

RESOLUTION #R-__-22

Authorizing Administrator to Negotiate Lease of Space within Community Partners Campus

WHEREAS, during the COVID-19 pandemic, Marathon County has experienced revenue loss related to the ability of staff to access and serve individuals and families in need; and

WHEREAS, Community Partners Campus (CPC) is a newly-formed 501(c)(3) corporation whose sole purpose is to develop and operate a shared space nonprofit center; and

WHEREAS, CPC intends to lease space and provide services to other tax-exempt organizations at below-market rates, creating a community in which charitable, educational, medical, and social services can be more efficiently administered to local individuals and families in need; and

WHEREAS, Marathon County qualifies to lease space within CPC to allow for County employees to have a space to more directly access and serve individuals and families in need; and

WHEREAS, the American Rescue Plan Act (ARPA) includes negative economic impacts such as revenue loss as an allowable use of funds, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(C) of the Social Security Act as amended; and

WHEREAS, leasing space within the CPC would allow County workers to more directly access and serve individuals and families in need while also supporting other non-profit entities; and

WHEREAS, the Human Resources Finance and Property Committee and the Marathon County Executive Committee have reviewed this funding project and recommends that the County Board approve the transfer of funds to allow the Administrator, with the assistance of appropriate County staff, to negotiate a lease of CPC space, with the costs of said project to be paid through ARPA funds for allowed negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors authorizes the County Administrator and appropriate County staff to pursue and negotiate a lease for office space with Community Partners Campus in an amount not to exceed \$42,900.

BE IT FURTHER RESOLVED, that the County's lease shall be paid for using American Rescue Plan Act (ARPA) funding for negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, and that not more than \$42,900 is hereby approved for transfer from the County's ARPA funding accounts to finance said lease.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2022 budget to provide the necessary funding for a lease agreement.

FISCAL NOTE:

These payments will be funded by no more than \$42,900 from Marathon County's APRA allocation.

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

EXECUTIVE COMMITTEE

_____ Kurt Gibbs, Chair	_____ Sara Guild
_____ Craig McEwen, Vice-Chair	_____ Jacob Langenhahn
_____ Matt Bootz	_____ Alyson Leahy
_____ Tim Buttke	_____ John Robinson
_____ Randy Fifrick	_____ Jean Maszk

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs, Jennifer Aarrestad

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RESOLUTION #R-__-22

Authorizing Participation in the Uniquely Wisconsin Tourism Campaign and Amending the 2022 Budget

WHEREAS, during the COVID-19 pandemic, tourism is an area that has been adversely affected as fewer people have traveled; and

WHEREAS, the Wisconsin Counties Association (WCA) has initiated a “Uniquely Wisconsin” tourism campaign in partnership with Discover Wisconsin to highlight interesting facts about Wisconsin to begin to attract tourists back to Wisconsin counties; and

WHEREAS, in addition to potential full-length Discover Wisconsin episodes, the campaign may include social media, television network commercials, podcasts, WCA publications, and more; and

WHEREAS, interested counties are being asked to participate with an investment of \$60,000 each, in anticipation that up to 20 counties will choose to participate, creating a \$1.2 million campaign; and

WHEREAS, prior to the pandemic, in 2019 Marathon County had tourism expenditures of \$258.1 million and Marathon County has historically ranked near the top 10 in total tourism expenditures for counties statewide; and

WHEREAS, the American Rescue Plan Act (ARPA) includes aid to the tourism industry as an allowable use of funds, pursuant to ARPA expenditure category 2.11 and Section 602(c)(1)(A) of the Social Security Act as amended; and

WHEREAS, participating in this campaign would allow Marathon County to promote tourism at a lower cost than engaging with Discover Wisconsin in its own campaign, while partnering with other counties to maximize exposure and leverage a unique marketing opportunity while also supporting the overall growth of tourism spending within the State; and

WHEREAS, the Human Resources Finance and Property Committee and the Marathon County Executive Committee have reviewed this funding project and recommends that the County Board approve the project with the costs of said project to be paid through ARPA funds allowed for supporting the overall growth of tourism spending within the State, pursuant to ARPA expenditure category 2.11 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors authorizes the County’s participation in the Uniquely Wisconsin tourism campaign at a commitment of no greater than \$60,000.

BE IT FURTHER RESOLVED, that the County’s participation shall be paid for using American Rescue Plan Act (ARPA) funding for aid to the tourism industry as allowed by ARPA expenditure category 2.11 and Section 602(c)(1)(A) of the Social Security Act as amended, and that not more than \$60,000 is hereby transferred from the County’s ARPA funding accounts to finance participation in the Uniquely Wisconsin Tourism campaign.

BE IT FURTHER RESOLVED, that the County Administrator is empowered to further engage the local Convention & Visitors Bureau to partner in the development of the campaign, including the potential sharing of participation expense.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2022 budget to provide the necessary funding for participation in the program.

FISCAL NOTE:

These payments will be funded by no more than \$60,000 from Marathon County’s APRA allocation.

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

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_____	_____
_____	_____



ARPA Project Request Form

- Project Requestor should complete Section 1 and submit draft ideas to County Administration for review.
- If County Administration supports further review of the project, Department Heads will be asked to review and provide additional feedback to County Administration.
- All projects must be completed by December 31, 2024, in order to be considered, unless it is contracted until December 31, 2026.

SECTION 1 – To Be Completed by Project Requestor Before Submitting to County Administration

Project Requestor: _____ **Date:** _____

Name of ARPA Project: _____

New Project Expansion of Existing Project *(identify below)* Replace Future CIP Project *(identify below)*
Identify: _____

Estimated Start Date of Project: _____ **Estimated Date of Completion:** _____

Identify the Category for Eligible Use: *(see pages 4-5 for list from the US Treasury)*

- Responding to the Public Health Emergency Addressing Negative Economic Impacts
 Serving the Hardest Hit Improving Access to Infrastructure Revenue Loss

What expenditure category does this project qualify under? *(see list on pages 4-5)* _____

Description – *Provide an explanation about what the project entails.*

How does this project benefit the citizens of Marathon County and align with the goals within the strategic and comprehensive plan?

Estimated Total Cost of Project: \$ _____

Amount of Marathon County ARPA Funds Requested: \$ _____

Budget Year: 2022 2023 2024 2025 2026

Note: ARPA Funds are to be obligated by December 31, 2024, and spent by December 31, 2026.

Are matching funds available from another organization/municipality? Yes No

If yes, identify who and amount:

Are there other funding opportunities available such as pandemic-related grants that would reduce the amount of ARPA funding needed? Yes No

If yes, please identify source, amount and timeline of funding awards:

Please identify, if any, ongoing costs the project will incur and how those costs would be funded?
(examples: building maintenance, replacement costs, or ongoing maintenance/cleaning)

Will this project result in savings for a county department or the community beyond 2026?

Yes No

If yes, please specify how much and in what areas these savings will be realized?

Do you anticipate this project to increase future revenues for Marathon County in general?

Yes No

If yes, what revenues will be affected?

Do you anticipate this project to increase future revenues for a county department or Marathon County Government? Yes No

If yes, what revenues will be affected?

Is there a current program/service that will no longer be offered as a result of this project? Yes No

If yes, please identify the program and costs of the current program:

Will this new project require additional staff only for the duration of the project? *(example: project management resources)* Yes No

If yes, how many staffing hours are anticipated? _____

Please email completed form to the County Administrator at administrator@co.marathon.wi.us

Signature of Project Requestor

Date

SECTION 2 – To Be Completed by the County Administrator

- Approved for HRFP Committee Review
- Denied
- Forwarded to Department Head for Review
- More Information Needed

Category for Eligible Use:

- Responding to the Public Health Emergency
- Addressing Negative Economic Impacts
- Serving the Hardest Hit
- Improving Access to Infrastructure
- Revenue Loss

Project Budget Year: 2022 2023 2024 2025 2026

County Administrator

Date

Comments for HRFP Committee:

SECTION 3 – Additional Action and/or Comments from HRFP Committee

HRFP Committee Meeting Date: _____ Approved Denied More Information Needed

Total Amount of Marathon County ARPA Funding Recommended by Committee: \$ _____

Comments for County Board:



Appendix 1: Expenditure Categories

The Expenditure Categories (EC) listed below must be used to categorize each project as noted in Part 2 above. The term “Expenditure Category” refers to the detailed level (e.g., 1.1 COVID-10 Vaccination). When referred to as a category (e.g., EC 1) it includes all Expenditure Categories within that level.

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff
3: Services to Disproportionately Impacted Communities	
3.1	Education Assistance: Early Learning* ^
3.2	Education Assistance: Aid to High-Poverty Districts ^
3.3	Education Assistance: Academic Services* ^
3.4	Education Assistance: Social, Emotional, and Mental Health Services* ^
3.5	Education Assistance: Other* ^
3.6	Healthy Childhood Environments: Child Care* ^
3.7	Healthy Childhood Environments: Home Visiting* ^
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System* ^



3.9	Healthy Childhood Environments: Other* ^
3.10	Housing Support: Affordable Housing* ^
3.11	Housing Support: Services for Unhoused Persons* ^
3.12	Housing Support: Other Housing Assistance* ^
3.13	Social Determinants of Health: Other* ^
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators* ^
3.15	Social Determinants of Health: Lead Remediation ^
3.16	Social Determinants of Health: Community Violence Interventions* ^
4: Premium Pay	
4.1	Public Sector Employees
4.2	Private Sector: Grants to Other Employers
5: Infrastructure²⁴	
5.1	Clean Water: Centralized Wastewater Treatment
5.2	Clean Water: Centralized Wastewater Collection and Conveyance
5.3	Clean Water: Decentralized Wastewater
5.4	Clean Water: Combined Sewer Overflows
5.5	Clean Water: Other Sewer Infrastructure
5.6	Clean Water: Stormwater
5.7	Clean Water: Energy Conservation
5.8	Clean Water: Water Conservation
5.9	Clean Water: Nonpoint Source
5.10	Drinking water: Treatment
5.11	Drinking water: Transmission & Distribution
5.12	Drinking water: Transmission & Distribution: Lead Remediation
5.13	Drinking water: Source
5.14	Drinking water: Storage
5.15	Drinking water: Other water infrastructure
5.16	Broadband: "Last Mile" projects
5.17	Broadband: Other projects
6: Revenue Replacement	
6.1	Provision of Government Services
7: Administrative	
7.1	Administrative Expenses
7.2	Evaluation and Data Analysis
7.3	Transfers to Other Units of Government
7.4	Transfers to Non-entitlement Units (States and territories only)

*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)

^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)

²⁴ Definitions for water and sewer Expenditure Categories can be found in the EPA's handbooks. For "clean water" expenditure category definitions, please see: <https://www.epa.gov/sites/production/files/2018-03/documents/cwdefinitions.pdf>. For "drinking water" expenditure category definitions, please see: <https://www.epa.gov/dwsrf/drinking-water-state-revolving-fund-national-information-management-system-reports>.

RESOLUTION #R-__-22

Authorizing ARPA Expenditure for PTO Balance Liability Reduction

WHEREAS, during the COVID-19 pandemic, Marathon County has experienced revenue loss related to the County's liability for unused employee paid time off (PTO) balances; and

WHEREAS, from December 2019 to November 2021, Marathon County's PTO liability, the balance of PTO that is accrued and unused, has increased by 25,642 hours; and

WHEREAS, PTO limits were temporarily increased in response to the inability to use PTO during the pandemic; and

WHEREAS, the County's increase in leave balance represents a negative impact to the County's ability to deliver services in that reducing PTO accrual caps and staff across the County to pre-pandemic levels would result in the loss of approximately 12.3 full-time equivalent staff; and

WHEREAS, the County's increase in leave balance creates a financial impact in that employees utilizing PTO may require other staff being called in to perform work while accruing compensatory time or overtime pay; and

WHEREAS, permitting employees with leave balances at or above 75% of the pre-pandemic leave balance cap to "buy down" their individual leave balances by 40 or 80 hours would address these staffing and financial concerns; and

WHEREAS, the American Rescue Plan Act (ARPA) includes negative economic impacts such as revenue loss as an allowable use of funds, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(C) of the Social Security Act as amended; and

WHEREAS, the Human Resources Finance and Property Committee has reviewed this proposal and recommends that the County Board approve the transfer of funds to allow the Administrator, with the assistance of appropriate County staff, to reduce County employee PTO liability by permitting employees with leave balances at or above 75% of the pre-pandemic leave balance cap to buy down their individual leave balances by 40 or 80 hours, with the costs of said project to be paid through ARPA funds for allowed negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, notwithstanding the availability of other funds for this expenditure.

NOW, THEREFORE, BE IT RESOLVED, that the Marathon County Board of Supervisors authorizes the County Administrator and appropriate County staff to implement this policy change with a financial impact not to exceed \$XX.

BE IT FURTHER RESOLVED, that this PTO paydown policy shall be paid for using American Rescue

Plan Act (ARPA) funding for negative economic impacts such as revenue loss, pursuant to ARPA expenditure category 6.1 and Section 602(c)(1)(A) of the Social Security Act as amended, and that not more than \$XX is hereby approved for transfer from the County's ARPA funding accounts to finance said policy change.

BE IT FURTHER RESOLVED, that the County Board authorizes the amendment of the 2022 budget to provide the necessary funding for participation in the program.

FISCAL NOTE:

These payments will be funded by no more than \$XX from Marathon County's APRA allocation.

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

HUMAN RESOURCES, FINANCE AND PROPERTY COMMITTEE

John Robinson, Alyson Leahy, Jonathan Fisher, Yee Leng Xiong, Craig McEwen, Kurt Gibbs, Jennifer Aarrestad

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_____	_____
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