no further business to discuss, MOTION / SECOND BY KLEIN/ MAYER TO ADJOURN THE MEETING AT 2:10 P.M. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Submitted by:
Preston Vande Voort
GIS Coordinator
October 17, 2022