



# MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, February 8, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	WebEx
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	WebEx

Staff Present: Lance Leonhard, Mike Puerner, Kim Trueblood, Kristi Palmer, Mary Jo Maly, Jamie Polley, Kevin Lang, Kirstie Heidenreich, Chris Holman

Others Present: Partner staff present for the Big Eau Pleine presentation portion of the meeting

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment - None**
4. **Approval of the January 24, 2023 Human Resources, Finance and Property Committee Meeting Minutes** – Motion by Leahy, Second by Gibbs to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination - None**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
  - A. Discussion and Possible Action by HRFC
    1. Approval of Claims and Questioned Costs – Finance Director Kristi Palmer explained that the Workday report for this item was just created this morning, and therefore will need to be postponed until next month. Motion by Gibbs, Second by Lemmer to postpone until the February 21 meeting. Motion carried on a voice vote unanimously.
    2. Claim Disallowance – Risk Manager Mary Jo Maly presented the below claims that were recommended by WMMIC for disallowance. Details can be found in the packet.
      - a. Tyler Swan – Motion by Gibbs, Second by Leahy to deny the claim. Motion carried on a voice vote unanimously.
      - b. Sandy Pike – Motion by Gibbs, Second by Lemmer to deny the claim. Motion carried on a voice vote unanimously.
  - B. Discussion and Possible Action by HRFC to Forward to County Board for Consideration
    1. Recommend Adoption of the Westside Master Plan – Park Director Jamie Polley followed up on the feedback she had received based on previous presentations, both to the full County Board and other committees. Discussion was had and questions were asked and answered. Motion by Leahy, Second by Hart to adopt the Westside Master Plan and forward to the full board for consideration. Motion carried on a voice vote unanimously.
    2. Review and Acceptance of Marathon County’s Equitable Sharing Agreement & Certification (ESAC) – Finance Director Kristi Palmer explained this is a Sheriff’s Department Federal Grant that needs to be acted on, but all the relative information is not available at this time. Motion by Leahy, Second by Marshall to postpone until the February 21 meeting. Motion carried on a voice vote unanimously.
    3. Resolution for Use of Environmental Impact Funds to Fund Repair and Replacement of Aerators at the Big Eau Pleine – Kirstie Heidenrich from CPZ, Jamie Polley from the Parks Department, and Ben Niffenegger from WVIC presented the request. Detailed presentation is in the packet. Discussion was had and questions were asked and answered. Al Niebur from the Wisconsin DNR and John Kennedy from BEPCO also contributed to the discussion. Motion by Gibbs, Second by Leahy to approve the use of the funds for the aeration system with the release of funds contingent on an MOU being agreed upon as to the long term use, insurance, long term maintenance, and other issues that need to be spelled out. Motion carried on a voice vote unanimously.
    4. Budget Transfer from Highway Reserves for CTH “KK” Box Culvert – Kevin Lang from the Highway Department presented the request. Details are in the packet. Chair Robinson stated that this request also requires an amendment of the CIP. Motion by Hart, Second by Leahy to approve the

resolution and amend the 2023 CIP to complete the budget transfer. Discussion was had and questions were asked and answered. Motion carried on a voice vote unanimously.

5. Energy Task Force Charter – Supervisor Lemmer and Deputy Administrator Holman presented the request for this task force. Detailed presentation is in the packet. Motion by Leahy, Second by Hart to approve the charter and forward it to the Executive Committee for consideration. Motion carried on a voice vote unanimously.
6. 2023 Budget Process – Supervisor Hart presented the St. Croix County model of preparing for the budget process. Administrator Leonhard presented a potential budget timeline based on feedback from this year's budget process. Discussion was had and questions were asked and answered.
7. **Educational Presentations and Committee Discussion** - None
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
  - A. Committee members are asked to bring ideas for future discussion.
  - B. Next meeting: Tuesday, February 21, 2023 at 3:00 pm
9. **Adjournment** – Motion by Leahy, Second by Xiong to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 5:13 p.m.

Minutes prepared by Kim Trueblood, County Clerk