



MARATHON COUNTY EXECUTIVE COMMITTEE MINUTES

Tuesday, January 8, 2019, 4:00 p.m.
Courthouse Assembly Room B-105, 500 Forest St, Wausau WI 54403

Attendance:	Present	Absent
Kurt Gibbs, Chair	X	
Craig McEwen, Vice-Chair	X	
Matt Bootz	X	
Sara Guild	X	
Jacob Langenhahn		EX
Allen Opall	X	
John Robinson	X	
E J Stark	X	
Jeff Zriny		EX

Also Present: Lance Leonhard, Scott Corbett, Nan Kottke, Mary Palmer

1. Call Meeting to Order

Meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

2. Public Comment: None

3. Approval of the December 11, 2018 Minutes

MOTION BY BOOTZ; SECOND BY MCEWEN TO APPROVE THE DECEMBER 11, 2018, EXECUTIVE COMMITTEE MINUTES. MOTION CARRIED.

4. Policy Issues Discussion and Committee Determination to the County Board for its Consideration

A. Review Process and Format of County Administrator's Performance Evaluation

In odd numbered years the Executive Committee does the County Administrator's Performance Appraisal and in even numbered years the whole Board participates. This year (2019) the Executive Committee is in charge of the Performance Appraisal. The County Administrator is the only employee of the County Board and has a different reporting relationship than County employees.

Discussion centered on what education the full Board needs for the 2020 Performance Evaluation process and what form should be used. Education requested and other suggestions:

- Tips on how to use the form -
- Look at the Work Plan and Core Values
- How is interaction between the Administrator and committees he staffs
- Set a base level, as it's not a personality contest.
- Have Board members answer only the questions they know the answers to.
- Possibly add a check box that they don't have enough information to make an informed answer. This could imply that the Board member doesn't have contact with the administrator.

Most supervisors may not be aware they will be evaluating the Administrator. Some members don't have as much interaction with him as the Executive Committee members. If education is provided to the Board in April this year, they will have an opportunity to observe the Administrator over the next few months which may help them in their evaluation.

No decision was made whether Department Heads will be asked to evaluate the Administrator in 2020.

Action:

No action was taken.

Follow through:

None.

B. Evaluation Criteria to Rank Non-Profit Agencies

Below is the feedback from committee members:

- Utilize Priority Based Budgeting, the Strategic Plan and the Comprehensive Plan and how the agency's program(s) facilitates toward the two plans.
- A scoring system needs to be developed
- Healthiest, safest and most prosperous are great concepts and goals but how do you put criteria to them?
- How do you disseminate between PPA and TWC? What makes one nonprofit better than another?

- Plus there are others not being funded and what stops them from making a request?
- The message sent was a decrease of 25% each of the next 4 years. The Board felt there should be criteria because they all aren't equal. Do we continue some, but not all or do we set up criteria?
- Create a joint venture and the Board will set the criteria in the board rules – s.2.01 (22) Joint Venture in the County Board Rules.
- If funding is not provided, would some of the resource requests end up back in the county to do.
- Have we challenged the entities to find other funding or drop the level of service? Warm Water Works was used as an example where they didn't think they could raise 1.5 million and raised 3 million by finding other funding sources.
- Large foundations are not normally funding operations. They usually only helping with startup and structure.

Action:

No action was taken.

Follow through:

Kurt and Brad will work on the criteria

- C. Motion to Go into Closed Session, Pursuant to s. 19.85(1)(e), Wis. Stats., for the Purpose of Deliberating or Negotiating the Purchase of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, to Wit: For the purpose of permitting the Committee to discuss ongoing negotiations for purchase of real property in furtherance of Westside Master Plan.

In the event a signed Offer to Purchase has been received by Marathon County prior to the Committee meeting, action to approve or disapprove purchase will occur in open session, unless a further counter-offer is being considered.

Roll Call taken by members present

Action:

MOTION BY STARK; SECOND BY ROBINSON TO GO INTO CLOSED SESSION (ROLL CALL VOTE TAKEN), PURSUANT TO S. 19.85(1)(E), WIS. STATS., FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, TO WIT: FOR THE PURPOSE OF PERMITTING THE COMMITTEE TO DISCUSS ONGOING NEGOTIATIONS FOR PURCHASE OF REAL PROPERTY IN FURTHERANCE OF WESTSIDE MASTER PLAN. MOTION CARRIED.

Follow through:

.No follow through.

- D. Motion to Return to Open Session (No Roll Call Vote Taken)

Action:

MOTION BY OPALL; SECOND BY STARK TO RETURN TO OPEN SESSION. MOTION CARRIED.

Follow through:

No follow through.

- E. Possible Announcements or Discussion and Possible Action, Resulting from Closed Session

Discussion:

No report from the closed session.

Action:

No action was taken.

Follow through:

No follow through.

5. Next Meeting Time, Location, Agenda Items and Reports to the County Board

- Committee members are asked to bring ideas for future discussion and educational presentations for the County Board:
 - Transportation funding of vehicle registration fees and how it's being used.
 - Infrastructure meeting minutes on whether names should be included. Should WCA be invited to give the Board an educational session on taking minutes.
- Next Meeting: Tuesday, February 12, 2021, at 4:00 p.m. in the Assembly Room

6. Announcements: None

7. Adjournment

There being no further business to discuss, **MOTION BY MCEWEN; SECOND BY OPALL TO ADJOURN THE MEETING. MOTION CARRIED.** Committee adjourned at 5:01 p.m.

Respectfully submitted by,
Mary Palmer