



MARATHON COUNTY
PUBLIC SAFETY COMMITTEE MEETING
AGENDA

Date & Time of Meeting: Wednesday, December 1, 2021, at 1:30 pm

Meeting Location WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau

Committee Members: Matt Bootz, Chair; Brent Jacobson; Vice-Chair, Jennifer Bizzotto; Bruce Lamont; Jean Maszk; Allen Opall; Vacant

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Committee Mission Statement: Provide leadership for the implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to public safety initiatives of Marathon County.

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Public Safety Committee members and the public to attend this meeting remotely. Instead of attendance in person, Committee members and the public may attend this meeting by telephone conference. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:

Phone#: 1-408-418-9388

Access Code: 146-159-7938

The meeting will also be broadcast on Public Access or at https://tinyurl.com/MarathonCountyBoard

When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!

- 1. Call Meeting to Order
2. Public Comment (15 Minutes) (Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.)
3. Approval of the November 3, 2021, Public Safety Committee Meeting Minutes
4. Policy Issues Discussion and Potential Committee Determination
A. Amendment of 2021 CIP for Courtroom and Jail Audio/Video Enhancements (Chad Billeb)
5. Operational Functions Required by Statute, Ordinance or Resolution:
6. Educational Presentations/Outcome Monitoring Reports
A. Marathon County Shelter Home – Update on Continued Evaluation of Service Delivery Options
B. Regional Forensic Science Center – Neighborhood Investment Fund Grant Application
C. Marathon County Jail Pandemic Response Update
7. Next Meeting Time, Location, Announcements and Agenda Items:
A. Committee members are asked to bring ideas for future discussion
B. Next meeting: Wednesday, January 5, 2022, at 1:30 pm
8. Adjournment

\*Any person planning to attend this meeting who needs some type of special accommodation to participate should call the County Clerk's Office at 261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting

SIGNED /s/ Matt Bootz
Presiding Officer or Designee

EMAILED/FAXED TO: Wausau Daily Herald, City Pages, and
NOTICE POSTED AT COURTHOUSE FAXED TO: Other Media Groups

FAXED BY: Toshia Ranallo BY: Toshia Ranallo
FAXED DATE & TIME: 11/23/2021 3:00 p.m. DATE & TIME: 11/23/2021 3:00 p.m.



# MARATHON COUNTY PUBLIC SAFETY COMMITTEE MEETING MINUTES

Wednesday, November 3, 2021, at 1:30 pm  
WebEx/Courthouse Assembly Room, (B105), Courthouse, 500 Forest St., Wausau

Members	Present/Web-Phone	Absent
Chair Matt Bootz	X	
Vice Chair Jennifer Bizzotto	W	
Brent Jacobson	W	
Bruce Lamont		Excused
Jean Maszk	W	
Allen Opall	X	
Vacant		

**Staff and Supervisors Present:** Kurt Gibbs, Lance Leonhard, Michael Puermer, Theresa Wetzsteon, Preston Vande Voort, Laurie Miskimins, Chris Dickinson, John Robinson, Sheriff's Office staff and other members of the public.

**WebEx/Phone:** Craig McEwen and Kim Trueblood.

## 1. Call Meeting to Order

The meeting was called to order by Chair Bootz at 1:30 p.m.

## 2. Public Comment (15 Minutes)

Judy Pagyrzinski, 226690 Blue Jay Lane, Ringle WI, President of the Rural Riders ATV Club offered comments in support of opening more county roads to ATV/UTV use.

Kevin Clint, 126725 STH 153, Stratford, WI offered comments in support of opening more county roads and increasing hours of operation to ATV/UTV use.

## 3. **MOTION BY MASZK; SECOND BY OPALL TO APPROVE THE MINUTES OF THE OCTOBER 7, 2021, PUBLIC SAFETY COMMITTEE MEETING. MOTION CARRIED.**

## 4. Policy Issues Discussion and Potential Committee Determination:

### A. Awards Presentation of Sheriff's Office Personnel by Sheriff Parks

- 1) Dennis Blaser was awarded the Sheriff's Commendation for his hard work and determination to solve a 2006 homicide case which resulted in a recent conviction.

Sheriff Parks also commended District Attorney Theresa Wetzsteon for prosecuting the case.

- 2) Mark Jacobson was awarded the Sheriff's Life Saving Medal for his swift action on saving an inmate's life who was trying to do self-harm.

- 3) Mark Wagers and Kyle McMullen received the Sheriff's Medal of Honor and;

- 4) Nathan Olig was awarded Sheriff Valor Medal of Honor

These three officers responded to an incident at a hotel in Rib Mountain and negotiated eight hours with an individual who was armed with a handgun and acting in a threatening manner. The incident resulted in these officers needing to perform lifesaving measures and saved this individual's life.

## 5. Operational Functions Required by Statute, Ordinance or Resolution:

- A. Consideration of Proposed Amendments to Section 7.125 of the Marathon County Code Relating to the Designation of ATV/UTV Routes and Trails and Regulation of ATV/UTV Operations within Marathon County

### Discussion:

At the last county board meeting, it was decided to refer this item to the Public Safety Committee to hear concerns from Sheriff Parks. Parks indicated discussions were had with the Traffic Safety Commission on road locations, terrains, speed limits and daily vehicle rates. They recommended opening many roads in Marathon County based on these assessments.

Other discussion points:

- Prefer only hours of daylight and opposed to opening heavily traveled roads

- Lincoln County opened some of their roads but then closed some sections due to high volume traffic on highways. Marathon County is considering opening sections in these locations.
- Use in northern Wisconsin are mostly off-road trail systems. Marathon County's use, would be on well-traveled roads and highways with a minimal trail system in place
- Enforcement concerns: Ability to set different speed limits for ATV/UTV and motor vehicles; the potential increase in call volume for accidents due to additional traffic. Sheriff Parks indicated the department is already short staffed with a minimum number of patrol cars on duty. They are already prioritizing calls.
- Currently, there are two designated recreational deputies for enforcement and patrol. One position is provided by grant funding through the WI DNR.
- Operations during hours of darkness is concerning
- Concerns with semi and dump trucks traveling on HWY N
- Supervisor Maszk supports adding safety measures into our ordinance, including a requirement of reflective tape, however, Corporation Counsel Michael Puerner pointed out state statute would supersede county ordinance
- Supervisors made comments about pursuing safety measures voluntarily promoted through ATV/UTV Clubs
- State legislators currently working on a speed limit bill; would like to wait for the outcome before proceeding
- ATV/UTV's cannot ride on the ditch and need to stay on the blacktop
- Supervisor Dickinson provided detailed ATV/UTV regulations.
- Chair Bootz expressed concerns with interfering with work of other standing committees.

*Follow Up:*

The committee recommends the Infrastructure Committee consider Sheriff Park's concerns on vehicle count and truck traffic on highways, hours of operation, connecting roads to other counties who have their roads closed, and keeping local control to townships.

## **6. Educational Presentations/Outcome Monitoring Reports**

### **A. Update From Sheriff's Office Relative to Retention and Recruitment**

*Discussion:*

Administrator Leonhard gave background relative to the current labor market and challenges he sees across the organization on retaining and attracting top talent for all positions. Chief Deputy Chad Billeb provided the committee with some examples of experiencing challenges in the Sheriff's Department specifically in the 911 call center and the jail.

Billeb understands administration would like to move forward on a full compensation study but fears it may take too long. He encouraged the committee to consider creative ways on how to retain good employees. He indicated that Shawano County gave out raises across the board to keep staff, and Manitowoc County will give raises through 2024 using ARPA dollars.

Billeb further explained that employees want more consistency and to know expectations of where they would be at certain points in their career. The Pay for Performance program isn't a future indicator for a long-term plan. He suggests during the compensation study we evaluate whether there is a way to supplement the Pay for Performance program focusing on exploring unique opportunities to retain staff.

Supervisor Opall pointed out 911 dispatchers should be classified as the first line of first responders. He suggests beginning conversations to address the pay scale to keep these people with Marathon County.

Administrator Leonhard implied if the 2022 Budget is approved, a Compensation Study RFP would be released in November.

*Follow Up:*

Not indicated.

**B. Update from Sheriff's Office on Implementation of Body Cameras**

*Discussion:*

Chief Deputy Chad Billeb reported body cameras are now in operation for all uniformed deputies, the detective bureau, the special investigations unit, and on all patrol cars. Next week the jail will go live with their cameras. The annual contract including but not limited to storing unlimited data, costs \$163,000. The District Attorney's office identified transcription challenges and how collecting data will require extra work hours. Transcription software will need to be explored to help create efficiencies to speed up the work.

*Follow Up:*

Data challenges will be discussed further at a future Criminal Justice Coordinating Committee.

**C. Intergovernmental Agreement – Assignment of Addressing in Villages**

*Discussion:*

Preston Vande Voort, Marathon County's GIS Specialist and Addressing Coordinator, explained the process of providing towns with addresses, and would like to implement an intergovernmental agreement to the same for villages.

*Follow Up:*

A draft Intergovernmental agreement will be presented to this committee soon.

**7. Next Meeting Time, Location, Announcements and Agenda Items:**

**A.** Committee members are asked to bring ideas for future discussion

**B.** Next meeting: **Wednesday, December 1, 2021, at 1:30 pm**

**8. MOTION BY MASZK; SECOND BY OPALTO ADJOURN THE MEETING AT 3:02 P.M. MOTION CARRIED.**

Respectfully submitted by,

Toshia Ranallo

[Click here to view the recording of the meeting.](#)



# Capital Project Request Form

<b>Date of Request</b>	October 5, 2021		
<b>Department</b>	Circuit Courts		
<b>Contact Person</b>	Judge Greg Huber		
<b>Phone</b>	<b>715-261-1350</b>	<b>Email</b>	<b>Greg.Huber@wicourts.gov</b>
<b>Project Title</b>	Courtroom Full Video Conferencing		
<b>Location</b>	Courtrooms 1 through 6, and Hearing Rooms A & B		
<b>Is the project new, a repair/replacement or a continuation of an existing project?</b>	New <input checked="" type="checkbox"/> Repair/Repl <input type="checkbox"/> Continuation <input type="checkbox"/> (see below)		

**If continuation, fill in below:**

Planning 90% complete      Design/engineering 60% complete      Construction/installation 0% complete

<b>Has this request been approved by the appropriate Standing Committee or Board?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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<b>Departmental Priority</b> (check a different priority for each project)	(High)	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	(Low)
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Description Summary / Scope</b>	The installation of standardized audio/video equipment in the 6 courtrooms and 2 hearing rooms in the courthouse to address the case backlog caused by the COVID-19 pandemic. Our current system is inadequate to address the backlog. If video conferencing is to be used in the courts, that equipment must comply with the technical and operational standards in Subchapter III of Chapter 885 of the Wisconsin Statutes. This project would be eligible for American Rescue Plan Funding (ARPA). <b>See attached for additional information.</b>
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**Relation to Other Projects (if applicable):**

N/A
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**Alternatives Considered:**

1. To remain status quo which is not a viable option and does not conform with current Supreme Court rules.
2.
3.



# Capital Project Request Form

## Reasons Alternatives Rejected:

This alternative does not conform with current State of Wisconsin Supreme Court rules or state statute.

## PROJECT PURPOSE(S) - Check all that apply and please explain below:

- This project is required to meet legal, mandated or contractual obligations?
- This project will result in the protection of life and/or property and maintain/improve public health and safety?
- This project will result in reductions in expenditures (save money)?
- This project will result in a positive return for Marathon County?
- This project repairs/replaces an important existing physically deteriorated or functionally obsolete county facility, system, service or equipment?
- This project provides a new service, facility, system or equipment?
- This project would generate sufficient revenues to be essentially self-supporting in its operations?
- This project would make existing facilities or personnel more efficient or increase their use with minimal or no operating cost increase?
- This project will benefit and/or be utilized by other Marathon County departments?
- This project is consistent with an overall County plan, policy, or goal; and is necessary to complete a project that has begun or under construction?

## Please explain all checked boxes below:

#2 Fewer inmates will be transported from across the state as well as through the building limiting the risk of traffic related crashes, interaction with inmates and inmate contact with the public and victims.

#3/4 There will be fewer transports of inmates resulting in significant transportation costs. There is also a potential to save costs associated with court interpreters as well as court reporters who often have to travel to Marathon County but could remain at an alternate location and attend hearings remotely if the appropriate equipment is in place.

#5 Marathon County is currently using portable AV carts which do not have appropriate audio equipment for the efficient managing of court hearings. The proposed system would be a permanent solution with the latest technology.

#8 This would result in more efficient operations for the jail, court reporters, clerk of courts, judges as well as support staff like interpreters and attorneys who could appear via video for some hearings.

#9 This equipment has the ability to be used for a multitude of purposes including meetings, specialty courts, etc.



# Capital Project Request Form

## PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design / Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year	Amount \$0.00
Construction / Installation	\$13271.00	Fiscal Year 2022	Amount \$12000.00
Equipment/Furnishings	\$560,000.00	Fiscal Year 2022	Amount \$560000.00
Other: Contingency	\$56,000.00	Fiscal Year 2022	Amount \$56000.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$0.00
<b>Project Budget</b> (total of estimated cost components)	<b>\$629,271.00</b>	◀----- (sum of above should equal) -----!	
Is this project to be funded entirely with CIP funds?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Total CIP Funding Requested		\$0	

If not funded entirely with CIP funds, list below any other (non-CIP) funding sources for this project	Funding Amount
• American Rescue Plan Act (ARPA)	\$629,271.00
•	\$
•	\$



# Capital Project Request Form

## ASSET LIFE, RECURRING COSTS AND RETURN ON INVESTMENT

<b>If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?</b>		0
<b>Expected service life (in years) of the existing asset, based on applicable industry standards?</b>		0
<b>Estimated Service Life of Improvement (in years)</b>		7
<b>Existing Estimated Costs</b>	Annual Operating Costs	\$0.00
	Repair / Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	<b>Existing Operating Costs</b>	\$0.00
<b>Future Estimated Costs</b>	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	<b>Future Operating Costs</b>	\$0.00
<b>Estimated Return on Investment (in years)</b>		\$

### Explain any other annual benefits to implementing this project:

Please see narrative above.





# Capital Project Request Form

**5 YEAR FORECASTED PROJECTS** (if you want a project considered please put on this list)

Program Year	Project	Description of Project	Estimated Cost
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			

***Do NOT fill out page below – for use by FCM Department***

- NO CIP Funds requested – Informational Only
- Bring request back to CIPC next year
- Outlay (small caps) < \$30,000 or Use Budget
- CIP Funds – move forward to HRFPC >\$30,000

**NOTES:**



# Capital Project Request Form

<b>Project Number</b>	<i>(Do NOT fill in – for use by F&amp;CM Department)</i>
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**COMPLETION DATE:**

*OR*

**CONTINUE NEXT YEAR:**

**DATE APPROVED BY HRFPC:**

**DATE APPROVED BY COUNTY BOARD:**

## **VIDEO CONFERENCING PROJECT – COURT’S PERSPECTIVE**

### **Description of Project**

The installation of standardized audio/video equipment in the 6 courtrooms and 2 hearing rooms in the courthouse to address the case backlog caused by the COVID-19 pandemic. Our current system is inadequate to address the backlog. If video conferencing is to be used in the courts, that equipment must comply with the technical and operational standards in Subchapter III of Chapter 885 of the Wisconsin Statutes. This project would be eligible for American Rescue Plan Funding (ARPA).

### **Project Purpose**

The project will result in reductions in county expenditures because more hearings can be conducted remotely. In criminal cases, the Sheriff's Office will have fewer people to transport from other prisons, jails or mental health facilities. Inmates currently housed in the Marathon County Jail will less often have to be physically brought into the public areas of the courthouse. This in turn will result in a positive return health-wise for Marathon County, helping to reduce the spread of illness, such as COVID-19.

Court interpreters would also be able to appear more often remotely. Currently, if an interpreter is unable to adequately hear and see the litigant, the County must pay to have the interpreter travel to Wausau. (Wisconsin has no certified Hmong interpreters and many of the interpreters used in the Marathon County courts live in Minnesota.)

The project will replace the current makeshift video conferencing systems that now exist in each courtroom that do not meet the Supreme Court video conferencing requirements as set forth in Chapter 885 of the Statutes. Reliance on the current system makes court cases vulnerable to legal challenges by defendants, and could result in cases having to be re-litigated.

In addition, there is a statewide stenographic court reporter shortage and in some of our courtrooms the judges cannot utilize available out of county reporters because the reporters are not able to clearly hear everyone in the courtroom. When an official record cannot be made by a court reporter, the court proceeding cannot be held, thus causing further delays in case processing. Having standardized audio/video equipment will make court clerks more efficient by having the same equipment in each courtroom instead of having a different system in each Branch.

## **VIDEO CONFERENCING PROJECT – SHERIFF’S OFFICE PERSPECTIVE**

Implementing a permanent video court system will benefit the operations of the Sheriff’s Office in a number of ways. These benefits include efficiencies for staff and mitigation of risk in a number of areas.

Daily, staff from within the Marathon County Jail transport inmates between the jail and courtrooms within the courthouse. Many of these “transports” involve moving inmates in public and common areas of the courthouse. Although low frequency events, we have had inmates assaulted while in transport to a courtroom and have had victims harassed by an inmate. These low frequency events are high liability risks for the county. By employing more video court appearances we will mitigate these risks by having inmates remain in the jail and appearing by video in courtrooms. This process will also allow for more efficiencies in the jail limiting the need to pull staff from other areas of the jail to accommodate the transport to a courtroom as well as limit the need to hold staff over or call them in to work on overtime to facilitate these transports.

A more significant risk is the daily transport of inmates from facilities across the state to our courthouse for non-evidentiary hearings. When inmates are transported in this manner, we incur increased risk to staff and inmates due to the risk of traffic accidents and/or interactions with inmates who are uncooperative. Additionally, these transports are very costly when you consider the number of hours staff have involved in transporting someone to our courthouse for a short hearing and then the return of that inmate to the facility they picked them up from. In some cases these hearings never take place and the transports were unnecessary. By having video court resources we would significantly limit these transports resulting in reduced risk to inmates and staff as well as cost reduction associated with staff and transportation costs.

At this time the alternative to a dedicated video system is to remain status quo resulting in significant annual costs to Marathon County.

# Omni Glass & Paint, LLC

3530 Omni Drive, Oshkosh, WI 54904  
PH: (920) 233-3333 FAX: (920) 236-7890

1450 Gruber Road, Green Bay, WI 54313  
PH: (920) 233-3333 FAX: (920) 434-5721

5304 Schofield Avenue, Schofield, WI 54476  
PH: (715) 355-8938 FAX: (715) 355-5249

20711 Watertown Rd., Suite D1, Waukesha, WI 53186  
PH: (920) 233-3333 FAX: (262) 696-6013

## GLASS PROPOSAL

To: Marathon County

Project: Marathon Jail Video Room

Location: Wausau

Proposal No.: G21-2440 Revised

Date: 11/18/2021

Attn: Craig Christians

Omni Glass & Paint, LLC, proposes to furnish materials and/or labor described below, for sums stated.

To furnish and install aluminum door and frame with 1" security glass and 1" insulated panels for the sum of **\$8,771.00 no tax**

\*\*See elevation attached and lock set quoted

*Door lead time 10 weeks*

*Security glass lead time 6 – 8 weeks*

### Qualifications:

1. This proposal supersedes any previously given, either written or verbal, and is valid for 30 days only, unless extended at our option.
2. Subject to provision contained on this or any attached sheets making up this proposal.
3. Contractor/Customer to hold openings to approved Shop Drawings.
4. Rough Opening conditions are to be in compliance with approved Shop Drawings and are to provide adequate anchoring for window framing system.
5. All systems priced as screw spline.

Thank you for the opportunity to quote this project. If you have any questions, please call me at our office.

Chris Herb, Project Manager PH: (715) 355-8938 e-mail: [cherb@omnigp.com](mailto:cherb@omnigp.com)

*Continued.....*

Initial \_\_\_\_\_

**EXCEPTIONS – IMPORTANT – PLEASE READ!**

Our quotation is based upon the use of your cranes, hoists, and/or elevators to place materials on floors, and use of all jobsite utilities, without charge to Omni Glass & Paint, LLC (“Omni”)

**OUR PROPOSAL DOES NOT INCLUDE THE FOLLOWING:**

- Dumpster or disposal fees.
- Cleaning or washing of any glass, aluminum or other items covered in this proposal, protection of same after installation, and replacement or repair of material damaged by others.
- Furnishing or installation of any wood, masonry, steel, subframes, blocking, etc., required for the subsequent installation of our materials, or the installation of any electrical, heating, plumbing, or other work which may be required, except as noted in our quotation.
- Barricades of all sorts against weather, pilferage, or for other reasons.
- Any temporary enclosures, whether or not they are due to window manufacturer’s delivery.
- Back charges for any services not specifically previously agreed to in writing, and/or back charges of any nature for delays to the project caused by conditions beyond our control.
- Special shifts or overtime unless agreed to in writing.

**OTHER CONDITIONS:**

- It is Omni’s policy not to accept open-ended back-charges for deficient work we were not given the opportunity to correct at our expense. Contractor/Customer is required to provide reasonable notice per WI law, and to provide documentation of each incident, along with backup information including time sheets and invoices commensurate with the same documentation required of Omni for added work. Omni will reimburse only labor and materials as mutually agreed exclusive of overhead and profit.
- Any work done on owner’s glass will be done at owner’s risk.
- It is understood that if Contractor/Customer uses their own contract form, the conditions of the quotation fully apply, unless specifically written out and mutually agreed upon.
- Delivery to jobsite is understood to be transported to jobsite only, not unloaded, or spotted.
- Any warranty on materials, expressed or implied, is from the manufacturer only.
- Seller warranties labor for one year from date of installation.
- Any work done on owner’s existing window sash, framing, trim and stops, will be done at owner’s risk. Seller assumes no responsibility for damage of above.

**TERMS**

- A 2.5% fee will be added to the Commercial Work Invoice when customer pays by credit card.
- No discount – due 10<sup>th</sup> prox.
- Furnish Only projects net 30 days.
- Owner Direct Purchase projects net 30 days.
- Past due accounts subject to interest charge of 1-1/2%, per month (annual rate of 18%).
- Seller reserves right to stop work or delivery whenever an account is in arrears, without recourse by affected parties.
- Retainages (when allowed) are due immediately upon receipt from owner.

**WARRANTY**

- Omni warranties its labor for one (1) year from date work completed.
- All materials used are under warranty by the manufacturer. Warranties may vary by manufacturer. Omni does not warranty materials.

Accepted by: \_\_\_\_\_  
General Contractor / Customer

Accepted by: \_\_\_\_\_  
Omni Glass & Paint, LLC

Date \_\_\_\_\_

Date \_\_\_\_\_

Project Name: Marathon Jail Video room

8/12/2021 2:21 PM

Frame Set Name: Frame Set 1

Frame Name: Frame 1

Metal Group: M451T CG/SS/OG STOPS UP NEW SILL

D/S: 1 Frame Type: Standard

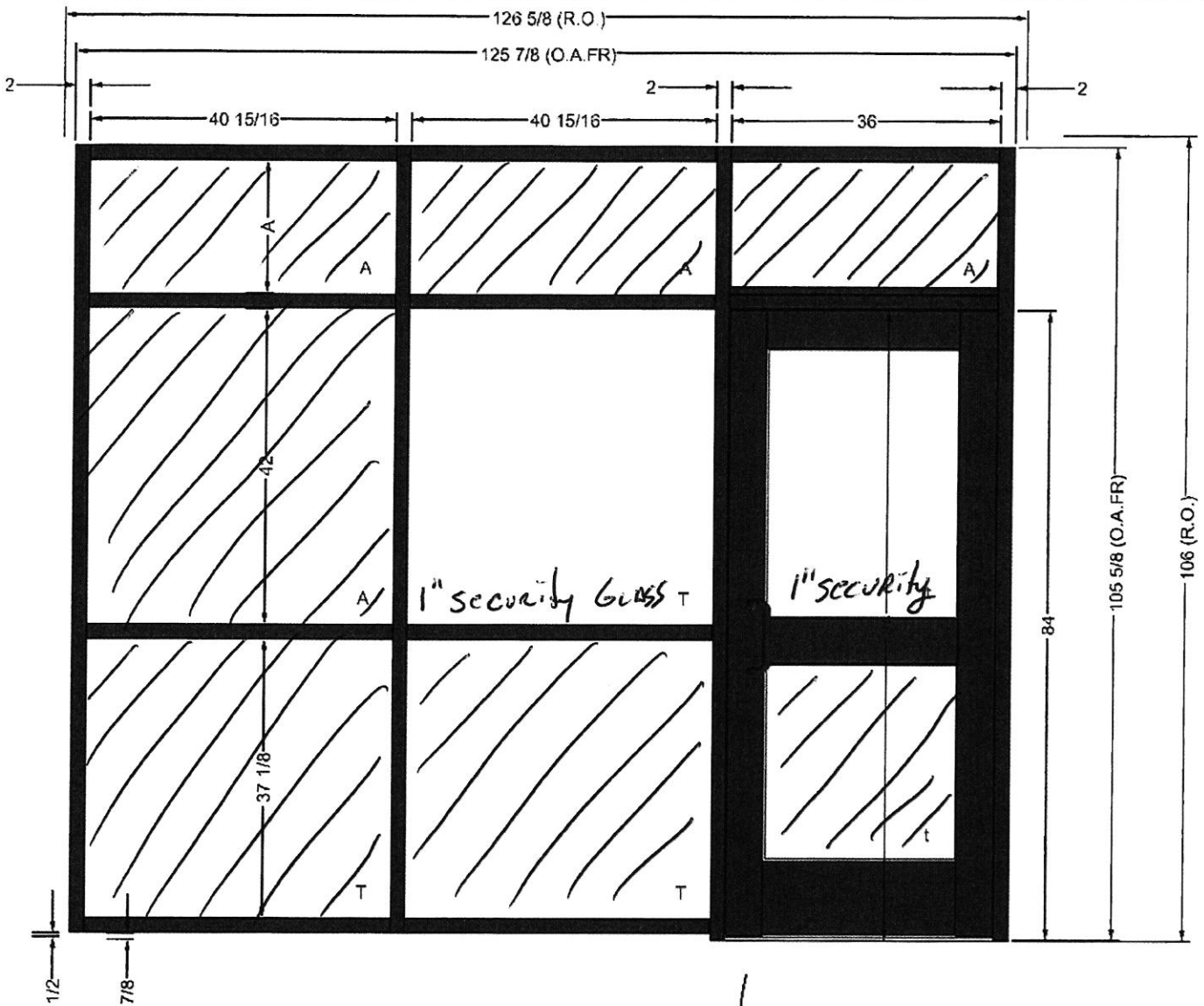
Required: 1 Panels: 3 Rows: 2

Frame Width: 125 7/8

Frame Height: 105 5/8

Back Member Color: #40 DARK BRONZE : PERMANODIC

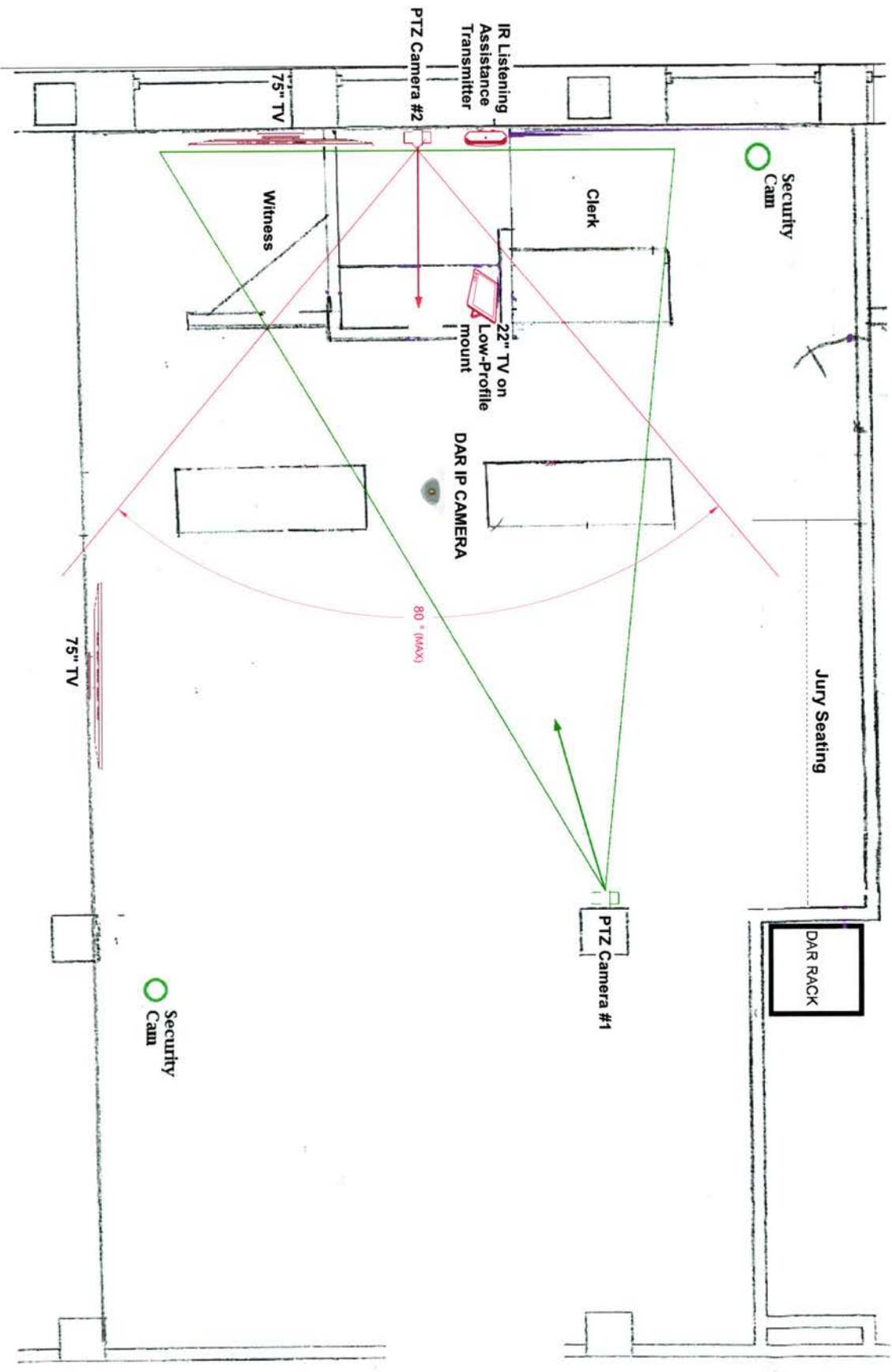
Face Member Color: #40 DARK BRONZE : PERMANODIC



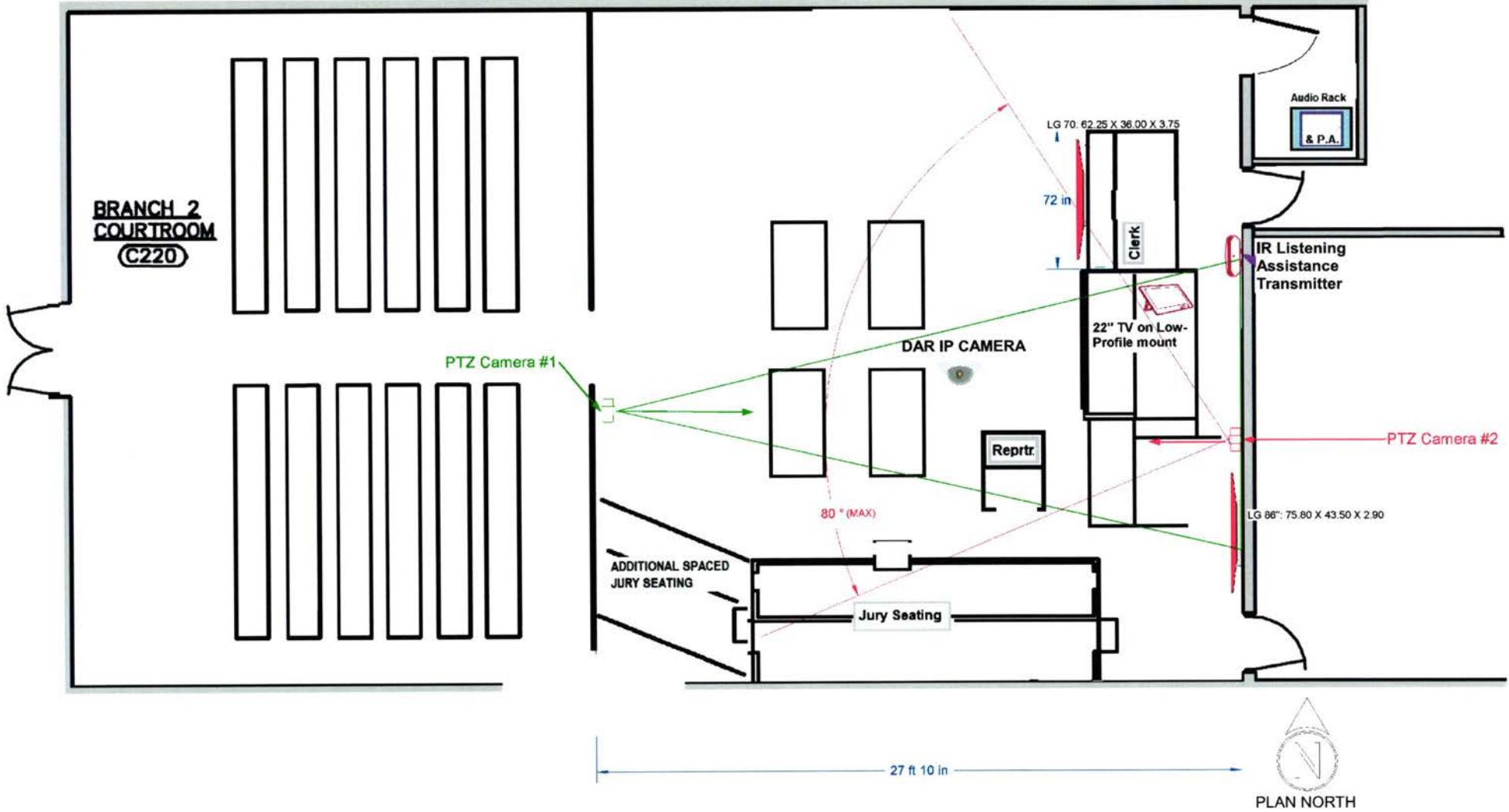
A=17 5/8

/// = 1" INSULATED PANELS

- \* CONTINUOUS Hinge
- \* LCN 4040 PA CLOSER
- \* LOCKSET (SEE ATTACH)







## Chad Billeb

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**From:** Craig Christians  
**Sent:** Thursday, November 18, 2021 7:51 AM  
**To:** Chad Billeb  
**Subject:** FW: Marathon Jail Video Room Door Proposal Revised  
**Attachments:** Marathon Jail Video Room Door, G21-2440 Revised.pdf

Chad,

Attached is the updated price for the wall that was discussed in our meeting with Sandra. There will also be a cost with the HVAC that will be roughly \$2500.00 and I would say \$2,000.00 of misc. cost. Will this work for you?

Thanks,

### ***Craig Christians***

Facility Planner  
Marathon County Facilities and Capital Management  
Phone: 715-261-6987  
Fax: 715-261-6990  
[craig.christians@co.marathon.wi.us](mailto:craig.christians@co.marathon.wi.us)

1000 Lakeview Dr. Suite 300  
Wausau, WI 54403

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**From:** Angela Beltran <ABeltran@omnigp.com>  
**Sent:** Thursday, November 18, 2021 7:45 AM  
**To:** Craig Christians <Craig.Christians@co.marathon.wi.us>  
**Cc:** Chris Herb <cherb@omnigp.com>  
**Subject:** [EXTERNAL] Marathon Jail Video Room Door Proposal Revised

Good Morning Craig,  
Please see the attached revised proposal from Chris Herb.  
If you have questions or would like to proceed, you can contact  
Chris at (715) 574-4526 or by email at [cherb@omnigp.com](mailto:cherb@omnigp.com)

Thank you,  
Angie Beltran  
Project Coordinator



**Omni Glass & Paint, LLC**  
5304 Schofield Ave.  
PO Box 348  
Schofield, WI 54476  
Office: (715) 355-8938  
[www.omnigp.com](http://www.omnigp.com)

*The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure*

*such a mistake does not occur in the future. WARNING: Although the company has taken reasonable precautions to ensure no viruses are present in this email, the company cannot accept responsibility for any loss or damage arising from the use of this email or attachments.*



## CHARTER

### 2022 CIP for Courtroom and Jail Audio/Video Enhancements

**Purpose:** Selection of an enhanced video conferencing system for the Circuit Court Branches, Hearing Rooms and jail inmate video court for Marathon County.

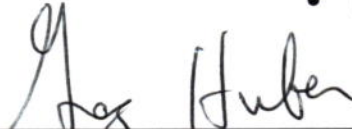
**Composition of Committee:** Chad Billeb, Sheriff's Office  
Kelly Schremp, Clerk of Courts  
Gerry Klein, City-County IT Commission  
Craig Christians, Facilities and Capital Management  
Judge Greg Huber Br. 2 – Chief Judge

**Goals/Commitments:**

- Identify a viable long-term solution for the enhancement of video conferencing capabilities in the Marathon County Courts.
- Create efficiencies within the Marathon County Court System by implementing seamless access to video conferencing technology and integration of the state CCAP DAR system.
- Jail staff will ensure full access to inmates and video services within Marathon County Jail.
- Marathon County courts will at all times utilize video conferencing to facilitate non-evidentiary hearings authorized by the State Supreme Court.

**Reporting Relationship:** Committee membership will provide a link for communication and recommendations to the following individuals:

- Marathon County Board of Supervisors
- Marathon County Administrator Lance Leonhard

  
\_\_\_\_\_  
Judge Greg Huber Br. 12

  
\_\_\_\_\_  
Judge Michael Moran Br. 5

  
\_\_\_\_\_  
Sheriff Scott Parks

  
\_\_\_\_\_  
Interim Clerk of Courts Kelly Schremp

# NEIGHBORHOOD INVESTMENT FUND GRANT PROGRAM APPLICATION



The Neighborhood Investment Fund Grant Program is administered by the Wisconsin Department of Administration (DOA) and supported by up to \$200 million in American Rescue Plan Act of 2021 (ARPA) Federal funding. The purpose of this program is to provide funding to Wisconsin tribal and local units of government with funding for transformative community projects designed to offset impacts of COVID 19 for individuals in communities disproportionately impacted by the COVID-19 pandemic and/or qualified census tracts.

Additional details, including the Grant Announcement, a link to this Application, and Application Instructions are available on the program website: [www.doa.wi.gov/pages/NeighborhoodInvestment.aspx](http://www.doa.wi.gov/pages/NeighborhoodInvestment.aspx). Applicants must submit one (1) electronic copy of all required materials no later than November 4, 2021 at 2:00 PM Central Time via the electronic application portal. Please reach out to [NeighborhoodInvestmentFundProgram@wisconsin.gov](mailto:NeighborhoodInvestmentFundProgram@wisconsin.gov) with any questions regarding this form.

## SECTION 1.1. APPLICANT INFORMATION

Organization Legal Name: County of Marathon

Doing Business As (Optional): \_\_\_\_\_

Organization Street Address: 500 Forest Street

Organization City: Wausau

Organization State: WI Organization Zip code: 54403

Contact Person: Jessica Blahnik Title: Medical Examiner

Phone: 715-261-1199 Email: Jessica.Blahnik@co.marathon.wi.us

Organization Website, if any (URL): https://www.co.marathon.wi.us/

Please list the Wisconsin county(ies) in which the organization operates:

Marathon, plus support to at least 28 additional counties in North Central Wisconsin

Neighborhood Investment Grant Program Application

**SECTION 1.1. APPLICANT INFORMATION** *(continued)*

Remit Contact Person (If different from contact person above): Kristi Palmer

Remit Organization Street Address: 500 Forest Street

Remit City: Wausau

Remit State: Wisconsin

Remit Zip code: 54403

**SECTION 1.2. PROJECT SITE INFORMATION** - Address of Project Location

Project Site Street Address: 1212 West Street

Project Site City: Wausau

Project Site State: Wisconsin

Project Site Zip code: 54401

Neighborhood Investment Grant Program Application

**SECTION 2. NARRATIVE**

The purpose of this section is to provide the State with a basis for evaluating the application. This portion of the application will be scored so please answer all questions completely and please be specific when answering. Applicants shall concisely provide responses for EACH question. Applicants shall provide no more than 1750 characters (approximately 300 words) for each response.

**Neighborhood Investment Fund Narrative**

**2.1.1 Project Description.** Describe the issue or need that this project will address. The need must be related in whole or in part to one or more negative economic or health impacts of the COVID-19 pandemic. What population has been most impacted by this issue? Describe the geographic area the issue/need encompasses (local or regional). Provide documentation that identifies the need for this project (including demographic, socio-demographic, and economic evidence that supports your claims). **25 points.** *(1750 characters maximum, approx. 300 words)*

The COVID-19 pandemic has highlighted many shortcomings within the state’s mortuary system, including limited storage for decedents, a pathologist shortage, and the lack of pathologist services in North Central Wisconsin.

Since the start of the pandemic, Marathon County has had over 400 COVID-19 related deaths, which includes non-residents. The local hospitals and nursing homes throughout the county expressed concern with managing the increase in deaths and looked to the Medical Examiner’s Office for assistance and guidance.

At the pandemic’s start, Marathon County secured a refrigerated trailer and a small cooler for decedent storage; however, it is not a long-term solution. It became clear that there is a significant need for regionalized mass fatality decedent storage in North Central Wisconsin.

Another challenge many Coroners and Medical Examiners are facing is the difficulty in scheduling and finding pathologists for autopsies. Many hospitals that once conducted medical autopsies stopped doing so at the beginning of the pandemic and do not plan to resume these services. The decrease in medical autopsy services, combined with the forensic pathologist shortage in the state, has delayed scheduling, increased case report turnaround time, and at times prevented an autopsy from being conducted due to no pathologist being available.

With no forensic pathology services located in the North Central Wisconsin, these challenges are a harsh reality. As a result, significant resources are spent traveling for autopsies, with some counties resorting to utilizing forensic pathology services in Minnesota. The need is further supported by the increased complexity of death investigations and the growing number of scene calls.

Neighborhood Investment Grant Program Application

**2.1.2 Project Need.** Project meets an identifiable and quantifiable, community or regional need. Describe how this project will meet the need/issue described in question 2.1.1. **25 Points (1750 characters maximum, approx. 300 words)**

Marathon County plans to address the pathologist shortage and lack of available services by expanding the Medical Examiner's Office and implementing a Regional Forensic Science Center, serving at least 28 Wisconsin counties.

Forensic pathologists are a vital part of the death investigation team by helping to determine the cause and manner of death, improving the accuracy of death reporting, and potential for preventative measures. Implementing a Regional Forensic Science Center would add 1-3 board-certified forensic pathologists, lessening the burden on current systems and aiding in the retention of pathologists. The pathologist(s) would be able to provide educational opportunities to death investigators, law enforcement agencies, EMS providers, and related agencies to improve death investigation services. Additionally, Marathon County has been working with the Medical College of Wisconsin to identify a partnership to enhance the educational opportunities to medical students within Marathon County, which may increase physician retention within the North Central Region.

Lastly, the Forensic Science Center (FSC) will play a critical role in mass fatality preparedness and management for Marathon County and the entire North Central Region. At the onset of the pandemic, through collaboration with the HERC North Central Region and local health care systems, Marathon County was identified as an asset for mass fatality preparedness. The FSC would continue to serve in this capacity and increase the ability to provide secure decedent storage. In addition, staff from the facility would be available to assist regional counties through mutual aid agreements, should a large-scale event occur.



## Neighborhood Investment Grant Program Application

**2.1.3 Project Readiness.** Is the proposed project “shovel-ready,” meaning will substantial work begin on the project in 2022 and will all work be completed by the end of December 31, 2024? Provide a narrative and timetable that describes the current status of the project, and future steps to implement this project within the timeframe established for this program. If the project involves construction or similar work, specifically identify the status of engineering/architecture plans. Is the project ready to be bid? Please provide a summary of all permit and municipal approval and the status of those approvals. If applicable, are private developers and their financing secured and ready to proceed? **30 Points.** (3500 characters maximum, approx. 600 words)

Marathon County has been actively working on the Regional Forensic Science Center (RFSC) project since creating the Morgue Task Force in 2017. The Morgue Task Force is comprised of key community partners responsible for overseeing project progress and providing direction. The following organizations are represented on the Task Force: Marathon County Board of Supervisors, Aspirus Health Care System, Medical College of Wisconsin, Portage County Medical Examiner, Langlade County Sheriff's Office, Marathon County Sheriff's Office, Emergency Management, and MCDEVCO.

In 2018, Marathon County hired WIPFLI Consulting Firm to conduct a feasibility study to determine the regional need for forensic pathology services, identify similar county operations in the Midwest, and produce a cash flow statement to ensure the facility's sustainability. Similarly, the study also determined community need and potential partnerships with health care institutions, governmental agencies, educational institutions, and tissue procurement organizations. Ultimately, the study yielded positive results. Furthermore, WIPFLI completed a formal business plan in 2020 to outline all aspects of the operation and updated the plan in 2021 with the new construction figures and location.

In 2021, Somerville Architectural Firm was hired in conjunction with MWL Architectural Firm – a firm specializing in Coroner/Medical Examiner facilities – to complete a space needs analysis and construction budget for the facility. They determined that new construction would best meet the current and future needs. A schematic facility layout and site analysis was completed to ensure the selected site can accommodate the facility. Through this process, an existing county-owned parcel of land at 1212 West Street in Wausau, Wisconsin, was identified as a suitable location. An existing building on the site would need to be demolished before construction.

In order to move the project forward, funding sources need to be identified. The business plan has outlined that the RFSC and the expansion of the Medical Examiner's Office will be operations neutral and not require additional tax levy; however, the cash flow cannot cover the construction costs. Once the facility construction is complete, the cash flow will support all expenses, facility maintenance, and operations. Additionally, there is the potential it would reduce county tax levy to the Medical Examiner's Office.

Once a funding source is identified, Marathon County will release a Request for Proposal (RFP) to complete the engineering/architectural plans for the facility, ideally at the beginning of 2022, which is estimated to take five months. The Marathon County Facilities Department will work with the City of Wausau to obtain necessary permits and approvals. After completing the plans, construction will begin in the summer of 2022, which is estimated to last eight months. All of the identified aspects of the project will be completed well before the December 31, 2024 deadline.

Neighborhood Investment Grant Program Application

**2.1.4 Capacity to Deliver.** Describe the staff capacity in place to deliver and complete the project within the identified timeline. Define what entity or organizations will be responsible to oversee all aspects of the project implementation, provide required reporting, and oversee all aspects of the project to completion. Identify organizational staff, consultants or contractors who will be key team members in the successful completion of the project. **10 Points (1750 characters maximum, approx. 300 words)**

As noted above, Marathon County has put careful thought and consideration into the Regional Forensic Science Center project to ensure a successful and sustainable outcome. The County has demonstrated that it has the staff capacity, community resources, and drive to move the project forward. Throughout the planning process, key County departments and stakeholders have worked together, including representatives from Facilities and Capital Management, County Administration, Medical Examiner's Office, Finance, and the County Board of Supervisors.

Under the direct supervision of County Administration, the Medical Examiner's Office will be responsible for project oversight, reporting, and program implementation. The Medical Examiner's Office will work with other key departments throughout the project as the need arises, each taking the lead when necessary. Additionally, the Medical Examiner's Office has the current staffing structure in place to quickly expand upon completion of the facility to offer the services needed to support the long-term facility operations.

Similar to other projects of this scope, specialized contractors and consultants will be necessary to complete this project successfully. While the individual firms have not been selected, Marathon County has identified that outside resources will be needed for architectural/engineering design services and facility construction. Ultimately, these vendors will be selected through an RFP process. Somerville Architectural firm, which has been involved in the facility planning, preliminary design, and site selection, has expressed interest in continued involvement with the project; however, they would need to be selected through the RFP process.

Neighborhood Investment Grant Program Application

**2.1.5 Project Location** Projects that are focused on serving demographic or geographic communities disproportionately impacted by the COVID-19 pandemic and/or Qualified Census Tracts will receive **15 points possible**. Applicants should also attach a location map and/or site plan for the proposed project below in Attachment A.

This project is in or serves a Qualified Census Tract.

- The following link shows the Qualified Census Tracts in Wisconsin

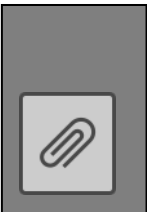
<https://www.huduser.gov/portal/qct/1statetable.html?statefp=55.0&DDAYEAR=2022>

Specify Tract number: 1, 6.02, 7; 55073000700; 55073000100; 55073000602

If the project serves a community outside of a Qualified Census Tract, describe how the community served was disproportionately impacted by the COVID-19 pandemic. (1750 characters maximum, approx. 300 words)

The project does not serve a Qualified Census Tract and does not serve a community disproportionately impacted by the COVID-19 Pandemic.

**Attachment A: Site Plan**



Attach your Site Plan here.

Save and name the file with the following file name:

organization\_legal\_name\_Attachment\_A\_Site\_Plan

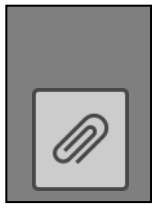
Neighborhood Investment Grant Program Application

**SECTION 3. BUDGET**

In Section 3, identify eligible expenses for which grant funding is requested. Provide a detailed budget. Matching funds are not required. If matching funds are a component of your project, provide information on the funding status, source and amount. **15 points possible.** Further details regarding eligible expenses can be found in the Grant Announcement. Applicants will attach the Project Budget Form in section 3.1 Attachment B for all eligible expenses.

Projects that maximize the impact of grant funds through leveraging of additional funding sources shall receive additional points. Projects that result in increased tax base, include private or public investment are encouraged. Please describe and document other sources of investment, both public and private in this project. **5 points possible.** Documentation of the status of these designations must be included, such as award letters, resolution to commit funds, approved municipal budget, developer letter of commitment and private financing confirmation. Applicants will attach all documentation as one attachment in Section 3.3, Attachment C.

**SECTION 3.1 Attachment B: Project Budget**



Attach your Project Budget here.

Please download and fill out the Budget from the Application Instructions at <https://doa.wi.gov/pages/NeighborhoodInvestment.aspx>. Save and name the file with the following file name:

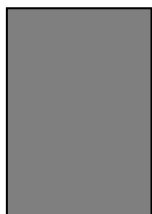
organization\_legal\_name\_Attachment\_B\_Budget

**SECTION 3.2 BUDGET SUMMARY**

Please copy the totals from the Sub-total row of the Project Budget:

	Requested Grant Funds:	9,284,186
<input type="checkbox"/>	Check here if your project has Match Funds	Match Funds: _____
	Total Costs (auto populated):	<u>9,284,186.00</u>

**SECTION 3.3 Attachment C: Match Funding Source Supporting Documentation**



If required, attach your Match Funding Source Supporting Documentation here.

Please gather all supporting documentation for match funds in one file and save and name the file with the following file name:

organization\_legal\_name\_Attachment\_C\_Funding\_Documentation

## Neighborhood Investment Grant Program Application

**SECTION 4. ATTESTATIONS AND REQUIRED SIGNATURE****Attestations**

In accordance with applicable provisions of the Federal American Rescue Plan Act of 2021 and Equitable Recovery Grant Announcement provisions, eligible applicants must certify the following:

YES NO

X		1. The applicant is Wisconsin Tribe or local unit of government (City, Town, Village, County).
X		2. The organization will maintain for at least five years records sufficient to demonstrate that the expenses were compliant with applicable American Rescue Plan Act provisions.
X		3. The proposed project is located in or adjacent to a Qualified Census Tract, or will serve residents who live or work in the QCT, or the project community was disproportionately impacted by the COVID 19 pandemic
X		4. Work can begin on the proposed project in 2022 and will be completed by December 31, 2024.
X		5. The organization has exercised reasonable care and made all reasonable efforts to obtain and submit accurate information.

**Applicant Authorized Representative**

The signatory below certifies that, to the best of his/her knowledge and belief, the information contained in the ARPA Neighborhood Investment Fund Grant Program Application, including all attestations and attachments, is true, accurate and complete. The undersigned has authority to make the above attestations and the intent and legal authorization to agree to them on the organization's behalf.

DocuSigned by:  
  
 Signature: \_\_\_\_\_  
22A3489F0F424E6...

Date: 11/11/2021 | 12:49 PM CST

Name: Lance Leonhard

Title: County Administrator

Phone: 715-261-1402

Email: Lance.Leonhard@co.marathon.wi.us

*Note: If more than one authorized representative is required to sign the application, please contact the program at [NeighborhoodInvestmentFundProgram@wisconsin.gov](mailto:NeighborhoodInvestmentFundProgram@wisconsin.gov) to add an additional authorization page.*