



# MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA with MINUTES

Date & Time of Meeting: **Wednesday, April 12, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	Present until 5:00

Staff Present: Lance Leonhard, Mike Puerner, Kim Trueblood, Chris Holman, Kristi Palmer, Connie Beyersdorff, Steve Cherek, Laura Scudiere, Mary Jo Maly, Troy Torgerson

Others Present: Supervisor Morache, Supervisor Maszk (W), Supervisor Aarrestad (W)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the March 21, 2023, Human Resources, Finance and Property Committee Meeting Minutes –**  
Motion by Leahy, Second by Lemmer to approve the minutes as presented.
5. **Policy Issues Discussion and Potential Committee Determination**
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
  - A. Discussion and Possible Action by HRFC
    1. Disallowance of Claims
      - a. Al Steiner - Risk Manager Mary Jo Maily presented the details behind the claim. Motion by Gibbs, Second by Lemmer to disallow the claim based on recommendations from our insurance company. Motion carried on a voice vote unanimously.
      - b. Secondlook (Erie Insurance / Trent Clark) - Risk Manager Mary Jo Maly presented the details behind the claim. Secondlook is an insurance company representing Erie Insurance, whose client is Trent Clark. Discussion was had. Motion by Xiong, Second by Leahy to disallow the claim based on the recommendations of the insurance company. Motion carried on a voice vote, but was not unanimous.
    2. Approval of Claims and Questioned Costs – Finance Director Kristi Palmer stated that the reports are now in a much more user friendly format. Questions were asked and answered. Motion by Gibbs, Second by Hart to approve the claims and questioned costs. Motion carried on a voice vote unanimously.
    3. Authorization of MOUs for Opioid Litigation Settlements – Corporation Counsel Puerner provided the background on the MOUs being requested. Discussion followed and questions were asked and answered. Motion by Gibbs, Second by to approve and authorize the appropriate signatures on the MOUs for opioid litigation settlements. Motion carried on a voice vote unanimously.
  - B. Discussion and possible Action by HRFC to Forward to County Board for Consideration
    1. Acceptance of Grant funding for Health Department Anti-Tobacco/Vaping Activity – Health Officer Laura Scudiere provided the background on this item. The health department did apply for a grant to address harm caused by vaping. JUUL is providing a settlement to the Wisconsin Department of Health Services, which is the agency distributing the funds to counties that applied for the funds. Discussion was had and questions were asked and answered. Motion by Xiong, Second by Marshall to accept the grant funding for the Health Department Anti-Tobacco / Vaping Activity. Motion carried on a voice vote unanimously.
    2. Creation of Section 2.02(6)(b) of Marathon County Code of Ordinances – Election Administration Grants – Supervisor Morache provided the background for this resolution. Discussion was had and questions were asked and answered. Motion by Marshall to adopt the ordinance. Motion failed for lack of a second. The ordinance can be brought to the Executive Committee if so desired.
    3. Resolution of Support for Utilization of State Surplus Funding to Offset Supplemental Payment Decrease – From NCCSP Board – Administrator Leonhard gave the background for this resolution. The request is for the state to make the county whole based on prior funding promises. Area legislators are open to looking at this request to find funding opportunities. Discussion was had and questions were asked and answered. Motion by Gibbs, Second by Hart to approve the resolution and forward it to area legislators. Motion carried on a voice vote unanimously. Chair Gibbs stated that if the legislature were to approve

action on this, it would back fill the deficiency at NCHC nursing home and go a long ways to helping Pinecrest in Lincoln County, which is administered by NCHC.

4. Acceptance of Funding (\$78,300) from Department of Energy – Energy Efficiency and Conservation Block Grant Program – Deputy Administrator Chris Holman provided the background on this grant. The county was very recently notified of eligibility to apply for the funds. Discussion was had and questions were asked and answered. Since this grant has a “voucher” approach, there is much less paperwork required for approval. This item doesn’t need to go to the full board for approval, it is simply a request for committee approval as a statement of intent authorizing staff to move forward in the process. Motion by Leahy, Second by Xiong to approve a statement of intent to authorize staff to further explore this grant. Motion carried on a voice vote unanimously.
  5. Support of Operational Plan for Future Use of Lakeview Drive Campus A & B Buildings – Administrator Leonhard referenced the resolution in the packet regarding the use of the A & B buildings. Deputy Administrator Holman provided a handout with some updates since the last presentation was made. The Veterans’ Service office was moved for better use of the space. Additional discussion was had and questions were asked and answered. There is enough flexible space available that will accommodate future growth. There has been significant effort made to make sure the facility is user friendly and easily navigable for the public. Motion by Xiong, Second by Lemmer to approve the operational plan. Motion carried on a voice vote unanimously.
  6. Process for Evaluating TIF and its Impact on the County – Chair Robinson gave a brief overview of the issue and some items for creation of the charter for a task force. This will be further discussed at a future meeting.
  7. Amending the 2023 Capital Improvement Budget for the Marathon County Jail Kitchen Project (23SH-03C) in the Amount of \$64,205 (Phase I) Transfer from American Rescue Plan Act – Deputy Administrator Chris Holman explained the background for the need for this budget transfer to make the jail kitchen available for on-site meal preparation. The RFP has been done for Phase 1 to begin the project. Discussion was had and questions were asked and answered. NCHC providing meals for the jail has become unsustainable. Motion by Gibbs, Second by Lemmer to approve the funding for the capital project and amend the CIP out of the ARPA funding. Motion carried on a voice vote unanimously.
  8. Amending the 2023 Capital Improvement Budget for the East Gate Hall Boiler Replacement Project (23PO-08C) in the Amount of \$179,300 Transfer from the 2023 Contingency Fund – Deputy Administrator Holman provided the background for this budget transfer. This is a case of mechanical failure right before it was planned to be addressed. Failure to address the issue would severely limit the usability of the building. Discussion was had and questions were asked and answered. Motion by Gibbs, Second by Leahy to approve the resolution to amend the CIP budget and identify the funding source as ARPA. Motion carried on a voice vote unanimously.
  9. Resolution to Consider In Rem Foreclosure for Tax Delinquent Properties – Item taken out of order without objection.  
Corporation Counsel Mike Puerner gave some background on what it would mean to add In Rem Foreclosure to the tools we have available for the tax deed process. Discussion was had and questions were asked and answered. Motion by Gibbs, Second by Leahy to approve the resolution as presented and forward to the full board. Motion carried on a voice vote unanimously. Supervisor Hart requested that the process provided in the packet be adapted specifically to Marathon County and shared at a future meeting. Administration will work with staff on that process and potential capacity issues.
- C. **Motion to go into Closed Session (roll call vote suggested), pursuant to Wis. Stat. s. 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit: review of appraisals for, and discussion of strategy regarding, the potential sale of certain county property located at 616 Forest Street in the City of Wausau, and the potential purchase of private property adjacent to county-owned properties.**  
Motion by Gibbs, Second by Lemmer to go into closed session as noted above. Motion carried on a roll call vote unanimously.
- D. Motion to Return to Open Session (Roll call Vote NOT required) – Motion by Gibbs, Second by Hart to return to open session. Motion carried on a voice vote unanimously.
  - E. Discussion and Possible Action Resulting from Closed Session Discussion – Guidance was given to county administrator to continue with negotiations and exploration of options for subject properties.
7. **Educational Presentations and Committee Discussion**
  8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
    - A. Committee members are asked to bring ideas for future discussion.
    - B. Next meeting: Tuesday, April 25, 2023 at 3:00pm
  9. **Adjournment** – motion by Gibbs, Second by Hart to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 6:18 p.m.