



# MARATHON COUNTY PUBLIC SAFETY COMMITTEE MEETING

## AMENDED AGENDA

Date & Time of Meeting: **Wednesday, August 5, 2020, at 2:00 pm**

Meeting Location: **Courthouse Assembly Room B-105 – 500 Forest St., Wausau**

**Committee Members:** Matt Bootz, Chair; Brent Jacobson; Vice-Chair, Kelley Gabor; Bruce Lamont; Jean Maszk; Allen Opall; Arnold Schlei

**Marathon County Mission Statement:** *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

**Committee Mission Statement:** *Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to public safety initiatives of Marathon County.*

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Public Safety Committee members and the public to attend this meeting remotely. Instead of attendance in person, Committee members and the public may attend this meeting by **telephone conference**. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number: 1-408-418-9388. Access Code: 146 707 9319**

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

1. **Call Meeting to Order**
2. **Public Comment (15 Minutes)**
3. **Approval of the Minutes of the July 1, 2020 Public Safety Committee Meeting**
4. **Policy Issues Discussion and Committee Determination to the County Board for Consideration: None**
5. **Operational Functions Required by Statute, Ordinance or Resolution: None**
6. **Educational Presentations/Outcome Monitoring Reports**
  - A. Update on the Regional Morgue (Forensic Science Center) Business Plan
  - B. Marcy’s Law – Impact it has on District Attorney’s Office and Court Operations
  - C. Marathon County Sheriff’s Office Seeking Information Relative to Implementation Of Body Cameras as Part of 2021 Annual Budget
  - D. **FY2020 Edward Byrne Memorial Justice Assistance Grant (JAG)**
7. **Next Meeting Time, Location, Announcements and Agenda Items:**
  - A. Committee members are asked to bring ideas for future discussion
  - B. Next meeting: **Wednesday, September 2, 2020 at 2:00 pm**
8. **Adjournment**

*“Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk’s Office at 715-261-1500 one business day before the meeting.*

**SIGNED** /s/           Matt Bootz            
Presiding Officer or Designee

FAXED TO: Wausau Daily Herald, City Pages, and  
FAXED TO: Other Media Groups  
FAXED BY:           M. Palmer            
FAXED DATE: \_\_\_\_\_  
FAXED TIME: \_\_\_\_\_

NOTICE POSTED AT COURTHOUSE  
BY:           M. Palmer            
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_



## MARATHON COUNTY PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, July 1, 2020, at 2:00 p.m.  
Courthouse Assembly Room – B-105, 500 Forest St, Wausau

Attendance:

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Matt Bootz, Chair	X	
Brent Jacobson, Vice-Chair	X	
Kelley Gabor	W	
Bruce Lamont	W	
Jean Maszk	W	
Allen Opall	W	
Arnie Schlei	W	

**Others Present:** Lance Leonhard, Chad Billeb, Bill Millhausen, Mary Palmer, Public and Media; Via Web: Ruth Heinzl. Kurt Gibbs, Phil Rentmeester, Theresa Wetzsteon

### 1. Call Meeting to Order

The meeting was called to order by Chair Matt Bootz at 2:00 p.m.

2. **Public Comment (15 minute limit)** – The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-18-20, dated March 17, 2020.

### 3. Approval of the Minutes of the Public Safety Meeting on May 6, 2020

**MOTION BY JACOBSON; SECOND BY MASZK TO APPROVE THE MINUTES OF THE May 6, 2020 COMMITTEE MEETING. MOTION CARRIED.**

4. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration - None**

### 5. Operational Functions Required by Statute, Ordinance or Resolution

A. Capital Improvement Projects (CIP) Requests from the Sheriff's Department

1. New Roof over a Portion of the Jail
2. New Roof at the Juvenile Detention Facility

#### Discussion:

Chad Billeb – reported on two facilities that need roofs. The Jail needs a new roof over the recreation area and it will cost about \$200,000. The Juvenile Facility roof was submitted through CIP last year but was not funded. It will cost about \$500,000, not substantially different than last year's quote. Internally the Sheriff's Department along with Facilities and Capital Management ranked the Juvenile Facility as a priority over the Jail, if they both can't be done this year.

#### Action:

**MOTION BY MASZK; SECOND BY LAMONT TO FORWARD THE CIP REQUESTS TO THE CIP COMMITTEE. MOTION CARRIED**

#### Follow through:

Forward to CIP Committee.

### 6. Educational Presentations/Outcome Monitoring Reports

A. Marathon County Sheriff's Office Update

- a. Intergovernmental Agreement with the Town of Rib Mountain for Law Enforcement Services
- b. 911 Emergency Dispatch Center Completed Renovation

#### Discussion:

Over the past year conversations have been ongoing between the Town of Rib Mountain and the Sheriff's Department regarding Rib Mountain contracting for a 40 hour per week deputy. The Town will

pay wages and fringe for the deputy and part of the squad car/equipment. The target date is September 1, 2020 for the deputy to start in Rib Mountain. It's a great opportunity for the Town and the County. It will be a four year commitment. The deputy will work when most needed in the Town. Some nights, some weekends, working special events like Black Friday. It will also open up more services in the county, as the deputy assigned there now will be able to answer other calls in the County when needed.

Captain Bill Millhausen gave an update on the 911 Emergency Dispatch Center Renovation. The renovations have been completed. It turned out extremely well and we are next generation 911 compliant. We are not able to do text nor video yet.

**Follow through:**

No follow through requested.

B. Marathon County Emergency Management

a. Application for UniverCity Year Grant to move forward Strategic Plan objective 7.1

**Discussion:**

This Grant is a new project based off our Strategic Plan. It's an opportunity to work in partnership with the University of Madison to put together a plan on something that the county would move forward that is the interest of the county and build it into the university curriculum. Objective 7.1 is to consolidate public services. There is a cost of \$30,000. Looking for permission to move forward. It was approved through the Administrator's Work Plan. Looking at consolidating Emergency Medical Services.

**Follow through:**

No follow through requested.

C. Update on COVID-19 Courthouse Operations

a. Development of Court Safety and Operational Plans

**Discussion:**

Judge Michael Moran is the lead person on Court Safety and the Operational Plan. In person court has been suspended, jury trials postponed until certain benchmarks are met. Each county needs two plans. One is a Safety Plan for more in court appearances. The safety plan is an interim step. The other is the Operational Plan which has three phases to reopening the courts. The last step needs to be in place before jury trials can happen. Leonhard explained the process and who participated in developing the Safety Plan. We have signage at all entries discouraging entry into the courthouse if you are ill or having COVID signs. Rooms have revised occupancy limits to ensure physical distancing. Scheduling is done to enhance social distancing. Hearings are done via Zoom. Language is being developed for consistency in courtrooms. Air handling capacity in the courthouse has been enhanced along with sanitation practices. Masks are required in courtrooms via the Supreme Court. We are working to be ready and prepared when the courtrooms open up for trials and prioritization.

Courtroom 2 will be ready the fastest. We need no less than two courtrooms ready for jury trials.

Judge Moran arrived and recapped what is being done:

- The safety plan is for in-person appearances and goes into effect July 6:
- Realistically, it will be October or November before we start jury trials
- Signage is at all entries
- Cleaning supplies are in each courtroom
- Concern about social distancing, but are limiting number of people in the courtrooms for social distancing
- Wearing masks is encourage in courthouse, but ordered to wear in courtrooms
- Continue to use remote options for court, but for those that can't use web, in-person will be available
- Screening will be done at the doors

After the plan is approved/signed by the chief judge of the district, it will be available to anyone. Our plan is more comprehensive than other counties.

**Follow through:**

No follow through requested.

**7. Next Meeting Time, Location, Announcements and Agenda Items**

A. Next meeting: August 5, 2020 at 2:00 p.m.

B. Announcements: None

**8. Adjournment**

**MOTION BY JACOBSON; SECOND BY OPALL TO ADJOURN THE MEETING. MOTION CARRIED. (2:47 pm)**

Respectfully submitted by,  
Mary Palmer



**SCOTT R. PARKS  
SHERIFF**

## **MARATHON COUNTY SHERIFF'S OFFICE**

500 FOREST STREET WAUSAU, WI 54403-5568

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NON-EMERGENCY  
(715) 261-1200

FAX (715) 261-1221

[www.marathoncountysheriff.org](http://www.marathoncountysheriff.org)

August 3, 2020

Marathon County Board Members (Public Safety Committee)  
500 Forest Street  
Wausau, WI 54403

**REF: FY2020 Edward Byrne Memorial Justice Assistance Grant (JAG) 2020-H8188-WI-DJ**

The Marathon County Sheriff's Department will be applying for the 2020 Local Edward Byrne Memorial Justice Assistance Grant (JAG). This is a yearly grant the Sheriff's Department applies for and this year the grant amount is \$10,576.00. This grant is evenly split between us and Wausau Police Department to upgrade, add or enhance equipment needs.

Marathon County Sheriff's Department and Wausau Police Department will coordinate efforts with this grant to purchase equipment which: improves community and officer safety, and investigative efforts. Marathon County Sheriff's Department will be the fiscal agent and coordinate the goals and objectives of this grant. Both agencies will work in coordinated efforts to purchase equipment which is compatible between the departments, therefore allowing for the leveraging of large order pricing. This money will provide our agencies additional resources to enhance their ability to investigate crimes and serve the community.

Our department would like to purchase GreyKey software and a program device for accessing iPhone password protected devices. The purchase of this equipment would expend the \$10,576.00 of grant funds.

Sincerely,

A handwritten signature in black ink that reads 'Jason Plaza'.

Captain Jason V. Plaza  
Marathon County Sheriff's Department