



MARATHON COUNTY EXECUTIVE COMMITTEE MINUTES

Tuesday, September 3, 2019, 4:00 p.m.
Courthouse Assembly Room B-105, 500 Forest St, Wausau WI 54403

Attendance:	Present	Absent
Kurt Gibbs, Chair	X	
Craig McEwen, Vice-Chair	X	
Matt Bootz		EX
Sara Guild	X	
Jacob Langenhahn	X	
Allen Opall	X	
John Robinson	X	
E J Stark	X	
Jeff Zriny	X	

Also Present: Brad Karger, Lance Leonhard, Scott Corbett, Dave Mack, Becky Frisch, Andy Faust, Jeff Johnson, Media, Mary Palmer

1. Call Meeting to Order

Meeting was called to order by Chair Kurt Gibbs at 4:07 p.m.

2. Public Comment: None

3. Approval of the August 13, 2019, Minutes

MOTION BY ZRINY; SECOND BY MCEWEN TO APPROVE THE AUGUST 13, 2019, EXECUTIVE COMMITTEE MINUTES. MOTION CARRIED.

Corrected Motion for 8/13 Minutes Agenda item 4C

4. Policy Issues Discussion and Committee Determination to the County Board for its Consideration

A. Request from Supervisor Bootz Discuss the Downsize of the County Board

Discussion:

This agenda item was postponed to the end of the meeting.

Information on redistricting and census are in the packet. Conservation, Planning and Zoning (CPZ) are involved with the technical side. The data is used in many ways and for redistricting. Marathon County Board Supervisory Districts are based on the census. Andy Faust from the North Central Wisconsin Regional Planning Commission gave a presentation. CPZ will be requesting that NCRPC to do the mapping for us without any additional costs. After the 2020 census, redistricting will take place whether we downsize or not.

In 2021 the County will receive the numbers from US census (3/31/21)

The County has 60 days to make a tentative supervisory district plan to each municipality

Then another 60 days to have a public hearing and finalize plan

These are the step that will be taken:

- form redistricting committee
- determine the number of districts
- work with citizens and municipalities
- create a tentative plan to submit to municipalities
- hold a public meeting

- present plan to county board

Right now our target population is 3,500 people per supervisor – there is a deviation allowance and you can only do plus or minus 10%.

In 2020 there will be a new board and it will affect that board. You are in a more neutral position now to make the decision.

As a county, we may want to set up a location to assist with online census forms.

Action:

No action was taken.

Follow through:

None needed at this time.

B. Recruitment of the County Administrator Position and Role of the Executive Committee in Identifying a Candidate to Bring Before the County Board for Confirmation

Discussion:

Before the discussion began, Administrator Karger reminded the committee that the five final candidate's resumes may be available to the public. He also reminded them not to make any comments on any of the candidates.

The Task Force will spell out job duties that you want administrator to use and utilize that information before a recruitment is done

Current job duties has 10% of administrator's time for legislative issues. How do you rank this as part of administrator's performance to have a relationship with legislators? Have involvement of time and issues with legislators kept on the work plan.

The interview and selection process could look something like this:

1. Were the minimum qualifications met?
2. How should the Task Force do the screening process?
3. The Task Force should bring 5 candidates they feel are best

The Task Force will do the initial screening and the Executive Committee will do the final interview of the top five candidate.

Jake Arrived 4:34

Initial screening will be done by Frank Matel (staff support non-voting), 6 members comprised of two Department Heads (can be elected), 2 non-task force County Board Members, and two 2 citizens – plus the County Board chair.

It would be helpful if the citizen members have a Human Resource back ground. Possible candidates were John Krueger or Kathy Drengler from Greenheck.

Action:

No action was taken.

Follow through:

Kurt will bring back recommendations.

C. Progress Report on Jail Repairs

Discussion:

The repairs on the jail are underway. Nothing new to report today. Unless something unforeseen comes up we should be good with the budgeted amount. It will take about 6 to 8 weeks to complete.

Action:

No action was taken.

Follow through:

None at this time.

D. Cost Recovery Policy

Discussion:

Currently we do not have a plan in place to review and raise fees and most fees haven't been raised in a long time. The recommendation is to see what other counties are doing and develop a regular/routine process to review fees every year or bi-yearly. Fees should be 100% of the real cost.

One suggestion was to create a list of services with fees and review 20% of them every 5 years. A list of non-fee services should be looked at too to determine if we are providing services that we can't or aren't having fees charged.

Action:

No action was taken.

Follow through:

The County Administrator will add this to his work plan.

E. Resolutions on Matters of Primarily State or Federal Government Concerns

Discussion:

This is a preliminary discussion on resolutions. Looking for clarification of what our policy will be when it is appropriate to bring resolutions forward to the full board. The first question should be is it a policy issue?

One supervisor does not want political issues brought to the board. The burden of proof should be on the committee / county board member, as to how it affects constituents and the county. There has to be some cause and effect. There are feel good resolutions and then those that we want our legislature to know where Marathon County stands, but if the county doesn't have or can't have a direct impact, we shouldn't bring those forward.

One possibility would be after coming out of a committee, resolutions would go to a resolution committee and then 2/3 of the resolution committee would have to agree before moving to the county board. Another suggestions is that if a resolution passes a committee, it cannot be taken to county board with a certain number of days.

How do we have more thoughtful meaningful discussions?

Action:

No action was taken.

Follow through:

Bring back another month for further discussion.

5. Operational Functions Required by Statute, Ordinance, or Resolution – None

6. Educational Presentations/Outcome Monitoring Reports

A. Consideration by the Infrastructure Committee Whether to Recommend that the County Board Create a Task Force/Workgroup to Develop a Long-term Transportation and Capital Improvement Plan

Discussion:

The Executive Committee supports the Infrastructure Committee creating a Task Force or work group to explore different approaches to solve the problems facing long-term transportation and capital improvement plan issues. The Task Force would set criteria and develop a recommendation plan on roads. It would include members of Extension, Education and Economic Development, Environmental Resources Committee, Land Use Zoning Committee, Infrastructure and possibly others with expertise in this area.

Scott Schmidt, County Engineer and Surveyor, from Washington County would be willing to share

their Work Plan and speak to the group.

If the number of new roads is increased and jurisdictional governance of others, which would increase spending, more state aid could be received. .

7. Next Meeting Time, Location, Agenda Items and Reports to the County Board

- Committee members are asked to bring ideas for future discussion and educational presentations for the County Board
- Next regular meeting: Tuesday, October 8, 2019, at 4:00 p.m. in the Assembly Room

8. Announcements: There was an error on charter for the County Administrator Recruitment and Selection Task Force and the Board will be asked to reconsider what was brought to the Board with what was voted and approved by the Executive Committee.

9. Adjournment

There being no further business to discuss, **MOTION BY LANGENHAHN; SECOND BY STARK TO ADJOURN THE MEETING. MOTION CARRIED.** Committee adjourned at 6:26 p.m.

Respectfully submitted by,
Mary Palmer