



MARATHON COUNTY
EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
AGENDA

Date & Time of Meeting: **Thursday, June 3, 2021 at 4:00 p.m.**

Meeting Location: **Courthouse Assembly Room, (B105), Courthouse, 500 Forest Street, Wausau WI**

Committee Members: Sara Guild, Chair; Ka Lo, Vice-Chair; Gary Beaström; Becky Buch; Tom Rosenberg; Rick Seefeldt, Chris Voll

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

Committee Mission Statement: *Provide the leadership for implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board all policies related to educational and economic development initiatives of Marathon County.*

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Extension, Education & Economic Development Committee members and the public to attend this meeting remotely. Instead of attendance in person, Committee members and the public may attend this meeting by **telephone conference**. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees. Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

Phone #: 1-408-418-9388

Access Code: 146-159-7938

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

The meeting will also be broadcast on Public Access or at <https://tinyurl.com/MarathonCountyBoard>

1. Call Meeting to Order

2. Public Comment *(Any person who wishes to address the County Board, or one of its committees, during the "Public Comment" portion of meetings, must provide his or her name, address, and the topic he or she wishes to present to the Marathon County Clerk, or chair of the committee, no later than five minutes before the start of the meeting.)*

3. Approval of the May 6, 2021, Extension, Education & Economic Development Committee Minutes

4. Policy Issues Discussion and Potential Committee Determination

A. UW-Madison Division of Extension

1. Authorization for Administration to Sign FoodWise Contract

5. Operational Functions required by Statute, Ordinance, or Resolution:

A. UW-Stevens Point Wausau

1. CIP Request for Modernization of Elevators
2. CIP Request for Replacement of Wall Covering

6. Educational Presentations/Outcome Monitoring Reports

A. Reports from Committee-Affiliated Departments and Organizations

1. Marathon County Public Library

2. MCDEVCO

3. UW-Madison Division of Extension

- a. General Update from Department, including Completion of Revised Contract between County and Board of Regents

4. UW-Stevens Point Wausau

7. Next Meeting Time, Location, Announcements and Future Agenda Items:

1. Committee members are asked to bring ideas for future discussion
2. Next meeting: **Thursday, July 1, 2021 at 4:00 pm**

8. Adjournment

**Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 261-1500 or e-mail countyclerk@co.marathon.wi.us one business day before the meeting*

SIGNED /s/ Sara Guild
Presiding Officer or Designee
NOTICE POSTED AT COURTHOUSE

FAXED TO: Wausau Daily Herald, City Pages,
FAXED TO: and Other Media Groups
FAXED BY: T. Ranallo
FAXED DATE: 6/04/2021
FAXED TIME: 12:15pm

BY: T. Ranallo
DATE: 6/04/2021
TIME: 12:15 pm



**MARATHON COUNTY
EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE
MINUTES**

Thursday, May 6, 2021 at 4:00 p.m.

Courthouse Assembly Room, (B105), Courthouse, 500 Forest Street, Wausau WI

Members	Present/Web-Phone	Absent
Chair Sara Guild	W	
Vice Chair Ka Lo	W	
Gary Beastro	W	
Becky Buch	W	
Tom Rosenberg	X	
Rick Seefeldt		X
Chris Voll	W	

Also Present: Lance Leonhard, Kurt Gibbs, and Toshia Ranallo.

VIA Web or Phone: Ralph Illick, Jason Hausler, and Ann Herda-Rapp.

1. Call Meeting to Order

Chair Guild called the meeting to order at 4:02pm.

2. Public Comment (15 Minutes) - None

3. MOTION BY ROSENBERG SECOND BY LO TO APPROVE THE MINUTES OF THE APRIL 1, 2021 EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE MEETING. MOTION CARRIED.

4. Policy Issues Discussion and Potential Committee Determination - None

5. Operational Functions required by Statute, Ordinance, or Resolution: - None

6. Educational Presentations/Outcome Monitoring Reports

A. Reports from Committee-Affiliated Departments and Organizations

The following May 2021 reports can be viewed in the packet located on our [website here](#).

1. Marathon County Public Library

The Library is tentatively scheduled to open on June 1, 2021

2. MCDEVCO

Marathon County has received \$1.1 million in CDBG funding for small businesses and housing.

3. UW-Madison Division of Extension

Director Jason Hausler reported he has started to email monthly reports to all county supervisors keeping them informed of current UW Extension activities.

A. Potential Modification of UW Extension Contract to Include Office Assistance

Discussion:

UW Extension Director Jason Hausler reported Nancy Anderson who handled administrative support retired on April 1st, 2021. Hausler and Administrator Leonhard have been discussing a variety of replacement options including hiring administrative support under the state contract the county currently has with UW Extension. The county would benefit by saving in health insurance and technology costs as well as reducing onboarding workload for Employee Resources.

Follow-up:

Forward to HR Finance & Property Committee.

4. UW-Stevens Point Wausau

A. Discussion of UWSP Letter to County Administration in Regards to the UWSP Dorm Agreement

Discussion:

UW Stevens Point Wausau Director Ann Herda-Rapp reported Marathon Hall will be returned back to the county on January 1, 2022 because there isn't a need for dormitory style housing anymore. There will need to be a discussion with the Agricultural Society in regards to an agreement that 4H students are able to utilize the Hall during the Fair. However, it has already been decided they will not be using the hall this year.

The dormitory has a fair amount of furnishings that UW Stevens Point is offering to the county and a determination whether or not to take the furnishings would need to be made by July 1, 2021.

Administrator Leonhard pointed out there was an attempt to move forward with reconstruction for the Hall but there wasn't an interested developer. He indicated according to his 2021 Workplan the Hall could be considered part of the Westside Master Plan.

Follow-up:

Administrator Leonhard will work with Ann Herda-Rapp to determine the best option for the furnishings issue.

7. Next Meeting Time, Location, Announcements and Future Agenda Items:

A. Next meeting: **Thursday, June 3, 2021 at 4:00 pm**

8. Adjournment

MOTION BY VOLL SECOND; BY ROSENBERG TO ADJOURN THE MEETING AT 5:01P.M. MOTION CARRIED

Respectfully submitted by
Toshia Ranallo



UW-MADISON EXTENSION

Agreement Letter - Marathon County Extension Office FoodWise Federal Fiscal Year 2022

University of Wisconsin-Madison Division of Extension FoodWise program has been offering nutrition education programming to the SNAP/FoodShare-eligible residents of Marathon County since 1990. During the period of October 2019 to September 2020, 4,071 educational contacts were made in Marathon County reaching 1,675 persons at locations such as Riverview Towers, three Wausau area food pantries, six Wausau School District 4-K Academies/Elementary Schools and the Women’s Community. Participants learn to make healthy food choices, to manage their food dollars, and handle their food safely. We also work with community partners to make the healthy choice, the easy choice where our participants live, learn, work, shop and play.

Much of the cost to provide FoodWise educational programming is paid with the \$90,734 in federal funds that FoodWise is bringing into Marathon County during this current year. FoodWise federal dollars pay the salaries, fringe benefits and direct teaching expenses for FoodWise colleagues in the county office.

FoodWise relies upon our County partners to provide office space and related overhead costs, as well as basic operating costs and resources such as internet service, IT support and basic software, office telephones, shared supplies and equipment in the Extension Office. These contributions from the County are essential to FoodWise’s work and presence in the County Extension Offices.

We ask that a representative of Marathon County confirm continued support of the work of FoodWise by signing below.

AGREEMENT STATEMENT:

During the period from October 1, 2021 to September 30, 2022, Marathon County agrees to support the delivery of University of Wisconsin-Madison Division of Extension FoodWise grant funded efforts within the County Extension Department by contributing the following:

- *Physical Space:* Offices and shared workspaces in the County Extension Office used by FoodWise colleagues and other Cooperative Extension colleagues when they are working on FoodWise efforts.
- *Shared Direct & Indirect Costs & Resources:* Resources such as overhead, supplies, equipment, information systems support and county administrative costs (categories and amounts vary by county) to be used by FoodWise colleagues in support of FoodWise work. These resources are supplied to FoodWise colleagues as they are to other Extension colleagues in the office.

County Official

Date

Area Extension Director

Date

Thank you for your continued support of the FoodWise program!

FoodWise education is funded by the USDA Supplemental Nutrition Assistance Program– SNAP and Expanded Food and Nutrition Education Program - EFNEP. An EEO/AA employer, the University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements.



Capital Improvement Plan (CIP) Project Request Form

Date of Request	05/13/2022		
Department	UW - Marathon County		
Contact Person	Gary Radunz		
Phone	715-261-6211	Email	gradunz@uwsp.edu
Project Title	Elevator modernization		
Location	UWSP at Wausau - Main building, 518 S. 7 th Ave		
Is the project new, a repair/replacement or a continuation of an existing project?	New <input type="checkbox"/> Repair/Repl <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> (see below)		

If continuation, fill in below:

Planning % complete Design/engineering % complete Construction/installation % complete

Has this request been approved by the appropriate Standing Committee or Board?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Departmental Priority <small>(check a different priority for each project)</small>	(High)	1	2	3	4	5	6	7	8	9	10	(Low)
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Description Summary / Scope	Modernize 3 elevators. Including, but limited to, the replacement of obsolete electronic controllers, hydraulic pumps and valves, door operators, hoistway devices, and car controls.
------------------------------------	---

Relation to Other Projects (if applicable):

Alternatives Considered:

1. Do nothing
2. Continue to maintain
- 3.

Reasons Alternatives Rejected:

1. Elevator controllers are obsolete or may have long out of service repair times
2. Accessibility issues. Due to building layout, utilizing other elevator cars is not an option due to floor differences
- 3.



Capital Project Request Form

PROJECT PURPOSE(S) - Check all that apply and please explain below:

- This project is required to meet legal, mandated or contractual obligations?
- This project will result in the protection of life and/or property and maintain/improve public health and safety?
- This project will result in reductions in expenditures (save money)?
- This project will result in a positive return for Marathon County?
- This project repairs/replaces an important existing physically deteriorated or functionally obsolete county facility, system, service or equipment?
- This project provides a new service, facility, system or equipment?
- This project would generate sufficient revenues to be essentially self-supporting in its operations?
- This project would make existing facilities or personnel more efficient or increase their use with minimal or no operating cost increase?
- This project will benefit and/or be utilized by other Marathon County departments?
- This project is consistent with an overall County plan, policy, or goal; and is necessary to complete a project that has begun or under construction?

Please explain all checked boxes below:

This equipment replacement project will provide the building with more safe and reliable elevators for patrons using this building. As the equipment ages, repair frequency may increase.



Capital Project Request Form

PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design / Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$0.00			
Land Acquisition	\$0.00	Fiscal Year	Amount	\$0.00
Construction / Installation	\$305,000.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other: Contingency	\$50,000.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$30,000.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$385,000.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Total CIP Funding Requested		\$385,000.00		

If not funded entirely with CIP funds, list below any other (non-CIP) funding sources for this project	Funding Amount
•	\$
•	\$
•	\$

ASSET LIFE, RECURRING COSTS AND RETURN ON INVESTMENT

If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	30
Expected service life (in years) of the existing asset, based on applicable industry standards?	25-30
Estimated Service Life of Improvement (in years)	30
Existing Estimated Costs	
Annual Operating Costs	\$0.00
Repair / Maintenance Costs	\$0.00
Other Non-Capital Costs	\$0.00
Existing Operating Costs	\$0.00
Future Estimated Costs	
Annual Operating Costs	\$0.00
Annual Maintenance Costs	\$0.00
Other Non-Capital Costs	\$0.00
Future Operating Costs	\$0.00
Estimated Return on Investment (in years)	\$



Capital Project Request Form

Explain any other annual benefits to implementing this project:

5 YEAR FORECASTED PROJECTS (if you want a project considered please put on this list)

Program Year	Project	Description of Project	Estimated Cost
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			

OTIS

DATE: April 29, 2021

TO:
UW-Stevens Point at Wausau
518 S. 7th Ave
Wausau, WI 54401

FROM:
Otis Elevator Company
2247 Progress Way
Kaukauna, WI 54130

PROJECT LOCATION:
UW-Stevens Point at Wausau (Main Building)
518 S. 7th Ave
Wausau, WI 54401

MACHINE NUMBER(S): Z30163

PROPOSAL NUMBER: CRP04292021-2

We will provide labor and material to furnish and install on the above referenced machine(s) the following:

OTIS HYDRAULIC CONTROL SYSTEM

We propose to furnish labor and material to provide a hydraulic microprocessor-based control system. It is specifically designed to meet the particular needs of modernizing hydraulic elevators. The system is integrated by communications over serial links and discrete wiring. The "Relative System Response Plus" software dispatches elevators based upon real-time response to actual demands on the elevator(s).

DUTY

The present capacity and speed will be retained.

TRAVEL

The present travel will be retained.

STOPS AND OPENINGS

The present stops and openings will be retained.

POWER SUPPLY (RETAINED)

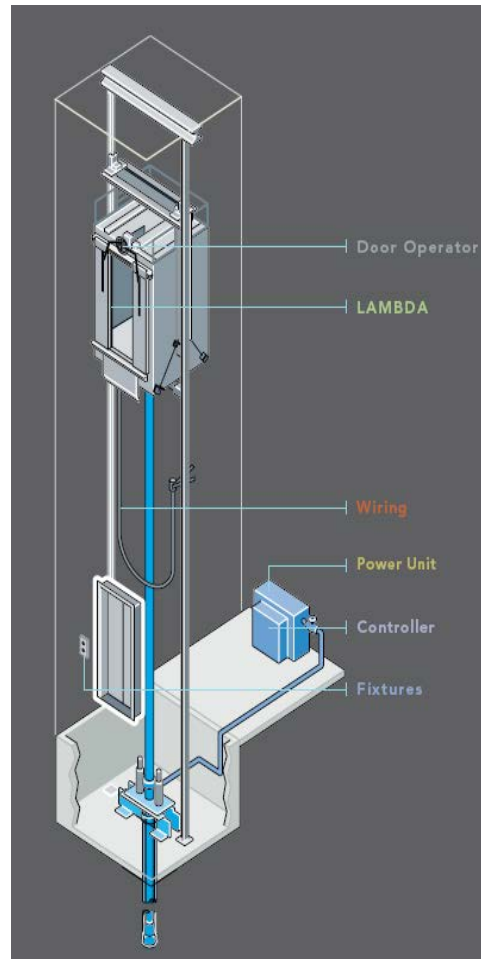
The present power supply will be retained and the new equipment will be arranged for this power supply.

SOFT STARTER (NEW)

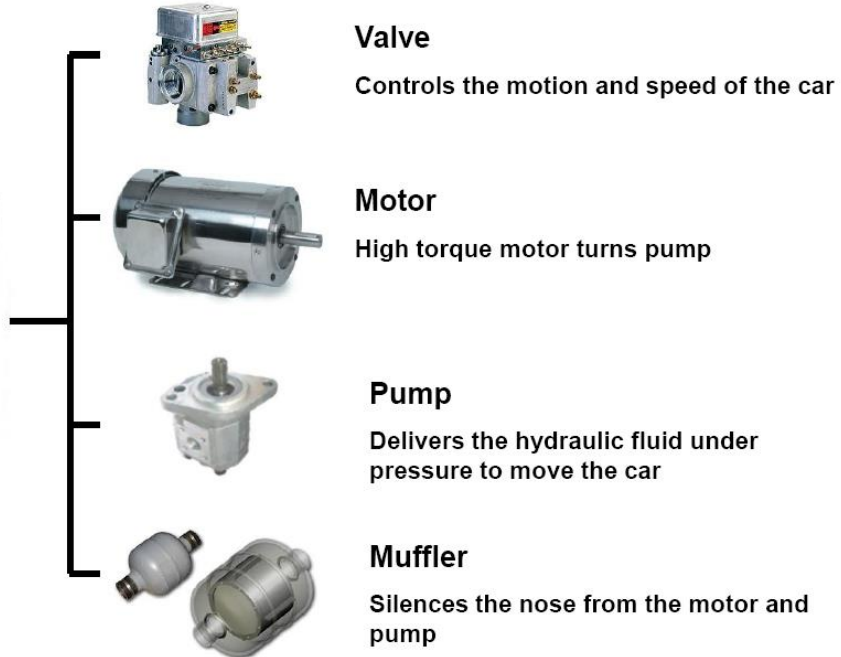
A new solid-state starter will be provided. It will be of the same power requirement and starting configuration as presently exists.

POWER UNIT (NEW)

The existing power unit will be replaced. The power unit consists of a positive displacement pump, motor, integral 4-coil control valve, oil tank and muffler. The pump and motor are submerged and are mounted to the tank with rubber isolators to reduce vibration and noise. The pump and motor are externally mounted and are belt driven. A muffler is provided to dissipate pulsations and noise from the flow of hydraulic fluid. The valve consists of up, up leveling, down and down leveling controls along with manual lowering and a pressure relief valve.



Complete Power Unit



VALVE (NEW)

Your existing valve will be replaced with new.

AUTOMATIC SELF-LEVELING (WITH NEW HOISTWAY LEVELING DEVICE)

The elevator shall be provided with automatic self-leveling that shall bring the elevator car level with the floor landings, no more than +/- 1/2" regardless of load or direction of travel. The automatic self-leveling shall correct for overtravel or undertravel.



PRECISE LEVELING ACCURACY

Reduces tripping hazards and ensures passenger safety while boarding and exiting the elevator.

CONTROLLER

A microprocessor-based control system shall be provided to perform all the functions of safe elevator motion and elevator door control. This shall include all the hardware required to connect, transfer and interrupt power, and protect the motor against overloading. The system shall also perform group operational control.

Each controller cabinet containing memory equipment shall be properly shielded from line pollution. The microcomputer system shall be designed to accept reprogramming with minimum system downtime.



OPERATION - ONE CAR

Operation shall be automatic by means of the car and landing buttons. Stops registered by momentary actuation of the car or landing buttons shall be made in the order in which the landings are reached in each direction of travel after the buttons have been actuated. All stops shall be subject to the respective car or landing button being actuated sufficiently in advance of the arrival of the car at that landing to enable the stop to be made. The direction of travel for an idle car shall be established by the first car or landing button actuated.

“UP” landing calls shall be answered while the car is traveling in the up direction and “DOWN” landing calls shall be answered while the car is traveling down. The car shall reverse after the uppermost or lowermost car or landing call has been answered, then proceed to answer car calls and landing calls registered in the opposite direction of travel.

If the car without registered calls arrives at a floor where both up and down hall calls are registered, it shall initially respond to the hall call in the direction that the car was traveling. If no car call or hall call is registered for further travel in that direction, the car shall close its doors and immediately reopen them in response to the hall call in the opposite directions. Direction lanterns, if furnished, shall indicate the change of direction when the doors reopen.

An independent service switch shall be provided in the car operating panel which, when actuated, shall cancel previously registered car calls, disconnect the elevator from the hall buttons and allow operation from the car buttons only.

Optimized response to hall calls shall be achieved with Relative System Response Plus (RSR Plus[®]) dispatching software. It dispatches cars based on computing a relative system response (RSR) time for each registered hall call. The computation of each car's RSR score for a call shall be based on a system of time bonuses and penalties that evaluates such relevant factors as car location, service to previously assigned car and hall calls, car load, (if provided with a loadweighing device), direction of travel, door and car motion status, and coincidence of car and hall calls. The car with the least RSR Plus score shall have the call assigned to it.

RSR Plus computations for each hall call are repeated several times a second and the hall call assignment will be

changed if a more suitable car is found.

The RSR Plus dispatching software shall continuously evaluate the efficiency of its dispatching and shall vary the value of bonuses and penalties to optimize dispatching efficiency during peak demands.

A car arriving at a floor to park shall not open its doors. Cars shall open their doors only when stopping in response to a car or hall call.

If for any reason the doors are prevented from closing and the car is unable to respond to a hall call, it shall lose its zone assignment and the hall call shall be transferred to the other car.

A car, without registered car calls, arriving at a floor where both up and down hall calls are registered shall initially respond to the hall call in the direction that the car was traveling. If no car or hall call is registered for further travel in that direction, the car shall close its doors and immediately reopen them in response to the hall call in the opposite direction. Direction lanterns, if furnished, shall indicate the change of direction when the doors reopen.

When the Independent Service switch in the car operating panel is actuated, that elevator shall be disconnected from the hall buttons and shall operate independently from the car buttons only.

INDEPENDENT SERVICE

When the Independent Service switch in the car operating panel is actuated, it shall cancel previously registered car calls, disconnect the elevator from the hall buttons, and allow operation from the car buttons only. Door operation shall occur only after actuation of the "DOOR CLOSE" button.

SPECIAL EMERGENCY SERVICE

Special Emergency Service operation shall be provided in compliance with the latest revision of the ASME/ANSI A17.1 Code.

Special Emergency Service Phase I to return the elevator (s) non-stop to a designated floor shall be initiated by an elevator smoke detector system or a keyswitch provided in a lobby fixture.

If required, the smoke detector system is to be furnished by others. The elevator contractor shall provide input connections on the elevator controller to receive signals from the smoke detector system.

A keyswitch in the car shall be provided for in-car control of each elevator when on Phase II of Special Emergency Service.

If an elevator is on independent service when the elevators are recalled on Phase I operation, a buzzer shall sound in the car and a jewel shall be illuminated, subject to applicable codes.

INSPECTION OPERATION

For inspection purposes, an enabling keyswitch shall be provided in the car operating panel to permit operation of the elevator from on top of the car and to make car and hall buttons inoperative.

On top of the car an operating fixture shall be provided containing continuous pressure "UP" and "DOWN" buttons, an emergency stop button, and an inspection-initiating switch. This switch makes the fixture operable and, at the same time, makes the door operator and car and hall buttons inoperable.

OTIS REM® MAINTENANCE

We will provide a microprocessor system that continuously monitors the Unit(s) on a 24-hour per day, year-round basis. The system will notify our OTISLINE® dispatching center that a Unit is inoperative by sending a message via telephone line. Upon the receipt of such message, we will either notify your on-site representative or initiate the dispatch of our

personnel for emergency minor adjustment callback service during regular working hours of our regular working days for the mechanics who perform the service.

We will collect data on the equipment condition, including hydraulic tank oil level, door operation, leveling and whether the operation of a Unit has been interrupted. That information will be used to tailor the Otis Maintenance Management SystemSM preventive maintenance program for the Unit(s).

You will furnish us at your expense, one (1) outside telephone line to the elevator machine room that allows data calls to and from a toll-free number at our OTISLINE dispatching center. The telephone line may be a separate line dedicated to the REM[®] maintenance equipment or may be an existing line that is shared between another telephone and the REM maintenance equipment.

All of the REM maintenance monitoring equipment installed by us remains our property and if the Contract is terminated for any reason, we will be given access to your premises to remove the monitoring equipment at our expense.

APPLIED CAR OPERATING PANEL (NEW)

An applied car operating panel shall be furnished. The panel shall contain a bank of illuminated buttons marked to correspond with the landings served, an emergency call button, emergency stop button or switch, door open and door close buttons, and a light switch. The emergency call button shall be connected to a bell that serves as an emergency signal. A fan switch, if optional fan is provided, shall also be located in the car operating panel. All car operating panel lamps shall be the low-voltage long life lamps. A keyswitch will be provided to allow the second (2nd) floor to be locked out by authorized personnel.



CAR INTERIOR (ADDITION)

This proposal does not include cab interior, if new cab interior is wanted please add \$15,000. (Base Cab Interiors only) if high end cabs are selected a change order will be issued.

New cab interior panels – The existing elevators shall have the (existing panels removed; interior walls prepared) to accommodate the Interiors Package. This shall include a modular horizontal panel system that spans the full width of the wall sections. (Plastic Laminate, Satin stainless steel, Satin bronze) reveals shall be installed in the corners and against the return and strike jamb portions of the interior. Panels shall be finished in plastic laminate as selected from our standard laminate selections. The base shall be finished in (plastic laminate, satin stainless steel, satin bronze). (We shall furnish a one-eighth inch satin stainless-steel inlay in the horizontal reveals between each panel.

INITIAL _____

OTIS HANDSOFF® PHONE

We propose to furnish and install the Otis HANDSOFF® phone. The HANDSOFF phone is a telephone, which enables communication between persons in the elevator and a 24-hour answering service.

The HANDSOFF phone will be mounted in a telephone box or surface mounted in the elevator cab. It will automatically dial a preprogrammed number and will inform the answering service of the elevator location via prerecorded digital voice communication. After disclosing the elevator location, the phone will allow two-way voice communication. The HANDSOFF phone contains two light-emitting diodes -- one that indicates the call is in progress and another that indicates the call has been acknowledged. After receiving acknowledgment of the call from the answering service, a deaf/mute person can signal the answering service by reactivating the call button. The phone can be easily programmed and allows incoming calls to be received. The telephone will be furnished and installed in accordance with the ASME A17.1 Safety Code for Elevators and Escalators and is registered with the FCC.

CAR POSITION INDICATOR (NEW)

A new car position indicator shall be installed. The position of the car in the hoistway shall be shown by illumination of the indication corresponding to the landing at which the car is stopped or passing. All lamps shall be low-voltage, longer life lamps.

"IN-CAR" DIRECTION LANTERNS (NEW)

New direction lantern(s) shall be mounted in or near the car entrance jamb(s), visible from the corridor, which when the car stops and the doors are opening, shall indicate the direction in which the car will travel. A chime shall also be furnished on the car, which will sound once for the "UP" direction and twice for the "DOWN" direction as the doors are opening.

HALL BUTTONS (NEW)

New hall buttons shall be installed at each landing, an up and a down button at each intermediate landing and a single button at each terminal landing.

When a call is registered by momentary pressure on a landing button, that button shall become illuminated and remain illuminated until the call is answered. Hall button lamps shall be low-voltage, long life lamps.

HALL POSITION INDICATOR (NEW)

A new hall position indicator shall be installed at the main landing. The position of the car in the hoistway shall be shown by illumination of the indication corresponding to the landing at which the car is stopped or passing. All lamps shall be low-voltage, longer life lamps.

HOISTWAY OPERATING DEVICES (NEW)

Normal terminal stopping devices shall be provided to slow down and stop the car automatically at the terminal landings and to automatically cut off the power and apply the brake, should the car travel beyond the terminal landings.

CAR GUIDE ROLLERS (REFURBISHED)

The existing car assemblies shall be retained. Car guide rollers shall be installed on top and bottom of the car frame to engage the guide rails.

CAR FRAME (RETAINED)

The existing car frame shall be retained.

PLATFORM (RETAINED)

The current platform will be retained.

FLOORING (RETAINED)

The existing flooring shall be retained. If new flooring is installed by others it shall conform to all applicable fire codes. The aggregate weight of the new flooring and its sub-flooring and bonding materials shall not exceed the design weight limits of the elevator system.

DOOR OPERATOR (NEW)

A new Black Belt door operator shall be installed.

A Closed Loop Door Operator shall be furnished. This closed loop microprocessor based door system will facilitate smooth operation under varying environmental influences such as, temperature, wind, friction, and component variation. The processor will monitor the door's actual position and velocity compared to its desired position and velocity. If variations are detected in the profile the command will be automatically corrected. The Closed Loop Door Operator control system shall not require machine room door control equipment.

Door operation shall be automatic at each landing with door opening being initiated as the car arrives at the landing and closing taking place after expiration of an adjustable time interval. An electric car door contact shall prevent the elevator from operating unless the car door is in the closed position.

Door close shall be arranged to start after a minimum time, consistent with Handicap Requirements.

Doors shall be arranged to remain open for an adjustable time period sufficient to meet ADA requirements.

The time interval for which the elevator doors remain open when a car stops at a landing shall be independently adjustable for response to car calls and response to hall calls.

Specifications

Motor: Permanent magnet, 2 x 135W motors
 Input Power: Single phase, 180-253 volt, 47-63 Hz AC
 Drive: VVVF (Variable voltage variable frequency)
 Noise Level: 50dBA* or less
 Applications: Skyrise Elevonic Class and Gen2® elevator systems, modernization
 Opening Widths: 800 to 1400 mm (36"-60")
 Moving mass: up to 420 kg (926 lbs)



INTERLOCKS (REFURBISHED)

The existing interlocks shall be inspected and refurbished as needed. The interlocks shall prevent operation of the elevator unless all doors for that elevator are closed and shall maintain the doors in their closed position while the elevator is away from the landing. Emergency access to the hoistway as required by governing codes shall be provided.

DOOR PROTECTION DEVICE

The Optiguard™ door protection system uses 154 infrared emitters and detectors to create an invisible safety net across the elevator entrance. The Optiguard™ system continuously scans for interrupted beams. If any beam in the curtain is interrupted, the Optiguard™ system will reopen the elevator door instantly.

Enhanced Safety

Optiguard™ offers maximum protection for passengers, reducing potential injuries and building liability. The system ensures safe passage through the elevator entrance, holding the doors open while passengers enter and exit.

Investment Protection

The Optiguard™ system's infrared beams also detect objects approaching, reducing potential damage to

elevator doors caused by mail carts, stretchers or other moving equipment.

SPECIFICATIONS

All Building Applications

Compatible with all new and existing elevators and controller types

Universal power supply

Door Applications

Single slide, center opening, two speed and close coupled

Curtain Protection

154 beams

2.25 inches (57.4 mm) between beams



CAR ENCLOSURE (RETAINED)

The present car enclosure shall be retained.

CAR DOORS (RETAIN)

The present car door panels will be retained.

CAR DOOR HANGER (RETAIN)

The present car door hanger will be retained.

HOISTWAY DOORS (RETAIN)

The present hoistway door panels will be retained.

HOISTWAY ENTRANCES (RETAIN)

The present hoistway entrances will be retained.

HOISTWAY DOOR HANGER (RETAIN)

The present hoistway door hanger will be retained.

DOOR CLOSURES (NEW)

The present door closures will be replaced with new.

PIT SWITCH (NEW)

An emergency stop switch shall be located in the pit accessible from the pit access door.

PIT LADDER (NEW)

A new pit ladder will be installed to comply with governing codes.

TOE GUARD (NEW)

A new toe guard will be installed to comply with governing codes.

WIRING

All wiring and electrical interconnections shall comply with governing codes. Insulated wiring shall have flame retardant and moisture-proof outer covering and shall be run in conduit, tubing or electrical wireways. Traveling cables shall be flexible and suitably suspended to relieve strain on individual conductors.

ENGINEERING DESIGN

All new material furnished shall be specifically designed to operate with the original Otis equipment being retained, thus assuring maximum performance and eliminating any divided responsibility.

SUPERSEDED MATERIAL

All material, removed or unused, not required in the modification will become the property of Otis Elevator Company and we reserve the right to remove and retain it.

PERMITS AND INSPECTIONS

The elevator contractor shall furnish all licenses and permits and shall arrange for and make all required inspections and tests.

CODE

The elevator equipment shall be furnished and installed in accordance with the applicable version of the ASME/ANSI A17.1 Safety Code for Elevators and Escalators, An American National Standard, including the latest Supplement, and the Americans with Disabilities Act.

WORK BY OTHERS

The following items must be performed by others and you agree to provide this work in accordance with the applicable codes and enforcing authorities:

1. AIR CONDITIONING - Provide suitable ventilation and cooling equipment, if required, to maintain the machine-room temperature between 45°F and 95°F. The relative humidity should not exceed 85 percent non-condensing.
2. BUILDING POWER - Provide electrical power for light, tools, hoists, etc. during installation as well as electric current for starting, testing and adjusting the elevator. Power of permanent characteristics to be provided to properly operate all of the elevators concurrently scheduled to be modernized. Power must be a 3-phase 4 wire system with ground and bonded disconnects. Grounded leg delta systems are not acceptable.
3. SMOKE & HEAT SYSTEM - Provide a smoke and heat detector system, located as required with wiring from the sensing devices to each elevator controller.
4. SPRINKLERS - Provide code compliant sprinkler system, as required, in the hoistway, pit and machine room.
5. CUTTING & PATCHING - Do any cutting, (including cutouts to accommodate hall signal fixtures, entrances and/or machine room access) patching and painting of walls, floors or partitions.
6. MAIN DISCONNECT - Provide a fused lockable disconnect switch or circuit breaker for each elevator per the National Electrical Code with feeder or branch wiring to the transformer. Size to suit elevator contractor. Provide a SHUNT TRIP disconnect, as required, if sprinklers are being provided. Provide suitable connections from the main disconnect to the elevator control equipment.
7. GROUND WIRE – Provide a properly sized ground wire from the elevator controller(s) to the primary building ground.
8. CAR LIGHT POWER SUPPLY & DISCONNECT - Provide a 120 volt AC, 15 amp, single-phase power supply with fused SPST disconnect switch for each elevator, with feeder wiring to each controller for car lights.
9. REMOTE MONITORING POWER SUPPLY & DISCONNECT - Provide a separate 120 volt, 15 ampere single phase power supply with a SPST with a fused disconnect switch or circuit breaker for remote monitoring capable of being locked in the open position.

10. REMOTE MONITORING MAINTENANCE TELEPHONE LINE REQUIREMENTS - Provide one (1) outside telephone line to the elevator machine room that allows data calls to and from a toll-free number at a dispatching center. The telephone line may be either a separate line dedicated to the remote monitoring maintenance equipment or may be an existing line that is shared between another telephone and the remote monitoring maintenance equipment.
11. INFORMATION DISPLAY POWER SUPPLY & DISCONNECT - Provide a separate 120 volt, AC, 15 amp, single-phase power supply with fused SPST disconnect switch with duplex outlets in the machine room or other locations as required, for information display terminal and controller of information display when provided. Also provide one (1) pair of shielded/twisted conductors between controller and machine room.
12. VIDEO DISPLAY POWER SUPPLY & DISCONNECT - Provide a separate 120 volt AC, 15 amp, single-phase power supply with fused SPST disconnect switch with duplex outlets in the machine room and lobby or other applicable application, for power to each elevator video display panel and controller when a display system is provided.
13. ECA/FUZZY CONTROLLER POWER SUPPLY & DISCONNECT - Provide a 120 volt AC, 20 amp, single phase power supply with a fused SPST disconnect switch in each machine room, with feeder wiring to each ECA/Fuzzy logic controller. One system per machine room is required.
14. REMOTE PANELS – Provide required conduit, with adequate pull boxes and ells from the elevator hoistway(s) to the location or locations required to facilitate the installation of Lobby Panels, Fire Control Room Panels or Elevator Monitoring Systems. Size and number as specified by Otis. Leave a measured pull tape in the conduit. Otis to furnish and pull required conductors.
15. STANDBY POWER REQUIREMENTS - Provide a standby power unit and a means for starting it that will deliver sufficient power to the elevator disconnect switches to operate one or more elevators at a time at full-rated speed. Provide a transfer switch for each feeder for switching from normal power to standby (emergency) power and a contact on each transfer switch closed on normal power supply with two wires from this contact to one elevator controller. Provide a means for absorbing power regenerated by the elevator system when running with overhauling loads such as full load down.
16. LIGHTING - Any modification or installation of lights and/or GFI electrical outlets in the machine room, secondary level and/or pit to be performed by others. Provide sufficient lighting in the buildings common areas to facilitate a safe working environment.
17. PROJECT BEING “DRIED-IN”- Work, as required, to keep the elevator lobbies, hoistway, machine room and storage area “dried-in” for the entire length of the project.
18. MACHINE ROOM ACCESS - Provide a self-locking and self-closing door for the elevator machine room. Access door to be adequately sized to accept our equipment. Modify machine room access, as required, to comply with code and facilitate safe egress of all equipment.
19. FIRE EXTINGUISHER - Provide fire extinguisher in elevator machine room.
20. NON-ELEVATOR MATERIAL IN HOISTWAY - Remove or encapsulate, as required, any non-elevator related pipes or wiring located in the elevator machine room or hoistway.
21. HOISTWAY VENTILATION - Provide code compliant hoistway ventilation. Code requires a means to prevent the accumulation of hot air and gasses at the top of the hoistway. Pressurizing the hoistways, or providing vents from the top of the hoistway to the outside of the building usually accomplishes this. Vents shall not be less than 3 1/2% of the area of the hoistway nor less than 3 sq. ft. for each elevator car, whichever is greater. You may not vent the hoistway to the machine room. If the hoistway vents must run through the machine room, they must be enclosed in a fire rated structure and not violate clearances around our equipment.
22. SIDE COUNTERWEIGHT GUARDING – Provide and install guarding of counterweights in a multiple elevator hoistway as required, when a counterweight is located between elevators, the counterweight runway shall be guarded on the side next to the adjacent elevator. The guarding must meet or exceed the requirements of ASME A17.1 – 2007, section 2.3.2.3.

23. HOISTWAY LEDGES - Provide a 75-degree angle constructed of a non-combustible material on all ledges that are 2" or greater in the hoistway, excluding multi-hatch divider beams.
24. SUMP HOLE GRATING - Provide a flush grating over the sump hole located in the elevator pit.
25. WORK BY OTHERS SCHEDULING – All "Work by Others" must either be completed prior to our manning the job or be properly scheduled as to not obstruct the progress of the project.
26. ASBESTOS – Should any asbestos be found to be present in the building which is related to any of our work, it shall be the responsibility of others to abate, contain or prepare the workplace as safe for our employees to work within or about. Otis will not be responsible for working with asbestos which may be disturbed or uncontained. Otis will not be responsible for any costs associated with delay of the job should asbestos be detected or require addressing by others for us to proceed. This includes but is not limited to re-mobilization charges which may be applied.
27. STORAGE - Provide dry, protected and secure storage space adjacent to the hoistway(s). Otis shall be compensated for material delivered that is stolen or removed from the jobsite.
28. DISPOSAL The disposal of removed elevator components; machines, controllers, ropes, hydraulic fluid, oils, buffers and packing materials from the new equipment and any and all related materials shall be the sole responsibility of the Owner. If a dumpster is provided on site, we will deposit waste materials in the dumpster or at an agreed upon on-site location for removal by the owner.
29. PIT LADDERS - Provide a pit ladder, as required, in each pit that does not have walk in access doors. Ladder shall extend 48" above first landing access door.
30. OPERATING ELEVATORS FOR OTHER TRADES – If we are required to operate an elevator to facilitate the work of other trades (i.e. sprinklers, smoke sensors, ledges, etc.) then we shall be compensated for this lost time and the project schedule shall also be modified.
31. ADDITIONAL STOPS/OPENINGS - Extend the existing hoistways and add additional landing (s) and new machine room. Hoistway and machine room shall be constructed in accordance with applicable building codes and ANSI A17.1
 - a. Ledges over 2" wide shall have a 75° bevel on top. (Except separator beams) Hoistway shall be fire rated and may require patching of holes. No other pipes or electrical conduit not associated with the elevator equipment are allowed in the hoistway. Power feeders may not run up the hoistway, except by special permission of the governing authority, and shall not contain splices or junction boxes in the hoistway.
 - b. Provide crane to bring new material and removal of the machine room equipment to new machine room.
 - c. Provide temporary roof as required to provide continuously dry hoistways and machine rooms.
 - d. Perform all demolition of old machine room slab and structure. Protect existing elevator cars and equipment from demolition damage, dust and debris.
 - e. Supply new machine beams and beam supports per reactions supplied by Otis.
 - f. Provide new machine room slab to suit reactions. Remove any construction forms, scaffold or decking from hoistway not placed by Otis. Cut and patch hoistways as required to provide a legal hoistway.
 - g. Provide, maintain and remove any temporary barricades per OSHA or local authority requirements and furnish barricades to protect the public from access to construction areas.
 - h. Supply and install adequate support for guide rail fastening, including separator beams were required.
 - i. Provide adequate fastening for hoistway entrances and sills.
 - j. Provide finished floor elevation reference height at time of installation of new entrance sills

- k. Provide legal access to new machine room (and temporary access per OSHA requirements during construction).
- l. Grout or finish blocking of new entrances to provide a fire rated enclosure.
- m. Provide hoist beams over each elevator hoistway in machine room rated to hoist elevator machines.
- n. Finish painting of new hoistway entrances shall be by others, if prime entrances are selected.

GENERAL REQUIREMENTS

RE-MOBILIZATION

You agree to pursue and schedule the work by other trades in a timely manner so as to not interrupt our work. Should our crew(s) have to pull off the job waiting on work by others not in our contract, we shall be entitled to a re-mobilization charge of **Two Thousand Five Hundred (\$2,500) Dollars**. We shall also extend the stated durations to the extent that we are delayed.

COUNTERWEIGHT ASSEMBLY

The existing counterweight assembly will be reused and checked for proper counter balance. If additional weight is required to achieve the proper counter-balance or the existing counterweight frame requires modification to accept the additional weight, the labor and material will be an additional cost to this proposal.

ARBITRATION

Subcontractor agrees to submit to Non-Binding Arbitration by the American Arbitration Association but does not waive its rights to pursue other remedies available at law and equity.

PAYMENT AND SCHEDULE OF VALUES

You agree to be bound and pay in accordance with the supplied schedule of values. We shall be paid for our material delivery invoice prior to starting work. We shall be paid in full for all change orders and the base contract amount prior to scheduling an inspection and/or turnover of the elevators to you for use. Otis reserves the right to discontinue work or not turn over elevators unless payments are current.

- a. Our quoted price is based on the “Initial Payment” equaling fifty percent (50%) of contract award. This amount, PLUS a fully executed subcontract must be received prior to releasing equipment for manufacturing or scheduling any other work. Refer to the “Schedule of Values” below.
- b. Otis will mobilize after the “Material Delivery Payment” is received. See “Schedule of Values” below.
- c. Discount Schedule - “Initial Payment.” Based on the selected “Initial Payment” amount the below “Discount Schedule” shall be applied to the based contract amount:

Discount Schedule		
% Paid	% Discount	Initial
100%	-4%	
90%	-3%	
80%	-3%	

- d. Substantial Completion / “Progress Payments.” This payment is due upon substantial completion of each modernized elevator. Substantial completion is defined as a functional elevator that is accepted by

you for general use. Any agreed upon punch-list items will be corrected within a mutually agreeable timeframe. This payment, however, is still due upon substantial completion of each elevator modernization. The “Progress Payment” amount shown on the SOV is divided by the total number of elevators being modernized as a part of this contract. This amount is due within five (5) days of the elevator being turned over for general use.

- e. Final payment shall be due five (5) days after acceptance of the elevator installation. Otherwise, warranties shall be suspended until payment in full is received.
- f. All change orders must be executed and paid prior to scheduling a final inspection and turn over to customer.
- g. Otis will not agree to any language referencing or implying “pay when paid.” This contract is between Otis Elevator and referenced entity. The attached payment schedule (“Schedule of Values”) is not contingent upon said entity’s ability to be paid by others or any other factor or event not described above.

SCHEDULE

Due to current market conditions the availability of elevator installation labor is limited. If this proposal is not accepted within 30 days, prior to acceptance of any award Otis reserves the unilateral right to decline the award based on a review of the project schedule and our labor availability/commitments.

LOCK OUT TAG OUT

In furtherance of OSHA’s directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an “outside employer”) and its customer (an “on-site employer”) must inform each other of their respective lock out/tag out (“LOTO”) procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer’s site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by (1) clicking on “The Americas” tab on the left side of the website; (2) choosing “US/English” to take you to the “USA” web page; (3) clicking on the “Otis Safety” link on the left side of the page; and (4) downloading the “Lockout Tagout Policy Otis 6.0” and “Mechanical Energy Policy Otis 7.0,” both of which are in .pdf format on the right side of the website page. Customer agrees that it will disseminate these procedures throughout its organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at Customer’s facility.

LIMITATIONS

Under no circumstances shall the Otis Elevator Company be liable for indirect, consequential, or special damages resulting from the installation or use of this product.

THE “WORK”.

We propose to furnish and install a transportation system in accordance with the terms of this proposal and of the following documents:

The term “Work” includes all work performed hereunder except for the performance of warranty and maintenance services.

PERFORMANCE OF THE WORK.

We shall perform the Work on a timely basis provided that, at no expense to us, you furnish us with necessary data and approvals by the dates required by us, and supply for our uninterrupted use for each elevator electric power of proper characteristics, a completed watertight code-compliant hoistway or wellway and machine room. You shall give our workers safe access and a safe place for performing the Work, and we reserve the right to discontinue the Work

whenever this provision is violated. You shall also arrange that others will not interfere with the Work at the site. Delay resulting from any cause beyond your or our reasonable control shall extend the time for completion of the Work. Typical lead time for traction elevator equipment is 12-16 weeks after approvals are received. We will begin the project when manpower becomes available and you will be notified by the superintendent of an expected start date. We do not agree to any firm completion or start dates. All work will be completed during regular working hours and no overtime is included. We shall supply one crew of licensed elevator installers. If additional crews are requested and available you are responsible to cover the foreman's premium for the second crew.

OTIS SERVICE EQUIPMENT

Any counters, meters, tools, remote monitoring devices, or communication devices which we may use or install under this Contract remain our property, solely for the use of Otis employees. Such service equipment is not considered a part of the Units. You grant us the right to store or install such service equipment in your building and to electrically connect it to the Units. You will restrict access to the service equipment to authorized Otis personnel. You agree to keep the software resident in the service equipment in confidence as a trade secret for Otis. You will not permit others to use, access, examine, copy, disclose or disassemble the service equipment or the software resident in the service equipment for any purpose whatsoever. If the service is terminated for any reason, we will be given access to your premises to remove the service equipment, including the resident software, at our expense

WARRANTIES.

We warrant to you that the Work performed by us hereunder shall be free from defects, not inherent in the quality required or permitted, in material and workmanship for one (1) year from the date of completion or acceptance thereof by beneficial use, whichever is earlier, of each elevator. Our duty and your remedy under this warranty are limited to our correcting any such defect you report to us within the warranty period by, at our option, repair or replacement, provided all payments due under the terms of this contract have been made in full. All parts used for repair or replacement under this warranty shall be good quality and furnished on an exchange basis. Printed circuit boards used for replacement parts under this warranty may be refurbished boards. Exchanged parts become our property. We do not agree under this warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not executed by us, improper or insufficient maintenance by others, or any causes beyond our control. THE EXPRESS WARRANTIES CONTAINED IN THIS PARAGRAPH ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

CHANGES OR EXTRAS.

We shall perform changes, modifications, additions, deletions or extras to the Work if agreed to in writing signed by us and by you which contains the new specifications, an adjustment to the Contract Price and any adjustment to the time for completion of the Work. Unless otherwise agreed as provided herein, the Work will be performed during our regular working hours of our regular working days. We shall perform the Work at times or during days when our workers are entitled to overtime or premium rates if the time of performance and the amount or rate of payment are agreed upon in writing in advance. You agree to compensate us for any additional time at our standard T&M billing rates.

INDEMNITY; INSURANCE.

We shall indemnify and hold you harmless from damages or losses sustained by you due solely to personal injury or property damage occurring during the performance of the Work and only to the extent directly caused by our negligence or the negligence of our employees, agents or subcontractors. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance. You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us. If either party so requires, in writing, the other party shall furnish certificates of insurance evidencing the above insurance coverage's.

DRAWINGS.

Any drawings, illustrations or descriptive matter furnished with this proposal, are submitted only to show the general style, arrangement and approximate dimensions of the elevator offered.

STORAGE.

You shall be responsible for providing suitable protected storage space at the site for our material. If you are not ready to accept delivery of the material on the date the machine room is to be ready, you shall give us sufficient notice of a local point where you will accept delivery, or we may store the material within or without our factory at your risk and expense. You shall reimburse us for all costs incurred due to extra handling and storage.

PURCHASER'S OBLIGATION TO FACILITATE WORK.

In all cases, at no expense to us, you shall furnish: (1) a properly framed, enclosed and ventilated (where required), legal hoistway of the exact size specified, including, if necessary, its extension above the roof; (2) an elevator pit of proper and legal depth below the lowest landing with a convenience outlet, and, if required, drains and waterproofing, pit ladders, lights, access doors; (3) a properly lighted and ventilated fireproof machine room of sufficient size to accommodate our equipment, with proper access thereto by us; (4) a continuous bearing area at each hoistway entrance as to assure anchorage and support for each sill support angle as set forth on the Otis Shop Drawings; (5) power and light connections as set forth on the Otis Shop Drawings, and shielded wires for telephone connections; (6) suitable steel hoisting beams in place and any rail bracket supports, as required, in the machine room; (7) suitable steel divider beams in place, as required, in accordance with the Otis Shop Drawings; (8) machine room flooring or foundation as needed to accommodate our machinery and controller(s) as shown on the Otis Shop Drawings; (9) wall pockets for overhead beams and patching of pockets after beams are set; (10) water and standard water connections (if necessary) for equipment and outlet line for discharging excess water while cylinder well is sunk; (11) electric power of the necessary characteristics located at the hoistway and machine room to provide illumination, operation of required tools and hoists and to allow for starting, testing and adjusting the equipment.

At no expense to us, you shall also furnish and install: (1) whatever cutouts, circuit breakers, lightning arrestors, smoke detectors, or other devices as necessary to meet requirements of the governing code or authority; (2) when specified by us, emergency power requirements to enable operation of equipment on emergency (standby) power, and (3) hoistway structure required to withstand the forces and loads resulting from use of the elevator.

At no expense to us, you shall: (1) do all painting, except of elevator material, but including finish coat on hoistway doors and frames; (2) do all cutting and patching of walls, floors or partitions, together with any repairs made necessary thereby, or caused by oversight or mistake; (3) guard and protect the hoistway at all times by whatever means is acceptable to the local safety authorities; (4) complete all work in such time as not to delay our work; (5) pay all fees that may be required in connection with the erection or preparation of the structure in which the elevator equipment is to be erected, including any general permit fees assessed on the basis of cost or type of structure, and certificate fees usually billed by any governmental agency directly to the owner, but excluding licenses fees for the installation or inspection of the elevator equipment itself, which shall be paid by Otis; (6) lift in place all machine room equipment with your crane, provided its capacity is not exceeded; (7) conspicuously identify each elevator at the main floor when Fire-Fighter's Service is required and furnish and install a suitably identified box, conspicuously located at a designated location outside the hoistway to contain the fire-fighter's key (Emergency Service key); and (8) indemnify and save us harmless against all liability growing out of your failure to carry out any of the obligations listed in this article.

You agree that we shall not be responsible in whole or in part for any pro-rata expense of electric current, for expenses of any nature relating to the rest of the building and other contractors' work, for any power factor guarantee, for the premium of any bond (unless provided for herein) nor for any form of general contractors' or owners' insurance (unless provided for herein).

LOSS, DAMAGE OR DELAY.

Under no conditions, shall either party be liable for special, indirect, liquidated, or consequential damages in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provisions to the contrary. Notwithstanding any provision in any contract document to the contrary, our acceptance is conditioned on being allowed additional time for the performance of the Work due to delays beyond our reasonable control.

Notwithstanding any other provision in the contract to the contrary, or any resulting contract, neither party shall be liable to the other for any loss, damage or delay due to any cause beyond either party's reasonable control, including but not

limited to acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, weather damage, flood, earthquake, riot, civil commotion, war, malicious mischief or act of God.

TITLE AND RESERVATION OF RIGHTS.

Title to each elevator shall pass to you when final payment for such elevator is received. In addition, we shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of the Agreement may be used as a financing statement for the purpose of placing upon public record our interest hereunder in the material and you agree to execute a UCC-1 form or any other document reasonably requested by us for that purpose. We reserve the right to discontinue the Work at any time or to withhold the release of completed elevators until all overdue payments, with interest, shall have been made as agreed herein. Nothing shall serve to void or reduce our entitlement to payment for Work properly performed or material suitably stored. Further, if at any time upon reasonable evidence we are insecure with respect to your ability to perform your obligations hereunder, we may give notice to you to provide timely and reasonable further assurance of your ability to perform. If assurances satisfactory to us are not forthcoming promptly, we reserve the right at our option to discontinue the Work or to terminate this Agreement. Also, we shall have the right to retake possession of all or any part of the material furnished hereunder at your cost, irrespective of the manner of attachment to the realty, the sale, mortgage or lease of the premises or the prior acceptance of notes or extensions of time for payment, if such assurances are not forthcoming promptly, or in any event if any of the payments are overdue and remain overdue for a period of sixty (60) days. We shall be entitled to payment from you of our reasonable legal expenses, including actual attorneys' fees, incurred in collecting payment hereunder. For purposes of preserving our lien rights, you understand and agree that the maintenance services provided for in this contract are considered as integral to and as connected with our undertakings specified in the first paragraph hereof.

CLAIMS FOR SERVICES.

No backcharge or claim of yours related to an alleged failure by us to meet any requirement of this contract shall be valid unless, prior to your incurring any cost related to such backcharge or claim, you notify us in writing, in detail of such alleged failure and you then allow us a reasonable time to correct any such failure verified by us.

TEMPORARY USE.

In the event we permit temporary use of an elevator prior to completion thereof, such use shall be charged at our standard rates and shall be pursuant to the conditions in our standard temporary acceptance form to be signed by you in advance. Such use shall not constitute beneficial use of the elevator. You agree that you shall be responsible for all liability or accidents arising from the temporary use and operation of the elevator and you shall be responsible for providing the necessary protections, power and operational requirements for the temporary use and operation thereof.

ENTIRE AGREEMENT.

Acceptance of this proposal by you shall be acceptance of all terms and conditions cited herein and shall constitute the entire contract between us with all prior proposals, representations, quotations, agreements and understandings, written or oral, superseded hereby. It is agreed that we do not intend to create a right in any third party by entering into this contract. The terms and conditions of this proposal, including all documents referenced in the paragraph entitled "THE WORK", shall exclusively govern our performance hereunder and any terms or conditions in addition to or different from this proposal shall have no effect. The provisions of this form shall have precedence over the terms of the other contract documents.

WAIVERS.

The failure of either party to insist on any right, or to invoke or elect any remedy, shall not be construed as a waiver of that right, remedy or election in the absence of a writing signed by the waiving party.

PARTIAL INVALIDITY.

The invalidity of one or more of the phrases, sentences, clauses, or paragraphs contained in this Agreement shall not affect the validity of the remaining portions.

MODIFICATION OF PROPOSAL.

This proposal is subject to modification or withdrawal by us prior to acceptance by you.

ONSITE SURVEY

This proposal is contingent on an onsite survey from OTIS.

The extent of the work to be performed is either described above or in the attached specification which is incorporated into and made a part of this document.

PRICE: \$ 106,688
One Hundred and Six Thousand Six Hundred Eighty-Eight Dollars

This price is based on a ninety percent (50%) down payment in the amount of **\$53,344**

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as :you:), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

Submitted by: _____
Casey Plemon

Accepted in Duplicate

CUSTOMER
 Approved by Authorized Representative

OTIS ELEVATOR COMPANY
 Approved by Authorized Representative

Date: _____

Date: _____

Signed: X _____

Signed: _____

Print Name: _____

Print Name: **Tyler Braniff**

Title: _____

Title: **Branch Manager**

Name of Company: _____

Principal, Owner or
 Authorized Representative of Principal or Owner

Agent _____
 (Name of Principal or Owner)

TERMS AND CONDITIONS

The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law.

In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.

This quotation is subject to change or withdrawal by us prior to acceptance.

We warrant to you that the work performed by us hereunder shall be free from defects, not inherent in the quality required or permitted, in material and workmanship for one (1) year from the date of substantial completion. Our duty and your remedy under this warranty are limited to our correcting any such defect you report to us within the warranty period by, at our opinion, repair or replacement, provided all payments due under the terms of this contract have been made in full. All parts used for repair or replacement under this warranty shall be good quality and furnished on an exchange basis. Printed circuit boards used for replacement parts under this warranty may be refurbished boards. Exchanged parts become our property.

We shall perform the work during our regular working hours of our regular working days unless otherwise agreed in writing. You shall be responsible for providing suitable storage space at the site for our material.

You shall obtain title to all the equipment furnished hereunder when final payment for such material is received by us. In addition, you shall be granted a license to use any software incorporated into any such equipment solely for operating such equipment.

Any drawings, illustrations or descriptive matter furnished with the proposal are submitted only to show the general style, arrangement and dimensions of the equipment.

Payments shall be made as follows: A down payment of twenty-five percent (50%) of the price shall be paid after we have completed processing your equipment requirements, and orders are placed; the balance shall be paid on completion if the work is completed within a thirty day period. If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered, if any, and labor performed through the end of the month less a five percent (5%) retainage and the aggregate of previous payments. The retainage shall be paid when the work is completed. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.

Any material removed by us in the performance of the work shall become our property.

Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with adequate electrical power at no cost to us with a safe place in which to work, and we reserve the right to discontinue our work in the building whenever in our opinion working conditions are unsafe. If overtime work is mutually agreed upon and performed, an additional charge thereof, at our usual rates for such work, shall be added to the contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our current labor rates.

We shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Agreement may be used as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC-1 form or any other document reasonably requested by us for that purpose.

Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.

Neither party shall be liable to the other for any loss, damage or delay due to any cause beyond either parties reasonable control, including but not limited to acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, weather damage, flood, earthquake, riot, civil commotion, war, mischief or act of God. We do not agree under our warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any cause beyond our control.

We shall conduct, at our own expense, the entire defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall at our option, (i) procure for you the right use of the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage or obsolescence.

THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT ARE THE EXCLUSIVE WARRANTIES GIVEN: WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.

Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. Notwithstanding any provision in any contract document to the contrary, our acceptance is conditioned on being allowed additional time for the performance of the Work due to delays beyond our reasonable control.

Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort, in warranty or otherwise, shall not exceed the price for the equipment or services rendered.

It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment furnished hereunder is periodically inspected. The interval between such inspections shall not be longer than what may be required by the applicable governing safety code.

By accepting delivery of parts incorporating software you agree that the transaction is not a sale of such software but merely a license to use such software solely for operating the unit(s) for which the part was provided, not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above license terms prior to any such transfer.

Our work shall not include the identification, detection, abatement, encapsulation or removal of asbestos, polychlorinated biphenyl (PCB), or products or materials containing asbestos, PCB's or other hazardous substances. In the event we encounter any such product or materials in the course of performing work, we shall have the right to discontinue our work and remove our employees from the project until you have taken the appropriate action to abate, encapsulate or remove such products or materials, and any hazards connected therewith, or until it is determined that no hazard exists (as the case may require). We shall receive an extension of time to complete the work hereunder and compensation for delays encountered as a result of such situation.

This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document, and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Agreement shall not be binding upon either party unless agreed to in writing by an authorized representative of each party. Both parties agree that any form issued by you that contains any terms that are inconsistent with those contained herein shall not modify this Agreement, nor shall it constitute an acceptance of any additional terms.

MODIFICATION OF PROPOSAL.

This proposal is subject to modification or withdrawal by us prior to acceptance by you.

ONSITE SURVEY

This proposal is contingent on an onsite survey from OTIS.

The extent of the work to be performed is either described above or in the attached specification which is incorporated into and made a part of this document.

PRICE: \$ 106,688

One Hundred and Six Thousand Six Hundred Eighty-Eight Dollars

This price is based on a ninety percent (50%) down payment in the amount of **\$53,344**

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as :you:), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

Submitted by: _____

Casey Plemon

Accepted in Duplicate

CUSTOMER

Approved by Authorized Representative

Date: _____

Signed: X _____

Print Name: _____

Title: _____

Name of Company: _____

OTIS ELEVATOR COMPANY

Approved by Authorized Representative

Date: _____

Signed: _____

Print Name: **Tyler Braniff**

Title: **Branch Manager**

Principal, Owner or
Authorized Representative of Principal or Owner

Agent _____
(Name of Principal or Owner)

MODIFICATION OF PROPOSAL.

This proposal is subject to modification or withdrawal by us prior to acceptance by you.

ONSITE SURVEY

This proposal is contingent on an onsite survey from OTIS.

The extent of the work to be performed is either described above or in the attached specification which is incorporated into and made a part of this document.

PRICE: \$ 88,448
Eighty-Eight Thousand Four Hundred Forty-Eight Dollars

This price is based on a ninety percent (50%) down payment in the amount of **\$44,224**

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract (collectively referred to herein as :you:), and us when accepted by you through execution of this proposal by you and approved by our authorized representative; or by your authorizing us to perform work for the project and our commencing such work.

Submitted by: _____
Casey Plemon

Accepted in Duplicate

CUSTOMER
Approved by Authorized Representative

OTIS ELEVATOR COMPANY
Approved by Authorized Representative

Date: _____

Date: _____

Signed: X _____

Signed: _____

Print Name: _____

Print Name: **Tyler Braniff**

Title: _____

Title: **Branch Manager**

Name of Company: _____

Principal, Owner or
Authorized Representative of Principal or Owner

Agent _____
(Name of Principal or Owner)



Capital Improvement Plan (CIP) Project Request Form

Date of Request	05/13/2021		
Department	UW - Marathon County		
Contact Person	Gary Radunz		
Phone	715-261-6211	Email	gradunz@uwsp.edu
Project Title	Wall covering replacement		
Location	UWSP at Wausau - Main building		
Is the project new, a repair/replacement or a continuation of an existing project?	New <input type="checkbox"/> Repair/Repl <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> (see below)		

If continuation, fill in below:

Planning % complete Design/engineering % complete Construction/installation % complete

Has this request been approved by the appropriate Standing Committee or Board?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Departmental Priority <small>(check a different priority for each project)</small>	(High)	1	2	3	4	5	6	7	8	9	10	(Low)
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Description Summary / Scope	Replace deteriorated vinyl wall covering and cove base on the 200 floor of North Hall as well as office suite rooms 224-228
------------------------------------	---

Relation to Other Projects (if applicable):

--

Alternatives Considered:

<ol style="list-style-type: none"> 1. Do nothing 2. remove wallcovering, repair walls, and paint 3.
--

Reasons Alternatives Rejected:

<ol style="list-style-type: none"> 1. Wallcovering is coming loose at the seams, areas are discolored and stained 2. Cost to remove wallcover, repair wall surface, prime and paint meets or exceeds replacing wall covering 3.
--



Capital Project Request Form

PROJECT PURPOSE(S) - Check all that apply and please explain below:

- This project is required to meet legal, mandated or contractual obligations?
- This project will result in the protection of life and/or property and maintain/improve public health and safety?
- This project will result in reductions in expenditures (save money)?
- This project will result in a positive return for Marathon County?
- This project repairs/replaces an important existing physically deteriorated or functionally obsolete county facility, system, service or equipment?
- This project provides a new service, facility, system or equipment?
- This project would generate sufficient revenues to be essentially self-supporting in its operations?
- This project would make existing facilities or personnel more efficient or increase their use with minimal or no operating cost increase?
- This project will benefit and/or be utilized by other Marathon County departments?
- This project is consistent with an overall County plan, policy, or goal; and is necessary to complete a project that has begun or under construction?

Please explain all checked boxes below:



Capital Project Request Form

PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design / Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$0.00			
Land Acquisition	\$0.00	Fiscal Year	Amount	\$0.00
Construction / Installation	\$62,000.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other: Contingency	\$9,000.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$0.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$71,000.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Total CIP Funding Requested		\$71,000.00		

If not funded entirely with CIP funds, list below any other (non-CIP) funding sources for this project	Funding Amount
•	\$
•	\$
•	\$

ASSET LIFE, RECURRING COSTS AND RETURN ON INVESTMENT

If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?		
Expected service life (in years) of the existing asset, based on applicable industry standards?		
Estimated Service Life of Improvement (in years)		
Existing Estimated Costs	Annual Operating Costs	\$0.00
	Repair / Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Existing Operating Costs	\$0.00
Future Estimated Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Future Operating Costs	\$0.00
Estimated Return on Investment (in years)		\$



Capital Project Request Form

Explain any other annual benefits to implementing this project:

5 YEAR FORECASTED PROJECTS (if you want a project considered please put on this list)

Program Year	Project	Description of Project	Estimated Cost
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			
20			



PROPOSAL #: 050620211
DATE: 05/06/2021
CLIENT: Craig Christians, Facility Planner
CO/ORG: Marathon County Facilities & Capital Management
PROJECT: UWSP Marathon County-Wausau Facility
 518 S 7th Ave, Wausau, WI 54401
CODE(S): Interior Drywall and Wall-Covering
PAYMENT TERM: Net 10 Upon Invoice Delivery

PROPOSAL

BASE BID:	
BASE BID	<ul style="list-style-type: none"> • The base bid is for the MAIN CORRIDOR HIGHLIGHTED IN PINK ONLY on the SECOND FLOOR as shown on the drawings submitted by Client (Owner) • Remove existing wall-covering, lightly prep walls to receive new wall-covering, install new wall-covering • *New wall-covering product chosen by Client (Owner): DL Couch Halcyon ASL-127011 • NOTE: The price of this base bid is an approximate cost based on lightly prepping the walls to receive new wall-covering as we do not know yet what will be found underneath the existing wall-covering once it is removed; if after the existing wall-covering is removed it is found that more extensive patching or repair to the substrate is needed, additional costs will apply on a time and materials basis • Approximate Cost for Base Bid: \$41,896.26
ALTERNATE BIDS:	
<p>-1-</p> ALTERNATE BID 1: TERRACE ROOM	<ul style="list-style-type: none"> • This alternate bid 1 is for the TERRACE ROOM HIGHLIGHTED IN PURPLE ONLY as shown on the drawing provided by the Client (Owner) • Remove existing wall-covering, lightly prep walls to receive new wall-covering, install new wall-covering (approximately yards) • *New wall-covering product chosen by Client (Owner): DL Couch Halcyon ASL-127011 • NOTE: The price of this base bid is an approximate cost based on lightly prepping the walls to receive new wall-covering as we do not know yet what will be found underneath the existing wall-covering once it is removed; if after the existing wall-covering is removed it is found that more extensive patching or repair to the substrate is needed, additional costs will apply on a time and materials basis • Approximate Cost for Alternate Bid 1: \$3,395.11

<p style="text-align: center;">-2- ALTERNATE BID 2: DINING ROOM ONLY</p>	<ul style="list-style-type: none"> • This alternate bid 2 is for the DINING ROOM HIGHLIGHTED IN GREEN ONLY as shown on the drawing provided by the Client (Owner) • Remove existing wall-covering, lightly prep walls to receive new wall-covering, install new wall-covering (approximately yards) • *New wall-covering product chosen by Client (Owner): DL Couch Halcyon ASL-127011 • NOTE: The price of this base bid is an approximate cost based on lightly prepping the walls to receive new wall-covering as we do not know yet what will be found underneath the existing wall-covering once it is removed; if after the existing wall-covering is removed it is found that more extensive patching or repair to the substrate is needed, additional costs will apply on a time and materials basis • Approximate Cost for Alternate Bid 2: \$6,088.65
<p style="text-align: center;">-3- ALTERNATE BID 3: ADMIN OFFICE ON 2ND FLOOR ONLY</p>	<ul style="list-style-type: none"> • This alternate bid 3 is for the ADMIN OFFICE HIGHLIGHTED IN BLUE ONLY as shown on the drawing provided by the Client (Owner) • Remove existing wall-covering, lightly prep walls to receive new wall-covering, install new wall-covering (approximately yards) • *New wall-covering product chosen by Client (Owner): DL Couch Halcyon ASL-127011 • NOTE: The price of this base bid is an approximate cost based on lightly prepping the walls to receive new wall-covering as we do not know yet what will be found underneath the existing wall-covering once it is removed; if after the existing wall-covering is removed it is found that more extensive patching or repair to the substrate is needed, additional costs will apply on a time and materials basis • Approximate Cost for Alternate Bid 3: \$8,772.94

TERMS

- *Thorson Inc. recommends not using this wall covering product in lieu of finding a new wall covering product that is of similar quality to the existing wall covering, only newer. In our experience, wallcovering like the product selected for this bid, the DL Couch Halcyon ASL 127011 is a product that is too slick and rigid, it possesses little to no hide-ability from stains or imperfections to the existing wall, and another hindrance is that it does not stretch or absorb an injury, damage, punch, or other types of impact and thus it likely will not hold up well over time against the daily damages incurred from buildings with high traffic such as a college campus-it will likely dry and adhere to the wall like concrete; Thorson Inc. contends that the existing wall covering, though dated, is a product that would likely hold up over time better and therefore recommends that a different product be chosen for the new wall covering that is similar to what is on the walls currently; Thorson Inc. provides no warranty or guarantee to any of the wall-covering products chosen by Client; this is merely a recommendation, but in the end it is up to the Client as to which wall covering product they would like to have installed
- This bid does not include the purchase nor the installation of new vinyl wall base over the newly installed wall covering
- This is a quotation only on the services listed above; no other work is included; by signing below, Client accepts this and acknowledges that any additional work will require additional amounts due from Client to Thorson Inc. upon completion based on the time and materials required to complete any additional work
- No separate warranties, guarantees, remedies, or assumptions to any of our services are made, neither written nor implied, with this proposal for any length of time before, during, or after this project is completed
- Proposal is not valid unless signed, dated, and returned to Thorson Inc.
- Thorson Inc. is not liable for acts of God, strikes, accidents, government emergency shutdowns, inclement weather, or delays beyond our control. The Client is to carry all necessary insurances for themselves and their property.
- Paint products provided by the Sherwin Williams Company, paint colors chosen by Clients
- Wall-covering products provided by DL Couch
- NOTE: This bid includes light patching only; this is because we don't know the current condition of the walls underneath the existing wall paper. If, after the existing wallcovering is removed, it is discovered that the walls underneath the existing wallcovering require extensive washing, sealing, and/or patching to make them ready to receive new wall covering, then the final cost due will increase based on the time and materials required in order to complete the work
- Thorson Inc. is a fully licensed and insured company.
- Full payment will be due within 30 days of delivery of invoice. No retainage is to be held. A service charge of 1 ½% to be charged per month to any unpaid balance after 30 days, plus any court & attorney fees required in acquiring full payment will be applied to the outstanding balances
- As required by Wisconsin Lien Law, Thorson Inc. hereby notifies Client/Owner that persons AO companies furnishing labor or materials for the construction on the owner's land may have lien rights on the owner's land and building if not paid. Those entitled to lien rights, in addition to the undersigned contractor, are those who contract directly with the Client/Owner or those who give the Client/Owner notice within 60 days after they first furnish labor or materials for construction. Accordingly, owner may receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to the mortgage lender, if any.
- This document is an approximate quote for the services listed above; Thorson Inc. reserves the right to bill the Client for any additional time and/or materials required to complete the work shown above; by signing below, the Client accepts this and agrees to these terms including payment of additional costs due including for any potential patching required

CLIENT ACCEPTANCE

To accept this proposal and its terms, sign and date here then return via mail or e-mail:

Please indicate on the line below which sections of the proposal are accepted:

Please contact us with any questions or concerns. Thank you for this opportunity we look forward to serving your project needs!

Per Macco's Flooring;

4" vinyl cove base \$2.00/lineal Foot installed

700 lineal feet x \$2.00 = \$1400.00



Monthly Summary of the Marathon County Public Library for the Marathon County Extension, Education, and Economic Development Committee

May 2021

Items of note-

The Board made a motion to reopen the library (Wausau Main and all eight branches) to the public with 25% capacity beginning June 1. We will be encouraging patrons who visit to social distance, wear masks, limit their visits and use the supplied hand sanitizing stations at all entryways. Wausau and Marathon City will utilize their drive-thru windows in lieu of curbside service, and the seven other branches will have two 2-hour blocks of time per week for curbside-only service to assist patrons who would prefer not to come in to the building.

Wausau Main is at the final stages of our renovations and we are working diligently to get things ready for reopening. As part of this, a strategy meeting for the electrical work and data line installation took place on Monday, May 24th, and work recommenced the next morning. Facilities and contractors believe the work will be done by the end of the week so we will have power and internet at our service desks and patron computers in time for reopening on June 1. Furniture and collections are being placed in their final locations, and signage is being created to prepare for welcoming our patrons back!

Roofing repairs are ongoing and estimated to take longer than initially anticipated. Construction zones will be cleared and safely blocked off so there is as little interruption to service as possible.

Friends of the Marathon County Public Library are hoping to have a member-only sale the third Saturday in June with limited occupancy.

For the comprehensive May 2021 MCPL Board Packet, please follow this link:

https://www.mcpl.us/sites/default/files/attachments/board_packet_2021-05.pdf

GAP Financing

MCDEVCO currently is working with four (4) new small businesses regarding GAP financing and their new small businesses throughout the County.

Entrepreneurial Development

The Entrepreneurial Leadership course concluded May 27 with 18 dolphin tank presentations. From the group of entrepreneurs we have seen the following businesses launched - food trailer/catering, counseling (to be located in the EEC), natural soap business, photography business, new ginseng product, business coach, video business, voiceover business, excavator, and sponge cake business! The other entrepreneurs are fine tuning their business plans and financing to open shortly. With 50% of the class now being open for business by their final presentation we are extremely excited for their futures!

Beginning in June I will be offering quarterly lunch and learns on the topic - *Where and How do I start my business?* This will group the 14 to 24 calls each month that I receive on this topic into an hour session and then we will be able to route them into our classes, workshops, and our mentors.

Crops & Shops Marketplace will be held June 24, July 22, Aug 26, and Sept 23, 2021. This will be a time for our Ag businesses to be present and sell at the EEC along with our pop-up shops, proof of concept, and new products and services entrepreneurs. Food will be available along with a children's make and take, live music, and tours of the EEC at 4pm and 5pm. Mark your calendars to join us at the EEC to support small businesses from throughout the County!

Crops & Shops Marketplace
June 24, July 22, Aug. 26, and Sept. 23, 2021
From 3:00 pm - 7:00 pm
Call 715.298.0084 and Register TODAY!!
Sell Your Farm Products - **CROPS**
Or
Showcase Your Business/New Product - Pop-Up **SHOPS**.

Attend and Support Small Businesses

Food Available
Family Farm
Farm Fresh
Crops to Market
Children's Make & Take Craft!
Buy Local
Pop Up Shops

MCDEVCO, Inc.
Entrepreneurial & Education Center
100 N 72nd Ave
Wausau, WI 54401

The graphic features a central winding road with various icons and text bubbles. The icons include a storefront labeled 'SMALL BUSINESS', a farm with red barns, a blue truck labeled 'FARM' carrying produce, a person with a bicycle, and a child with a craft project. The text bubbles contain phrases like 'Food Available', 'Family Farm', 'Farm Fresh', 'Crops to Market', 'Children's Make & Take Craft!', 'Buy Local', and 'Pop Up Shops'.

August/September (8/25, 9/1, 9/8, and 9/15) Re-VISION Your Success Post COVID workshop series. Sessions will include 100% responsibly, vision boards, goal setting, and putting your plan into action.

Fall will begin with some new programs for entrepreneurs, another leadership class, and a women's program with Allison Liddle as our keynote speaker on **November 5th**. Watch for additional details.

Municipalities

We continue to coordinate monthly meetings with Marathon County and the municipalities. MCDEVCO's business survey has gone out to Weston, Mosinee, South Area Businesses, Marathon County, and Wausau. In June we will complete the survey by mailing it to an additional 1200 small businesses throughout the County.

Discussions are taking place on the American Rescue plan and possible countywide collaborations with the funding.

Small Businesses

MCDEVCO is preparing for the applications, vetting, and awarding microbusinesses throughout the County 100- \$5000.00 grants.

Vicki Resech

Executive Director - MCDEVCO



Extension

UNIVERSITY OF WISCONSIN-MADISON
MARATHON COUNTY

June 2021 Educator Update

The following work was completed in the month of May by Marathon County Extension Educators and staff. The following objectives were pulled from the Marathon County Strategic Plan where the Extension, Education and Economic Development Committee has been designated as either the lead committee or support committee.



OBJECTIVE 8.7: Strive to provide affordable, reliable, high-speed internet access throughout the County.

- Continued to support the work of the Broadband Task Force, including meeting logistics and minutes, with assistance with AED Jason Hauser.
- Contacted the FCC to obtain a speaker for a May 28th program on the Emergency Broadband Benefit program, which provides qualifying households a discount on their monthly broadband cost and a \$100 credit for the purchase of an internet connected device. For more information on the Emergency Broadband Benefit, please visit: <https://www.getemergencybroadband.org/>
- Met with the representatives from the Wisconsin Economic Development Corporation to discuss State support of rural broadband in Marathon County.
- Coordinated a meeting between Marathon County stakeholders and Charter to discuss opportunities for collaboration as part of Rural Digital Opportunity Fund Auction.

EMERGENCY BROADBAND BENEFIT
LEARN HOW THIS PROGRAM CAN HELP MAKE INTERNET ACCESS MORE AFFORDABLE FOR ELIGIBLE HOUSEHOLDS

WEDNESDAY MAY 26, 2021
AT 1:00 PM

Chantal Virgile, FCC Consumer Educational Outreach Specialist, will provide information about the Emergency Broadband Benefit program, which lowers monthly internet cost and assists with the purchase of a device to connect to the internet.

Please register for the program at: <https://go.wisc.edu/SJ168q>

After registering, you will receive a confirmation email containing connection information for the Zoom meeting.
Please submit questions to: melinda.osterberg@wisc.edu or 715-252-9459



OBJECTIVE 10.6: Ensure the future availability of a skilled and flexible workforce prepared to meet the needs of both existing and emerging industries and technologies.

- **Foundations in Horticulture (FIH).** I continue to work on the development team of FIH. FIH participants will learn fundamental knowledge of Wisconsin horticulture with an emphasis in integrated pest management. I am responsible for creating engagement tools students will use to reinforce the content. These include web based interactive activities using H5P and graphic organizers for note taking. FIH will be open to Marathon County residents September-December of 2021.
- **Hired and onboarded two summer student interns** that will assist with summer 4-H programming. These two interns will get hands-on experience in an office setting, school setting, and youth programs in the community over 12 weeks. Their college interests range from secondary broadfield social studies education to product design, which will help shape the experiences this summer.

Additionally, the following work has been completed by our local educators, meeting the diverse needs of Marathon County residents and Wisconsinites.

Community Development - Melinda Osterberg

- In coordination with Heather Schlessler and Kaitlyn Bernarde, conducted a poster session at the Wisconsin Joint Council of Extension Professionals annual conference regarding the Road to Women's Suffrage in Marathon County program. This virtual program recognized the 100th Anniversary of the 19th Amendment and was viewed hundreds of times on social media.

FoodWise Education - Tammy Hansen, Gaonou Thao

- All FoodWise staff continued to participate in webinars on food security, health equity, and creative virtual teaching ideas. as well as numerous other Extension zoom meetings at the county, regional and state levels.
- The virtual "Healthy Eating Series" lesson in May was "Beverage Basics". These monthly nutrition/food demonstration lessons are open to residents from Marathon, Lincoln and Langlade Counties. We had three participants at the first lesson and two more were registered for a second lesson that was cancelled due to a power outage during a severe thunderstorm at

the class starting time. Starting in July, these lessons will shift from two virtual lessons monthly to one virtual lesson and one in-person at 212 River Drive.

- Staff continue to plan for in-person summer youth programming including four sessions of summer school at Lincoln Elementary and nine sessions with Community Connections at Hawthorn Hills and Lincoln.
- In May, Tammy participated in a Marathon County Hunger Coalition Leadership Board meeting. The first one held since February. These meetings will continue monthly going forward. As the Nutrition and Education Subcommittee Leader for the coalition, Tammy has scheduled a meeting next week for committee members to plan the “Share the Harvest” gleaning project at the Wausau Farmers’ Market again this summer.

Agriculture - Heather Schlessor

- This month I have continued collecting phenotypic data on beef x dairy crossbred calves as part of a research project to help identify the growth characteristics of these animals.
- I have also contacted farmers about participating in a dairy survey regarding the care of the beef x dairy crossbred animals on their farms.
- In May we started coding the transcripts from farm stress focus groups that were conducted throughout the state. We are looking to identify common themes around why farmers do not seek help for mental health issues. Once the transcripts have been reviewed and themes have been identified we are planning to develop a curriculum for mental health providers. The goal is to help them better understand the needs of the farming community and make mental health resources more readily available. As we finalize the coding I foresee other educational efforts stemming from this work.
- I have worked with the Farm Bureau to postpone the Farm tour this year and to create a virtual tour of farms within the County.

4-H - Kaitlyn Bernarde

- **Planned the regional Dairy Judging Contest in Marathon Park on Wednesday, June 16** which will be a part of the Wisconsin 4-H Area Animal Science Days. This event will bring local youth and adult volunteer coaches to Marathon County to judge and show dairy cattle. Part of my job is coordinating the facility with the Parks Department, contacting local dairy farms to provide dairy cattle to be judged, and working with the state 4-H office which is leading the contest itself. This event both exposes youth to the Dairy project as well as, building youth skills in problem solving, decision making, team work, public speaking and responsibility.
- **Planned the 4-H programming during the Wausau School District’s Community Connections program** which is 4-H’s largest outreach each year. The 2021 4-H programming theme is the

Olympics which will focus on teamwork, goals, global citizenship, arts and culture through outdoor games and activities.

- Joined virtual professional development including the **Joint Conference of Extension Professionals (JCEP) and the Positive Youth Development (PYD) Academy**. JCEP highlighted acknowledging and incorporating diversity into programs. I'm working to bring the 4-H Juntos program to Marathon County starting this fall. I also presented with Melinda Osterberg and Heather Schlessler. The PYD Academy was a national conference where leading researchers in the Positive Youth Development field updated educators on the latest research, and we had time as a state to reflect on how to implement that research into our local programs.
- **Continued to participate in and contribute to statewide and local teams** including the Wisconsin Positive Youth Development Policy Standing Committee, WI 4-H Thriving Model team, Volunteer Development Team, Current Conversations with Youth team, National Association of 4-H and Youth Development Professionals 2022 Marketing Committee, Area 7 Situational Analysis Workgroup, and the Marathon County Editorial Board.

Horticulture - Janell Wehr

- **Growing Veggies in Small Spaces**. I developed and delivered this web based program in collaboration with the Marathon County Library. Participants were taught how to choose cultivars for gardening in small spaces, general intensive gardening techniques, and were introduced to basic concepts of square foot, strawbale, and vertical gardening. As a result of the program, 90% of participants reported they understood key factors to keep in mind when choosing cultivars, and 100% reported they now understood how to appropriately water container plants. 100% of participants also reported they would change at least one aspect of their gardening techniques going forward.
- **Master Gardener Volunteer Recognition Committee**. I continue to serve on the MGV Recognition Committee. We are developing a sustainable recognition program for 2022 and beyond.
- **Horticultural Inquiries**. I continue to answer inquiries from area residents.
- **Pop Up Produce Gardens**. The PUP Garden project connects area youth and elders to both materials and mentors for container gardening. Marathon County Master Gardeners delivered materials for 294 container gardens to 6 schools, the Boys and Girls Club and Gigi's Playhouse. 32 pots were painted by school children then delivered to 6 local nursing homes and the Memory Cafe. The volunteers also completed 11 presentations and are serving as garden mentors over the growing season for those looking for additional assistance.

**Contract Between Marathon County
and
Board of Regents of the University of Wisconsin System**

This contract is by and between Marathon County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. **Term, Amendment & Termination.**
 - a. The term of this contract is one (1) year. The term shall run from January 1, 2021 through December 31, 2021, unless amended or terminated as set forth below.
 - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
 - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated

(i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
 - a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
 - b. Invoice the County semi-annually, by March 31st and September 30th for amounts due under this agreement.

3. **County Responsibilities.** In consideration of the programs that Extension provides to County under this contract, the County agrees to:
 - a. Pay to Extension the County share of up to \$227,602 for the period of January 1, 2021 through December 31, 2021 as allocated below.

Positions	Fee	FTE	Total
Agriculture Extension Educator - Dairy	\$42,330	1.0	\$42,330
4-H Program Coordinator	\$42,330	1.0	\$42,330
Communities Extension Educator	\$42,330	0.5	\$21,165
First Educator Discount			(\$10,000)
Subtotal			\$95,825
Professional Development	\$500.00	3.5	\$1,750
Horticulture Extension Educator	\$78,609	0.7	\$55,027
Operational Program Assistance	\$75,000	1.0	\$75,000
Final Total			\$227,602

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.

4. **General Conditions** This contract is established under the following conditions:
 - a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.

- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2021 through December 31, 2021, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31st and the second half of the total contract by September 30th. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.


With respect to the "Operational Program Assistance" cost specified within Section 3.a. (above), the \$75,000 amount listed is the annualized projected cost for this service. Because the service is beginning in the middle of this contract term, the cost billed to Marathon County for this service will be prorated accordingly. This contract is a revision of the original 2021 contract for services, the revision memorializes the shift in administrative office support responsibility from Marathon County to UW-Madison, Division of Extension.

- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that


can extend protection to any others.



County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By:  Date: 5/24/2021 By: _____ Date: _____
County Representative County Representative

By: _____ Date: _____ By: _____ Date: _____
County Representative County Representative

By:  Date: 5/25/2021 By: _____ Date: _____
Area Extension Director County Representative
UW-Madison, Division of Extension

By:  Date: 05/25/2021 By:  Date: 5/26/2021
Director of Financial Services On Behalf of Board of Regents of
UW-Madison, Division of Extension The University of Wisconsin System



Wausau UW-Stevens Point

Report to the Extension, Education, and Economic Development Committee June 2021

1. COVID-19 testing – We will continue to offer COVID-19 testing on campus but testing will shift to Wednesday afternoons for community members, staff, and students, Community members can make an appointment at www.doineedacovid19test.com.
2. Turn-key start-up food service contest – With the help of Vicki Resech and MCDEVCO, we are launching a contest to bring a new food service vendor to campus. The vendor will have rent-free use of our commercial kitchen and dining room in exchange for offering lunch-time – mid-afternoon food service on campus. The contest flyer is attached. Please help to get the word out.
3. New bachelor's degree on campus – Starting this fall, we will now offer a Bachelor of Science degree in Sociology entirely on our campus. That now makes four bachelor's degrees that are available here: business administration, nursing, social work, and now sociology. In addition, a student can complete our Master's in Business Administration here, and, starting this fall, a Master's in Social Work in a collaboration with UW-Green Bay.

It's worth saying that the MAJORITY of our students are still here for the first two years of their UW education, taking courses that transfer as named, numbered equivalents throughout the UW System. And we still offer the Guaranteed Transfer program, expanded to include transfer to any of the 13 4-year UW campuses, including UW-Madison. Transfer is what we've always done. And we do it well.

4. CIPs – We have two submitted two CIP requests: one for elevator “modernization” and the other to replace the rest of the wall coverings in the main academic building's main floor and in the Terrace Room (in the North Hall area). Neither request is terribly glamorous but both pretty necessary. We hope you will support our requests. Your support is always much appreciated, sincerely.

Submitted by Ann Herda-Rapp, Campus Executive

TURN-KEY START-UP CONTEST

Open your own food business with no costs!



We've got you covered!

Start - or expand - your own food service and catering business with no start-up or overhead costs. An entrepreneur's dream, to start or expand a business with no rent, no mortgage, no utilities, no commissions, no large-equipment costs, no maintenance costs. Plus, catering opportunities and a built-in customer base already at the location!

UWSP at Wausau is looking to partner with a local entrepreneur to provide dining and catering options to the community and also provide food service and catering for their students, staff, and special events.

Set your own hours, promote to the community, provide catering services from a commercial kitchen, and more.

An opportunity you can't pass up. The winning application will include a 2-year MOU, with the opportunity to expand.

Contact UWSP at Wausau for contest rules and application

Deadline to apply is 5 p.m. June 25, 2021

SET your own hours and SERVE the community

Dining Hall seating for 85
Union Cafe seating for 75

Opportunity to be creative and expand location
UWSP at Wausau (next to Marathon Park)
518 S. 7th Ave., Wausau, WI

Tour the campus and kitchen and learn more at a walk-through, June 1-11. By appointment only.

For application materials, more information, or to schedule your walk-through, contact:
Ann Herde-Rapp
aherdara@uwsp.edu
715-261-8268



Wausau
UW-Stevens Point