



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA

Date & Time of Meeting: **Tuesday, March 21, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	Present
Gayle Marshall	Tardy – 3:50 p.m.
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	Absent

Staff Present: Lance Leonhard, Mike Puerner, Kim Trueblood, Chris Holman, Molly Adzic, Kristi Palmer
Others Present: Supervisor Baker, William Faltz (Wisconsin Surplus) via WebEx

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the Tuesday, March 8, 2023, Human Resources, Finance and Property Committee Mtg Minutes**
– Motion by Lemmer, Second by Leahy to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination** - None
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HRFC
 1. How to begin review of employee benefits and employment policies to ensure Marathon County Government is an employer of choice and we meet the proposed outcome measure in Strategic Plan relative to retention?
Human Resources Director Molly Adzic gave a presentation on HR trends nationwide and in the county as it relates to the worker shortage. Discussion was had and questions were asked and answered. Presentation was provided to committee members via email. Potential changes that will affect the 2024 budget will be looked at, in addition to opportunities to attract new employees. Motion by Gibbs, Second by Leahy to direct staff to provide recommendations as far as opportunities for improvement to our employment practices. Motion carried on a voice vote unanimously.
 2. Discussion of Tax Deed Sales Process ([Ordinance section 3.20](#))
 - A. William (Bill) Faltz, Manager at Wisconsin Surplus (attending remotely)
Deputy Administrator Chris Holman introduced Bill Faltz from Wisconsin Surplus, who gave an overview of the services they provide to approximately half of the Wisconsin counties. This is a potential option available for our tax deed properties that have not sold. Discussion was had and questions were asked and answered. Motion by Gibbs, Second by Hart to direct the deputy administrator, clerk, and corp counsel look at our current ordinance and bring back recommendations for updates to our ordinance and policies to accommodate using this process for our tax delinquent properties. Motion carried on a voice vote unanimously.
 3. Amending the 2023 Capital Improvement Budget for South Courthouse EPDM Roof Replacement (23BM-04C) and UWSP-Wausau Concourse Roof Replacement (23UM-02C) in the amount of \$375,096 from the Courthouse North Envelope Replacement (23BM-02C)
Deputy Administrator Chris Holman gave an overview of the budget transfer request. This is not new money and not new projects, it's simply a re-allocation of funds. Motion by Gibbs, Second by Lemmer to approve the budget transfers as presented. Motion carried on a voice vote unanimously.
 - B. Discussion and possible Action by HRFC to Forward to County Board for Consideration
 1. Acceptance of Funding (\$78,300) from Department of Energy – Energy Efficiency and Conservation Block Grant Program – Administrator Leonhard described this grant. His ask at this point is for the committee to take action authorizing the county to accept the funds, and then the committee will work to designate the funds appropriately at a later time. The deadline to accept the funds is the end of April. Action will be deferred to the April 12 meeting, so the acceptance and potential intended use can be discussed all together.

2. Potential Revisions to the 2024 Budget Process Timeline – Chair Gibbs stated that the proposed Committee of the Whole meeting for April would instead be an extension of the April 20 Educational County Board meeting starting at 4:30 until 6:30, then a break until the 7:00 meeting with discussion of the April 25 agenda items. If necessary, the same thing could be done at the April 25 voting meeting, with additional education being provided from 4:30 to 6:30. Motion by Gibbs, Second by Hart to delete the Committee of the Whole meetings for April and October and replace those meetings as described above. Motion carried on a voice vote unanimously.

Chair Robinson addressed the concerns regarding the tight schedule towards the end of the budget process. The process as presented may need to be changed due to circumstances beyond the control of the county, i.e. how the state budget process plays out. Changes will be made along the way as necessary.

7. Educational Presentations and Committee Discussion

A. Ongoing efforts to identify funding opportunities for projects

1. Applications for Congressionally Directed Spending – Administrator Leonhard highlighted two recent projects for which the county has presented application. The first is the Regional Forensic Science Center. That was a \$10.6 million request. The second is the Highway Department Relocation project, which carries a price tag request of approximately \$55 million. Both requests were submitted to Senator Baldwin's office.

B. Update from staff on conceptual plan relative to Lake View Drive Campus A & B building utilization

Administrator Leonhard talked through pages 13 & 14 in the packet as an overview of the projects going at the Lakeview Drive campus. Administration will be looking for action to be taken at the next meeting once a plan is more completely developed. Discussion was had and questions were asked and answered.

C. Request from North Central Health Care for funding to cover Mount View Care Center losses caused by state reduction of supplemental payments

NCHC is not requesting funds as of yet, as they are waiting for state funds to become available. This item is offered as an informational item that the request may be coming in the future.

8. Next Meeting Date & Time, Announcements and Future Agenda Items

A. Committee members are asked to bring ideas for future discussion. Some items from this agenda will be carried over until the next meeting – Energy Grant, Lakeview Drive Campus. Additional topics will include the TIF discussion and possible recommendations for employee attraction and retention. Chair Gibbs requested an update on advantages / disadvantages of in rem foreclosure vs tax deed process.

B. Next meeting: Wednesday, April 12, 2023, at 3:00 pm

9. **Adjournment** – Motion by Hart, Second by Lemmer to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 4:48 p.m.

Minutes prepared by Kim Trueblood, County Clerk