



**MARATHON COUNTY
EXECUTIVE COMMITTEE MINUTES**

Wednesday, February 9, 2022, at 4:00 p.m.

Courthouse Assembly Room, B-105, 500 Forest Street, Wausau WI

| Members | Present/Web-Phone | Absent |
|-------------------------|-------------------|---------|
| Chair Kurt Gibbs | X | |
| Vice Chair Craig McEwen | X | |
| Matt Bootz | W | |
| Tim Buttke | X | |
| Sara Guild | | X |
| Jacob Langenhahn | X | |
| Alyson Leahy | X | |
| John Robinson | X | |
| Jean Maszk | W | |
| Randy Fifrick | | Excused |

Also present/WebEx: Lance Leonhard, Michael Puerner, Toshia Ranallo and members from the public.

1. Call Meeting to Order

Chair Gibbs called the meeting to order at 4:15 p.m.

2. Public Comment - None

3. Approval of Minutes:

WITH ONE CHANGE, MOTION BY ROBINSON; SECOND BY BUTTKE TO APPROVE JANUARY 13, 2022, EXECUTIVE COMMITTEE MEETING AND DECEMBER 21, 2021, SPECIAL MEETING MINUTES. MOTION CARRIED. Remove Supervisor Langenhahn from the 1/13/2022 meeting attendance.

4. Policy Issues for Discussion and Possible Action

A. Discussion of Potential Revisions to NCHC Tri-County Agreement

- This item will include a motion to go into closed session, pursuant to Wis. Stat. Sections 19.85 (c), (e) and (f), for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems, to wit: consideration of specific NCHC employees and personnel data in the context of potential revisions to the NCHC Tri-County Agreement:

MOTION BY LANGENHAHN; SECOND BY BUTTKE TO CONVENE IN CLOSED SESSION, PURSUANT TO §19.85(1) (C) (E) AND (F), FOR THE PURPOSE OF CONSIDERING PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, FOR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, AND FOR PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON INVOLVED IN SUCH PROBLEMS, TO WIT: CONSIDERATION OF SPECIFIC NCHC EMPLOYEES AND PERSONNEL DATA IN THE CONTEXT OF POTENTIAL REVISIONS TO THE NCHC TRI-COUNTY AGREEMENT. MOTION CARRIED. Not unanimous

Roll Call Vote was performed:

| Members | Present/Web-Phone | Excused/Absent |
|-------------------------|-------------------|----------------|
| Chair Kurt Gibbs | Yes | |
| Vice Chair Craig McEwen | Yes | |
| Matt Bootz | WebEx | |
| Tim Buttke | Yes | |
| Sara Guild | | X |
| Jacob Langenhahn | Yes | |
| Alyson Leahy | Yes | |
| John Robinson | No | |
| Jean Maszk | WebEx | |
| Randy Fifrick | | X |

2. Motion to return to open session for announcements and possible action on matters discussed in closed session:

MOTION BY LANGENHAHN; SECOND BY MC EWEN TO RETURN TO OPEN SESSION. MOTION CARRIED.

Action:

As a result of closed session, no action taken.

B. Prioritization of the Administrator’s 2022 Work Plan

Discussion:

Chair Gibbs requests committee members to review and prioritize items in the Administrator's 2022 Work Plan in order to guide Administrator Leonhard on priorities they would like him to focus on.

After committee discussion, Administrator Leonhard will identify and provide the committee with projects that could be delayed versus projects that are immediate priorities. Supervisors also request having a discussion on improving the ranking process for the future.

Action:

No action taken.

Follow Up:

Review Administrator’s list and discuss them at the March meeting.

C. Annual Evaluation of County Administrator

1. The Executive Committee may consider a Motion to Go into Closed Session pursuant to §19.85(1) (c) Wis. Stats. to consider performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, namely: the County Administrator. **[Roll Call Vote Suggested]**

MOTION BY LANGENHAHN; SECOND BY ROBINSON TO CONVENE IN CLOSED SESSION, PURSUANT TO §19.85(1) (C) WIS. STATS. TO CONSIDER PERFORMANCE EVALUATION DATA OF A PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, NAMELY: THE COUNTY ADMINISTRATOR. MOTION CARRIED.

Roll Call Vote was performed:

| Members | Present/Web-Phone | Excused/Absent |
|-------------------------|-------------------|----------------|
| Chair Kurt Gibbs | Yes | |
| Vice Chair Craig McEwen | Yes | |
| Matt Bootz | WebEx | |
| Tim Buttke | Yes | |
| Sara Guild | | X |
| Jacob Langenhahn | Yes | |
| Alyson Leahy | Yes | |
| John Robinson | Yes | |
| Jean Maszk | WebEx | |
| Randy Ffrick | | X |

2. Motion to return to open session for announcements and possible action on matters discussed in closed session.

MOTION BY ROBINSON; SECOND BY BUTTKE TO RETURN TO OPEN SESSION. MOTION CARRIED.

Discussion:

As a result of closed session, a paper copy of the evaluation form will be mailed to supervisors who did not previously return one.

Action:

No action taken.

Follow Up:

The Administrator’s evaluation will proceed at the March Executive Committee meeting.

5. Operational Functions Required by Statute, Ordinance, or Resolution: None

6. Educational Presentations and Committee Discussion: None

7. Next Meeting Date & Time, Location, Announcements and Future Agenda Items:

A. Committee members are asked to bring ideas for future discussion.

B. Next Executive Committee Meeting: **Thursday, March 10, 2022, at 4:00 p.m.**

8. Adjournment

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MOTION BY MC EWEN; SECOND BY ROBINSON TO ADJOURN THE MEETING AT 7:13 P.M. MOTION CARRIED.

The recorded meeting can be viewed here: <https://tinyurl.com/MarathonCountyBoard>

Respectfully submitted by Toshia Ranallo.