



MARATHON COUNTY EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE

AMENDED AGENDA

Date & Time of Meeting: **Thursday, July 2, 2020, at 4:00 p.m.**

Meeting Location: **Courthouse Assembly Room, 500 Forest Street, Wausau WI**

Committee Members: Sara Guild, Chair; Ka Lo, Vice-Chair; Gary Beaström; Becky Buch; Tom Rosenberg; Rick Seefeldt, Chris Voll

Marathon County Mission Statement: *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)*

Committee Mission Statement: *Provide the leadership for implementation of the Strategic Plan, monitoring outcomes, reviewing and recommending to the County Board all policies related to educational and economic development initiatives of Marathon County.*

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Extension, Education & Economic Development Committee members and the public to attend this meeting remotely. Instead of attendance in person, Committee members and the public may attend this meeting by **telephone conference**. If Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees. Persons wishing to attend the meeting by phone may call into the **telephone conference beginning five (5) minutes prior to the start time indicated above using the following number: Phone #1-408-418-9388. Access Code: 146 375 1614**. When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

1. Call to Order
2. Public Comment Portion of the Agenda has been Temporarily Suspended
3. Approval of the Minutes of the June 4, 2020, Extension, Education & Economic Development Committee Meeting.
4. **Policy Issues** Discussion and Potential Committee Determination
 - A. **Should Marathon County explore a Public-Private Partnership to address student housing needs at the UW-Stevens Point Wausau Campus?**
5. **Operational Functions** required by Statute, Ordinance, or Resolution:
 - A. *Discussion and Possible Action by Committee to Forward to CIP Committee for Consideration*
 1. *UW-Stevens Point Wausau Campus 2021 Capital Improvement Projects (CIP) Requests*
 - a) Parking Lot C Replacement
 - b) Heating Plant Roof Replacement
 - c) Building HVAC Control System Upgrade
6. **Educational Presentations** and Committee Discussion
 - A. *Reports from Committee-Affiliated Departments and Organizations*
 1. UW Madison Division of Extension
 - a) Update on CAF II broadband implementation progress in relation to Strategic Plan Objective 8.7, Outcome 1 goals
 2. UW-Stevens Point Wausau
 3. MCDEVCO
 4. Marathon County Public Library
 - a) Reopening Plan
7. Announcements, Next Meeting Date and Time:
 - A. Future committee calendar
 1. Next meeting Thursday, August 6, 2020 at 4:00 pm
8. Adjourn

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail infomarathon@mail.marathon.co.wi.us one business day before the meeting.

SIGNED /s/ Sara Guild
Presiding Officer or Designee

FAXED TO: Wausau Daily Herald, City Pages,
FAXED TO: and Other Media Groups
FAXED BY: M. Palmer
FAXED DATE: _____
FAXED TIME: _____

NOTICE POSTED AT COURTHOUSE
BY: M. Palmer
DATE: _____
TIME: _____



MARATHON COUNTY EXTENSION, EDUCATION & ECONOMIC DEVELOPMENT COMMITTEE

MINUTES

Thursday, June 4, 2020, at 4:00 p.m.

Courthouse Assembly Room, 500 Forest Street, Wausau WI

Attendance:	Present	Absent
Sara Guild, Chair	W	
Ka Lo, Vice Chair	W	
Gary Beastron	X	
Becky Buch	X	
Tom Rosenberg	X	
Rick Seefeldt	W	
Chris Voll	W	

Others Present: Lance Leonhard, Mary Palmer, Jason Hausler, Vicki Resech (W), Ann Herda-Rapp (W)

1. **Call Meeting to Order**

The Extension, Education & Economic Development Committee meeting was called to order at 4:03 p.m. by Chair Guild.

2. **Public Comment:** The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-18-20, dated March 17, 2020.

3. **Approval of the Minutes** of the May 7, 2020, Extension, Education & Economic Development Committee (EEED) Meeting.

MOTION BY ROSENBERG, SECOND BY BEASTROM, TO APPROVE THE MINUTES OF THE MAY 7, 2020, EXTENSION, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE MEETING. MOTION CARRIED UNANIMOUSLY.

4. **Policy Issues Discussion and Potential Committee Determination:** None

5. **Operational Functions required by Statute, Ordinance or Resolution:**

A. Discussion and Possible Action by Committee – None

B. Discussion and Possible Action by Committee to Forward to County Board for its Consideration
– None

6. **Educational Presentations and Committee Discussion**

A. Strategic Plan Status Review – Review of Strategic Plan strategies and outcomes statuses. Discussion regarding potential priorities and next steps for achieving the Committee's assigned Strategic Plan goals.

Discussion:

Chair Guild briefly recapped last month's discussion on the Strategic Plan. This month Chair Guild developed a working document of the objectives assigned to the Extension, Education and Economic Development Committee, explaining where we are at and discussing the next steps.

Objective 8.7 – *Strive to provide affordable, reliable, high-speed internet access throughout the County* was given the most attention over the past year. Guild put forward a request to find the next step. Due to funding we may need to review these ideas for redevelopment.

Over 10 years ago the County did a study on Broadband and it didn't go anywhere. The new Taskforce is a good idea to keep things moving. Outcome Measure 1- Frontier received a lot of money for Broadband in 2018 to increase service to 9,800 households by 2019, but this didn't

happen.

Strategy A – we have a comprehensive approach, but is it the right approach to follow? Resech sent information on COVID grants for this purpose to our phone/network carriers. Carriers (partners) are looking for Grants not low interest loans. Is the County a funding source and/or what role will the County play? The Broadband Task Force will report to the Infrastructure Committee.

Objective 10.6 – *Ensure the future availability of a skilled and flexible workforce prepared to meet the needs of other existing and emerging industries and technologies.* The committee should look at this together.

Chair Guild gave a broad overview on the Workforce Development Board and what they do.

Outcome measures are greatly impacted by COVID-19, but we still need to look at how we can make an impact.

Objective 10.8 – *Encourage development and redevelopment of key employment centers in areas that possess strong market potential, provide good transportation access for workers, and promote efficient movement of goods.* A Feasibility Study was done and that consulting group will work with and make a presentation to the Greater Wausau Prosperity Partnership. We could possibly have Kurt Gibbs or the North Central Wisconsin Workforce Development Board (NCWWDB) chair speak on this objective.

Vicki Resech, talked about what Infrastructure may look like in various municipalities. There are also agreements between municipalities to assist each other if a key player is incapacitated due to COVID.

MCDEVCO will be sending out a survey to business on what is going well including during COVID. Vicki will reach out to Dave Mack on the transportation issue expanding to Weston and Rib Mountain.

Objective 10.10 – *Create an innovative atmosphere to foster an entrepreneurial-supportive environment.* Strategy A had to do with funding for various studies such as website for the Chamber on workforce retention, and the family friendly work place study through the Wisconsin Institute for Public Policy and Service (WIPPS), when this committee had funding.

Are there policies/strategies in the County that this committee should take a critical review? Entrepreneurial Center received funds through this committee which is still happening. MCDEVCO is another entity to review.

Strategy B recommends EEED to evaluate opportunities to better support farms through policies and/or funding.

If there is anything committee members would like to see come back to the committee for review or further discussion, let Chair Guild know.

Follow Through:

Members of EEED who may want to be on the Broadband Taskforce let Chair Guild know if you are interested.

Melinda Osterberg from UW-Madison Division of Extension will do research on the Connect American Fund (CAF) 2 funding and see if we met our goal of 9,800 households through Frontier.

B. Reports from Committee-Affiliated Departments and Organizations

1. UW Madison Division of Extension
2. UW-Stevens Point Wausau
3. MCDEVCO
4. Marathon County Public Library

Discussion:

1. UW Madison Division of Extension

Jason Hausler went through the [Educator Report](#) highlighting, FoodWise Education, 4-H Community Connections, Camp in a Box (174 participants), Community Development Education, Horticulture and Gardening as a therapeutic tool, and their work on updating the Marathon County Strategic Plan. Also an update on Agriculture in Marathon County.

2. UW-Stevens Point Wausau

Ann Herda-Rapp – The security camera project came in lower than anticipated. Planning to open the campus this Fall and phasing in for employees returning to work. Prioritizing face-to-face classes that cannot be done online is being worked on. An announcement should be coming relatively soon on reopening. They are looking at how they can use facilities to recruit students.

3. MCDEVCO – Marathon County Development Corporation

Vicki Resech – She gave a report on various funding MCDEVCO has available for a variety of different groups including funding for Private Onsite Wastewater Treatment Systems (POWTS), GAP financing and financing to help with small business loans. They also received a grant to give out 40 - \$1,000 grants for small businesses. Other funds are available. Vicki represents Marathon County on the Central Wisconsin Economic Development (CWED) Board as a member-at-large.

4. Marathon County Public Library

The [update](#) on what is happening at the Library is in writing in the packet.

Follow Through:

None needed at this time.

7. Announcements, Next Meeting Date and Time:

A. Future committee calendar

The next meeting will be Thursday, July 2, 2020 at 4:00 p.m. Let Mary Palmer and/or Chair Sara Guild know if you are unable to attend.

No announcements.

8. Adjourn

There being no further business to discuss, **MOTION BY ROSENBERG, SECOND BY LO TO ADJOURN THE MEETING. Meeting adjourned at 5:31 p.m. MOTION CARRIED.**

Minutes prepared
by Mary Palmer



Capital Project Request Form

Project	Parking lot "C" replacement	CIP Funds Requested	\$175,000.00
Project Number	(Do NOT fill in – for use by F&CM Department)		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	Parking lot "C" replacement		
Location	UWSP at Wausau Main Campus Building 518 S. 7 th Ave. Wausau		
Description	Replacement of parking lot C pavement, adjacent retaining wall and sidewalks		
Date of Request	06/04/2020	Project Type	Repair/Replacement
Submitted By	Gary Radunz	Phone	715-261-6211
Department	UW - Marathon County	Email	gradunz@uwsp.edu
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1st.</i>
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, how many times has the request been submitted previously?
Is this request a continuation of a previously funded CIP project?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, in which year was that project funded?
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE

Project Objective(s)	Provide safe parking area for vehicles and walking surface pedestrians		
Alignment to Departmental Mission Statement	<ul style="list-style-type: none"> UW Stevens Point at Wausau serves as a high quality center for learning and public service to the wider community. In order to maintain a high quality and safe learning environment, a planned replacement of deteriorating facilities is necessary. 		
Departmental Priority (check a different priority for each project)	(High)	1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/>	(Low)
Related Other Projects			
Alternatives Considered	1. Patch/repair asphalt surfaces 2. Slab jack tilted sidewalk sections 3. Replace broken sidewalk sections		
Why Alternatives Listed Above Were Rejected	1. More expensive to do emergency repairs 2. Safety hazards 3.		
Target Start Date	6/1/2021	Anticipated Completion Date	August 1, 2021

Project Scope Statement *List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.*

<p>"In Scope" = everything the project will include to meet the requirements of the project objectives.</p> <p>"Not in Scope" = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> Remove/replace asphalt paving Inspect/replace base course material as necessary Grade lot to flatter profile Remove/replace existing concrete curb and retaining wall Remove/Replace adjacent sidewalks Re-stripe parking lot Straighten or replace existing parking lot light fixture concrete base Storm water catch basin repair 	<p>Not in Scope:</p> <ul style="list-style-type: none">
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3. PROJECT RISK FACTORS

Assumptions	Project completed prior to start of Fall semester classes
Dependencies	Suitable weather for paving
Constraints	Campus operations and community events (summer months are best)



Capital Project Request Form

4. PROJECT COST				
Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design or Study	\$	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$16,500.00			
Land Acquisition	\$0.00	Fiscal Year	Amount	\$0.00
Construction	\$134,500.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other: Contingency	\$13,500.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$10,500.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$175000.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount	
•			\$	
•			\$	
•			\$	
Total CIP Funding Requested		\$175000.00		

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT		
If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?		26
Expected service life (in years) of the existing asset, based on applicable industry standards?		0
Estimated Service Life of Improvement (in years)		25
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		



Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Reduced maintenance of paving material and sidewalks	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



Capital Project Request Form

8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

- Point of Beginning Engineering estimate
- Point of Beginning - Concept
-

**20.048T - UWSP at Wausau
 East Parking Lot Reconstruction
 Engineer's Anticipated Construction Costs
 May 26, 2020**

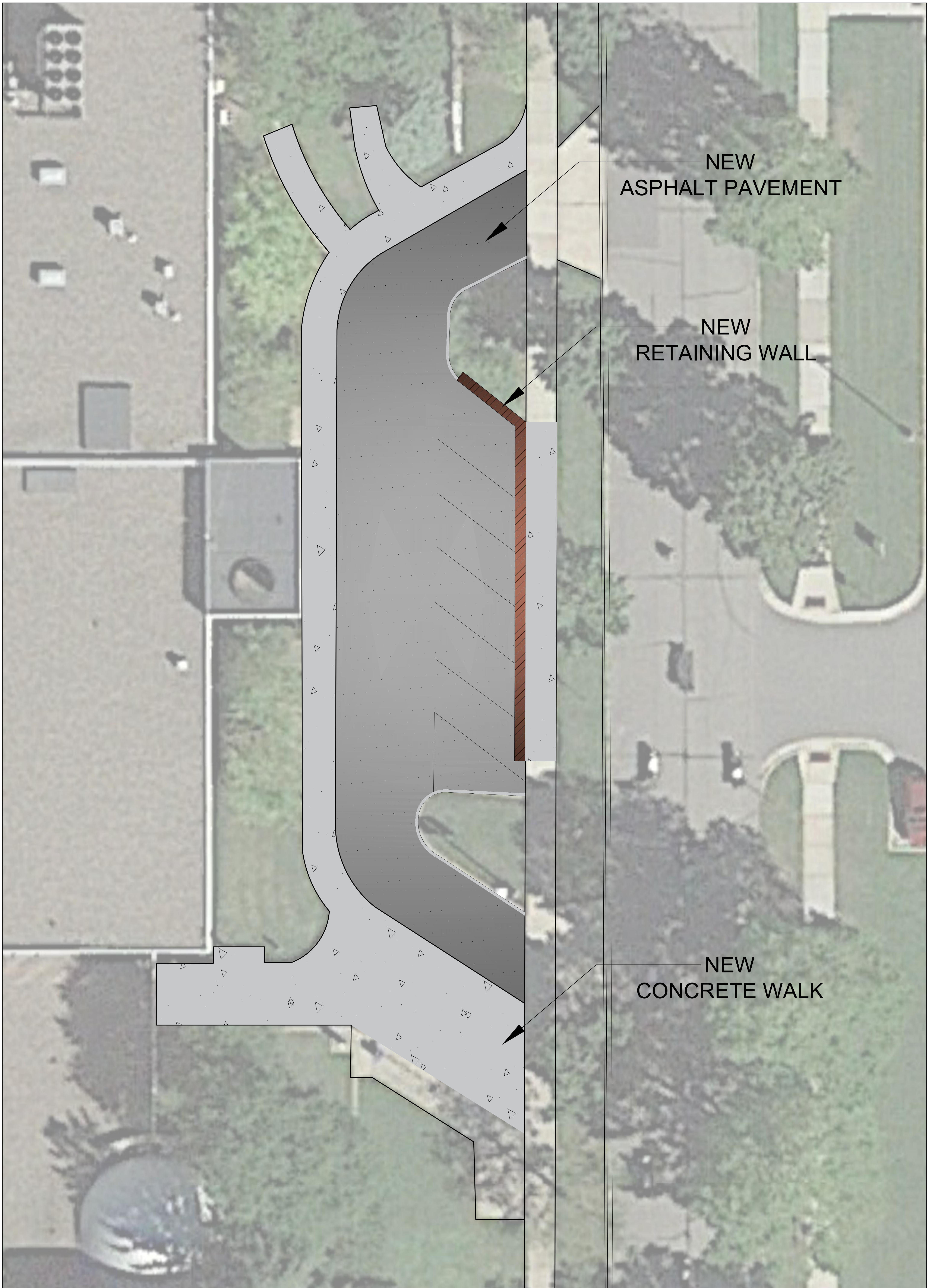


Description	Total	Base Total
I SITE DEMOLITION		
A Remove Asphalt Pavement/ Base Course	\$2,992.50	
B Remove Concrete Pavement/ Base Course	\$2,030.00	
C Miscellaneous Removal	\$5,000.00	
		\$10,022.50
II SITE UTILITIES		
A Relocate Existing Utilities	\$5,000.00	
		\$5,000.00
III PARKING LOT		
A Site Grading	\$611.11	
B Export Excess Fill	\$1,527.78	
C Strip Topsoil	\$0.00	
D Place Topsoil	\$0.00	
E Export Excess Topsoil	\$0.00	
F Seed/Fertilize/Mulch Disturbed Green Areas	\$208.33	
G Asphaltic Concrete Pavement - Parking Lot		
1 3.50" Asphaltic Concrete Pavement	\$11,875.00	
2 6" Dense Graded Base w/ 12" Breaker Run	\$5,937.50	
H Parking Lot Striping	\$360.00	
I 24" Curb & Gutter	\$7,500.00	
J 4" Concrete Pavement w/ 6" Base Course	\$21,580.00	
K Erosion Control	\$1,000.00	
L Exterior Storm Sewer w/ Inlets	\$15,000.00	
		\$65,599.72
IV MISCELLANEOUS		
A Concrete Retaining Wall	\$41,600.00	
		\$41,600.00
Subtotal		\$122,222.22
Contingency (10%)		\$12,222.22
** CONSTRUCTION/ DESIGN SERVICES (Lump Sum)		\$15,000.00
a) Conceptual Planning/ Master Planning/ Cost Estimating		
b) Geotechnical/ Wetland Coordination		
c) Topographic Survey		
d) Civil Construction Documents		
e) Stormwater Management		
f) Municipal/ State Permits and Plan Approvals		
g) Contract/Bid Coordination		
** CONSTRUCTION ADMINISTRATION SERVICES (Lump Sum)		\$9,500.00
a) Construction Inspection/Administration		
b) Construction Staking		
c) Material Testing Quality Verification		
PROJECT TOTAL		\$158,944.44

Notes:

1. THIS ESTIMATE DOES NOT INCORPORATE ANY ADDITIONAL CONTINGENCY FOR ANY UNSUITABLE SOILS THAT MAY BE ENCOUNTERED
2. COSTS REFLECT A 2020 CONSTRUCTION START. UNIT PRICES/COSTS WILL NEED TO BE UPDATED IF SCHEDULE IS DELAYED FURTHER.
3. COST DOES NOT INCLUDE REMOVAL OR RELOCATION OF ANY EXISTING UTILITIES THAT MAY BE ENCOUNTERED DURING THE CONSTRUCTION PROCESS.
4. WETLAND AND GEOTECHNICAL COORDINATION INCLUDED. SERVICE COSTS TO BE SUBCONTRACTED AND INVOICED AS DIRECT REIMBURSABLES TO THE OWNER.
5. LOCAL MUNICIPAL PERMIT FEES TO BE INVOICED AS DIRECT REIMBURSABLES.

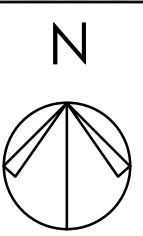
** PROFESSIONAL SERVICE FEES ARE SHOWN FOR BUDGETARY PURPOSES ONLY
 FINAL FEES TO BE DETERMINED BASED ON FINAL APPROVED SCOPE OF WORK



NEW
ASPHALT PAVEMENT

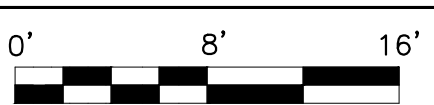
NEW
RETAINING WALL

NEW
CONCRETE WALK



UWSP MARATHON CENTER
EAST PARKING LOT RECONSTRUCTION ADMIN BUILDING

05-18-20



Land Surveying
Engineering
Landscape Architecture
4941 Kirschling Drive
Stevens Point, WI 54481
715.344.9999(Ph) 715.344.9922(Fx)

Point of Beginning



Capital Project Request Form

Project	Heating plant roof replacement	CIP Funds Requested	\$53,300.00
Project Number	(Do NOT fill in – for use by F&CM Department)		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	Roof replacement - Heating plant		
Location	518 S 7th Ave and 630 S. 7th Ave		
Description	Replace rubber roofing material and flashings		
Date of Request	06/04/2020	Project Type	(select project type)
Submitted By	Gary Radunz	Phone	715-261-6211
Department	UW - Marathon County	Email	gradunz@uwsp.edu
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1st.</i>
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, how many times has the request been submitted previously?
Is this request a continuation of a previously funded CIP project?	Y <input checked="" type="checkbox"/>	N <input type="checkbox"/>	If so, in which year was that project funded? 2020
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE

Project Objective(s)	Remove and replace existing rubber roofing membrane		
Alignment to Departmental Mission Statement			
Departmental Priority (check a different priority for each project)	(High)	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/>	(Low)
Related Other Projects			
Alternatives Considered	1. Continue repairing tears and patching holes 2. 3.		
Why Alternatives Listed Above Were Rejected	1. Age of roof membrane 2. 3.		
Target Start Date	5/1/2021	Anticipated Completion Date	September 1, 2021

Project Scope Statement List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.

<p>"In Scope" = everything the project will include to meet the requirements of the project objectives.</p> <p>"Not in Scope" = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> • Roof flashing removal and replacement • roof membrane removal and replacement • Caulk flashings as appropriate • Removal of existing light fixtures and associated electrical conduit at South roof area • • • • • • 	<p>Not in Scope:</p> <ul style="list-style-type: none"> • • • • • • • • • •
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Capital Project Request Form

3. PROJECT RISK FACTORS

Assumptions	
Dependencies	
Constraints	Weather

4. PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year		
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:		
Final Design and Engineering	\$0.00			
Land Acquisition	\$0.00	Fiscal Year	Amount	\$0.00
Construction	\$47,000.00	Fiscal Year	Amount	\$0.00
Equipment/Furnishings	\$0.00	Fiscal Year	Amount	\$0.00
Other: Contingency	\$4,300.00	Fiscal Year	Amount	\$0.00
Miscellaneous Costs	\$2,000.00	Fiscal Year	Amount	\$0.00
Project Budget (total of estimated cost components)	\$53,300.00	←----- (sum of above should equal) -----!		
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount	
•			\$	
•			\$	
•			\$	
Total CIP Funding Requested			\$	

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT

If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?	28	
Expected service life (in years) of the existing asset, based on applicable industry standards?	0	
Estimated Service Life of Improvement (in years)	20	
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		



Capital Project Request Form

6. OPERATING COST IMPACT	
Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Elimination of repairs to maintain water tight roof membrane	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7. ECONOMIC AND PUBLIC BENEFIT	
Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



Capital Project Request Form

8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

- NASI Roofing estimate
-
-

10369 Hwy 70 W
P.O. Box 1232
Minocqua, WI 54548
715-356-9653 office
715-358-6971 fax



750 Granite Street
Hurley, WI 54534
800-475-7663 toll free
www.nasiroofing.com

SUMMARY

DATE: APRIL 16, 2020
PROPOSAL SUBMITTED TO: MARATHON COUNTY DEPT. OF FACILITIES &
CAPITAL MANAGEMENT
JOB NAME: ROOF REPLACEMENT – UW STEVENS POINT AT WAUSAU LIBRARY
AND HEATING PLANT

WE HEREBY SUBMIT SPECIFICATION AND ESTIMATES FOR:

LIBRARY ROOF:

1. REMOVE THE EXISTING ROCK BALLAST.
2. SLICE THE EXISTING MEMBRANE INTO A 10'X10' GRID PER MANUFACTURER SPECIFICATIONS.
3. INSPECT THE EXISTING INSULATION. AREAS OF DAMAGED, OR WET INSULATION WILL BE REPLACED WITH NEW INSULATION OF EQUAL THICKNESS AT \$3.50 PER SQ. FT.
4. MECHANICALLY FASTEN THE EXISTING INSULATION OVER THE METAL DECK AND CONCRETE DECK.
5. INSTALL A MECHANICALLY FASTENED 60 MIL WHITE DURO-TUFF ROOFING MEMBRANE OVER THE METAL DECK AND CONCRETE DECK.
6. INSTALL DURO-LAST MECHANICALLY FASTENED FLASHING AS NEEDED.
7. REMOVE THE EXISTING METAL EDGING AND INSTALL NEW 9" METAL EDGING. 2-PIECE SNAP-ON COMPRESSION
8. TWO-WAY BREATHER VENTS SHALL BE INSTALLED TO ALLOW CONDENSATION TO ESCAPE.
9. INSTALL DURO-LAST DRAIN, CURB & STACK FLASHING AS NEEDED.
10. A 20 YEAR MANUFACTURERS NO DOLLAR LIMIT WARRANTY WILL BE PROVIDED COVERING 100% MATERIALS & LABOR.
11. A DURO-LAST TECH REP WILL INSPECT THE ROOFING SYSTEM UPON COMPLETION, VERIFYING THE ROOF IS INSTALLED PER MANUFACTURER SPECIFICATIONS.

NINETY THOUSAND FIVE HUNDRED AND NO/100
\$90,500.00

HEATING PLANT ROOF:

1. REMOVE AND DISPOSE THE EXISTING ROOFING SYSTEM TO THE CONCRETE DECK.
2. FULLY ADHERE A DURO-LAST VAPOR BARRIER.
3. FULLY ADHERE 2 LAYERS OF 2" POLYISOCYANURATE INSULATION WITH AN INSULATION CRICKET TO THE DRAIN.
4. FULLY ADHERE ¼" DENS DECK COVERBOARD.
5. FULLY ADHERE 60 MIL WHITE DURO-TUFF MEMBRANE.
6. FULLY ADHERE DURO-LAST FLASHING AS NEEDED.
7. INSTALL TERMINATION BAR INSIDE THE PARAPET WALL UNDER THE EXISTING TILE CAP.
8. INSTALL DURO-LAST DRAIN, CURB & STACK FLASHING AS NEEDED.
9. A 20 YEAR MANUFACTURERS NO DOLLAR LIMIT WARRANTY WILL BE PROVIDED COVERING 100% MATERIALS & LABOR.
10. A DURO-LAST TECH REP WILL INSPECT THE ROOFING SYSTEM UPON COMPLETION, VERIFYING THE ROOF IS INSTALLED PER MANUFACTURER SPECIFICATIONS.

**FOURTY THOUSAND TWO HUNDRED AND NO/100
\$40,200.00**

AUTHORIZED SIGNATURE:

NASI ROOFING, LLC

By:



TODD NASI



Capital Project Request Form

Project	Building HVAC control system upgrade	CIP Funds Requested	\$825,000.00
Project Number	(Do NOT fill in – for use by F&CM Department)		Request for Year 2021

General Instructions for completing this form:

- Enter requested information after placing the cursor (point and click) in the corresponding gray-shaded blank.
- For all but the most obvious items, more detailed instructions are available by typing the F1 key while the cursor placed on the corresponding blank.
- Each box will expand as necessary to include your text. Limits on text length are noted in the F1 instructions.
- Use the tab key to advance the cursor to the next blank; use shift/tab to move the cursor to the previous blank.
- *If this Charter form is not completed in its entirety, your request may not be ranked.*

1. REQUEST INFORMATION			
Project Title	Building HVAC control system upgrade		
Location	UW Stevens Point at Wausau Campus 518 S. 7 th Ave		
Description	Replace obsolete HVAC system controllers for air handlers/pumps/ductwork dampers		
Date of Request	06/05/2020	Project Type	Repair/Replacement
Submitted By	Gary Radunz	Phone	715-261-6211
Department	UW - Marathon County	Email	gradunz@uwsp.edu
Has this request been approved by the appropriate standing committee or board.	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	<i>Minutes of the meeting in which the funding request was approved must be submitted to F&CM Dept. prior to July 1st.</i>
Has funding for this project been requested previously but not ranked high enough to be funded?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, how many times has the request been submitted previously?
Is this request a continuation of a previously funded CIP project?	Y <input type="checkbox"/>	N <input checked="" type="checkbox"/>	If so, in which year was that project funded?
Will this project be closed out within three years of the fiscal year in which it was funded? If not, please explain why below.	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>		
5 year financing available from vendor			
Is this project necessary due to a federal, state, or local legal mandate? If yes, please identify the specific mandate below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Will this project comply with recommendations or objectives addressed in an adopted plan (e.g. strategic plan), referendum, or study? If yes, please identify the specific plan, referendum, or study below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		



Capital Project Request Form

2. PROJECT DEFINITION AND SCOPE

Project Objective(s)	Replace obsolete controllers that are no longer manufactured. New system will utilize open source programming instead of vendor specific. Replace interface software that is no longer Windows server compliant																						
Alignment to Departmental Mission Statement	UW Stevens Point at Wausau serves as a high quality center for learning and public service to the wider community. In order to maintain a high quality and safe learning environment, building heating and cooling control equipment must operate efficiently and reliable to ensure a comfortable and healthy educational space is available.																						
Departmental Priority (check a different priority for each project)	(High)	<table border="0"> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	1	2	3	4	5	6	7	8	9	10	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(Low)
1	2	3	4	5	6	7	8	9	10														
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Related Other Projects																							
Alternatives Considered	<ol style="list-style-type: none"> Purchase used equipment when available Do incremental replacement of devices as they fail 																						
Why Alternatives Listed Above Were Rejected	<ol style="list-style-type: none"> Installation of used equipment does not ensure reliability Incrementally replacement of controllers will cost more Availability of parts will continually diminish over time and may render systems unusable 																						
Target Start Date	6/1/2021	Anticipated Completion Date	September 1, 2021																				
Project Scope Statement List the major components of the project's scope of work below. Refer to documentation such as RFP's, proposals, functional specifications, etc. to set and limit the project scope.																							
<p>"In Scope" = everything the project will include to meet the requirements of the project objectives.</p> <p>"Not in Scope" = any responsibilities, activities, deliverables, or other areas that are NOT to be funded as part of this project, even though they may have some relation to it.</p>	<p>In Scope:</p> <ul style="list-style-type: none"> Replace obsolete HVAC controllers in all campus buildings Provide then current EBI head-end server software Provide calibration of variable air volume flow sensors Provide BACnet client interface Provide updated graphic to head-end server software Customer training of new system 	<p>Not in Scope:</p> <ul style="list-style-type: none"> IT network drops to controller locations Replacement of field sensors, relays and actuators Field wiring Air balancing 																					



Capital Project Request Form

3. PROJECT RISK FACTORS

Assumptions	
Dependencies	
Constraints	

4. PROJECT COST

Estimated Cost Components		Cost Allocation Per Fiscal Year	
Preliminary Design or Study	\$0.00	If project funds can be allocated over more than 1 year, please indicate the amount to be allocated for each year below:	
Final Design and Engineering	\$0.00		
Land Acquisition	\$0.00	Fiscal Year 2021	Amount \$165,000.00
Construction	\$785,000.00	Fiscal Year 2022	Amount \$165,000.00
Equipment/Furnishings	\$0.00	Fiscal Year 2023	Amount \$165,000.00
Other: contingency	\$40,000.00	Fiscal Year 2024	Amount \$165,000.00
Miscellaneous Costs	\$0.00	Fiscal Year 2025	Amount \$165,000.00
Project Budget (total of estimated cost components)	\$825,000.00	←----- (sum of above should equal) -----!	
Is this project to be funded entirely with CIP funds?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If not, list below any other (non-CIP) funding sources for this project			Funding Amount
•			\$
•			\$
•			\$
Total CIP Funding Requested		\$	



Capital Project Request Form

5. ASSET LIFE, RECURRING COSTS, AND RETURN ON INVESTMENT

If an existing asset (facility or equipment) is being renovated or replaced, what is the age of the existing asset in years?		
Expected service life (in years) of the existing asset, based on applicable industry standards?		
Estimated Service Life of Improvement (in years)		
Future Estimated Recurring Costs	Annual Operating Costs	\$0.00
	Annual Maintenance Costs	\$0.00
	Other Non-Capital Costs	\$0.00
	Total Recurring Costs	\$0.00
Estimated Return on Investment (in years)		

6. OPERATING COST IMPACT

Will this project lead to a reduction in personnel or maintenance costs? If yes, please explain below.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Equipment failures continue to increase with replacement parts becoming more costly	
Will this project lead to increased efficiency or productivity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will this project provide an additional revenue generating opportunity? If yes, please explain below.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>



Capital Project Request Form

7. ECONOMIC AND PUBLIC BENEFIT

Does this project have the potential to promote economic development county-wide? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project have the potential to promote economic development within a specific area of the county? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Will this project result in an increase of long-term jobs within the county? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project enhance or increase recreational opportunities and/or green space? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project contribute toward improved transportation efficiency? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project impact the quality of life of the general county population? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project impact the quality of life of a specific demographic within the county? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project enhance or increase cultural or educational opportunities? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Does this project contribute toward improving the wellness of Marathon County Citizens? If yes, please explain below.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

8. RELATED DOCUMENTS

List below any attached documentation including estimates, studies or plans, photographs, standing committee or board minutes, etc. that supports this project request.

- Honeywell
-
-



THE POWER OF **CONNECTED**

Honeywell Building Solutions

37 Kessel Court
Madison, WI 53560
Phone: 608-270-6167

June 5, 2020

UW Stevens Point at Wausau
518 S.7th Street
Wausau, WI 54401

Attention: Gary Radunz

Ref: UW Stevens Point at Wausau
BUDGETARY Proposal Number: Opp-1920672

Dear Gary:

“Notwithstanding any other provision of this document, this budgetary proposal is provided for information and planning purposes only, is non-binding, and does not constitute an offer capable of acceptance. Honeywell will be pleased to provide a firm price proposal upon request, subject to its internal approval requirements.”

Scope of Work:

Control Upgrade: Upgrade Primary Controllers (XL500, 100 and 50) and Secondary Controllers (VAV, RIO, RCP) in buildings South, North, Art East, Art West, Civic Engagement, Boiler Plant, Field House and Residents Hall. Update the EBI from R410 to R600 on customer provided virtual network. Network drops and IP Addresses provided by owner. This work shall be completed through Honeywell’s Infrastructure Renewal Program.

Service Agreement: Provide Flex Automation Service agreement for a period of 5 years to coincide with the Infrastructural Renewal Program.

Pricing:

Infrastructure Renewal Project Price: \$645,000.00-\$670,000.00

Note: This will have an approximate annual cost of \$135,000-\$138,000.00 over a 5-year period

Ongoing Maintenance Supporting the IR Program Price: \$17,500.00-\$18,500.00

Note: This is an approximate annual cost over the 5-year period

Total approximate yearly program price (Program and Maintenance): \$152,500.00-\$156,500.00

(Budgetary price shown is based on Honeywell standard terms and conditions.)

If you have any questions, please feel free to contact me at 608-358-3643.

Sincerely,

George Minkel
Account Manager
Honeywell International Inc.
Honeywell Building Solutions



Extension

UNIVERSITY OF WISCONSIN-MADISON
MARATHON COUNTY

July 2020 Educator Update

(for work completed in June of 2020)

FoodWise Education - Tammy Hansen, Gaonou Thao, Melissa Yates

- Continued to review FoodWise approved curriculums to determine what lessons/activities can be adapted to a virtual format.
- Continued to participate in webinars on food security issues, health/racial equity, managing classroom behavior and Extension/ FoodWise zoom meetings
- Contacted partners to complete FY21 partner agreements and begin determining late Summer/ Fall programming
- Gaonou and Melissa both continued to participate in statewide curriculum workgroups
- Tammy facilitated a Marathon County Hunger Coalition Nutrition Workgroup zoom meeting focused on completing planning of the Share the Harvest Farmers' Market gleaning project for this summer.
- Participated in a series of 4-state regional FoodWise meetings on programming, participant recruitment, equity and disproportionate impact, social media and virtual teaching.

4-H Youth Development - Kaitlyn Bernarde

- Wrote lesson plans and assembled kits for the Wausau School District's Community Connections program. This was in lieu of leading in-person summer programs. 100 kits were assembled for 5 weeks of programming, for 50 students throughout the district.
- Worked with 6 other counties to create, plan, and assemble the Camp in a Box program. In lieu of in-person overnight summer camps; the Boxes will contain supplies, lesson plans, additional activity options, and opportunities to connect online. Our goal was to have 100 boxes requested, but ended up with 371 boxes, and reaching about 800 youth across northcentral Wisconsin.
- Assisted in planning and facilitating conversations on current events with high school students from across Wisconsin. These structured hour and a half Zoom calls, allowed youth to share their experiences and feelings, opinions, and ask questions in a safe and brave space. The conversations are planned to continue in the summer and fall.
- Presented with 5 other Extension staff members as a pilot county for the National 4-H Thriving Model survey to Extension. This was part one of sharing our experiences and results with our colleagues. A second presentation on 4-H program quality will be led in August.
- Participated in meetings for WI 4-H Policy Advisory Standing Committee, Central Time Newsletter (and wrote an article), and the Market Animal Show and Sale Committee.

Agriculture Education - Heather Schlessler

- Finalized journal article and submitted to the Journal of Extension on Farm Succession Focus Group, waiting to hear if it will be accepted or rejected.
- Worked on creating factsheets on Heat Stress and Dairy cattle.
- Filmed and edited video on Stocker finishing tool - waiting for feedback on what changes/ corrections need to be made.
- Participated in Dairy and Farm Team 2021 plan of work meetings.

- Worked on Milking Skills story boards and shot lists for video production.

Community Development Education - Melinda Osterberg

- Partnered with the Small Business Development Center to support the Extension response to the State's We're All In grant program. This included development of a web portal for applicants to access support in preparing their application and preparation of Letters of Acknowledgment for small businesses throughout the State.
- Researched how CAF-II funds have been utilized within Marathon County and how to determine scope of improvements funded by the federal program.
- Participated in State Strategic Planning and Women in Government work groups. On September 17, 2020 at Noon there will be an online training available to all Marathon County residents on how to participate in local government.
- Attended Noon Wausau Optimists Club Meeting and presented information on Marathon County's Broadband Feasibility Study, broadband technologies and speeds associated with the different technologies. Spoke with Peter Weinschenk of the Record Review on why broadband speed may have been insufficient during the Safer at Home order for a future article.
- Facilitated a program on Direct Sales for Meat and Poultry Producers with the Langlade County Agricultural Educator and the Department of Agriculture, Trade, and Consumer Protection. A recording of the program is available at: https://mediaspace.wisc.edu/media/Direct+Sales+of+Meat+%26+Poultry/1_pd73ij4u
- Met with Extension Lakes to discuss potential pilot program with Marathon County Lake Districts to build organizational capacity and ability to successfully apply for grant opportunities. Initial meetings with interested Lake Districts would begin in early Fall 2020.

Horticulture Education - Janell Wehr

- Continued to create and host virtual interactive horticulture programming. Completed the second round of Romaine Calm and Garden On, a 6 week 12 session beginner's gardening class. At the end of the series, 73% of participants stated as a result of completing the program they were more confident in their ability to produce some of their own produce. Hosted Herbaceous Ornamentals in collaboration with the Marathon County Library in Wausau, where 100% of participants expressed interest in more Extension educational programming. Created and delivered "A Berry Good Time", raspberry cultivation classes for UWSP Continuing Education Senior Club, the Dodge County Master Gardeners, and the general public.
- Created 50 "Root Watch" kits for Wausau School District Community Connections program.
- Continue to answer horticulture inquiries from the general public.
- Participated in the state level steering committee for the Master Gardener program. Currently we are working to create consistency, reduce confusion and increase diversity by overhauling fundamental aspects of the program, including onboarding and orientation.
- Weekly participation in the Wisconsin Horticulture Update, in support of Extension's efforts related to fielding gardening and diagnostic questions. It is a weekly statewide meeting in which colleagues share what they are observing in their respective counties in regards to pest, disease, and phenology.

Area Director Update - Jason Hausler

- Continue serving on the Dean's COVID Task Force, examining opportunities and challenges related to the COVID-19 Pandemic. Work has been focused on getting the resources and work of the University out to those that need it during this time, along with how we, as an organization begin to move forward with programming opportunities that may be in person, purely virtual or a hybrid of some sort.
- Assisted Extension colleagues in completing the 2019 Annual Report, which is now [published for everyone](#) to view.
- Continue discussions with the Wisconsin Association of Fairs on how Fairs may be able to move forward this year, while also guiding Extension staff on how to help and assist within our current health guidance.

- Held weekly staff meetings with colleagues from around the area and participated in various other meetings within Central Wisconsin (Department Head meetings, Extension Oversight meetings, etc.)
- Crafted office safety plans for each office in Area 7 and have been having discussions with office teams as to best safety practices when returning to the office.

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX, and the Americans with Disabilities Act (ADA) requirements.

Como empleador que brinda igualdad de oportunidades en el empleo y acción afirmativa (EEO/AA, por sus siglas en inglés), la University of Wisconsin-Madison Division of Extension, proporciona igualdad de oportunidades en el empleo y en sus programas, incluyendo los requisitos del Título VI, Título IX, y de la ley federal para personas con discapacidades en los Estados Unidos (ADA, por sus siglas en inglés).

Tus Tswv Hauj Lwm Ntawm (EEO/AA), ntawm lub Tsev Kawm Ntawv Qib Siab (University of Wisconsin-Madison Division of Extension) pab rau kev ncaj ncees txog kev hauj lwm thiab kev pab cuam, xws li nyob rau hauv Title VI, Title IX, thiab ntawm tsab cai Americans with Disabilities Act (ADA) yuav tsum kom muaj.

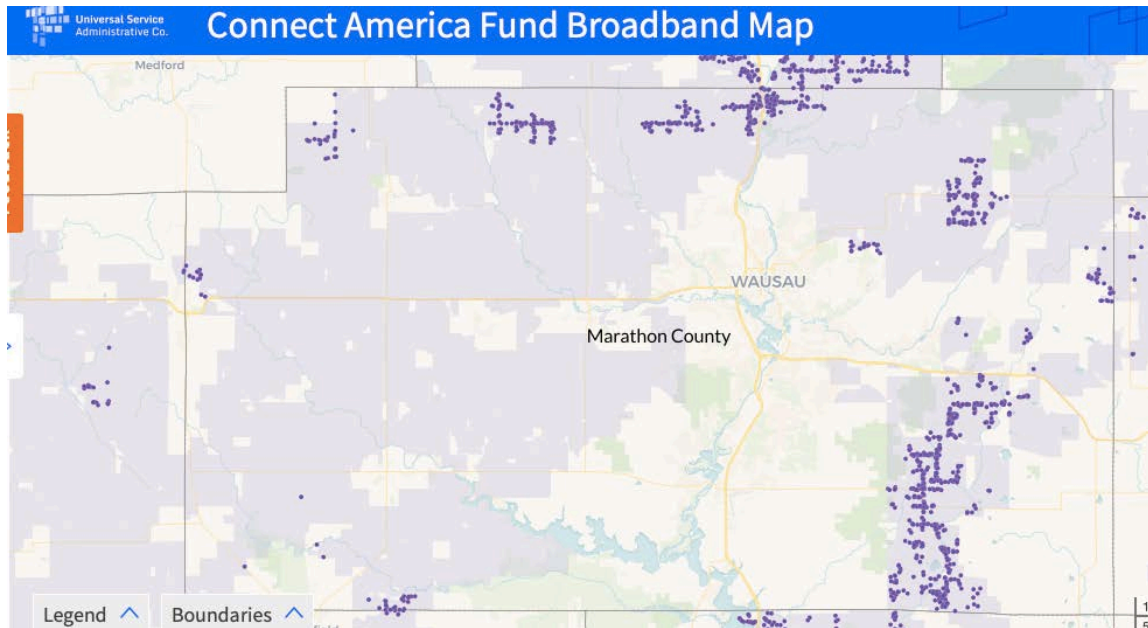
Use of CAF-II Funds in Marathon County

Background

At the June EEECD Committee meeting, the Committee requested that staff examine how CAF-II and PSC Grant funds have improved broadband access within Marathon County.

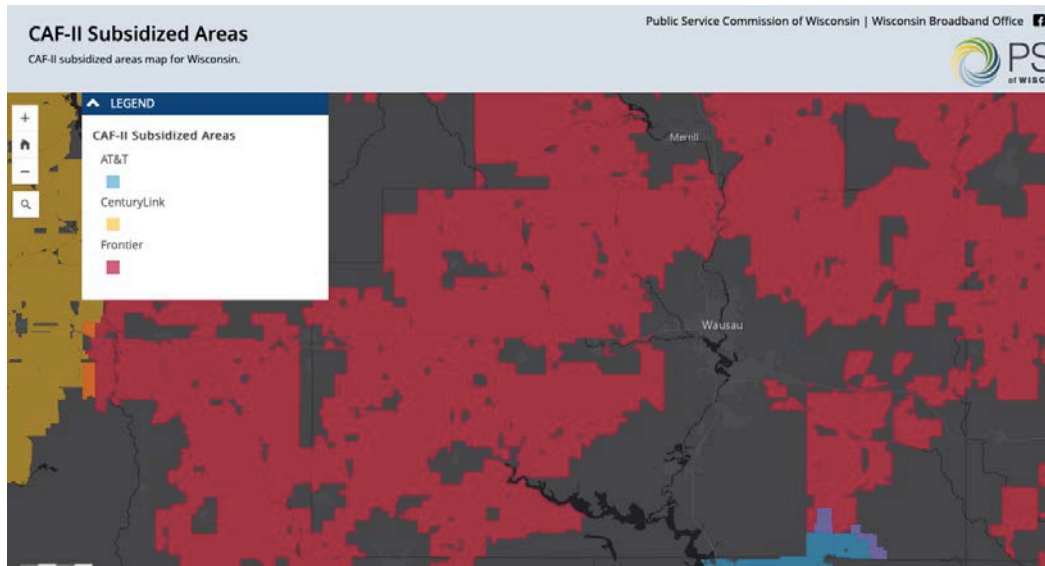
Frontier's Use of CAF-II Funds in Marathon County

For several months CCITC Director Gerry Klein attempted to obtain this information from Frontier. Through multiple phone calls, meetings and emails, he repeated requested specifics about the number of households served and the speed of broadband service. Through these efforts Frontier directed the County to the following Connect America Fund Broadband Map: <https://data.usac.org/publicreports/caf-map/> which contains the following information for Marathon County.



The map depicts the areas that obtained service through CAF-II funding prior to 2019, the website indicates that the map will be updated with 2019 data in the next several weeks. Generally, the purple dots represent areas where Frontier expanded access. Generally, with 10 Mbps download /1 Mbps upload speeds.

The Wisconsin Public Service Commission also maintains a [map](#) that depicts the areas that were included as part of the CAF-II Auction. Service could be extended to any of the areas depicted in red on the map.



Lack of Transparency in use of CAF-II Funds

Marathon County isn't the only jurisdiction struggling to understand how CAF-II funds have been used within their community. As one article stated, "Another issue with the CAF II program is its lack of transparency. CAF II does not require participating providers to share or report on any specifics in their network plans beyond the total number of households to be served." As Gerry found even trying to get the number of households served is extremely difficult to determine.

The Blandin Foundation in Minnesota completed a [study](#) to determine how CAF-II funds had changed access to broadband. In short, after lengthy field work to determine the location of the improvements, they found that most areas were left unserved and those that did have access only had moderately better service. To determine this, the Foundation had to verify the location of improvements in the field and conduct a survey of residents within the CAF-II auction area.

Summary

It will be extremely difficult to determine how CAF-II funds were used and the impact of those funds within the County. The structure the Blandin Foundation used could work in Marathon County, but would be extremely time consuming. Ideally, internet service providers would supply this information and the County is examining ways to more formally encourage sharing of information through adoption of Dig Once Policies.

I have also reached out to the Center for Community and Economic Development at UW-Madison to see about the potential to examine this issue at a State level. Given funding and staff levels, I do not know about the feasibility of their being able to tackle a project of this scope. I do believe that they may address this issue as part of their report on Broadband as part of their Wisconsin Economy series.

PSC Grants in the Weston Area

In 2015, the Village of Weston was awarded a State of Wisconsin Public Service Commission (PSC) grant to extend Charter cable under Highway 29, east of Wausau to two business parks. This project now serves four customers and will extend service to seven lots within one industrial park and to 38 potential business condo units in the second park. The Public Service Commission indicates that this project has been completed and the applicant has met the standards contained within the grant agreement.

In 2017, Frontier received a PSC grant to build a 10-mile fiber route, upgrading the existing DSL service at three remote terminals, and install one new terminal in a housing subdivision southeast of Wausau in the Town of Weston. The project would provide approximately 1,245 households with broadband service with a maximum speed of 25/3, and 2,333 households with a maximum speed of 10/1. The project area includes 41 business locations as well. I have contacted the PSC to determine the status of this project and to obtain a project status report. It should be noted that an applicant can request that the project status report have confidential filing, meaning that the PSC staff would not be able to disseminate the report.

MCDEVCO's Report June 2020

Follow up on COVID-19 funding opportunities to City of Wausau and Marathon County small businesses.

MCDEVCO

1. Grants – MCDEVCO has received a total of \$50,000.00 from IncredibleBank, IncredibleBank Foundation, Community Foundation and United Ways COVID-19 Response fund, and Intercity State Bank for 50- \$1000.00 grants throughout the County. We are vetting applications and should have the grants all distributed by the middle of July.
2. Low Interest Loans – Four are in process for \$20,000.00 each.

Wausau Cares Program

1. \$1500.00 Grants – Nine checks went out on June 19, 2020 with another 20 expected to be sent before the 4th of July.
2. Forgivable Loan – Eleven are in process for various amounts.

Education

1. The GEARS certificate program will begin on September 14, 2020 via zoom and conclude in January 2021. Instructors will be videotaped so MCDEVCO will be able to offer the class as a whole and/or in sections in the future.

Transit

1. I have had a conversation with Dave Mack from the county. I will be meeting with Dave and the City of Wausau to see where MCDEVCO's role is in transit and/or workforce development for the future.

CWED

1. I am not sure if this is the community for my report but I believe so. Besides sitting on the board and was just elected to the member-at-large on the executive committee.
 - a. After meeting via zoom with CWED's executive committee last week the region and small business struggle is what I am seeing for the county.
 - b. CWED borrowers are still in a cash flow crunch and 99% of them have requested that they defer payments for three to six additional months.
 - c. No new lending is being seen through CWED.
 - d. CWED will be looking at completing a strategic planning session in the future.

Advertising/Marketing Campaigns – (MCDEVCO and Marathon County Logo for countywide results)

1. MCDEVCO ran 40 public service messages on our mentoring program with WAOW.
2. MCDEVCO ran 52 ads for the Marathon County Low Interest Loan to assist small businesses.
3. You Tube video announcing the Countywide grant fund – 300 YouTube visitors and 3500 hits on MCDEVCO's Facebook page.
4. Two ads running on Wausau Pilot – lending and COVID-19 services and grants.
5. Business news ad on countywide services offered by MCDEVCO for economic development.

POWTS

1. Talked to two landowners regarding the program and mailed out application process for the program.

Vicki Resech

Executive Director - MCDEVCO

MCPL REOPENING GUIDE



COVID-19 Health & Safety Planning

DIRECTOR STATEMENT

The Marathon County Public Library Board of Trustees voted to close all nine locations in response to the COVID-19 pandemic on March 17, 2020. Subsequently, the library has continued to serve the public with telephone reference service, curbside checkout of materials (beginning on May 4), and online programming. In accordance with CDC (Centers for Disease Control) and DPI (WI Dept. of Public Instruction) guidelines, and with guidance from the Marathon County Health Department, we will be offering limited public access beginning on June 22, 2020. The revised service parameters are described in the following pages.

MCPL Main Library in Wausau will reopen to the public on June 22, 2020 with limited services available via appointment. We will continue contact-free curbside pickup for any patron who requests this option, and Drive Thru pickup will be available as well. Free Wi-Fi will continue to be available 9:00 AM to 8:00 PM for public use outside of the building.

Library Computer Use by Appointment and Curbside/Drive Thru Pickup

Wausau Main will be open for limited reserved computer use and drive thru or curbside pickup from 9:00 AM to 5:00 PM Monday through Friday, with extended curbside pickup hours until 6:00 PM on Tuesday. *Reservations for computer use and materials pickup must be made by phone* and patrons will be allowed one hour of computer time per day to ensure availability for those seeking employment or essential communications.

Computer Use and Printing

Computer use will be available to all patrons, regardless of fines. Staff will create generic guest passes for patrons at the beginning of the day to prevent additional handling of materials. Print stations will be installed and available for patron use. Patrons will be responsible for releasing their own print jobs and taking their prints. We hope to ease restrictions on building use and computer use in the near future as permitted by health and safety guidelines.

Safety Precautions

Staff will be required to wear masks during our open hours. Patrons will be strongly encouraged to wear a mask. Patrons must sanitize hands at the supplied hand sanitizing station prior to entering the building. Computer assistance will be limited. Staff will attempt to help patrons from a safe distance. If one on one assistance is needed, both parties must be wearing masks and patrons are encouraged to bring their own mask. No food or drink will be permitted in the library at this time. Bathrooms will be available and bathroom touch points will be cleaned on a regular basis. Patrons are encouraged to use the bathroom only when necessary.

Additional Services

Other services including reference, reader's advisory and Tech Time will be available over the phone, via chat or virtually. Virtual programming options will continue to be available on our website and social media accounts.

BRANCH REOPENING PLAN

MCPL Branches will reopen to the public on June 22 with limited services available via appointment. We will also continue contact-free curbside pickup for any patron that requests this option. Free Wi-Fi will continue to be available outside the building 24/7 for public use and virtual programming options will be available on our website.

Each branch will be open four hours a day, Monday through Friday, for use by appointment. These hours will fall within our normal open hours of 10am-4pm and 1pm-7pm. The additional two hours of this six hour block will be reserved for curbside pickups. Appointment times and curbside pickup times will be set by each individual branch.

Library Use by Appointment

A household can make an appointment for 30 minutes of library use at a time. We will start with two appointments per half hour, allowing for 16 appointments per day. Appointments must be made ahead of time by calling the library branch. Patrons can use appointment time to access the computers or to browse for materials to check out. Only one appointment for each household will be allowed per week.

Patrons should remain outside the library until library staff notify them that it is okay to enter the library. Patrons must sanitize their hands upon entering the library. Patrons will be asked to follow social distancing practices while in the library. Masks are recommended.

Computer stations, circulations desks, tables, and high touch points will be sanitized between patrons and at set times throughout the day.

All library materials should be returned to the outside drop box or designated location for proper quarantine.

Curbside Pickup

Curbside pickup will be available during the two hours per day that the library is not open for appointments.

Patrons can request items for curbside pickup by calling the library or by using the online catalog. Once items are ready for pickup, the patron will receive notification via phone or email. The patron should then call the library to schedule a pickup time. Upon arrival at the library, the patron should call the library to let them know they have arrived. Library staff will place the bag of materials at the pickup point. Once staff is safely back inside the building, the patron may exit their vehicle and retrieve their items. If a patron has mobility issues and requires assistance, the patron will be asked to pop their trunk and library staff will place the items in there.

EXAMPLE MAIN APPOINTMENT SCHEDULE

appointment time	station #	patron's name	phone number	Library Card Y/N
9-10 AM	1			
	3			
	5			
	7			
	9			
	11			
10-11AM	2			
	4			
	6			
	8			
	10			
	12			
11-12PM	1			
	3			
	5			
	7			
	9			
	11			
12-1 PM	2			
	4			
	6			
	8			
	10			
	12			
1-2 PM	1			
	3			
	5			
	7			
	9			
	11			
2-3 PM	2			
	4			

	6		
	8		
	10		
	12		
3-4 PM	1		
	3		
	5		
	7		
	9		
	11		
4-5 PM	2		
	4		
	6		
	8		
	10		
	12		

Appointment Request Talking Points for Staff

- Cleaning and sanitizing will take place after the patron has left and before the next patron arrives
- Patrons must use supplied hand sanitizer prior to entering
- Masks are recommended. If you need one-on-one help, a mask is required
- Patrons are allowed one hour per day
- No food or drinks allowed in the library at this time

MCPL REOPENING PREPAREDNESS CHECKLIST



COVID-19 Health & Safety Planning

CLEANING PROTOCOLS

- Contact municipality to discuss their cleaning and sanitation schedule
- Assess bathroom & drinking fountain scenarios
- Ensure cleaning supplies are stocked
- Staff cleaning procedures between appointments/ end of day
- Hand sanitizing station at entrance
- Front door signage

SOCIAL DISTANCING

- Define appointment/capacity limits at location
- Ensure distancing at contact points with shields, stanchion posts
- Tape off waiting areas
- Evaluate common areas including seating, children's areas and community rooms
- Evaluate staff areas including the main desk and office spaces
- Additional signage

LIBRARY MATERIALS

- Designate areas for 72 hour quarantine
- Keep returns to outside drop box and/or offer inside return bin
- Use of public computers, catalog computers and self-checkout kiosks
- Printing/cash procedures
- Material contact rules for patrons (i.e. newspapers, browsing)
- Determine hours of curbside pickup service

COMMUNICATION AND INFORMATION

- Patron instructions for appointment calls
- Time limits
- Service limits (i.e. computer & device help)
- Reassuring and positive external communication