



MARATHON COUNTY EXECUTIVE COMMITTEE

AGENDA

Date & Time of Meeting: **Tuesday, August 13, 2019, at 4:00 p.m.**

Meeting Location: Marathon County Courthouse Assembly Room –500 Forest Street, Wausau WI

Committee Members: Kurt Gibbs Chair; Craig McEwen, Vice-Chair; Matt Bootz; Sara Guild, Jacob Langenhahn, Allen Opall, John Robinson, E J Stark, Jeff Zriny

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

Executive Committee Mission Statement: *The Executive Committee of the Marathon County Board exists for the purpose of implementing the County's Strategic Plan by coordinating policy formation among the Committees, and providing leadership for all County Board policies through supervision of Administrative staff.*

1. **Call Meeting to Order**
2. **Public Comment**
3. **Approval of the July 9, 2019 Executive Committee Meeting Minutes**
4. **Policy Issues Discussion and Committee Determination**
 - A. Potential Resolution Supporting Appointment of the Unvacated Term for County Clerk
 - B. Recruitment of the County Administrator Position
 1. Establish Recruitment Process and Timeline
 2. Create an Employment Agreement
 3. Update Job Duties and Qualifications
 - C. Funding for Non-Profit Agencies in the 2020 County Budget
 1. Program Ranking Utilizing Priority Based Budgeting
 - a. Q 3= Women's Community, United Way, NC Community Action Program
 - b. Q 4= MCDEVCO, Historical Society, Entrepreneurial Bootcamp, Boy and Girls Club, Fair, PPA, Civil Court Mediation, Crime Stoppers
 - D. Reflecting on the County Board discussion of the Pride Month Resolution:
 1. Were there any lessons learned that might help the County Board when a similar issue surfaces in the future?
 2. County Board Educational Sessions:
 - a. September- Vocabulary and Key Concepts of Diversity and Inclusion
 - b. October- History of Native Americans in Central Wisconsin
 - c. December- History of Hmong People Currently Residing in Marathon County
 - E. Create a Task Force to Develop a Cost Recovery Policy
 - F. Update on Jail Progress and Possible Recommendation to the County Board
5. **Operational Functions Required by Statute, Ordinance, or Resolution – None**
6. **Educational Presentations/Outcome Monitoring Reports- None**
7. **Next Meeting Date & Time, Location, Future Agenda Items**
 - Committee members are asked to bring ideas for future discussion and educational presentations for the County Board.
 - Next Meeting: Tuesday, September 3, 2019 at 4:00 p.m. in the Assembly Room
8. **Announcements**
 - A. Compromise Discussion with Regard to Administrator's Request
9. **Adjournment**

*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail infomarathon@mail.co.marathon.wi.us one business day before the meeting.

SIGNED /s/ Kurt Gibbs
Presiding Officer or Designee

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: M. Palmer
FAXED DATE: _____
FAXED TIME: _____

NOTICE POSTED AT COURTHOUSE
BY: M. Palmer
DATE: _____
TIME: _____



MARATHON COUNTY EXECUTIVE COMMITTEE MINUTES

Tuesday, July 9, 2019, 4:00 p.m.
Courthouse Assembly Room B-105, 500 Forest St, Wausau WI 54403

Attendance:	Present	Absent
Kurt Gibbs, Chair	X	
Craig McEwen, Vice-Chair	By phone for closed session only	
Matt Bootz	X	
Sara Guild	X	
Jacob Langenhahn	Late arrival	
Allen Opall	X	
John Robinson	X	
E J Stark	X	
Jeff Zriny	X	

Also Present: Lance Leonhard,

1. Call Meeting to Order

Meeting was called to order by Chair Kurt Gibbs at 4:00 p.m.

2. Public Comment: None

3. Approval of the June 11, 2019, Minutes

MOTION BY STARK; SECOND BY BOOTZ TO APPROVE THE JUNE 11, 2019, EXECUTIVE COMMITTEE MINUTES. MOTION CARRIED.

4. Policy Issues Discussion and Committee Determination to the County Board for its Consideration

- A. The Committee will Consider a Motion to Go Into Closed Session Pursuant to § 19.85(1)(g) Wis. Stats. to confer with counsel concerning a demand made for settlement of a dispute between the Board and employee, the details of which are confidential.

MOTION BY STARK; SECOND BY ZRINY THAT THE COMMITTEE GO INTO CLOSED SESSION PURSUANT TO § 19.85(1)(G) WIS. STATS. TO CONFER WITH COUNSEL CONCERNING A DEMAND MADE FOR SETTLEMENT OF A DISPUTE BETWEEN THE BOARD AND EMPLOYEE, THE DETAILS OF WHICH ARE CONFIDENTIAL

Roll call vote taken:

Kurt Gibbs, Chair	Yes
Craig McEwen, Vice-Chair	Not in attendance when roll call taken
Matt Bootz	Yes
Sara Guild	Yes
Jacob Langenhahn	Not in attendance when roll call taken
Allen Opall	Yes
John Robinson	Yes
E J Stark	Yes
Jeff Zriny	Yes

MOTION CARRIED.

- B. Motion to Return to Open Session

MOTION BY STARK, SECOND BY ZRNY TO RETURN TO OPEN SESSION. MOTION CARRIED.

C. Possible Announcements or Action Resulting from Closed Session

Announcement:

The Executive Committee will forward their recommendations to the full board in closed session.

MOTION BY ROBINSON, SECOND BY BOOTZ DUE TO TIME RESTRAINTS TO POSTPONE REMAINING AGENDA ITEMS D, E, AND F TO THE NEXT EXECUTIVE COMMITTEE MEETING IN AUGUST. MOTION CARRIED.

D. Funding for Non-Profit Agencies in the 2020 County Budget

a. Program Ranking Utilizing Priority Based Budgeting

- i. Q 3= Women's Community, United Way, NC Community Action Program
- ii. Q 4= MCDEVCO, Historical Society, Entrepreneurial Bootcamp, Boy and Girls Club, Fair, PPA, Civil Court Mediation, Crime Stoppers

Discussion:

Postponed.

Action:

No action was taken.

Follow through:

E. Reflecting on the County Board discussion of the Pride Month Resolution:

- a. Were there any lessons learned that might help the County Board when a similar issue surfaces in the future?
- b. Messages delivered to County employees subsequent to the pride month debate and action
- c. County Board Educational Sessions:
 - i. September- Vocabulary and Key Concepts of Diversity and Inclusion
 - ii. October- History of Native Americans in Central Wisconsin
 - iii. December- History of Hmong People Currently Residing in Marathon County

Discussion:

Postponed.

Action:

No action was taken.

Follow through:

F. Create a Task Force to Develop a Cost Recovery Policy

Discussion:

Postponed.

Action:

No action was taken.

Follow through:

5. Operational Functions Required by Statute, Ordinance, or Resolution – None

6. Educational Presentations/Outcome Monitoring Reports - None

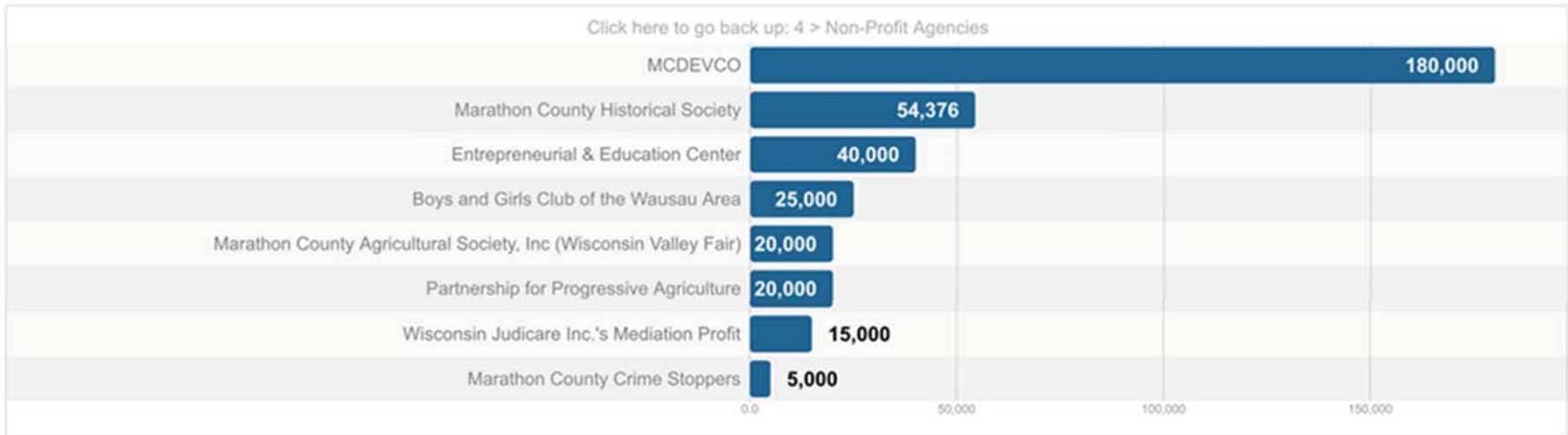
7. Next Meeting Time, Location, Agenda Items and Reports to the County Board

- Committee members are asked to bring ideas for future discussion and educational presentations for the County Board
- Next Meeting: Tuesday, August 13, 2019, at 4:00 p.m. in the Assembly Room

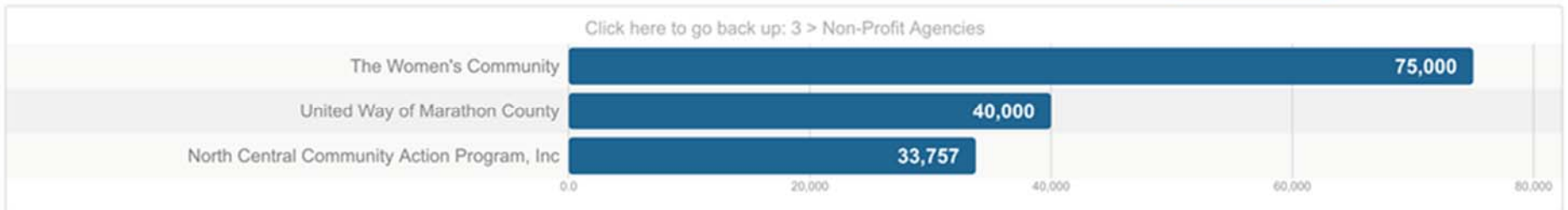
8. Adjournment

There being no further business to discuss, **MOTION BY OPALL; SECOND BY LANGENHAHN TO ADJOURN THE MEETING. MOTION CARRIED.** Committee adjourned at 5:55 p.m.

Q 4 programs- Non Profit



Q 3 programs- Non- Profit











COUNTY ADMINISTRATION 2019 WORK PLAN



July 26, 2019





EXTENSION, EDUCATION AND ECONOMIC DEVELOPMENT					
Activity	What We have Already Done	Outcomes	Time Line	Progress	Progress
1. Evaluate the pool and fieldhouse at UWSP-Wausau to determine their relevance going forward with new educational models including more online and non-traditional students.	<ul style="list-style-type: none"> ▪ Identified the need to challenge prior spending patterns. ▪ The County Board has been presented with capital improvement projects for the UWSP-Wausau pool and fieldhouse. 	<ul style="list-style-type: none"> ▪ Determine the benefit of the recreational facilities where many of the future students will be online and/or non-traditional. ▪ Position the school facilities to match future needs. ▪ 1970 agreement with UW is updated to clarify roles, goals, decision-making authority and financial responsibilities. 	<ul style="list-style-type: none"> ▪ Report presented to the EEECD Committee by 4-1-2019. ▪ Decision made by the County Board on the immediate capital request by 7-1-2019. 		<ul style="list-style-type: none"> • Extension, Education and Economic Development Committee toured the facility. • EEECD decided that both the pool and field house need to be retained to keep UWSP-Wausau vital. • Parks Department is tasked with opening the pool to public use. • All previously approved capital improvements involving the pool and fieldhouse are underway.
2. Expand Broadband Access in Marathon County with an emphasis on business development and the currently underserved rural areas.	<ul style="list-style-type: none"> ▪ Hired a part-time UWEX Educator to focus almost exclusively on broadband expansion. ▪ Conducted a focus group which confirmed the importance of broadband expansion to business expansion and the ability of employers to retain talent. 	<ul style="list-style-type: none"> ▪ EEED Standing Committee prepares policy recommendation for the County Board which clarifies: <ul style="list-style-type: none"> – A process for determining priority areas for expansion. – The extent to which the County is willing to incentivize/ subsidize a private provider. 	<ul style="list-style-type: none"> ▪ The EEECD Standing Committee presents its policy recommendation to the County Board by the board's October meeting. ▪ County Board considers and adopts a broadband expansion policy by its December meeting. 		<ul style="list-style-type: none"> • RFP Conducted and Vendor Selected to Conduct a Broadband Study is completed. • Design Nine of Blacksburg, VA selected. • Community meetings were conducted to evaluate assets and demand. • Final recommendations expected to include a fiber ring around Marathon County. • Substantial increase in the State Budget for broadband grants. • Final report expected prior to the end of the calendar year.
3. Work with the UW Officials to increase the student population at the Wausau Campus					<ul style="list-style-type: none"> • Participated in orientation days for Wausau Middle School Students. • Promoted UWSP-Wausau in Wisc. Central Time eNews. • Working with school executive to update the physical surroundings. • Student housing is an impediment to progress.
ENVIRONMENTAL RESOURCES					
4. Implement a Marathon County POWTS Loan Fund to mirror the benefits and requirements of the State Wisconsin Fund.	<ul style="list-style-type: none"> ▪ Set aside funds from the Environmental Impact Fund for this purpose. ▪ Preliminary talks with MCDEVCO about administering the fund. 	<ul style="list-style-type: none"> ▪ Seamless continuation of the benefits of the Wisconsin Fund after the State fund is no longer funded. 	<ul style="list-style-type: none"> ▪ Residents experience no delay or loss of benefit during the transition from a State plan to a County plan. 		<ul style="list-style-type: none"> • The State Wisconsin Fund ends at the end of 2019. • Our administrative plans and the funding is in place for a seamless transition to a County program.

EXECUTIVE COMMITTEE					
Activity	What We have Already Done	Outcomes	Time Line		Progress
5. Oversee the Standing Committee Review of Programs in their Sphere of Influence.	<ul style="list-style-type: none"> Committed ourselves to looking for areas where we could live with less county funding or more outside revenue. 	<ul style="list-style-type: none"> Each Standing Committee comes up with something, even if it is small, that they think we could do less of or generate more outside revenue for in 2020. 	<ul style="list-style-type: none"> Ready for the 2020 budget. 		<ul style="list-style-type: none"> Suggestion of a Cost Recovery Policy is supported by the executive Committee and Public Safety Committee.
HEALTH AND HUMAN SERVICES					
Activity	What We have Already Done	Outcomes	Time Line		Progress
6. Renovate the NCHC Campus	<ul style="list-style-type: none"> Conceptualized a campus renovation that can cash flow. Borrowed money for the renovation. Engaged an architectural firm to design the renovation. 	<ul style="list-style-type: none"> Design completed by 10-31-2019. 	<ul style="list-style-type: none"> Construction on the main areas ready to start early in the year 2020. 		<ul style="list-style-type: none"> .Neighborhood concerns addressed. FAA height restrictions resolved. City permits in place. Design is underway.
7. Construct a New Aquatic Therapy Pool	<ul style="list-style-type: none"> Nearly set a world record for time we talked about the need for a new pool and how the cost should be shared. Raised private money to fund half the project cost. 	<ul style="list-style-type: none"> Vast majority of the people and organizations who funded the project are satisfied, if not delighted, by the new facility. 	<ul style="list-style-type: none"> Aquatic therapy pool opens by 12-31-2019 with a Grand Opening 		<ul style="list-style-type: none"> Groundbreaking ceremony is on August 5. Pool users seem to love the design!
HUMAN RESOURCES, FINANCE AND PROPERTY					
Activity	What We have Already Done	Outcomes	Time Line		Progress
8. Create a long term facilities plan.	<ul style="list-style-type: none"> Started the renovation of NCHC. Seem to have reached consensus that an expanded jail facility is needed. Have identified an opportunity and need to move the Highway and Parks Shops. 	<ul style="list-style-type: none"> Policy-makers prioritize projects and align around a time line for addressing each. 	<ul style="list-style-type: none"> Presented to the County Board as part of the 2020 budget message. 		Plan is underway. Here are some highlights: <ul style="list-style-type: none"> NCHC Campus Renovation, \$73,000,000 (19-22) Forensic Science Center, \$3,100,000 (21-23) Highway and Parks Shop, \$37,100,000 (23-28) Jail and Courthouse, \$100,000,000(24-29)
9. Develop a policy for funding Capital Improvements.	<ul style="list-style-type: none"> Utilized a funding plan that relied primarily on unspent funds from a prior year to fund capital projects. Just recently started borrowing for capital projects. 	<ul style="list-style-type: none"> Stable funding policy that meets the county's needs. Amount of debt incurred is within arrange the County Board finds acceptable. 	<ul style="list-style-type: none"> Policy in place for the 2020 budget. 		

10. Develop A Compensation Policy for Advancing Top Performers Quickly to Mid-Point	<ul style="list-style-type: none"> Dept. Heads and the CWA Board have expressed frustration with underfunding of the performance-based pay plan 	<ul style="list-style-type: none"> An affordable plan which rewards top performers under the mid-point of their salary range. 	<ul style="list-style-type: none"> Better job satisfaction and better retention of top performers. 		<ul style="list-style-type: none"> Proposed a policy change that might group the Airport Manager and the Library Director with the other department heads for determining pay increases. Funds for top performers will be set aside in the 2020 budget.
11. Create a funding plan for non-profits currently funded by the County.	<ul style="list-style-type: none"> The issue was flagged in the 2019 budget. County Board Members have discussed this issue for 20+ years. 	<ul style="list-style-type: none"> The County Board has a full understanding of how the current allocations are used and what will be lost if reductions are implemented. A County Board adopted set of criteria is applied when evaluating funding requests from non-profits. Status quo no longer accepted as the basis for continued funding. 	<ul style="list-style-type: none"> New process for determining funding for non-profits is incorporated into the 2020 budget. 		<ul style="list-style-type: none"> Non-Profit Funding Requests Ranked (Most in Q4, two in Q3) New Requests for Funding Non-Profits Approved or Being Considered by Standing Committees: Civil Court Mediation \$15,000 Homeless Teen Shelter (KATS) \$50,000 Literacy Education (McLit) \$45,000
12. Conduct educational reports for the County Board on financial issues and concepts before the budget is presented in November.	<ul style="list-style-type: none"> We have talked about the need/opportunity to close the gap among County Board Members in understanding the financial decisions/issues that confront the County. 	<ul style="list-style-type: none"> All County Board Members have sufficient understanding of financial concepts, terms and our current financial position to discuss the budget at a high level. 	<ul style="list-style-type: none"> Financial literacy education is completed prior to the November budget discussion. 		

INFRASTRUCTURE

Activity	What We have Already Done	Outcomes	Time Line		Progress
13. Expand Broadband to communities and neighborhoods currently underserved	<ul style="list-style-type: none"> Hired part-time UWEX Educator to coordinate broadband expansion. The focus of this work is more on answering the “how” than the “what” question. 	<ul style="list-style-type: none"> Broadband expansion infrastructure is incorporated into the long term road and bridge plan. 	<ul style="list-style-type: none"> Plan ready for adoption by year end, December County Board Meeting. 		See item\ #2 above.
14. Develop a long term plan for road and bridge reconstruction.	<ul style="list-style-type: none"> The Infrastructure Committee has a plan which is not well known or understood by the full County Board. 	<ul style="list-style-type: none"> An updated plan might take into account changes in technology, agriculture, and supports needed for all kinds of digital technology. 	<ul style="list-style-type: none"> The plan is ready for presentation at the County Board’s December meeting. 		<ul style="list-style-type: none"> Demand for all season road grows. Demand for roads designed to accommodate bicycles grows. Increased costs and new demands seem to require that road usage be added to the formula for determining road upgrades.

PUBLIC SAFETY					
Activity	What We have Already Done	Outcomes	Time Line		Progress
15. Complete Implementation of Uniform Addressing	<ul style="list-style-type: none"> 2/3 of the implementation is done. In litigation with the Town of Rib Mountain over the County's authority to impose uniform addressing. 	<ul style="list-style-type: none"> Excellent communication with impacted residents. 	<ul style="list-style-type: none"> Implementation fully completed by 9-1-2019. 		<ul style="list-style-type: none"> Almost all communities complete with the exception of Rib Mountain. In light of Supreme Court ruling we are going ahead with Rib Mountain. All addresses in Rib Mountain will use flag style sign placed adjacent to the roadway.
16. Raise Revenues at the Shelter Detention Facility	<ul style="list-style-type: none"> Evaluated the financial performance of the facility and found an opportunity to increase revenues. Made opening another police channel contingent on the new revenues raised. 	<ul style="list-style-type: none"> The facility fills 16 beds out of its 20 bed capacity. 13 from other counties. The cost per child should be the same or less for Marathon County kids as it is for kids from other counties. 	<ul style="list-style-type: none"> Ready in time for the 2020 budget. 		<ul style="list-style-type: none"> Public Safety Committee approved an increase in fees. Overall, the revenue situation has not improved. Consideration of facility closure is complicated by the possibility of 17 year olds being returned to the juvenile justice system.
17. Open an Additional Police Communications Channel	<ul style="list-style-type: none"> Committed ourselves to opening another police channel with new revenues generated by Secure Detention or savings generated by closing Secure Detention. Need has been established. 	<ul style="list-style-type: none"> Police communications operate to enhance officer and public safety. 	<ul style="list-style-type: none"> Fully implemented during the 2019 budget year. 		<ul style="list-style-type: none"> Sufficient savings in out-of-county jail inmates to support the hiring of two dispatchers in 2019. Plan to fund four more dispatcher positions in the 2020 budget.
18. Create partnerships to fund facility costs of a new Regional Morgue and to share the operation cost risk.	<ul style="list-style-type: none"> Started a feasibility study. Learned that the Regional Morgue can cover its operational costs but not its capital costs. Recently learned that its primary facility cost estimates were too high if we remodel the area that previously housed the aquatic therapy pool. 	<ul style="list-style-type: none"> Special Task Force adopts a business plan for the Public Safety Committee and County Board to consider that includes partnerships that share the capital costs and the risk that operational costs exceed projections or that revenue do not meet projections. 	<ul style="list-style-type: none"> The County Board determines whether we are going to go forward with the Task Force's plan by their October meeting. 		<ul style="list-style-type: none"> Plans and financial projections seem to indicate that facility can generate sufficient revenue to support operational costs. Meetings with health care providers, medical school and foundations, looking for ideas to fund the capital investments needed.