



## MARATHON COUNTY EXECUTIVE COMMITTEE MINUTES

Tuesday, August 13, 2019, 4:00 p.m.  
Courthouse Assembly Room B-105, 500 Forest St, Wausau WI 54403

Attendance:	Present	Absent
Kurt Gibbs, Chair	X	
Craig McEwen, Vice-Chair	X	
Matt Bootz	X	
Sara Guild	X	
Jacob Langenhahn	X	
Allen Opall	X	
John Robinson	X	
E J Stark	X	
Jeff Zriny	X	

**Also Present:** Brad Karger, Lance Leonhard, Nan Kottke, Scott Corbett, Michael Lotter, Scott Parks, Chad Billeb, Mike Moran, Media, Mary Palmer

### 1. Call Meeting to Order

Meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

### 2. Public Comment: None

### 3. Approval of the July 9, 2019, Minutes

**MOTION BY ZRINY; SECOND BY OPALL TO APPROVE THE JULY 9, 2019, EXECUTIVE COMMITTEE MINUTES. MOTION CARRIED.**

### 4. Policy Issues Discussion and Committee Determination to the County Board for its Consideration

#### A. Potential Resolution Supporting Appointment of the Unvacated Term for County Clerk

#### **Discussion:**

Nan Kottke tendered her resignation as County Clerk effective September 13, 2019. The committee agrees that a person should be appointed by the Board to fulfill the remainder of the unexpired term of the current Marathon County Clerk until January 6, 2021. We have 45 applicants.

This is similar to how the County Treasurer's vacancy was handled. We filled the unexpired term. Then that person ran and was elected.

#### **Action:**

**MOTION BY ROBINSON; SECOND BY MCEWEN TO FORWARD A NAME TO THE FULL BOARD TO BE APPOINTED TO FILL THE POSITION OF THE UNEXPIRED TERM OF MARATHON COUNTY CLERK UNTIL JANUARY 6, 2021. MOTION CARRIED.**

#### **Follow through:**

Take to County Board.

#### B. Recruitment of the County Administrator Position

1. Establish Recruitment Process and Timeline
2. Create an Employment Agreement
3. Update Job Duties and Qualifications

#### **Discussion:**

A variety of ideas were shared on how to proceed with the recruitment of the County Administrator. These are what the committee is considering:

- Update the job description (review the current one and see if WCA (Wisconsin Counties

Association) has other resources

- Determine who will be on the task force, keep the number low
- Develop talking points for the timeline
- Advertise through NACo, WCA, WCMA, ICMA, etc. This would save a lot of money than going through a company to do a national recruitment.
- Have two screenings one with a mix of community and the second by County Board.

Depending on who is selected we could have someone ready to start on December 31<sup>st</sup> or it could be much later.

There will be a Special Executive Committee meeting at 5:30 on August 27<sup>th</sup> prior to County Board in the Employee Resources Conference Room to continue this discussion. Kurt will provide additional information from WCA, and the committee will discuss the County Administrator Recruitment Task Force.

**Action:**

No action was taken.

**Follow through:**

- A charter will be drafted for the task force
- Kurt Gibbs will provide additional information from WCA if they have an existing model for guidance.

C. Funding for Non-Profit Agencies in the 2020 County Budget

a. Program Ranking Utilizing Priority Based Budgeting

- Q 3= Women's Community, United Way, NC Community Action Program
- Q 4= MCDEVCO, Historical Society, Entrepreneurial Bootcamp, Boy and Girls Club, Fair, PPA, Civil Court Mediation, Crime Stoppers

**Discussion:**

Various options were discussed regarding the quartile 3 and 4 programs. Three additional requests for Civil Court Mediation (\$15,000), MCLIT (\$45,000) and KATZ (\$50,000 – housing for runaway teens) were also discussed. These would total an additional \$110,000.

Consensus emerged that all Q 3 and Q 4 programs will be reduced by 25% in 2020 and no new programs will be added. The committee did not find it feasible to keep the current programs at status quo nor be able to add new programs. It was also brought up that non-profit agencies have the ability to fund raise.

Also taken into consideration was the structural deficit which was about \$400,000 at the time of the meeting and there has been a request for 9 new positions in 2020.

**Action:**

1. **MOTION BY ROBINSON; SECOND BY MCEWEN TO REDUCE THE NONPROFIT ORGANIZATIONS BY 25% THAT ARE IN THE 2019 BUDGET** ~~and that to be allocated on outcome and weighed by administration to determine if there is more value by outcome THEN could receive additional funds.~~ **MOTION CARRIED UNANIMOUSLY.**

This committee would be setting up the Administrator for criticism.

Across the board cut of 25% of Q3 and 4. This committee came up with cut Q4 b 25% and leave Q3 alone.

2. **MOTION BY STARK; SECOND BY LANGENHAHN TO AMEND THE MOTION TO REMOVE THE CRITERIA BASED ON OUTCOMES AND CHANGE MOTION TO REDUCE ALL Q 3 AND 4 IN THE RANKINGS BY 25% REDUCTION TO ALL NON-PROFITS THAT ARE IN THE 2019 BUDGET. MOTION CARRIED 2 NO; 7 YES**
1. **MOTION BY LANGENHAHN; SECOND BY ZRINY TO RECOMMEND TO ADMINISTRATION TO**

**NOT FUND THE THREE NEW PROGRAMS.**

- 2. MOTION TO AMEND BY BOOTZ; SECOND BY MCEWEN IF ALTERNATIVE FUNDING CAN BE FOUND ELSEWHERE IN THE BUDGET LINE ITEMS FROM ACTUAL SAVINGS IN THE BUDGET, THESE FUNDS CAN BE USED TO FUND THE THREE NEW NON-PROFIT REQUESTS UP TO THEIR REQUESTED AMOUNT. MOTION CARRIED.**

***Follow through:***

Administrator Karger will contact each non-profit agency to let them know about the 25% reduction.

- D. Reflecting on the County Board discussion of the Pride Month Resolution:
- a. Were there any lessons learned that might help the County Board when a similar issue surfaces in the future?
  - b. County Board Educational Sessions:
    - i. September- Vocabulary and Key Concepts of Diversity and Inclusion
    - ii. October- History of Native Americans in Central Wisconsin
    - iii. December- History of Hmong People Currently Residing in Marathon County

***Discussion:***

The question was raised asking where the public engagement process was prior to meetings. We need to engage the public and remember the tools that we have. We should take our time and not rush through issues and make sure there is time for discussions to happen.

Do we need a rule for a certain amount of time for a resolution to go from committee to the board? Is this something the Rules Review Committee should look at and determine if there should be certain criteria that should be met before a resolution is sent to the Board.

It was suggested to determine whether issues are a policy issue. If it's not a policy issue, does it need to come to the Board or at least have a process to streamline? Being disrespectful is not acceptable. This board should be apolitical and turn aside any political issues that come forward.

Look at the carbon footprint of the county. Does the resolution move the county forward or does it create divisiveness and disrespectfulness. We need to revisit creating referendums/resolutions. MAPS and child care awareness are issues that some people want brought to committee

We should have a serious discussion on what is our role as county board supervisors and the policy we are to be setting as supervisors representing your constituents. This Board is non-partisan.

Are there process improvement possibilities – put issues on as educational and not policy. Educate ourselves and our committee members.

***Action:***

No action was taken.

***Follow through:***

Bring this topic back in September for further discussion.

- E. Create a Task Force to Develop a Cost Recovery Policy

***Discussion:***

Brad is getting push back on this. Postpone to September

***Action:***

No action was taken.

***Follow through:***

Bring back at the September meeting.

- F. Update on Jail Progress and Possible Recommendation to the County Board

***Discussion:***

Michael Lotter, Facilities and Capital Management Director went over the main issues relating to the jail structure problem. They are starting with shoring up the defective columns under the jail addition to support the floors. They are re-engineering what was initially built. Shoring up should be done by Friday, August 16.

There are some deficiencies in the rebar on the floors that are causing the floors to sag. This was noticed several year ago and that's why they did the first study. Right now the focus is on what is failing.

There are ceilings open, duct work and electrical showing through. Solutions are being worked on. Until it's torn apart the engineers can't come up with a solution. Recommendation at the County Board meeting was to allow them to continue to move forward because we don't know what they will run into. Findorff will try to have solid numbers next month.

The building will be salvageable and we won't have a problem when it's done. It can be fixed. If we can keep going, we should be done by the end of November. We have to because insulation has been torn out.

We re fixing the deficiencies that have been monitored to this point. The engineer feels they are a safety concern. We will err on the safety of the citizens, inmates and employees of Marathon County so we aren't in imminent danger. If we go with the RFP option delaying up to 5 to 6 months adds another level of costs. We will fix it and fix it right so we have structural integrity.

Tomorrow is a meeting with the jail inspector and will do all fixes/updates such as ceiling tiles, etc. It will clean up other minor deficiencies we've had for years. DOC (Department of Corrections) has downgraded the facility from 279 to 164 beds.

The recommendation from this committee should be to continue with the process to get this corrected as soon as possible in a cost effective manner. Besides project costs there will also be operational costs like moving the inmates, overtime and etc. That will be part of the money needed.

**Action:**

No action was taken.

**Follow through:**

No follow through.

**5. Operational Functions Required by Statute, Ordinance, or Resolution – None**

**6. Educational Presentations/Outcome Monitoring Reports - None**

**7. Next Meeting Time, Location, Agenda Items and Reports to the County Board**

- Committee members are asked to bring ideas for future discussion and educational presentations for the County Board Resolutions and Referendums – how handled.
- Next Meeting: Tues August 27 at 5:30 in the Employee Resources Conference Room
- Next regular meeting: Tuesday, September 3, 2019, at 4:00 p.m. in the Assembly Room

**8. Announcements**

**A. Compromise Discussion with Regard to Administrator's Request**

**Discussion:**

The Executive Committee has reached an agreement and will be presented to the full board for ratification which includes everything authorized by the board.

**Follow through:**

No follow through needed.

**9. Adjournment**

There being no further business to discuss, **MOTION BY OPALL; SECOND BY BOOTZ TO ADJOURN THE MEETING. MOTION CARRIED.** Committee adjourned at 6:28 p.m.

Respectfully submitted by,  
Mary Palmer