



## MARATHON COUNTY EXECUTIVE COMMITTEE MINUTES

Monday, February 11, 2020, 4:00 p.m.  
Courthouse Assembly Room B-105, 500 Forest St, Wausau WI 54403

Attendance:	Present	Absent
Kurt Gibbs, Chair	X	
Craig McEwen, Vice-Chair	X	
Matt Bootz	X	
Sara Guild	X	
Jacob Langenhahn	X	
Allen Opall		X
John Robinson	By Phone	
E J Stark	X	
Jeff Zriny	X	

**Also Present:** Lance Leonhard, Kim Trueblood, Becky Frisch, Jon Graveen, Scott Corbett, Mary Palmer, Media

### 1. Call Meeting to Order

Meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

2. **Public Comment:** Jon Graveen, 1615 Naugart Drive, District Attorney's need for more Assistant District Attorneys and wants the committee to keep the pressure on the State.

### 3. Approval of the January 7, 2020, Minutes

**MOTION BY MCEWEN, SECOND BY ZRINY, TO APPROVE THE JANUARY 7, 2020, EXECUTIVE COMMITTEE MEETING MINUTES. MOTION CARRIED.**

### 4. Policy Issues Discussion and Committee Determination to the County Board for its Consideration

#### A. Discussion on Reimbursement of Mileage for County Board Supervisors

#### **Discussion:**

Per County Board rules, in order to be reimbursed for mileage County Board Supervisors must provide a copy of their vehicle insurance. Seven supervisors did not provide updated vehicle insurance to the County Clerk. Six reminders were sent via e-mail. Four supervisors declined payment and the other three were notified that the County Board Chair said they would not be paid.

One supervisor said he did not receive any notices and is requesting fourth quarter payment. The Clerk did not get any e-mails returned. Prior quarters are closed for reimbursement, but the Finance Director said they could still pay fourth quarter if directed. One supervisor suggested that perhaps a reminder should be verbally given at County Board meetings.

#### **Action:**

**MOTION BY BOOTZ; SECOND BY ZRINY NOT TO REIMBURSE FOURTH QUARTER OR PRIOR MILEAGE TO THOSE THAT DID NOT PROVIDE PROOF OF INSURANCE. MOTION CARRIED.**

#### **Follow through:**

No follow through needed.

#### B. Input for the 2020 Administrator's Work Plan

#### **Discussion:**

Committee members were asked to rank their top ten choices for the 2020 County Administrator's Work Plan. Below is the list which includes the top 12 in order of committee members' recommendations:

- Continue renovation of NCHC campus (7)

- Creating a long term facilities plan (6)
- Open a police communications channel (5)
- Develop a compensation policy for advancing top performs quickly to midpoint (4)
- Update Westside Master Plan (4)
- Expand broadband to communities (4)
- Complete a criminal justice survey (4)
- Continue efforts to obtain land for multi-department facility (Highway, PRF, Sheriff, etc.) (3)
- Develop policy for funding capital improvement (3)
- Develop outcomes based contracts for nonprofits (3)
- Conduct educational reports on financial and budget (3)
- Cost recovery strategy (3)

Others that received two recommendations or less include:

2 recommendations:

- Work on increased student population at UWSP Wausau
- Seek agreement with state office to suspend as opposed to terminate Medicaid for incarcerated individuals
- Move adult protective services from NCHC to ADRC
- Evaluate the need to restructure the Finance Department to include a budget analysis position
- Plan to replace the County's financial system
- Develop long term plan for roads and bridges
- Create partnership to fund facility funds for regional facilities science center (morgue)

1 recommendation:

- Learning strategies for employees professional development
- NCHC facilities and use agreement
- RCA
- Budget methodology
- and more

Interim Administrator Leonhard will reorder the work plan items and group those that are related as subunits underneath and bring to the Board. It was requested that he add a column showing if the item is dependent on other partners.

**Action:**

**MOTION BY ROBINSON; SECOND BY ZRINY THAT THE RANKING ORDER PROVIDED BY THE COUNTY BOARD CHAIR/EXECUTIVE COMMITTEE BE THE TOP PRIORITIES ON THE ADMINISTRATOR'S WORK PLAN. MOTION CARRIED.**

**Follow through:**

Will go to County Board

C. Discussion on Membership to the Downsizing of the County Board and Recommendation to the Board

**Discussion:**

Each standing committee chair was asked to provide the County Board Chair with a name from their committee to be part of the Task Force. Becky Frisch gave an update on what their department has found to date: Jon Hochkammer from WCA will retire this week, but has provided great information:

- he will provide contact information from several counties he has worked with recently
- 2019 redistricting manual came out today
- downsizing and structure must be done together for better decision making
- NACo is not interested in this topic. They have no information to provide or share since 2009 and is not going to do any updates.
- Could look at states that have commissioners, but it's too different from our structure and it's not recommended.

To role this out in a master plan would be beneficial and looking at the committee structure. This may not be in the charter, but the Executive Committee can give direction to look at this as part of the whole.

Discussion centered on whether the appointments to the Task Force should happen now or wait until the new Board is seated. Will a couple of months make a difference in gathering information? Yet, we don't shut down committees due to a change in the committee makeup.

Consensus, with one descent, is that it would be best to wait to have the Chair, who will be elected in April, appoint the members to the Task Force. The Chair will need to take into consideration that the makeup of the Task Force follows the Charter to include both rural and urban supervisors and those with diverse opinions so that all views are represented. During the next couple of months, staff can continue gathering information to assist the Task Force.

Chair Gibbs is not prepared to bring seven names forward right now.

**Action:**

**MOTION BY ROBINSON; SECOND BY GUILD TO BRING THE NAMES FOR THE TASKFORCE AND DISCUSSION TIMELINES TO THE MARCH, 2020, EXECUTIVE COMMITTEE MEETING.**

If we are bringing names forward in March they might as well be appointed.

**MOTION TO AMEND BY LANGENHAHN; SECOND BY STARK TO STRIKE, FROM THE ORIGINAL MOTION, BRINGING THE NAMES FOR THE TASKFORCE TO THE MARCH MEETING. MOTION CARRIED – NOT UNANIMOUS.**

**AMENDED ORIGINAL MOTION: MOTION BY ROBINSON; SECOND BY GUILD TO BRING THE TIMELINE DISCUSSION TO THE MARCH, 2020, EXECUTIVE COMMITTEE MEETING. MOTION CARRIED.**

**Follow through:**

Bring back in March and look at timelines again.

**5. Operational Functions Required by Statute, Ordinance, or Resolution - None**

**6. Educational Presentations/Outcome Monitoring Reports**

**A. Selected Non-Profit Performance Contracts interplay with County Procurement Rules**

**Discussion:**

In the 2020 budget discussion and approval the Board decided to restore funding to five nonprofits and to pursue outcome and output based performance contracts. Each of the five agencies funding is above \$30,000. County Board is authorized to direct funding for this type of work, but the procurement code directs us to do a request for proposal for business over \$30,000. Unless you say otherwise we will go outside the procurement code and follow the Board's dictate.

Contracts will tell us what we will get for our money. But how do we deal with performance standards? Will these be meaningful? What can we actually measure that will have meaning and will be measurable and actionable in the next budget.

Administrator Leonhard is looking to develop a contract for each to basically do the same things they are doing now by identifying areas where the services align with existing department services. The Historical Society for example does presentations throughout the county. We could tie some of the funding to seeking out and delivering various educational presentations at the libraries throughout the year. They are also in the process of digitizing materials and they can make those available via link on our Library website.

The Women's Community and the District Attorney's office both provide education in various schools. The Women's Community presents on teen dating violence and the DA's office does sexting presentations. We can look to see if there are areas that overlap and have The Women's

Community take on the DA's presentations. This would open up time in the DA's office.

Everyone agrees we do not need to go out for procurement or RFP.

**Follow through:**

No follow through needed.

**B. Update on the Administrator Recruitment**

**Discussion:**

Seventeen candidates applied for the County Administrator position. Background checks will be done later this week and recommendations will be made to the Task Force on selected candidates. After the Task Force has interviewed those selected, final candidates will be referred to this committee and then make a recommendation to the full board.

**Follow through:**

No follow through needed.

**C. Update on Board Chairman Letters on Wisconsin Legislative Bills**

1. Supermajority Bill
2. Land and Water Bills

**Discussion:**

Chair Gibbs - the legislature has had bills coming very quickly in the past couple of weeks. Some of our departments wanted our county to weigh in on some of these bills. The letters followed policy already set through the comprehensive plan, land and water, farmland preservations plans, etc. A handout was given explaining what the four letters were about and whether we supported the bills or not.

There hasn't been time for the bills to be reviewed by committee because the timeline at the state is so fast and furious.

This is just an update to let the Executive Committee know what action was taken by the County Board Chair. More legislation came out today that is potentially controversial. The Assembly has today and one more day and the Senate has 3 days to be concluded before recess by mid-March. Then no legislation coming out of Madison after that.

There is a metallic mining bill out there, but don't anticipate anything will need to be done.

**Follow through:**

No follow through needed.

**7. Next Meeting Time, Location, Agenda Items and Reports to the County Board**

- Committee members are asked to bring ideas for future discussion and educational presentations for the County Board
- Next regular meeting: Tuesday, March 10, 2020 at 4:00 p.m. in the Assembly Room

**8. Announcements:**

**9. Adjournment**

There being no further business to discuss, **MOTION BY MCEWEN; SECOND BY LANGENHAHN, TO ADJOURN THE MEETING. MOTION CARRIED.** Committee adjourned at 5:43 p.m.

Respectfully submitted by,  
Mary Palmer