



**MARATHON COUNTY HUMAN RESOURCES, FINANCE & PROPERTY COMMITTEE MEETING MINUTES**

Date & Time of Meeting: **Tuesday, April 12, 2022 3:30 p.m. UNAPPROVED**

Meeting Location: **Marathon County Courthouse, County Board Assembly Room 500 Forest Street, Wausau WI 54403**

Members	Present/Web-Phone	Absent
Chair John Robinson	P	
Vice Chair Alyson Leahy	P	
Craig McEwen	P	
Kurt Gibbs	P	
Yee Leng Xiong	W Arrive at 3:40	
Jonathan Fisher	P	
Jennifer Aarrestad	P	

**Also Present:** Kristi Palmer, Lance Leonhard, Molly Adzic, Michael Puerner, Chad Billeb, Brian Grefe, B Millhausen, Sandra LaDu, Laura Scudiere

**VIA Web or Phone:** Jeff Gates, Dave Drozd, Stephanie Martell, Coleen Krasowski, Vicki Tylka, Noor Ali Hassan

1. Call to Order by Supervisor Robinson at 3:30
2. Public Comment Period -None
3. Approval of the Minutes of the March 8, 2022, Human Resources, Finance and Property Committee Meeting Motion by Leahy and seconded by Fisher to approve the minutes; vote unanimous  
Chairman Robison requested to take Agenda Item Next 5A5 at this time with no objection. The action is listed in the minutes below.
4. Educational Presentations/Outcome Monitoring Reports
  - A. Update Relative to Hiring Practices to Address Sheriff’s Office Staffing within Corrections and Communications Division  
Captain Millhausen discussed the shortage of staff in these areas and steps the department has taken to increase retention and expand recruitment actives. Administrator Leonhard provided information on next steps.
  - B. Workday Update
    1. Workday Project Status Update-Progress and Future Planning
      - a) Implementation Schedule
      - b) Completion of Project Stages
      - c) Project Team Recognition Plan
      - d) Future planning and stages

Administrator Leonhard provided an update to the Committee on the Workday project. We are on track with the project at this time. Supervisor Fisher recommended to future Boards not allow the software age out as this current system has done.  
Follow up: Knowledge the work efforts of the ERP Project team.
  - C. American Rescue Plan Act (ARPA) project submission update  
Administrator Leonhard reviewed the APRA project requests and approved projects.
5. Operational Functions required by Statute, Ordinance, or Resolution:
  - A. Discussion and Possible Action by Human Resources and Finance and Property Committee
    1. Approval of the March 2022 Claims and Questioned Costs-Palmer  
Motion by Gibbs and seconded by Aarrestad to approve the March 2022 Claims and Questioned Costs; vote unanimous
    2. Interdepartmental Budget Transfers  
Motion by Fisher and seconded by McEwen to approve the interdepartmental budget transfers; vote unanimous



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**3. Tax Deed Properties**

a) Tax Deed Properties -Sale 2021-10 1202 Bissel Street, Wausau, WI-This item has been pulled

**4. 2022 Capital Improvement Funding of Projects**

Follow Up: We are still evaluating whether or not the 2022 CIP will be funding with APRA funding or borrowing

5. Consideration of Potential Transfer of Property Specifically PIN 25127072849999 to the City of Mosinee  
Jeff Gates from the City of Mosinee requested for the County to transfer a parcel of parcel to the City of Mosinee that would assist in the municipal drainage plan.

Motion by Gibb and seconded by Fisher to transfer the parcel PIN 25127072849999 to the City of Mosinee consistent with the agreement; vote unanimous

6. Approval of Administration seeking an updated appraisal for county-owned property at 400 E. Thomas Street.

Motion by Gibbs and seconded Fisher by to approve Count Administration to seek an updated appraisal for 400 E Thomas Street; vote unanimous

**B. Discussion and Possible Action by Committee to Forward to the County Board for its consideration**

1. Resolution to Increase Petty Cash Balance for the Marathon County Social Services Department

Motion by Leahy and seconded by McEwen to approve the Resolution; vote unanimous

2. Resolution Providing for the Sale of Not to Exceed \$19,225,000 General Obligation Health Care Project Building Bonds, 2022B

Motion by Fisher and seconded by Leahy to approve the Resolution; vote unanimous

3. Resolution Authorizing the Redemption of the General Obligation Airport Bonds (Recovery Zone Facility Bonds) Series 2010A, Dated December 15, 2010

Motion by Gibbs and seconded by Aarrestad to approve the Resolution; vote unanimous

**6. Policy Issues Discussion and Committee Determination-None**

7. Consideration of Motion to Go into Closed Session (Roll Call Vote Required), pursuant to § 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified business, whenever competitive or bargaining reasons require a closed session, to wit: for the purpose of permitting the committee to discuss its strategy for negotiating the possible purchase of certain real estate in the City of Wausau adjacent to county-owned property.

Motion by Gibbs and Seconded by McEwen to go into Close Session pursuant to § 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting of other specified business, whenever competitive or bargaining reasons require a closed session, to wit: for the purpose of permitting the committee to discuss its strategy for negotiating the possible purchase of certain real estate in the City of Wausau adjacent to county-owned property

Roll call

Members	Vote
Chair John Robinson	Y
Vice Chair Alyson Leahy	Y
Craig McEwen	Y
Kurt Gibbs	Y
Yee Leng Xiong	Y
Jonathan Fisher	Y
Jennifer Aarrestad	Y

**8. Motion to Return to Open Session**

Motion by and seconded to go back into open session completed in closed session

A. Announcements and Possible Action on matters discussed in Closed Session-No action was taken in closed session

9. Announcements: Thank you to the committee. Thank you to Supervisor Fisher for his hard work on various projects while on the County Board.

Next Meeting Date-May be changed to Wednesdays in May. Currently the next meeting is April 26, 2022, at 4:00 p.m.

10. Adjourn-Motion by Fisher and seconded by Aarrestad to adjourn the meeting at 4:35 pm.