



MARATHON COUNTY EXECUTIVE COMMITTEE MINUTES

Tuesday, July 14, 2020, 4:00 p.m.
Courthouse Assembly Room, B-105, 500 Forest St, Wausau WI 54403

Attendance:	Present	Absent	Vice-Chairs	
Kurt Gibbs, Chair	X			
Craig McEwen, Vice-Chair	X			
Matt Bootz	W		Brent Jacobson	W
Tim Buttke	W		Michelle Van Krey	N/A
Randy Fifrick	W		Sandi Cihlar	W
Sara Guild	W		Ka Lo	N/A
Jacob Langenhahn	W			
Alyson Leahy	W			
John Robinson	W			
E J Stark	W			

Also Present: Lance Leonhard, Scott Corbett, Mary Palmer, Members of the Public

Web: Becky Frisch, Kim Trueblood, William Harris

1. Call Meeting to Order

Meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

2. Public Comment: The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-18-20, dated March 17, 2020

3. Approval of June 11, 2020, Executive Committee Meeting Minutes

MOTION BY MCEWEN; SECOND BY ROBINSON, TO APPROVE THE JUNE 11, 2020, EXECUTIVE COMMITTEE MEETINGS MINUTES. MOTION CARRIED.

4. Policy Issues Discussion and Committee Determination - None

A Continuing suspension of the County Board Rules

1. Virtual Meetings

2. Policy and Procedure on Public Comment

Discussion:

1. Suspension of virtual meetings will expire on July 26th (the correct date is the July 2020 voting meeting of the County Board on the 28th). Do we wish to continue to have virtual meetings for committees and county board meetings? Corporation Counsel Scott Corbett went over the current rule in the packet. It has been suspended twice for board members to meet virtually. He believes the rule should be modified to allow members to meet virtually. It would be simpler to say: *Participation of supervisors by phone or other platform in a meeting of the full board is permitted and the public will be afforded comparable access, as required by law.*

Voting is the down side of virtual meetings. Gibbs stated that we are looking at programs that will allow faster voting rather than roll call.

2. The recommendation from Corporation Counsel is to lift the suspension on public comment. Committee members agree and believe the public should be able to comment. There was some concern about the public calling in. There was also concern about the public providing information to speak 5 minutes before the meeting. This would be challenging with the virtual meeting starting and the meeting being organized. Right now e-mails are not allowed. There will still be 15 minutes for public comment.

Action:

1. **MOTION BY ROBINSON; SECOND BY FIFRICK TO RECOMMEND THAT WE ADOPT THE**

RULE WITH VIRTUAL MEETINGS. MOTION CARRIED

2. MOTION BY ROBINSON; SECOND BY BUTTKE TO RETURN TO THE FORMER PUBLIC COMMENT BOARD RULES. MOTION CARRIED.

Follow through:

Agenda items 4(A)(1 and 2) will be forwarded to County Board.

B Marathon County Long-term Facility Planning

1. How do we ensure that we are adequately assessing our space needs?

Discussion:

Marathon County has various properties and buildings. We need to take a comprehensive look at them and start a conversation with the board and administration, as we look at a long range system facilities plan. A brief overview of some of the various buildings was given:

- NCHC Campus and part of the project provides for the potential relocation of Social Services to that campus. It's advantageous to consumers and facilities.
- Discussed the purchasing process to relocate the Highway Department, Parks, Recreation & Forestry, and Conservation, Planning & Zoning at property we were looking at in the Village of Maine. That was not approved at the end of the year, but it is still in the works.
- Vice Chair McEwen is working with the Forensic Science Center Task Force for a Regional Forensic Science Center (Morgue)
- Extension, Education & Economic Development and HR/Finance/Property Committees directed Administration to look at a public/private partnership on the UW Stevens Point, Wausau campus dorms and some property adjacent to the courthouse.
- Westside Master Plan includes Marathon Park and adjoining campus.
- In the next couple of years we will be doing about ten years' worth of planning which will also include River Drive, West Street and Thomas Street (Social Services)

Administration is looking for guidance from the Executive Committee. What should administration be mindful of when working on the system wide facilities plan? How do we have a comprehensive look and then we have to consider accelerated telework. Are the facilities needs going to be the same as they currently are.

The committee was mixed on whether to handle the comprehensive look internally or hire someone to do that. One concern on keeping it internally is if Administration and Facilities & Capital Management have the capacity to do this with all their other commitments. It was decided that the Administrator and Facilities & Capital Management will meet and come back with a possible scenario on their capacity to work on a master plan for the county.

Action:

No action taken.

Follow through:

The Administrator will meet with Facilities & Capital management and come back with ideas on how to facilitate a long term facilities plan.

5. Operational Functions Required by Statute, Ordinance, or Resolution – None

6. Educational Presentations/Outcome Monitoring Reports

A. New Procedure for County Board/Citizen Members Expense Report

Discussion:

Leonhard went through the form virtually. Each quarter the form is submitted, it will need have the most current declaration page uploaded and send to the county board chair for approval.

Current window for reimbursement submission is 15 days after the quarter ends.

Follow through:

None needed at this time.

7. Next Meeting Time, Location, Agenda Items and Reports to the County Board

- Committee members are asked to bring ideas for future discussion and educational presentations for the County Board – email agenda items to Chair Gibbs
- Next regular meeting: Wednesday August 12, 2020 at 4:00 p.m. in the Courthouse Assembly Room and Webex/Phone

8. Announcements: None

9. Adjournment

There being no further business to discuss, **MOTION BY MCEWEN; SECOND BY STARK TO ADJOURN THE MEETING.** Meeting adjourned at 5:03 pm

Respectfully submitted by,
Mary Palmer