



MARATHON COUNTY PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, May 6, 2020, at 2:00 p.m.
Courthouse Assembly Room – B-105, 500 Forest St, Wausau

Attendance:

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Matt Bootz, Chair	X	
Brent Jacobson, Vice-Chair	W	
Kelley Gabor	W	
Bruce Lamont		EX
Jean Maszk	W	
Allen Opall	W	
Arnie Schlei	W	

Others Present: Lance Leonhard, Sandra LaDu, Chad Billeb, Craig McEwen (W), Kurt Gibbs (W), Mary Palmer, others appeared via Web.

1. Call Meeting to Order

The meeting was called to order by Chair Matt Bootz at 2:00 p.m.

2. **Public Comment (15 minute limit)** – The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-18-20, dated March 17, 2020.

Chair Bootz asked each committee member to introduce themselves, briefly explain their background and why they ran for public office.

3. Approval of the Minutes of the Public Safety Meeting on April 8, 2020

MOTION BY MASZK; SECOND BY SCHLEI TO APPROVE THE MINUTES OF THE April 8, 2020 COMMITTEE MEETING. MOTION CARRIED.

4. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration - None**

5. Operational Functions Required by Statute, Ordinance or Resolution - None

- A. Expanded Position Request from Sherriff's Office for Jail Custodian

Discussion:

Sandra LaDu explained about the request for an expanded position for the Jail custodian. Additional areas were added to the cleaning position and there isn't enough time to get everything completed. The position is going from .50 to 72.5 hours.

Action:

MOTION BY MASZK; SECOND BY GABOR TO APPROVE THE EXPANSION OF THE JAIL CUSTODIAN POSITION FROM 50% TO 72.5% AND SEND TO HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE FOR APPROVAL PRIOR TO SENDING TO COUNTY BOARD. MOTION CARRIED.

Follow through:

Forward to Human Resources, Finance and Property Committee.

6. Educational Presentations/Outcome Monitoring Reports

- A. Committee Role and Responsibilities – Bootz / Leonhard

- Operational decision-making – areas where this committee frequently approves operational functions
- Reporting Relationships – which Departments and subcommittees report to this Committee (see [Rule 2.04\(8\) of Marathon County Code of Ordinances](#))

Discussion:

Administrator Leonhard went through the Public Safety Committee duties and responsibilities from the County Board rules.

Position requests and reclassifications are operational. Receipt of the Byrne Grant from the Sheriff's Department is one example. Uniform Addressing, fee changes, resolutions relating to state funding on prosecutor positions, regional forensic science center are some of the issues addressed over the past term.

Chair Bootz explained how the Standing Committees work and how committees work together. We are a policy board – not an implementation Board.

County Board Chair Gibbs – if a supervisor has an issue they want to bring forward, they should take it to the County Board Chair. The Chair has 60 days to send the issue to the appropriate standing committee to decide what action is appropriate. No standing committee may block any issue. If a committee doesn't satisfy the request at the committee level, two county board members may request that the issue be put on the full County Board agenda to be discussed.

Follow through:

No follow through requested.

- B. Department Heads – Provide a brief overview of the primary work of your department and what issues, if any, do you see bringing to the Committee in the next two years?

Discussion:

The following Departments provided information on their priorities coming up in the next two years:

- Chad Billeb, Chief Deputy Sheriff, The Sheriff's Department is one of the largest departments in the County. The Jail is the largest division. Committee members were invited to come for a tour of the jail and dispatch areas after Covid-19 opens areas back up. The five divisions are the Jail, Communications (911 Center), Patrol, Administration, and Investigations. A big project coming up is body cameras for the deputies. A grant was submitted to help fund that program. They also need two additional dispatchers, as approved in the last session.
- Theresa Wetzsteon, District Attorney (DA), We have twelve assistant district attorneys, ten assistants (secretaries, para legal, office manager, technical support, victim witness staff, etc) and one deputy district attorney. She shared what types of cases they handle in Marathon County which add up to approximately 6,000 cases a year. The Diversion Program has been very successful over the last decade. Immediate issues are court operations limited due to Covid19; staff shortage; programs are being reviewed; budget shortage; Marcy's Law is going into effect which redefines victim's rights, how they are notified, as everything has to be on the record now. The DA is working with the judges to get this implemented correctly.
- Phil Rentmeester, Emergency Management Director, Phil coordinates and assists various municipalities with their local emergency management plans. We are currently in a public health emergency and he supports the Health Department which takes the lead in this situation. He manages multiple teams on what is needed to assist with emergencies within Marathon County and beyond. Immediate issues are: severe weather will be coming. He will be creating a severe weather siren outreach (education) program to standardize siren use, more Instant Command training, working on the Emergency Operations Center to have trained personnel, which is a challenge.
- Clerk of Courts (Shirley Lang) – We will get a sixth judge next year which will bring staffing issues and facilities plan challenge.
- Medical Examiner's Office (Jessica Blahnik) – This department has grown substantially. A Business Plan from the Morgue Task Force will be available in the near future and what it looks like with partnership with other counties for a Regional Forensic Science Center (Morgue).

Follow through:

No follow through requested.

- C. What are the Committee's priorities for the next two years in light of the [Strategic Plan](#) and [Comprehensive Plan \(Executive Summary\)](#) – discussion

Discussion:

County Board Vice-Chair Craig McEwen – He will meet with each standing committee at least four times per year on the Strategic Plan. Public Safety is the lead committee on Objective 7.1. This is our primary objective and you should keep this in mind as we move forward. Some of the accomplishments of the Public Safety Committee in the past two years are:

- Support the sixth Judge position in Marathon County
- Support Public Defender's pay increase
- Support Assistant District Attorneys (ADA) positions and resolution on fund the gap
- Consider and pass a new alarm system fee policy consistent throughout the County
- Support civil court mediation programs
- Review and increase secure detention daily rates for juveniles
- Support and eliminate residency requirements for quality deputy candidates
- Support deputy hires without going through the Civil Service Commission
- Funding new dispatch positions to get the new police communications channel up and running
- Drug task location remodeling

Uniform addressing and the Morgue Task Force (Forensic Science Center) are two big accomplishments. Uniform addressing is complete the Task Force is moving forward.

Vice-Chair McEwen believes the top priorities for the next year are:

- Hiring the additional 2 dispatcher positions to get the 6th channel up and running
- Dealing with the State Legislators to fund the ADA positions.
- Opioid and Mental Health Concerns and establish policies to deal with that.
- Jail issue – there may be additional costs to make sure it's fully functioning.

Follow through:

No follow through requested.

7. Next Meeting Time, Location, Announcements and Agenda Items

A. Next meeting: June 3, 2020 at 2:00 p.m.

B. Announcements: None

8. Adjournment

**MOTION BY SCHLEI; SECOND BY GABOR TO ADJOURN THE MEETING. MOTION CARRIED.
(3:26 pm)**

Respectfully submitted by,
Mary Palmer



Exceeding expectations since 1985

P O Box 147, Stratford, WI 54484

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Shipping Address: C4098 Pauline Ln, Stratford, WI 54484

Email Address: sales@kulproof.com

Proposal

June 17, 2019

Marathon County Social Services & Juvenile Facility

Budget pricing for roof replacement

SCOPE OF WORK

Kulp's of Stratford, LLC proposes to perform labor and supply all necessary materials for the completion of the project as follows:

Building Address: 400 E. Thomas St. & 7025 Packer Dr.

Building Owner: Marathon County

Description of project(s) to be completed: Replacement of existing membrane roof.

Insurance

Kulp's of Stratford, LLC shall provide workers compensation and liability insurance as detailed on our certificate of insurance. Kulp's maximum liability is the limits of this insurance. A certificate of insurance will be issued upon request.

Safety

1. Safety is of primary importance to Kulp's Of Stratford.
2. We will set up required safety equipment at site needed to comply with OSHA construction guidelines including barricades, safety lines, rubbish chutes, etc.
3. Written HazCom programs and MSDS sheets will be on project site at all times.
4. All materials and equipment hoisted to the rooftop and secured against wind and water damage.

Prevailing Wage Rate

1. Prevailing wage **has not** been included in bid.

Taxes

1. **We have included taxes in our estimates for the items**

Please see Exclusions and Clarifications

Budget Pricing Proposal

Social Services

- *Price includes removal of existing epdm membrane and fastening down a layer of 2" ISO. Over that we will mechanically fasten a Fibertite 50 mil XT PVC membrane.*
- *Roof will include new roof edge metal, coping, and flashings as needed.*
- *I do not know what the current r-value of the roof is so I will include add on pricing for additional ISO below.*

UPPER ROOF - \$ 68,000.00

LOWER ROOF - \$ 42,000.00

Additional 2" ISO (R-11.4)

ADD - \$14,000.00

Juvenile Facility

- *Price includes removal of existing roof system down to the roof deck and installation of an adhered vapor barrier, adhered ISO and adhered Fibertite 50 mil XT PVC membrane. New ISO taper and one layer of 2" will give you an average r-value of about 30 and I will have pricing below to add additional ISO.*
- *Roof will include new roof edge metal, coping, and flashings as needed.*

\$ 355,000.00

Additional 2" ISO (R-11.4)

ADD - \$33,000.00

EXCLUSIONS AND CLARIFICATIONS

1. Rough Carpentry is not included in our bid.
2. Field Office. We do not require a field office, and it is not included in this proposal.
3. Snow removal is not covered in our bid.
4. Misc metal not associated with roof is not included in bid.

Kulp's of Stratford, LLC proposes to furnish labor and materials with applicable taxes to install SYSTEMS in accordance with the above specifications for the sum above.

↳ Monthly progress billings per AIA contract agreement.

↳ This price is premised on using AIA contract language in contract from General Contractor.

↳ Industry Standard Cash Terms for all systems: 30% down payment another 30% when materials are delivered and balance at completion of our scope of work unless arranged. Financing can be arranged and Visa and Mastercard are accepted.

↳ Any amount in default of the payment schedule above will bear an interest rate of 1.5% per month.

↳ Snow and ice removal is not included in this proposal and will be an extra charge if performed by Kulp's.

Acceptance

OPTIONS THAT ARE NOT CHOSEN ARE BLACKED OUT ABOVE AND FINAL ORIGINAL AGREEMENT AMOUNT WRITTEN IN THE BLANK BELOW. The above specifications, prices, and conditions (including conditions on back of proposal) are accepted. You are authorized to do the work as specified. Payment will be made as follows

\$ _____ FINAL ORIGINAL AGREEMENT

\$ _____ Paid With Order (Downpayment) Check Number _____

\$ _____ Paid Upon Material Delivery

\$ _____ Due Upon Substantial Completion

Submitted By *x Alan Hamus* 6/17/2019
Kulp's Of Stratford, LLC Date

Accepted By *x* _____ _____
Owner Date

Accepted By *x* _____ _____
Owner Date

↳ This proposal may be withdrawn if not accepted within 30 days.

- Any amount in default of the payment schedule above will bear an interest rate of 1.5% per month.
- Projects greater than \$20,000 may require additional monthly progress billings.
- Start dates cannot be guaranteed by salesperson as there are many variables in the construction industry such as weather, material allocations and shortages, workforce assignments, and work backlog. When proposal is approved the Kulp's Production Department will contact you to schedule a tentative start date.
- All work will be performed in accordance with this proposal and contract. It is agreed that payment will not be withheld or delayed due to any testing or inspections by third parties (such as a roof consultant or FM inspector) that was not agreed to in writing prior to the making of this contract. Items outside of the scope of this proposal may be addressed by an Additional Work Order. No handwritten changes may be made to either the scope, specifications, or pricing contained in this proposal, unless initialed by both parties to the contract. Verbal changes or additions will not be honored without proper documentation.
- Concerning metal applications: Kulp's of Stratford's training, experience, and professionalism enables us to minimize subtle imperfections on metal applications generally called oil canning. There are many variables that contribute to oil canning but one significant factor is surface condition. We take prudent steps to minimize oil canning, but since there are no perfect surfaces, (such as roofs, fascia, and walls), please be advised, the pricing and specifications of your project are based on the knowledge that oil canning can occur and this is not a reason to reject or change the price of a metal application project. If oil canning is of significant concern, please be sure to ask your Kulp's of Stratford sales representative to price additional options that could potentially minimize oil canning further. Supplementary information is available from the NRCA at <http://docserver.nrca.net:8080/technical/6771.pdf>.
- This proposal is submitted on behalf of Kulp's Of Stratford, LLC the undersigned acting in a sales capacity only. After acceptance by you, it is subject to the approval of an officer of Kulp's Of Stratford, LLC before constituting an agreement with them.
- The information contained in this proposal is the property of Kulp's of Stratford, LLC. Any unauthorized use of the diagnoses or proposed solutions made by Kulp's representatives or associates will generate a payment request for consulting services by Kulp's of Stratford, whether or not this proposal is accepted or authorized. "Unauthorized use" may include, but is not limited to, using this information to shop for another contractor.
- WISCONSIN LIEN RIGHTS NOTICE: AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE

THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORINGLY, OWNER WILL PROBABLY RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH OWNER AND HIS LENDER , IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

- "We will take reasonable precautions to protect, grounds, landscaping, trees, shrubs, gardens, underground utilities,concrete, and paving from damage during this project. The precautions we will utilize vary, but examples include the use of Diggers Hotline, loose-laid plywood on soft ground, and tarps placed over ground cover or shrubs. Unless specified in this proposal, damage to these items during this project is not the responsibility of Kulp's of Stratford LLC or its assignees. It is understood that damage is not uncommon during projects of this nature, and the repairs or cost of repairs is the buildingowner's responsibility. Upon request, your Kulp's of Stratford representative can provide you with additional information or a proposal price for protection of items such as a "prize rose-bush" that absolutely must not be damaged."
- Kulp's reserves the right to call client back within a year of proposal date.
- By signing this contract you give Kulp's permission to use pictures and Feedback Form data in future advertising.
- This proposal may be withdrawn if not accepted within 15 days.
- Providing your fax number or email address constitutes an express invitation to send you fax or email advertisements about future Kulp's programs.
- Crew size and makeup is at the sole discretion of Kulp's Of Stratford production department and any questions or concerns should be directed to the production manager.



Capital Project Request Form

Project	Jail Gym skylight replacement	CIP Funds Requested	\$200000.00
Project Number	<i>(Do NOT fill in – for use by F&CM Department)</i>		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	Jail Gym skylight replacement		
Location	Jail		
Description	Replace light penetrating roof system with a sky light system		
Date of Request	06/04/21	Project Type	Repair/Replacement
Submitted By	Chad Billeb	Phone	715-261-1066
Department	Sheriff	Email	Chad.Billeb@co.marathon.wi.us
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1st.</i>
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, how many times has the request been submitted previously?
Is this request a continuation of a previously funded CIP project?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, in which year was that project funded?
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE			
Project Objective(s)	Replace failing light penetrating roof system with a new skylight system.		
Alignment to Departmental Mission Statement	The department performs maintenance and custodial duties to maintain County facilities, equipment, machinery, and furnishings in good repair and in clean orderly, and safe condition for Marathon County employees and patrons. The department will preserve and extend the useful life of existing facilities, maintaining the appearance of buildings and grounds, assist in the efficient usage of space, provide emergency repairs and preventive maintenance of equipment and structures.		
Departmental Priority (check a different priority for each project)	(High)	1 2 3 4 5 6 7 8 9 10 (Low) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Related Other Projects			
Alternatives Considered	1. N/A 2. 3.		
Why Alternatives Listed Above Were Rejected	1. 2. 3.		
Target Start Date	04/01/21	Anticipated Completion Date	08/30/21
Project Scope Statement <i>List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.</i>			
<p>"In Scope" = everything the project will include to meet the requirements of the project objectives.</p> <p>"Not in Scope" = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> Design system Bidding Documents Remove old roofing and dispose Installation of new skylight system 	<p>Not in Scope:</p> <ul style="list-style-type: none"> • • • • • • 	

3. PROJECT RISK FACTORS	
Assumptions	
Dependencies	
Constraints	



Capital Project Request Form

4. PROJECT COST				
Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$0.00			
Land Acquisition	\$0.00	Fiscal Year 2021	Amount	\$0.00
Construction	\$0.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other:	\$0.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$200000.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount	
•			\$	
•			\$	
•			\$	
Total CIP Funding Requested			\$	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	30+	
Expected service life (in years) of the existing asset, based on applicable industry standards?	20	
Estimated Service Life of Improvement (in years)	40	
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		



Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Day light for the inmates, recreation and exercise opportunities for those incarcerated in our jail.	
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



Capital Project Request Form

8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

-
-
-



Capital Project Request Form

Project		CIP Funds Requested	\$500,000
Project Number	<i>(Do NOT fill in – for use by F&CM Department)</i>		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	Juvenile Facility Roof Replacement		
Location	7015 Packer Drive		
Description	Replace existing fully adhered/ballasted EPDM roof system with PVC membrane roof system		
Date of Request	06/03/20	Project Type	Repair/Replacement
Submitted By	Chad Billeb	Phone	715-261-1066
Department	Sheriff	Email	Chad Billeb@co.marathon.wi.us
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1st.</i>
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	If so, how many times has the request been submitted previously? 1
Is this request a continuation of a previously funded CIP project?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, in which year was that project funded?
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE			
Project Objective(s)	To provide long term weather protection at the roof of the Juvenile facility.		
Alignment to Departmental Mission Statement	This preventative maintenance project will help to maintain the Juvenile facility in good repair and will preserve and extend the useful life of the existing building for many years.		
Departmental Priority (check a different priority for each project)	(High)	1 2 3 4 5 6 7 8 9 10 (Low)	
		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Related Other Projects			
Alternatives Considered	<ol style="list-style-type: none"> Continue to patch and repair the existing roof whenever leaks are observed. Replace only a section where the most issues currently exist. 		
Why Alternatives Listed Above Were Rejected	<ol style="list-style-type: none"> Reacting to leaks won't prevent damage to the buildings interior and contents Its not always possible to trace leaks back to their source. Roof is at the end of its life expectancy (23 years). 		
Target Start Date	06/01/21	Anticipated Completion Date	09/01/21
Project Scope Statement <i>List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.</i>			
<p>"In Scope" = everything the project will include to meet the requirements of the project objectives.</p> <p>"Not in Scope" = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> Tear off existing membrane roof. Repair/replace any water damaged or warped roof insulation with new material. Install new 25-year PVC roofing system with related flashing details per manufacturers recommendations. Install protection for new membrane at areas of anticipated foot traffic. Long term manufacturers warranty Add additional 2" of insulation (r-11.4) disposal of existing roof materials 	<p>Not in Scope:</p> <ul style="list-style-type: none"> complete replacement of roof insulation 	



Capital Project Request Form

3. PROJECT RISK FACTORS

Assumptions	Existing roof insulation will remain other than pieces found to be warped or damaged.
Dependencies	Suitable weather.
Constraints	Warm weather season, available staging/parking on site.

4. PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$500,000
Construction	\$500,000	Fiscal Year	Amount \$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount \$0.00
Other:	\$0.00	Fiscal Year	Amount \$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$0.00
Project Budget (total of estimated cost components)	\$500,000	◀----- (sum of above should equal) -----!'	
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount
•			\$
•			\$
•			\$
Total CIP Funding Requested		\$500,000	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT

If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	23	
Expected service life (in years) of the existing asset, based on applicable industry standards?	20	
Estimated Service Life of Improvement (in years)	20	
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		



Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Current roof leaks in multiple areas so we have repair costs	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
We will be adding and additional 2" of insulation (r-11.4)	
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



Capital Project Request Form

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8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

- [Budget proposal from Kulp's.\(see attached\)](#)

Proposal
UniverCity Year 2020 -2023
From Marathon County

1. COMMUNITY INFORMATION

Located at the crossroads of Highways 29 and 51/I39 in north-central Wisconsin, Marathon County is a beautiful area with an abundance of natural beauty blended with a vibrant urban center.

Marathon County, geographically, is the largest County in the State of Wisconsin with an area of 1,584 square miles. We continue to attract people to our community, growing from 126,031 in 2000 to 134,063 in 2010.

Marathon County offers a great variety to those who want to live, work, or just visit. We are a very safe community with our crime rates well below the state and national averages in our metro and non-metro areas.

We are leaders in legal, financial, retail, advertising, and health care services for the Central Wisconsin region. In addition to a robust advanced metal manufacturing base, we also boast a growing primary and acute health care industry with three major health care systems located here. Marathon County has a highly skilled workforce that is well known for its work ethic. Our elementary and high school educational systems are known for their high academic standards. For those seeking to further their education, there are many in-person options for public and private Associate's degree through a Masters' level education. The access to high-speed internet continues to grow with the highest connectivity found in our more urban communities.

For those seeking a less metropolitan experience, Marathon also has several smaller communities spread throughout the County as well as rural residences and farms. Marathon County continues to be ranked number one in dairy production among Wisconsin's counties. We are home to the Agriculture Center for Excellence, a joint educational effort between North Central Technical College and UW-River Falls to prepare the next generation of agricultural producers. You will find community supported agriculture farms, a strong locally grown effort including a grocery in downtown Wausau and many farmer's markets which feature organic and locally grown food.

Marathon County offers an abundance of recreational and cultural opportunities. The Grand Theater (Wausau) and Lucille Tack Center (Spencer) bring high quality theatrical and musical events to the area that one would expect to find only in Milwaukee, Madison, or the Twin Cities. There is a thriving art community, and we are proud to be home to the annual Leigh Yawkey Art Museum's *Birds in Art* show (an internationally juried exhibit).

For outdoor enthusiasts, our changing seasons provide ideal recreational opportunities for the year-round. Granite Peak Ski Resort offers slopes for the novice, intermediate, and expert downhill skiers as well snowboarders. We have 48 miles of cross country ski trails, including the Nine Mile County Forest Recreation Area. In addition to skiing, Marathon County is known for ice hockey, ice fishing, curling, snowshoeing, and snowmobiling. Our 18 county parks offer swimming, boat landings, picnic areas, hiking and nature trails, camping, a shooting range, and two indoor ice arenas. The Mountain Bay State Park Trail offers 18 miles of hiking and biking trails in the summer and snowmobiling in the winter through the County's countryside.

2. DEMONSTRATION OF SUPPORT

Kurt Gibbs, Chair
Marathon County Board
500 Forest Street
Wausau, WI 54403

July 1, 2020

RE: Partnership with UniverCity Year to Develop a Marathon County Fire and EMS Consolidation Study

The UniverCity Year program at the University of Wisconsin-Madison is looking for a local government partner for the period of 2020-2023. The concept of the partnership is simple. We identify projects that would benefit from UW-Madison's expertise. They look to faculty experts and students to help local governments think creatively about an issue we recognize. They will work with us to develop a Memorandum of Understanding, define the scope, engage in quality control, coordinate media relations, troubleshoot, and generally take care of the logistics associated with setting up, running, promoting, and evaluating the effort. From our end, we will provide a senior staff person directly accountable to me, who will supervise and coordinate our participation in the program. For our issue, I've determined that we need to focus on a problem identified in our Strategic Plan, primarily revolving around the delivery of emergency services in Marathon County – namely Fire and Emergency Medical Service (EMS).

Over the last several years, elected and non-elected officials from Marathon County communities reached out to me about developing consolidated fire and EMS service areas within Marathon County. With this in mind, I looked to the Marathon County Strategic Plan for guidance. Within the document, two objectives came to the forefront to address this issue:

OBJECTIVE 7.1: Provide cost-effective and high-quality public safety services

Strategy A: Consider the potential to consolidate emergency service agencies

Strategy C: Report every two years on the response time with advice for municipalities (ex: consolidation, realignment, or targeted education).

OBJECTIVE 12.3: Promote cost-effective public services

Strategy A: Support local efforts by local municipalities to establish cooperative service and joint facility arrangements

Strategy B: Continue to enhance E-911 dispatch services for all police, fire, and EMS agencies within Marathon County

Strategy C: Work with local municipalities and other government agencies to explore opportunities to share costs or consolidate public services

Marathon County's Overarching Goal with the strategic plan is to be the healthiest, safest, and most prosperous County in Wisconsin. The County needs to create and maintain a diverse network that protects the unique quality and character of Marathon County, enhancing community, County, and regional connections, while improving public safety services and improving emergency access throughout the County. Community facilities, infrastructure, and other resources are needed to meet current needs and future growth.



The goal of our partnership with UniverCity would be a study that assesses our current situation and identifies improvements to it, along with keeping in step with our strategic plan. After further reviewing our Strategic Plan, we identified two areas that are relevant to pursuing and funding a study.

Marathon County has varying levels of fire and EMS service. We go from volunteer Emergency Medical Responders in the rural areas to career Paramedics in the urban areas in the County.

Although this is new for us, Fire/EMS studies in Marathon County are not. There have been at least three Fire/EMS studies in the last thirty years. There is a cost to this initiative. To offset the program's operational costs, we will provide \$20,000 to \$30,000 for every issue area cluster and am anticipating one or two clusters. In my 2021 Marathon County Budget, I have included \$30,000 for a consolidated fire and EMS study. I believe, when combined with funding from municipal partners, this will adequately fund a review of the selected communities.

As such a large county, developing a single plan will be challenging. However, I am optimistic in our partnership with UniverCity becoming successful and anticipate the response throughout the municipalities in the County to be positive.

Thank you for your support of this partnership with UniverCity. If you have any questions regarding this process, feel free to contact my office directly at 715-261-1402.

Sincerely

Lance Leonhard, Administrator
Marathon County
Lance.leonhard@co.marathon.wi.us

3. FINANCIAL CONTRIBUTION

Marathon County can contribute \$30,000 to this effort.

4. PROPOSED PROJECTS

Describe four to five broad issue-area clusters in one to two paragraphs. What are the issues? What added value are you expecting? Reference existing plans, reports, or other documents that are relevant to the project (web links acceptable).

Marathon County is the largest County in the State of Wisconsin, geographically, with Emergency Medical Service (EMS) outside of the Wausau Metro Area, provided by volunteers and paid-on-call staff. It has become apparent that volunteerism in Emergency Medical Service across Wisconsin is dying, and residents in smaller communities and rural areas are suffering because of it. The causes of this are many but primarily driven by lack of resident's interest in becoming Emergency Medical Technicians, inadequate funding, lack of time, and inability to leave employment to respond to calls. Also, some see little benefit to becoming a member of an ambulance service, along with concerns of dealing with infectious diseases. As mentioned earlier, this trend is nothing new. EMS volunteerism has been a topic discussed and worked on for years. See Attachment 1. Volunteer Firefighter and Emergency Medical Technician Shortages. It involves scheduling shortfalls, delayed responses, and heavy reliance on mutual aid (if indeed it can be called "mutual" as typically only one community receives the benefit of the agreement).

We are identifying one issue: **In line with the Marathon County Strategic Plan Objective 7.1: Provide cost-effective and high-quality public safety services and Objective 12.3: Promote cost-effective public services, what is the best model of Emergency Medical Service (EMS) service delivery to meet our overarching goal of healthiest, safest, and most prosperous County in Wisconsin.**

Components of a model plan development would include:

- Identification of benefits to municipalities for consolidation to include:
 - Increased efficiency
 - Improved effectiveness (response times and service delivery)
 - Reduced or avoidance of costs
 - Improvements from streamlined purchases
 - Consolidation or distribution of supplies
 - Enhanced training opportunities
- A determination whether current EMS stations are in optimal locations for emergency response
- Feasibility of delivering all levels of EMS service from Paramedic to Emergency Medical Responder
- Development of a cooperation response agreement among municipalities
- Costs associated with the new service delivery to each municipality
- Development of the provider's area of responsibility
- Future funding sources such as Service Fees, Non-Transport Fees or even a sales tax hike.

Emergency Medical Service delivery is highly labor-intensive and takes a significant effort and a portion of budgeted public funds. We anticipate that the development of an alternative EMS delivery plan will allow policymakers to compare the operational and fiscal impacts from their current system to a viable alternative.

EMS consolidation should consider the efficacy of a merger between fire departments that provide EMS throughout Marathon County to include the greater Wausau metro area. A sweeping overhaul of EMS delivery is needed that breaks from the traditional historical and municipal boundaries and contracts, while cognizant of the unique characteristics that exist within Marathon County.

Consideration may include:

1. A structure where the County operates an EMS agency within the County's existing Emergency Management Department. Under this framework, EMS would become a division reporting to the public safety committee. As a county department, administrative and support functions would then become part of the County's general government functions and operate accordingly.

2. A structure that fully consolidates EMS into a newly formed County EMS operation. Comparable to similar county-operated programs in Wisconsin, delivery would include paramedic and non-emergency medical ambulance transportation services. Employees under this framework would function within a single division and under a single command structure.

3. Development of a hybrid system. Under this alternative, the day-to-day provision of services would fall under a non-profit structure. These daily services would include the deployment, staffing, and operation of ambulances throughout the County. The nonoperational services (employee resources, financial, and information technology), is assigned to Marathon County government.