



# MARATHON COUNTY INFRASTRUCTURE COMMITTEE AGENDA

Date & Time of Meeting: **Thursday, February 2, 2023 at 9:00am**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI 54403**

Committee Members: Craig McEwen, Chair; Chris Dickinson, Vice-Chair; Tom Seubert, Joel Straub, John Robinson, Gary Gisselman, Jasper Hartinger

**Marathon County Mission Statement:** Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

**Committee Mission Statement:** Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing, and recommending to the County Board policies related to technology and infrastructure initiatives of Marathon County which include, but are not limited to highways, airways, waterways, etc.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

**Phone#: 1-408-418-9388      Access Code: 146 235 4571**

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcasted on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment (15 Minutes)** (Any person who wishes to address the committee during the "Public Comment" portion of the meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later the five minutes before the start of the meeting. All comments must be germane to the jurisdiction of the committee.)
4. **Approval of the December 01, 2022, Infrastructure Committee Meeting Minutes**
5. **Policy Issues Discussion and Potential Committee Determination**
  - A. Budget transfer from highway reserves for CTH "KK" box culvert
  - B. Seasonal weight limit request for CTH "U" from CTH H-Pheasant Falls Road
  - C. Appoint Weed Commissioner for Marathon County under Wis Statute 66.0517
6. **Operational Functions Required by Statute, Ordinance, Resolution, or Policy**
7. **Educational Presentations and Committee Discussion**
  - A. Highway Commissioners Report: Griesbach
  - B. Update on Information Technology projects: Klein
  - C. Workday project update: Klein
  - D. Broadband update: Robinson
  - E. CTH "K" Bid Opening: Lang
  - F. Relocation of Highway Facility update: Griesbach
  - G. County Highway "J" STH 153-STH 29 BIA update
8. **Next Meeting Date & Time, Announcements and Future Agenda Items:**
  - A. Committee members are asked to bring ideas for future discussion.
  - B. Next meeting: Thursday, March 9, 2023 at 9:00am
9. **Adjournment**

\*Any Person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261.1500 or email [countyclerk@co.marathon.wi.us](mailto:countyclerk@co.marathon.wi.us) one business day before the meeting.

**SIGNED**           s/s Craig McEwen            
Presiding Officer or Designee

EMAILED TO: Wausau Daily Herald, City Pages, and other Media Groups

EMAILED BY: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_

**NOTICE POSTED AT THE COURTHOUSE**

BY: \_\_\_\_\_

DATE & TIME: \_\_\_\_\_



## MARATHON COUNTY INFRASTRUCTURE COMMITTEE MEETING AGENDA WITH MINUTES

Date & Time of Meeting: **Thursday, December 1, 2022 at 9:00am**

Meeting Location: **Marathon County Courthouse, Assembly Room, 500 Forest Street, Wausau WI 54403**

Craig McEwen, Chair	Present
Chris Dickinson, Vice-Chair	Excused
Gary Gisselman	Present
Joel Straub	Present
John Robinson	Present
Tom Seubert	Present
Jasper Hartinger	Absent

Staff Present: Jim Griesbach, Kevin Lang, Gerry Klein, Dave Mack, Lance Leonhard, David Holcomb, Michael Puerner, Lance Mueller

**1. Call Meeting to Order** – Chair McEwen called the meeting to order at 9:02am

**2. Pledge of Allegiance**

**3. Public Comment - None**

**4. Approval of the November 3, 2022, Public Safety Committee Meeting Minutes.**

Motion by Robinson, Second by Seubert to approve the minutes. Motion carried on a voice vote, unanimously.

**5. Policy Issues Discussion and Potential Committee Determination:**

A. 2024-2026 Bipartisan Infrastructure Law: Griesbach

B. Surface Transportation Program (STP): Griesbach

Highway Commissioner Griesbach wanted to make sure the committee is still on board of the STP program and if he should reapply. Questions were asked and answered, motion by Robinson second by Tom, motion carried on voice vote, unanimously to approve the moving forward with the continued participation with the STP program.

**6. Operational Functions Required by Statute, Ordinance, Resolution, or Policy: None**

**7. Educational Presentations and Committee Discussion:**

A. Broadband Mapping update: Robinson

Supervisor Robinson provided an update to the from the Broadband Task force and the updated Coverage Map, Discussion was had questions were asked and answered.

B. MPO Approved Transit Plan: Robinson

Supervisor Robinson and Dave Mack provided an overview of the of the Approved Transit Plan. Discussion was had, questions were asked and answered.

C. Special Events Policy: Leonhard

County Administrator Lance Leonhard is asking for assistance from one of the committee members in the review and potential update of Ordinance 12.04 Assembly. Discussion was had, questions were asked and answered. Committee nominated Supervisor Dickinson for this role, if he would decline the nomination Supervisor Robinson advised that he would take the role.

D. Review of 2022 PASER Ratings: Lang

Kevin Lang presented the Marathon County Highway PASER data from 2007-2022.

E. Review of the 2023 WisDot Routine Maintenance Agreement: Griesbach

Highway Commissioner Jim Griesbach provided information on the routine maintenance agreement that was turned in to the Wisconsin Dot.

F. Update on purchase of land purchase for future building site

Highway Commissioner Jim Griesbach advised that the parcels that they were looking at have been sold and is needing to find a new potential location. Discussion was had, questions were asked and answered.

G. WisDot Policy on changing the capitalization threshold on equipment repairs from 25% to 5%

Highway Commissioner Jim Griesbach provided some information to for the committee to look at when it comes to the CIP program while looking at the 2024 budget. Discussion was had, questions were asked and answered.

**8. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:**

A. Committee members are asked to bring ideas for future discussion.

2023 Winter road school Conference January 23-25, 2023

B. Next meeting: Thursday, January 5, 2023 at 9:00am

**9. Adjournment**

Motioned by Robinson , Second by Tom to adjourn. Motion carried on voice vote, unanimously.

Meeting adjourned at 10:40am

Minutes prepared by David Holcomb



Existing 66' x 17' x 11' Steel Arch Culvert



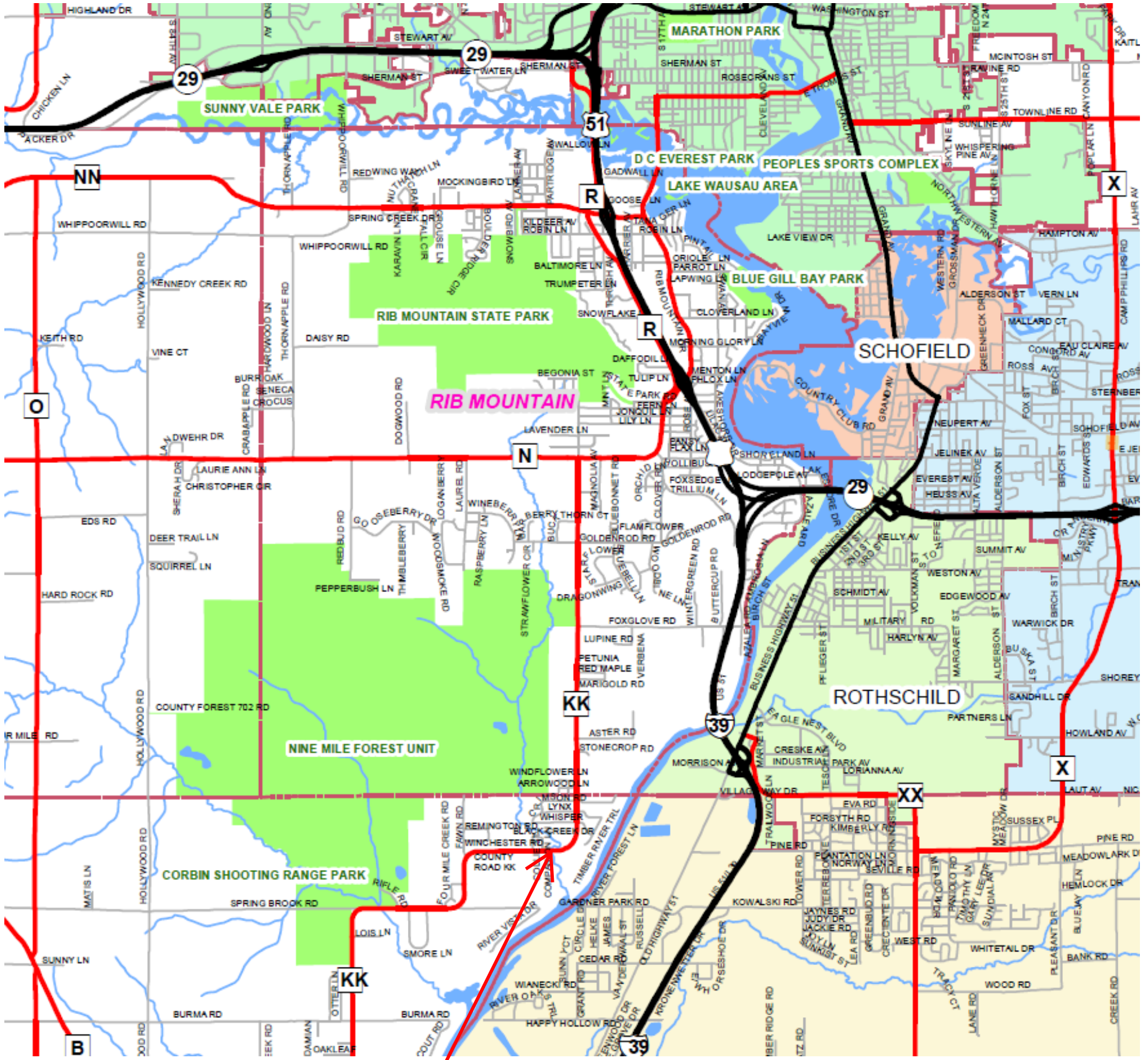


Existing 66' x 17' x 11' Steel Arch Culvert



Box culvert installed in 2018 on County Road NN. This is similar to the box culvert proposed for County Road KK.

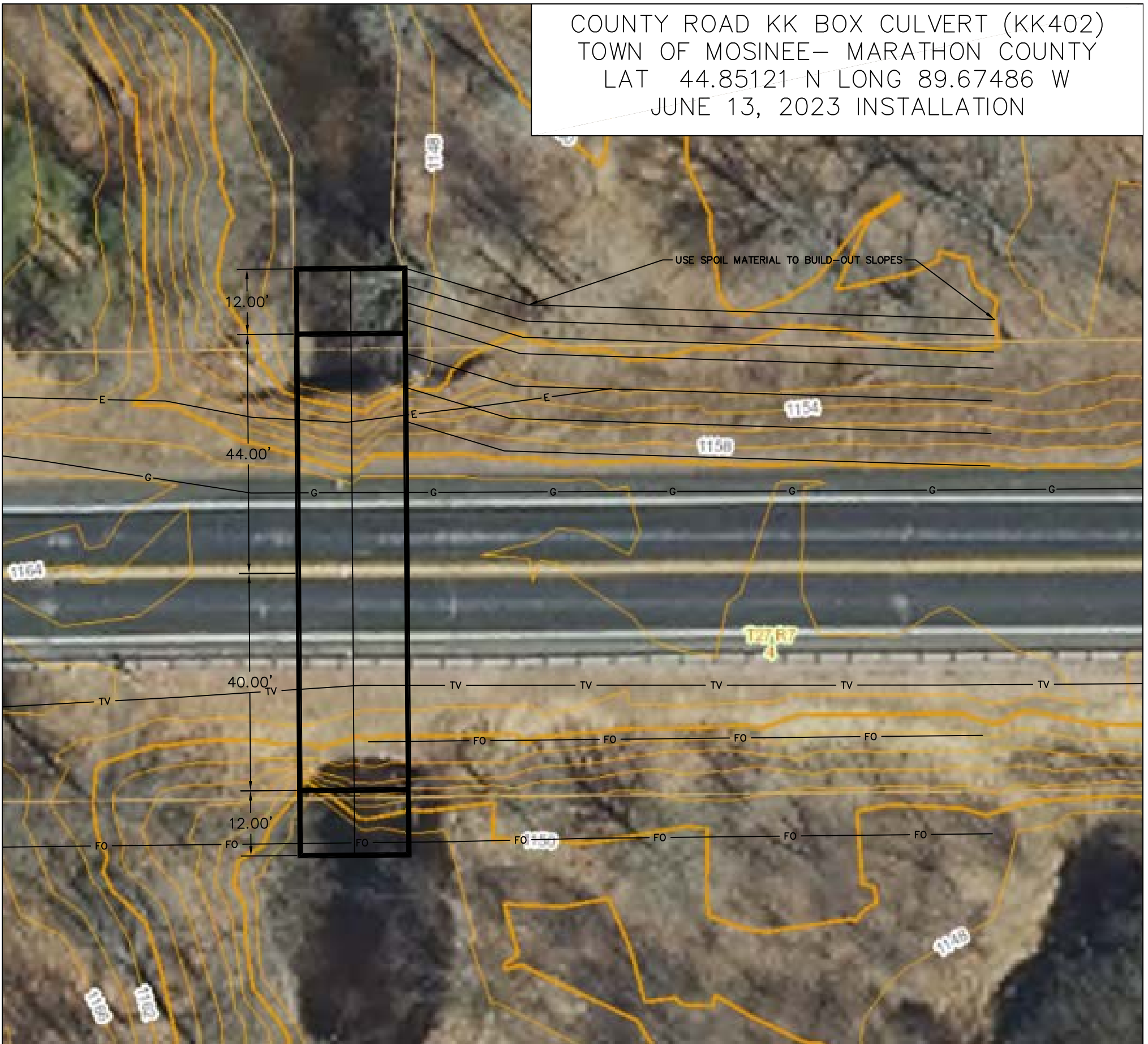




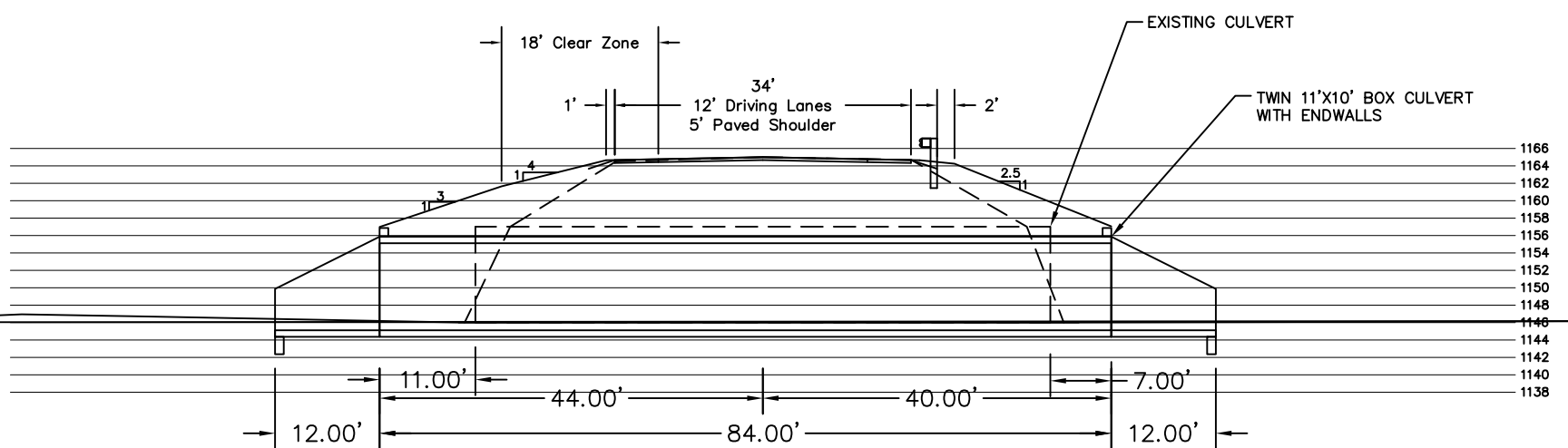
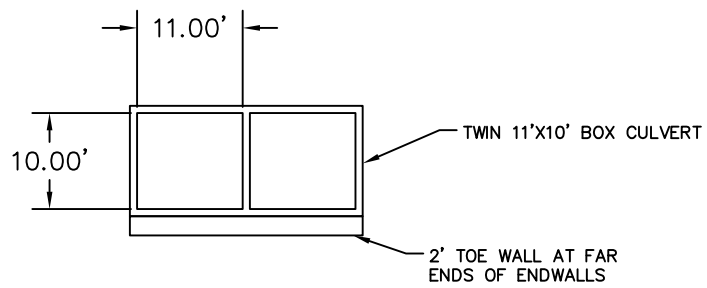
Project Location:  
County Road KK  
Black Creek Crossing  
near address;  
218742 County Road  
KK, Mosinee, WI 54455



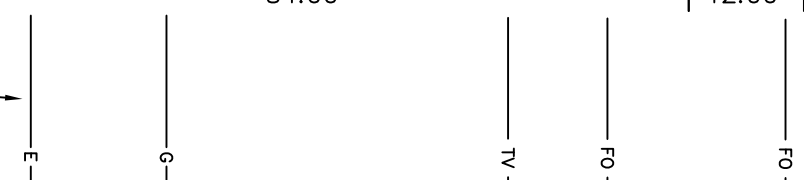
COUNTY ROAD KK BOX CULVERT (KK402)  
 TOWN OF MOSINEE— MARATHON COUNTY  
 LAT 44.85121 N LONG 89.67486 W  
 JUNE 13, 2023 INSTALLATION



REMOVE 66' X 17' X 11' METAL ARCH PIPE  
 REPLACE WITH 84' TWIN 11' X 10'  
 CONCRETE BOX CULVERT WITH ENDWALLS



UTILITIES SHOWN HERE FOR APPROXIMATE LOCATIONS OF CONFLICTS. DEPTHS ARE UNKNOWN.





# WIESER CONCRETE

2815 Riley Road \* Portage, WI 53901

(608) 742-4464 \* (800) 362-7220 \* Fax (608) 742-3769

Email: [markw@wieserconcrete.com](mailto:markw@wieserconcrete.com) \* [lorih@wieserconcrete.com](mailto:lorih@wieserconcrete.com) Website: [www.wieserconcrete.com](http://www.wieserconcrete.com)

January 3, 2023

Marathon County Highway Department  
Kevin Lang, PE  
Tel: 715-261-1809  
Email: [kevin.lang@co.marathon.wi.us](mailto:kevin.lang@co.marathon.wi.us)

## PRICE QUOTATION

QU23-023

Project: Bid Number 1  
Marathon County Culvert KK402  
Mosinee, WI

1 LS Precast Concrete Box Culvert \$247,170.00 LS  
11' Span x 10' Rise Twin Cell  
22 Total Sections – 108 LF Total (Includes Tapered Ends)  
Maximum Weight = 48,000 lbs.

Price Includes: Delivery  
Lifting Inserts  
Joint Ties  
Joint Sealant  
Joint Wrap  
Shop Drawings  
Design for HL-93 Loading w/ 8' Cover  
(2) Drop Walls (2' Tall)

Does Not Include: Installation  
Unloading of our Trucks

Unloading time of one hour per truck (maximum) is allowed in above price. Any additional time required will be billed at \$225.00 per hour, unless prior arrangements have been made.

Prices are valid for 30 days from above date.

Sales taxes are not included in these prices.

Terms of payment are C.O.D. **OR** with approved credit net 15 days of invoice.

1.5% service charge will be added to overdue accounts.

Does Not Include Bid Bond.

**To order, sign and return this quotation.**

CUSTOMER ACCEPTANCE

Company \_\_\_\_\_

Rep. \_\_\_\_\_

Date \_\_\_\_\_

Need Products By \_\_\_\_\_

Mark Wieser, P.E. – V.P.  
Mobile: 715-577-9531



*"Where Quality Is A Standard, Not An Extra"*



# WIESER CONCRETE

2815 Riley Road \* Portage, WI 53901

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Email: [markw@wieserconcrete.com](mailto:markw@wieserconcrete.com) \* [lorih@wieserconcrete.com](mailto:lorih@wieserconcrete.com) Website: [www.wieserconcrete.com](http://www.wieserconcrete.com)

January 3, 2023

Marathon County Highway Department  
Kevin Lang, PE  
Tel: 715-261-1809  
Email: [kevin.lang@co.marathon.wi.us](mailto:kevin.lang@co.marathon.wi.us)

## PRICE QUOTATION

QU23-024

Project: Bid Number 2  
Marathon County Culvert O602  
Marathon, WI

1 LS Precast Concrete Box Culvert \$116,750.00 LS  
8' Span x 6' Rise Twin Cell  
11 Total Sections – 61 LF Total Plus Skew (Includes 1 Tapered End and 2 Wingwalls)  
Maximum Weight = 40,000 lbs.

Price Includes: Delivery  
Lifting Inserts  
Joint Ties  
Joint Sealant  
Joint Wrap  
Shop Drawings  
Design for HL-93 Loading w/ 2' Cover  
(2) Drop Walls (2' Tall)

Does Not Include: Installation  
Unloading of our Trucks

Unloading time of one hour per truck (maximum) is allowed in above price. Any additional time required will be billed at \$225.00 per hour, unless prior arrangements have been made.

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CUSTOMER ACCEPTANCE

Company \_\_\_\_\_

Rep. \_\_\_\_\_

Date \_\_\_\_\_

Need Products By \_\_\_\_\_

Mark Wieser, P.E. – V.P.  
Mobile: 715-577-9531



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# Active Projects (19)

Thu 1/26/23 9:36 AM




Master Priority ↕	Name ↕	Description ↕	End ↕	Health ↕	Status Comments ↕	Percent Complete ↕	Status Name ↕
	Law Enforcement System Replacement	The main law enforcement system we used was Tiburon for the past 15 years. The system hasn't been sold or improved in many years. We need to be on a newer, modern system that is still getting enhancements. A second goal is to get all eleven law enforcement agencies to use the same system for records. With Tiburon, only the 6 in the metro area used it for Records. By getting them all on one system we will allow for improved information sharing and simplify the types of reports that the District Attorney's office receives.	Fri 6/30/23	<input type="checkbox"/> Green	Everest Metro and Rothschild PD are live with DA Protect.  ACISS is testing and waiting to flip the switch to go live hopefully at the end of this week.	97%	In Progress

1	ERP Implementation	Implementation of ERP project for City of Wausau and County of Marathon. This project will include Teller, Tracker and ChemsPro/RT Vision.	Fri 6/30/23	<input type="checkbox"/> Green	<p>Changed Percent Complete from 80% to 85%. The City, County, and CCITC are live on Absence, Time Tracking, HR and Finance. Two payrolls have been completed for each entity. We are now in a period of stabilization as well as ongoing optimization. HR issues have decreased dramatically. While we continue to find one-off issues in Payroll and Time Tracking due to multiple unions and unique dept rules, those too are on the decrease. Finance having gone live last on January 1st, is still in the process of loading additional data, optimizing processes, and training. Formalization of operational governance, as well as change and release management will start shortly. Remaining scope and tasks are being identified and prioritized for Phase II. Finance is holding training demos during the month as they are ready to release specific tasks (i.e., expense reimbursement) to departments.</p> <p>Parallel Projects/Integrations</p> <p>City of Wausau and Marathon County went live on the Teller cash receipting system on 1/3/23. Work is being done to stabilize the system utilizing new processes with Workday Finance. Phase II discussions have begun for further integrations with systems such as Evolve (City licensing), Portfol (Community Development), Ascent (tax payments), online payments via new websites and further</p>	85%	In Progress
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					<p>lockbox integrations. RTVision is live for the County Highway Department and stabilized. Working on automation for the RT to Workday payroll integration.</p> <p>CHEMS is live and working well. The only issue they ran into after go-live was the fact that the Vendors in Workday all received new vendor IDs and they were not all loaded into Workday. Since vendors are all tied to inventory parts, data had to be removed and reloaded.</p>		
3	Lakeview buildings on NCHC campus remodeling	Remodeling projects for the Lakeview buildings on the NCHC campus	Wed 5/31/23	<input type="checkbox"/> Green	<p>Changed Percent Complete from 70% to 80%. The new Social Services office construction is scheduled for completion at end of February. CCITC will provide network connectivity and complete hardware moves in March.</p> <p>Due to supply chain issues with some of the conference center video equipment our vendor made recommendations for alternatives that are available so we are adjusting the purchasing. Room schedule displays are on backorder and there are no good alternatives so we will need to wait for delivery (estimated ship date Q1 2024).</p>	80%	In Progress
4	18NC100 NCHC Addition and Remodel	<p>Construction for the final phases of the North Central Healthcare campus master facility plan will require CCITC to provide network infrastructure and provision/move desktop hardware.</p> <p>IT costs will be covered by funding already approved for 2018 NCHC master facility plan.</p>	Sun 4/30/23	<input type="checkbox"/> Green	<p>NCHC D/F Wing: Still waiting for final occupancy date when IT equipment can be moved.</p> <p>Marshall Street, Suite A: Desktop hardware moves for the South Wing will likely begin in early February.</p>	80%	In Progress

5	Moving SIP trunks from our current T1s	Moving SIP trunks from our current T1s	Fri 12/16/22	 Green	Determined which blocks of numbers are related to CSR report from Frontier. Planning County DID block moves. All NCHC fax line identified and sending notices with options to departments.	70%	In Progress
6	Chassis switch replacements - County	Replacement plan for the Cisco 4506 switches that will be end of life in 2023. Planning a phased approach for replacement of 3 to 5 switches per year. A switch creates a computer network by connecting multiple computer devices together. Each PC, laptop, printer, cameras, phone, etc on our network physically has a cable that goes to a wiring closet and plugs in to a switch. Typically, each switch has 48 ports to connect 48 different devices together.	Sat 6/17/23	 None	Converted Project Request with Status of Requested to Project with Status of New and a Health of None.	0%	New
6	Core Switch Replacement - County	Forklift upgrade (replacement) of the core switches (2)	Tue 10/11/22	 Green	Changed Percent Complete from 0% to 10%. Changed Health from None - No health has been set to Green - On track. Configuration is in process. Waiting on cables.	10%	In Progress
6	Core Switch Replacement - City	Forklift upgrade (replacement) of the core switches (2)	Mon 3/27/23	 Green	Changed Percent Complete from 10% to 75%. Switch will be brought on-line on 1/25.	75%	In Progress
6	RFP - Internet Firewall replacement	Last year, responding to COVID we upgraded our VPN firewalls. Now we are also reaching capacity limits on our Internet facing firewalls. Replace existing redundant Firewalls for greater capacity and secured access to the Internet.	Wed 5/10/23	 Yellow	Changed Health from None - No health has been set to Yellow - At risk with corrective actions. RFP to release in Feb.	2%	In Progress

6	Exchange Upgrade	Reduce the existing Exchange footprint by building a new Exchange Server at the most current supported version and migrate existing users. This HBS Statement of work includes health checks for O365 and on-premise Exchange and the decommissioning of the three existing exchange servers.	Mon 10/31/22	<input type="checkbox"/> Green	Changed Status from In Progress to Post Go-live. Changed Percent Complete from 95% to 100%. All of the older servers have been decommissioned.	100%	Post Go-live
7	Server 2012 remediation	Microsoft Server 2012 and 2012/R2 will be at end of support on October 10th 2023. Once the server is end of support, no security updates will be available. Each of the 170+ servers will need to either decommissioned, newly built on a current operating system, upgraded in place or moved to Azure so they will receive security updates.	Tue 10/10/23	<input checked="" type="checkbox"/> None	Changed Percent Complete from 5% to 10%. Resources have been assigned to most of the servers running MS Server 2012 operating system (OS) for analysts to complete initial discovery to determine best method for remediating server OS (in place upgrade, new server reinstall, or retire legacy system). Will continue to evaluate vendor resource needs and determine if there are outside vendor costs associated with any server upgrades. New virtual servers will be built as needed for fresh application installations.	10%	In Progress
8	E911 location services Redsky	RedSky Cloud based location reporting for compliance with FCC requirements for E911	Fri 12/30/22	<input type="checkbox"/> Green	Changed Percent Complete from 12% to 20%. Changed Health from Yellow - At risk with corrective actions to Green - On track. Project is back on track. One issue that has been elevated to Cisco.	20%	In Progress

9	Superior DR Buildout	Superior DR Buildout	Thu 9/15/22	 Red	Changed Health from Yellow - At risk with corrective actions to Red - At risk with no corrective actions. CentralSquare is pushing the SQL migration out till end of July. Team is considering impact of moving existing SQL cluster as is, will still require CentralSquare after that. Backup methods for migrated servers has been tested satisfactorily..	60%	In Progress
10	Back-up 911 Center Build	Currently, the 911 Center has limited capabilities should evacuation of the Center be needed. We have positions established in the Jail, however, a separate physical location is needed for Disaster Planning/response.	Fri 12/30/22	 Green	Changed Percent Complete from 60% to 65%. Determined planned login for dispatch while at backup location. Will order redundant Internet connection for SIP admin lines.	65%	In Progress
11	Special Assessment Application	City of Wausau Special assessments are imposed on only some (not all) real estate parcels within a jurisdiction, generally to defray the cost of capital improvements to those parcels (ex: pavements, sidewalks, sewers, drains). These improvements are presumed to benefit the public and are of special benefit to such parcels of property.	Tue 1/31/23	 Green	Server build completed, installation of application completed, beginning data validation and training.	80%	In Progress



13	Marathon County Judiciary Video Court	<p>Currently the Marathon County Circuit Courts are utilizing Zoom to manage court cases and hearings that are approved by the State Supreme Court. Marathon County Judges and the Court Commissioner are in need of a robust and reliable video court solution that is not dependent upon a third-party solution. An effective solution would provide significant efficiencies and move cases along more expeditiously.</p>	Sun 10/30/22	<input type="checkbox"/> Green	<p>Will complete walk throughs in Courtroom 2, 3, and 6 on February 17 and update gallery camera input for Courtroom A and Branch 5. If the new gallery feed works as expected, hardware for remaining rooms will be ordered.</p>	50%	In Progress
14	Asset Management	<p>Department is looking to choose an AM software for both its vertical and in-ground infrastructure. Once a software is selected an engineering firm will be hired to implement the software for use by selected divisions of the department.</p> <p>Per Project Prioritization Committee can proceed with system selection but the goal is to implement a solution that meets both City and County needs.</p>	Mon 12/30/24	<input checked="" type="checkbox"/> None	<p>Start solution evaluation in March 2023. CIP funds not available for implementation until 1/1/24 (if approved).</p> <p>Need to include City and County (and possibly NCHC). Look for shared solution that can replace other systems (e.g. Facility Dude, CFA, RTA (Metro Ride), etc)</p>	0%	New

15	Project Portfolio Management Tool	<p>CCITC Board requesting a review of our Project Prioritization process that we are currently utilizing to approve and prioritize projects and assign work. Currently we have more project work than resources to accommodate the incoming requests.</p> <p>Project scope was broadened to implement an integrated Project Portfolio Management and IT Service Management solution. Goal is to have integrated work management for CCITC staff across projects and service management.</p>	Fri 12/30/22	<input type="checkbox"/> Green	<p>Will do another round of communication to all City, County, and NCHC staff on using TAG, including the addition of Project requests and Record/Audit requests.</p> <p>Had demo of TDX integration solution (iPaaS) and will evaluate the value of using to integrate TDX and other applications (like Workday) and between other non-TDX applications.</p> <p>Building a Change Management workflow in TDX for managing approvals and scheduling of changes.</p> <p>Have begun design for a TDX ticketing application for NCHC to replace their use of TrackIt.</p>	90%	In Progress
16	County Website Redesign & Plan Under Obj. 12.3	<p>Update website to a more modern, customer focused, and service centric site while maintaining ADA compliance.</p> <p>Better serve constituents of Marathon County with a website that is updated to a modern look and feel, a succinct representation of the County, and easier for customers to find answers without having to contact internal departments, which results in unnecessary delay for customers and increased interruptions and inefficiency for staff.</p>	Fri 12/30/22	<input type="checkbox"/> Green	<p>Changed Percent Complete from 30% to 35%. Continuing to work on mapping of content and navigation for both County and the City.</p>	35%	In Progress
			12/30/2024				