



# MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE AGENDA

Date & Time of Meeting: **Tuesday, June 30, 2020 at 3:00 p.m.**

Meeting Location: **212 River Drive, Room 5 Wausau 54403**

**Committee Members:** Jacob Langenhahn - Chair ; Sara Guild, -Vice-chair; Rick Seefeldt, Allen Drabek, Bill Conway, Randy Fifrick , Arnold Schlei, Dave Oberbeck, Eric Vogel - FSA Member, Marilyn Bhend – WI Towns & Villages Association (non-voting member)

**Marathon County Mission Statement:** *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated 12-20-05).*

**Environmental Resources Committee Mission Statement:** *Provide leadership for the implementation of the County Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board policies related to environmental resource initiatives of Marathon County. (Revised: 04/17/12)*

*Strategic Plan Goals 2018 - 2022: Objective 5.2 - Promote sound land use decisions that conserve and preserve natural resources in decisions with economic development and growth.*

*Objective 6.3 - Protect and enhance the quantity and quality of potable groundwater and potable surface water supplies.*

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages (Committee/Board/Commission) members and the public to attend this meeting remotely. To this end, instead of attendance in person, (Committee/Board/Commission) members and the public may attend this meeting by telephone conference. If (Committee/Board/Commission) members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

Persons wishing to attend the meeting by phone may call into the **telephone conference beginning ten (10) minutes prior to the start time indicated above using the following number:**

**Phone Number: 1-408-418-9388**

**Access Code: 146 492 2842**

**Attendee ID / Numeric Meeting Password: 1234**

**When you enter the telephone conference, PLEASE PUT YOUR PHONE ON MUTE!**

1. **Call meeting to order**
2. **The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-29-20, dated April 21, 2020, because the technology necessary to afford the public the opportunity to address the County Board, or its subgroups, during public Comment is difficult to guarantee, if a large number of individuals have elected to call in**
3. **Approval of June 2, 2020 Committee minutes**
4. **Operational Functions required by Statute, Ordinance, or Resolution:**
  - A. Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)
    1. Tim Vreeland on behalf of Neil and Carol Daul - G-A General Agriculture to R-R Rural Residential – Town of Green Valley
    2. Dan and Mary Bergs on behalf of Kingdom Homes Storage LLC – R-R Rural Residential to N-C Neighborhood Commercial – Town of McMillan
  - B. Review and Possible Recommendations to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) - None.
  - C. Review and Possible Action to County Board for its Consideration - None
  - D. Review and Possible Action
    1. Siewert Park Final Plat -Town of Stettin
5. **Educational Presentations/Outcome Monitoring Reports and Committee Discussion**
  - A. Accomplishments of the Environmental Resources Committee: Strategic Plan (McEwen)
  - B. Update on committee rezone decision form (Swangstu)

**MARATHON COUNTY  
ENVIRONMENTAL RESOURCES COMMITTEE  
AGENDA**

C. Review of Proposed Policy Revisions to Marathon County Forest Comprehensive Land Use Plan Chapters 1000 - 2000

[https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN\\_15YPChapter1000A.pdf](https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN_15YPChapter1000A.pdf)

[https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN\\_15YPChapter2000A.pdf](https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN_15YPChapter2000A.pdf)

D. Department Updates: Parks, Recreation and Forestry (PRF); Solid Waste; Conservation Planning and Zoning (CPZ)

**6. Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

A. Land and Water Resource Management Plan

1. Review of land goals and discussion of Goals #3 & 4

B. New or Expanded Position Requests

1. CPZ and Health Department – Shared Administrative Assistant: (Conversion of 2 CPZ casual positions and 1 Health Department 0.4 FTE position to 1.0 FTE shared position)

C. Capital Improvement Project Requests

1. Solid Waste

a. New Bomag 1172 Compactor

b. Vehicle Scale

2. Parks, Recreation and Forestry (PRF)

a. Big Eau Pleine Road Repairs

b. Westside Master Plan

c. Rolling Stock form

d. Big Eau Pleine Horse Barn Replacement

e. Marathon Marquee

f. Playground Replacement

g. Park Restroom Replacement Project

**7. Next meeting August 4, 2020 3:00 pm Room 5 and future agenda items:**

A. Committee members are asked to bring ideas for future discussion

B. Announcements/Requests/Correspondence

**8. Adjournment**

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail [infomarathon@mail.co.marathon.wi.us](mailto:infomarathon@mail.co.marathon.wi.us) one business day before the meeting.*

**FAXED TO:**

News Dept. at Daily Herald (715-848-9361), City Pages (715-848-5887),  
Midwest Radio Group (715-848-3158), Marshfield News (877-943-0443),  
TPP Printing (715 223-3505)

Date: 06/24/2020

Time: 11:00 a.m.

By: cek

Date/Time/By: \_\_\_\_\_

SIGNED \_\_\_\_\_

*Rebecca J. Frisch*  
Presiding Officer or Designee

NOTICE POSTED AT COURTHOUSE:

Date: \_\_\_\_\_

Time: \_\_\_\_\_ a.m. / p.m.

By: County Clerk

## NOTICE OF PUBLIC HEARING

A public hearing will be held by the Environmental Resources Committee of the Marathon County Board of Supervisors on Tuesday, June 30, 2020 at 3:00 p.m., 212 River Drive, Room 5, Wausau WI 54403, at which time the Committee will consider the following:

1. The petition of Tim Vreeland on behalf of Neil and Carol Daul to amend the Marathon County Zoning Ordinance from G-A General Agriculture to R-R Rural Residential described as part of the NW ¼ of the NW ¼ of Section 10, Township 26 North, Range 05 East, Town of Green Valley. Proposed area to be rezoned is described as Lot 1 (3.701 acres) on the Preliminary Certified Survey Map (CSM) submitted by Tim Vreeland. Part of parent parcel PIN# 030-2605-102-0993.
2. The petition of Dan and Mary Bergs on behalf of Kingdom Homes Storage LLC to amend the Marathon County Zoning Ordinance from R-R Rural Residential to N-C Neighborhood Commercial described as part of the NE ¼ of the NE ¼ of Section 32, Township 26 North, Range 03 East, Town of McMillan. Proposed parcel to be rezoned is described as Lot 2 (Approx. 4.0 acres) on the Certified Survey Map # 1572425. Parcel PIN# 056-2603-321-0987.

Written testimony may be forwarded prior to the hearing to: Jacob Langenhahn – Environmental Resource Committee Chair, Conservation, Planning and Zoning Department, 210 River Drive, Wausau, WI 54403-5449. All interested persons will be given an opportunity to be heard. Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail [infomarathon@co.marathon.wi.us](mailto:infomarathon@co.marathon.wi.us) one business day before the meeting.

**We are encouraging people to attend the meeting by phone. Please call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:**

**Phone Number: 1-408-418-9388**

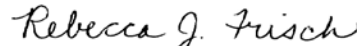
**Access code: 146 492 2842**

**Attendee ID / Numeric Meeting Password: 1234**

Jacob Langenhahn



Jacob Langenhahn, Chairman  
Environmental Resources Committee



Rebecca J. Frisch, Director  
Conservation, Planning, and Zoning Department

**Publish: June 15 and June 22, 2020**

E-mailed to: Wausau Daily Herald ([WDH-Legals@wdhmedia.com](mailto:WDH-Legals@wdhmedia.com)) on June 10, 2020 at 11:25 a.m.



**Marathon County  
Environmental Resources Committee Minutes  
Tuesday, June 2, 2020  
212 River Drive, Room 5, Wausau WI**

<b>Attendance:</b>	<b>Member</b>	<b>Present</b>	<b>Not present</b>
<i>Chair</i>	Jacob Langenhahn.....	X	
<i>Vice-Chair</i>	Sara Guild.....	X	
	Rick Seefeldt .....	X (in person)	
	Bill Conway .....	X	
	Allen Drabek .....	X	
	Randy Fifrick.....	X	
	Arnold Schlei .....	X	
	Dave Oberbeck.....	X	
	Marilyn Bhend .....	X	
	Eric Vogel .....	X	

} via Webex or phone

Also present via Webex or phone: Paul Daigle, Rebecca Frisch, Dominique Swangstu, Dave Decker, Lane Loveland, Jared Mader, Jeff Pritchard, Matt Repking, Diane Hanson and Cindy Kraeger– Conservation, Planning, and Zoning (CPZ); Meleesa Johnson – Solid Waste; Kurt Gibbs – County Board Chair; Eric Greening, Steve Boe – Wisconsin Farm Bureau; Supervisor-Tom Seubert, Matthew Oehmichen, David Hannemann, Joe Kaiser, Paula Wendorf, Norbert & Christine Guden, Rodney Roskopf.

Present in person: James Juedes, Jerry Fitzgerald, Josh Prentice, Randel Wokatsch, Paul Krautkramer and Wayne Gajewski.

1. **Call to order** – Called to order by Chair Langenhahn at 3:00 p.m. via WEBEX.
2. **The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-29-20, dated April 21, 2020, because the technology necessary to afford the public the opportunity to address the County Board, or its subgroups, during public Comment is difficult to guarantee, if a large number of individuals have elected to call in.**
3. **Approval of May 5, 2020 Committee minutes**  
**Motion** / second by Drabek / Conway to approve of the May 5, 2020 Environmental Resources Committee minutes as distributed. Motion **carried** by voice vote, no dissent.
4. **Operational Functions required by Statute, Ordinance, or Resolution:**
  - A. **Public Hearings, Review, Possible Actions, and Possible Recommendations to the County Board for its Consideration (County Zoning changes)**
    1. Eric Greening on behalf of David & Melissa Jellings F-P Farmland Preservation to G-A General Agriculture – Town of Marathon  
Discussion: Swangstu was sworn in and noted the staff report and decision sheet had been included in the packet. Swangstu reviewed the rezone request along with the reason CPZ staff are recommending approval of the rezone request. The Town of Marathon has reviewed the application and recommends denial of the rezone request, stating that the Town of Marathon has a long history of protecting the rural character of the township reflected in their town plan and that the rezone request would not be consistent with the town plan.  
Eric Greening was sworn in and is the owner of the parcel as of May 29, 2020. Greening’s initial intent was to divide the property into two lots to sell off for financial reasons if needed at a later date.  
Paula Wendorf was sworn in and is opposed to the rezone request. Wendorf was speaking on behalf of her father whom lives across the street. They do not want to see the property split off and sold as lots for homes. They enjoy the rural character of the area.  
There was not additional testimony in favor or opposed to this rezone request. Testimony portion of the hearing was closed at 3:40 p.m. Committee deliberated and applied the standards for this request by reviewing and completing the decision sheet.

Action: **Motion** / second by Fifrick / Vogel to deny the rezone request of Eric Greening on behalf of David & Melissa Jellings and change the Conclusions of Law within the staff report to state the towns comprehensive plan has goals of maintaining rural character which would be inconsistent with this rezone (#1) and there is no demonstrated need for land division at this time (#3).  
Motion **carried** by roll call vote. 7 Yes; 2 No.

Follow through: Forward Denial to County Board for action at their next regularly scheduled meeting.

2. Re-open the public testimony on text amendment changes to the General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance

Discussion: Daigle was sworn in and briefly explained the changes related to the text updates to the Chapter 11.02 ordinance and reviewed the outreach to the citizens of Marathon County. The following people were sworn in to give testimony on the Marathon County Chapter 11.02 Animal Waste Ordinance.

**In favor of the text amendments to the Marathon County Chapter 11.02 Animal Waste Ordinance**

Matthew Oehmichen - Colby WI: In favor of the text amendments; Protecting clean water; need to be the best stewards of the land.

**In opposition to the text amendments to the Marathon County Chapter 11.02 Animal Waste Ordinance**

Wayne Gajewski – Athens WI: Not opposed to the overall ordinance; believes fees should be set by the County Board. Concerns with the lengthening of days for permit issuance from 15 days to 20 days; concerns with permit conditions in regards to maximum operating level (MOL). Staff need to consider weather conditions with enforcement

James Juedes – Ringle WI: Representing self and Marathon County Farm Bureau. Read the Marathon County Farm Bureau letter into the record (included in packet).

Randy Wokatsch – Marathon WI: Policy Chairperson for Marathon County Farm Bureau. Wokatsch had considerable input into the Marathon County Farm Bureau document that was read into the record. Not against doing this but questions the details within the document. Would like the final product to be the best it can be.

Joe Kaiser – Marathon WI: Neighbors were not informed of the proposed changes. This is happening too quick and too fast.

David Hannemann - Edgar WI: Concerned about the driving force behind this. Does want clean water. Questions on definitions on page 3. Points were discussed in the Marathon County Farm Bureau letter.

Rodney Roskopf – Edgar WI: Not against or for the ordinance. Stacking concerns; will there be cost sharing involved. Will the Amish and Mennonites be omitted from these laws.

Paul Daigle read the following letters that were received via email/mail into the record:

Jeremy Haas - Colby WI: Supports the ordinance changes.

Ronald Zimmerman – Aniwa WI: In opposition. Wants ordinance to include language acknowledging landowner rights.

There was no additional testimony in favor or opposed to the text amendment changes to the General Code of Ordinance for Marathon County Chapter 11.02 Animal Waste Management Ordinance. Testimony portion of the hearing was closed at 5:05 p.m. and the Committee deliberated.

Daigle explained the responses to the Marathon County Farm Bureau letter which was included in the meeting packet.

Discussion occurred related to the response time from 15 days to 20 days. Daigle stated the 20 days is consistent with other ordinances and plans reviewed by CPZ. Stated that these are

complex engineered plans and require an engineer to review them on behalf of the county. Repking stated Wisconsin Department of Agriculture Trade and Consumer Protection thought the 20 days is too short of a turnaround time. Maps would show the suitable spots on the farm to stack manure and if there is a financial burden cost sharing would be involved.

*Seefeldt was excused from the meeting at 5:25 p.m.* and commented about the farmers knowing about this ordinance revision in January 2020.

Drabek questioned the covering of the animal waste piles and Daigle replied there is nothing in the ordinance about covering the piles. Drabek questioned the maximum allowed size of animal waste stacking piles that is proposed at 175 ft<sup>3</sup> in volume. Daigle explained the amount is about the size of a small manure spreader. The committee can consider other volumes but cannot be stricter than the 175 ft<sup>3</sup> in volume.

Action: **Motion** / second by Fifrick / Guild to approve the text amendment changes to the General Code of Ordinances for Marathon County Chapter 11.02 Animal Waste Management Ordinance and move to County Board.

Action: **Motion** / second by Drabek / Vogel to amend the motion to increase the quantity of an animal waste pile from 175 ft<sup>3</sup> in volume to 350 ft<sup>3</sup> in volume.

Discussion occurred regarding the size of a smaller load to a larger load. The recommendation is to remain consistent with state statutes.

Action: **Vote** on the motion to amend the increase the quantity of an animal waste pile from 175 ft<sup>3</sup> in volume to 350 ft<sup>3</sup> in volume. **Passed** by roll call vote 6 yes; 2 no.

Schlei is concerned to get feedback from the Marathon County Farm Bureau regarding CPZ staff answers to the questions stated in their letter. Discussion occurred regarding the possibility to postpone to the June 30 ERC meeting since the public hearing was closed.

Fifrick called the question. Is there an objection to the question being called and to end the debate?

Action: **Motion** by Fifrick second by Guild to end debate to the question being called. Passed by roll call vote 7 yes; 1 no.

Action: **Vote** on original motion: carried by roll call vote 6 yes 2 no.

Follow through: Forward to County Board for action at their next regularly scheduled meeting.

B. Review and Possible Recommendation to County Board for its Consideration (Town Zoning changes pursuant to §60.62(3) Wis. Stats.) – None.

C. Review and Possible Recommendations to County Board for its Consideration – None.

D. Review and Possible Action

1. Siewert Park Preliminary Plat Town of Stettin

Discussion: Decker discussed the details of the Siewert Park Preliminary Plat. CPZ received approval of the soil evaluation plan therefore no conditions are placed on the preliminary plat.

Action: **Motion** / second by Fifrick / Drabek to approve the Siewert Park Preliminary Plat located in the Town of Stettin. Motion **carried** by voice vote, no dissent.

Follow through: The final plat will be submitted for approval at a later date for future committee action. Approval by County Board is not required.

2. Cory Hasting Certified Survey Map – Town of Bevent – Darren Krzanowski, Surveyor, Central Staking Inc.

Discussion: Decker discussed the proposed Certified Survey Map which crossed the exterior boundary of “Wadley Shores” a recorded subdivision. State statute requires any CSM that crosses the exterior boundary of a recorded subdivision must be approved by the Committee.

Action: **Motion** / second by Fifrick / Drabek to approve the Cory Hasting proposed Certified Survey Map located in the Town of Bevent.

Motion **carried** by voice vote, no dissent.

Follow through: CPZ will continue to process the Certified Survey Map.

5. **Educational Presentations/Outcome Monitoring Reports and Committee Discussion**

A. Accomplishments of the Environmental Resources Committee: Strategic Plan

Discussion: Chair Langenhahn would like this put on the agenda next month with Chair McEwen being able to speak on this.

Action: **None.**

B. Educational Presentations on Land Division and Rezone Processes

Discussion: Loveland discussed the links that the Committee members requested regarding the zoning and land division presentation videos. Any further questions can be directed to Dominique Swangstu and Dave Decker. Guild complimented the staff for the videos.

Action: **None.**

C. Department Updates: Parks, Recreation and Forestry (PRF); Solid Waste; Conservation, Planning and Zoning – None.

6. **Policy Issues Discussion and Committee Determination to the County Board for its Consideration**

A. Land and Water Resource Management Plan

1. Review of land goals and discussion of Goal #2

Discussion: Daigle discussed the second goal of the Land and Water Plan with the Committee. The objective would be to present new goals every month with finalization at the August meeting. The goals will be included in the Land and Water Resource Management Plan. Discussion can take place next month on any of these goals. Proposed track changes were added by the Technical Advisory Committee to Goal 1. Goals 3 and 4 will be presented at the June 30<sup>th</sup> ERC meeting.

Action: **None.**

7. **Next meeting date, time & location and future agenda items:**

**Tuesday, June 30, 2020 3:00 p.m. 212 River Drive Room 5 Wausau WI**

A. Committee members are asked to bring ideas for future discussion

B. Announcements/Requests/Correspondence

9. **Adjourn – Motion** / second by Conway / Fifrick to **adjourn** at 6:30 p.m. Motion **carried** by voice vote, no dissent.

Rebecca Frisch, CPZ Director

For Jacob Langenhahn, Chair

cc: (via email/web site) ERC members; County Administrator; Deputy County Administrator; Corporation Counsel; County Clerk

RF/cek

PETITION FOR ZONE CHANGE  
BEFORE THE MARATHON COUNTY BOARD OF SUPERVISORS

General Application

1. As authorized by §17.91 of the Marathon County Zoning Code (I) (we) (Name & Address):  
Tim Vreeland 6103 Dawn St. Weston WI
- hereby petition to rezone property owned by (Name & Address): Nel + Carol Davl  
132728 Pockside Dr Mosinee WI
- from the classification G-A, General Ag to R-R, Rural Residential.
2. The legal description of that part of the property to be rezoned is (include only the description of the land proposed to be rezoned. You may need to have a surveyor draft this description): See attached CSM
- Parcel Identification Number (PIN): 030-2605-102-0993
3. The proposed change is to facilitate the use of the land for (be specific-list all proposed uses):  
to create a residential parcel for a home.
4. Please address the following criteria as best as you can. These are the "standards for rezoning" which will be addressed at the public hearing. (Use additional sheets if necessary).
- A. In detail, explain what public facilities and services serve the proposed development at present, or how they will be provided. Property is located on a public road + is served by public utilities.
- B. Explain how the provision for these facilities will not be an unreasonable burden to local government. No unreasonable burden expected.
- C. What have you done to determine that the land is suitable for the development proposed?  
The property is uplands and we have done a soil test on the property.
- D. Explain what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion or adverse effects on rare or irreplaceable natural areas. No adverse effects expected.
- E. Explain any potential for conflict with existing land uses in the area. No conflict. Several like zoned parcels in the area.

(OVER)



- F. Demonstrate the need of the proposed development at this location. This is land we own that our daughter would like to build upon.
- G. What is the availability of alternative locations? Be specific. This land is not cropped. The alternative would be to use the cropland.
- H. If cropland is being consumed by this Zone Change, what is the productivity of the agricultural lands involved? No crop land consumed.
- I. If cropland is being consumed by this zone change, explain how the proposed development will be located to minimize the amount of agricultural land converted. No crop land consumed.

5. Include on a separate sheet (no larger than 11 x 17) a drawing of the property to be rezoned, at a scale of 1"=200 ft or larger. Show additional information if required. **(If larger sheets are required to adequately portray the site, include ten (10) copies).**

All property owners within 300 feet of the parent parcel proposed for rezoning are parties in interest, and will be notified by Marathon County Conservation, Planning, and Zoning Department of the public hearing notice via direct mail.

6. If the Environmental Resources Committee, at the public hearing for this zone change request, is unable to make a recommendation based upon the facts presented and/or request additional information, clarification or data from the petitioner, Town Board, or any other source, that information shall be supplied to the Conservation, Planning, and Zoning Department 24 hours or more prior to the next regularly scheduled meeting (date and time to be announced at each regular meeting). Twenty four hour notice is required for all agenda items. If the requested information, etc. is not supplied, the zone change petition is denied and will only appear on the agenda as a report. No additional testimony will be accepted. The petitioner (applicant) may re-apply at any time to bring the matter back before the Committee. **No exceptions to this policy will be granted.**

7. Petitioner's Signature [Signature] Phone 715-241-0947 Date 4-24-2020

8. Owner's Signature Carol Daul Phone 715 693 6262 Date 4-20-2020  
*(If different)*

Date Fee Received: \_\_\_\_\_ Fee \$600.00 PAYABLE TO MARATHON COUNTY

**Attendance at the Public Hearing before the Marathon County Environmental Resources (ERC) Committee is not mandatory if you have appeared before the Town Planning Commission and/or the Town Board to present your proposal. If there was opposition to your proposal at the town level, attendance at the ERC hearing is recommended.**

**RECEIVED**  
 APR 21 2020

# CERTIFIED SURVEY MAP

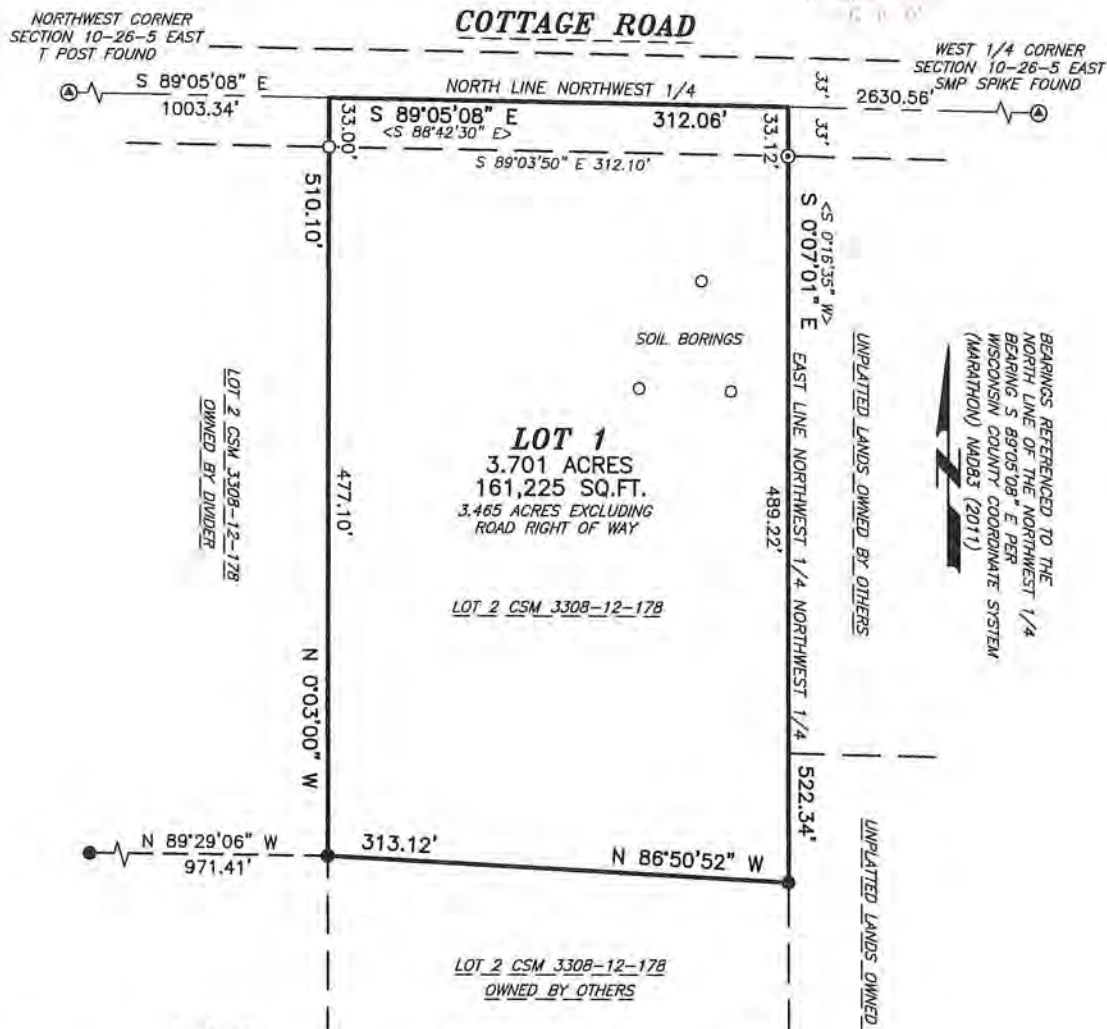
## MARATHON COUNTY NO. \_\_\_\_\_

PART OF LOT 2 OF CSM 3308-12-178, LOCATED IN  
THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF  
SECTION 10, TOWNSHIP 26 NORTH, RANGE 5 EAST, TOWN  
OF GREEN VALLEY, MARATHON COUNTY, WISCONSIN.

<b>VREELAND ASSOCIATES, INC.</b>	
6103 DAWN STREET WESTON, WI. 54476	
PH (715) 241-0947      tim@vreelandassociates.us	
<b>OWNER: NEIL &amp; CAROL DAUL</b>	
FILE #: D-10-20 HOTCHKISS	
DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND	

SHEET 1 OF 2 SHEETS

4-24-2020



BEARINGS REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 BEARING S 89°05'08" E PER WISCONSIN COUNTY COORDINATE SYSTEM (MARATHON) NA8083 (2011)

# CERTIFIED SURVEY MAP

## MARATHON COUNTY NO. \_\_\_\_\_

PART OF LOT 2 OF CSM 3308-12-178, LOCATED IN THE NORTHWEST  
1/4 OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 26 NORTH,  
RANGE 5 EAST, TOWN OF GREEN VALLEY, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

### SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF JODI HOTCHKISS, I SURVEYED, MAPPED AND DIVIDED THAT PART OF LOT 2 OF CERTIFIED SURVEY MAP NUMBER 3308, RECORDED IN VOLUME 12 OF SURVEYS ON PAGE 178, LOCATED IN THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 26 NORTH, RANGE 5 EAST, TOWN OF GREEN VALLEY, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 10; THENCE S 89°05'08" E ALONG THE NORTH LINE OF THE NORTHWEST 1/4 1003.34 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S 89°05'08" E ALONG THE NORTH LINE OF THE NORTHWEST 1/4 312.06 FEET; THENCE S 0°07'01" E ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 522.34 FEET; THENCE N 86°50'52" W 313.12 FEET; THENCE N 0°03'00" W 510.10 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH SECTION 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF GREEN VALLEY, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.



DATED THIS 24TH DAY OF APRIL, 2020  
SURVEY PERFORMED APRIL 23RD, 2020

TIMOTHY G. VREELAND P.L.S. 2291

APPROVED FOR RECORDING UNDER  
THE TERMS OF THE MARATHON  
COUNTY LAND DIVISION REGULATIONS.

BY \_\_\_\_\_

DATE \_\_\_\_\_  
MARATHON CO. CONSERVATION,  
PLANNING & ZONING DEPT.  
CPZ TRACKING NO. \_\_\_\_\_



# Land Information Mapping System



### Legend

- Parcel Annotations
- Parcels
- Land Hooks
- Section Lines/Numbers
- Right Of Ways
- Municipalities
- 2015 Orthos
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3

69.52 0 69.52 Feet



NAD\_1983\_HARN\_WISCRS\_Marathon\_County\_Feet

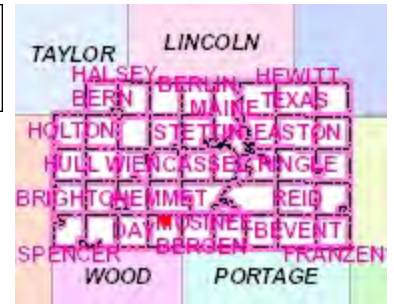
DISCLAIMER: The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

### Notes



# Land Information Mapping System



## Legend

- Parcel Annotations
- Parcels
- Land Hooks
- Section Lines/Numbers
- Right Of Ways
- Municipalities

150.01 0 150.01 Feet

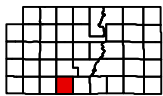


NAD\_1983\_HARN\_WISCRS\_Marathon\_County\_Feet

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

## Notes

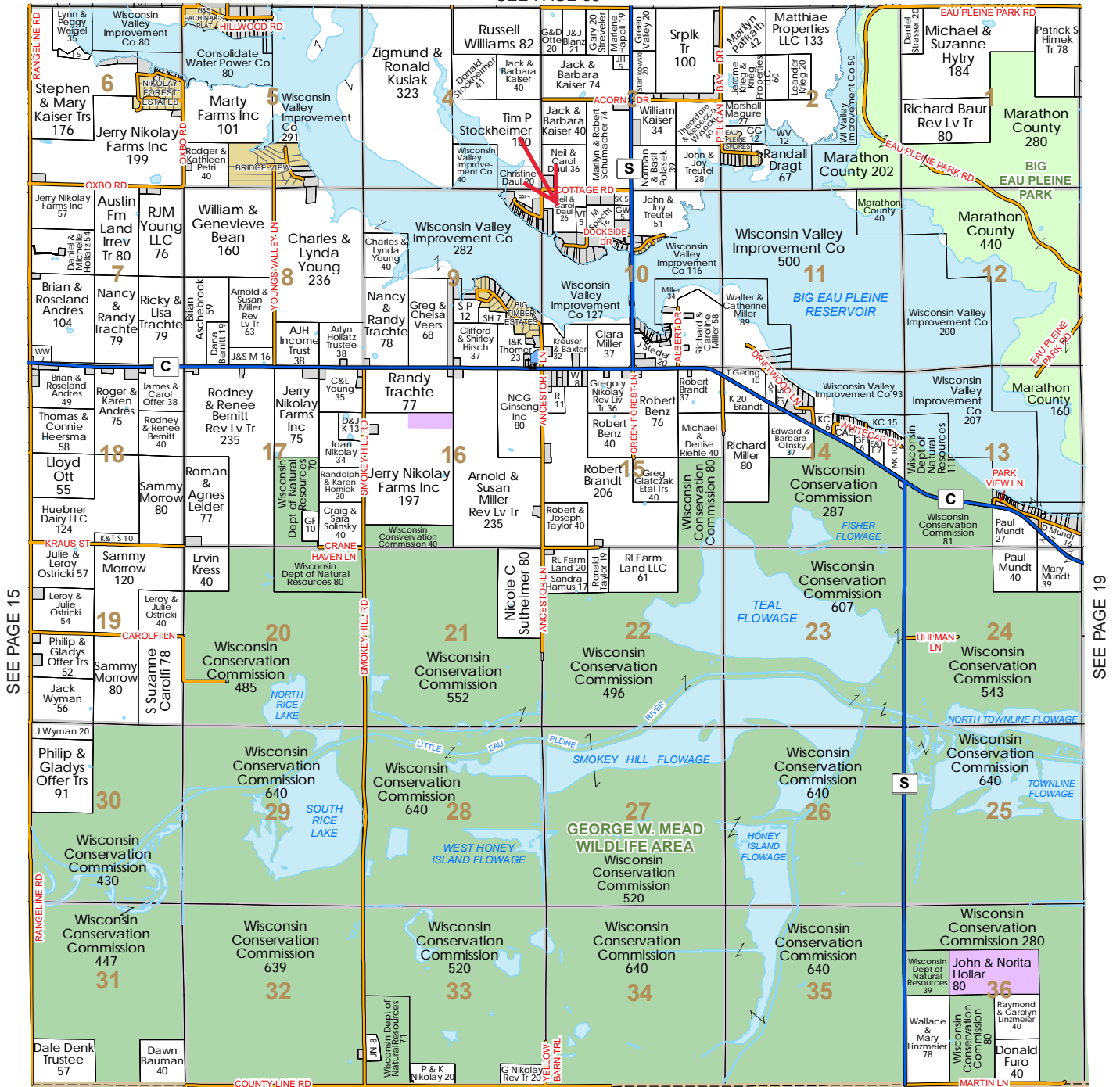


# Green Valley

# Township 26N - Range 5E

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SEE PAGE 35



WOOD COUNTY

**SWIDERSKI EQUIPMENT INC** SEI  
 Mosinee Wausau Thorp Antigo Waupaca  
 swiderskiequipment.com

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF GREEN VALLEY

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Dana Solinsky, Clerk of the Town of Green Valley, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Green Valley Town Board at a meeting held on the 9 day of June, 2020.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of Green Valley Town Board considered on the 9<sup>th</sup> day of June, 2020, petition of Tim Vreeland on behalf of Neil and Carol Daul to amend the Marathon County Zoning Ordinance to rezone lands from G-A General Agriculture to R-R Rural Residential described as part of the NW ¼ of the NW ¼ of Section 10, Township 26 North, Range 05 East, Town of Green Valley. Proposed area to be rezoned is described as Lot 1 (3.701 acres) on the Preliminary Certified Survey Map (CSM) submitted with the rezone petition, which is part of parent parcel PIN# 030-2605-102-0993

The Town of Green Valley hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?

No  Yes Explain: \_\_\_\_\_

2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?

No  Yes Explain: \_\_\_\_\_

3) Has the applicant determined that the land is suitable for the development proposed? Explain.

No  Yes Explain: \_\_\_\_\_

4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.

No  Yes Explain: \_\_\_\_\_

5) Is there any potential for conflict with existing land uses in the area?

No  Yes Explain: \_\_\_\_\_

6) Has the applicant demonstrated the need for the proposed development at this location? Explain.

No  Yes Explain: \_\_\_\_\_

7) Has the applicant demonstrated the availability of alternative locations? Be specific

(OVER)

No  Yes Explain: \_\_\_\_\_

8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?  
 No  Yes Explain: \_\_\_\_\_

9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?  
 No  Yes Explain: \_\_\_\_\_

10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.  
 No  Yes Explain: \_\_\_\_\_

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?  
 No  Yes Explain: \_\_\_\_\_

The Town of Green Valley recommends:  Approval  Disapproval of the amendment and/or zone change.

OR  Requests an Extension\* for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Dora Dolinsky  
Town Board Philip Affs  
Mitch Mascho  
Walter Fuchs

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before June 22, 2020 to:

Marathon County Conservation, Planning and Zoning Department  
210 River Drive  
Wausau, WI 54403





# Neil & Carol Daul Petition to Rezone Land Staff Report, June 30, 2020 Environmental Resources Committee

## Findings of Fact

### PUBLIC HEARINGS/MEETINGS:

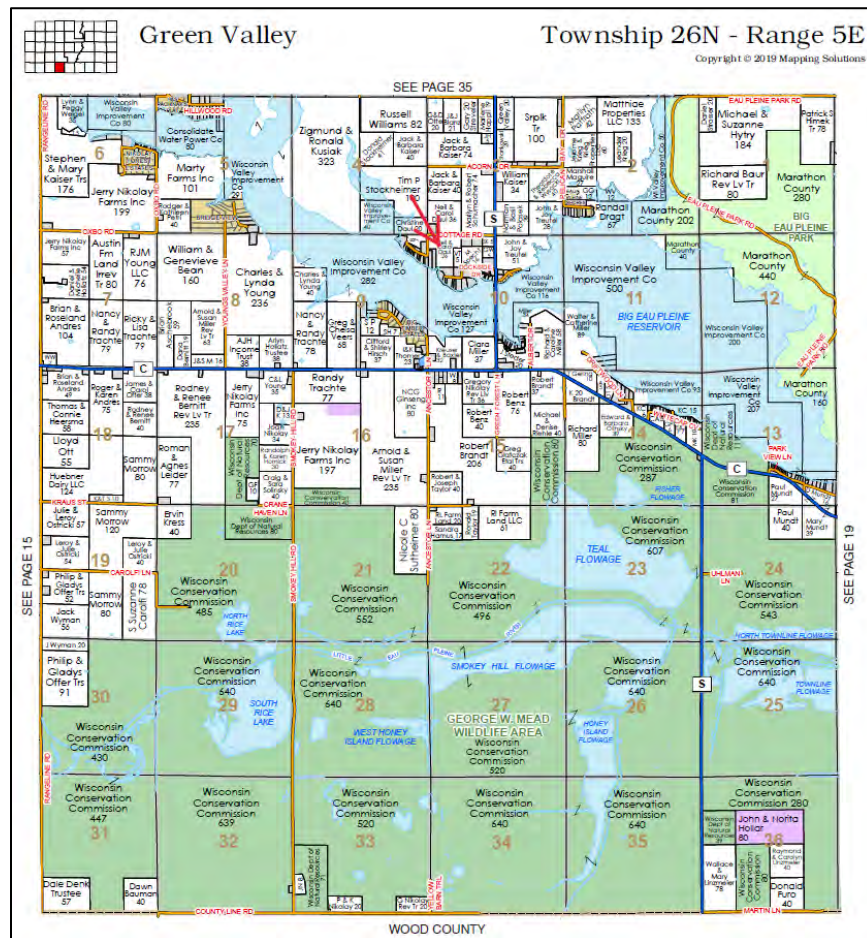
- Town of Green Valley Town Board Meeting (June 9<sup>th</sup>, 2020)
- Marathon County Environmental Resources Committee Meeting (June 30<sup>th</sup>, 2020 at 3:00pm)

**PETITIONER:** Tim Vreeland (Agent) – 6103 Dawn Street, Weston WI

**PROPERTY OWNER:** Neil & Carol Daul - 132728 Dockside Drive, Mosinee, WI

**LOCATION OF REZONE REQUEST:** On the south/east side of Cottage Road approximately 1,271 feet west of the County Road S. (*See Map #1*)

*Map 1: Location of Rezone Request*



### REQUEST:

The petition of Tim Vreeland on behalf of Neil and Carol Daul to amend the Marathon County Zoning Ordinance from G-A General Agriculture to R-R Rural Residential described as part of the NW ¼ of the NW ¼ of Section 10, Township 26 North, Range 05 East, Town of Green Valley. Proposed area to be rezoned is described as Lot 1 (3.701 acres) on the Preliminary Certified Survey Map (CSM) submitted by Tim Vreeland. Part of parent parcel PIN# 030-2605-102-0993.

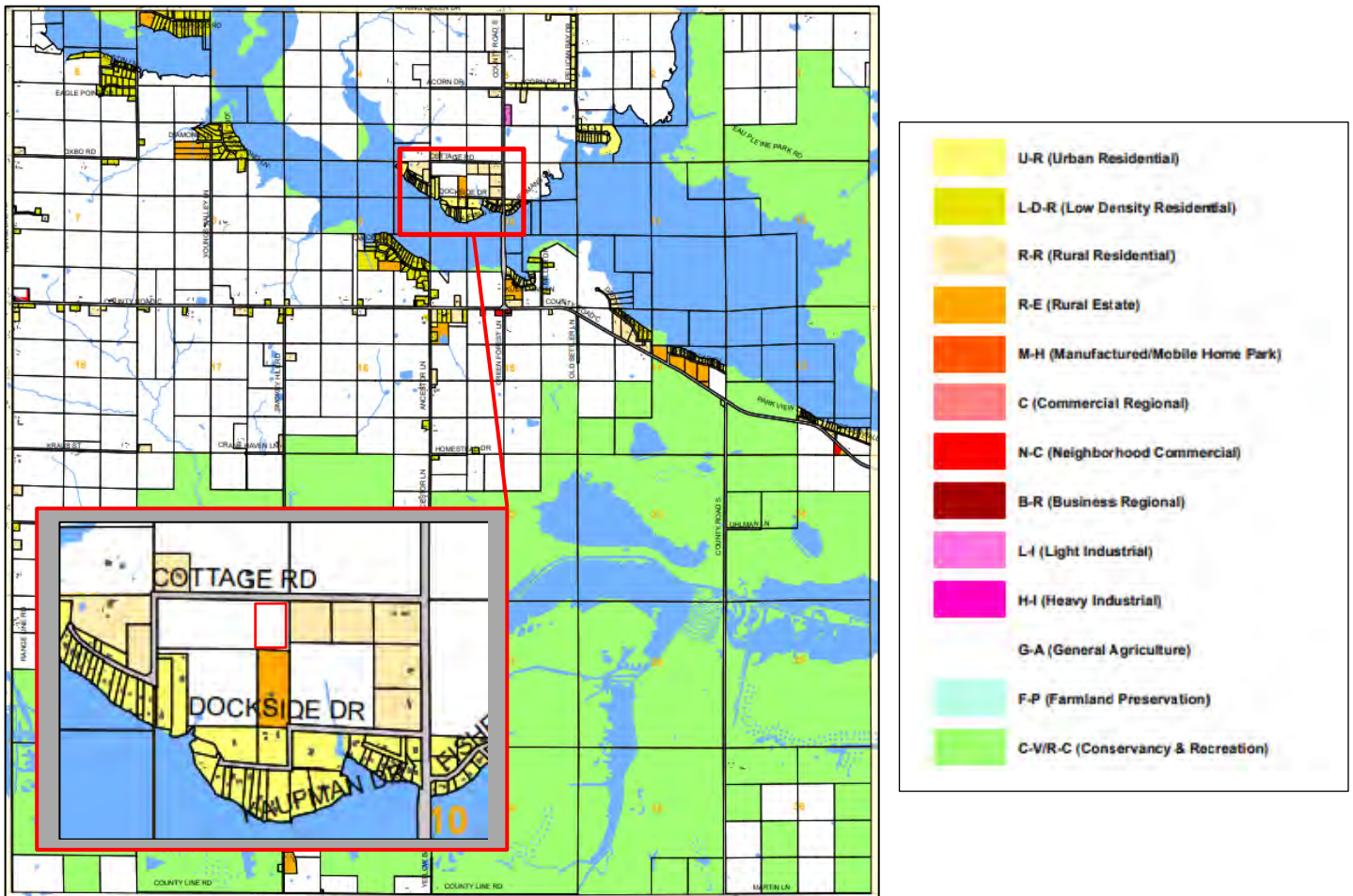
**EXISTING ZONING DISTRICT:**

**G-A: General Agricultural.** The purpose of the G-A district is designed to foster the preservation and use of agricultural land related uses and to provide for limited residential uses in a rural environment but not the division of land as classified in 18.07(2) and (3) into five or more tracts, parcels or lots within a five year period. This district provides for limited residential development with modest densities that require relatively large land areas that are compatible with the surrounding rural land use activities. The district is intended to provide towns with multiple options to guide growth and development in concert with the comprehensive planning efforts.

**PROPOSED ZONING DISTRICT:**

**R-R: Rural Residential District.** The purpose of the R-R district is to accommodate single-family residential use along existing streets, to preserve the rural character while promoting open space single-family residential development (involving the extension of new streets), and to separate agricultural uses from other more extensive community development within the county. Limited agricultural activities are permitted in this district. These areas may or may not be serviced by municipal water and sanitary sewer.

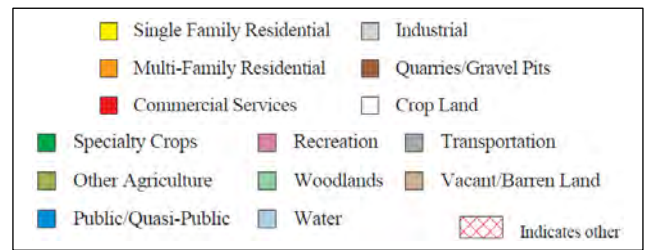
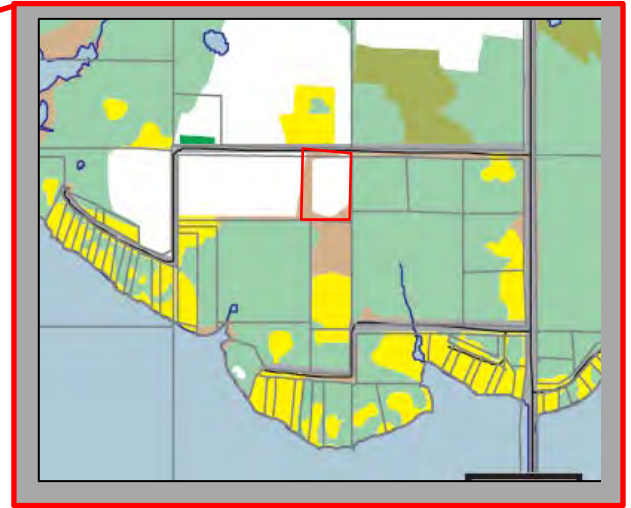
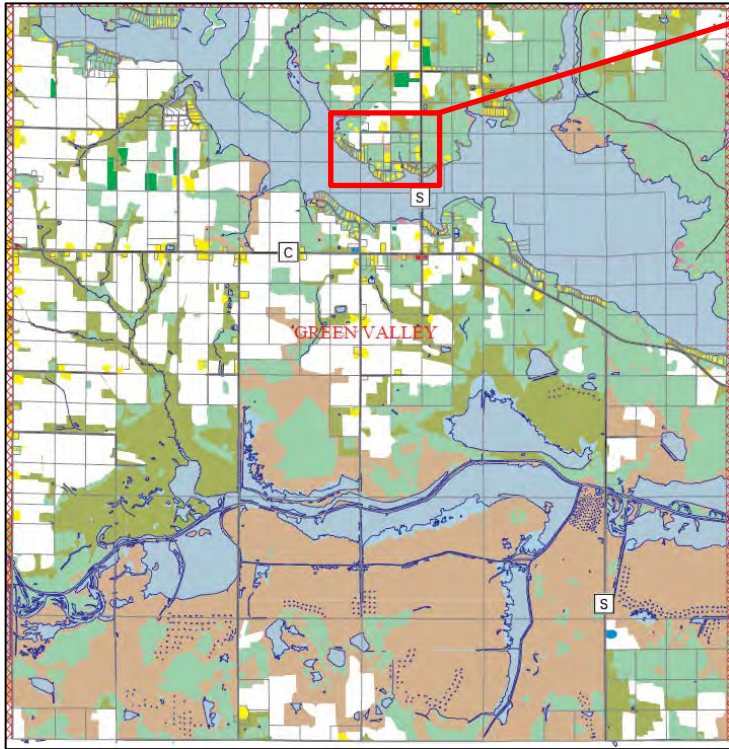
**EXISTING ZONING DISTRICT MAP:** Adjacent parcels are zoned General Agriculture (white), Rural Residential (Tan), and Rural Estate (Orange). There are also Urban Residentially zoned parcels within close proximity to the parcel in question along the shoreline.



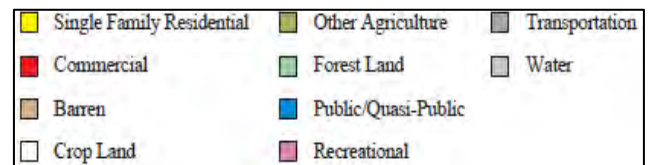
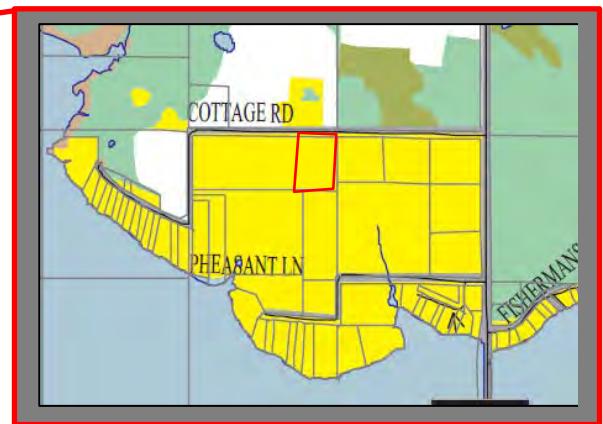
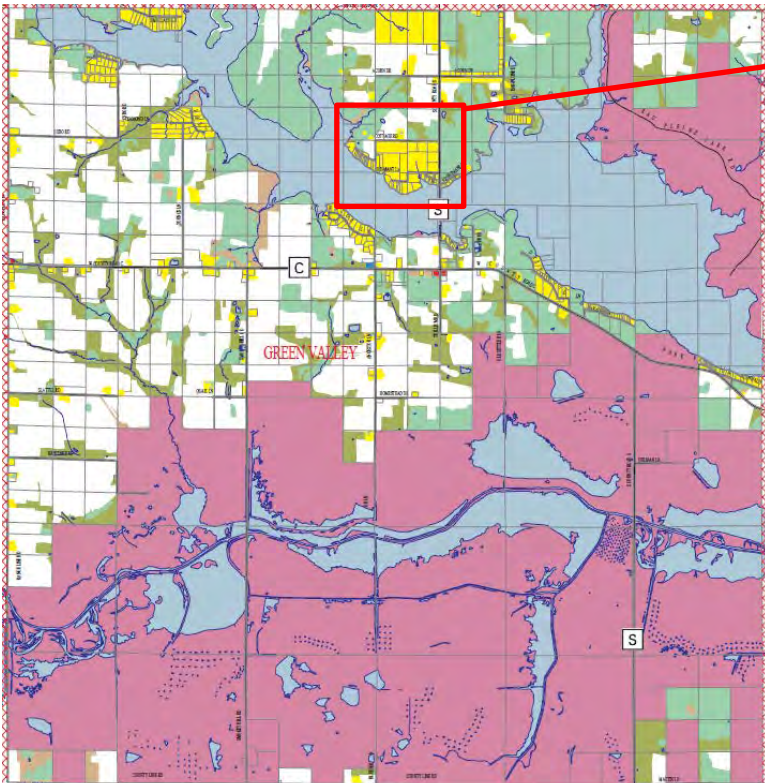
**ACREAGE:**  
3.701 Acres

**Legal Notification:**  
A legal advertisement was published in the *Wausau Daily Herald* on **Monday, June 15, 2020** and **Monday, June 22, 2020**. Notice of the zoning change request was also sent by regular mail to adjacent property owners within 300 feet of the subject property.

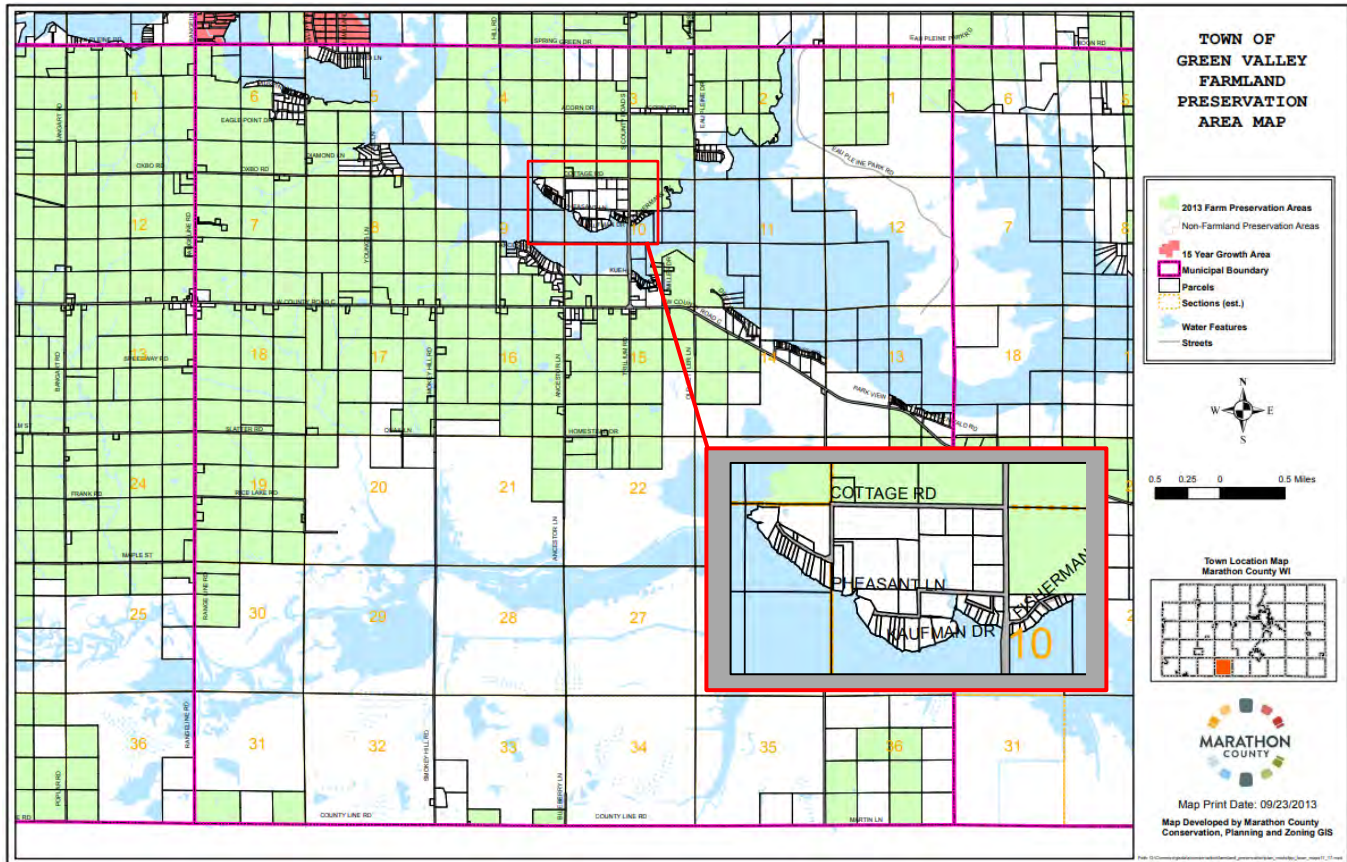
**Existing (2000) Land Use/Land Cover Map – Town of Green Valley (2006 Comprehensive Plan)** The area/parcel proposed to be rezoned is shown as Crop Land and Vacant/Barren Land in the Town’s Comprehensive Plan. Whereas, adjacent land uses include Crop Land. Woodlands, and Single Family Residential.



**TOWN COMPREHENSIVE PLAN FUTURE LAND USE MAP (2006):** The proposed area to be rezoned is identified as Single Family Residential in the Town of Green Valley’s Comprehensive Plan Future Land Use Map. The adjacent future land uses are shown to be Single Family Residential, Crop Land, and Forest Land.



**FARMLAND PRESERVATION PLAN:** The area in question was not designated as a farmland preservation area in the Farmland Preservation Plan.



**SIGNIFICANT PARCEL LIMITATIONS OR NATURAL FEATURES:** The area proposed to be rezoned has no mapped floodplain, DNR mapped wetlands, or water features. The parcel in question is located partially within the shoreland overlay, therefore Chapter 22 Shoreland, Shoreland-Wetlands, Floodplain Ordinance would apply only in the small portion of the proposed lot covered by the overlay.



**Preliminary Certified Survey Map:**

Lot #1 = Parcel in question



**Staff Comments regarding ERC Conclusions of Law:**

1. The rezoning is substantially consistent with the following plans. (note how the proposed relates to the future land use plan and the vision, goals, objectives, and policies of the plan)
  - a. [Marathon County](#) Comprehensive Plan
  - b. [Town](#) Comprehensive Plan and,
  - c. Marathon County [Farmland Preservation Plan](#).

The Marathon County Comprehensive Plan relies on the Town Comprehensive Plan regarding specific land uses and zoning districts for individual parcels. The Town of Green Valley Comprehensive Plan shows the area in question is intended to be single family residential in their future land use map. Additionally, the parent parcel or area in question was not designated as a farmland preservation area in the farmland preservation plan.

2. The location of the proposed development minimizes the amount of agricultural land converted and will not substantially impair or limit current or future agricultural use of other protected farmland.

There is no active farmland on the area proposed to be rezoned, therefore there will not be any conversion of agricultural lands. The parcel has existing farmland that will not change its use.

3. The applicant has demonstrated that...
  - a. There is a need for the proposed development,
  - b. Adequate public facilities are present or will be provided (note impacts on roads, water, sewage, drainage, schools, emergency services, etc.), and
  - c. Providing public facilities will not be an unreasonable burden to the local government.

- a. The need is related to a proposed single family home on the area proposed to be rezoned.
- b. There is no anticipated additional public services required. POWTS and well will need to be constructed onsite given there is no public water or sewer. Proposed residential parcel is adjacent to an existing residential neighborhood which has existing public services.
- c. No anticipated burden on local government, all applicable building, construction, and use standards will be applied during the zoning and building permit review process.

4. The rezoning will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.

All Federal, State, and Local permits and approvals are required for any applicable development onsite. Additionally, the proposed use onsite will not result in any unreasonable air and water pollution as all pertinent regulations apply and will need to be adhered to. Any disturbance greater than one acre would need a DNR Stormwater Management Permit.

5. The Town has approved the proposed rezone of the property.  
The Town of Green Valley Town Board has recommended approval of this rezone petition.

6. All concerns from other agencies on the proposed rezone have been addressed? (DNR, Highway, DOT) What are the concerns?

The county was not made aware of any concerns from other agencies.

**TOWN RECOMMENDATION:**

On June 9th, 2020 the **Town of Green Valley** Town Board Recommended **Approval** to Marathon County's Environmental Resources Committee.

<p>11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?</p> <p><input checked="" type="checkbox"/> No    <input type="checkbox"/> Yes Explain: _____</p>	
<p>The Town of Green Valley recommends: <input checked="" type="checkbox"/> <b>Approval</b>    <input type="checkbox"/> <b>Disapproval</b> of the amendment and/or zone change.</p>	
<p>OR    <input type="checkbox"/> <b>Requests an Extension*</b> for the following reasons: _____</p>	
<p><small>*Wis. Stats §59.69(5)(c), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.</small></p>	
Clerk	<p><i>Dana Doleing</i></p>
Town Board	<p><i>Phillip Affr</i></p> <p><i>Mitch Maguire</i></p> <p><i>Walter F. ...</i></p>

**STAFF (CPZ) RECOMMENDATION(S):**

The rezone meets all the zoning district standards as it relates to size, frontage, access, and dimension. The rezone petition minimizes the agricultural lands converted as no agricultural land (active or otherwise) will be converted as a result of the rezone. If approved, the Town of Green Valley should update their comprehensive plan to reflect the proposed rezone to the Rural Residential (R-R) Zoning District from the General Agricultural (G-A) Zoning District. The future and existing land use maps should also reflect the proposed residential use on the parcel in question. The rezone also appears to be consistent with the purpose and intent of the Towns Comprehensive Plan as the area in question is identified as a single family residential land use in their future land use map and the area was not designated as a farmland preservation area.

Based on the information provided above, findings of fact, conclusions of law, and the town's recommendation, it appears the rezone request meets all of the rezone criteria and standards for rezoning. Therefore, CPZ staff recommend that the Environmental Resources Committee recommend **Approval** to the Marathon County Board of Supervisors.



**Case: # .**  
**Environmental Resources Committee**  
**Decision Form**

**Conclusions of Law**

Marathon County Environmental Resources Committee (ERC) must consider all of the following standards in their decision. Please review and explain how the request does or does not meet each of these standards.

To approve a rezone, ERC must answer 'agree' to each of these standards. If the ERC recommends approval, but answers 'disagree' to any of these questions, a plan/ordinance changes, and/or additional information is required to satisfy the criteria.

1. The rezoning is substantially consistent with the following plans. *(note how the proposed relates to the future land use plan and the vision, goals, objectives, and policies of the plan)*
- a. [Marathon County](#) Comprehensive Plan
  - b. [Town](#) Comprehensive Plan and,
  - c. Marathon County [Farmland Preservation Plan](#).

Agree       disagree       insufficient information

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2. The location of the proposed development minimizes the amount of agricultural land converted and will not substantially impair or limit current or future agricultural use of other protected farmland.

Agree       disagree       insufficient information

---

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3. The applicant has demonstrated that...

- a. There is a need for the proposed development,
- b. Adequate public facilities are present or will be provided *(note impacts on roads, water, sewage, drainage, schools, emergency services, etc.)*, and
- c. Providing public facilities will not be an unreasonable burden to the local government.

Agree       disagree       insufficient information

---

---

4. The rezoning will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.

Agree       disagree       insufficient information

---

---

5. The Town has approved the proposed rezone of the property.

Agree       disagree       insufficient information

---

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6. All concerns from other agencies on the proposed rezone have been addressed? *(DNR, Highway, DOT)* What are the concerns?

Agree       disagree       insufficient information

---

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**Environmental Resources Committee Decision**

On the basis of the above findings of fact, conclusions of law, and the record in this matter, the Marathon County Environmental Resources Committee finds that the rezoning is:

- Approved      Motion/      Second
- Denied, for the following reasons
- Tabled for further consideration

Specify reasons for denial, or additional information requested:

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- An amendment to the county comprehensive plan is needed to approve this petition.
- An amendment to the county farmland preservation plan is needed to approve this petition.

Describe recommended amendments:

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Signature:

Chairman: \_\_\_\_\_





**PETITION FOR ZONE CHANGE**  
BEFORE THE MARATHON COUNTY BOARD OF SUPERVISORS



1. As authorized by §17.91 of the Marathon County Zoning Code (I) (we) (Name & Address):  
DAN + MARY BERGS, 118496 WOODFIELD DR. STRATFORD WI 54484

hereby petition to rezone property owned by (Name & Address): KINGDOM HOMES STORAGE LLC  
201545 TAMMAY LN MARSHFIELD WI 54449

from the classification LDR, LOW-DENSITY RESIDENTIAL NC NEIGHBORHOOD COMMERCIAL  
R-R Rural Residential DS

2. The legal description of that part of the property to be rezoned is (include only the description of the land proposed to be rezoned. You may need to have a surveyor draft this description): SECTION, 302  
TOWN/RANGE, T26N, R3E NAME, NE1/4 NE1/4

Parcel Identification Number (PIN): 056-2603-321-0987

3. The proposed change is to facilitate the use of the land for (be specific-list all proposed uses):  
PUBLIC SELF STORAGE

4. Please address the following criteria as best as you can. These are the "standards for rezoning" which will be addressed at the public hearing. (Use additional sheets if necessary).

A. In detail, explain what public facilities and services serve the proposed development at present, or how they will be provided. PUBLIC SELF STORAGE, PUBLIC SERVICE

B. Explain how the provision for these facilities will not be an unreasonable burden to local government.  
CURRENT OWNER OF RIB MTN SELF STORAGE, PROPERTY WILL BE IMPROVED FROM CURRENT STATE.  
PLEASE SEE EXAMPLES PROVIDED.

C. What have you done to determine that the land is suitable for the development proposed?  
PROPERTY WAS RUN DOWN, CURRENT STATE WAS CLEARED BY OWNER, WOULD BUILD ON THE SAME LEVEL AS RIB MTN SELF STORAGE. RIB MOUNTAIN. SEE PHOTOS PROVIDED. AND EXAMPLES.

D. Explain what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion or adverse effects on rare or irreplaceable natural areas. SOILS WOULD BE STABILIZED WITH GRASSES AND EROSION MATERIALS.

E. Explain any potential for conflict with existing land uses in the area. MTN OF COMMERCIAL, FARM, AND CHURCHES.

(OVER)

F. Demonstrate the need of the proposed development at this location. CURRENTLY NO STORAGE IN THE TOWN OF Mc MILLIAN

G. What is the availability of alternative locations? Be specific. NO OTHER PARCELS ARE AVAILABLE, BEEN LOOKING FOR THE PAST 4-5 YEARS. THIS PARCEL WAS A RUN DOWN FARM HOUSE, BOARD FALING DOWN, ALONG WITH A COLLAPSED SITE, OVER GROWN WEEDS AND BUSHES, SMALL TREES.

H. If cropland is being consumed by this Zone Change, what is the productivity of the agricultural lands involved?  
N/A.

I. If cropland is being consumed by this zone change, explain how the proposed development will be located to minimize the amount of agricultural land converted. N/A.

5. Include on a separate sheet (no larger than 11 x 17) a drawing of the property to be rezoned, at a scale of 1"=200 ft or larger. Show additional information if required. (If larger sheets are required to adequately portray the site, include ten (10) copies).

All property owners within 300 feet of the parent parcel proposed for rezoning are parties in interest, and will be notified by Marathon County Conservation, Planning, and Zoning Department of the public hearing notice via direct mail.

6. If the Environmental Resources Committee, at the public hearing for this zone change request, is unable to make a recommendation based upon the facts presented and/or request additional information, clarification or data from the petitioner, Town Board, or any other source, that information shall be supplied to the Conservation, Planning, and Zoning Department 24 hours or more prior to the next regularly scheduled meeting (date and time to be announced at each regular meeting). Twenty four hour notice is required for all agenda items. If the requested information, etc. is not supplied, the zone change petition is denied and will only appear on the agenda as a report. No additional testimony will be accepted. The petitioner (applicant) may re-apply at any time to bring the matter back before the Committee. **No exceptions to this policy will be granted.**

7. Petitioner's Signature [Signature]  
8. Owner's Signature [Signature]  
(different)

Phone 715-897-0076 Date 4-22-2020  
Phone 715-305-5549 Date 4-22-2020

Date Fee Received: April 28, 2020

**RECEIVED**  
FEE \$600.00 PAYABLE TO MARATHON COUNTY  
APR 28 2020

**Attendance at the Public Hearing** before the Marathon County Environmental Resources (ERC) Committee is not mandatory if you have appeared before the Town Planning Commission and/or the Town Board to present your proposal. If there was opposition to your proposal at the town level, attendance at the ERC hearing is recommended.

Chg 30 - Vreeland

Michael J. Sydow

STATE OF WISCONSIN MARATHON COUNTY  
CSM FILED VOL. 72 PAGE 94  
07/06/2010 3:47:40 PM  
MICHAEL J. SYDOW, REGISTER OF DEEDS

15923



DOC# 1572425

# CERTIFIED SURVEY MAP

MARATHON COUNTY NO. 15823 VOL. 72 PAGE 94

PART OF THE NE1/4 NE1/4 & NW1/4 NE1/4, SECTION 32, TOWNSHIP 26  
NORTH, RANGE 3 EAST, TOWN OF MCMILLAN, MARATHON COUNTY, WISCONSIN.

<b>VREELAND ASSOCIATES, INC.</b> 6103 DAWN STREET WESTON, WI. 54476 PH (715) 241-0947 OR TOLL FREE (866) 693-3979 FAX (715) 241-9826 vreeland@dwave.net	PREPARED FOR: <b>JOHN FELTEN ROSEMARY BORES</b>
FILE #: B-554 BORES CSM	DRAFTED AND DRAWN BY: TIMOTHY G. VREELAND

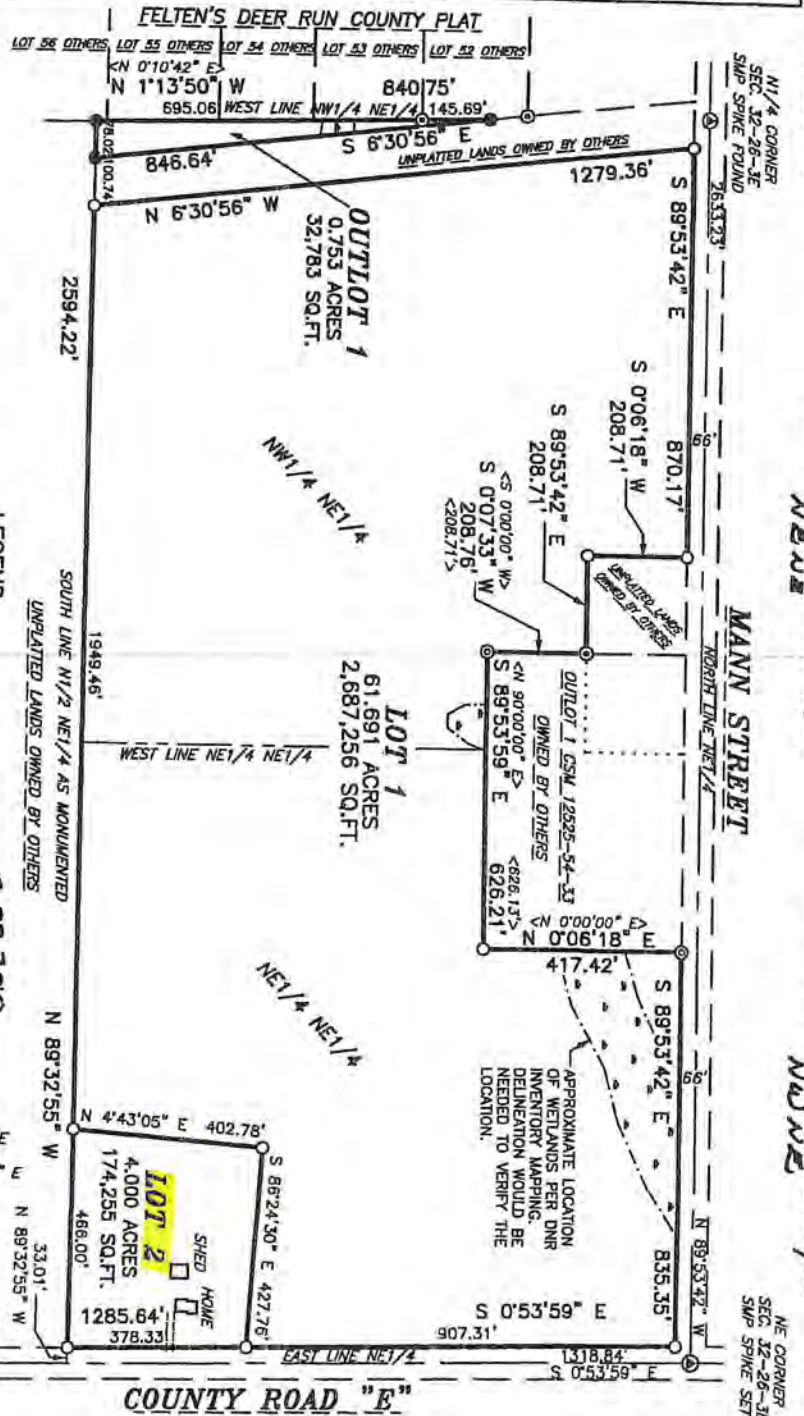
SHEET 1 OF 2 SHEETS  
SCALE 1" = 300'

- LEGEND**
- ⊙ = GOVERNMENT CORNER LOCATION PER COUNTY SURVEY RECORDS
  - = 1.315" OD x 24" IRON PIPE FOUND IN PLACE
  - ⊙ = 1" OD IRON PIPE FOUND IN PLACE
  - ⊙ = 3/4" REBAR FOUND IN PLACE
  - < > = PREVIOUSLY RECORDED AS WELL & SEPTIC LOCATIONS ON LOT 2 NOT FOUND ON DATE OF SURVEY.



BEARINGS REFERENCED TO THE EAST LINE OF THE NE1/4 ASSUMED TO BEAR S 0°53'59" E

NE1/4 CORNER  
SEC. 32-26-3E  
SMP SPIKE FOUND



Lot 1: 056.4.2603.321.0988  
Lot 2: 056.4.2603.321.0987  
Lot 3: 056.4.2603.321.0986

# CERTIFIED SURVEY MAP

MARATHON COUNTY NO. 15823 VOL. 72 PAGE 94

PART OF THE NE1/4 NE1/4 & NW1/4 NE1/4, SECTION 32, TOWNSHIP 26 NORTH, RANGE 3 EAST, TOWN OF MCMILLAN, MARATHON COUNTY, WISCONSIN.

SHEET 2 OF 2 SHEETS

## SURVEYORS CERTIFICATE

I, TIMOTHY G. VREELAND, REGISTERED PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF ROSEMARY BORES AND JOHN FELTEN, I SURVEYED, MAPPED AND DIVIDED THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER AND NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 26 NORTH, RANGE 3 EAST, TOWN OF MCMILLAN, MARATHON COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 32; THENCE S 0°53'59" E ALONG THE EAST LINE OF THE NORTHEAST QUARTER 1318.84 FEET; THENCE N 89°32'55" W 33.01 FEET TO THE WEST LINE OF COUNTY ROAD "E" AND TO THE POINT OF BEGINNING; THENCE CONTINUING N 89°32'55" W 2594.22 FEET; THENCE N 1°13'50" W 840.75 FEET; THENCE S 6°30'56" E 846.64 FEET; THENCE S 89°32'55" E 100.74 FEET; THENCE N 6°30'56" W 1279.36 FEET TO THE SOUTH LINE OF MANN STREET; THENCE S 89°53'42" E ALONG THE SOUTH LINE OF MANN STREET 870.17 FEET; THENCE S 0°06'18" W 208.71 FEET; THENCE S 89°53'42" E 208.71 FEET; THENCE S 0°07'33" W 208.76 FEET; THENCE S 89°53'59" E 626.21 FEET; THENCE N 0°06'18" E 417.42 FEET TO THE SOUTH LINE OF MANN STREET; THENCE S 89°53'42" E ALONG THE SOUTH LINE OF MANN STREET 835.35 FEET TO THE WEST LINE OF COUNTY ROAD "E"; THENCE S 0°53'59" E ALONG THE WEST LINE OF COUNTY ROAD "E" 1285.64 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY OF RECORD AND USE.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION AND THE CERTIFIED SURVEY MAP THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES IN SURVEYING, MAPPING AND DIVIDING THE LANDS, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF MARATHON COUNTY AND THE TOWN OF MCMILLAN, ALL TO THE BEST OF MY KNOWLEDGE AND BELIEF IN SURVEYING, DIVIDING AND MAPPING THE SAME.



DATED THIS 27TH DAY OF MAY, 2010

TIMOTHY G. VREELAND R.L.S. 2291

## OUTLOT RESTRICTION

OUTLOT 1 AS SHOWN ON THIS MAP, DOES NOT COMPLY WITH THE PROVISIONS OF CHAPTER 18.23(3) AND CHAPTER 17.48(4)(B) OF THE MARATHON COUNTY CODE OF ORDINANCES AND MAY NOT BE IMPROVED UPON UNTIL THE LAND CONSERVATION AND ZONING COMMITTEE WAIVES THE REQUIREMENTS OF THIS SECTION OR THE PARCEL IS LEGALLY COMBINED WITH AN ADJACENT PARCEL TO FORM ONE COMPLIANT PARCEL.

APPROVED FOR RECORDING UNDER THE TERMS OF THE MARATHON COUNTY LAND DIVISION REGULATIONS.

BY Emily K. Pierce

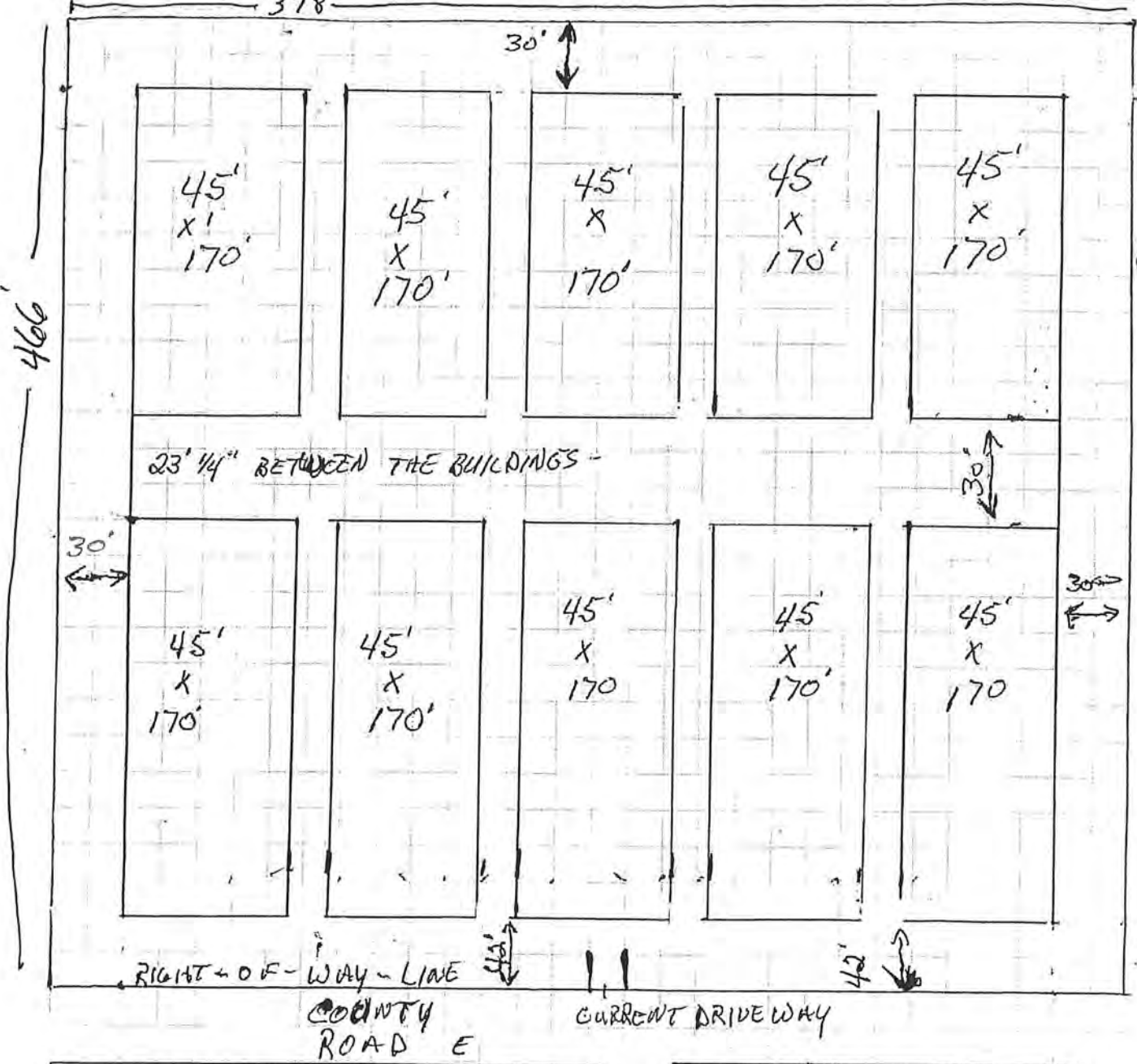
DATE 7-16-2010  
MARATHON CO. CONSERVATION,  
PLANNING & ZONING DEPT.



DOC# 1579295

# SITE PLAN

Permit #	Date: 4-22-2020	Notes/Comments: LENGTH OF BUILDINGS 1" = _____ COULD CHANGE FOR PARTITION WALLS. WOULD BUILD IN PLACES TO NEEDS OF COMMUNITY. THIS IS A ROUGH DRAFT.
Pin # 056-2603-321-0987		
Owner: KINGDOM HOMES LLC		
Address: 201545 Tammy Ln WFLA WEST 449		
Project: McMILLAN SELF STORAGE		



- Requirements to be shown:**
- ◆ Location and dimensions of all current and proposed buildings;
  - ◆ Location of existing or proposed private onsite wastewater treatment system and wells.
  - ◆ Dimensions of driveways and indicate type (paved, gravel, etc.);
  - ◆ Indicate and label the location of any public and private street;
  - ◆ Required front, rear, side yard area, open space, and parking

Road Setback: 83 ft from centerline  
 Side Yard Setbacks: 30 ft and \_\_\_\_\_ ft  
 Rear Yard Setback: 30 ft  
 Max Building Height: 25 ft  
 Setback from Ordinary High Water Mark: \_\_\_\_\_ ft  
 Lot Width at Building Line: 378 ft



# Land Information Mapping System



TAYLOR	LINCOLN	
HALSEY	BERLIN	HEWITT
BERN	MAINE	TEXAS
HOLTON	STETON	EASTON
HULL	WENCASSE	TRINGLE
BRIGHTON	EMMET	REID
DAVIS	MOSINE	BEVENT
SPENCER	BERGEN	FRANZEN
WOOD	PORTAGE	

### Legend

- Parcel Annotations
- Parcels
- Land Hooks
- Section Lines/Numbers
- Right Of Ways
- Municipalities
- DNR Wetland Areas
- 2015 Orthos
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3



63.97 0 63.97 Feet



NAD\_1983\_HARN\_WISCRS\_Marathon\_County\_Feet

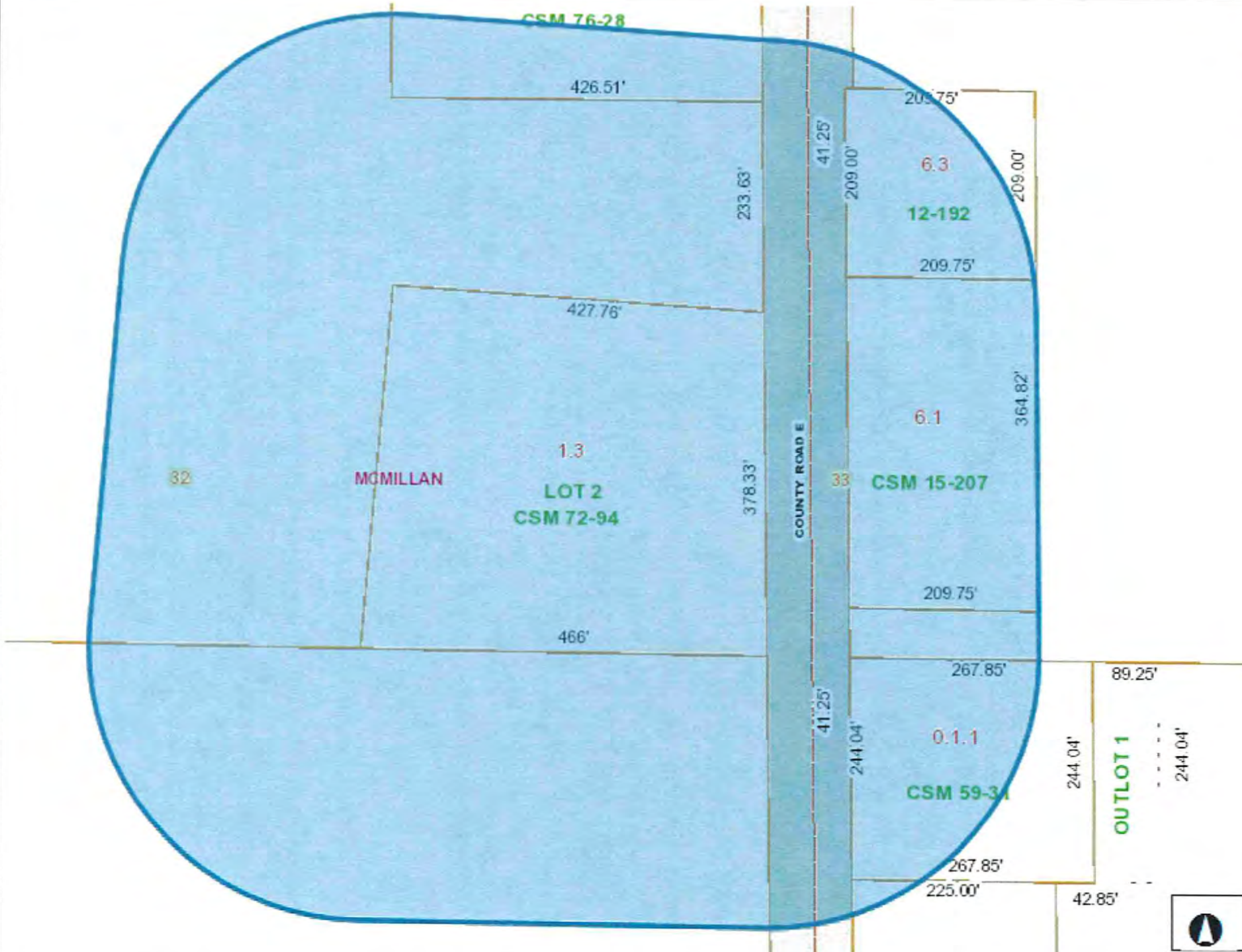
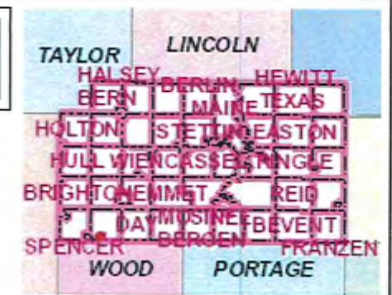
**DISCLAIMER:** The information and depictions herein are for informational purposes and Marathon County-City of Wausau specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Marathon County-City of Wausau will not be responsible for any damages which result from third party use of the information and depictions herein or for use which ignores this warning.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

### Notes



# Land Information Mapping System



### Legend

- Parcel Annotations
- Parcels
- Land Hooks
- Section Lines/Numbers
- Right Of Ways
- Municipalities

### Notes

82.42 0 82.42 Feet



NAD\_1983\_HARN\_WISCRS\_Marathon\_County\_Feet

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**THIS MAP IS NOT TO BE USED FOR NAVIGATION**



EXAMPLE:

RIB MTN LOT WHEN PURCHASED.





EXAMPLE:

RIB MTN LOT WHEN PURCHASED.



EXAMPLE:

R13 MTD LOT WHEN PURCHASED



EXAMPLE:  
RIB MTN LOT WHEN PURCHASED



LOT ON Hwy N  
RIB MTN.



RIB MTW SELF STORAGE,

FRONT 3 BLDGS.

40' X 132 1/2'



RIB MTN SELF STORAGE  
FRONT 3 BLDGS. 40' x 100' 1/2



\* TYPE OF SIGNAGE  
\* FRONT DITCH,  
\* LANDSCAPED ROAD FRONTAGE



RIB MTN SELF STORAGE

LANDSCAPING.

DRAINAGE DITCH, MAT + STONE.





RIB MTN SELF STORAGE  
SIDE PROFILE



RIB MTN SELF STORAGE

LANDSCAPING FRONT ROAD ON  
HWY N. LOOKING EAST.

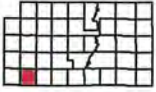


RIB MOUNTAIN SELF STORAGE  
LANDSCAPING ALONG Hwy N  
LOOKING WEST, FRONT SIDE.

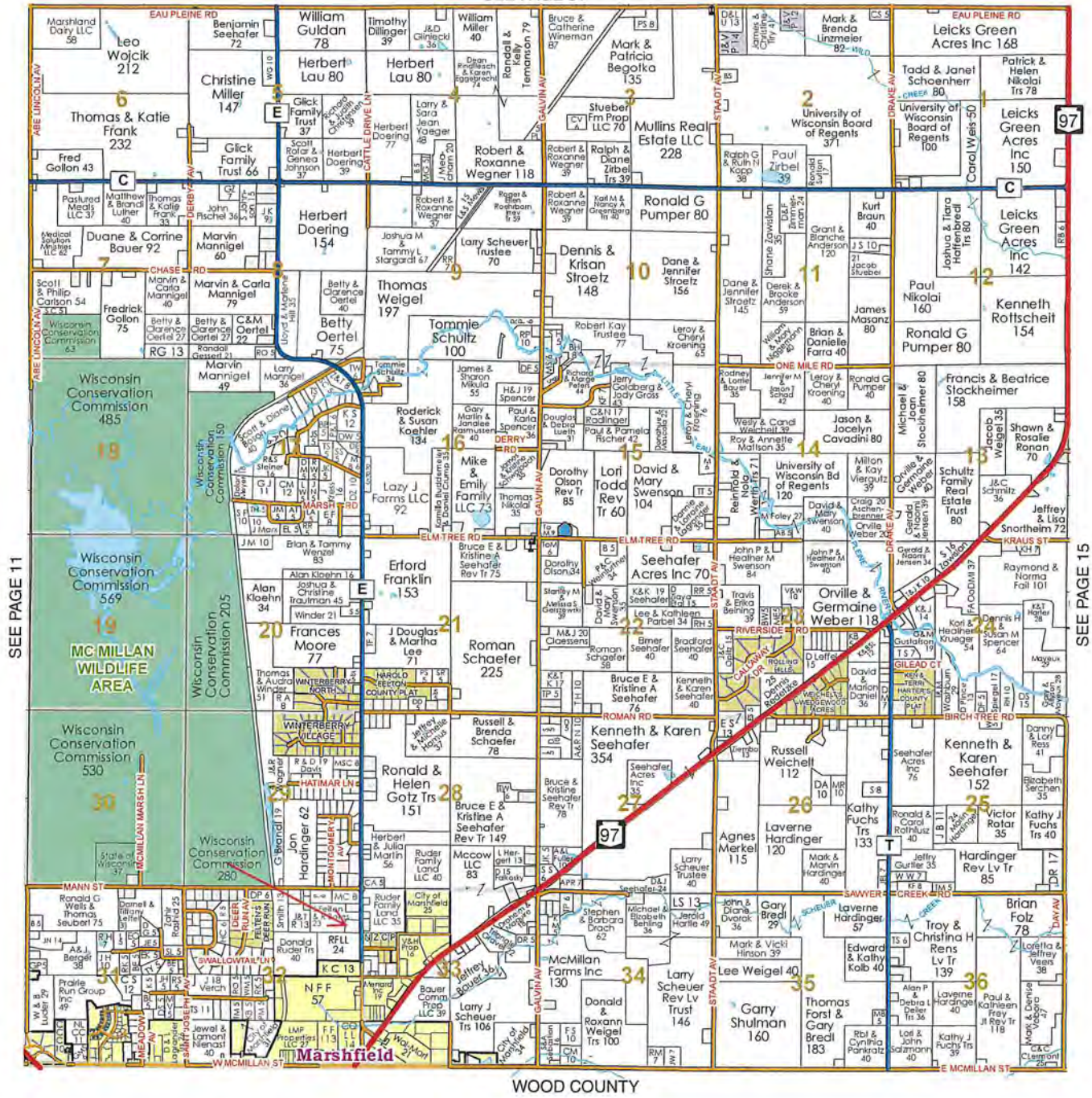


R1B MIN SELF STORAGE  
FRONT ALONG HWY N  
LOOKING EAST FROM CORNER  
OF LOT.





SEE PAGE 31



SEE PAGE 11

SEE PAGE 15

# Sternweis & Sons

Serving the Area Since 1972

BLOCK PLANT  
(715) 384-4870  
400 East Arnold  
Marshfield

REDI-MIX  
(715) 384-8995  
11397 Wren Road  
Marshfield

REDI-MIX CONCRETE • CONCRETE PUMPING  
CONCRETE BLOCK  
KOZY HEAT FIREPLACE HEATING SYSTEMS  
GLASS BLOCK & CERAMIC TILE  
PATIO & RETAINING BLOCK  
SATURDAY A.M. DELIVERY • HEATED IN WINTER  
SAND & STONE • REINFORCING MATERIALS  
OUTDOOR KITS • BRICK • CONCRETE PRODUCTS  
CHIMNEY & FIREPLACE SUPPLIES

STATE OF WISCONSIN )  
MARATHON COUNTY )  
TOWN OF MCMILLAN )

**RESOLUTION ON ZONING ORDINANCE AMENDMENT**

TO THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE

I, Patti Rahn, Clerk of the Town of McMillan, Marathon County, State of Wisconsin, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of McMillan Town Board at a meeting held on the 8<sup>th</sup> day of June, 2020.

RESOLUTION

WHEREAS, Section 59.69(5)(e)3., Wisconsin Statutes, provides that if a town affected by a proposed amendment disapproves of the proposed amendment, the town board may file a certified copy of a resolution adopted by such board disapproving of the petition with the Environmental Resources Committee prior to, at or within ten (10) days after the public hearing, and

WHEREAS, if the town board of the town affected in the case of an ordinance relating to the location of boundaries of districts files such a resolution, the Environmental Resources Committee may not recommend to the County Board approval of the petition without change, but may only recommend approval with change or recommend disapproval.

NOW, THEREFORE BE IT RESOLVED that the Town of McMillan Town Board considered on the 8<sup>th</sup> day of June, 2020, petition of Dan and Mary Bergs on behalf of Kingdom Homes Storage LLC to amend the Marathon County Zoning Ordinance to rezone lands from R-R Rural Residential to N-C Neighborhood Commercial described as part of the NE ¼ of the NE ¼ of Section 32, Township 26 North, Range 03 East, Town of McMillan. Proposed parcel to be rezoned is described as Lot 2 (Approx. 3.8 acres) on the Certified Survey Map (CSM) Vol 72, Pg. 94, DOC# 1572425 EX DOC# 1684273(RD). Parcel PIN# 056-2603-321-0987. The Town of McMillan hereby has considered the following standards for rezoning above property (use additional sheets if necessary):

- 1) Has the applicant provided what public facilities and/or services currently serve the proposed development, what additional services may be required, and how the additional services will be provided?  
 No  Yes Explain: \_\_\_\_\_
- 2) Has the applicant demonstrated how the provision of the public facilities will not be an unreasonable burden to local government?  
 No  Yes Explain: \_\_\_\_\_
- 3) Has the applicant determined that the land is suitable for the development proposed? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 4) Has the applicant demonstrated what will have to be done so the development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas? Explain.  
 No  Yes Explain: \_\_\_\_\_
- 5) Is there any potential for conflict with existing land uses in the area?  
 No  Yes Explain: Area is mainly RR. One parcel north of site RR w/CUP
- 6) Has the applicant demonstrated the need for the proposed development at this location? Explain.  
 No  Yes Explain: Applicant incorrectly stated that town does not have storage facilities
- 7) Has the applicant demonstrated the availability of alternative locations? Be specific  
 No  Yes Explain: Applicant stated no other parcels available

(OVER)

8) Is cropland is being consumed by this zone change? What is the productivity of the agricultural lands involved?

No  Yes Explain: \_\_\_\_\_

9) Has the applicant explained how the proposed development will be located to minimize the amount of agricultural land converted?

No  Yes Explain: NA

10) Is proposed rezone request consistent with the town's adopted Comprehensive Plan? Explain.

No  Yes Explain: Area is designated Residential

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?

No  Yes Explain: PC recommended approval as advisory to Board w/contingency. Board vote 3 in favor 2 opposed

The Town of McMillan recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

OR  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(e), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Patti Kohn  
Town Board [Signature]  
[Signature]  
[Signature]  
[Signature]

NOTE: If you recommend disapproval of this request, please make every effort to send a representative to the Environmental Resources Committee Public Hearing. Town input at the hearing is always appreciated. Please return this form before June 22, 2020 to:

Marathon County Conservation, Planning and Zoning Department  
210 River Drive  
Wausau, WI 54403



**Kingdom Homes Storage LLC  
Petition to Rezone Land  
Staff Report, June 30, 2020  
Environmental Resources Committee**

**Findings of Fact**

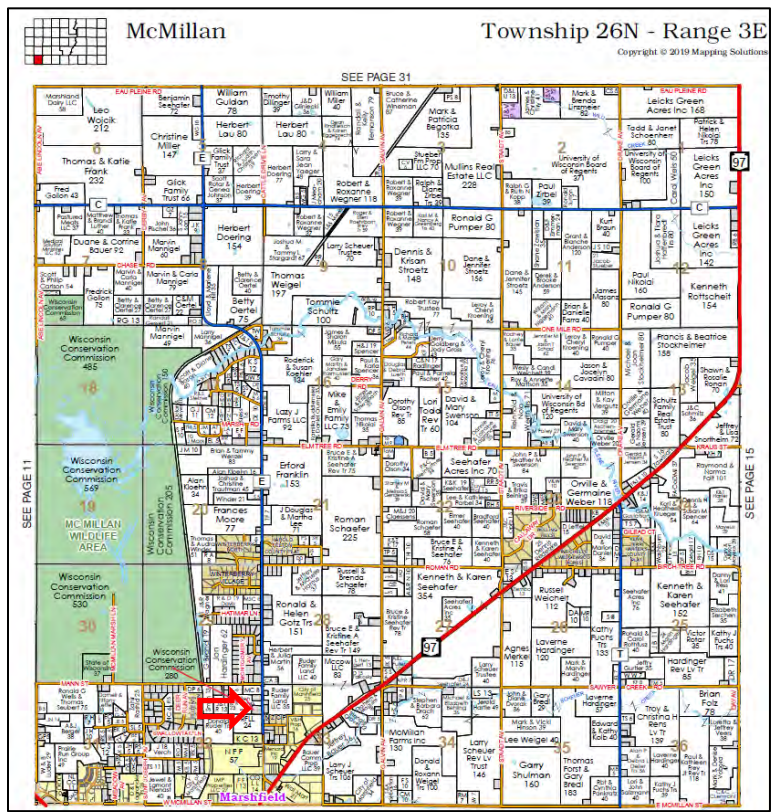
**PUBLIC HEARINGS/MEETINGS:**

- Town of McMillan Planning Commission Meeting (May 26<sup>th</sup>, 2020)
- Town of McMillan Town Board Meeting (June 8<sup>th</sup>, 2020)
- Marathon County Environmental Resources Committee Meeting (June 30<sup>th</sup>, 2020 at 3:00pm)

**PETITIONER:** Dan & Mary Bergs – 118446 Woodfield Drive, Stratford WI 54484.

**PROPERTY OWNER:** Kingdom Homes Storage LLC – 201545 Tammy Lane, Marshfield WI 54449.

**LOCATION OF REZONE REQUEST:** 201354 County Road E, Marshfield WI 54449, approximately 475 feet north of the County Road E and Zyg Street intersection. Property located on the western side of County Road E. (See Map #1)



*Map 1: Location of Rezone Request*

**REQUEST:**

The petition of Dan and Mary Bergs on behalf of Kingdom Homes Storage LLC to amend the Marathon County Zoning Ordinance from R-R Rural Residential to N-C Neighborhood Commercial described as part of the NE ¼ of the NE ¼ of Section 32, Township 26 North, Range 03 East, Town of McMillan. Proposed parcel to be rezoned is described as Lot 2 (Approx. 3.8 acres) on the Certified Survey Map # 1572425. Parcel PIN# 056-2603-321-0987.



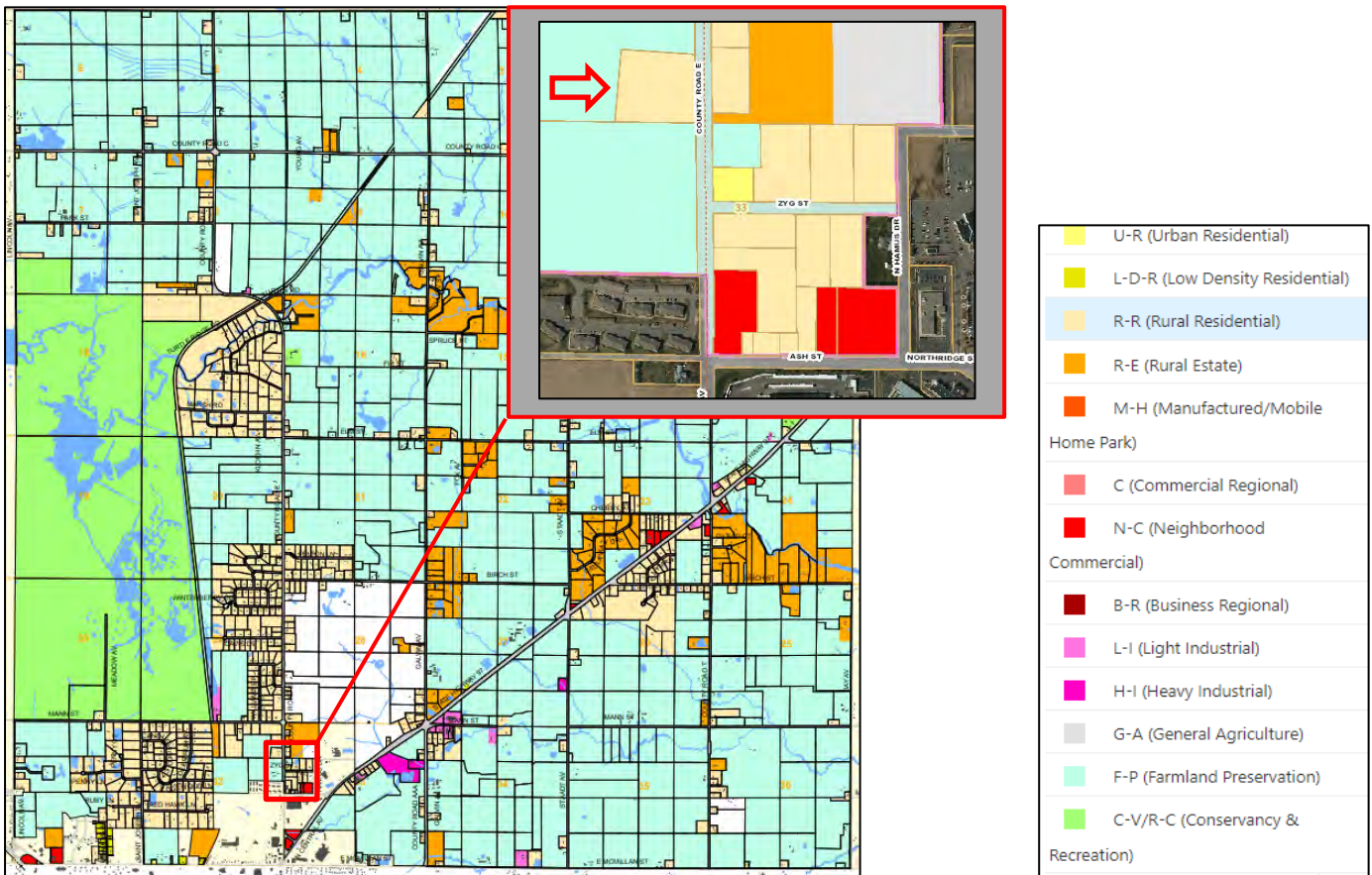
**EXISTING ZONING DISTRICT:**

**R-R: Rural Residential District.** The purpose of the R-R district is to accommodate single-family residential use along existing streets, to preserve the rural character while promoting open space single-family residential development (involving the extension of new streets), and to separate agricultural uses from other more extensive community development within the county. Limited agricultural activities are permitted in this district. These areas may or may not be serviced by municipal water and sanitary sewer.

**PROPOSED ZONING DISTRICT:**

**N-C: Neighborhood Commercial District.** The purpose of the N-C district is to accommodate the wide range of retail stores and personal service establishments which cater to frequent recurring needs.

**EXISTING ZONING DISTRICT MAP:** Adjacent parcels are zoned Farmland Preservation (Teal), Rural Residential (Tan), and Rural Estate (Orange). There are also three commercially zoned parcels within close proximity to the parcel in question. The lot is not adjacent to any residentially zoned parcels which will affect the applicable setbacks and development standards.

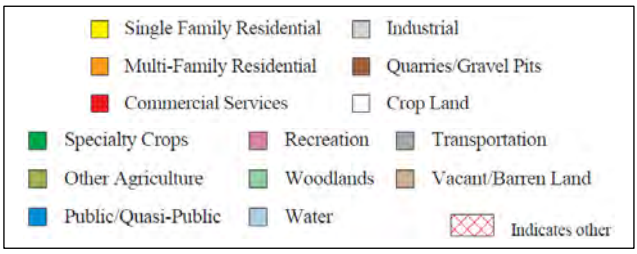
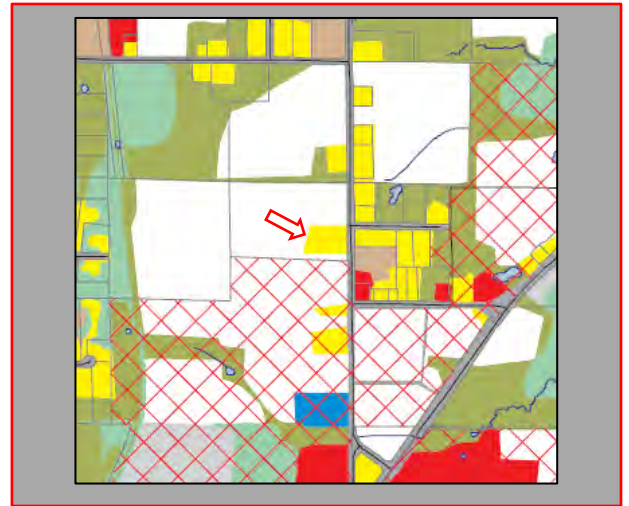
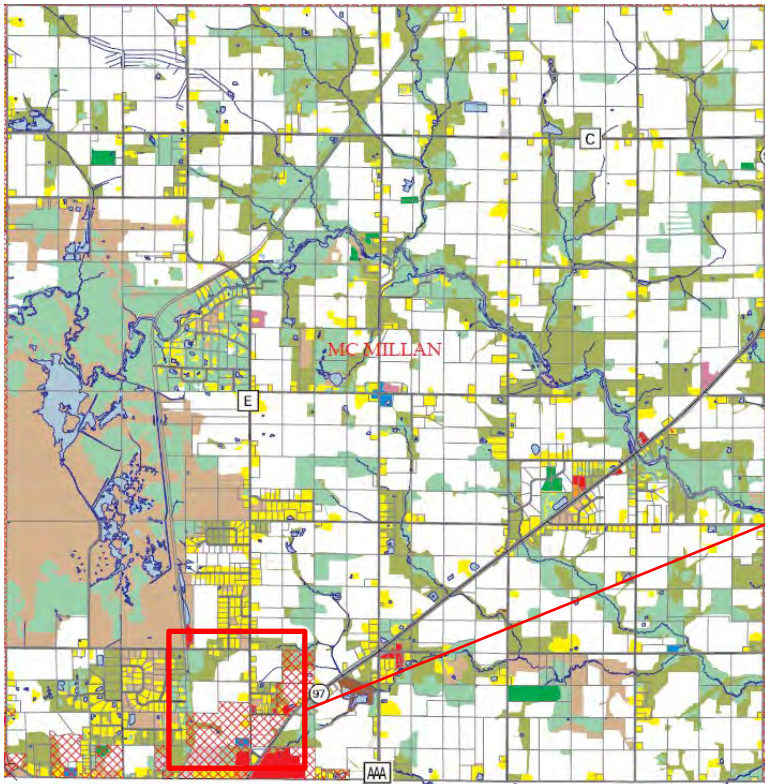


Map #2 Town of McMillan Zoning District

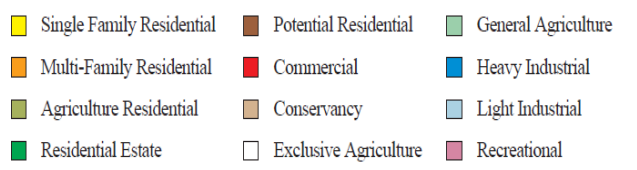
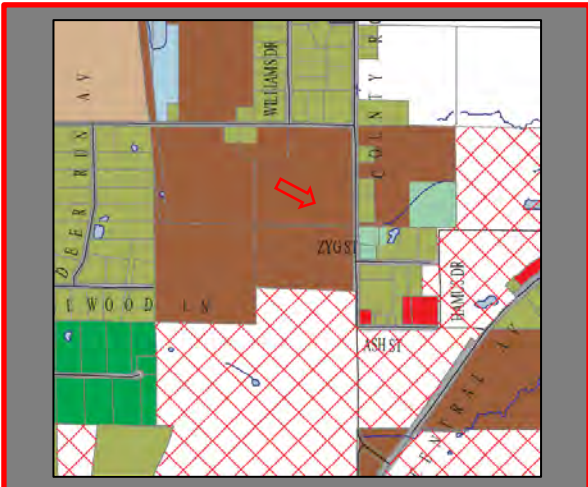
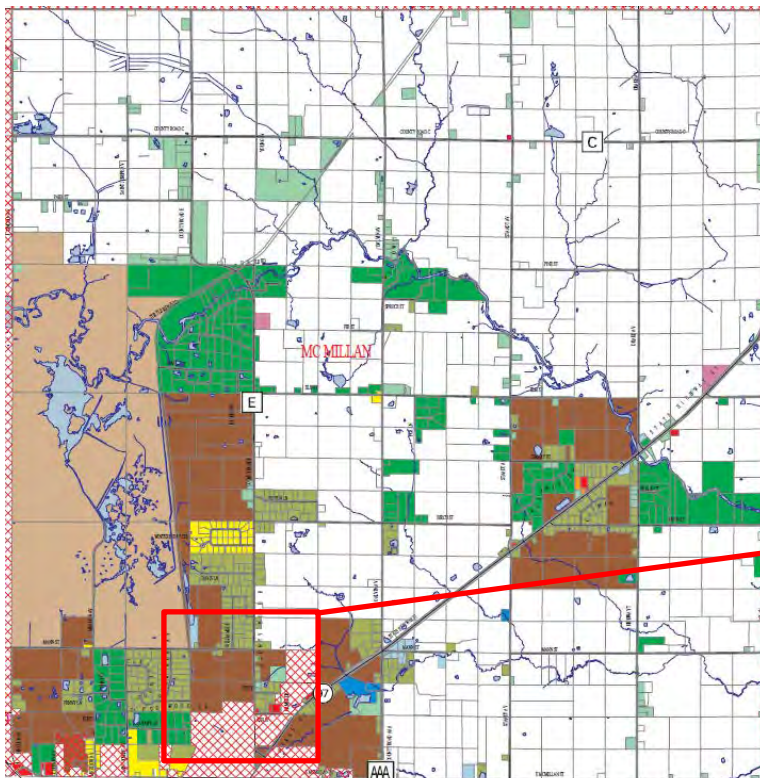
**ACREAGE:** 3.8500 Acres

**Legal Notification:**  
A legal advertisement was published in the *Wausau Daily Herald* on **Monday, June 15, 2020** and **Monday, June 22, 2020**. Notice of the zoning change request was also sent by regular mail to adjacent property owners within 300 feet of the subject property.

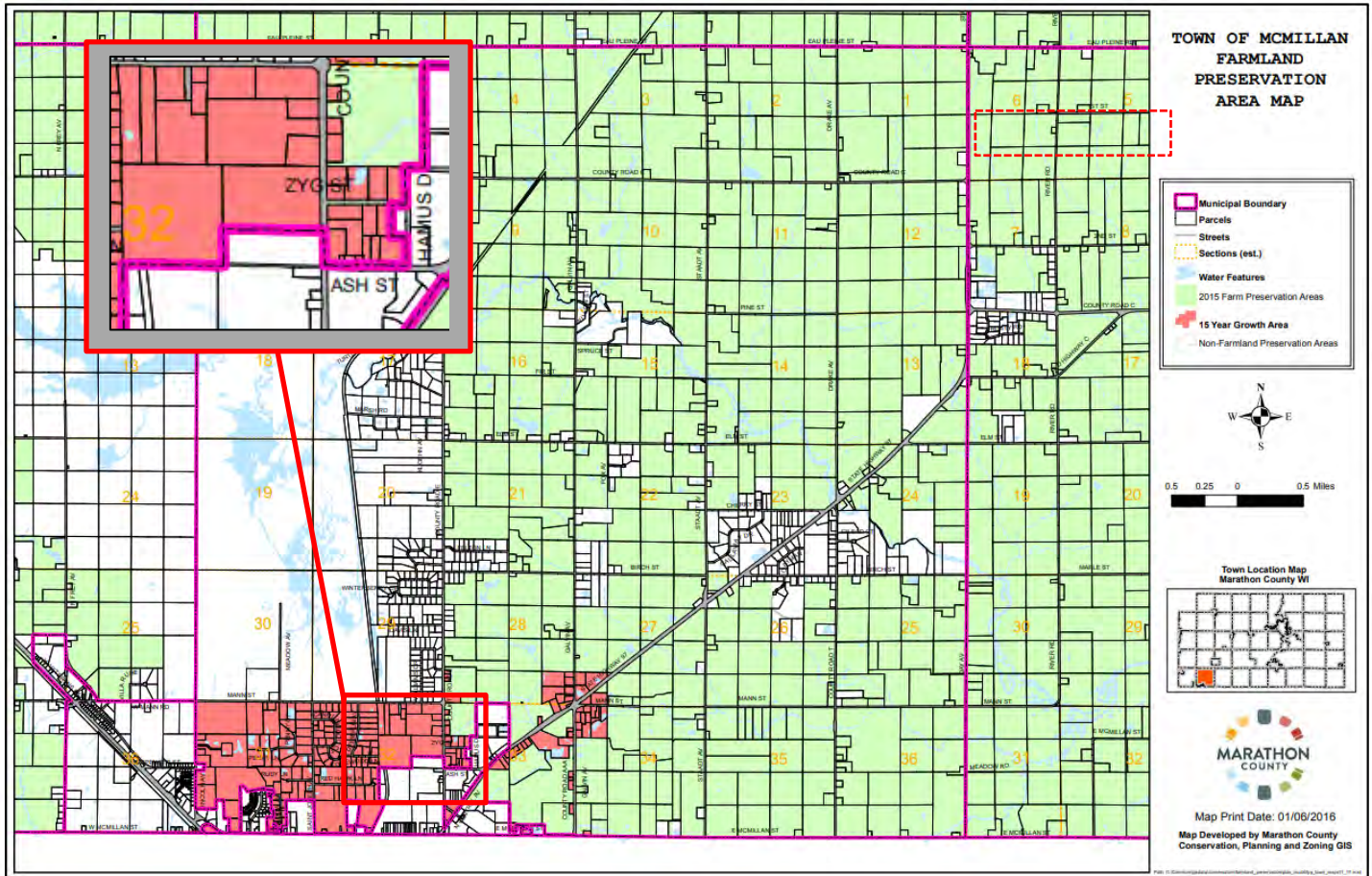
**Existing (2000) Land Use/ Land Cover Map – Town of McMillan (2005 Comprehensive Plan)** The area/parcel proposed to be rezoned is shown as Single Family Residential in the Town’s Comprehensive Plan Existing (200) Land Use/Cover Map. Whereas, adjacent land uses include Cropland, Commercial Services, and Other Agricultural land uses.



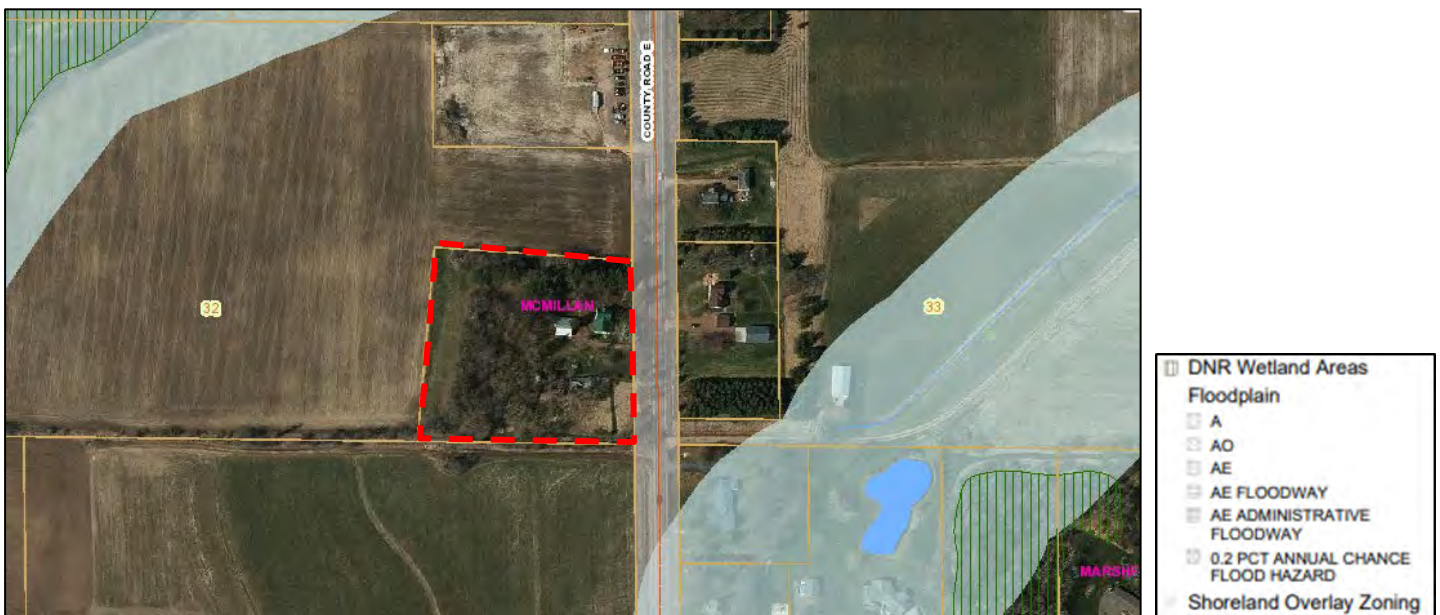
**TOWN COMPREHENSIVE PLAN FUTURE LAND USE MAP (2017):** The proposed area to be rezoned is identified as Potential Residential land uses in the Town of McMillan’s Comprehensive Plan Future Land Use Map. The adjacent future land uses are shown to be Potential Residential, Agriculture Residential, with a few Commercial Service uses in the area.



**FARMLAND PRESERVATION PLAN:** The area in question was not designated as a farmland preservation area in the Farmland Preservation Plan, but was identified as an area intended for 15 Year Growth.

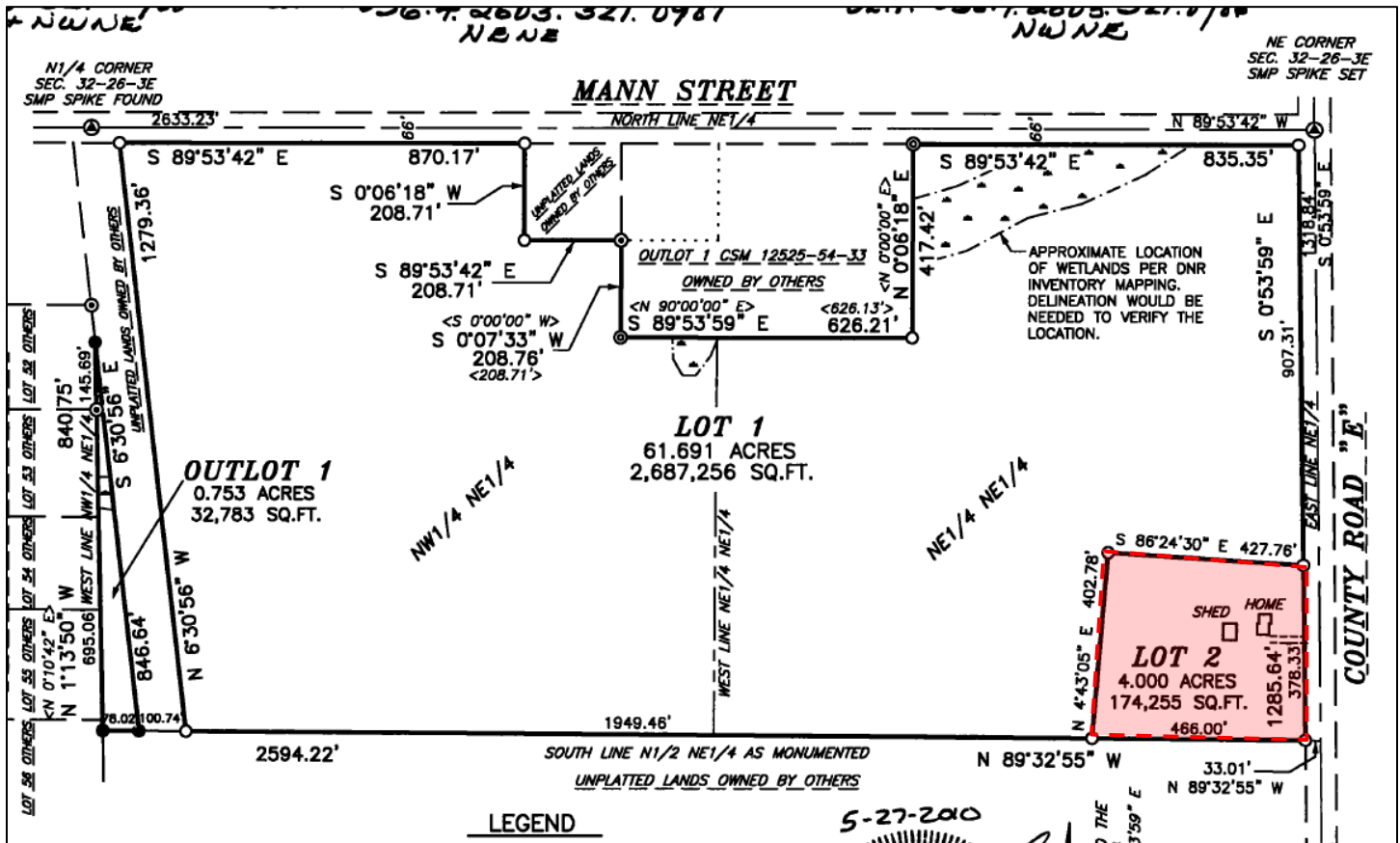


**SIGNIFICANT PARCEL LIMITATIONS OR NATURAL FEATURES:** The parcel proposed to be rezoned has no mapped floodplain, DNR mapped wetlands, or water features. The parcel in questions is also located outside any shoreland overlay district, therefore the Chapter 22 Shoreland, Shoreland-Wetlands, Floodplain Ordinance does not apply.



Certified Survey Map of the Existing Parcel:

Lot #2 = Parcel in question



**Staff Comments regarding ERC Conclusions of Law:**

1. The rezoning is substantially consistent with the following plans. (note how the proposed relates to the future land use plan and the vision, goals, objectives, and policies of the plan)
  - a. [Marathon County Comprehensive Plan](#)
  - b. [Town Comprehensive Plan](#) and,
  - c. [Marathon County Farmland Preservation Plan](#).

The Marathon County Comprehensive Plan relies on the Town Comprehensive Plan regarding specific land uses and zoning districts for individual parcels. Although the town comprehensive plan indicates Potential Residential for future land use on this parcel, the existing land use land cover map (2000) reflects the existing single family residence on the parcel. Page 7 of the Town of McMillan's Comprehensive Plan has "Goal #4: Direct Commercial and residential growth to appropriate areas." with the two objectives of "Continue to direct commercial growth to areas around State Highway 97 and Continue to identify appropriate areas for commercial and residential growth." If the Town Board finds this area appropriate for commercial uses and given the parcel is located approximately 2,000ft north of State Highway 97, this rezone would meet Goal #4 of the Towns Comprehensive Plan. Lastly, this parcel was not designated as a Farmland Preservation Area and was shown to be designated for "15 Year Growth".

2. The location of the proposed development minimizes the amount of agricultural land converted and will not substantially impair or limit current or future agricultural use of other protected farmland.

There is no active farmland or prime farm soils on the parcel in question, therefore there will not be any conversion of agricultural lands.

3. The applicant has demonstrated that...
  - a. There is a need for the proposed development,

b. Adequate public facilities are present or will be provided (note impacts on roads, water, sewage, drainage, schools, emergency services, etc.), and

c. Providing public facilities will not be an unreasonable burden to the local government.

a. The need is related to a proposed use onsite that is not permitted in the current zoning district. (Public/Private Storage). Rezone petition notes "Currently no storage in the Town of McMillan."

b. There is no anticipated additional public services. Any proposed use permitted or conditionally approved within the N-C zoning district will need to adhere to all applicable standards and regulations.

c. No anticipated burden on local government, all applicable building, construction, and use standards will be applied during the zoning and building permit review/permitting process.

**4. The rezoning will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.**

All Federal, State, and Local permits and approvals are required for any applicable development onsite. Additionally, the proposed use onsite will not result in any unreasonable air and water pollution as all pertinent regulations apply and will need to be adhered to. Any disturbance greater than one acre would need a DNR Stormwater Management Permit.

**5. The Town has approved the proposed rezone of the property.**

Yes, the Town of McMillan Town Board has recommended approval of this rezone petition.

**6. All concerns from other agencies on the proposed rezone have been addressed? (DNR, Highway, DOT) What are the concerns?**

The county was not made aware of any concerns from other agencies.

**TOWN RECOMMENDATION:**

On June 8th, 2020 the **Town of McMillan** Town Board Recommended **Approval** to Marathon County's Environmental Resources Committee.

11) Is there anything else the Town wishes to present or comment on regarding this application to the Marathon County Environmental Resources (ERC) Committee?

No  Yes Explain: PC recommended approval as advisory to Board w/contingency. Board vote .3 in favor 2 opposed

The Town of McMillan recommends:  **Approval**  **Disapproval** of the amendment and/or zone change.

OR  **Requests an Extension\*** for the following reasons: \_\_\_\_\_

\*Wis. Stats §59.69(5)(c), (3), and (3m) authorizes Towns to extend the time to disapprove a zone change for a total of thirty (30) days beyond the date of the public hearing. The extension must be by Town Board Resolution and remains in effect until the Town Board adopts a resolution rescinding the extension.

Clerk Latti Rahn

Town Board Gabea / [Signature]

**STAFF (CPZ) RECOMMENDATION(S):**

The rezone meets all the zoning district standards as it relates to size, frontage, access, and dimension. The rezone petition minimizes the agricultural lands converted as no agricultural land (active or otherwise) will be converted as a result of the rezone. The existing residential use on the parcel will change to a commercial use as a result of this rezone petition. If approved, the Town of McMillan should update their comprehensive plan to reflect the proposed rezone to the Neighborhood Commercial (N-C) Zoning District from the Rural Residential (R-R) Zoning District. The future and existing land use maps should also reflect the proposed commercial use on the parcel in question. The rezone also appears to be consistent with the purpose and intent of the Towns Comprehensive Plan and given the town has recommended approval this area has been considered appropriate for commercial development.

Based on the information provided above, findings of fact, conclusions of law, and the town's recommendation it appears the rezone request meets all of the rezone criteria and standards for rezoning. Therefore, CPZ staff recommend that the Environmental Resources Committee recommend **Approval** to the Marathon County Board of Supervisors.



**Case: # .**  
**Environmental Resources Committee**  
**Decision Form**

**Conclusions of Law**

Marathon County Environmental Resources Committee (ERC) must consider all of the following standards in their decision. Please review and explain how the request does or does not meet each of these standards.

To approve a rezone, ERC must answer 'agree' to each of these standards. If the ERC recommends approval, but answers 'disagree' to any of these questions, a plan/ordinance changes, and/or additional information is required to satisfy the criteria.

1. The rezoning is substantially consistent with the following plans. *(note how the proposed relates to the future land use plan and the vision, goals, objectives, and policies of the plan)*
- a. [Marathon County](#) Comprehensive Plan
  - b. [Town](#) Comprehensive Plan and,
  - c. Marathon County [Farmland Preservation Plan](#).

Agree       disagree       insufficient information

---

---

2. The location of the proposed development minimizes the amount of agricultural land converted and will not substantially impair or limit current or future agricultural use of other protected farmland.

Agree       disagree       insufficient information

---

---

3. The applicant has demonstrated that...

- a. There is a need for the proposed development,
- b. Adequate public facilities are present or will be provided *(note impacts on roads, water, sewage, drainage, schools, emergency services, etc.)*, and
- c. Providing public facilities will not be an unreasonable burden to the local government.

Agree       disagree       insufficient information

---

---

4. The rezoning will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.

Agree       disagree       insufficient information

---

---

5. The Town has approved the proposed rezone of the property.

Agree       disagree       insufficient information

---

---

6. All concerns from other agencies on the proposed rezone have been addressed? *(DNR, Highway, DOT)* What are the concerns?

Agree       disagree       insufficient information

---

---

**Environmental Resources Committee Decision**

On the basis of the above findings of fact, conclusions of law, and the record in this matter, the Marathon County Environmental Resources Committee finds that the rezoning is:

- Approved      Motion/      Second
- Denied, for the following reasons
- Tabled for further consideration

Specify reasons for denial, or additional information requested:

---

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---

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- An amendment to the county comprehensive plan is needed to approve this petition.
- An amendment to the county farmland preservation plan is needed to approve this petition.

Describe recommended amendments:

---

---

---

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Signature:

Chairman: \_\_\_\_\_



**“Siewert Park”  
Town of Stettin  
Final County Plat  
Staff Report  
Environmental Resources Committee  
June 30, 2020**

**PLAT REQUIREMENTS**

- **Survey**
  - Plat complies with Chapter 236.34 of the Wisconsin Statutes, Chapter A-E7 of the Wisconsin Administrative Code and Chapter 18 of the Marathon County Code of Ordinances regarding subdivisions and mapping.
- **Zoning**
  - Plat is located in Stettin and is town zoned with RS 1-40 zoning. This district permits a density of one dwelling per acre.
- **Environmental Conditions**
  - The requirements for storm water was reviewed and the proposed land division was determined to be exempt from needing a Wisconsin Pollutant Discharge Elimination System (WPDES) permit and from post construction storm water management requirements. This was determined via correspondence between REI and Melissa Yarrington, Wisconsin Department of Natural Resources (WDNR) on 4/28/20-4/29/20.
  - Wetlands are shown and will not be impacted by the development. Wetlands were delineated by Gary Starzinski of Star Environmental in June of 2019.
- **Sanitary Sewer/POWTS**
  - Lots 3 and 5 have full soil evaluations to determine the best type of POWTS and location. These locations are shown on the plat.
  - Lot 1 has sanitary sewer lines available and may be annexed to the City of Wausau at a later date.
- **Access**
  - All proposed lots will have access to North 43<sup>rd</sup> Street.

**PREVIOUS APPROVALS**

- **Preliminary Plat of “Siewert Park” was approved by ERC on June 2, 2020.**

**NOTES**

None.

**RECOMMENDATION**

Based on the information provided, CPZ staff recommend that the Environmental Resources Committee approve the proposed final County plat of “Siewert Park”.



# PLAT OF SIEWERT PARK

**A SUBDIVISION PLAT BEING ALL OF LOT 1 AND LOT 2 OF CERTIFIED SURVEY MAP NUMBER 14517, RECORDED IN VOLUME 64, ON PAGE 154, AS DOCUMENT NUMBER 1457606, FILED IN THE MARATHON COUNTY REGISTER OF DEEDS OFFICE; BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 28, TOWNSHIP 29 NORTH, RANGE 7 EAST, IN THE TOWN OF STETTIN, MARATHON COUNTY, WISCONSIN.**

**SURVEYOR'S CERTIFICATE**  
 I, JOSHUA W. PRENTICE, WISCONSIN PROFESSIONAL LAND SURVEYOR S-2852, DO HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF: THAT I HAVE SURVEYED, MAPPED AND DIVIDED A PARCEL OF LAND BEING ALL OF LOT 1 AND LOT 2 OF CERTIFIED SURVEY MAP NUMBER 14517, RECORDED IN VOLUME 64, ON PAGE 154, AS DOCUMENT NUMBER 1457606, FILED IN THE MARATHON COUNTY REGISTER OF DEEDS OFFICE; BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 28, TOWNSHIP 29 NORTH, RANGE 7 EAST, IN THE TOWN OF STETTIN, MARATHON COUNTY, WISCONSIN.

THAT THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 406,246 SQUARE FEET, 9.326 ACRES, MORE OR LESS.

THAT I HAVE MADE THIS SURVEY, DIVISION AND MAP THEREOF AT THE DIRECTION OF VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST, OWNER OF SAID PARCEL.

THAT SAID PARCEL IS SUBJECT TO EASEMENTS, RESTRICTIONS, AND RIGHT-OF-WAYS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236 OF THE WISCONSIN STATUTES, WISCONSIN ADMINISTRATIVE CODE A-E7 AND THE SUBDIVISION REGULATIONS OF THE TOWN OF STETTIN, CITY OF WAUSAU, AND MARATHON COUNTY.

THAT THIS MAP IS A CORRECT AND ACCURATE REPRESENTATION OF THE EXTERIOR BOUNDARIES OF SAID PARCEL, AND OF THE DIVISION THEREOF MADE.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

REI ENGINEERING, INC.  
 JOSHUA W. PRENTICE  
 W.P.L.S. S-2852



**TOWN OF STETTIN APPROVAL CERTIFICATE**  
 RESOLVED, THAT THE PLAT OF SIEWERT PARK IN THE TOWN OF STETTIN, VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST, OWNER, IS HEREBY APPROVED BY THE TOWN BOARD.

DATE \_\_\_\_\_ APPROVED \_\_\_\_\_ TOWN CHAIRMAN

DATE \_\_\_\_\_ SIGNED \_\_\_\_\_ TOWN CHAIRMAN

**OWNER'S CERTIFICATE**  
 VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST, AS OWNER, DOES HEREBY CERTIFY THAT THE LAND DESCRIBED ON THIS PLAT TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THIS PLAT.

VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST, DOES FURTHER CERTIFY THAT THIS PLAT IS REQUIRED BY S.236.10 OR S.236.12 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: TOWN OF STETTIN, CITY OF WAUSAU, AND MARATHON COUNTY.

IN WITNESS WHEREOF, THE SAID VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST HAS CAUSED THESE PRESENTS TO BE SIGNED BY \_\_\_\_\_

HEREUNTO AFFIXED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

JIM SIEWERT, TRUSTEE

STATE OF \_\_\_\_\_ )  
 ) SS  
 ) COUNTY

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

THE ABOVE NAMED JIM SIEWERT, TRUSTEE,

OF THE ABOVE NAMED REPRESENTATIVE TO ME KNOWN TO BE THE SAME PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND TO ME KNOWN TO BE SUCH TRUSTEE OF SAID VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST, AND ACKNOWLEDGE THAT THEY EXECUTED THE FOREGOING INSTRUMENT AS SUCH REPRESENTATIVE AS THE DEED OF SAID VIRGINIA M. SIEWERT/SIEWERT FAMILY TRUST, BY ITS AUTHORITY.

**CERTIFICATE OF TOWN OF STETTIN TREASURER**  
 STATE OF WISCONSIN )  
 ) SS  
 ) MARATHON COUNTY

I, KIM TRUERBLOOD, BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER OF THE TOWN OF STETTIN, WISCONSIN, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS AS OF 2020 AFFECTING THE LANDS INCLUDED IN THE PLAT OF SIEWERT PARK.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

KIM TRUERBLOOD, CLERK/TREASURER

**MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE**  
 RESOLVED, THAT THE PLAT OF SIEWERT PARK, IS HEREBY APPROVED BY THE MARATHON COUNTY ENVIRONMENTAL RESOURCES COMMITTEE.

DATE APPROVED \_\_\_\_\_ APPROVED BY \_\_\_\_\_

DATE SIGNED \_\_\_\_\_ SIGNED BY \_\_\_\_\_

**COUNTY TREASURER'S CERTIFICATE**  
 STATE OF WISCONSIN )  
 ) SS  
 ) MARATHON COUNTY

I, AUDREY JENSEN, COUNTY TREASURER, BEING THE DULY ELECTED, QUALIFIED, AND ACTING TREASURER OF THE COUNTY OF MARATHON, DO HEREBY CERTIFY THAT THE RECORDS IN MY OFFICE SHOW NO UNRECORDED TAX SALES AND NO UNPAID TAXES OR SPECIAL ASSESSMENTS AS OF \_\_\_\_\_ 2020 AFFECTING THE LANDS INCLUDED IN THE PLAT OF SIEWERT PARK.

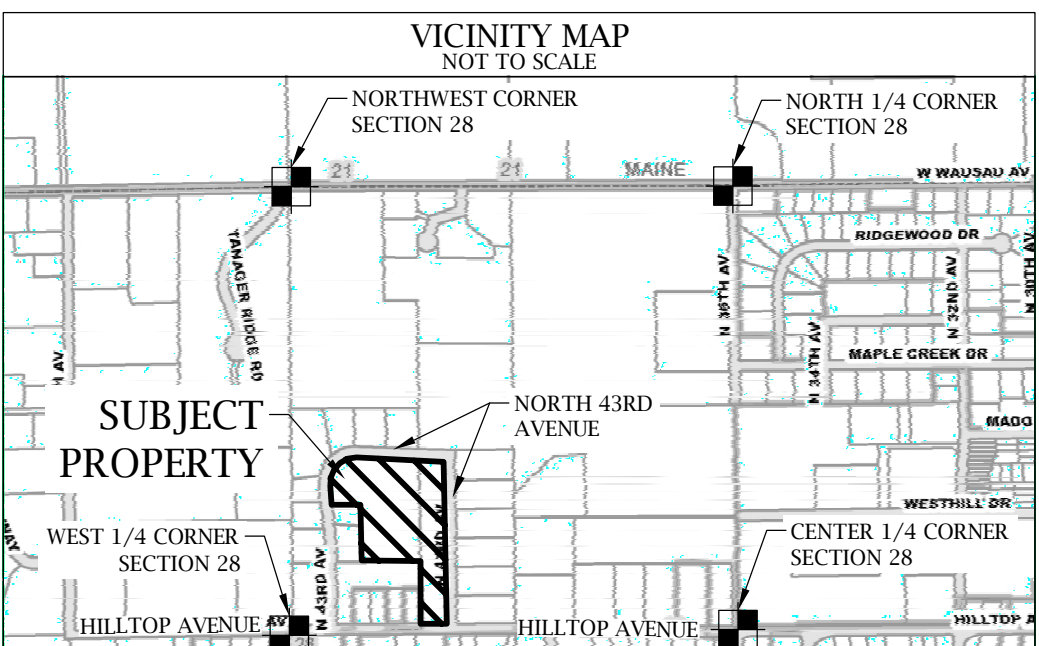
DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

AUDREY JENSEN, TREASURER, MARATHON COUNTY

**CITY OF WAUSAU EXTRATERRITORIAL APPROVAL CERTIFICATE**  
 RESOLVED, THAT THIS PLAT OF SIEWERT PARK IS WITHIN THE EXTRATERRITORIAL AREA OF THE CITY OF WAUSAU AND IS HEREBY APPROVED BY THE COMMON COUNCIL.

DATE \_\_\_\_\_ APPROVED \_\_\_\_\_

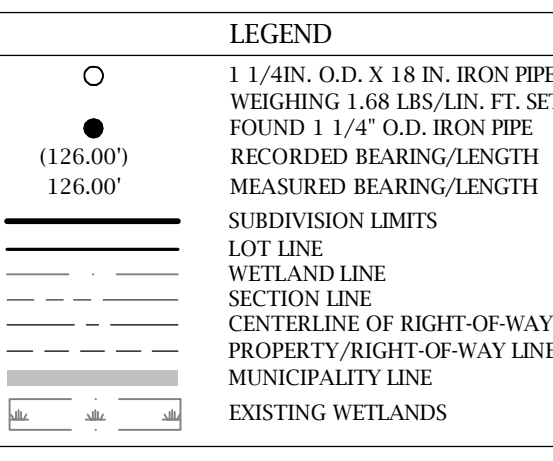
DATE \_\_\_\_\_ SIGNED \_\_\_\_\_



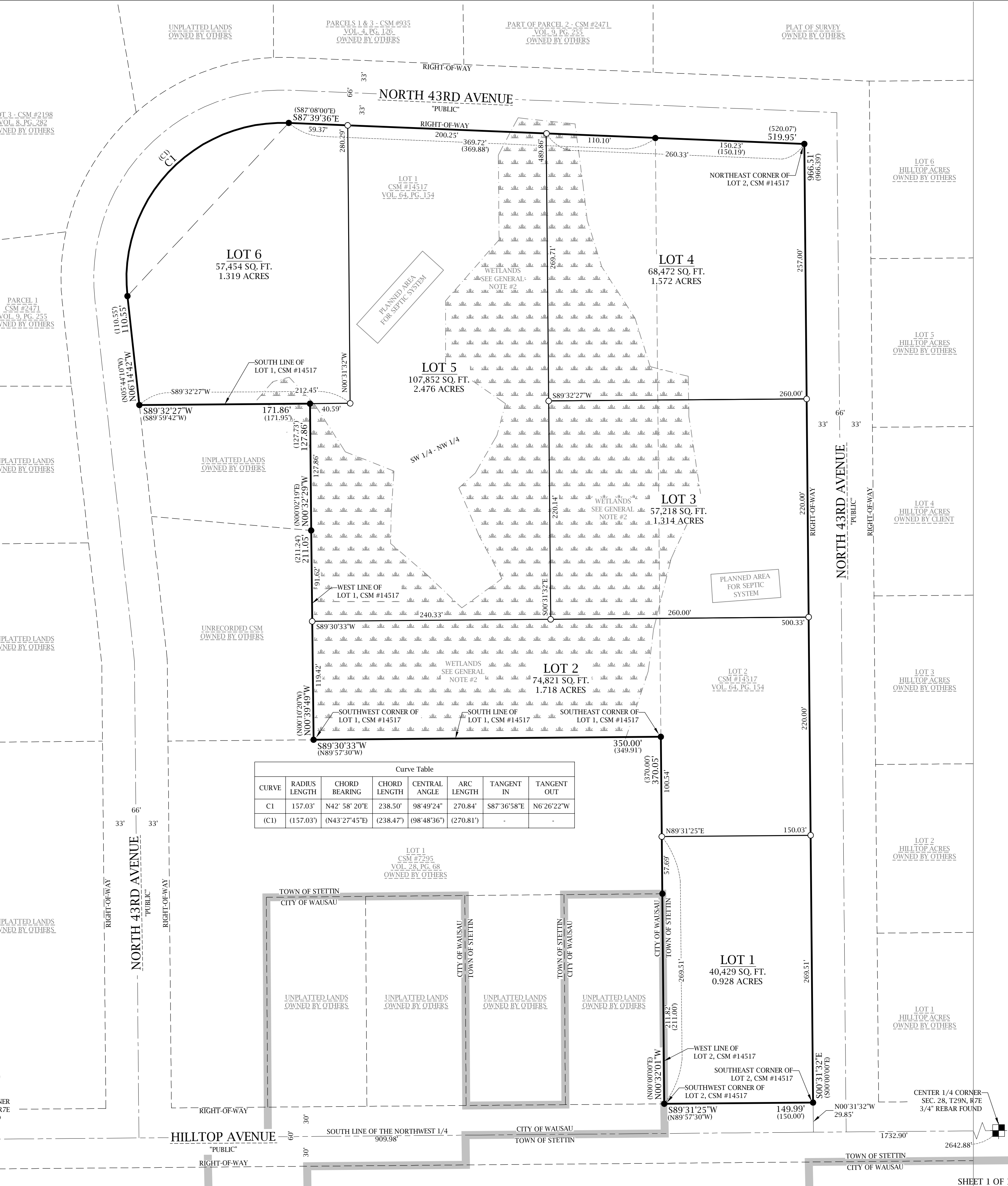
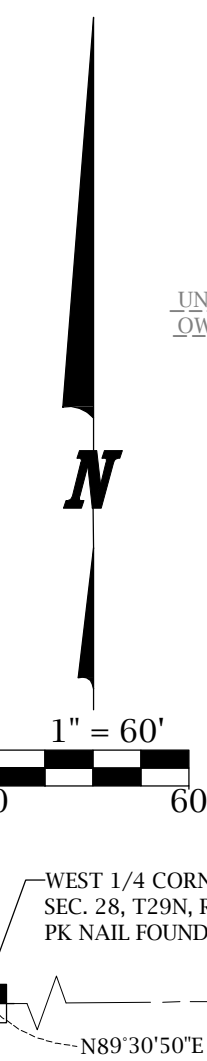
REGISTER OF DEEDS  
 MARATHON COUNTY, WIS.

Received for Record this  
 day of \_\_\_\_\_ A.D. 2020  
 at \_\_\_\_\_ o'clock \_\_\_\_\_ M. in Plat  
 Cabinet No. \_\_\_\_\_ on page \_\_\_\_\_

REGISTRAR



**GENERAL NOTES:**  
 1. BEARINGS AND COORDINATES ARE BASED ON THE MARATHON COUNTY COORDINATE SYSTEM, NAD83 (2011) DATUM, AND ARE REFERENCED TO THE SOUTH LINE OF THE NORTHWEST 1/4, SECTION 28, TOWNSHIP 29 NORTH, RANGE 7 EAST, MEASURED TO BEAR NORTH 89°30'50" EAST.  
 2. WETLANDS DELINEATED BY GARY STARZINSKI OF STAR ENVIRONMENTAL - JUNE OF 2019.



Curve Table							
CURVE	RADIUS LENGTH	CHORD BEARING	CHORD LENGTH	CENTRAL ANGLE	ARC LENGTH	TANGENT IN	TANGENT OUT
C1	157.03'	N42° 58' 20"E	238.50'	98° 49' 24"	270.84'	S87° 36' 58"E	N62° 02' 22"W
(C1)	(157.03')	(N43° 27' 45"E)	(238.47')	(98° 48' 36")	(270.81')	-	-

REI Engineering, Inc.  
 600 N. 100 AVENUE  
 MADISON, WISCONSIN 53711  
 PHONE: 761.875.0774 FAX: 761.875.4060  
 EMAIL: WAUSAU@reiengineering.com

**REI CIVIL & ENVIRONMENTAL ENGINEERING, SURVEYING**

REI PROJECT #8750

**STRATEGIC PLAN OUTCOMES – June 2018 – December 2019**  
**ENVIRONMENTAL RESOURCES COMMITTEE**

**NATURAL RESOURCES GOAL: The natural resources of Marathon County are managed in a balanced way so they are protected and preserved for current and future generations’ health, enjoyment, and benefit.**

**Objective 5.2: Provide sound land use decisions that conserve and preserve natural resources in decisions with economic development and growth.**

Strategy	Actionable Item	Contributors	Status	Action
A. Update existing land use policies to address sprawl and natural resource protection				
	a. Update of Land Division Ordinance	CPZ, Corp. Counsel, private surveyors	Completed	County Board approval December, 2019
	b. Update of Zoning Ordinance	CPZ, Corp. Counsel	Completed	County Board approval March, 2019
	c. Renewal of North Central Wisconsin Stormwater Coalition MOU and MOA agreements	CPZ, Coalition members, NCWRPC	Ongoing	County Board approval February, 2019 and November, 2019, respectively
	d. Update of Nonmetallic Mining Reclamation Ordinance	CPZ, Corp. Counsel, private mine operators	Completed	County Board approval December, 2019
	e. Petition for Zoning map amendments	CPZ, town planning committees and boards	27 petitions considered	County Board approvals Various dates
	f. Applications for Subdivision Plat approval	CPZ, town planning committees and boards	3 applications considered	ERC approval with no county board action required
B. Promote infrastructure development that protects natural resources				
	a. Update Private Sewage System Code - Private Onsite Wastewater Treatment System (POWTS)	CPZ, POWTS contractors	Completed	County Board Approval February, 2019

**STRATEGIC PLAN OUTCOMES – June 2018 – December 2019**  
**ENVIRONMENTAL RESOURCES COMMITTEE**

<b>Strategy</b>	<b>Actionable Item</b>	<b>Contributors</b>	<b>Status</b>	<b>Action</b>
	b. Update Livestock Facilities Licensing Ordinance	CPZ, Corporation Counsel	Completed	County Board Approval September 2019
	c. Update of Livestock Facilities Licensing Ordinance: Consideration of more restrictive standards for manure application during high risk times to reduce phosphorus runoff	CPZ, Corporation Counsel	To be determined	No committee action
	d. Creation of Solid Waste - Environmental Health/Safety Specialist position	Solid Waste	Completed	County Board Approval June 2019
C. Identify and preserve unique regional areas for natural resources protection and environmental remediation.				
	a. Update of Shoreland, Shoreland-Wetland, and Floodplain Code	CPZ	Completed	County Board Approval September, 2019
	b. Update of County Forest Ordinance	PRF	Completed	County Board Approval May 2019
	c. Update of Park and Recreation Ordinance	PRF	Completed	County Board Approval May 2019
	d. Siting agreement with Ahlstrom-Munksjo NASpecialty Solutions for Cell 2 Landfill expansion	Solid Waste, CPZ, Corporation Counsel	Completed	County Board Approval March 2019
F. Acquire land for public park and forest use to retain natural landscapes and resources				
	a. Acceptance of a donation of land from the Parks Foundation – 76.7 acres - County Forest use	PRF	Completed	County Board Approval December 2018
	b. Land acquisition of 3.99 acres (Thomas) through Knowles- Nelson Stewardship Grant Program – County Park use	PRF	Completed	County Board Approval July 2018
	c. Land acquisition of 199.84 acres (Kerswill) through the Knowles-Nelson Stewardship Grant Program – County Forest use	PRF	Completed	County Board Approval August 2019

**STRATEGIC PLAN OUTCOMES – June 2018 – December 2019**  
**ENVIRONMENTAL RESOURCES COMMITTEE**

	d. Update of Outdoor Recreation Plan	PRF	Completed	County Board Approval December, 2019
	e. Update of the County Forest Comprehensive Land Use Plan 2021-2035	PRF	Being developed	ERC approval to proceed
	f. Acquire easement for 45/90 Geographical Marker Park	CPZ, PRF, Hwy., and private donors	Completed	Ribbon cutting September, 2018

**WATER RESOURCES GOAL: The water resources in Marathon County are of the highest quality for the safety of residents and the health of aquatic ecosystems and are protected from damaging behaviors like overuse and pollution.**

**Objective 6.3: Protect and enhance the quantity and quality of potable groundwater and potable surface water supplies**

<b>Strategy</b>	<b>Actionable Item</b>	<b>Contributors</b>	<b>Status</b>	<b>Action</b>
A. Continue to develop and implement watershed management plans and Targeted Management plans to minimize the impacts on water quality				
	a. Application for Urban Nonpoint Source Water Pollution Abatement and Stormwater Management (MS4) Grant	CPZ, Hwy, PRF, FCM, and CWA and consultant	Completed	County Board Approval Grant Awarded December, 2019
	b. Acceptance of Multi-discharger variance funds for use in the Fenwood Creek watershed	CPZ and DNR	Ongoing	ERC approval with no county board action required
	c. Creation of grant funded Conservation Specialist position in Big Eau Pleine watershed	CPZ, NRCS, and EPPIC	Completed	County Board Approval December, 2019

**STRATEGIC PLAN OUTCOMES – June 2018 – December 2019**  
**ENVIRONMENTAL RESOURCES COMMITTEE**

<b>Strategy</b>	<b>Actionable Item</b>	<b>Contributors</b>	<b>Status</b>	<b>Action</b>
E. Create new partnerships with agencies and organizations to further efforts to protect surface water and groundwater				
	a. Concurrence with County Administrator’s selection of Land and Water Resource Management Plan Advisory Committee	CPZ	Completed	ERC approval with no county board action required
	b. Lake protection grant to build community capacity	CPZ	Completed	County Board Approval February 2019
	c. POWTS Revolving Loan Fund	CPZ, Finance Department, MCDEVCO	Completed	County Board Approval February, 2018

**AGENDA SUMMARY**

5C. Discussion and Possible Action to Review and Propose Policy Revisions to the Marathon County 15-Year Forest Comprehensive Land Use Plan Chapters 1000-2000.

The Environmental Resources Committee is asked to review the last two draft chapters 1000 and 2000. Chapter 1000 addresses potential land acquisition, laws, ordinances, and permits, use agreements, policies and contracts that pertain to both forestry and recreational programs. Chapter 2000 addresses detailed annual needs for the next fifteen years, past accomplishments and monitoring.

The required thirty day public comment period will begin July 13 and end August 14. A public listening session will be held at 1:30 pm, August 4, 2020 for the Forestry/Recreation Committee and staff to accept comments on the plan.

The final revised plan will be presented to both the Forestry/Recreation and Environmental Resources Committees on November 3, 2020. ERC will be asked to recommend approval to the County Board on November 12, 2020.

**Below is the link to the Marathon County Forest  
Comprehensive Land Use Plan Chapters 1000 - 2000**

[https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN\\_15YPChapter1000A.pdf](https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN_15YPChapter1000A.pdf)

[https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN\\_15YPChapter2000A.pdf](https://www.co.marathon.wi.us/Portals/0/Departments/PKS/Documents/PLAN_15YPChapter2000A.pdf)

## CHAPTER 3. GOALS, OBJECTIVES, STRATEGIES, AND OUTCOMES

### *Approach Perspective*

The foundation of the Land and Water Resource Management Plan for Marathon County is soil health. The role of soil health is critical for the capacity of soil to function as a vital living ecosystem that sustains plants, animals, and humans. The role of healthy soil to improve infiltration, reduce flooding, temper droughts and improve base flow for streams and rivers is vastly underestimated. If we are to improve our environment from unchecked runoff it starts with healthy soils.

The importance of managing soils so they are resilient and sustaining for this and future generations cannot be overlooked. To do this, we need to consider soil as a living organism that when provided the basic necessities for life performs functions required to produce food and fiber but also clean our environment. Only “living” things can have health, so we must consider soil as a living ecosystem. It is teeming with billions of bacteria, fungi, and other microbes that are the foundation of a symbiotic ecosystem. A healthy soil ecosystem provides nutrients for plant growth, absorbs and holds rainwater for use during dryer periods, filters and buffers potential pollutants from leaving our fields, which is the foundation for all agricultural and forest activities. If we were to measure only one criterion for healthy soils it would be the organic matter level. If organic matter levels are decreasing our soils are losing health, if they are increasing soil health increases. What is truly essential for soil health is covering our soils year round to improve infiltration, reduce erosion and nutrient loss. The agricultural practices most common for this are managed grazing, cover crops, conservation tillage, crop rotation, and perennial forages. This applies to not only agriculture but construction sites, shoreland riparian areas, buffer strips and other best management practices. We can no longer leave our soils exposed to the elements for long periods of time, especially from early October through mid-June if we want to have healthy soils along with clean surface and ground water.

### **Plan Goals, Objectives, Strategies, Outcomes and Contributors**

The overarching goal of the LWRMP is to support the county’s following goal statement: **“Marathon County is the healthiest, safest, and most prosperous county in Wisconsin”**. Achieving this overarching goal will require many different small steps taken in concert in a coordinated effort across Marathon County as outlined in this chapter. The LWRMP is designed to align with Marathon County’s Comprehensive and Strategic Plans to improve and protect land and water resources within the county.

The LAC reviewed and updated the goals, objectives, and strategies of the 2020-2030 LWRMP. For clarity, the goals, objectives, strategies, and measurable outcomes are defined to explain the differences among the three elements.



**Goals** are statements about Marathon County's aspirations in the topic area.

**Objectives** are vision statements which, provide direction to the subtopics within the areas of each goal.

**Strategies** are key steps, which should be taken to meeting the objective and reaching the goal.

**Outcomes** are measures or targets to further define success with respect to goals and objectives.

## HEALTHIEST, SAFEST, MOST PROSPEROUS - WHY IS THIS

### IMPORTANT?

The future health and social well-being of Marathon County will be determined to a large extent by how the natural environment contribute to an individual's lifelong health and well-being. The social, economic, and physical environment in which a person lives shapes his or her individual characteristics and behaviors. And to that end, Marathon County is committed to being a strong supporter of the agriculture community while striving to achieve watershed restoration, and reducing nonpoint source pollution such as phosphorus. The reduction of phosphorus from watershed projects and practices will allow the county to assess progress toward improving water quality standards, and will align planning and decisions necessary to ensure continued progress.

### Land Water Resource Management Plan GOALS:

1. Land resources are protected and improved and protected county-wide.
2. Surface water quality is protected and improved.
3. Groundwater is protected and improved.
4. Actively educate and engage all community stakeholders to develop an understanding of land, surface water, and groundwater quality concerns.

## Plan Goals

### **Goal 1: Land resources are protected and improved county-wide.**

#### **Objectives:**

##### **1.1 Reduce soil erosion on all land.**

###### **Strategies:**

1. Do not increase soil erosion rates on agricultural land that is currently below tolerable soil loss rates.
2. Increase the use of cropland best management practices that reflect soil health principles.
3. Establish grass waterways where gullies exist on cropland and road ditches.
4. Monitor historical and on-going erosion rates using accepted transect and modeling methods and tools.
5. Identify watershed with high soil erosion rates to promote adoption of cropland best management practices.
6. Best management practices for residential/commercial/business/local governments are implemented during and post construction, and long-term maintenance to reduce erosion.

###### **Outcome Measures:**

1. 90% of land is under tolerable soil loss levels (current is 78%) - "T" performance standard by 2030.
2. An inventory of cropland gullies will be completed by 2023.
3. 50% of gullies and road ditches will be stabilized by 2030.
4. All land (except cropland and pastureland) disturbances within 300 feet of a waterbody follow required best management practices to reduce erosion by 2030.

##### **1.2 Improve soil health.**

###### **Strategies:**

1. Monitor organic matter levels on agricultural land and utilize data to track trends in organic matter levels.
2. Increase organic matter on agricultural land.
3. Fully manage manure in a fashion where it benefits the health of the soil and productivity of the crops being grown.
4. Explore new soil testing methods to identify and improve soil health.
5. Increase soil health and productivity through newly adopted practices such as cover crops, small grains, reduced till and no-till farming, perennial forages, managed grazing and soil amendments.
6. Increase the number of farmers/owners utilizing new proven soil health testing methods.

###### **Outcome Measures:**

1. The acres of agricultural land under nutrient management planned acreage increases from 60% (current) to 80% to meet NR 151 State Performance Standard by 2030.
2. The average organic matter levels on agricultural land in the county increase from 3.3% (current) to 3.5% by 2030.
3. The agricultural acres under reduced till and no-till farming methods increase from 21% (current) to 40% by 2030.
4. Develop a tracking mechanism for cover crops by 2025.
5. The agricultural acres under perennial forage (hay and/or pasture) increase from 41% (current) to 46% by 2030.

DRAFT

### 1.3 Forest management - Private and public forest lands in Marathon County are well managed to support wildlife, recreation and timber harvest goals.

#### **Strategies:**

1. Engage private landowners in land stewardship to participate in state and federal programs, including but not limited to the Managed Forest Law (MFL) program, the Deer Management Assistance Program (DMAP), and the Environmental Quality Incentives Program (EQIP).
2. Encourage private landowners to work together to align their own forest and wildlife habitat management objectives with landscape scale plans established by the state.
3. Provide education and best management practice options to reduce erosion during harvest.
4. Encourage forested pastures to be properly managed.
5. Encourage the establishment and/or maintenance of windbreaks for erosion control and energy conservation through working in partnership with the Central Wisconsin Windshield Partnership (CWWP).
6. Private forest lands are established and maintained as a viable land use.
7. Public forest lands in Marathon County are well managed to support wildlife, recreation and timber harvest goals as specified in the Marathon County Forest Comprehensive Land Use Plan.

#### **Outcome Measures:**

1. Establishment of a Demonstration Forest on a private landowner's property through Golden Sands RC&D's projects by 2023. This landowner will serve as a resource to other landowners looking to get involved in new land management programs.
2. Enroll at least 25 private landowners into the group forest stewardship and Deer Management Assistance Program (DMAP) cooperatives by 2023 through Golden Sands RC&D's efforts.
3. There is no net loss of private forested acres.
4. By December 31, 2030, an average of 320 acres of land per year will be acquired for the Marathon County Parks and Forest System.

**Baseline:** 4,273 Park acres and 30,194 Forest acres, 2018

**Source:** Marathon County Parks, Recreation and Forestry Department.

### 1.4 Protect and preserve prime agricultural lands.

#### **Strategies:**

1. Preserve prime farm soils that are most vulnerable to conversion for non-farm land uses.
2. Expand the Farmland Preservation-Agricultural Enterprise Areas within the County.
3. Expand Farmland Preservation zoning to reduce fragmentation and protect prime farm soils.
4. Encourage the protection of a viable agricultural industry by continuing to advocate that towns participate in county zoning to protect land under general agricultural and farmland preservation zoning.

5. Improve funding mechanisms to provide technical assistance to farmers and landowners to develop nutrient management plans and meet basic agricultural performance standards and prohibitions.
6. Identify and financially support viable and environmentally superior farming systems.

DRAFT

**Outcome Measures:**

1. Conversion of land with prime farm soils to non-farm land uses is limited to less than 150 acres per year.
2. Farmland Preservation-Agricultural Enterprise Areas within the county are increased by 75,000 acres in the existing AEAs by 2030.
3. Farmland Preservation Zoning is adopted by two additional towns by 2030.
4. The ERC requests the Extension Education and Economic Development Committee to complete a policy discussion by December 1, 2022 on identifying viable and environmentally superior farming systems so that those systems can be supported.

**Goal 2: Surface water quality is protected and improved.**

**Objectives:**

**2.1 Reduce agricultural runoff to surface water (soil sediment, organics, and nutrients).**

**Strategies:**

1. Develop and implement strategies to encourage best management practices to reduce agricultural runoff to protect water quality and soil health by meeting all State Agricultural Performance Standards and Prohibitions.
2. Develop a comprehensive and consistent approach to restore riparian 35 foot wide buffers to enhance buffering of agricultural runoff and improve water quality.
3. Restore wetlands that have been converted to other land uses.
4. Enhance administration, implementation and enforcement of animal waste management and livestock facilities licensing ordinances.
5. Educate farmers on the lack of profitability of farming marginal lands that could be converted to other beneficial uses.
6. Encourage the use of farmed buffers and identify how they fit into farming operations.
7. Explore and educate on emerging technologies to reuse, recycle and reduce water use on farms and in manure.

**Outcome Measures:**

1. 35% of impaired cropland riparian buffers under 35 feet will be re-established by 2030.
2. Complete inventory of converted or degraded wetlands by December 1, 2022.
3. 25% of wetlands converted to agriculture or degraded will be restored to functional wetlands by 2030.
4. Determine compliance rate of livestock facilities regulated under county livestock and animal waste ordinances by 2023.
5. 80% of Agricultural land in the county meets all current State Agricultural Performance Standards and Prohibitions identified in county ordinances by December 31<sup>st</sup>, 2030.

**2.2 Work to implement the Wisconsin River Watershed and Upper Fox Wolf River Total Maximum Daily Load (TMDL) identified goals.**

**Strategies:**

1. Environmental Resource Committee (ERC) and County Board establishes the proper balance between voluntary/regulatory approaches to:
  - i. Establish targeted performance standards to meet water quality standards for phosphorus impaired watersheds.
  - ii. Reduce mechanically applied animal waste applications during snow covered, frozen or saturated conditions.
2. All surface waters, including intermittent streams, and existing wetlands will have a 35 foot buffer.
3. All agricultural land will have Phosphorus Index (PI) levels at 2.5 pounds per acre or less.
4. Develop and support a coalition(s) of stakeholders to develop and implement action plan(s) to reduce phosphorus loading.
5. Complete implementation of the Fenwood Creek Watershed Plan and apply what was learned to future TMDL planning and implementation efforts, along with the Wisconsin River and Upper Fox Wolf River report to develop two more nine element watershed based plans in the county.
6. Seek new funding options and incentives outside of conventional government sources to implement soil health and conservation practices.

**Outcome Measures:**

1. By 2023, develop and support a coalition(s) of stakeholders to develop and implement action plan(s) to reduce phosphorus loading from agricultural lands; work with community stakeholders to form at least two additional coalitions to enhance the adoption of plan goals. (EPPIC model)
2. Fenwood Creek Watershed Plan goals are met by December 31<sup>st</sup>, 2026. If goals are not met, a re-assessment of strategies must be done.
3. By 2026, select two HUC 12 sized watersheds for development of a nine element watershed based plan in conjunction with the DNR, that reflect stakeholder coalition(s) and the Wisconsin River or Upper Fox Wolf River TMDL report phosphorus reduction goals.
4. By 2030, reduce meet or make progress towards meeting the surface water phosphorus concentrations levels in Fenwood Creek to TMDL meet Wisconsin total phosphorus criteria.
5. By 2024, survey agricultural landowners and operators, within the TMDL, to assess their knowledge, acceptance and use of practices to improve soil health.

**2.3 Protect and enhance natural habitat areas along riparian corridors and wetlands.**

**Strategies:**

1. Promote conservation easements/programs along riparian corridors.
2. Conduct a riparian zone qualitative land cover analysis for watersheds in the county.
3. Develop and recommend a 35 foot buffer zone strategy for wetlands, outside of 303(d) impaired watersheds, by the end of 2024.
4. Support the development of lake and river management plans with key stakeholders.

**Outcome Measures:**

1. An inventory on the current status and condition of all riparian buffers will be completed by 2022.
2. By 2030, install 25,000 lineal feet of riparian buffers that are at least 35 feet in width.
3. Complete lake and river management plans for waters without plans and update all plans as required to keep them eligible for WDNR grant assistance.

**2.4 Reduce runoff from non-agricultural sources to improve water quality.**

**Strategies:**

1. Implement the Private Onsite Wastewater Treatment System (POWTS) maintenance program to eliminate all surface discharge of septage.
2. Support implementation and enforcement of point source pollution regulations.
3. Shoreland owners will maintain existing buffers along waterbodies.
4. Shoreland owners will re-establish 35 foot buffers along waterbodies, where the buffer has been degraded.
5. Encourage the use of soil testing on non-agricultural land before fertilizer is applied near waterbodies.
6. Explore alternative methods for snow and ice removal from hard surfaces to reduce the impacts of salt on surface and groundwater.

**Outcome Measures:**

1. All POWTS with surface discharge are in compliance by 2026.
2. All point and non-ag non-point source discharges are compliant by 2030.
3. 85% of surveyed shoreland owners, where lake and river management plans are developed, about the phosphorus ban and the proper use of fertilizer to follow soil test recommendations for non-agricultural land near waterbodies by 2030.
4. 50% percent of shoreland owners are in compliance with shoreland buffer requirements by December 31<sup>st</sup>, 2030.

**2.5 Manage lake and stream resources to protect and improve the water quality and habitat.**

**Strategies:**

1. Continue to support the efforts of the WDNR, Lake Organizations, and Lake District associations to protect and improve the water quality and habitat of lakes.
2. Continue to mitigate aquatic invasive species by supporting WDNR projects and goals and provide services as outlined in the county AIS Network Partnership agreement. (AIS Network Partnership starts 2022 with planning in 2021)
3. Work with UW-Extension to provide information and education regarding Best Management Practices and other measures local municipalities and property owners can implement to improve water quality.
4. Coordinate water quality testing with Wisconsin Valley Improvement Corporation (WVIC) and other agencies.



5. Support healthy fisheries, wildlife and aquatic communities.
6. Provide technical assistance to protect and enhance waterfront properties to be in compliance with current Shoreland zoning requirements.

**Outcome Measures:**

1. Reduce and/or eliminate aquatic invasive species to identified lake and river plan goals by December 31<sup>st</sup>, 2025
2. Meet annual training and monitoring AIS Network Partnership goals.
3. Improve the water quality and habitat of lakes by working with identified partners to implement lake and river planning goals by dates identified in each individual plan.
4. The Northcentral Wisconsin Stormwater Coalition will fund twenty five rain gardens and stream buffers in the greater Wausau Metro Area by 2030.

**Goal 3: Groundwater is protected and improved.**

**Objectives:**

**3.1 Protect and enhance the quantity and quality of groundwater resources.**

**Strategies:**

1. Update the 2001 County Groundwater Protection Plan, which will identify threats to groundwater quality and quantity.
2. Update county Geographic Information System (GIS) layer to properly identify municipal well recharge areas to be used for planning purposes and work to develop wellhead protection or source water protection plans for public drinking water systems within the county.
3. Continue to promote and conduct tests and analysis of contaminants in public and private wells to develop a reliable data set which reflects the quality of water in the county.
4. Ensure all POWTS are working properly to protect groundwater.
5. Use the information from the updated groundwater plan to guide decisions on changes in land use approved by the county.
6. Amend wellhead or source water protection plans to meet EPA's nine key elements and submit to DNR and EPA for review and approval.

**Outcome Measures:**

1. Update the ground water protection plan will be completed by December 31<sup>st</sup>, 2022.
2. Develop GIS data layer to identify municipal well locations and recharge areas by 2024.
3. All POWTS discharging to groundwater or bedrock will be brought into compliance by 2030.
4. By December 31<sup>st</sup>, 2030, develop 3 wellhead protection plans and 1 source water protection plan for public drinking water systems within the county. Amend these

plans, as necessary, to meet EPA's nine key element and submit to DNR and EPA for review.

5. By 2024, promote and coordinate private well water testing events with five municipal towns.

**Goal 4: Actively educate and engage community stakeholders to develop an understanding of land, surface water, and groundwater quality concerns.**

***Objectives:***

**4.1 Improve public awareness and provide educational opportunities to enhance agricultural and residential practices that protect land and water quality.**

***Strategies:***

1. Develop and implement strategies to educate farmers and landowners to implement best management practices.
2. Educate farmers and landowners about soil health.
3. Work with community coalitions and state water associations to provide workshops, educational opportunities, and field tours to enhance agricultural practices while improving land and water quality.
4. Identify the benefits of conservation to farmers and landowners and engage them through educational activities to increase the adoption of conservation practices. This would include profitability, sustainability, natural resource protection, and soil health.
5. Provide coordinated access to information and educational materials through various sources including websites, newsletters, videos, local newspapers, public service announcements and social media.

***Outcome Measures:***

1. Organize and hold 15 on-farm educational demonstration days, per year, to show case how and why best management practices function properly and how they should be maintained. Conduct and hold five nutrient management farmer education courses per year.
2. Bi-annually conduct a survey of farmers to assess which forms they prefer to receive their information, program delivery, constraints and resistance to implementation of conservation practices.

**4.2 Conduct information and education activities as it relates to plan goals.**

***Strategies:***

1. Coordinate educational opportunities with the North Central Wisconsin Stormwater Coalition to inform key stakeholders.
2. Develop a clear understanding of land and water related concerns and relay the concerns in easily understood formats.

3. To develop a clear understanding of Wisconsin River and Upper Fox Wolf River TMDL reports and water quality related concerns that identify the concerns in easily understood formats.
4. Provide informational and educational opportunities to protect and enhance waterfront properties to improve water quality.
5. Coordinate educational activities based upon the importance of water quality to Schools County wide on an annual basis through environmental/agricultural teachers, 4-H, FFA, Water Action Volunteers (WAV) and environmental groups, including water quality sampling techniques.
6. Provide coordinated access to water, land and soil health information and educational materials through various sources including websites, newsletters, videos, local newspapers, public service announcements and social media.

***Outcome Measures:***

1. Bi-annually conduct a survey of shoreland owners to assess which forms they prefer to receive their information and measure if they have used the information.
2. By 2024, survey shoreland owners, where lake and/or river management plans have been developed to assess their knowledge, acceptance and use of practices to improve water quality.
3. By 2030, all shoreland owners, where lake and/or river management plans have been developed, understand their responsibility to install and maintain shoreland buffers as well as other practices to improve water quality.
4. Coordinate or partner with five educational activities annually with local schools regarding the importance of water quality and steps that can be taken to improve water quality.

DRAFT

APPENDIX B  
NEW OR EXPANDED POSITION REQUEST

I. GENERAL INFORMATION

Department: *Conservation, Planning and Zoning (CPZ) and Health Department (MCHD)* Date: *May 29, 2020*

Position Requested: *Administrative Assistant (Conversion of existing 2 CPZ casual positions and 1 Health Department allocated .4 FTE to fulltime)*

FT  PT  FTE 100%

Number of Positions: *1*

Division Position Will Be Assigned To: *N/A*

Projected Start Date of Position: *1-1-2021 (OR August, 2020 if approved)* Priority Number of This Position: *1*

II. FULL EXPLANATION OF NEED FOR POSITION

A. Is this position request compatible with the County's mission statement?

*This position is compatible with the County's mission statement as it will allow CPZ and MCHD to continue and expand its customer service capabilities to ensure timely responses to our customer needs while providing programs that help make Marathon County a preferred place to live, work, visit, and do business. In addition, this shared position request will serve as a "pilot" initiative to serve as a model for other county departments to address customer needs.*

B. What is your department's mission statement and how does position support this mission and/or department strategic plan?

*CPZ's mission is to: Protect our community's land and environment, because we believe that the economic strength and vitality of our community is dependent on the quality of our resources. Through leadership, accountability, community engagement and collaborative partnerships, we promote thoughtful and deliberate use of resources and innovative solutions so that Marathon County has healthy people, a healthy economy and a healthy environment today and tomorrow.*

*MCHD's mission is to advance a healthy Marathon County community by preventing disease, promoting health and protecting the public from environmental hazards.*

*This position request will support both CPZ and MCHD as the departments continue to grow resource protection and disease prevention programs by providing additional administrative support to serve customers involved with these programs. CPZ and MCHD are heavily involved with numerous Strategic Plan Objectives (Objectives 3.3, 3.7, 5.2, 6.3, 7.2, 10.8, 10.10, 10.12 and 12.3) and are the lead departments for Objectives 3.7, 5.2, 6.3 and 7.2. The professional staff implementing programs that address these objectives need administrative support to ensure enhanced service and success with obtaining outcomes.*

C. Indicate reasons for asking for position including purpose of position, applicable workload data and trends, etc. **plus attach relevant supporting data.** If more than one position of the same classification is being requested, also justify the number requested.

*This request is to convert the current CPZ casual Administrative Assistant position (28 hours per week); the MCHD .4 FTE allocated position (16 hours per week) to one full time (1 FTE) Administrative Assistant position (.8 FTE –CPZ; .2 FTE – MCHD). This conversion will also include abolishing the CPZ LTE Conservation Technician position to provide a portion of the funding for the new position. The purpose of this position is to continue to provide enhanced customer service to our citizens and administrative support for the CPZ and MCHD professional staff.*

*Additional document will be submitted that provides supporting data related to the workload data and trends for this position request.*

- D. What benefit will the position provide to the County? How does the position improve/enhance customer service and/or address community needs?

***Benefit of the position:***

*A shared consolidated fulltime Administrative Assistant position will provide efficiencies and productivity benefits for both departments. The benefits include:*

*Increase in occupancy and efficiency by allowing an individual to complete necessary CPZ work while covering the MCHD reception desk or vice versa. This allows 1 fulltime individual to complete more meaningful work than 3 part time people working the same number of hours.*

*Position can respond to both MCHD and CPZ calls regardless of where the person is sitting.*

*Improves continuation of operations for both CPZ and MCHD by allowing access to staff fulltime during normal business hours as opposed to gaps in part time service. It avoids reoccurring employee reorientation after having been out of the office.*

*Having this position available to provide customer support allows the higher paid technical and professional staff to focus on higher skill/priority work, saving money and reducing customer wait times. In addition, this request creates a dedicated staff person available to assist customers with wading through the complex and diverse programs and providing personal customer contact in order to better understand the customers' needs.*

*Provides for office coverage when Administrative Coordinators are attending the numerous committee and board meetings which CPZ support (Environmental Resource Committee, Board of Adjustment, Metropolitan Planning Organization, Solid Waste Management Board, etc.)*

*Reduces the need for other administrative support staff to work over 40 hours per week to complete tasks in a timely manner when part-time individual is not scheduled to work. This causes another financial burden to Marathon County as it relates to payment of overtime and/or lost work time due to accumulation and use of comp time.*

*Combining 3 casual and part time positions that currently have similar duties into 1 FTE will save management time (onboarding, training, appraisals, rounding, etc.) In addition, casual and part-time staff typically have higher turnover, which equals loss of highly qualified, trained staff.*

***Improve/Enhance customer service:***

*Although there has been a significant shift in society to serve customers through technology, in government there will always be a need for personal contacts to address unique personal situations. Both departments are striving to provide increased customer service through technology, but due to the nature and complexity of CPZ programs and ordinances, individuals will continue to seek assistance through conversations about their unique circumstances of their land, structures, and management practices. This position would be the first point of contact for those customers.*

*Due to the state mandated requirements of county inspections, particularly for installation of private onsite wastewater treatment systems within 24 hours of notification from the plumber, scheduling those inspections can be difficult and cannot be accommodated by online scheduling. Weather, equipment, and material delivery related challenges disrupt normal scheduling. This position would be responsible for answering the phone and assisting customers/plumbers with scheduling and rescheduling inspections.*

*In addition to the position benefit examples listed above, this position creates the ability for both departments to fully utilize technology to provide customer service and will create opportunities for customers to self-serve/24/7 using technology. Current examples of this includes online purchasing of Health Department test kits. CPZ will continue to pursue and develop more online permit applications through Laserfiche workflow process and this position would assist with those efforts.*

*The proposal also demonstrates the ability for Marathon County to fully utilize technology to serve customers no matter where the person is physically located. Ultimately, this shared consolidated position proposal will serve as “pilot” for future opportunities to enhance customer service throughout Marathon County government.*

- E. Indicate any alternatives to creating this position that were considered and why you still chose to request the position?

*Alternatives considered by both departments include refilling the .4 FTE position at MCHD as is and continue with the current 2 CPZ casual positions. This alternative would continue to have departments operate in “silos” and does not demonstrate the core values of shared purpose and stewardship of resources. This current situation continues the underutilization of staffing resources with the .4 FTE position.*

*Based upon the information above and after thorough review of the current programs, workload and in the spirit of shared purpose and stewardship of resources, MCHD and CPZ believes that sharing a consolidated fulltime position is the most efficient and effective method to address departmental needs. Providing enhanced customer service to customers (both internal and external) is of highest priority to MCHD and CPZ. CPZ’s complex and diverse programs need personal customer contact as some customers struggle to understand ordinance and program requirements through the website alone. Utilizing an Administrative Support staff person to provide preliminary guidance on the complex programs, allows the higher paid technical staff more time to focus on higher level program issues thus fully utilizing the skillset of staff to the best interest of Marathon County (financially and programmatically).*

*This proposal is a strong example of cross department cooperation and fully utilizing staffing resources to address long term needs of both departments.*

- F. What will be the effect if the proposed position is not created?

*CPZ’s and MCHD’s goal is to provide an enhanced level of service in all program areas. The effect of not expanding this administrative assistant position to a fulltime shared position will be the inability to maintain the current level of customer service as well as not providing the anticipated level of services needed as the workload increases with the expanded programs. This will impact the processing time for permit applications as well as permit revenue.*

*As stated previously, this position will convert forms, permits, and processes to be available online and more accessible to citizens. With the current administrative support workload, some of the basic administrative support tasks such as scanning of documents and conversion of forms becomes low priority and therefore not accomplished, leading to long-term inefficiencies.*

*As programs continue to grow and expand, CPZ and MCHD Management evaluate and make adjustments to higher level positions (professional, technical and administrative coordinator positions), therefore, ensuring that staff are working at the appropriate level for their positions and shifting administrative tasks to support staff. Without a fulltime Administrative Assistant this will not be accomplished.*

*In addition, as a “pilot” example of a shared consolidated position, not creating this position does not allow CPZ and MCHD to demonstrate cross departmental cooperation that could lead as an example for future shared positions.*

- G. What criteria will you use to monitor the effectiveness and performance of the position? (Increasing revenues, improved customer service, decreasing costs, enhancing services, etc?)

*With any new “pilot” program, it is imperative that program effectiveness is completed. MCHD and CPZ Management have discussed metrics that include: financial savings, efficiencies created, customer satisfaction, online/self-service advancements, etc. (see list below). These metrics would be clearly identified and measured should CPZ and MCHD receive approval to proceed with this proposal. “Pilot” program metrics that may be used to monitor the effectiveness and performance of this position*

include:

- *Permit processing time improvements which leads to issuance of more permits which increase permit fee revenue*
- *Maximum customer understanding and acceptance of the reasons for their need to comply with the POWTS maintenance requirements through quality customer service.*
- *Efficiencies in technical staff time increased because standard program related questions are answered by support staff*
- *Zoning Program growth and timeliness of permit issuance.*
- *Forms, permits, processes are available online.*
- *Customer service surveys show high satisfaction with customer service and adherence to core values.*

### III. SPECIFIC DUTIES OF NEW POSITION

- A. List the specific duties position will perform plus the approximate percentage of time to be spent on each duty.

*Specific duties of this shared position include: serving as receptionist and general staff support, provide information to the public, scheduling appointments/inspections, assisting with evening immunization clinics, updating staff calendars, file and retrieve documents, data entry, distribute/process mail, cash receipting, assist with newsletters and mailings, preliminary permit application completion and processing, assist with permit issuance, test kit intake, cash receipting, document scanning and imaging, quality assurance of scanned documents for specific file management systems (Nightingale notes, Ascent permitting system, etc. ), development of intranet/internet resources, online forms, applications and documents, website monitoring, and file management.*

*It is anticipated that the Administrative Assistant position will provide support to the POWTS, Zoning, and Conservation programs 70% of the time and the general office support activities listed above 30% of the time annually.*

- B. Could another County department use the expertise of this position? OR could you use the expertise of another department to meet your needs? Why or why not?

*The uniqueness of this position proposal does benefit more than one department and can serve as a "pilot" for future collaborative opportunities throughout the County which will ultimately benefit all Departments. This would be a new opportunity to maximize the use of technology and eliminate departmental "silos". The position could be physically sitting at MCHD but also doing CPZ work or vice versa. That alone will allow for full utilization of staffing resources.*

- C. If the work is currently being done by the County, how is it being accomplished (contract basis, temporary help, current employee, etc.)? Why is this arrangement no longer acceptable?

*Currently, the work at MCHD is being done by the .4 FTE position and at CPZ, some of this work is being done by the casual Administrative Assistant position and a casual Conservation Technician position. This arrangement is currently no longer acceptable because the .4 FTE at MCHD has recently submitted her retirement announcement and as previously explained, CPZ is experiencing program growth which is creating additional workload that other support staff cannot absorb.*

*At MCHD, there is a need for reception desk coverage, but because of increased use of technology and integration of self-service options there is reduced occupancy within the .4 FTE position. There has been an increase in the administrative assistant type workload within CPZ due to private onsite wastewater treatment system (POWTS) program expansion and zoning program that makes the casual position no longer adequate.*



**IV. POSITION COSTS AND FUNDING SOURCES**

- A. What is the anticipated total cost of this position? (Include salary; benefits; office space, remodeling, furniture, and equipment; travel; and other applicable costs.)

*The anticipated cost for a FTE Administrative Assistant with family health insurance coverage is \$58,610. The anticipated cost for a FTE Administrative Assistant at \$15/ hour with no health or dental insurance is \$36,294.*

- B. Explain specifically how position will be funded. *The position would be funded by a MCHD Public Health Preparedness Grant, a CPZ Conservation grant, and CPZ fee revenues as follows:*

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>	<b>NOTES</b>
<i>MCHD Grant Funds</i>	<i>\$ 7,259</i>	<i>Public Health Preparedness Grant</i>
<i>CPZ Grant Funds</i>	<i>\$ 8,711</i>	<i>CPZ Conservation Grant funds and fees</i>
<i>CPZ Permit Fees</i>	<i>\$ 20,324</i>	<i>POWTS/Zoning permit fees</i>
<b>TOTALS</b>	<b>\$36,294</b>	

**NOTE: By using other funding sources, this proposal would reduce the 2020 budgeted tax levy for staff. If the positions were unchanged, the impact on the 2021 budgeted tax levy would be approximately \$18,000.**

Length of outside funding: *Funding from additional sanitary permit revenue through the state mandated POWTS Maintenance program is expected through 2026. CPZ has been the one of the highest ranked counties for a number of years in terms of conservation grant funding and utilization and it is anticipated this will continue. State and federal agencies regularly contact CPZ directly and request us to apply for their grant funds. MCHD grant funds have been available for over 15 years and it is anticipated that these funds will continue to be available long term.*

Likelihood of funding renewal: High likelihood (automatic)

Would this outside funding be used to offset the levy if not used for this position?

*CPZ and MCHD continually review outside funding sources for opportunities to offset tax levy. The MCHD grant funds used for this position requires the accomplishment of specific objectives therefore could not be used to offset tax levy elsewhere.*

*While increased revenues could be used to offset tax levy, CPZ anticipates that through this program expansion, additional revenues will need to be utilized to support and successfully implement the increased POWTS workload. The bottom-line is that it takes full time dedicated people to successfully implement long term programs to meet county strategic plan objectives and expected outcomes.*

- C. Will the proposed position allow your department to increase revenues or decrease expenditures beyond the cost of the position? If yes, how?

*Potentially yes. CPZ's estimates provided for increased revenues are very conservative and may exceed the cost of the position. So far in 2020, CPZ has seen a 39% increase in permits and this is anticipated to continue into the near future. This increase in permits equals approximately \$25,500 in additional revenue to date. CPZ intends to continue to engage citizens with failing septic systems and replacement requirements that will be a positive impact on Department revenues.*

- D. Does the proposed position provide preventive services that will lead to cost avoidance or more extensive services in the future? OR Can the proposed position be justified as an investment with future benefits to the County greater than the cost of the position? If yes, how?

*This shared consolidate position proposal will serve as a "pilot" for future opportunities throughout the*

*County that may lead to greater staff occupancy, potential for cost savings and more effectiveness/efficiencies in the future. Sharing staffing resources across departmental boundaries and increasing current staff occupancy will be a positive investment for the County.*

E. Can the position costs be offset by eliminating or reducing a lower priority function? If yes, explain.

*CPZ and MCHD continually evaluate programs for efficiencies/effectiveness and make adjustments as needed for cost savings and greater utilization of grant funds. CPZ proposed position costs are being offset by utilizing grant funding and consolidating duties from another casual position. This proposed position will primarily be assisting with Priority Based Budgeting Quartile 2 programs which are funded through fees and grants. Eliminating or reducing a lower priority function within each department to offset the cost of this position would need thoughtful consideration of impacts to programs since many of our department programs are interconnected. In addition, some grant funding cannot be shifted to other program areas since grant funds typically have defined objectives that the funding can be used for.*

**V. COMMITTEE OF JURISDICTION**

What is the recommendation of the committee of jurisdiction?

*Per email from Administration and per rule 4.2, this position request will be reviewed by Administration prior to any discussion before the committee of jurisdiction.*

NOTE: An updated or new Position Description Questionnaire (PDQ) may be necessary to complete the job evaluation process.



\_\_\_\_\_  
Signature of Supervisor/Manager Completing Request

May 29, 2020

\_\_\_\_\_  
Date



\_\_\_\_\_  
Department Head Signature

May 29, 2020

\_\_\_\_\_  
Date



**MARATHON COUNTY  
SOLID WASTE MANAGEMENT BOARD**

Minutes  
May 11, 2020

<u>Attendance:</u>	<u>Present</u>	<u>Not Present</u>
Jean Maszk, Vice Chair	X (Webex)	
Alan Christensen	X (Webex)	
Myron Podjaski	X (Webex)	
Kerry Brimmer	X (Webex)	
Brad Lenz	X (Webex)	
Thomas Seubert	X (Webex)	
Jonathan Fisher	X (Webex)	
Dennis Gonnering	X (Webex)	

**Also present via Webex:** Meleesa Johnson – Solid Waste Department (SWD); Brenda Iczkowski – Conservation, Planning, and Zoning (CPZ); Andy Kurtz- Marathon City Administrator

1. Call to order

The agenda being properly signed and posted, and the presence of a quorum, the meeting was called to order at 2:00 pm by Marathon County Solid Waste Department Director Johnson via WEBEX.

2. Public Comment – 15 Minutes – The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-29-20, dated April 21, 2020, because the technology necessary to afford the public the opportunity to address the County Board, or its subgroups, during public Comment is difficult to guarantee, if a large number of individuals have elected to call in.

3. Welcome of New Members & Introductions

Johnson welcomed new members County Supervisor Fisher District 38 and County Supervisor Gonnering District 28.

4. Election of chairperson and vice-chairperson

Johnson informed the members that according to the board's bylaws, it was necessary to elect a chair and vice-chair. In response to Johnson's call for a nominee for chair, Maszk nominated Christensen to the chair. Johnson called three times for any other nominations.

**Action: MOTION BY MASZK/ SUEBERT TO CLOSE THE NOMINATIONS AND CAST A UNANIMOUS VOTE FOR CHRISTENSEN FOR CHAIR. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Chair Christensen assumed the chair at 2:35 pm and called for nominations for vice-chair. In response to Christensen's call for nominations for vice-chair, Suebert nominated Maszk. Christensen called three times for other nominations.

**Action: MOTION BY SUEBERT/FISHER TO CLOSE THE NOMINATIONS AND CAST A UNANIMOUS VOTE FOR MASZK FOR VICE-CHAIR. MOTION CARRIED BY VOICE VOTE, NO DISSENT**

5. Approval of the minutes from the April 13, 2020 meeting

**Action: MOTION / SECOND BY PODJASKI / FISHER TO APPROVE THE APRIL 13, 2020 MINUTES. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

6. Educational Presentations / Outcome Monitoring Reports and Possible Action.

A. Director's Report

i. History & overview of Department

Johnson presented the board with a PowerPoint about the Marathon County Solid Waste Department.

- The board's relationship with Marathon County
- The history of the landfill from the start in 1980
- The new transition with the Solid Waste Department from contract- run operations to county-run operations in 2014
- Education and promotion of solid waste management for a safer environment

**Action:** NONE AT THIS TIME.

**Follow through:** FOR INFORMATIONAL PURPOSES ONLY.

7. Policy Issues Discussion and Committee Determination to the County Board for its Consideration and Possible Action:

Two Capital Improvement Project (CIP) requests for 2020 were included in the packet and were briefly reviewed. Included in the second meeting packet is the CIP requests applications. First is a new compactor. Johnson shared that since the current compactors were already used and starting to show their age, a new compactor would be beneficial with the density and cost efficiency.

**ACTION: MOTION / SECOND BY MASZK / FISHER TO APPROVE TO THE NEW COMPACTOR CAPITAL IMPROVEMENT PROJECT FOR 2021. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

The second CIP request is a new scale for replacement. The current scale is from 1980. Valley Scale has informed Johnson the scale is at the end of its useful life and the superstructure is showing significant signs of decay.

**ACTION: MOTION / SECOND BY MASZK / FISHER TO APPROVE TO THE NEW SCALE CAPITAL IMPROVEMENT PROJECT FOR 2021 AND TO BE SENT TO THE ENVIRONMENTAL RESOURCE COMMITTEE, CAPITAL IMPROVEMENT COMMITTEE AND THE FINANCE DEPARTMENT FOR INFORMATIONAL PURPOSES ONLY. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Follow through: Staff will inform ERC, CIP, and the Finance Departments of the approved requests.

8. Next Regular Meeting Time, Location, Agenda Items and Reports to the County Board

Board members are asked to bring ideas for future discussion; next meeting June 8, 2020 at 2pm, with the location to be determined.

9. Announcements / Requests

None at this time.

10. Adjournment

There being no further business to come before the members **MOTION / SECOND BY BRIMMER / PODJASKI TO ADJOURN THE MEETING AT 3:05 P.M. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Respectfully submitted,  
Meleesa Johnson  
Director-Solid Waste Department  
MJ:BI  
June 8, 2020




# Marathon County Solid Waste Department

R18500 Hwy 29  
Ringle, WI 54471

Director:  
Operations Manager:  
Business Office:  
Scale Office  
Solid Waste & Recycling Info Line

715-446-3101 X104  
715-551-5864  
715-446-3101 X100  
715-446-3101 X103  
877-270-3989 toll-free

marathoncountysolidwaste.org  
 marathoncountysolidwaste

## MEMORANDUM

**TO:** ERC MEMBERS  
**FROM:** MELEESA JOHNSON  
**SUBJECT:** BACKGROUND INFORMATION ON CAPITAL REQUEST-COMPACTOR  
**DATE:** JUNE 12, 2020

### What is a waste compactor?

A piece of equipment used to enhance the density of waste by using its own weight (120,000 pounds) and by “puncturing” the waste with steel wheels with large “teeth”. This forces the “welding” of waste layers to create geotechnical stability of the waste layers. Compaction also creates a reasonably safe driving surface for heavy haul trucks and semis.



### Why Compact Waste?

Municipal solid waste has loose (delivered) compaction density of around 750 pounds per cubic yard. In order to have optimal use of landfill air space investment, then increasing compaction is necessary. The average compaction density achieved is 1,800 pounds/cubic yard.

Our current landfill has a licensed capacity of 2.9 million cubic yards. The chart illustrates the impact of compaction on a year’s worth of waste. Without adequate compaction, the landfill’s life could be cut in half.

Compaction Density	Cubic Yards Air Space Used	
750	586,666.67	cubic yards
1200	366,666.67	cubic yards
1500	293,333.33	cubic yards
1675	262,686.57	cubic yards
1800	244,444.44	cubic yards

### What does the Solid Waste Department use now?

Since taking over full operations, in 2014, we have used a combination of 3 used compactors. These have worked well, but because of their age and the number of hours on the equipment, they are now beginning to have significant unplanned maintenance costs. As well, given their age, they are breaking down at increasing frequency, disrupting compaction goals. The assurance of having a new compactor, with warranty, will alleviate unplanned repair costs and ensure we have reliable equipment to conduct our work and serve our customers.



# Capital Project Request Form

<b>Project</b>	New Bomag 1172 compactor	<b>CIP Funds Requested</b>	<b>\$0.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	New compactor		
<b>Location</b>	SWD		
<b>Description</b>	Bomag 1172 Compactor (120,000#)		
<b>Date of Request</b>	05/07/2020	<b>Project Type</b>	Equipment Purchase
<b>Submitted By</b>	Meleesa Johnson	<b>Phone</b>	715-261-
<b>Department</b>	Solid Waste	<b>Email</b>	meleesa.johnson@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input type="checkbox"/>	N <input type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&amp;CM Dept. prior to July 1<sup>st</sup>.</i>
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<b>If so, in which year was that project funded?</b>
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Admin Code requires compaction density of at least 1200#/cu yd, this size compactor meets and exceeds this regulatory standard.			
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
MCSWMB Strategic Plan Goal 1: Maximize economic opportunity from landfill operations. Since beginning our own operations in 2014 we have managed a million ton of waste with 3 used compactors. Unplanned maintenance is now nearing the \$80,000-\$125,000 range per year for each piece of equipment. A new compactor, under warranty will reduce that cost and reduce staff time spent on unplanned repairs.			



# Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE		
<b>Project Objective(s)</b>	Purchase new 1172 Bomag	
<b>Alignment to Departmental Mission Statement</b>	Our mission is to provide affordable, dependable waste management services that work to protect human health and the environment. While we could continue to operate with our older models, they are unreliable. When all three are down, we are left compacting with a dozer, reducing air space compaction to less than 750#/cu yd, wasting valuable air space.	
<b>Departmental Priority</b> (check a different priority for each project)	(High)    1    2    3    4    5    6    7    8    9    10    (Low) <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<b>Related Other Projects</b>		
<b>Alternatives Considered</b>	1. Continue operating with current fleet 2. Purchase another used compactor 3.	
<b>Why Alternatives Listed Above Were Rejected</b>	1. Uncertainty of when the next breakdown will occur and uncertainty if all three used compactors will be down at same time. 2. Want a piece of equipment that is under warranty 3.	
<b>Target Start Date</b>		<b>Anticipated Completion Date</b>
<b>Project Scope Statement</b> List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.		
<p><b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.</p> <p><b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p><b>In Scope:</b></p> <ul style="list-style-type: none"> <li>• RFP</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<p><b>Not in Scope:</b></p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>

3. PROJECT RISK FACTORS	
<b>Assumptions</b>	Tariffs and supply chain disruptions will not cause import issues.
<b>Dependencies</b>	Global economic conditions
<b>Constraints</b>	Global economic conditions



# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	<b>If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:</b>	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year	Amount \$1,200,000.00
Construction	\$0.00	Fiscal Year	Amount \$0.00
Equipment/Furnishings	\$1,200,000.00	Fiscal Year	Amount \$0.00
Other:	\$0.00	Fiscal Year	Amount \$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$0.00
<b>Project Budget</b> (total of estimated cost components)	<b>\$1,200,000.00</b>	←----- (sum of above should equal) -----!	
<b>Is this project to be funded entirely with CIP funds?</b>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If not, list below any other (non-CIP) funding sources for this project</b>			<b>Funding Amount</b>
<ul style="list-style-type: none"> <li>• SWD revenues</li> <li>•</li> <li>•</li> </ul>			\$1200000.00 \$ \$
<b>Total CIP Funding Requested</b>		\$	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT	
<b>If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?</b>	15
<b>Expected service life (in years) of the existing asset, based on applicable industry standards?</b>	8
<b>Estimated Service Life of Improvement (in years)</b>	15
<b>Future Estimated Recurring Costs</b>	Annual Operating Costs \$20,000.00
	Annual Maintenance Costs \$20,000.00
	Other Non-Capital Costs \$0.00
	<b>Total Recurring Costs \$0.00</b>
<b>Estimated Return on Investment (in years)</b>	8





# Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Will be under warranty for most components	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Staff will spend less time on unplanned maintenance and more time on other essential duties	
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



# Capital Project Request Form

## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

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# Capital Project Request Form

<b>Project</b>	Vehicle scale	<b>CIP Funds Requested</b>	<b>\$0.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Vehicle scale		
<b>Location</b>	SWD		
<b>Description</b>	80' x 12' 150 ton vehicle scale		
<b>Date of Request</b>	05/07/2020	<b>Project Type</b>	Repair/Replacement
<b>Submitted By</b>	Meleesa Johnson	<b>Phone</b>	715-261-
<b>Department</b>	Solid Waste	<b>Email</b>	meleesa.johnson@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input type="checkbox"/>	N <input type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&amp;CM Dept. prior to July 1<sup>st</sup>.</i>
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<b>If so, in which year was that project funded?</b>
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>In order to use the scale as the basis for accounts payable, the scale must be calibrateable. If not, the state will not license or approve its use.</b>			
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



# Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE		
<b>Project Objective(s)</b>	Replace 40 year old vehicle scale	
<b>Alignment to Departmental Mission Statement</b>	Our mission is to provide affordable, dependable waste management services that work to protect human health and the environment. While our disposal operation could technical continue without a scale, our accounts payable system could not, therefore we could not conduct business.	
<b>Departmental Priority</b> (check a different priority for each project)	(High)    1    2    3    4    5    6    7    8    9    10    (Low) <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<b>Related Other Projects</b>		
<b>Alternatives Considered</b>	1. Repair current scale 2. Rent portable scale 3.	
<b>Why Alternatives Listed Above Were Rejected</b>	1. Repairs are continual with the current scale. Load cells replaced, wiring replaced, deck surface repaired, etc. However, the steel super structure is decaying and is at risk of collaspe. As well, as haul trucks and tractor/trailer units become longer and wider, he current scale does not accommodate those vehicles as well as a longer, wider scale. 2. Need permanent solution. 3.	
<b>Target Start Date</b>	4/1/2021	<b>Anticipated Completion Date</b> June 1, 2021
<b>Project Scope Statement</b> List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.		
<b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.  <b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.	<b>In Scope:</b> <ul style="list-style-type: none"> <li>• Design engineering</li> <li>• RFP</li> <li>• Removal of old scale</li> <li>• Scale rental for duration of project</li> <li>• Grading and site prep</li> <li>• Concrete work</li> <li>• Scale</li> <li>• Electronic interface with scale AP system</li> <li>•</li> <li>•</li> </ul>	<b>Not in Scope:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>



# Capital Project Request Form

### 3. PROJECT RISK FACTORS

<b>Assumptions</b>	Steel and concrete will be readily available; global issues don't create delays
<b>Dependencies</b>	Weather, steel tariffs
<b>Constraints</b>	Weather, steel tariffs

### 4. PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$8,500.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$168500.00
Construction	\$125000	Fiscal Year	Amount \$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount \$0.00
Other: scale rental	\$25000	Fiscal Year	Amount \$0.00
Miscellaneous Costs	\$10,000.00	Fiscal Year	Amount \$0.00
<b>Project Budget</b> (total of estimated cost components)	<b>\$168,500.00</b>	←----- (sum of above should equal) -----!	
<b>Is this project to be funded entirely with CIP funds?</b>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If not, list below any other (non-CIP) funding sources for this project</b>			<b>Funding Amount</b>
• SWD revenue			\$168500.00
•			\$
•			\$
<b>Total CIP Funding Requested</b>		<b>\$0.00</b>	

### 5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT

<b>If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?</b>	40	
<b>Expected service life (in years) of the existing asset, based on applicable industry standards?</b>	25	
<b>Estimated Service Life of Improvement (in years)</b>	25	
<b>Future Estimated Recurring Costs</b>	Annual Operating Costs	\$1000
	Annual Maintenance Costs	\$2000.00
	Other Non-Capital Costs	\$0.00
	<b>Total Recurring Costs</b>	<b>\$10000</b>
<b>Estimated Return on Investment (in years)</b>	8	



# Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Currently spending \$15,000-\$20,000 a year in repairs.	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
When scale is off-line, then customers must wait.	
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



# Capital Project Request Form

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## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

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# Capital Project Request Form

<b>Project</b>	Big Eau Pleine Road Repairs	<b>CIP Funds Requested</b>	<b>\$250,000.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Big Eau Pleine Road Repairs		
<b>Location</b>	Big Eau Pleine Park		
<b>Description</b>	Replace failing Park Road		
<b>Date of Request</b>	05/27/2020	<b>Project Type</b>	Repair/Replacement
<b>Submitted By</b>	Jamie Polley	<b>Phone</b>	715-261-1554
<b>Department</b>	Parks, Recreation Forestry	<b>Email</b>	jamie.polley@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 <sup>st</sup> .	
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>	1
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<b>If so, in which year was that project funded?</b>	2018 and 2020
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
This has been a multi year project. Originally the road was patched but is in need of full repair			
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
County Comprehensive Outdoor Recreation Plan from 2020 highlights the needed repairs			





# Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE			
<b>Project Objective(s)</b>	Continue to repair the failing park road from the A-frame into the park		
<b>Alignment to Departmental Mission Statement</b>	Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play.		
<b>Departmental Priority</b> (check a different priority for each project)	(High)	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> (Low)	
<b>Related Other Projects</b>			
<b>Alternatives Considered</b>	1. Continue to defer maintenance 2. 3.		
<b>Why Alternatives Listed Above Were Rejected</b>	1. Road is deteriorating 2. Will need a complete rebuild at a higher cost 3. Road will become unsafe		
<b>Target Start Date</b>	5/1/2021	<b>Anticipated Completion Date</b>	October 31, 2021
<b>Project Scope Statement</b> List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.			
<p><b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.</p> <p><b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p><b>In Scope:</b></p> <ul style="list-style-type: none"> <li>• Request for Proposals/Bid</li> <li>• Pavement removal</li> <li>• Road base enhancement</li> <li>• Pavement</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<p><b>Not in Scope:</b></p> <ul style="list-style-type: none"> <li>• Complete rebuild</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	

3. PROJECT RISK FACTORS	
<b>Assumptions</b>	Road materials remain constant
<b>Dependencies</b>	
<b>Constraints</b>	Weather, park usage, contractor availability



# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$250,000.00
Construction	\$250,000.00	Fiscal Year	Amount \$
Equipment/Furnishings	\$0.00	Fiscal Year	Amount \$
Other:	\$0.00	Fiscal Year	Amount \$
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$
<b>Project Budget</b> (total of estimated cost components)	<b>\$250,000.00</b>	←----- (sum of above should equal) -----!	
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			<b>Funding Amount</b>
•			\$
•			\$
•			\$
<b>Total CIP Funding Requested</b>		<b>\$250,000.00</b>	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	30	
Expected service life (in years) of the existing asset, based on applicable industry standards?	3	
Estimated Service Life of Improvement (in years)	25	
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$1,500.00
	Other Non-Capital Costs	\$0.00
	<b>Total Recurring Costs</b>	<b>\$0.00</b>
Estimated Return on Investment (in years)		



# Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Less maintenance will be required with new facilities	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Staff typically providing maintenance on aging roads can complete other tasks	
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Communities around Big Eau Pleine County Park could benefit from increased park users	
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
A road that can be driven on will increase usage at Big Eau Pleine	
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Access to the park requires a safe road	
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
All ages will enjoy the county parks	
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Targeted to provide active recreation for all ages	



# Capital Project Request Form

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## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

- Photographs
- Park Commission minutes
-





# Capital Project Request Form

<b>Project</b>	Westside Master Plan	<b>CIP Funds Requested</b>	<b>\$50,000.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Westside Master Plan		
<b>Location</b>	Marathon Park, West St and UWSP-Wausau Campus		
<b>Description</b>	Develop a Master Plan for Marathon Park and the surrounding areas		
<b>Date of Request</b>	05/28/2020	<b>Project Type</b>	Preliminary Study
<b>Submitted By</b>	Jamie Polley	<b>Phone</b>	715-261-1554
<b>Department</b>	Parks, Recreation Forestry	<b>Email</b>	jamie.polley@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 <sup>st</sup> .	
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>	1
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	<b>If so, in which year was that project funded?</b>	
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Updating the Westside Master Plan is #3 on County Administration's 2020 work plan. It is also identified in the County Comprehensive Outdoor Recreation Plan from 2020			



# Capital Project Request Form

## 2. PROJECT DEFINITION AND SCOPE

<b>Project Objective(s)</b>	To develop a Master Plan for Marathon Park, West St and UWSP-Wausau Campus that will be used to guide the uses and economic development of the area into the future. The plan will embrace the historical significance of the park while identifying opportunities to enhance the park and surrounding area.																						
<b>Alignment to Departmental Mission Statement</b>	Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play.)																						
<b>Departmental Priority</b> (check a different priority for each project)	(High)	<table border="0"> <tr> <td><b>1</b></td> <td><b>2</b></td> <td><b>3</b></td> <td><b>4</b></td> <td><b>5</b></td> <td><b>6</b></td> <td><b>7</b></td> <td><b>8</b></td> <td><b>9</b></td> <td><b>10</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Low)
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>														
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
<b>Related Other Projects</b>																							
<b>Alternatives Considered</b>	<ol style="list-style-type: none"> <li>Maintain current uses of the park, West St, UWSP-Wausau</li> <li>Leave West St Vacant when County moves</li> <li></li> </ol>																						
<b>Why Alternatives Listed Above Were Rejected</b>	<ol style="list-style-type: none"> <li>Park is 80 acres and has so much potential</li> <li>Community Needs have changed for the area</li> <li>County and City vision has changed and this area is in the heart of Wausau</li> </ol>																						
<b>Target Start Date</b>	1/1/2021	<b>Anticipated Completion Date</b>	December 31, 2021																				
<b>Project Scope Statement</b> List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.																							
<p><b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.</p> <p><b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p><b>In Scope:</b></p> <ul style="list-style-type: none"> <li>Request for Proposals</li> <li>Consultant contract</li> <li>Marketing</li> <li>Public Input</li> <li>Data gathering</li> <li>Recommendations</li> <li>Action Plan</li> <li>Cost estimates</li> <li>Approved plan</li> <li></li> </ul>	<p><b>Not in Scope:</b></p> <ul style="list-style-type: none"> <li>design</li> <li>Printing</li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> </ul>																					

## 3. PROJECT RISK FACTORS

<b>Assumptions</b>	City Economic Development will contribute to the study
<b>Dependencies</b>	Staff and partner input. funding availalbe
<b>Constraints</b>	Staff and partner availability, timeframe



# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$80,000.00	<b>If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:</b>	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$50,000.00
Construction	\$0.00	Fiscal Year	Amount \$
Equipment/Furnishings	\$0.00	Fiscal Year	Amount \$
Other:	\$0.00	Fiscal Year	Amount \$
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$
<b>Project Budget</b> (total of estimated cost components)	<b>\$80,000.00</b>	←----- (sum of above should equal) -----!	
<b>Is this project to be funded entirely with CIP funds?</b>			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If not, list below any other (non-CIP) funding sources for this project</b>			<b>Funding Amount</b>
<ul style="list-style-type: none"> <li>• City Economic Development Funds</li> <li>•</li> <li>•</li> </ul>			\$30000.00 \$ \$
<b>Total CIP Funding Requested</b>		<b>\$50,000.00</b>	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
<b>If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?</b>		
<b>Expected service life (in years) of the existing asset, based on applicable industry standards?</b>		
<b>Estimated Service Life of Improvement (in years)</b>		
<b>Future Estimated Recurring Costs</b>	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	<b>Total Recurring Costs</b>	<b>\$0.00</b>
<b>Estimated Return on Investment (in years)</b>		





# Capital Project Request Form

<b>6. OPERATING COST IMPACT</b>	
<b>Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Will this project lead to increased efficiency or productivity? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Park planning will identify efficiencies to operation, enhanced community resources	
<b>Will this project provide an additional revenue generating opportunity? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Increased use of the park, enhanced tax based from redevelopment	

<b>7. ECONOMIC AND PUBLIC BENEFIT</b>	
<b>Does this project have the potential to promote economic development county-wide? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Marathon Park is utilized for the Wisconsin Valley Fair and the study may identify other large uses for the entire year increased commercial use of West St	
<b>Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
City of Wausau and metropolitan area will benefit from redevelopment of West St	
<b>Will this project result in an increase of long-term jobs within the county? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Depending on the uses additional jobs will be created from new business	
<b>Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Recreational opportunities and green space will be incorporated into the plan	
<b>Does this project contribute toward improved transportation efficiency? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project impact the quality of life of the general county population? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
All users will enjoy Marathon Park opportunities and new business	
<b>Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Marathon Park targets youth and adult who want to stay active and be social	
<b>Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Plan will preserve and promote the historical significance of the park and the area	
<b>Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Marathon Park does and will continue to provide opporunities for all to be active and a gathering place for our communit. New businesses could directly impact residents	



# Capital Project Request Form

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## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

- Photographs
- Park Commission minutes
-



# Rolling Stock Request Form

1. DEPARTMENT AND CONTACT INFORMATION			
Department		Parks, Recreation Forestry	
Submitted By	Jamie Polley	Phone	715-261-1554
Date	June 4, 2020	Email	jamie.polley@co.marathon.wi.us

2. VEHICLE/EQUIPMENT REQUESTED				
Priority	# of Units	Description of Vehicle/Equipment (year, make, model)	Alternate Funding Source	Cost
	1	Toro Recycle Mower	N/A	\$70,381.30
	1	Toro Recycle Mower	N/A	\$29,467.72
	1	Toro Polar Track	N/A	~\$40,000
	1	Vermeer Stump Cutter	N/A	~\$80,000
	1	International Dump Truck w/plow and sander	N/A	~150,000
				173,460

3. DO ALL OF THE REPLACED VEHICLES MEET THE ROLLING STOCK CRITERIA?		
<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	If not, indicate why below

4. FOR EACH VEHICLE/EQUIPMENT LISTED ABOVE INDICATE WHAT VEHICLE/EQUIPMENT IT WILL REPLACE				
Priority	Description of Requested Vehicle/Equipment (listed above)	Description of Vehicle/Equipment to be Replaced	Year of Vehicle to be Replaced	Meter/Mileage of Vehicle to be Replaced
	Toro Recycle Mower 4000	Similar Unit	2013	
	Toro Recycle Mower 7210	Similar Unit	2012	
	Toro Polar Track	Tracked Skid Steer Unit	2015	
	Vermeer Stump Cutter	Similar Unit	2007	
	International Dump	Similar Unit	2008	



# Capital Project Request Form

<b>Project</b>	Big Eau Pleine Horse Barn Replacement	<b>CIP Funds Requested</b>	<b>\$35,000.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Big Eau Pleine Horse Barn Replacement		
<b>Location</b>	Big Eau Pleine County Park		
<b>Description</b>	Horse Barn/Storage Shed Replacement		
<b>Date of Request</b>	05/27/2020	<b>Project Type</b>	Repair/Replacement
<b>Submitted By</b>	Jamie Polley	<b>Phone</b>	715-261-1554
<b>Department</b>	Parks, Recreation Forestry	<b>Email</b>	jamie.polley@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 <sup>st</sup> .	
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>	
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	<b>If so, in which year was that project funded?</b>	
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Identified for repair in 2020 County Comprehensive Outdoor Recreation Plan			



# Capital Project Request Form

## 2. PROJECT DEFINITION AND SCOPE

<b>Project Objective(s)</b>	The objective of this project is to replace an aging wooden pole building structure originally built as a barn which was repurposed to serve as a maintenance and storage building. The structural integrity of the existing building is approaching uncertainty and does not provide adequate protection from the elements for its current use.																						
<b>Alignment to Departmental Mission Statement</b>	Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play.																						
<b>Departmental Priority</b> (check a different priority for each project)	(High)	<table border="0"> <tr> <td><b>1</b></td> <td><b>2</b></td> <td><b>3</b></td> <td><b>4</b></td> <td><b>5</b></td> <td><b>6</b></td> <td><b>7</b></td> <td><b>8</b></td> <td><b>9</b></td> <td><b>10</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Low)
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>														
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
<b>Related Other Projects</b>																							
<b>Alternatives Considered</b>	<ol style="list-style-type: none"> <li>1. Leave structure as is</li> <li>2. Remove structure</li> <li>3.</li> </ol>																						
<b>Why Alternatives Listed Above Were Rejected</b>	<ol style="list-style-type: none"> <li>1. Structure's integrity is becoming to be in question</li> <li>2. Storage is needed within the park</li> <li>3.</li> </ol>																						
<b>Target Start Date</b>	4/1/2021	<b>Anticipated Completion Date</b>	November 30, 2021																				
<b>Project Scope Statement</b> List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.																							
<p><b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.</p> <p><b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p><b>In Scope:</b></p> <ul style="list-style-type: none"> <li>• Design</li> <li>• Supply Plans</li> <li>• Construction</li> <li>• Site work</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<p><b>Not in Scope:</b></p> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>																					

## 3. PROJECT RISK FACTORS

<b>Assumptions</b>	Supplies and staff are available to complete the work
<b>Dependencies</b>	Building renovation is as expected
<b>Constraints</b>	Staff time



# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	<b>If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:</b>	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$35,000.00
Construction	\$35,000.00	Fiscal Year	Amount \$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount \$0.00
Other:	\$0.00	Fiscal Year	Amount \$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$0.00
<b>Project Budget</b> (total of estimated cost components)	<b>\$35,000.00</b>	←----- (sum of above should equal) -----!	
<b>Is this project to be funded entirely with CIP funds?</b>			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>If not, list below any other (non-CIP) funding sources for this project</b>			<b>Funding Amount</b>
•			\$
•			\$
•			\$
<b>Total CIP Funding Requested</b>		<b>\$35,000.00</b>	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
<b>If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?</b>		
<b>Expected service life (in years) of the existing asset, based on applicable industry standards?</b>		
<b>Estimated Service Life of Improvement (in years)</b>		25
<b>Future Estimated Recurring Costs</b>	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$1,500.00
	Other Non-Capital Costs	\$0.00
	<b>Total Recurring Costs</b>	<b>\$1,500.00</b>
<b>Estimated Return on Investment (in years)</b>		



# Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Completing the needed renovations will eliminate ongoing maintenance and repairs	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Staff time will be freed to complete other needed tasks	
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Provides needed storage and building space in one of the largest County parks	
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Assist staff's ability to maintain Big Eau Pleine County Park a highly utilized park	
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Indirectly it supports the park which provides a number of wellness opportunities to the County citizens	



# Capital Project Request Form

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## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

- Park Commission Minutes
- Pictures
-







# Capital Project Request Form

<b>Project</b>	Marathon Park Marquee	<b>CIP Funds Requested</b>	<b>\$35,000.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Marathon Park Marquee		
<b>Location</b>	Marathon Park		
<b>Description</b>	Replace Marathon Park Marquee		
<b>Date of Request</b>	05/28/2020	<b>Project Type</b>	Repair/Replacement
<b>Submitted By</b>	Jamie Polley	<b>Phone</b>	715-261-1554
<b>Department</b>	Parks, Recreation Forestry	<b>Email</b>	jamie.polley@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 <sup>st</sup> .	
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>	1
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	<b>If so, in which year was that project funded?</b>	
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>		
2020 County Comprehensive Outdoor Recreation Plan			



# Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE			
<b>Project Objective(s)</b>	Replace the Marquee at the entrance of Marathon Park		
<b>Alignment to Departmental Mission Statement</b>	Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play.		
<b>Departmental Priority</b> (check a different priority for each project)	(High)	<b>1</b> <input type="checkbox"/> <b>2</b> <input type="checkbox"/> <b>3</b> <input type="checkbox"/> <b>4</b> <input type="checkbox"/> <b>5</b> <input type="checkbox"/> <b>6</b> <input checked="" type="checkbox"/> <b>7</b> <input type="checkbox"/> <b>8</b> <input type="checkbox"/> <b>9</b> <input type="checkbox"/> <b>10</b> <input type="checkbox"/>	(Low)
<b>Related Other Projects</b>			
<b>Alternatives Considered</b>	1. Keep current Marquee 2. 3.		
<b>Why Alternatives Listed Above Were Rejected</b>	1. Maintenance costs continue to increase 2. Marquee bulbs continue to fail 3.		
<b>Target Start Date</b>	5/1/2021	<b>Anticipated Completion Date</b>	October 31, 2021
<b>Project Scope Statement</b> List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.			
<b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.  <b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.	<b>In Scope:</b> <ul style="list-style-type: none"> <li>• Request for Proposals</li> <li>• Sign removal</li> <li>• New Sign</li> <li>• Sign Programming software</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<b>Not in Scope:</b> <ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	

3. PROJECT RISK FACTORS	
<b>Assumptions</b>	Sign costs remain constant
<b>Dependencies</b>	
<b>Constraints</b>	



# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2020	Amount \$35,000.00
Construction	\$35,000.00	Fiscal Year	Amount \$
Equipment/Furnishings	\$0.00	Fiscal Year	Amount \$
Other:	\$0.00	Fiscal Year	Amount \$
Miscellaneous Costs	\$0.00	Fiscal Year	Amount \$
<b>Project Budget</b> (total of estimated cost components)	<b>\$35,000.00</b>	←----- (sum of above should equal) -----!	
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			<b>Funding Amount</b>
•			\$
•			\$
•			\$
<b>Total CIP Funding Requested</b>		\$	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT	
If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	25
Expected service life (in years) of the existing asset, based on applicable industry standards?	5
Estimated Service Life of Improvement (in years)	15
Future Estimated Recurring Costs	Annual Operating Costs \$0.00
	Annual Maintenance Costs \$300.00
	Other Non-Capital Costs \$0.00
	<b>Total Recurring Costs \$0.00</b>
Estimated Return on Investment (in years)	



# Capital Project Request Form

6. OPERATING COST IMPACT	
<b>Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Less maintenance will be required with new equipment</i>	
<b>Will this project lead to increased efficiency or productivity? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Staff typically providing maintenacne on signage can complete other tasks and remote access is possible for more efficiency</i>	
<b>Will this project provide an additional revenue generating opportunity? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
<b>Does this project have the potential to promote economic development county-wide? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>The sign can promote community events</i>	
<b>Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Will this project result in an increase of long-term jobs within the county? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project contribute toward improved transportation efficiency? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project impact the quality of life of the general county population? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Sign can promote cultural events and educational programs</i>	
<b>Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>Sign can promote wellness opportunities</i>	



# Capital Project Request Form

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5 of 5

## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

- Photographs
- Park Commission minutes
-



# Capital Project Request Form

<b>Project</b>	Playground Replacement	<b>CIP Funds Requested</b>	<b>\$600,000.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Playground Replacement		
<b>Location</b>	2020 Big Eau Pleine Park and Blue Gill Bay		
<b>Description</b>	Replace 25+ year old playgrounds at all County parks over 5 years		
<b>Date of Request</b>	05/27/2020	<b>Project Type</b>	Repair/Replacement
<b>Submitted By</b>	Jamie Polley	<b>Phone</b>	715-261-1554
<b>Department</b>	Parks, Recreation Forestry	<b>Email</b>	jamie.polley@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 <sup>st</sup> .	
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input type="checkbox"/> N <input type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>	1
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<b>If so, in which year was that project funded?</b>	2020
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
The request is to replace 10 playgrounds over 5 years, this would be year 2			
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
County Comprehensive Outdoor Recreation Plan from 2007 highlights the need for facility maintenance			



# Capital Project Request Form

## 2. PROJECT DEFINITION AND SCOPE

<b>Project Objective(s)</b>	To replace 10 25+ year old playgrounds that have a typicle life expectancy of 15 years that will provide safe, quality recreational opportunities to residents of Marathon Co.		
<b>Alignment to Departmental Mission Statement</b>	Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play.)		
<b>Departmental Priority</b> (check a different priority for each project)	(High)	<b>1</b> <input checked="" type="checkbox"/> <b>2</b> <input type="checkbox"/> <b>3</b> <input type="checkbox"/> <b>4</b> <input type="checkbox"/> <b>5</b> <input type="checkbox"/> <b>6</b> <input type="checkbox"/> <b>7</b> <input type="checkbox"/> <b>8</b> <input type="checkbox"/> <b>9</b> <input type="checkbox"/> <b>10</b> <input type="checkbox"/>	(Low)
<b>Related Other Projects</b>			
<b>Alternatives Considered</b>	<ol style="list-style-type: none"> <li>Continue to defer replacement</li> <li>eliminate playgrounds</li> <li></li> </ol>		
<b>Why Alternatives Listed Above Were Rejected</b>	<ol style="list-style-type: none"> <li>Playgrounds will become unsafe</li> <li>Playgrounds are an amenity that draws users to the County parks</li> <li></li> </ol>		
<b>Target Start Date</b>	5/1/2021	<b>Anticipated Completion Date</b>	October 31, 2024
<b>Project Scope Statement</b> <i>List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.</i>			
<p><b>"In Scope"</b> = everything the project will include to meet the requirements of the project objectives.</p> <p><b>"Not in Scope"</b> = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p><b>In Scope:</b></p> <ul style="list-style-type: none"> <li>Request for Proposals</li> <li>Playground removal</li> <li>Playground installation</li> <li>Playground surfacing</li> <li>Benches near playground</li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> </ul>	<p><b>Not in Scope:</b></p> <ul style="list-style-type: none"> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> <li></li> </ul>	

## 3. PROJECT RISK FACTORS

<b>Assumptions</b>	Playground costs remain relative constant with minor increases each year
<b>Dependencies</b>	
<b>Constraints</b>	Weather and park usage





# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$140,000.00
Construction	\$600,000.00	Fiscal Year 2022	Amount \$200,000.00
Equipment/Furnishings	\$0.00	Fiscal Year 2023	Amount \$110,000.00
Other:	\$0.00	Fiscal Year 2024	Amount \$150,000.00
Miscellaneous Costs	\$0.00	Fiscal Year	
<b>Project Budget</b> (total of estimated cost components)	<b>\$600,000.00</b>	←----- (sum of above should equal) -----!	
Is this project to be funded entirely with CIP funds?			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			<b>Funding Amount</b>
<ul style="list-style-type: none"> <li>Grants will be sought when available</li> <li>Donations will be sought when available</li> <li></li> </ul>			\$
			\$
			\$
<b>Total CIP Funding Requested</b>		<b>\$140,000.00 in 2021</b>	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	25	
Expected service life (in years) of the existing asset, based on applicable industry standards?	15	
Estimated Service Life of Improvement (in years)	20	
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$1,000.00
	Other Non-Capital Costs	\$0.00
	<b>Total Recurring Costs</b>	<b>\$0.00</b>
Estimated Return on Investment (in years)		



# Capital Project Request Form

6. OPERATING COST IMPACT	
<b>Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Less maintenance will be required with new facilities	
<b>Will this project lead to increased efficiency or productivity? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Staff typically providing maintenacne on aging playgrounds can complete other tasks	
<b>Will this project provide an additional revenue generating opportunity? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Playgrounds may draw more people to the parks to pay for camping or shelter rentals and events	

7. ECONOMIC AND PUBLIC BENEFIT	
<b>Does this project have the potential to promote economic development county-wide? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Communities around each County Park could benefit from increased park users	
<b>Will this project result in an increase of long-term jobs within the county? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Each playground will present unique and challenging active recreation for youth	
<b>Does this project contribute toward improved transportation efficiency? If yes, please explain below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Does this project impact the quality of life of the general county population? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
All ages will enjoy the county parks and have an additional amenity to enjoy	
<b>Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Targeted to provide active recreation for youth and families	
<b>Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Youth and families of all cultures and backgrounds can play together	
<b>Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Targeted to provide active recreation for youth and families	



# Capital Project Request Form

## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

- Photographs
- Park Commission minutes
-





# Capital Project Request Form

<b>Project</b>	Park Restroom Replacement Project	<b>CIP Funds Requested</b>	<b>\$50,000.00</b>
<b>Project Number</b>	(Do NOT fill in – for use by F&CM Department)		<b>Request for Year</b> <b>2021</b>

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

<b>1. REQUEST INFORMATION</b>			
<b>Project Title</b>	Park Restroom Replacement Project		
<b>Location</b>	System Wide		
<b>Description</b>	5 year plan to replace outdated vault toilets throughout Marathon County Park		
<b>Date of Request</b>	05/28/2020	<b>Project Type</b>	Repair/Replacement
<b>Submitted By</b>	Jamie Polley	<b>Phone</b>	715-261-1554
<b>Department</b>	Parks, Recreation Forestry	<b>Email</b>	jamie.polley@co.marathon.wi.us
<b>Has this request been approved by the appropriate standing committee or board.</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1 <sup>st</sup> .	
<b>Has funding for this project been requested previously but not ranked high enough to be funded?</b>	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	<b>If so, how many times has the request been submitted previously?</b>	1
<b>Is this request a continuation of a previously funded CIP project?</b>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<b>If so, in which year was that project funded?</b>	2018
<b>Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
<b>Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.</b>	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>		
2020 County Comprehensive Outdoor Recreation Plan			



# Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE			
<b>Project Objective(s)</b>	Replace 3 to 4 Vault toilets yearly with pre-engineered precast concrete structures with sealed vaults. The existing toilet building vaults are leaking or subject to leaking due to cinder block construction		
<b>Alignment to Departmental Mission Statement</b>	Adaptively manage our park and forest lands for natural resource sustainability while providing healthy recreational opportunities and unique experiences making Marathon County the preferred place to live, work and play.		
<b>Departmental Priority</b> (check a different priority for each project)	(High)	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/>	(Low)
<b>Related Other Projects</b>	None		
<b>Alternatives Considered</b>	1. Status Quo 2. Develop flushing systems with septic 3.		
<b>Why Alternatives Listed Above Were Rejected</b>	1. Risk to ground water 2. Cost prohibitive 3.		
<b>Target Start Date</b>	5/1/2021	<b>Anticipated Completion Date</b>	November 30, 2021
<b>Project Scope Statement</b> <i>List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.</i>			
<b>"In Scope"</b> = <i>everything the project will include to meet the requirements of the project objectives.</i>  <b>"Not in Scope"</b> = <i>any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</i>	<b>In Scope:</b> <ul style="list-style-type: none"> <li>• Project bidding documents</li> <li>• Bidding</li> <li>• Installation</li> <li>• Constructive Observation</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	<b>Not in Scope:</b> <ul style="list-style-type: none"> <li>• Demolition</li> <li>• Site preparation</li> <li>• Site restoration</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>	

3. PROJECT RISK FACTORS	
<b>Assumptions</b>	Current toilets can be removed safely
<b>Dependencies</b>	Good foundations
<b>Constraints</b>	Site constraints



# Capital Project Request Form

4. PROJECT COST			
Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	<b>If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:</b>	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$50,000.00
Construction	\$250,000.00	Fiscal Year 2022	Amount \$50,000.00
Equipment/Furnishings	\$0.00	Fiscal Year 2023	Amount \$50,000.00
Other:	\$0.00	Fiscal Year 2024	Amount \$50,000.00
Miscellaneous Costs	\$0.00	Fiscal Year 2025	Amount \$50,000.00
<b>Project Budget</b> (total of estimated cost components)	<b>\$250,000.00</b>	◀----- (sum of above should equal) -----!▶	
<b>Is this project to be funded entirely with CIP funds?</b>			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>If not, list below any other (non-CIP) funding sources for this project</b>			<b>Funding Amount</b>
•			\$
•			\$
•			\$
<b>Total CIP Funding Requested</b>		<b>\$50,000.00</b>	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT	
<b>If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?</b>	25
<b>Expected service life (in years) of the existing asset, based on applicable industry standards?</b>	
<b>Estimated Service Life of Improvement (in years)</b>	25
<b>Future Estimated Recurring Costs</b>	Annual Operating Costs \$0.00
	Annual Maintenance Costs \$300.00
	Other Non-Capital Costs \$0.00
	<b>Total Recurring Costs \$0.00</b>
<b>Estimated Return on Investment (in years)</b>	



# Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Less maintenance will be required with new equipment	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Staff can focus on other maintenance	
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Provides nice facilities to park users	
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Provides nice facilities to park users	
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Restrooms will be clean and new for users	





# Capital Project Request Form

## 8. RELATED DOCUMENTS

*List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.*

- 
- Park Commission minutes
-

