



# HUMAN RESOURCES, FINANCE, & PROPERTY COMMITTEE AGENDA WITH MINUTES

Date & Time of Meeting: **Wednesday July 13, 2022 at 3:00 p.m.**

Meeting Location: **Courthouse Assembly Room, Courthouse, 500 Forest Street, Wausau WI**

John Robinson	Present
Alyson Leahy	Present
Kurt Gibbs	Present
Gayle Marshall	WebEx (3:10)
Kody Hart	Present
Ann Lemmer	Present
Yee Leng Xiong	WebEx (3:15)

Staff Present: Lance Leonhard, Kristi Palmer, Kim Trueblood, Molly Adzic, Vicki Tylka, Christin Keele

Others Present: Supervisor Baker, Supervisor McEwen, Jennifer Lopez (Admin, Village of Edgar)

1. **Call Meeting to Order**
2. **Pledge of Allegiance**
3. **Public Comment** - None
4. **Approval of the Minutes from June 21, 2022** – Motion by Leahy, Second by Hart to approve the minutes. Motion carried on a voice vote, unanimously.
5. **Educational Presentations and Committee Discussion**
  - A. County Budgeting Process Overview – Finance Director Kristi Palmer gave a high level overview of the considerations going into the 2023 budget process.
  - B. 2023 Budget Assumptions – Kristi Palmer explained the process for coming up with the preliminary budget assumptions and shared some preliminary figures.
  - C. Review of ARPA Project Request Timeline
6. **Operational Functions Required by Statute, Ordinance, Resolution**
  - A. Discussion and Possible Action by Committee
    1. Village of Edgar Tax Deed Parcel – 2014-7 – Village of Edgar Administrator Jennifer Lopez gave some background on this situation. Motion by Gibbs, Second by Leahy to postpone action on this item and direct staff to conduct research and come up with more information relative to costs and options, as well as direct the clerk to remove the parcel from the tax deed sale portion of the website. Motion carried on a voice vote, unanimously.
    2. Approval of Claims and Questioned Costs – Motion by Hart, Second by Gibbs to approve. Motion carried on a voice vote, unanimously.
  - B. Discussion and Possible Action by Committee to Forward to the County Board for Consideration
    1. 2022 Intergovernmental Budget Transfers – Motion by Gibbs, Second by Leahy to approve the transfer. Motion carried on a voice vote, unanimously.  
Motion by Gibbs, Second by Lemmer to approve the budget transfers for Finance, CPZ, and Sheriff’s Department. Motion carried on a voice vote, unanimously. Resolution will be forwarded to the County Board.
    2. Amend the 2022 Budget to Accept Grant Funds for the Family Keys Pilot Project – Social Services Board chair Christin Keele and Director Vicki Tylka gave a presentation on the statutory obligations of the department and how this grant will benefit the citizens and families in Marathon County. Discussion was had and questions were asked and answered. Motion by Leahy, Second by Hart to amend the budget and accept the grant funds. Motion carried on a voice vote, unanimously. Resolution will be forwarded to the County Board.

## **7. Policy Issues for Discussion and Possible Action**

A. Consideration of ARPA Project Submissions Previously Discussed by the Committee – Chair Robinson commented on the criteria that should be used to consider the requests. General discussion followed relative to some of the requests. It was felt that some of the requests should go through the CIP process and the Employee Resource staffing request process.

- Motion by Gibbs, Second by Lemmer to require the following projects to go through the CIP or Employee Resource staffing request process:

Digital Forensics Lab and Tools Upgrade, Marathon County Jail Scanner, Courthouse Duct Cleaning, Marathon County Fire Department Communication / Infrastructure Upgrade, Juvenile Detention Center Duct Cleaning and Air Handler Upgrade, Library Duct Cleaning, District Attorney Office Staffing and Remodel, Library 3<sup>rd</sup> Floor Remodel, Taser Replacement, Big Eau Pleine Park Project, Dells of the Eau Claire Project, Nine-Mile Renovation Project, and Sheriff's Office Training Center. Motion carried on a voice vote, unanimously.

- Suggestion that the other projects be addressed one at a time. Discussion followed. Motion by Gibbs, Second by Hart to forward to County Board to approve funding the NC Health Care Remodel Cost increases out of ARPA dollars. Motion carried on a voice vote, unanimously.

- Motion by Lemmer, Second by Hart to advance the Regional Forensic Morgue project to County Board for funding through ARPA funds. Motion by Gibbs, Second by Lemmer to amend the motion to sunset that allocation back into the ARPA fund if the state does not follow through on their matching partnership. This should be decided by July of 2023. Motion to amend carried on a voice vote, unanimously. Original motion carried on a voice vote, unanimously.

- Motion by Gibbs, Second by Lemmer to allocate ARPA funds to leverage the Highway Department Transportation Plan Enhancements, and if the federal and state matching funds do not come through, those dollars would be returned to the ARPA fund.

- Motion by Hart, Second by Leahy to defer action on the remaining requests – Marathon City Business Park, City of Mosinee, and Fenwood Pilot Project, pending receipt and review of further requests. Discussion followed. Motion by Gibbs, Second by Lemmer to amend the motion to replace the word “defer” with “deny.” Discussion followed. Motion carried on a voice vote, unanimously. Discussion followed on the original motion. Original motion carried on a voice vote, unanimously.

## **8. Next Meeting Date & Time, Location, Announcements and Future Agenda Items**

A. Next meeting date Tuesday, July 26 at 3:00 p.m.

B. Topics for future meetings to include – tracking mechanism for ARPA projects and funding sources, discussion of committee work plan, update on committee involvement in the Strategic Plan, discussion of committee involvement in soliciting ARPA proposals, McDEVCO Presentation

**9. Adjournment** – Motion by Gibbs, Second by Lemmer to adjourn. Motion carried on a voice vote, unanimously. Meeting adjourned at 5:12 p.m.