



MARATHON COUNTY HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday, May 10, 2023 at 3:00pm**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	Present
Gayle Marshall	Present
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	WebEx until 5:15

Staff Present: Lance Leonhard, Mike Puerner, Kim Trueblood, Chris Holman, Jessica Blahnik, Connie Beyersdorff, Steve Cherek, Dean Stratz, Molly Adzic

Others Present: Vice Chair McEwen, Supervisor Maszk (W)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment - None**
4. **Approval of the April 12, 2023, Human Resources, Finance and Property Committee Meeting Minutes** – Motion by Leahy, Second by Lemmer to approve the minutes as presented. Motion carried on a voice vote unanimously.
5. **Policy Issues Discussion and Potential Committee Determination**
 - A. Discussion regarding 2024 Annual Budget and policy recommendations from the committee
 1. Review of Mandatory / Discretionary Program document
 2. Review of Rates and Fees document
 3. Review of 5-Year Departmental Expense/Levy documentChair Robinson stated that all the standing committees are going through some budget issues and discussions. Documents are provided in the packet. Administrator Leonhard also addressed the budget policy documents in the packet. Committee members were encouraged to ask questions of department heads relative to their departmental programs, as well as rates and fees. Discussion was had and questions were asked and answered.
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
 - A. Discussion and Possible Action by HRFc
 1. Discussion of tax delinquent property at 3051 N. 6th Street, Wausau – Chair Robinson stated that he had been contacted by neighbors regarding this property and is looking for a way to move along the process of disposing of these delinquent properties. Discussion was had and questions were asked and answered. One option to speed up the process is to remove the requirement for the Health Department Environmental Transaction Screen, as they are experiencing some staffing issues and won't be able to process those timely. Additional updates will be provided on a regular basis.
 - B. Discussion and possible Action by HRFc to Forward to County Board for Consideration
 1. Resolution Extending Encumbrance of ARPA Funds for Regional Forensic Science Center Project, Amending 2023 CIP Budget, and Authorizing Expenditure for Design Services
Without objection, item is taken out of order. Vice Chair McEwen gave an update on the state and federal funding options for this project. He is asking the committee to approve the resolution to send to the full board. It will likely be summer before final approvals are received. Discussion was had and questions were asked and answered. Motion by Leahy, Second by Hart to approve the resolution and forward it to the full board. Motion carried on a voice vote unanimously.
 2. 2024 Budget Priorities ([2023 Budget](#)) – Administrator Leonhard discussed the resolution that is in the packet regarding budget priorities. Discussion was had and questions were asked and answered. The budget priorities were addressed as follows:
 - o Motion by Gibbs, Second by Lemmer to include language to not use capital reserves to pay for operating costs and debt service and use ARPA for capital purchases. Motion carried on a voice vote unanimously.
 - o Motion by Gibbs, Second by Hart to build the budget based on a 3% increase in employee

- compensation. Motion carried on a voice vote unanimously.
- Motion by Gibbs, Second by Lemmer to maintain the quality of health insurance that we are currently offering to employees. Motion carried on a voice vote unanimously. Motion by Marshall, Second by Leahy to amend the motion to evaluate the delivery vehicle and the cost. Motion carried on a voice vote unanimously. Motion as amended carried on a voice vote unanimously.
 - Motion by Hart, Second by Marshall to build the 2024 budget with no new positions created unless they are fully funded. Motion carried on a voice vote unanimously.
 - Motion by Gibbs, Second by Hart that in regards to operating expenses, we look at every opportunity to include efficiencies in operations. Motion carried on a voice vote unanimously.
 - Motion by Gibbs, Second by Hart to prioritize the budget priorities in the order of the above motions, which is the same order as they appear in the resolution. Discussion was had. Motion carried on a voice vote unanimously.
3. Tax Incremental Financing Evaluation – Discussion related to the document in the packet. This is a good starting point with additional work needed. The next step would be to create a task force to include those entities mentioned. Discussion was had relative to what other options are viable other than a task force. Corporation Counsel was directed to draft an ordinance / cover resolution to create a task force and that will be considered at a future meeting. Discussion was had regarding the make-up of the task force. For discussion purposes, the make-up will consist of county board members, municipal government representatives, community members, and representatives of other local taxing authorities.
7. **Educational Presentations and Committee Discussion** - None
8. **Next Meeting Date & Time, Announcements and Future Agenda Items**
- A. Committee members are asked to bring ideas for future discussion.
 - B. Next meeting: Tuesday, May 23, 2023 at 3:00pm
9. **Adjournment** – Motion by Hart, Second by Marshall to adjourn. Motion carried on a voice vote unanimously. Meeting adjourned at 5:48 p.m.

Minutes prepared by Kim Trueblood, County Clerk